



2024-2025

Title I, Part A Parent & Family Engagement Plan (School PFEP)

I, Steffan Mallory do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Engage the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make PFEP available to the community.
- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP).
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan.
- Provide parents an individual student report on the performance on FAST assessments.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

****Please use the data from the school's survey(s) to complete this Parent & Family Engagement Plan!**

(Each section with a table should have multiple entries, please add rows as needed).

Mission Statement (optional)

Parent & Family Engagement Mission Statement

Response:

Champion Mission: Champion Elementary empowers its students to get better academically, emotionally, and socially. Champion Elementary recognizes the value in shared responsibility of student achievement, and parental involvement in a child's education is the most consistent indicator of whether the child is successful in school.

To Fulfill our Mission... We are committed to a quality educational program that values parental involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school, parent, and child. Champion Elementary prides itself in our dedication to our students, families, community, and to lifelong learning.

Engagement of Parents & Families

Describe how the school will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs **including involvement in the decisions regarding how funds for parent and family engagement will be used.**

Response: The Champion School Advisory Council (SAC), our School Leadership Team, and PTA Board are the groups responsible for planning, reviewing and improving the Title I program.

- SAC members can be elected during the regular SAC election window in the spring or can be appointed by the principal with approval of the SAC at any other time during the school year.
- SAC committee will review the Title I plan providing input on how funds are used and allocated during each meeting.
- PTA board members can be elected during the regular PTA election window in the spring or can be appointed by the principal at any other time during the school year.
- The School Leadership Team will work with grade levels to ensure that parent input is considered and included in all school activities.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

	Program	Coordination
1	VPK	Faculty, staff and administration will collaboratively work to create transition plans and opportunities to present the kindergarten program for VPK students entering kindergarten.
2	Title I Homeless	Champion faculty and administration work closely with the homeless coordinator and social workers to provide services to families including school supplies for students in addition to resources and transportation.
3	Title I Part A	District provides remedial and supplemental resources to students who fail to meet performance needs resulting from neglect.

4	Title I Part C	District identifies migrant students and provides instructional support.
5	Title II Effective Instruction	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
6	Title III English Learners	The district ESOL coordinator and staff provide ongoing support and professional development for teachers to ensure instructional best practices are utilized.

Title I Parent Meetings

Describe the specific steps the school will take to conduct at least two Title I meetings designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules. One in the fall and one in spring is suggested.**

	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House: Create agenda, invites, presentation. Post on social media. Send flyers home. Put on marque.	Admin Faculty	Sept 3-19	Title I presentation, agenda, parent surveys, parent sign in sheets.
2	Spooky Science Night: science experiments- Create agenda, invites, presentation. Post on social media. Send flyers home. Put on marque.	Fuller/Woodard	Month of October	Title I presentation, agenda, parent surveys, parent sign in sheets.
3	Parent Science Fair Night: science projects- Create agenda, invites, presentation. Post on social media. Send flyers home. Put on marque.	Fuller Woodard	Feb 24- March 7	Title I presentation, agenda, parent surveys, parent sign in sheets.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

Response:

- The SAC votes annually for the best scheduled time for their monthly meetings. SAC meetings are held in the evening.
- PTA holds events in the evening – dates/ times varied to increase attendance.

- The school is open and staffed 7:30 AM -3:30 PM
- Parent conferences are scheduled at parent convenience.
- Curriculum meeting and activities: Parent University Night.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective engagement of parents and families and to support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's **academic achievement**. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request. A minimum of three academically focused activities are required.

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House		Provide expectations for student success in all academic areas. Share student work samples. Discuss Benchmarks and upcoming assessments	9/19/24	Invite, agenda, presentation, Sign ins, surveys
2	Spooky Science Night	Admin Woodard	Directly correlated to standards aligned instruction in science Provide information to parents on science curriculum and how they can help their children be successful in science	10/30/24	Invite, agenda, presentation, Sign ins, surveys, post assessments, parent participation, student achievement
3	Publix Math Night	Admin Fagerstrom	Directly correlated to the Benchmark standards in Math Provide information to parents on math curriculum and how they can help their children be successful in math	2/23/25	Invite, agenda, presentation, Sign ins, surveys, post assessments, parent participation, student achievement
4	Science Fair Night	Admin Woodard	Directly correlated to standards aligned instruction in science Provide information to parents on science curriculum and how they can help their children be successful in science	3/7/25	Invite, agenda, presentation, Sign ins, surveys, parent participation, student achievement
5	Parent University Night	Admin Coaches	Provide information to parents on math curriculum and how they can help their children be successful in math	TBD	Invite, agenda, presentation, Sign ins, surveys, Parent participation, student achievement

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in **how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents**

and schools. Staff Training focusing on “Building Capacity”

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Meetings: Restorative Practices	Mallory Fuller	Strengthen teacher/student and teacher/parent relationships.	Pre-planning Monthly	Faculty sign in Agendas Student achievement Meeting minutes
2	PLCs Curriculum Planning & Pacing	Fagerstrom Hawkesworth	Provide knowledge to teachers to use data to drive instruction and create effective interventions.	Tuesdays Weekly	Faculty sign in Agendas Student achievement Meeting minutes
3	ERPL: ESE, SWD Planning Small Group	Admin Coaches	Provide teachers with strategies for teaching SWD, communicating IEP goals/achievement to parents.	8 weeks	Faculty sign in Agendas Student achievement Meeting minutes

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents’ comments with the plan that will be made available to the local education agency.

Response:

Champion Elementary provides backpacks, lunch boxes, and classroom materials for students. Parents can check out books and educational materials to be used at home. Champion Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" held in August and "Open House" held in September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to join SAC and PTA. Information on Title I programs are shared at the Open House using an informational Power Point Presentation in addition to social media posts. Champion Elementary hosts a Science and a Math Night at Champion in which Title I brochures are presented to families. Parent University Night, social media posts, video podcasts throughout the year, teach parents how to help their children prepare for the mandatory state progress monitoring test in the spring and all progress monitoring periods. Finally, Champion hosts a Special Area night to highlight all Special Areas. Champion Elementary hosts numerous activities centered on the arts, athletics, and holiday celebrations. These events are well-attended by parents and help build community and connection at our school.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response:

Information regarding parent participation is provided to parents via school website, FOCUS communication messages, newsletters, parent/teacher conferences, student backpacks, workshops, and social media. District information is available in English and Spanish. Champion employs several bi-lingual teachers to assist with translation in Spanish. Books and videos in Spanish are available in the Media Center. The district or a school-based teacher translates information for parents over the phone and at conferences. There is a Parent Leadership Committee meeting for parents of ELL students. Accommodations are provided to parents with special needs. Champion Elementary is handicapped accessible.

UPLOADS

Parent and Family Engagement Plan

Per Florida DOE Title I compliance, all schools are required to complete a Parent and Family Engagement Plan in conjunction with the School Improvement Plan (SIP) goals.

Evidence is uploaded in the Title I TEAMS page. Hard copies are kept with admin.

School-Parent Compact (Elementary school only)

As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evidence is uploaded in the Title I TEAMS page. Hard copies are kept with admin.

Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

Parent & Family Engagement summary (Building Capacity Summary)

Please make sure that the evaluation for last school year's activities is completed and turned in with this school year's PFEP. If an activity was proposed on last year's PFEP and did not take place do not evaluate or enter it. If an activity was not on last school year's proposed PFEP and took place, please evaluate it. The PFEP is a living document and changes with the school's needs.

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Meetings.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House 23-24	1	All faculty 50+ parents and families	Provided expectations for student success in all academic areas. Shared student work samples. Discussed Benchmarks, upcoming

				assessments, homework/assignments
2	Spooky Science Night 23-24	1	25 faculty 40+ parents	Provided information to parents on science curriculum and how to help at home. Parents participated in science activities.
3	Publix Math Night 23-24	1	15 faculty 25+ parents	Provided information to parents on math curriculum and how to help at home. Parents participated in math activities.

Staff Training Summary 23-24

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PLCs	36	All Faculty	Provide knowledge to teachers to use data to drive instruction and create effective interventions.
2	Restorative Practices	9	All Faculty	Strengthen teacher/student and teacher/parent relationships.
3	ESE PD	4	All Faculty	Provided teachers with strategies for teaching SWD, data collection, communicating goals and achievement to parents.
4	ERPL	8	All Faculty	Provided training to faculty on Benchmark standards, best practices, teaching strategies, data collection.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Homeless	Communicate with homeless shelters and homeless liaison. Work with school counselors to provide support to parents/families
2	Non-English Speaking	Translator at all parent meetings. All information in native language.

3	Transportation	Provide gas cards, bus passes. Work with district transportation department to organize plan to transport parents to events.
---	----------------	---

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

	Content/Purpose	Description of the Activity
1	Social Media Posts	Post school information: Description of event, QR codes

Submission Procedures:

- 1. Please submit completed Parent & Family Engagement Plan (PFEP) to the Title I Parent & Family Engagement office.**
- 2. Once the PFEP is approved by the Parent Facilitator and initialed, it will be returned for signature and the watermark will be removed. Upon receiving an approved copy PFEP, upload it to the Title I Compliance Teams folder and keep a copy for your records.**
- 3. Please make a copy available for parents to review as needed.**

If you have any questions, contact Sheila Rees ext. 44740

Approval check by PFE