



**GOVERNING COUNCIL**

Regular Meeting of the Albuquerque Aviation Academy Governing Council on  
Friday, September 20, 2024

via Zoom.us & In person at 6441 Ventana Road NW

**BOARD MEMBERS PRESENT**

Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy

**BOARD MEMBERS ABSENT**

Mike Romo and Jody Meyer

**ALSO IN ATTENDANCE**

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

**PUBLIC**

none

These minutes were approved on 10-18-24

By a vote of 7 yes 0 no 0 absent 0 abstained

[Signature] President

[Signature] Secretary

I. **Call to Order**

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for September 20, 2024 at 2:01 PM on Zoom.us and in person.

A. **Roll Call**

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson (via Zoom), Mike Deveraux (via Zoom), and Larry Kennedy.

B. **Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. **Review/Approval of Minutes from August 16, 2024 Regular Meeting\***

Larry Kennedy asked for a motion to approve the minutes from the August 16, 2024 Regular Meeting. Laura Kohr made a motion to approve the minutes. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. **Public Comment**

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. **Ongoing Business Matters**

A. **Aviation Program Update**

Dr. Lauren Chavez presented that they have flown approximately 30 hours since last report. The plane was down two of the four weeks; one week to work on the avionics and one week for the 100 hour.

A couple more students have passed the knowledge exam. Many students applied for the drone scholarship, and they should find out the results in October.

Balloon class was gifted tickets and parking for Fiesta during Fall Break. The new RC balloon has a new banner with our school information on it and will be flown at LOEFI tomorrow.

Land of Enchantment Fly-In (LOEFI) is tomorrow from 7:00-2:00 and Albuquerque Aviation Academy will be represented. Bringing the desktop simulator, banner, have the plane out for kids to check out and the RC balloon.

Internships are still happening and another student completed the Air Traffic Control Internship. Drone Soccer is moving along and high school students are excited to assist with the 8<sup>th</sup> graders. Alex Carothers will provide a list of other schools that have the Drone Soccer program with the end goal of connecting with other schools and having competitions in the future.

Expenses were reviewed.

RFP update. To date, there have been no responses, and we have extended the time to submit.

#### **IV. Administrative Update**

##### **A. Student Achievement Update**

Bridget Barrett shared current enrollment of 317, which is slightly below anticipated enrollment of 320 students. Reviewed Academics by Enrollment and Actual Grade Reports by Enrollment. Walkthrough Goal was at 90% this month. School is continuing to recruit additional students.

Alex Carothers asked what grade levels we have availability in. There is a little room (1-4) in every grade level and a bunch of spaces available in 11<sup>th</sup> and 12<sup>th</sup> grades. Fullest grade levels are 6<sup>th</sup> and 9<sup>th</sup>.

#### **V. New Business Matters**

##### **A. Memorandum of Understanding with Public Charter Schools of New Mexico for the 2024-2025 school year for Governing Council Development\***

Larry Kennedy shared the two options for governing council training for this year. Option 1 is the Full Governing Board model with 6 meetings attended and training imbedded into those meetings. Option 2 is the Governing Board Coaching model with ½ day training to meet all of the hours. Discussed cost differences.

Larry Kennedy asked for a motion. Alex Carothers made the motion to accept the 2024-2025 Full Governing Board Coach/Mentor Training Model (Option 1). Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

**B. NM Dept of Workforce Solutions Public Projects Work and Apprenticeship Account Access\***

Amanda Catanzaro shared we do not currently have access to this account and need a letter from the governing council stating that we need to have access.

Larry Kennedy asked for a motion approving and authorizing Larry Kennedy to sign the NM Dept of Workforce Solutions Public Projects Work and Apprenticeship Account Access. Roland Dewing made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

**C. Synlawn Field Turf Contract\***

Amanda Catanzaro shared proposal from Synlawn for the grass field and walking track. The funding for this came from legislative appropriation funds. Synlawn is a CES vendor.

Mike Deveraux asked Sean Fry what the fiscal land mines might be. Sean Fry stated that there aren't any since this funding was given for this purpose and will not be coming from operations. Sean Fry corrected that this project is taxable because it falls under construction.

Larry Kennedy asked for a motion approving the proposed contract from Synlawn. Roland Dewing made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

**D. Sharp Interactive Display Boards**

Amanda Catanzaro shared proposal from Sharp for the remaining Interactive Display Boards for the classrooms that did not receive one this first round. The funding for this came from legislative appropriation funds.

**VI. Governing Council Development**

A. No Discussion with Kelly Callahan

**VII. Finance Report**

#### **A. Business Office Operations Update**

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents in detail. BAR's will put us into compliance which will allow us to submit RFR's. Finances are looking good. Individual lines need clean up but that will be fixed by the budget adjustments.

Alex Carothers asked for clarification about being out of compliance. Discussion and example of Title II and how it was budgeted to use for travel and professional development but changed to using it to provide teachers opportunities for professional development days outside of their contracted days for curriculum development to increase student outcomes.

#### **B. Voucher Approvals for August 2024\***

Sean Fry presented the August Vouchers. Larry Kennedy asked for a motion to approve. Roland Dewing made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

#### **C. Bank Reconciliation for August 2024\***

Sean Fry presented the August Bank Reconciliation. Larry Kennedy asked for a motion to approve. Alex Carothers made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

#### **D. Budget Adjustment Requests**

Larry Kennedy discussed that the finance committee discussed each of the BARs in detail and can recommend the approval of all BARs. Larry Kennedy asked for a motion to approve. Laura Kohr made the motion to approve BAR 2425-11000-0001-I, BAR 2425-23000-0002-I, BAR 2425-24330-0003-I, BAR 2425-24106-0005-IB, BAR 2425-24154-007-T, BAR 2425-11000-0008-I, and BAR 2425-11000-0009-T. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

**VIII. Announcements**

Next regular Governing Council meeting is scheduled for October 18, 2024.

**IX. Adjournment\***

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve. Amanda Catanzaro called Laura Kohr, Roland Dewing, Alex Carothers, Farrah Nickerson, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on September 20, 2024.