



# AGENDA

## Heritage Elementary School Governance Council

August 28, 2024 | 3:00-4:15 | Microsoft Teams

### SGC Members

Cheryl Parker, Principal | Kendra Glover, School Employee | LaKeya Wheaton, School Employee | Dr. Mae Maddox, Teacher | Ramona Gibson, Teacher | Shania Dixon, Parent | Leslie McKinney, Parent | Arlonda McGruder, Parent | Demetrus Barnett, Community Member | Ariel Waller, Community Member

Time	Item	Owner
3:00pm	Call to Order Meeting called to order at 3:11 pm	Principal Parker
3:02pm	Action Item: Approve Agenda Dr. Maddox motioned to amend the agenda to add charter dollars to the discussion. Ms. Wheaton second the motion. Motion passed unanimously.	Principal Parker
3:05pm	Action Item: Approve May Meeting Minutes Moved to the September meeting.	Principal Parker
3:10pm	Discussion Item: Member Introductions & Confirm Council Roster All member updates must be submitted to the Governance & Flexibility Team using the Council Information Form. Meeting Attendees: C. Parker, K. Glover, L. Wheaton, Dr. M. Maddox, R. Gibson, A. Waller, G. Foster	All Members
3:15pm	Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian) <i>Chair – K. Glover</i> <i>Vice-Chair – L. Wheaton</i> <i>Parliamentarian – Dr. Maddox</i> Reminder that all new members must complete New Member Onboarding and council officers are expected to attend Officer Training.	Gina Foster
3:25pm	Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection*)	Gina Foster

***Budget & Finance***

Dr. Maddox

L. Wheaton

***Outreach &***

***Communication***

R. Gibson

***Principal Selection***

K. Glover

Dr. Maddox

Time	Item	Owner
	K. Glover R. Gibson	A. Waller A. Waller B. R. Gibson C. L. Wheaton
3:40pm	Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council  A. Waller nominated to represent Heritage ES for Superintendent's Parent/Community Advisory Council.	Gina Foster
3:45pm	Discussion Item: Determine Meeting Schedule for SY24-25  SGC meetings will be held on the third Thursdays at 3:00 pm	All Members
3:55pm	Informational Item: Principal's Update  Current enrollment is 591 students  Annual Title I Meeting and Curriculum Fair will be on September 3, 2024.	Principal Parker
4:10pm	Discussion Item: Draft Next Meeting Agenda  Goals of SGC  Budget/Committee Funds  SGC unanimously allotted \$11,391 to school beautification; \$10k to student and staff celebration/recognition; \$20k to academics, support, supplies, and materials; 5k to parent engagement.	Principal Parker
4:15pm	Action Item: Meeting Adjournment  Dr. M. Maddox motioned to adjourn meeting at 3:53 pm.	Principal Parker

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## Meeting Norms

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Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

\* All councils are required to have a Principal Selection Committee. The committee should be comprised by the SGC Chair and three additional voting council members. While the committee will not convene independently, members of the committee will participate in the principal selection process lead by the Zone Superintendent in the case of a principal vacancy.