



Yamhill Carlton School Board Retreat

Agenda

YCSD BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

August 16-2021

5pm-8pm

1. **Review/create a robust superintendent evaluation system:** Discuss the best practices in this area. This is the most important work the boards do, after hiring their superintendent.
 - Review/create superintendent evaluation system
 - Review the model evaluation process
 - Adopt standards and timeline
 - Schedule check-ins
2. **Boards' expectations of the superintendent and the superintendent's expectations of the board:** While the expectations are many, we will prioritize the top 3-5 for the upcoming school year. This can be the beginning of a more comprehensive board-superintendent operating agreement, if needed. (If the board already has a board operating agreement we can review and update as needed.)
 - Board's expectations of the superintendent – top 3 (exercise/handout)
 - Superintendent expectations of the board – top 3 (exercise/handout)
 - General conversations about specific expectations for the next school year (above and beyond the exercise)
 - Board/Superintendent Operating Agreement

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1. **Specific communication protocols:** Discuss several areas of communication between the board and superintendent. This is a critical issue and will take some time to discuss your expectations for one another.
 - Communication protocols/expectations
 - Keeping the board (as a whole) informed
 - Crisis
 - Non-crisis
 - No surprises
 - Individual board member
 - Community/staff complaints/concerns/follow-up for individual board members, when requested
 - Other?
2. **Roles and Responsibilities of the board and superintendent:** Beyond the evaluation process and communications, we will cover “best practices” in the roles and responsibilities for the board and superintendent.