

## VOLY Application and Background Check

All Dallas ISD Workforce Development volunteers and industry partners must receive clearance through the district's approved criminal background check system through the VOLY Volunteer System.

**All volunteers** for this school year will need to 1) submit a VOLY application, 2) authorize a background check, 3) select Workforce Development and Employer Relations and 4) complete the online volunteer orientation.

### VOLY APPLICATION STEPS:

#### Instructions for New VOLY Account Users

(Non-Dallas ISD employees, non-Dallas ISD awarded vendors, or anyone without a VOLY account)

**Step 1:** Create a volunteer account at [dallasisd.voly.org](http://dallasisd.voly.org).

**Step 2:** Complete the Dallas ISD volunteer application in VOLY.

**Step 3:** Select "Workforce Development and Employer Relations" as your selected school.

**Step 4:** Attend orientation and training sessions.

**Step 5: Complete and sign off on completing the orientation (THIS MUST BE COMPLETED BEFORE PARTICIPATING in any volunteer engagements)**

\*\* Once approved, you will receive a clearance notification (email with your background status)

#### Instructions for Existing VOLY Account Users

(Non-Dallas ISD employees, non-Dallas ISD awarded vendors, or anyone with a VOLY account)

**Step 1:** Log into the VOLY system at [dallasisd.voly.org](http://dallasisd.voly.org).

**Step 2:** Complete the Dallas ISD volunteer application in VOLY.

**Step 3:** Select "Workforce Development and Employer Relations" as your selected school.

**Step 4:** Attend orientation and training sessions.

**Step 5: Complete and sign off on completing the orientation (THIS MUST BE COMPLETED BEFORE PARTICIPATING in any volunteer engagements)**

\*\* Once approved, you will receive a clearance notification (email with your background status)

**Step 6:** Click on "My Profile"

**Step 7:** Click "Edit Profile" to review and update your profile (if necessary).

**Step 8:** Logout of the VOLY system.

If you have further inquiries or any concerns, kindly reach out to your designated point of contact for Workforce Development and Employer Relations.