

JACKSON COUNTY PUBLIC SCHOOLS  
Regular Business Meeting  
October 22, 2024 – 6:00 p.m.  
Scotts Creek Elementary School

AGENDA

**I. JACKSON COUNTY BOARD OF EDUCATION**

- A. Call to Order (Wes Jamison, Chairman)
- B. Pledge of Allegiance presented by the SCES Student Ambassadors and National Anthem presented by the SCES Choral members
- C. Approve Agenda

**II. SPECIAL PRESENTATION**

April Bryson, SCES Principal, Welcome  
Student: Amelia Dowdle – Cardinal Pride Design  
Staff: New Playground – PTA, SMHS FFA, Maintenance participation in Outdoor Classroom  
Performance: Courtney Umphlett – Middle School Band Program  
Teacher Recognition: Megan Davis – Thanks to Teachers and Gretchen McCue – North Carolina Council on the Holocaust Seminar, Washington, DC.

**III. CONSENT ACTION AGENDA**

- A. [Draft Open Session Minutes of Regular Meeting on September 24, 2024.](#)

**IV. INFORMATION**

- A. Superintendent's Report (Dr. Dana L. Ayers, Superintendent)
- B. [District and School Improvement Plans](#) (Angie Dills, Assistant Superintendent of Curriculum and Instruction)
- C. Capital Projects and Construction Update (Jake Buchanan, Deputy Superintendent)
- D. [District Support Organization List for 2024-2025](#) (Kristie Walker, Chief Financial Officer)
- E. [First Quarter and Bank of America Audit](#) (Kristie Walker, Chief Financial Officer)
- F. [Unaudited Financial Summary](#) (Kristie Walker, Chief Financial Officer)

**V. OPEN SESSION FOR PUBLIC COMMENTS**

Sign up to speak before meeting. • Designed for school board to listen.  
Time to speak limited to 3 minutes • Complaints about individual employees or students prohibited

**VI. ACTION AGENDA**

- A. [Budget Amendments](#) (Kristie Walker, Chief Financial Officer)
- B. [Change January 2025 BOE meeting date](#) (Dr. Ayers, Superintendent)
- C. [HIGHTS Memorandum of Agreement for 2024-2025](#) (Jake Buchanan, Deputy Superintendent)
- D. Field Trips (Dr. Dana L. Ayers, Superintendent)
  - 1. [BREC, Grades 7 and 8 – Charleston, SC, 03-26-25 to 03-28-25, TT9705.](#)
  - 2. [FES, Grade 3 – Young Harris Planetarium, Young Harris, GA, 12-05-2024, TT9717.](#)
  - 3. [SCES, Grade 8 – Outer Banks, NC, April 28 to May 2, 2025, TT9755.](#)

4. [SMES, Grades 5, 6, 7 and 8 - Dollywood, Pigeon Forge, TN, 04-26-25, TT9761.](#)

- VII. CLOSED SESSION – Pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-321 and (a) (3) to discuss matters protected by the attorney-client privilege.**

**ANNOUNCEMENTS:**

**The next regularly scheduled business meeting of the Board of Education is November 19, 2024, at 6:00 p.m., at Cullowhee Valley Elementary School, 240 Wisdom Drive, Cullowhee, NC.**

- VIII. Adjournment**

**Jackson County Board of Education  
Minutes of Regular Meeting  
Sylva, North Carolina**

398 Hospital Road, Sylva

September 24, 2024

6:00 p.m.

The Jackson County Board of Education held their regular session on Tuesday, September 24, 2024, at 6:00 p.m., in the Cafeteria of Blue Ridge School, 95 Bobcat Drive, Cashiers, North Carolina. The following members were present:

Wes Jamison, Chairman  
Abigail Clayton, Vice-Chair  
Kim Moore  
Dr. Lynn Dillard  
Gayle Woody

Also present were Dr. Dana L. Ayers, Superintendent; Jacob Buchanan, Deputy Superintendent; Mike Vetter, Director of Human Resources; Greg Stewart, Chief Technology Officer; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

**CALL TO ORDER**

Chairperson Wes Jamison called the business meeting to order.

Dr. Frizzell introduced BREC students Hollis Maxamillion Ballentine and Miguel Juan Julian who led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

*Upon a motion by Mrs. Gayle Woody and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Agenda.*

**SPECIAL PRESENTATION**

Blue Ridge School Principal Kheri Cowan thanked the Blue Ridge School Boosters, the PTA, JCPS Board Members Abigail Clayton and Dr. Lynn Dillard, Jackson County Board of Commissioners Chairman Mark Letson and all the community members who volunteered for the Blue Ridge School clean-up day.

Blue Ridge Early College Principal Dr. Nathan Frizzell thanked everyone for attending. Dr. Frizzell introduced the following students: Nathaniel Rogers on the Piano; William Marks on the Banjo; Brooklyn Kenney, Tristan Fisher and Amber Ward, on the Clarinet.

**CONSENT ACTION AGENDA**

**Action:** *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, the board unanimously approved the consent action agenda:*

A. Draft Open Session Minutes of Regular Meeting of August 27, 2024.

### **INFORMATION AGENDA**

A. **Agenda Item:** Superintendent's Report

**Presenter:** Dr. Dana Ayers, Superintendent

Dr. Ayers reported on the following:

1. What a way to start the year! We are in week six of school and the last two have been difficult, to say the least. There have been many non-credible social media threats spread across the nation and JCPS has been affected by this. It has interrupted instruction and the functioning of school more than anyone can imagine. I take EVERY potential threat seriously and involve all first responders. It takes a tremendous amount of time and resources to address and thoroughly investigate these threats. We will always investigate because our first priority is to keep students and staff safe. Too often rumors are circulated, people are unkind, online bullying occurs and non-credible threats are spread on social media platforms. I respectfully ask that families monitor their students' use of technology and social media accounts AND that parents have critical conversations about threats with their students.
2. Last weekend was huge for this community. The Sylva-Webster reunion weekend was enormously successful and full of good stories, fellowship and fun. I enjoyed a packed football stadium filled with orange shirts and endless memories being shared by many. It was heartwarming to see alumni march across the field, gather in the stands and have a busy Saturday celebrating.
3. Our athletic teams are in the mid-season grind of fall sports. Soccer, volleyball, tennis matches, football games, dance and cheer, golf and cross country meets are occurring. Thank you to our community for supporting our student-athletes and coaches.
4. We recently announced the new infant/toddler class for JCPS employees that will be located at Scotts Creek School. This class start-up is funded by a generous grant from Dogwood Health Trust. The class is intended to serve the families of our employees and is designed to be a recruitment and retention tool. This is a very unique opportunity for JCPS and our region as we will be the first school system in our area to open a class like this. Since the class has not met capacity, JCPS is opening slots to the community. Anyone interested should contact Cassie Rogers, Preschool Coordinator, at [carogers@jcpsmail.org](mailto:carogers@jcpsmail.org)
5. In early September, I presented to our Board of Commissioners our application for NCDPI Needs-Based Grant to build a traditional middle school. The Commissioners approved our request which requires a match of 15%. This means they must commit to approximately \$8 million in addition to purchasing land. We have also identified property for the project. At this point, we are simply waiting on awards at the state level. Those announcements should come in October.
6. Thank you to the Blue Ridge community for coming out to work and support the campus clean-up on Saturday. So far this year, Cullowhee Valley, Fairview and Scotts Creek Schools have held community events to complete projects on campus and beautify the grounds. I am grateful for our dedicated families and volunteers who selflessly give their time to make the campuses look great!

B. **Agenda Item:** State Accountability Data Release



**Presenter:** Adam Holt, Testing and Accountability Director

Mr. Holt presented the NCDPI State Accountability Data for the 2023-2024 school year.

**C. Agenda Item:** School Nutrition Update

**Presenter:** Laura Cabe, School Nutrition Director

Ms. Cabe presented information about the number of meals that School Nutrition has served during the closure due to Hurricane Helene, school sanitation scores and staff certifications.

**D. Agenda Item:** Plan for Social Emotional Learning and School Mental Health Update

**Presenter:** Meagan Crews, Mental Health Director

Ms. Crews presented the JCPS Improvement Plan for Social Emotional Learning and School Mental Health for 2024-2025.

**E. Agenda Item:** Gaggle Therapy Services and LCMHD Contract

**Presenter:** Meagan Crews, Mental Health Director

Ms. Crews presented the Gaggle Therapy Services contract for mental health support and the LMMHD contract for 2024-2025.

**F. Agenda Item:** JCPS Annual Report

**Presenter:** Shaneka Allen, Public Information Officer

Ms. Allen presented the 2023-2024 JCPS Annual Report brochure.

**G. Agenda Item:** Unaudited Financial Summary

**Presenter:** Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the Unaudited Financial Summary as of September 24, 2024.

**OPEN SESSION FOR PUBLIC COMMENTS**

Debbie Buchanan, Hollis Max Ballentine, Miguel Juan Julian, Kim Aiken, Travis Russell, Elizabet Morales, Kendra Pressley, Kelly Miles, and Brittany Mathes Hall provided public comments. The public commenters expressed frustration and additional concerns about the condition of Blue Ridge School and Early College. Key points include:

1. The comments emphasized the urgent need for improvements and equitable resources at Blue Ridge School compared to other schools in Jackson County. Students require access to the same classes and Career and Technical Education (CTE) opportunities to succeed. There are critical infrastructure issues, including problems with the softball field, a leaking roof, and general maintenance problems, which detract from the learning environment.
2. Concerns are raised about staffing shortages and the high cost of living in the area, making it difficult to attract and retain teachers. Many local educators opt to work elsewhere despite proximity to the school, citing low pay and inadequate support. Participants express gratitude for the involvement of parents and community members but stress that ongoing issues require immediate attention and transparency from school board members. They

argue that existing funds should be directed toward improving current facilities rather than building new ones, and they advocate for better compensation for teachers to ensure a stable workforce.

### **ACTION AGENDA**

**A. Agenda Item:** Budget Amendments

**Presenter:** Kristie Walker, Chief Financial Officer

Mrs. Walker presented the budget amendments for 09-24-24 and asked for board approval.

**Action:** *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Gayle Woody, the board voted unanimously to approve the 09-24-2024 Budget Amendments.*

**B. Agenda Item:** JCPS and Jackson County Health Department MOA 2024-2025

**Presenter:** Dr. Dana L. Ayers, Superintendent

Dr. Ayers presented the JCPS and Jackson County Health Department Memorandum of Agreement for Nursing Services in JCPS for 2024-2025 and asked for board approval.

**Action:** *Upon a motion by Mrs. Gayle Woody and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the JCPS and Jackson County Health Department MOA for 2024-2025.*

**C. Agenda Item:** Water Heater Replacement at Scotts Creek Elementary School

**Presenter:** Jake Buchanan, Deputy Superintendent

Mr. Buchanan presented the Bolton Sales Contract and Security Agreement for the Water Heater replacement at Scotts Creek Elementary School and asked for board approval.

**Action:** *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, the board voted unanimously to approve the Bolton Water Heater Replacement at Scotts Creek Elementary School.*

**D. Agenda Item:** Field Trips

**Presenter:** Dr. Dana L. Ayers, Superintendent

1. FES, Grade 4 - Ripley's Aquarium, Gatlinburg, TN, 04-10-25 to 04-11-25, TT9681.
2. FES, Grade 5 – Knoxville Zoo, Knoxville, TN, 10-16-2024, TT9663.
3. FES, Grades 7 and 8 - Washington, DC, 03-18-25 to 03-21-25, TT9702.
4. SMES, Grades 6, 7, 8 - Chattanooga, TN, 04-07-25 to 04-10-25, TT9673.
5. SMES, Grades 6, 7, 8 - Dollywood, Pigeon Forge, TN, 11-7-24, TT9666.
6. SMES, Grades 6, 7, 8 – Young Harris College, Young Harris, GA, 10-09-2024, TT9648.
7. SMES, Grade 8 - Sequoyah Birthplace, Venore, TN, 10-23-24, TT9715.

Dr. Ayers presented the above-listed field trips and asked for board approval.

**Action:** Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, the board voted unanimously to approve the above-listed field trips.

### **CLOSED SESSION**

The board unanimously approved a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, the board voted unanimously to return to open session.

### **OPEN SESSION**

**Action:** Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Kim Moore, the board unanimously approved the consent action agenda:

A. Closed Session Minutes of Regular Meeting of August 27, 2024.

### **PERSONNEL ACTION AGENDA**

**Action:** Upon a motion made by Mrs. Abigail Clayton and seconded by Mrs. Gayle Woody, the board voted unanimously to approve the personnel agenda as recommended by Dr. Ayers. The board unanimously approved the following recommendations:

#### **Employee Recommendations:**

1. Baron, Sierra – Bus Monitor, JCS
2. Bates, Marsha – School Nutrition Assistant, SMHS
3. Carr, Emily – Afterschool Assistant, CVES
4. Cogdill, Kristen – Teacher, CVES
5. Connor, Nancy – School Nutrition Assistant, SCES
6. Daggs, Kevin – Teacher, BRS
7. Edwards, Kimberly – School Nutrition Assistant, FES
8. Franks, Myjestic - School Nutrition Assistant, BRS and BREC
9. Friend, Brittany – EC Teacher Assistant, CVES
10. Gregg, Kyndall – School Nutrition Assistant, CVES
11. Harvey, Ava – Afterschool Assistant, FES
12. Heintzelman, Ginny – Bus Driver, SCES
13. Kirkland, Kody – School Nutrition Assistant, SMHS
14. Manning, Samantha - School Nutrition Assistant, SMES
15. Mathis, Rebecca – School Nutrition Assistant Manager, SMHS
16. Mayse, Timothy – Substitute Bus Driver, BREC
17. Miller, Alexis – EC Teacher Assistant, BRS
18. Moody-Bumgarner, Mary – Athletic Director, SMES
19. Mull, Jim – Athletic Bus Driver, BRS and BREC
20. Parris, Sarah – Student Data Manager, BRS and BREC
21. Plush, Laura –Teacher Assistant, BRS

22. Potthoff, Allison – School Nutrition Assistant and EC Bus Monitor, FES and SMHS
23. Rash, Hannah – Marching Band Staff, SMHS
24. Rhinehart, Marty – Bus Driver, CVES
25. Rhinehart, Marty – Custodian and Bus Driver, SMHS
26. Roberts, Janet – Student Support Services Director, Central Office
27. Roy, Sidney – School Nutrition Manager, BRS and BREC
28. Sokolowski, Zoe – EC Bus Monitor, SMHS
29. Sutton, Brandi – Homebound Teacher, SMES
30. Weathersbee, Jasmine – Pre-K EC Teacher Assistant, CVES
31. Williams, Kimberly – Substitute Bus Driver, SMHS

**Employee Resignations:**

1. Bennett, John – School Nutrition Lead Cook, FES
2. Bullard, Luther – Custodian and Bus Driver, SMHS
3. McCall, Cheryl Aprille – EC Teacher, SMHS
4. West, Traci – CTE Curriculum and Instructional Management Coordinator, SMHS

**Employee Retirements:**

1. Queen, Bernice – School Nutrition Assistant, SMHS
2. Spaulding, Laura – EC Teacher, CVES

**Staff, Non-Staff and Returning Coach Recommendations:**

1. Bonen-Clark, Michael – Assistant Coach Soccer, CVES – Returning Staff
2. Brown, Tabitha – Head Coach Volleyball, CVES – New Staff
3. Ibarra, Alberto - Head Coach Soccer, SMES – New Non-Staff
4. Kostak, Abigail – Head Coach Soccer, CVES – Returning Staff
5. Ledford, Melissa – Assistant Coach Volleyball, SMES – New Non-Staff

**ANNOUNCEMENTS**

**The next regularly scheduled business meeting of the Board of Education is October 22, 2024, at 6:00 p.m., at Scotts Creek Elementary School, 516 Parris Branch Road, Sylva, NC.**

**ADJOURNMENT**

There being no objection, Chairman Wes Jamison adjourned the meeting at 8:25 p.m.

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Mr. Wes Jamison, Chairman

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Dr. Dana L. Ayers, Secretary

Comprehensive Progress Report

**Mission:** Our mission is to engage, enlighten, and enrich our students.


**Vision:** Learning for All

**Goals:**

During the 2024-25 School Year, our Blue Ridge Early College 7th and 8th grade Mathematics students will increase the level of growth scores on the state EOG Mathematics assessment by 10%. This will increase our scores from 33.3% to 43.3%

During the 2024-25 School Year, our Blue Ridge Early College 7th and 8th grade Reading students will increase the level of achievement scores on the state EOG Reading assessment by 10%. This will increase our scores from 33.3% to 43.3%.

During the 2024-25 School Year, our Blue Ridge Early College High School students overall growth scores on EOCs will increase by 10%. This will increase our scores from 36% to 46%.

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1A: Prioritize improvement and communicate its urgency			
	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Our School Improvement will recommend and support three school improvement goals. We will meet quarterly and share results with our entire school team. PLCs meet twice a month, and Dr. Frizzell makes an effort to attend at least one PLC each week.	Limited Development 09/23/2016		
			Priority Score: 2                      Opportunity Score: 3                      Index Score: 6			
How it will look when fully met:			The team will excute a system of stakeholder feedback and data analysis to determine school instructional plans.	Objective Met 10/15/24	Nathan Frizzell	06/15/2024
Actions						
	9/27/16	There will be data implementation meetings/reviews. There will also be a SIT focus on the PLC process and how it impacts student academic performance.		Complete 12/18/2020	Tracie Metz	05/29/2020
Notes: PLC/Data meeting - 3 times a year for entire team						
PLC's will meet weekly for Core Content Areas						
PLC's will meet monthly for CTE and Activity Classes						
	9/23/16	Minutes will be uploaded to the shared BREC folder.		Complete 05/13/2019	Tracie Metz	10/30/2020
Notes:						
	12/4/20	Meeting notes will be uploaded to shared folder.		Complete 06/30/2022	Brandon Pendergast	05/01/2021
Notes:						
Implementation:				10/15/2024		
Evidence			10/15/2024 SIT and PLCs meet monthly and will continue to do so			
Experience			10/15/2024 SIT meets at least once each month and PLCs meet at least once each month			
Sustainability			10/15/2024 SIT and PLCs will continue to meet and report information among groups			

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Both our LEA and our school regularly look at data through DART meetings, during PLC's, and at faculty meetings. The LEA designs PD from data indicated needs. We have a need for vertical unpacking of standards, K-12.	Limited Development 09/23/2016		
			Priority Score: 2                      Opportunity Score: 2                      Index Score: 4			
How it will look when fully met:			Through a comprehensive approach to data review, the team will evaluate student progress. This will include monthly data meetings with the district Data and Accountability Director and through the PLC Process.  Teachers may use Loom (or other technology) to pre-record test for student read aloud and use NetRef to block all tabs except the one used for read aloud.  Classroom teachers will collaborate with EC teacher and EC teacher assistant to discuss goals and progress made regularly.  Based on observations and snap shots, differentiation is occurring in each classroom regularly.	Objective Met 10/19/21	Nathan Frizzell	06/01/2024
Actions						
	10/12/19	A student support team, consisting of Administration, School Counselor, School Social Worker, and nurse will meet weekly to discuss student needs - attendance, academics, and behavior.		Complete 05/12/2020	Tracie Metz	05/29/2020
Notes:						
	10/12/19	BREC staff will be training in Resiliency practices to the BREC staff.		Complete 05/12/2020	Amy Fahey	05/29/2020

Notes: Phase I will occur in Semester 1.  
Phase II will occur in Semester 2.

<b>Implementation:</b>		10/19/2021		
<b>Evidence</b>	10/12/2019 Notes in Shared Folder.			
<b>Experience</b>	10/12/2019 One teacher asked to join. Other teachers were invited.			
<b>Sustainability</b>	10/12/2019 Once our entire team is trained on Module 2, the MTSS will enter into an annual cycle of leadership. The leadership team will be a partnership among teachers, support staff, and administration.			



Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Each teacher collects data and makes decisions within the context of his/her classroom. There is no schoolwide policy regarding data collection and usage.  Middle School team utilizes iReady and check-in scores.  High School team utilizes benchmark scores.	Limited Development 10/05/2021		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			In the classroom, teachers will use common formative assessments and use best practices for influencing curriculum and teaching. Teachers will use formative assessments daily, and they will be included in their lesson plans (made available to administration on request). In appropriate classes, teachers will use NC Check-in data and Benchmark data to help drive instruction and review. Teachers will also utilize data from summative assessments to help guide instruction and review, in preparation for EOCs, EOGs, and local final exams.	Objective Met 06/10/24	Nathan Frizzell	08/01/2024
Actions						
10/13/21		Administrative team will gather data collection methods from each teacher to create a library of common forms of assessment (formative and summative) and how teachers utilize that data to drive instruction and curriculum decisions.		Complete 05/31/2024	Nathan Frizzell	08/15/2023
Notes:						
Implementation:				06/10/2024		
Evidence		6/10/2024				
Experience		6/10/2024 This was fully implemented through walk-throughs and follow-ups; observations and conferences; and data meetings and monitoring with feedback.				

Sustainability			6/10/2024 We will expand and move deeper in the walk-throughs and follow-ups; observations and conferences; and data meetings and monitoring with feedback.			
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			As a school, we are rebuilding our MTSS Leadership Team to incorporate new faculty and initiatives.	Limited Development 10/19/2021		
How it will look when fully met:			We have an MTSS Leadership Team and MTSS plan, and we are in the implementing district guidance on the process. Our school priority this year is implementing a strong core because we have a number of new faculty. Students will be served through the tier process. SEL team will meet monthly to serve students and train staff.	Objective Met 10/15/24	Brittany Schiele	07/29/2025
Actions						
	10/19/21	Develop a MTSS Leadership Team.		Complete 10/09/2024	Nathan Frizzell	07/30/2023
Notes:						
	10/19/21	District will provide professional development on MTSS.		Complete 08/20/2024	Nathan Frizzell	09/30/2023
Notes:						
	10/19/21	MTSS Leadership Team will train BREC staff on MTSS implementation.		Complete 08/01/2025	Nathan Frizzell	12/15/2023
Notes:						

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3B: Provide rigorous evidence-based instruction			
	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<p>We designed our master schedule around the need to provide middle school core teachers common Professional Learning Community during the spring semester.</p> <p>We will follow our PLC template to ensure we are addressing academic needs throughout the year.</p> <p>Tutoring will be offered after school to assist students.</p> <p>District-level content area PLCs will meet four times during the 2023-2024 school year.</p>	Limited Development 09/23/2016		
			Priority Score: 2	Opportunity Score: 2	Index Score: 4	
How it will look when fully met:			This objective will be met by our core teachers being able to implement to PLC Process. 1. Select Priority Standard • Unpack Standard • DOK • Create Learning Target 2. Create Rubric • Create Pre Common Assessment • Administer Pre Assessment 3. Score Pre Common Assessment and rank based on rubric • Chart data • Create Smart Goal 4. Select Instructional Teaching Strategies • Teach • Administer Post Common Assessment 5. Score Post Common Assessment and rank based on rubric • Chart data • Revisit Smart Goal • Design Enrichment / Remediation Groups Evidence of objective being met will be: 1. Team Norm 2. PLC Meeting Templates 3. Documentation through PLC Templates of at least two completed cycles.	Objective Met 04/30/21	Kristina McCall	08/01/2025
Actions						
	10/12/19	The team will assess our progress through the PLC process.		Complete 04/21/2022	Kristina McCall	04/15/2023
Notes:						
	10/6/17	A PLC Template based on team needs will facilitate the PLC meetings.		Complete 08/01/2025	Kristina McCall	09/30/2023
Notes: PLC template has been created and is implemented. Minutes are shared and reported.						

10/12/19	<p>Because we only have one teacher per content area, we will select goals that can be measured in each content area. The team has determined to focus on these core areas:</p> <p>Vocabulary - teaching content vocabulary with fidelity and integrating with other content standards as appropriate.</p> <p>Analyzing data - deliberately selecting one activity a week in which students must analyze a piece a data, which can include graphs or info-schematics.</p> <p>Creating intervention groups based upon two main areas: students with high motivation/low comprehension and those with low motivation/high comprehension.</p>	Complete 12/15/2021	Kristina McCall	12/15/2023
Notes: Our team meets monthly.				
<b>Implementation:</b>		04/30/2021		
<b>Evidence</b>	<p>10/12/2019</p> <p>Weekly notes; shared with team members in the schools "shared folder".</p>			
<b>Experience</b>	<p>10/12/2019</p> <p>This was a work of collaboration among team members.</p>			
<b>Sustainability</b>	<p>10/12/2019</p> <p>Format will be adjusted per need and recommendation from the team members.</p>			

## Comprehensive Progress Report

**Mission:** Our mission is to engage, enlighten, and enrich the students of Jackson County.

**Vision:** Learning for All

**Goals:**

The 3rd-6th grade ELA EOG scores will increase proficiency by 5% annually with implementation of Wit & Wisdom as core reading instruction along with Foundations in K-3rd grade.

Math Scores will show increased proficiency by 5% annually on EOG's (3-6) supported by implementation of effective math instruction, using HMH as core curriculum.



Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			School, along with LEA, works to address data on a regular basis through our school planning, scheduling, teaching, and classroom groupings. We have several Professional Development trainings that address programming and curriculum needs that are evident from data analysis.	Full Implementation 10/01/2023		

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date

<p><b>Initial Assessment:</b></p>	<ul style="list-style-type: none"> <li>• Screeners are in place for math, reading and social/emotional and behavioral needs.</li> <li>• Administration is providing teachers with data, and faculty are using data to inform practices in the classroom and school-wide.</li> <li>• PBIS has been implemented campus-wide, and behavioral expectations are clearly communicated and taught.</li> <li>• Faculty are using <i>Wit and Wisdom (K-6)</i>, <i>Foundations (K-3)</i>, <i>Geodes (K-2)</i>, <i>Heggerty's (PK-2)</i>, <i>HMH - Into Math (K-6)</i> with built-in intervention and scaffolding for Tier 2 students.</li> <li>• Tier 3 students are working with specialists to meet individual needs.</li> <li>• There is a process for identifying, tracking, and progress monitoring students in Tier 2 and Tier 3 using standard protocols.</li> <li>• Teams meet regularly to analyze data and align needs of students with classroom resources.</li> </ul>	<p>Limited Development 09/15/2016</p>		
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	Priority Score: 2	Opportunity Score: 2	Index Score: 4		
<b>How it will look when fully met:</b>	<p>BRS will have an implemented tiered instructional system for all students that will allow teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.</p> <p>We will have standard protocols for Academic, Behavioral, and Attendance pertaining to MTSS Areas.</p> <p>Teachers will be able to scaffold Tier 2 supports within the classroom. Tier 3 supports will be available from specialists.</p> <p>23/24 We are making progress. Student Support Team meets most weeks to discuss concerns and areas of change. We are setting goals to complete our standard protocols with the support of the district. Tier 2 Interventions are using a county-wide Standard Protocol Approach for Reading. By the end of 2024, we expect to have the same type of protocols in place for Tier 3 in Reading. Math Tier 2 SPA's are being drafted. We have added two more members to MTSS team at BRS - a school psychologist visiting weekly and a teacher who is willing to help coordinate and train other teachers in classroom processes.</p> <p>24/25 Monthly MTSS meeting with team, teachers, psychologist, speech/language teacher, EC teacher. As a school, we are expanding the number of kids who are entering the MTSS process (Tier 2 and Tier 3) as discussions become deeper with more input from data and other sources.</p>			<b>Stacy McNabb</b>	<b>06/01/2025</b>
<b>Actions</b>			<b>23 of 25 (92%)</b>		
9/24/17	A professional development session aligned with the state and county goals of introducing the framework of the Multi Tiered System of Supports will be delivered to BRS/BREC faculty and staff. Topics to be covered: MTSS provides multiple levels of support for all learners (struggling through advanced).		Complete 08/09/2017	Teri Walawender	08/09/2017
Notes: The initial MTSS leadership team will develop this professional development session to introduce the MTSS framework to BRS/BREC faculty and staff.					
9/17/17	The MTSS Leadership team will attend a meeting in September to start work on Module 1 of the MTSS framework.		Complete 09/18/2017	Holly Whisnant	09/18/2017
Notes:					

9/17/17	The MTSS Leadership team will attend a meeting in October to continue to work on Module 1 of the MTSS framework.	Complete 10/26/2017	Holly Whisnant	10/26/2017
<i>Notes:</i>				
10/6/17	Faculty will participate in ongoing collaboration and reviewing of assessment data to guide instructional planning. Kimberli McWhirter, the regional K-3 Literacy Coach, will help facilitate grade level discussions and lesson planning to meet student needs.	Complete 11/13/2017	Holly Whisnant	11/13/2017
<i>Notes:</i> More meetings may occur as need arises, but we will have a minimum of three sessions with faculty.				
9/17/17	The MTSS Leadership team will attend a meeting in November to continue to work on Module 1 of the MTSS framework.	Complete 11/14/2017	Holly Whisnant	11/14/2017
<i>Notes:</i>				
2/15/18	The MTSS Leadership Team will present information from module 1 to the faculty.	Complete 01/19/2018	Teri Walawender	01/19/2018
<i>Notes:</i>				
9/17/17	The MTSS Leadership team will attend a meeting in February to continue to work on Module 1 of the MTSS framework.	Complete 02/15/2018	Holly Whisnant	02/15/2018
<i>Notes:</i>				
9/17/17	The MTSS Leadership team will attend a meeting in March to continue to work on Module 1 of the MTSS framework.	Complete 04/03/2018	Holly Whisnant	03/22/2018
<i>Notes:</i>				
9/17/17	The MTSS Leadership team will attend a meeting in April to continue to work on Module 1 of the MTSS framework.	Complete 04/19/2018	Holly Whisnant	04/19/2018
<i>Notes:</i>				
6/12/18	Create a campus-wide calendar for MTSS team meetings to continue working on tiered instructional supports. We will work with our district MTSS Implementation Team to develop next steps for implementation.	Complete 09/10/2018	Teri Walawender	09/15/2018
<i>Notes:</i> MTSS meetings have been scheduled for 5 times during the year. Meetings will focus on continued development of core instruction, as we don't yet have 80% of students demonstrating grade level mastery in any grade, except 6th grade ELA, based upon available data, including mClass, benchmarks and EOGs.				
9/10/18	The school MTSS team will meet to discuss strategies being used to improve core instruction. Decisions will be made to modify instructional strategies in order to achieve 80% proficiency at all grade levels, in all subjects.	Complete 06/01/2020	Teri Walawender	06/01/2020



	<i>Notes:</i> The team will meet at least 4 times a year. Evidence will be provided through our calendar and meeting agendas and minutes when completed.			
6/2/20	Establish Standard Protocols for Tier 1 for reading math.	Complete 10/15/2020	Stacy McNabb	10/31/2020
	<i>Notes:</i> McNabb will work with administration and grade level teachers to finalize Tier 1 protocols.			
6/2/20	Clearly define Tier 1, Tier 2, and Tier 3 for math and reading and share with all faculty to inform planning and implementation.	Complete 10/23/2020	Stacy McNabb	11/01/2020
	<i>Notes:</i> McNabb will work with administration and grade level teams to finalize documents and share with staff to inform programming and instruction.			
8/26/21	Teachers are provided a link to on-line Intervention Protocol Document.	Complete 01/29/2021	Stacy McNabb	02/14/2021
	<i>Notes:</i> <a href="https://docs.google.com/document/d/1q9sWSKx3PrbU7izwbly0GgSv9vijJiLgK-EbJbi5Dmo/edit?usp=sharing">https://docs.google.com/document/d/1q9sWSKx3PrbU7izwbly0GgSv9vijJiLgK-EbJbi5Dmo/edit?usp=sharing</a>			
3/17/21	Establish Tier 2 Data Entry Rules and Protocols for reading and math	Complete 06/10/2021	Stacy McNabb	06/10/2021
	<i>Notes:</i> McNabb will work with administration and teachers to create a guiding document to support Tier 2 interventions.			
5/1/23	NCDPI has added a tool for teams to consider in school improvement planning for MTSS. The FAM-S/NCStar Crosswalk is intended to assist schools that are working on school improvement efforts by using NCStar within a Multi-Tiered System of Support framework. In creating this document, the team analyzed the Facilitated Assessment of MTSS - School Level (FAM-S) and made connections with the 125 indicators found in NCStar.  In April, the team will complete the survey.	Complete 04/10/2023	Kheri Cowan	04/28/2023
	<i>Notes:</i>			
8/26/21	Teachers (K-6) will review iReady diagnostics to inform class instructional groupings.	Complete 05/01/2023	Debbie Houtzer	04/29/2023
	<i>Notes:</i>			
8/26/21	Teachers in K-3 will review reports from mClass concerning class instructional grouping.	Complete 05/24/2023	Susan Watkins	05/20/2023
	<i>Notes:</i> Teachers have reviewed BOY and MOY reports, along with PM graphs and instructional groupings after each testing session.			
9/16/19	Grades 3-6 will participate in iReady Reading diagnostic assessments three times a year to assess skill levels and areas of need.	Complete 05/01/2023	Kheri Cowan	06/01/2023

	Notes: Students will use online instructional feedback and progress monitoring checks to help determine instructional needs between formal assessment windows.			
9/16/19	Students in grades K-6 will participate in iReady Math diagnostic assessments three times a year to assess skill levels and instructional needs.	Complete 05/01/2023	Kheri Cowan	06/08/2023
	Notes: Students will use online instructional feedback and progress monitoring checks to help determine instructional needs between formal assessment windows.			
10/12/23	Staff will receive updates on procedures for initiating referrals and processing children through structured support system.	Complete 10/05/2023	Ashlee Steen	10/20/2023
	Notes: This will occur once this year, and only for new staff in the upcoming years.			
9/18/23	Tier 3 standard protocols will be implemented when they are recognized as SOP at the district level in reading comprehension skills.	Complete 05/15/2024	Laura Dills	05/15/2024
	Notes: Jackson County will be creating Tier 3 Interventions district-wide, similar to the Tier 2 interventions created last year (22-23).			
10/7/24	IRP development training - include updates	Complete 09/16/2024	Alisha Kilpatrick	09/16/2024
	Notes:			
9/18/23	Training for more staff members in creating Tier 2/Tier 3 Interventions inside classrooms.		Stacy McNabb	05/15/2025
	Notes: Ms. Steen will oversee the creation and completion of Tier 2/3 Strategies for Interventions planning sheet with each teacher as teachers complete referrals and progress monitoring of students.			
10/7/24	Teachers are utilizing Individual Reading Plans based on performance on mClass reading diagnostic. This is individualized based on the needs of each child and progressed monitored according to the needs of the child, bi-weekly or monthly.		Stacy McNabb	06/01/2025
	Notes:			
<b>Implementation:</b>		05/31/2024		
<b>Evidence</b>	6/11/2021 Guiding Documents have been created and are linked to this objective.			
<b>Experience</b>	6/11/2021 McNabb worked with faculty and administration to create/modify data entry rules and protocols for reading and math and created reference documents.			

<b>Sustainability</b>			6/11/2021 We will continue to revise documents as we adjust to new data sources, including the return of mClass as an assessment tool.			
<b>Core Function:</b>			<b>Domain 3: Instructional Transformation</b>			
<b>Effective Practice:</b>			<b>Practice 3C: Remove barriers and provide opportunities</b>			
	<b>KEY</b>	<b>A4.16</b>	<b>The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			<ul style="list-style-type: none"> <li>• "Move-up Day" for PreK through 6th grade</li> <li>• Teachers schedule a time to meet with upcoming teachers each spring to share information.</li> <li>• Open house and Meet the Teacher nights</li> <li>• 6th Grade Move Up Day with Middle School Students/Staff</li> </ul>	Limited Development 09/22/2021		
			Priority Score: 2	Opportunity Score: 3	Index Score: 6	

<b>How it will look when fully met:</b>	<p>As our students transition to Elementary school, as well as between grade levels K-6), faculty collaborates to reduce obstacles in adjusting to workloads and curriculum progressions, as well as in sharing educational, medical, and relevant social history. PK-3 teachers contribute to and pass along a portfolio of work to share showing progress, notes and concerns, and general items of interest. Upper-grade teachers meet each spring to share similar information with teaching teams.</p> <p>As a team, PK-6 teachers create schoolwide procedures that ease transitions each year into different grades. Students grow more independent and self-directed as they progress through grade levels.</p> <p>As a reminder of the changes coming, but that some things will be the same, our students participate in "Move-Up Day". They spend some time in the next grade level (low pressure/fun activity) beginning to build relationships with new friends and see some procedures will stay the same.</p> <p>For 6th graders, a visit to our Middle school is in order to tour rooms, look at schedules, talk with teachers and students, and get an overall feel for the upcoming year. Sixth-grade teachers meet with Middle school faculty to share documents and family information to ease the transition into middle school prior to the start of school.</p>	<b>Objective Met 05/31/24</b>	<b>Debbie Houtzer</b>	<b>05/29/2024</b>
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use a locker (Niesen & Wise, 2004). Students must also make social transitions as they try to build new friendships with peers, encounter older students whose needs and interests may be very different, and develop new relationships with teachers (Cauley & Jovanovich, 2006). These procedural and social transitions impact students' academic performance, and incoming middle school students must often multitask and meet the demands of multiple teachers when adjusting academically (Gilewski & Nunn, 2016). Students entering middle school are also concerned with the thought of having a tough teacher, harder schoolwork, too much homework, and knowing how to get extra help from teachers (Cauley & Jovanovic, 2006). Effective transition programs can alleviate many student concerns and provide supports for academic success.

Gilewski and Nunn (2016) suggest that to have an effective transition program, "schools must address the expectations that middle school students need to meet, bridge the gap between what will be expected of young adolescents in middle school and what was expected of them in elementary school, and consider the procedural, social, and academic changes that young adolescents face when transitioning" (p. 3). Transition programs should include students, parents, and teachers, and should provide comprehensive and targeted transition activities for these stakeholders (Cauley & Jovanovich, 2006). Examples of transition activities include tours of the middle school, fifth-graders "shadowing" a sixth-grader for a day, parent-to-parent meetings to discuss middle school concerns, and holding orientations where incoming students

	<p>get information, practice routines, and meet teachers and peers (Wormeli, 2011). Transition programs should be ongoing</p> <p>and sustained, by continuing to assess and address student concerns, and continuing activities to enhance parent-school</p> <p>communication and build rapport between all stakeholders (Gilewski &amp; Nunn, 2016). Research shows that in order for</p> <p>transition programs to be successful they must 1) foster communication; 2) respond to all stakeholder needs; 3) develop a sense of community; and, 4) include an evaluation of the transition program and evolve and adapt it as needed</p>			
<b>Actions</b>				
10/3/22	Create a "Move up to Middle School day" to address transition to the early college.	Complete 05/30/2023	Zach Eden	06/08/2023
<i>Notes:</i>				
5/25/23	Create "Move-up Day" for Pre-K through 6th Grade	Complete 05/17/2024	Kheri Cowan	05/31/2024
<i>Notes:</i>				
<b>Implementation:</b>		05/31/2024		
<b>Evidence</b>	5/31/2023 <a href="https://docs.google.com/spreadsheets/d/1EYaDgbsYQbf6-A2F-lpAjytP9wB1kFBmf7wbBQCAwPY/edit?usp=share_link">https://docs.google.com/spreadsheets/d/1EYaDgbsYQbf6-A2F-lpAjytP9wB1kFBmf7wbBQCAwPY/edit?usp=share_link</a>			
<b>Experience</b>	5/31/2023 As we work on finding the best way to transition our children, we will continue to reflect on best practices. Students enjoyed the day and went home excited about the next teacher. Anxiety was lessened as children understand lots of things will stay the same, as things ultimately increase in rigor and independence. Meetings with teachers have increased how well teachers know their students.			
<b>Sustainability</b>	5/31/2023 Teachers will meet to plan for more personalized experiences for their upcoming students during the coming years. Planning time will be scheduled and used for vertical conversations concerning children.			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>We have implemented several plans to communicate and collaborate with parents/families. Most teachers communicate on a regular basis through daily/weekly letters/newsletters, email, Remind, Parent Portal, Class Dojo, ConnectEd, etc.</p> <p>Administration has started making positive phone calls to improve communication efforts. We are also using Facebook on a regular basis to communicate events/activities each week and to highlight academic, athletic and enrichment activities/achievements.</p> <p>We have bilingual interpreters at school meetings to support our Spanish-speaking families, as over 30% of our students are Hispanic. We also translate school documents.</p> <p>We have curriculum nights and other activities throughout the year to partner with parents and help with academic support at home.</p> <p>We are learning about more ways to create positive communication with all stakeholders.</p>	Limited Development 09/15/2016		
			Priority Score: 2      Opportunity Score: 3      Index Score: 6			
<i>How it will look when fully met:</i>			<p>Parents will understand academic expectations through regular communication about standards.</p> <p>Students and parents will understand students' level of mastery on standards and have a better understanding of state expectations.</p>		Stacy McNabb	11/01/2024
<i>Actions</i>				12 of 13 (92%)		
	9/21/16	Teachers will give parents an overview of standards for each core area of the grade, in the home language.		Complete 10/13/2016	Stacy McNabb	10/31/2016

*Notes:* Give teachers a page from the NC Standards Website.  
Give the one page standards from DPI.  
Teachers will distribute by the end of October (first grading period)

9/21/16	Teachers will make an effort to meet with every parent in person.	Complete 11/02/2016	All Teachers	10/31/2016
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*Notes:* All teachers were present at August Open House.  
K - Home Visits, Welcome to School Parent Meeting in August, 1st Quarter Parent Conferences.  
1 - Welcome to School Parent Meeting in August, 1st Quarter Parent Conferences.  
2 - Welcome to School Parent Meeting in August, 1st Quarter Parent Conferences.  
3 - 1st Quarter Parent Conferences, Parent Meeting (Nov)  
4 - 1st Quarter Parent Conferences  
5 - 1st Quarter Parent Conferences  
6 - 1st Quarter Parent Conferences, Parent Meeting (Nov)

1/2 held Parent Training Meeting to teach parents how to work with children on homework that addresses comprehension questions. It was held on Jan. 18th at 5:15.

10/28/16	Third Grade stakeholders (teachers, parents, admin.) will participate in a meeting to inform them of classroom expectations, curriculum, and end of year expectations for Third Grade. This will specifically cover the Third Grade Read to Achieve State Mandate, BOG's, and EOG's.	Complete 11/03/2016	Sarah Cline	11/03/2016
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*Notes:* Meeting was held November 3. Several parents attended, others were contacted through personal appointments with Cline.

12/8/16	Teachers will create a document that reviews topics already covered this semester. It will also include what the kids will be learning for the next semester.	Complete 01/27/2017	Kristal Hunter	01/27/2017
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*Notes:* Also, special area teachers can work on a document to add to the classroom.

Summarize the curricular goals.

K teacher met with each parent for Spring Conferences  
1/2 Language Arts teachers sent end of year mClass expectations, along with scores up this point.



12/8/16	School will create a newsletter with important dates for the spring, emphasis on the good things that have happened over the year in our school. This will include that we have results from mid-year testing.	Complete 03/02/2017	Teri Walawender	01/31/2017
<i>Notes:</i> Newsletter was created and sent out to all students K-6. This included items for Title 1, upcoming events, and other important topics in our school.				
9/14/17	Teachers will hold classroom parent meetings within the first month of school.	Complete 09/01/2017	Stacy McNabb	09/08/2017
<i>Notes:</i> Every teacher will schedule a meeting to be held in the evening to go over classroom expectations, classroom procedures, etc... Parents who do not attend will be given written materials. Efforts will be made to contact parents who do not attend.				
11/20/18	Title 1 Parent Engagement funds will be utilized to buy food and purchase one book per family for the Family Literacy Night to be held in the spring.	Complete 03/05/2019	Teri Walawender	06/30/2019
<i>Notes:</i>				
10/14/19	Teachers and students will host a Health Fair to engage parents and students in academic and good health discoveries.	Complete 02/14/2020	Teri Walawender	03/01/2020
<i>Notes:</i> Teachers will work with students to prepare activities to engage both students and their families in good health habits and academic discoveries. Students will help lead the activities.  Healthy snakes will be provided. As well as health door prizes.  Title I funds will be used to purchase resources and supplies for the take-home activities				
10/14/19	Teachers will communicate with parents the standards focus for units and pacing at the beginning of each quarter and send progress notes with each grading period.	Complete 10/30/2020	Principal/Asst. Principal	11/01/2020
<i>Notes:</i> Teachers will send home parent letters at least quarterly indicating the academic focus for that period of time. Teachers will also communicate to parents the level of mastery achieved by students following instruction. Administration will monitor quarterly.  Teachers have created a document that shows evidence of standards mastery to send with report cards for the 1st nine weeks.				
3/22/21	Teachers will communicate student progress and strategies they will be implementing to support student growth for the fourth quarter to all parents/guardians.	Complete 04/05/2021	Teri Walawender	04/05/2021

	Notes: Teachers will conduct face-to-face, online or phone conferences with parents to discuss student progress. Teachers will also discuss options for after school tutoring, Summer Academy and parental engagement at home.			
4/29/21	Teachers will provide families with sight word packs and games for summer support. Videos and directions in English and Spanish will be provided to families to support meaningful engagement.	Complete 05/14/2021	PK-2 Team	05/15/2021
	Notes: Teachers will select a person to model games in English and Spanish and create short videos to be posted on FB and the BRS website.  Teachers will select which sight word packets each student will receive and prepare envelopes with materials for each child. Directions will be in English and Spanish on the same piece of paper in clear, concise language.  Administration will send a Connect Call when packets go home.			
10/18/20	Teachers will engage families through various online platforms to support remote learning.	Complete 03/15/2021	All teachers	06/01/2021
	Notes: Teachers will communicate with parents several times a quarter with formal communications at the end of each grading period. Teachers will provide families with multiple means of communication to support student growth and learning.			
10/28/23	Teachers will meet with each family at the end of the first nine weeks. At that time, grade level expectations, current student performance, and ways parents can support their students will be discussed.		Susan Watkins	11/01/2024
	Notes:			
<b>Implementation:</b>		10/04/2022		
<b>Evidence</b>	4/29/2021 Teacher contact logs, meeting sign-up sheets, email notes and Remind communications are available.			
<b>Experience</b>	4/29/2021 Teachers used a variety of communication tools to reach out to families to encourage meetings to discuss progress. We had a large positive response by families who attended meetings and followed-up with requests for summer camp and/or other supports. Packets were sent to PK-2 parents, and some grade 3 parents, with instructions on how to use high frequency word sets to support greater fluency. Videos were made in English and Spanish, and links were provided to all families.			

<b><i>Sustainability</i></b>	4/29/2021 Faculty will need to continue to make personal contact with families a priority through whatever means works best for families.			
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## Comprehensive Progress Report

**Mission:** We at Cullowhee Valley believe that every child has unique qualities that make him or her an important part of a bigger story. Therefore, our mission is to provide a learning environment that celebrates and supports the individual, grows an awareness of connections between self and others, and provides skills that open and expand visions of future opportunities.

**Vision:** Our students are prepared to achieve their personal best as contributing members of their communities.

**Goals:**

Each grade level K-3 will achieve 70% proficiency or higher as evidence by EOY M-Class Composite Scores at the end of the 2025 school year.

55% of our students will demonstrate proficiency (level 3, 4, or 5) on the End-of-Grade Reading tests for year 2025

55% of students will demonstrate proficiency (level 3, 4 or 5) on the End-of-Grade Mathematics test by the year 2025.

65% of students will demonstrate proficiency (levels 3, 4, or 5) on the End-of-Grade Science test by the end of year 2025



Activity in the last 12 months

! = Past Due Objectives

KEY = Key Indicator

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1A: Prioritize improvement and communicate its urgency			
	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Monthly committee meetings.	Limited Development 10/27/2021		
How it will look when fully met:			When this objective is fully met, we will have the whole school working together toward common goals aimed at providing for the safety, security, social emotional well being, and academic needs of the students. Test scores will increase and we will move from "not Met" growth status to "Met" growth by the end of the 24-25 school year.		Melanie Jacobs	06/06/2025
Actions				2 of 6 (33%)		
	10/10/24	Safety Committee will meet to review and update the School Safety Plan.		Complete 09/17/2024	Eileen Richards	09/17/2024
Notes:						
	10/10/24	MTSS Committee will meet to determine which students are now ready for moving forward with evaluations based on a review of Tier 2 and 3 interventions and a review of the data collected for each student in the process.		Complete 09/24/2024	Jennifer Patten	09/24/2024
Notes:						
	10/10/24	PBIS Committee will create a revised schedule for students to spend Wolf Bucks and share the schedule with staff. PTA will be invited to volunteer to man the school Wolf Bucks store for students to shop.			Laura Brown	10/31/2024
Notes:						
	10/10/24	The CVS Resiliency team will determine staff resiliency needs and plan for staff events to promote staff wellness.			Heather Bullock	11/18/2024
Notes:						
	10/10/24	CVS Curriculum Committee will share ways to use AI to generate choice boards to engage early finishers to extend the the curriculum. This information will be shared by the Curriculum Committee grade level representatives with each grade level team. Curriculum Committee members will bring information to share at the next Curriculum Committee meeting to provide feedback on choice board use in the classrooms.			Bekah Mulligan and Jennifer Patten	11/18/2024

<i>Notes:</i>				
10/10/24	Curriculum Committee will meet to determine school wide themes to support academic vocabulary, school wide community engagement, and classroom practices that engage all learners. The main school wide event will be Whee Shine which will be a culmination of this year's theme "Appalachian Hearts, Global Minds."		Bekah Mulligan and Jennifer Patten	03/15/2025
<i>Notes:</i>				

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1B: Monitor short-and long-term goals			
	KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
Initial Assessment:			We have allotted funding to support incentive trips for middle school students for PBIS incentives, funds for clubs, and increased PD days for coverage of subs within our 061 allotment.	Limited Development 09/12/2023		
How it will look when fully met:			Priority will be given to allocating funding to teacher professional development at all grade levels and the implementation of Portrait of a Graduate competencies in middle school.		Melanie Jacobs	05/31/2025
Actions				7 of 8 (88%)		
	10/15/23	Create a schedule where specials teachers are helping support student interventions.		Complete 07/14/2023	Josh Watson	07/15/2023
Notes:						
	10/15/23	Hire instructional support assistants.		Complete 08/10/2023	Holly Whisnant	08/10/2023
Notes:						
	10/15/23	Create a schedule for instructional support assistants to support classroom intervention needs.		Complete 08/16/2023	Holly Whisnant	08/16/2023
Notes:						
	10/15/23	Review data to insure instructional support assistants are being effective.		Complete 05/24/2024	Jennifer Patten	05/10/2024
Notes:						
	10/15/23	Create appropriate lesson plans for instructional support assistants to deliver to intervention groups.		Complete 05/24/2024	Jennifer Patten	05/20/2024
Notes:						

10/15/23	Continually train instructional support assistants to deliver appropriate lessons and interventions to student groups.	Complete 05/24/2024	Jennifer Patten	05/20/2024
<i>Notes:</i>				
10/15/24	Create processes and funding for teachers to utilize NCCAT to meet for vertical alignment prep and planning and to allow teachers to visit other schools in the district for co-planning.	Complete 08/01/2024	Melanie Jacobs	08/01/2024
<i>Notes:</i> 061 funding allocations for contracted subs to cover classes for PD release days.				
10/15/24	Team of teachers will meet monthly in their chosen committees to provide input into school structures processes and procedures.		All Staff	05/31/2025
<i>Notes:</i> Curriculum Committee PBIS Committee SIT Committee Sunshine/Climate Committee School Safety Equity Committee PTA Committee Resiliency Team MTSS Committee				

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Administrators meet quarterly with the system-level testing and accountability director to analyze data. Administrators and teachers look at data available by grade level. Data is used to address student needs.	Limited Development 10/06/2021		
			Priority Score: 3                      Opportunity Score: 3                      Index Score: 9			
How it will look when fully met:			The school administrative team, SIT leadership team, each grade level, and individual teachers review classroom assessment and benchmark data at throughout the year. Professional development needs are assessed based on data analysis. Teachers are involved with grade level planning, professional development sessions, and release time to visit others school with a high rate of student academic success in their subject area.		Melanie Jacobs	06/15/2026
Actions				13 of 14 (93%)		
	3/14/23	Adam Holt meets with administrative leadership team to review BOY, MOY, EOY data points.		Complete 02/22/2023	Holly Whisnant	06/10/2023
Notes:						
	10/15/23	Administration will complete instructional snapshots each week to inform us of coaching professional development needs.		Complete 10/31/2023	Holly Whisnant	10/31/2023
Notes:						
	4/11/23	Administration will meet with grade level teams post NC Check-In's to analyze data to drive instructional review.		Complete 11/17/2023	Holly Whisnant	11/17/2023
Notes:						
	12/18/23	Administration will complete instructional snapshots each week to inform us of coaching professional development needs.		Complete 11/30/2023	Holly Whisnant	11/30/2023
Notes:						
	12/18/23	CHECK IN B : Administration will meet with grade level teams post NC Check-In's to analyze data to drive instructional review.		Complete 02/16/2024	Holly Whisnant	02/16/2024
Notes:						



12/18/23	Administration will complete instructional snapshots each week to inform us of coaching professional development needs.	Complete 05/24/2024	Holly Whisnant	02/27/2024
<i>Notes:</i>				
2/13/24	CHECK IN C : Administration will meet with grade level teams post NC Check-In's to analyze data to drive instructional review.	Complete 05/24/2024	Holly Whisnant	04/26/2024
<i>Notes:</i>				
12/18/23	Administration will complete instructional snapshots each week to inform us of coaching professional development needs.	Complete 05/24/2024	Holly Whisnant	04/30/2024
<i>Notes:</i>				
10/15/23	Administration will conduct PLCs with grade level teams to discuss data and instruction based on the analysis of that data.	Complete 05/24/2024	Holly Whisnant	05/24/2024
<i>Notes:</i>				
10/15/23	Adam Holt will meet with Administration throughout the year to present administrators with EOG, EVAAS, and NC-Check-In data.	Complete 05/24/2024	Josh Watson	05/24/2024
<i>Notes:</i>				
10/10/24	The middle school ELA team will meet for a full day planning day at NCCAT to align their curriculum, determine appropriate pacing, and share supplemental materials to aid in the success of all students with the ELA Curriculum. This meeting includes ELA teachers in grades 5, 6, 7, 8, and AIG.	Complete 09/18/2024	Carly Borchelt	09/18/2024
<i>Notes:</i> Subs paid for out of 061 funds line item contracted substitutes.				
10/10/24	The 2nd and 3rd grade teams at Cullowhee Valley will take 1/2 day PD to plan for increased rigor, academic support for students, and curriculum alignment.	Complete 09/19/2024	Eryn Tallent and Natalie Sutton	09/19/2024
<i>Notes:</i> NCCAT will be used as the planning locations. Subs are being provided out of our school level 061 funds in the contracted substitutes line.				
10/10/24	Meet with Adam Holt to review EVAAS data and student projections with CVS admin team to determine best steps for intervention moving forward.	Complete 10/07/2024	Melanie Jacobs	10/07/2024
<i>Notes:</i>				
10/10/24	Teachers will participate in staff development to target objectives for their grade level using Interactive Anchor Charts.		Bekah Mulligan	11/12/2024
<i>Notes:</i>				
<b>Implementation:</b>		03/14/2023		
<b>Evidence</b>	3/14/2023 Adam met with the administrative leadership team to review MOY data in early February.			

<b>Experience</b>	3/14/2023 Adam Holt meets with administrative leadership team to review BOY, MOY, EOY data points.			
<b>Sustainability</b>	3/14/2023 Continue meeting about yearly data throughout the academic years.			

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			District Testing Coordinator of meets with the administration team 4x per year.  Administration and Instructional Coach meet with grade-level groups.  The student support team analyzes data from 6-8 Thumbs meetings to determine social/emotional needs of students.  Grade-level teacher teams meet weekly with administration to develop plans of action based on data.  Instructional Coach meets with grade level teacher teams to develop lesson plans that are standard based, address what students should know, and rigorous.  The Instructional Coach and grade level teams K-3 analyze data to develop appropriate interventions for students.	Limited Development 01/26/2022		
How it will look when fully met:			Grade level teams will teach, assess, analyze and plan instruction to improve student achievement. 80% of students will be proficient in math and reading.	Objective Met 05/24/24	Holly Whisnant	05/24/2024
Actions						
	10/15/23	Meet with Adam Holt to review data from 22/23 year.		Complete 07/19/2023	Holly Whisnant	07/19/2023
Notes:						
	10/15/23	Adam Holt meets with teachers to discuss previous years data.		Complete 08/14/2023	Holly Whisnant	08/14/2023
Notes:						
	10/15/23	Administration meets with Adam Holt to discuss data and release of school report card score.		Complete 09/11/2023	Holly Whisnant	09/11/2023
Notes:						

10/15/23			Administration meets with Adam Holt to discuss EVAAS data.	Complete 09/29/2023	Holly Whisnant	09/29/2023
Notes:						
10/15/23			Administration meets with Adam Holt to discuss SchoolNet.	Complete 09/29/2023	Josh Watson	09/29/2023
Notes:						
10/15/23			Adam Holt will come and meet with faculty to discuss SchoolNet how-to.	Complete 05/24/2024	Josh Watson	05/24/2024
Notes:						
10/15/23			Administration will meet with teachers to discuss data and actions for that data that was analyzed.	Complete 05/24/2024	Holly Whisnant	05/24/2024
Notes:						
10/15/23			Instructional Coach will meet weekly to plan lessons that are standard based, address what students should know and are rigorous.	Complete 05/24/2024	Jennifer Patten	05/24/2024
Notes:						
10/15/23			THUMBS meetings will be held with middles school to stay abreast of attendance, academic, behavior, and counseling concerns of students.	Complete 05/24/2024	Julie Lambert	05/24/2024
Notes:						
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Cullowhee Valley is continuing to implement MTSS. JCPS has created universal forms to document intervention and track progress. ESSERS III funds are being utilized to provide instructional support staff to help implement interventions for grades 1-4. An MTSS team consults with teachers to develop interventions and monitor progress. Assessment data is reviewed and shared with teachers for planning purposes.	Limited Development 09/27/2016		
How it will look when fully met:			The MTSS team meets regularly with teachers to plan and monitor interventions targeted to support students' academic and emotional needs.		Holly Whisnant	05/31/2025
Actions				69 of 70 (99%)		
9/15/17			June MTSS Implementation	Complete 06/16/2017	Rebecca Middleton	06/15/2017
Notes:						
9/13/17			Restructured 3rd grade's schedule	Complete 08/21/2017	Kathryn Kantz	08/21/2017
Notes:						
9/13/17			Extend every ELA block to double the time	Complete 08/22/2017	Kathryn Kantz	08/22/2017
Notes:						

9/15/17	MTSS Module 1 Training	Complete 09/18/2017	Rebecca Middleton	09/18/2017
	Notes:			
10/11/17	Present to faculty about the CORE focus for MTSS-the shift	Complete 10/06/2017	MTSS Committee	10/06/2017
	Notes:			
10/11/17	Prepare MTSS Core powerpoint	Complete 10/03/2017	Amanda Barkiewicz	10/13/2017
	Notes:			
9/15/17	MTSS Module 1 October Training	Complete 10/26/2017	Rebecca Middleton	10/26/2017
	Notes:			
9/15/17	MTSS Module 1 November Meeting	Complete 11/14/2017	Rebecca Middleton	11/14/2017
	Notes:			
9/15/17	MTSS Module 1 February Training	Complete 02/15/2018	Rebecca Middleton	02/15/2018
	Notes:			
9/13/17	After school math tutoring	Complete 02/01/2018	Melanie Smathers	02/28/2018
	Notes:			
9/15/17	MTSS Module 1 March Training	Complete 03/22/2018	Rebecca Middleton	03/22/2018
	Notes:			
9/15/17	MTSS Module 1 April Training	Complete 04/19/2018	Rebecca Middleton	04/19/2018
	Notes:			
4/24/18	Assess 2nd grade basic math skills	Complete 02/23/2018	Kathryn Kantz	04/20/2018
	Notes:			
9/10/18	August Fire Drill	Complete 08/24/2018	Kathryn Kantz	08/31/2018
	Notes:			
9/10/18	Update safety plan	Complete 08/28/2018	Kathryn Kantz	09/10/2018
	Notes:			
9/10/18	Present safety plan to all staff	Complete 08/28/2018	Day and safety committee	09/10/2018
	Notes: Present more details as needed			
9/10/18	September Fire Drill	Complete 09/28/2018	Kathryn Kantz	09/28/2018
	Notes:			
9/10/18	October Fire Drill	Complete 10/29/2018	Kathryn Kantz	10/31/2018
	Notes:			
4/11/18	Standard way to assess and document different interventions	Complete 10/23/2018	Rebecca Middleton	11/25/2018

Notes:				
4/24/18	Assess needs for tutors in K-2	Complete 12/07/2018	Rebecca Middleton	12/10/2018
Notes:				
9/10/18	Fall Lock down drill	Complete 12/12/2018	Rebecca Middleton	12/30/2018
Notes:				
9/29/16	MTSS leader reviews data on struggling students and meets with grade level groups to design strategies to address student needs.	Complete 01/18/2019	Rebecca Middleton	01/26/2019
Notes: MTSS Committee Leader should continue to meet with grade level teachers to design interventions and monitor success.				
2/21/17	Address MClass and intervention strategies-use faculty meetings, PLC's, or grade level meetings to teach intervention strategies	Complete 02/08/2019	Kathryn Kantz	02/09/2019
Notes:				
2/1/18	New form to gather information for tier paperwork	Complete 12/05/2018	Rebecca Middleton	03/25/2019
Notes:				
11/5/18	Establish theme for Whee Shine/Whee Steam.	Complete 10/12/2018	Curriculum committee	03/25/2019
Notes:				
9/10/18	Tornado Drill	Complete 03/15/2019	Kathryn Kantz	03/30/2019
Notes:				
9/16/19	CPI Training	Complete 08/16/2019	Select teachers	08/17/2019
Notes:				
9/16/19	Kindergarten county PLC	Complete 08/26/2019	Kindergarten teachers	08/26/2019
Notes:				
9/16/19	1st grade county PLC	Complete 08/29/2019	1st grade teachers	08/29/2019
Notes:				
2/1/18	Intervention information more available for teachers	Complete 08/16/2019	Rebecca Middleton	09/01/2019
Notes:				
9/16/19	Nurses county PLC	Complete 09/12/2019	T. Sutton	09/12/2019
Notes:				
9/16/19	Counselors county PLC	Complete 09/16/2019	Walawender and Bullock	09/16/2019
Notes:				
9/16/19	Social Workers County PLC	Complete 09/26/2019	L. Jicha	09/26/2019

	Notes:			
9/16/19	iReady beginning of the year math diagnostic 3-8	Complete 09/13/2019	Melanie Smathers	09/30/2019
	Notes:			
9/16/19	EC county PLC	Complete 10/07/2019	EC teachers	10/07/2019
	Notes:			
1/27/20	Create new standardized sheets for MTSS	Complete 10/01/2019	Jennifer Patten	10/10/2019
	Notes:			
9/16/19	CAST county PLC	Complete 10/14/2019	CAST members	10/14/2019
	Notes:			
9/16/19	iReady assessment data monitoring	Complete 10/11/2019	Melanie Smathers	10/15/2019
	Notes:			
9/30/19	BESS-behavior screener	Complete 10/11/2019	Walawender	10/15/2019
	Notes:			
1/27/20	Present new sheets to staff through PLC	Complete 10/08/2019	Jennifer Patten	10/16/2019
	Notes:			
9/16/19	Social workers county PLC	Complete 11/04/2019	L. Jicha	11/04/2019
	Notes:			
9/16/19	Nurses county PLC	Complete 11/07/2019	T. Sutton	11/07/2019
	Notes:			
9/30/19	Grade level team meetings/planning days	Complete 11/11/2019	Grade level teachers	11/11/2019
	Notes:			
9/16/19	Counselors county PLC	Complete 11/18/2019	Walawender and Bullock	11/18/2019
	Notes:			
10/28/16	Enrichment math curriculum for higher performing/AIG math students	Complete 12/05/2019	Melanie Smathers	11/30/2019
	Notes: A list of resources to use for higher level math students to challenge them and grow on their level.			
9/16/19	CAST county PLC	Complete 12/05/2019	CAST members	12/05/2019
	Notes:			
9/16/19	EC county PLC	Complete 12/12/2019	EC teachers	12/12/2019
	Notes:			
9/30/19	MTSS will be the focus at 4th week of each month at grade level team meetings	Complete 12/12/2019	Jennifer Patten	12/12/2019

<i>Notes:</i>				
9/30/19	Create a focus on growth mindset and the power of not yet	Complete 12/13/2019	Jennifer Patten	12/15/2019
<i>Notes:</i>				
10/17/18	Evacuation Drill	Complete 11/14/2019	Rebecca Middleton	12/30/2019
<i>Notes:</i>				
9/16/19	Counselors county PLC	Complete 01/09/2020	Walawender and Bullock	01/09/2020
<i>Notes:</i>				
1/27/20	MTSS planning time/paperwork time through PLC	Complete 01/14/2020	Jennifer Patten	01/14/2020
<i>Notes:</i>				
9/16/19	Nurses county PLC	Complete 01/23/2020	T. Sutton	01/23/2020
<i>Notes:</i>				
1/27/20	Make standard MTSS sheet digital	Complete 01/10/2020	Jennifer Patten	01/25/2020
<i>Notes:</i>				
1/27/20	Present digital sheet to staff through PLC	Complete 01/14/2020	Jennifer Patten	01/25/2020
<i>Notes:</i>				
9/16/19	Social workers county PLC	Complete 01/27/2020	L. Jicha	01/27/2020
<i>Notes:</i>				
9/16/19	EC county PLC	Complete 02/06/2020	EC teachers	02/06/2020
<i>Notes:</i>				
9/16/19	CAST county PLC	Complete 02/24/2020	CAST members	02/24/2020
<i>Notes:</i>				
2/3/21	MTSS Advisory Team will be establish. It will meet weekly to review the needs and success of individual students. Teachers, EC staff, administrators, and support staff collaborate to determine next steps and interventions.	Complete 12/02/2020	Jennifer Patten	01/07/2021
<i>Notes:</i>				
10/16/20	Online Matrices	Complete 09/09/2020	Jennifer Patten	01/08/2021
<i>Notes:</i> Online matrices for reading, math, writing, behavior and speech have been created. Interventions will continue to be added. This will be ongoing for continual improvements.				
10/16/20	IXL Videos	Complete 09/15/2020	Jennifer Patten	01/08/2021
<i>Notes:</i> Library of instructional videos for IXL lessons in reading, focused on K-1. Videos will continue to be created and ongoing.				

10/16/20	IXL Diagnostic - Intervention Purpose	Complete 09/15/2020	Jennifer Patten	01/08/2021
	<i>Notes:</i> IXL diagnostic assessment has been implemented to benefit teacher-student interaction with a focus on interventions. Individual teachers are responsible for using the iReady Next-Steps to determine IXL interventions.			
10/28/16	Honors math club	Complete 11/16/2016	Melanie Smathers	10/13/2021
	<i>Notes:</i>			
9/13/17	Communication between EC support and regular ed teachers during PLC time	Complete 06/15/2022	Jennifer Patten	01/08/2022
	<i>Notes:</i> EC and regular ed teachers continue to have separate PLCs. However, they collaborate during MTSS advisory team meetings.			
10/28/16	Math morning clubs	Complete 11/22/2016	Melanie Smathers	09/22/2022
	<i>Notes:</i>			
10/8/23	Develop a schedule to use the instructional support assistants to help provide interventions to students.	Complete 08/16/2023	Holly Whisnant	08/16/2023
	<i>Notes:</i>			
10/8/23	Train Instructional Support Assistants so that they deliver inventions correctly to students.	Complete 09/15/2023	Jennifer Patten	09/15/2023
	<i>Notes:</i>			
10/8/23	Develop a progress monitoring calendar so that teachers are reminded when to complete progress monitoring.	Complete 09/15/2023	Jennifer Patten	09/15/2023
	<i>Notes:</i>			
10/8/23	Create lesson plans for student support assistants in order to keep interventions focused and developmentally appropriate.	Complete 05/23/2024	Jennifer Patten	05/23/2024
	<i>Notes:</i>			
9/13/22	Train teachers to use District universal forms.		Holly Whisnant	05/31/2025
	<i>Notes:</i>			



Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3B: Provide rigorous evidence-based instruction			
	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			PBIS (4 Respects) - expectations throughout the school are taught, rehearsed, and recognized in every classroom. The SIT team has reviewed and updated schoolwide expectations matrix. New posters will be printed and posted throughout the school as reminders for expectations. Expectations are shared with parents through a beginning of the year PBIS contract that parents and students sign.	Limited Development 10/27/2021		
<i>How it will look when fully met:</i>			Students will know and understand the 4 respects that show "Wolf Pride". Wolf Pride posters with expectations will be posted around the school to remind students of expectations in the different areas of the school. The new Matrix will be printed and given to ever teacher as well as displayed in the school in common areas. Students will earn "wolf bucks" for positive behavior. The school store "The Wolf Den" (school store) will be up and running.		Melanie Jacobs	05/31/2025
<b>Actions</b>				<b>6 of 7 (86%)</b>		
	10/15/23	SIT reviews matrix changes and takes back to grade level teams.		Complete 08/14/2023	Holly Whisnant	08/14/2023
<i>Notes:</i>						
	10/15/23	PBIS contract sent home for signatures.		Complete 08/25/2023	Holly Whisnant	08/25/2023
<i>Notes:</i>						
	10/15/23	SIT members revise matrix with suggestions and finalize		Complete 09/12/2023	Holly Whisnant	09/12/2023
<i>Notes:</i>						
	10/15/23	The "Wolf Den" (school store) will be up and running.		Complete 05/24/2024	Julie Lambert	02/14/2024
<i>Notes:</i>						
	10/15/23	Random Acts of Kindness Challenge will be held weekly		Complete 05/24/2024	Holly Whisnant	05/24/2024
<i>Notes:</i>						
	10/15/23	Print expectation posters and display throughout the school.		Complete 08/01/2024	Melanie Jacobs	08/01/2024
<i>Notes:</i>						
	10/15/24	PBIS Committee will meet monthly to determine schedules and processes for PBIS including shopping at Wolf Bucks Store.			Laura Brown	05/31/2025
<i>Notes:</i>						

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Grade levels meet on weekly basis. Instructional Coach meets with grade levels on a weekly/bi-weekly basis about pacing and data to drive instruction. Instruction is partially aligned at this point.	Limited Development 09/27/2016		
<b>How it will look when fully met:</b>			<p>All core subject areas (ELA, Math, Science, and Social Studies) have pacing guides that are common to each grade level. Pacing guides are developed during Professional Learning Communities by the grade level teams through a thorough review of the NC Standard Course of Study, Unpacked Standards, vertical grade-level standards, state assessments, and state-released tests. Representatives from each grade level participate in system-wide planning. Instruction is aligned with NCSCOS Standards and objectives. Grade levels will meet weekly, planning instructional strategies aligned with the pacing guides. Assessments are given and the resulting data is analyzed. Formal and informal classroom observations confirm that pacing guides are being followed.</p> <p>This year (2023 - 2024) progress is evaluated to determine areas of focus. Our Instructional Coach works with K-4 teachers on Foundations, Heggerty, and Wit &amp; Wisdom as they implement to fidelity. K-8 teachers work with the Instructional Coach to develop standard based, rigorous lessons.</p> <p>PLCs are held with grade level teams on a bi-weekly basis. Focus is on standards, assessment, and acting on the analysis of assessment data.</p>	Objective Met 05/24/24	Holly Whisnant	05/23/2024
<b>Actions</b>						
	11/22/16	September ELA PLC		Complete 09/12/2016	Melanie Jacobs	09/12/2016
	<i>Notes:</i>					
	11/22/16	September Math PLC		Complete 09/26/2016	Melanie Smathers	09/26/2016
	<i>Notes:</i>					
	10/28/16	Middle School Math PLC's District Meeting for implementation/Common Pacing		Complete 10/04/2016	Melanie Smathers	10/04/2016
	<i>Notes:</i>					
	11/22/16	October ELA PLC		Complete 10/10/2016	Melanie Jacobs	10/10/2016
	<i>Notes:</i>					

10/28/16	Middle School SS Release Team Planning Days	Complete 09/13/2016	Danielle Willett	10/12/2016
<i>Notes:</i>				
10/28/16	County wide Math PLC-Math Curriculum development	Complete 10/04/2016	Kathryn Kantz	10/14/2016
<i>Notes:</i>				
11/22/16	October Math PLC	Complete 10/24/2016	Melanie Smathers	10/24/2016
<i>Notes:</i>				
11/22/16	K-1 County Wide PLC	Complete 11/08/2016	Debbi Madill	11/08/2016
<i>Notes:</i>				
11/8/16	1st grade county wide PLC at the county office	Complete 11/08/2016	Trish Mincey	11/08/2016
<i>Notes:</i>				
10/28/16	District Resource Alignment for middle School math teachers	Complete 11/09/2016	Stephanie Ammons	11/09/2016
<i>Notes:</i>				
11/8/16	IXL Renewal for K-2 and 3-8	Complete 11/07/2016	Kathryn Kantz	11/10/2016
<i>Notes:</i>				
11/8/16	November ELA PLC	Complete 11/14/2016	Melanie Jacobs	11/14/2016
<i>Notes:</i>				
11/28/16	2nd grade county PLC	Complete 11/22/2016	Eileen Richards	11/22/2016
<i>Notes:</i>				
11/8/16	November Math PLC	Complete 11/28/2016	Melanie Smathers	11/28/2016

*Notes:* AGENDA

Math PLC Meeting: Grades 4-8

Monday, November 28, 2016

I. Pacing Guides: Compare our guides to see how we are aligned with our teaching.

II. County-Wide PLC focused on Investigations/Connected Math.

a. Feedback

b. Suggestions

Next meeting: January 23rd

Topics: 1. AIG Math: Danielle Willett

2.

3.

11/8/16 Moby Max Resources for 3-8

Complete 11/16/2016

Kathryn Kantz

11/30/2016

*Notes:* School License was purchased for teachers to use as a supplemental resource.

11/8/16 December ELA PLC

Complete 12/12/2016

Melanie Jacobs

12/12/2016

*Notes:*

12/20/16 K-5 County office math PLC

Complete 12/16/2016

Melanie Smathers

12/16/2016

*Notes:*

11/8/16 January Math PLC

Complete 01/23/2017

Melanie Smathers

01/23/2017

*Notes:* Data development and planning for success

10/28/16 District resource alignment for middle school math teachers

Complete 01/27/2017

Stephanie Ammons

01/27/2017

*Notes:* Common pacing was made to use for the 2017-18 school year. Benchmarks will be based off of this pacing next year.

2/21/17 Grade level planning days for CASE data implementation plans

Complete 02/14/2017

Kathryn Kantz

02/14/2017

*Notes:*

3/21/17 3-5 Math county meeting at NCCAT

Complete 03/17/2017

Melanie Smathers

03/17/2017

*Notes:*

4/11/17 Reading with Malcolm and Mountain Faith

Complete 04/10/2017

Kathryn Kantz

04/10/2017

*Notes:*

10/28/16 Grade level release planning days at NCCAT

Complete 05/16/2017

Kathryn Kantz

05/31/2017

<i>Notes:</i>				
10/28/16	County-wide PLC's	Complete 05/16/2017	Kathryn Kantz	05/31/2017
<i>Notes:</i>				
9/29/16	At k-3 Math PLC pacing guides will be developed during Professional Learning Communities by the grade level teams through a thorough review of the NC Standard Course of Study, Unpacked Standards, vertical grade level standards, state assessments, and state released tests. Grade level meetings will meet weekly, planning instructional strategies aligned with the pacing guides. Assessments will be developed and the resulting data analyzed.	Complete 05/16/2017	Kathryn Kantz	05/31/2017
<i>Notes:</i> Pacing guide development is primary focus of PLC at this time.				
10/4/16	K-3 Reading PLC will meet on a monthly basis to examine and align with reading, writing, and word work goals.	Complete 05/16/2017	Rebecca Middleton	05/31/2017
<i>Notes:</i> Begin with training in Guided Reading Instruction and alignment of Word Work for each grade level.				
10/4/16	4-8 Math PLC will meet monthly to ensure continued alignment of instruction to NCSCOS.	Complete 05/16/2017	Melanie Smathers	05/31/2017
<i>Notes:</i> Focus on Differentiation initially.				
9/29/16	4-8 ELA Professional Learning Community meets to learn about and plan for a balanced literacy program.	Complete 05/16/2017	Melanie Jacobs	05/31/2017
<i>Notes:</i> PLC will focus on components of a balanced literacy program and research-based instructional methods.				
10/18/16	3-8 Benchmarks will be given Mid-year and end of the year to gather math/ELA/Science data.	Complete 05/16/2017	Melanie Jacobs	06/14/2017
<i>Notes:</i> Benchmarks will be given for students and data will be analyzed for student achievement.				
9/15/17	TERK Investigation Math Training	Complete 08/25/2017	Crystal Johnson	07/28/2017
<i>Notes:</i>				
9/13/17	Math team-create binders with resources and unpacking for each teacher	Complete 08/14/2017	Melanie Smathers	08/21/2017
<i>Notes:</i>				
9/13/17	Create ELA binders with essential resources for every teacher	Complete 08/14/2017	Melanie Jacobs	08/21/2017
<i>Notes:</i>				
9/15/17	presented "Tapping into Their Talent" at the Fostering Creativity Conference at WCU	Complete 09/09/2017	PaulaFox	09/09/2017
<i>Notes:</i>				

9/28/17	Bi-monthly PLC-September 1	Complete 09/12/2017	Melanie Jacobs	09/12/2017
	Notes:			
9/15/17	Provide staff with grid to investigate the unpacking curriculum documents.	Complete 08/25/2017	Kathryn Kantz	09/15/2017
	Notes:			
9/15/17	Entrepreneurship for elementary workshop	Complete 09/15/2017	Carly Borchelt	09/15/2017
	Notes:			
9/28/17	Bi-monthly PLC September 2	Complete 09/26/2017	Kathryn Kantz	09/26/2017
	Notes:			
9/28/17	4th grade math planning day	Complete 09/27/2017	Taylor Medford	09/27/2017
	Notes:			
9/28/17	3rd grade planning day	Complete 09/28/2017	Erin McDaniel	09/28/2017
	Notes:			
9/28/17	Bi-monthly PLC	Complete 10/10/2017	Kathryn Kantz	10/10/2017
	Notes:			
10/19/17	K/1 county PLC	Complete 10/12/2017	K-1 teachers	10/12/2017
	Notes:			
10/19/17	3/4 county PLC	Complete 10/19/2017	3rd and 4th grade teachers	10/19/2017
	Notes:			
11/2/17	2/3 county PLC	Complete 11/02/2017	2 and 3 grade teachers	11/02/2017
	Notes:			
11/14/17	Fall Benchmark	Complete 10/27/2017	Melanie Jacobs	11/09/2017
	Notes:			
11/14/17	1st grade planning time	Complete 11/13/2017	1st grade teachers	11/13/2017
	Notes:			
1/23/18	4th and 5th grade CO PLC	Complete 12/07/2017	4th and 5th grade teachers	12/07/2017
	Notes:			
1/23/18	7th grade ASSISTments preview	Complete 01/11/2018	Stephanie Ammons	01/11/2018
	Notes:			
2/15/18	STEM Fair	Complete 01/19/2018	Lora Cox	01/15/2018

<i>Notes:</i>				
1/23/18	Middle School Math Training-Connected Math	Complete 01/19/2018	Melanie Smathers	01/17/2018
<i>Notes:</i>				
1/23/18	2nd and 3rd grade CO PLC	Complete 01/25/2018	2nd and 3rd grade teachers	01/25/2018
<i>Notes:</i>				
2/15/18	2nd/3rd grade county PLC	Complete 01/25/2018	2nd and 3rd grade teachers	01/25/2018
<i>Notes:</i>				
2/15/18	K/1st county PLC	Complete 02/01/2018	Kindergarten and 1st grade teachers	02/01/2018
<i>Notes:</i>				
2/15/18	Half day math planning day for individualized learning plans for students based on benchmark data	Complete 02/14/2018	Melanie Smathers	02/14/2018
<i>Notes:</i>				
2/15/18	4th/5th grade county wide PLC	Complete 02/15/2018	4th and 5th grade teachers	02/15/2018
<i>Notes:</i>				
2/5/18	Vocabulary shared in morning bulletin for all areas to see.	Complete 02/09/2018	Pamela Wood	02/15/2018
<i>Notes:</i>				
2/5/18	Vocabulary involved in the special area classes regularly for individual grade levels.	Complete 02/15/2018	Melanie Jacobs	02/15/2018
<i>Notes:</i>				
2/15/18	Regional STEM Fair	Complete 02/08/2018	Melanie Smathers	02/15/2018
<i>Notes:</i>				
2/15/18	Reading Fair	Complete 03/01/2018	Tammy Cabe	03/01/2018
<i>Notes:</i>				
4/11/18	Literacy in the mountains presentation by the Ammons' sisters	Complete 03/01/2018	Cabe	03/01/2018
<i>Notes:</i>				
4/11/18	Title 1 books provided at WHEE Shine	Complete 03/01/2018	Rebecca Middleton	03/01/2018
<i>Notes:</i>				
4/11/18	Go through STAR Math data and the features of the program	Complete 04/10/2018	Saghy	04/10/2018
<i>Notes:</i>				

4/11/18	Start cursive in 2nd grade after Christmas and followed through in higher grades.	Complete 04/06/2018	2nd grade teachers	04/15/2018
<i>Notes:</i>				
9/13/17	Weekly grade level meetings	Complete 04/06/2018	Kathryn Kantz	05/25/2018
<i>Notes:</i>				
9/13/17	bi-monthly PLC meetings	Complete 04/13/2018	Kathryn Kantz	05/29/2018
<i>Notes:</i>				
2/15/18	Align writing samples and the rubric grading	Complete 03/27/2018	Melanie Jacobs	06/16/2018
<i>Notes:</i>				
9/28/17	Vocabulary on the morning bulletin	Complete 10/18/2017	Pamela Wood	08/10/2018
<i>Notes:</i>				
9/10/18	STAR Math assessment training	Complete 08/15/2018	Melanie Smathers	08/20/2018
<i>Notes:</i>				
11/5/18	2nd grade county PLC	Complete 09/10/2018	2nd grade teachers	09/10/2018
<i>Notes:</i>				
11/5/18	3rd grade county PLC	Complete 09/13/2018	3rd grade teachers	09/13/2018
<i>Notes:</i>				
11/5/18	4th grade county PLC	Complete 09/17/2018	4th grade teachers	09/17/2018
<i>Notes:</i>				
11/5/18	5th grade county PLC	Complete 09/20/2018	5th grade teachers	09/20/2018
<i>Notes:</i>				
11/5/18	Kindergarten County PLC	Complete 09/24/2018	Kindergarten Teachers	09/24/2018
<i>Notes:</i>				
11/5/18	6-8 math county PLC	Complete 10/01/2018	middle school math teachers	10/01/2018
<i>Notes:</i>				
11/5/18	1st grade county PLC	Complete 10/11/2018	1st grade teachers	10/11/2018
<i>Notes:</i>				
11/5/18	6-8 middle school ELA county PLC	Complete 10/11/2018	middle school ELA teachers	10/11/2018
<i>Notes:</i>				
9/10/18	Star Math assessments in 2-8	Complete 10/12/2018	Math Teachers	10/20/2018



Notes:				
10/18/16	Grades 3-5 county-wide PLC	Complete 10/04/2016	Melanie Smathers	10/24/2018
Notes: Teachers from the county will gather together to talk and revamp the pacing guides and resources using our new materials.				
11/5/18	5 and 8 science county PLC	Complete 10/25/2018	Cox and Crisp	10/25/2018
Notes:				
9/28/17	Vocabulary Development weekly across grade levels	Complete 12/08/2017	Melanie Jacobs	10/26/2018
Notes:				
11/5/18	2nd grade county PLC	Complete 11/01/2018	2nd grade teachers	11/01/2018
Notes:				
11/5/18	Kindergarten county PLC	Complete 11/05/2018	Kindergarten Teachers	11/05/2018
Notes:				
11/5/18	1st grade county PLC	Complete 11/08/2018	1st grade teacher	11/08/2018
Notes:				
11/5/18	PLC instruction on how to hold a valuable and meaningful PLC by Brent Speckhart	Complete 10/30/2018	Kathryn Kantz	11/11/2018
Notes:				
11/5/18	4th grade county PLC	Complete 11/26/2018	4th grade teachers	11/26/2018
Notes:				
11/5/18	5 and 8 science county PLC	Complete 11/26/2018	Cox and Crisp	11/26/2018
Notes:				
4/24/18	Teachers commit to teach writing and writing samples	Complete 11/13/2018	Melanie Jacobs	11/28/2018
Notes:				
11/5/18	5th grade county PLC	Complete 11/29/2018	5th grade teachers	11/29/2018
Notes:				
11/5/18	3rd grade county PLC	Complete 12/06/2018	3rd grade teachers	12/06/2018
Notes:				
11/5/18	6-8 middle school ELA county PLC	Complete 12/06/2018	middle school ELA teachers	12/06/2018
Notes:				
4/24/18	Implement cursive school wide-starting in 2nd grade	Complete 10/09/2018	Melanie Jacobs	12/15/2018
Notes:				

11/5/18	Third grade county PLC	Complete 01/14/2019	Third grade teachers	01/14/2019
	<i>Notes:</i>			
11/5/18	6-8 middle school math county PLC	Complete 01/17/2019	middle school math teachers	01/17/2019
	<i>Notes:</i>			
11/5/18	Kindergarten county plc	Complete 01/24/2019	Kindergarten teachers	01/24/2019
	<i>Notes:</i>			
11/5/18	First grade county PLC	Complete 01/28/2019	First grade teachers	01/28/2019
	<i>Notes:</i>			
11/5/18	Second grade county PLC	Complete 01/31/2019	Second grade teachers	01/31/2019
	<i>Notes:</i>			
11/5/18	5th and 8th science county PLC	Complete 01/31/2019	Cox and Crisp	01/31/2019
	<i>Notes:</i>			
11/5/18	6-8 grade ela county PLC	Complete 02/07/2019	Middle school ela teachers	02/07/2019
	<i>Notes:</i>			
11/5/18	6-8 grade math county PLC	Complete 02/25/2019	Middle school math teachers	02/25/2019
	<i>Notes:</i>			
11/5/18	Fifth grade county PLC	Complete 03/04/2019	Fifth grade teachers	03/04/2019
	<i>Notes:</i>			
9/10/18	Spring STAR Math assessment	Complete 03/08/2019	Math teachers	03/08/2019
	<i>Notes:</i>			
11/5/18	Curriculum Reps will gather materials for Whee Steam	Complete 03/14/2019	Grade level Reps	03/14/2019
	<i>Notes:</i>			
11/5/18	Fourth grade county PLC	Complete 03/25/2019	Fourth grade teachers	03/25/2019
	<i>Notes:</i>			
10/28/16	Curriculum Committee meetings	Complete 05/16/2017	Melanie Jacobs	03/27/2019
	<i>Notes:</i>			
11/5/18	5th and 8th grade county PLC	Complete 03/28/2019	Cox and Crisp	03/28/2019
	<i>Notes:</i>			

11/5/18	6-8 grade county PLC	Complete 04/04/2019	Middle school math teachers	04/04/2019
Notes:				
11/5/18	6-8 grade ela county PLC	Complete 04/11/2019	Middle school ela teachers	04/11/2019
Notes:				
11/5/18	First grade county PLC	Complete 04/11/2019	First grade teachers	04/11/2019
Notes:				
4/11/18	Whee STEAM	Complete 03/14/2019	Tammy Cabe	04/15/2019
Notes:				
11/5/18	Fifth grade county PLC	Complete 04/25/2019	Fifth grade teachers	04/25/2019
Notes:				
11/5/18	Fourth grade county PLC	Complete 04/29/2019	Fourth grade teachers	04/29/2019
Notes:				
11/5/18	Third grade county PLC	Complete 05/02/2019	Third grade teachers	05/02/2019
Notes:				
11/5/18	Kindergarten county PLC	Complete 05/06/2019	Kindergarten teachers	05/06/2019
Notes:				
11/5/18	Second grade county PLC	Complete 05/09/2019	Second grade teachers	05/09/2019
Notes:				
9/16/19	iReady training	Complete 08/14/2019	K-8 math teachers	08/15/2019
Notes:				
9/16/19	iStation Training	Complete 08/16/2019	Jennifer Patten	08/16/2019
Notes:				
9/16/19	2nd grade county PLC	Complete 09/05/2019	2nd grade teachers	09/05/2019
Notes:				
9/16/19	3rd grade county PLC	Complete 09/09/2019	3rd grade teachers	09/09/2019
Notes:				
9/16/19	4th and 5th grade county PLC	Complete 09/12/2019	4th and 5th grade teachers	09/12/2019
Notes:				

9/16/19	Lead teacher county PLC	Complete 09/19/2019	Jennifer Patten	09/19/2019
	Notes:			
9/16/19	AIG county PLC	Complete 09/23/2019	P. Fox	09/23/2019
	Notes:			
9/16/19	Social Workers county PLC	Complete 09/26/2019	social workers	09/26/2019
	Notes:			
9/16/19	iStation beginning of school diagnositc	Complete 09/27/2019	Jennifer Patten	10/01/2019
	Notes:			
9/16/19	EC county PLC	Complete 10/07/2019	EC teachers	10/07/2019
	Notes:			
9/16/19	Lead teacher county PLC	Complete 11/14/2019	Jennifer Patten	11/14/2019
	Notes:			
9/16/19	Kindergarten county PLC	Complete 01/09/2020	kindergarten teachers	01/09/2020
	Notes:			
9/16/19	1st grade county PLC	Complete 01/13/2020	1st grade teachers	01/13/2020
	Notes:			
9/16/19	2nd grade county PLC	Complete 01/16/2020	2nd grade teachers	01/16/2020
	Notes:			
9/16/19	Lead teacher county PLC	Complete 01/16/2020	Jennifer Patten	01/16/2020
	Notes:			
9/16/19	3rd Grade county PLC	Complete 01/23/2020	3rd grade teachers	01/23/2020
	Notes:			
9/16/19	4th and 5th grade county PLC	Complete 01/30/2020	4th and 5th grade teachers	01/30/2020
	Notes:			
9/16/19	EC County PLC	Complete 02/06/2020	EC Teachers	02/06/2020
	Notes:			
9/16/19	EL County PLC	Complete 02/10/2020	L. Dean	02/10/2020
	Notes:			
9/16/19	Lead teacher county PLC	Complete 02/13/2020	Jennifer Patten	02/13/2020
	Notes:			
9/16/19	AIG County PLC	Complete 02/20/2020	P. Fox	02/20/2020

<i>Notes:</i>				
11/5/18	Communicate and recruit community representatives to present at Whee Steam	Complete 03/25/2020	Kathryn Kantz	03/25/2020
<i>Notes:</i> Community members represented the school for Whee Steam. Duke Energy and Nadine James and Susan Rockwell represented the county with memoirs.				
4/11/18	Gather technology resources to use in classrooms.	Complete 08/03/2020	Kathryn Kantz	08/01/2020
<i>Notes:</i> County office supplied resources and training for Remote Learning.				
4/11/18	Create a basic math assessment for basic algorithms.	Complete 11/16/2020	Kathryn Kantz	11/15/2020
<i>Notes:</i>				
4/24/18	In house technology PD	Complete 09/01/2020	Kathryn Kantz	03/16/2021
<i>Notes:</i> Due to Remote Learning, County Office has provided technology PD's for all schools.				
10/27/21	Wit & Wisdom Administration Training September 8, 2021	Complete 09/08/2021	Jennifer Patten	09/08/2021
<i>Notes:</i>				
2/15/18	Use benchmark data to establish individualized ELA goals	Complete 06/03/2022	Jennifer Patten	01/08/2022
<i>Notes:</i> Use iReady and NC Check-Ins will be used to determine student progress and teacher instructional focus.				
10/27/21	Teachers are completing Lesson Plan Skeletons weekly in order to support continued team planning and pacing	Complete 06/03/2023	Jennifer Patten	06/15/2023
<i>Notes:</i>				
10/8/23	PLC meetings will be held on a biweekly basis to address standards, assess standards and act on the analysis of the assessment to drive further instruction.	Complete 05/24/2024	Holly Whisnant	05/24/2024
<i>Notes:</i>				
10/10/23	Grade level and content area teachers meet weekly with the instructional coach to plan, develop, and implement standard based, rigorous lessons.	Complete 05/24/2024	Holly Whisnant	05/24/2024
<i>Notes:</i>				
10/16/20	Purchase touch screen active boards with technology funds.	Complete 03/01/2024	Holly Whisnant	06/15/2024
<i>Notes:</i> Waiting on funding				

		A2.14	Units of instruction include specific learning activities aligned to objectives.(5104)	Implementation Status	Assigned To	Target Date
		<b>Initial Assessment:</b>	Planning meetings and PLCs will take place to establish the standard for teaching standards based lessons, assessing learning, analyzing data, and acting on that data analysis to improve teaching and student learning.	Limited Development 10/27/2021		
		<b>How it will look when fully met:</b>	Students are engaged in rigorous learning activities daily. Students develop familiarity with the structure, vocabulary, and other essential components of curriculum programs. 80% of students scoring at grade level or above. Teachers are fully trained and are implementing curriculum programs to fidelity. Administration and the instructional coach monitor instruction to ensure curriculum is being taught to fidelity.	<b>Objective Met 05/24/24</b>	<b>Holly Whisnant</b>	<b>06/01/2026</b>
<b>Actions</b>						
	10/15/23		Instructional coach team teaches with teachers during Heggerty, Foundations, and Wit Wisdom to reinforce curriculum aspects of each program to ensure they are being taught to fidelity.	Complete 05/24/2024	Jennifer Patten	05/24/2024
		<i>Notes:</i>				
	10/15/23		Grade level teams attend district PLCs throughout the year.	Complete 05/24/2024	Laura Dills/Angie Dills	05/24/2024
		<i>Notes:</i>				
	10/15/23		Administration conduct NCEES observations providing teachers with specific feedback.	Complete 05/24/2024	Josh Watson	05/24/2024
		<i>Notes:</i>				
	10/15/23		Administration and Instructional Coach will develop a PLC/ planning meeting structure to maintain the teach, access, analyze, and act process.	Complete 05/24/2024	Holly Whisnant	05/24/2024
		<i>Notes:</i>				

		A2.22	All teachers and teacher teams plan instruction based on the aligned and expanded curriculum that includes rich reading, writing, memorization, and vocabulary development.(5321)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			90 minute block training for ELA. Commitment to Foundations, LETRS, Heggerty, and Wit & Wisdom in elementary classrooms. Middle school teachers will commit to Wit & Wisdom as their main curriculum as well as building students content knowledge. Vocabulary will be taught in each grade level to improve student communication (listening, speaking, reading writing) and achievement.	Limited Development 09/12/2018		
			Priority Score: 3                      Opportunity Score: 3                      Index Score: 9			
<b>How it will look when fully met:</b>			90 minute Literacy blocks are dedicated in the master schedule. Teachers understand the need to build student's literacy skills in all subject areas as well as the need to build student content knowledge.	<b>Objective Met 10/27/21</b>	<b>Holly Whisnant</b>	<b>05/24/2024</b>
<b>Actions</b>						
11/5/18		Implement cursive starting in 2nd grade		Complete 10/05/2018	Teachers	10/10/2018
<i>Notes:</i>						
11/5/18		Turn over writing portfolio responsibilities to Middleton		Complete 12/20/2018	Rebecca Middleton	12/15/2018
<i>Notes:</i>						
11/5/18		Teachers embrace the use and implementation of cursive writing		Complete 02/01/2019	Teachers	02/02/2019
<i>Notes:</i>						
5/1/19		4th grade writing kick off at SMHS		Complete 04/04/2019	S. McMahan	04/05/2019
<i>Notes:</i>						
5/1/19		4th grade writing initiative		Complete 05/01/2019	4th grade teachers	05/01/2019
<i>Notes:</i>						
11/5/18		CVS will continue to require writing portfolios for each student to showcase this commitment to writing.		Complete 08/13/2019	Rebecca Middleton	06/25/2019
<i>Notes:</i>						
8/27/19		Bands of complexity training		Complete 08/13/2019	Patten	08/13/2019
<i>Notes:</i>						
8/27/19		Bands of complexity student training		Complete 09/13/2019	Patten	09/15/2019

<i>Notes:</i>				
8/27/19	Implement writer's workshop K-2	Complete 09/13/2019	McMahan	10/10/2019
<i>Notes:</i>				
10/16/20	Priority Standards and their Learning Targets - Reading	Complete 06/01/2020	All Staff	01/08/2021
<i>Notes:</i> Pay attention to verbiage of the standards per grade level. Tie reading and writing together to work towards transference skills. Use academic vocabulary in the classroom.				
10/15/23	Master schedule allows for 90 literacy blocks.	Complete 07/14/2023	Josh Watson	07/15/2023
<i>Notes:</i>				
10/15/23	Wit & Wisdom Modules are taught.	Complete 05/24/2024	Jennifer Patten	05/24/2024
<i>Notes:</i>				
10/15/23	Content areas are being taught in order to build background knowledge and vocabulary.	Complete 05/24/2024	Josh Watson	05/24/2024
<i>Notes:</i>				
<b>Implementation:</b>		10/27/2021		
<b>Evidence</b>	10/27/2021 Lesson plans are submitted weekly and pacing guides have been developed.			
<b>Experience</b>	10/27/2021 All teachers refer to the Standard Course of Study when planning instruction.			
<b>Sustainability</b>	10/27/2021 Teachers will be learning to use new programs and ensuring alignment with the SCS.			



Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3C: Remove barriers and provide opportunities			
	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Preschool transitions are held in the Spring each year. High school visitation and registration are held for 8th-grade students each Spring. The Early College does a presentation about 8th grade students applying and pursuing enrollment. The North Carolina School of Math and Science visits 8th grade and shares information about their school.	Limited Development 10/27/2021		
How it will look when fully met:			The school will work to provide transition opportunities for all students to relieve anxiety and worries about what is to come in the next grade level or phase of their educational career.	Objective Met 05/24/24	Julie Lambert	05/31/2025
Actions						
10/15/23		Early College presentation		Complete 11/29/2023	Julie Lambert	11/29/2023
Notes:						
10/15/23		School of Math and Science Presentation		Complete 11/29/2023	Julie Lambert	11/29/2023
Notes:						
10/15/23		High School/Early College Tour		Complete 05/24/2024	Julie Lambert	04/28/2024
Notes:						
10/15/23		High School Counselors come to talk to 8th grade about registration for 9th grade classes.		Complete 05/24/2024	Julie Lambert	04/29/2024
Notes:						

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Culowhee Valley is a PBIS school. COVID restrictions have created an increase in social and emotional needs. There is a delay in social-emotional development. SEL training, based on the CASEL Framework will be held - team members will lead faculty in a realization of social-emotional needs. The student support team meets weekly to review data and design interventions for needs of students. THUMBS meetings are being implemented in the middle school grade levels to stay abreast of student concerns. Middle school is teaching Character Strong (an SEL curriculum). Create a process for contacting parents when a student has several absences in a row. Create a process for informing parents about failing grades.	Limited Development 09/27/2016		
<i>How it will look when fully met:</i>			All school faculty and staff take responsibility for teaching students "The 4 Respects." One faculty meeting each month will include SEL training for teachers. School Counseling team is implementing evidence based curriculum in social emotional learning, as well as providing services for individuals and groups according to their needs. Students and families are provided multiple options for mental health providers including school based therapist through Project AWARE, Meridian, HIGHTS, etc.  6-8 teachers deliver Character Strong, a SEL curriculum, to students each week.		Holly Whisnant	05/31/2025
<b>Actions</b>				<b>113 of 115 (98%)</b>		
	10/18/16	PBIS committee will attend a PBIS training provided by Jackson County.		Complete 09/22/2016	Anita Coggins	10/06/2016
		<i>Notes:</i> PBIS committee will gain knowledge over the philosophy and thinking behind PBIS. Teachers will gain more buy in from staff and reestablish procedures throughout the school for students to prevent behaviors.				
	10/18/16	PBIS presents an overview for faculty/staff.		Complete 10/03/2016	Anita Coggins	10/12/2016
		<i>Notes:</i> Introduce and buy-in for teachers for PBIS.				
	11/22/16	Bully Prevention Play at the Bardo Center at WCU		Complete 10/14/2016	Kathryn Kantz	10/14/2016
		<i>Notes:</i>				
	11/8/16	Monthly progress update to faculty-faculty meeting		Complete 11/07/2016	Anita Coggins	11/07/2016

<i>Notes:</i>				
11/22/16	6-8 Bystander Training through Guidance	Complete 11/11/2016	Karen Clarke	11/18/2016
<i>Notes:</i>				
11/22/16	Bus monitors assigned to help address bus behaviors.	Complete 11/07/2016	Kathryn Kantz	11/22/2016
<i>Notes:</i>				
11/8/16	Monthly update to faculty	Complete 02/06/2017	Anita Coggins	12/05/2016
<i>Notes:</i>				
11/8/16	Monthly update for faculty	Complete 02/06/2017	Anita Coggins	02/06/2017
<i>Notes:</i> Respect "brag" wall complete and ready to go.				
2/21/17	Behavior recognition wall to recognize great character	Complete 02/06/2017	Anita Coggins	02/06/2017
<i>Notes:</i>				
11/8/16	Monthly update to faculty	Complete 03/13/2017	Anita Coggins	03/06/2017
<i>Notes:</i> Update on the Behavior recognition wall.				
11/8/16	Monthly update to faculty	Complete 04/03/2017	Anita Coggins	04/03/2017
<i>Notes:</i>				
11/8/16	Monthly update to faculty	Complete 05/01/2017	Anita Coggins	05/01/2017
<i>Notes:</i>				
10/4/16	PBIS Team will present data analysis and tips for improving student behavior or dealing with students' emotional needs at each faculty meeting.	Complete 09/05/2017	Anita Coggins	05/31/2017
<i>Notes:</i>				
11/8/16	Final update for faculty for 2016-2017	Complete 06/06/2017	Anita Coggins	06/05/2017
<i>Notes:</i>				
10/28/16	Behavior recognition wall	Complete 02/06/2017	Anita Coggins	06/09/2017
<i>Notes:</i>				
9/13/17	Back to school presentation-Dana Tucker	Complete 08/14/2017	Anita Coggins	08/14/2017
<i>Notes:</i>				
9/13/17	Back to school PBIS Blast off	Complete 08/18/2017	Anita Coggins	08/18/2017
<i>Notes:</i>				
9/13/17	Pass out and post the behavior matrix to each teacher	Complete 08/18/2017	Anita Coggins	08/21/2017
<i>Notes:</i>				
9/13/17	Increase classroom guidance to weekly meetings	Complete 08/22/2017	Kathryn Kantz	08/22/2017

Notes:				
9/13/17	PBIS September update at faculty meeting	Complete 09/05/2017	Anita Coggins	09/05/2017
Notes:				
9/13/17	Recognize teachers for meeting cafeteria expectations	Complete 09/05/2017	Anita Coggins	09/05/2017
Notes:				
9/13/17	re-establish cafeteria expectations	Complete 09/01/2017	Anita Coggins	09/22/2017
Notes:				
9/13/17	Monitor and re-evaluate cafeteria expectations	Complete 09/01/2017	Anita Coggins	09/22/2017
Notes:				
9/13/17	PBIS team 2 day training	Complete 09/22/2017	Anita Coggins	09/29/2017
Notes:				
9/13/17	Implement students of the week	Complete 09/07/2017	Anita Coggins	09/29/2017
Notes:				
9/29/17	October Faculty Update	Complete 10/03/2017	Anita Coggins	10/03/2017
Notes:				
10/19/17	Update safety plans	Complete 10/18/2017	Stephanie Ammons	10/18/2017
Notes:				
10/11/17	PBIS tip of the month-October	Complete 10/11/2017	Anita Coggins	10/20/2017
Notes:				
10/19/17	Present drill information to teachers thoroughly	Complete 10/24/2017	Stephanie Ammons	10/27/2017
Notes:				
10/19/17	Train stakeholders for drills	Complete 10/24/2017	Safety Committee	10/31/2017
Notes:				
10/19/17	Box Top Contest	Complete 11/01/2017	Megan Brown	10/31/2017
Notes:				
10/19/17	Evacuation Drill	Complete 11/01/2017	Becca Day	11/03/2017
Notes:				
9/29/17	November Faculty Update	Complete 11/03/2017	Mary Allison	11/07/2017
Notes:				
10/19/17	Teacher incentives in place for using respect board	Complete 01/09/2018	Anita Coggins	11/30/2017
Notes:				
9/29/17	December Faculty Update	Complete 12/04/2017	Anita Coggins	12/05/2017

<i>Notes:</i>				
1/23/18	January Update for faculty	Complete 01/10/2018	Anita Coggins	01/12/2018
<i>Notes:</i>				
1/23/18	February Monthly Update	Complete 02/13/2018	Anita Coggins	02/06/2018
<i>Notes:</i>				
2/1/18	Positive books provided at WHEE Shine booth	Complete 03/01/2018	Megan Brown	03/01/2018
<i>Notes:</i>				
2/1/18	Gather books for parents dealing with positive behaviors, emotions, and handling diversity	Complete 03/01/2018	PBIS	03/01/2018
<i>Notes:</i>				
2/1/18	Prepare staff for lock down drill during a faculty meeting	Complete 03/06/2018	safety committee	03/10/2018
<i>Notes:</i>				
2/15/18	March Monthly Update	Complete 03/16/2018	Anita Coggins	03/15/2018
<i>Notes:</i>				
4/11/18	Provide magnets to each teacher for door to remained locked but easily removed in the case of a lockdown.	Complete 03/13/2018	Pamela Wood	03/15/2018
<i>Notes:</i>				
9/13/17	EC social skills lunch groups	Complete 03/23/2018	Renee Stillwell	03/22/2018
<i>Notes:</i>				
2/1/18	Plan lock down drill	Complete 03/13/2018	Safety committee	03/25/2018
<i>Notes:</i>				
2/1/18	Lock down drill	Complete 03/13/2018	safety committee	03/25/2018
<i>Notes:</i>				
4/11/18	Contact parents with information about safety precautions	Complete 03/23/2018	Kathryn Kantz	04/01/2018
<i>Notes:</i>				
4/11/18	Add signs around the walking trail for trail closings during the school day.	Complete 04/04/2018	Taylor Medford	04/05/2018
<i>Notes:</i>				
2/15/18	April Monthly Update	Complete 04/13/2018	Anita Coggins	04/15/2018
<i>Notes:</i>				
2/15/18	May Monthly update	Complete 05/11/2018	Anita Coggins	05/15/2018
<i>Notes:</i>				
4/24/18	Design t-shirt logo	Complete 05/18/2018	Tony Gibson	05/18/2018

Notes:				
4/24/18	Organize box top trip	Complete 05/25/2018	Megan Brown	05/25/2018
Notes:				
4/24/18	Order PBIS t-shirts	Complete 06/01/2018	Mary Allison	06/06/2018
Notes:				
2/15/18	Boxtop contest	Complete 06/01/2018	Megan Brown	06/06/2018
Notes:				
4/24/18	Order the tree for respect to display	Complete 06/07/2018	Anita Coggins	06/15/2018
Notes:				
9/10/18	Back to school expectations presented to teachers.	Complete 08/13/2018	Kathryn Kantz	08/18/2018
Notes:				
4/24/18	Display Trees of respect throughout the building.	Complete 08/17/2018	Mary Allison	08/19/2018
Notes:				
9/10/18	PBIS information at Meet the teacher	Complete 08/16/2018	Anita Coggins	08/20/2018
Notes:				
9/12/18	Middle school guidance meets weekly	Complete 08/28/2018	Walawender	09/10/2018
Notes:				
9/12/18	Create a middle school guidance schedule	Complete 08/17/2018	Kathryn Kantz	09/10/2018
Notes:				
9/10/18	October tip for faculty	Complete 10/05/2018	Anita Coggins	10/10/2018
Notes:				
9/20/18	Review cafeteria expectations with staff	Complete 10/05/2018	Anita Coggins	10/19/2018
Notes:				
10/28/16	Monthly presentation at faculty meetings	Complete 05/16/2017	Anita Coggins	10/23/2018
Notes:				
9/20/18	Email staff about PBIS update	Complete 09/21/2018	Anita Coggins	10/25/2018
Notes:				
9/20/18	Remind staff to nominate for rooted in respect wall	Complete 09/21/2018	Anita Coggins	11/11/2018
Notes:				
10/28/16	Behavior grid posted throughout the school	Complete 08/18/2017	Anita Coggins	11/28/2018
Notes:				
12/5/18	Lockdown Drill	Complete 12/03/2018	R. Day	12/08/2018

Notes:				
11/5/18	Create and meet with small groups focusing on certain behaviors.	Complete 12/04/2018	C. Walawender	12/10/2018
Notes:				
11/5/18	Box tops contest	Complete 12/07/2018	M. Brown	12/10/2018
Notes:				
5/1/19	Add inspirational boards to the bathrooms	Complete 01/09/2019	Allison	03/05/2019
Notes:				
5/1/19	Spring Box Top Contest	Complete 04/18/2019	M. Brown	05/01/2019
Notes:				
4/11/18	School Campus Clean Up	Complete 04/27/2019	Megan Brown	06/11/2019
Notes:				
5/1/19	Add messages to the bathroom boards-gender specific	Complete 09/06/2019	Allison	09/05/2019
Notes:				
10/7/19	Evacuation Drill	Complete 10/09/2019	Becca Carter	10/11/2019
Notes:				
10/7/19	Lockdown Drill	Complete 10/15/2019	Carter	10/17/2019
Notes:				
11/5/18	SAND is restarting to engage middle school students	Complete 10/19/2018	Heather Bullock	10/20/2019
Notes:				
10/7/19	Landscape Clean up-ask Bridge Church to help with project	Complete 11/11/2019	A. Joyner	11/11/2019
Notes:				
11/21/19	Disperse duty assignments to all staff	Complete 11/08/2019	Sandra McMahan	11/14/2019
Notes:				
11/21/19	Discuss costs and coverage for crisis bags with PTA	Complete 11/07/2019	Carter	11/15/2019
Notes:				
11/21/19	T shirt design contest	Complete 11/14/2019	Walawender	11/15/2019
Notes:				
10/10/19	Collect and create new rewards for Rooted in Respect	Complete 11/15/2019	Kathryn Kantz	11/15/2019
Notes:				
4/11/18	Request donations for campus beautification	Complete 11/14/2019	Megan Brown	11/16/2019
Notes:				
11/21/19	Vote for t shirt design winner	Complete 11/19/2019	PBIS	11/20/2019

<i>Notes:</i>				
10/10/19	New T-shirt design yearly for Rooted in Respect	Complete 12/13/2019	PBIS	12/15/2019
<i>Notes:</i>				
1/27/20	New t-shirts distributed	Complete 01/08/2020	M. Allison	01/11/2020
<i>Notes:</i>				
1/27/20	"Say Something" app goes live	Complete 01/17/2020	CO	01/15/2020
<i>Notes:</i>				
1/27/20	Promote and add to "rooted in respect" board through email	Complete 01/16/2020	M. Allison	01/16/2020
<i>Notes:</i>				
11/21/19	Contact and order t shirts	Complete 01/09/2020	Kathryn Kantz	01/30/2020
<i>Notes:</i>				
1/27/20	Present "Say something" to students	Complete 01/31/2020	Kathryn Kantz	01/31/2020
<i>Notes:</i>				
10/10/19	Evidence based practices being implemented through guidance to reinforce how to deal with expectations and bullying	Complete 02/13/2020	Kathryn Kantz	02/16/2020
<i>Notes:</i>				
10/7/19	Create evacuation bags with standardized items as well as grade level items	Complete 04/23/2020	Kathryn Kantz	06/12/2020
<i>Notes:</i>				
10/7/19	Share car pick up expectations with faculty at faculty meeting	Complete 08/18/2020	Kathryn Kantz	08/18/2020
<i>Notes:</i>				
10/7/19	Car pick-up expectations written out	Complete 08/18/2020	Safety committee	08/30/2020
<i>Notes:</i>				
11/21/19	Gather materials for Crisis Bags	Complete 03/06/2020	Kathryn Kantz	09/01/2020
<i>Notes:</i>				
4/11/18	Respect Trees throughout the school	Complete 12/22/2020	PBIS	11/15/2020
<i>Notes:</i>				
10/16/20	Second Step	Complete 10/05/2020	Heather Bullock	01/08/2021
<i>Notes:</i> Use of Second Step to teach social and emotional skills.				
10/16/20	PBIS acknowledgments and resources	Complete 01/15/2021	PBIS	01/08/2021



*Notes:* Generate and implement ways to acknowledge students for positive behavior and be a resource for the school, providing problem-solving for high needs area and situations.

Ongoing...

10/10/19	Plan new service projects to build sense of community	Complete 12/22/2020	PBIS	03/15/2021
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*Notes:* Ongoing...implemented on the date submitted.

4/11/18	Lobby Facelift	Complete 08/07/2020	Kathryn Kantz	06/11/2021
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*Notes:*

2/1/21	Cullowhee Valley School to change "Rebels" name and mascot.	Complete 05/28/2021	Kathryn Kantz	08/01/2021
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*Notes:* School Board has voted for Cullowhee Valley to change "Rebels" and the mascot. Students will select the mascot for representation starting in fall of 2021.

The school went through the process of taking suggestions from the students. After several rounds of voting, the new school mascot has been chosen: Wolves.

2/1/18	PBIS new faculty orientation	Complete 08/04/2021	Kathryn Kantz	09/30/2021
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*Notes:*

10/7/19	Fences around the perimeter of the school are coming up-to be fixed	Complete 08/09/2021	Kathryn Kantz	09/30/2021
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*Notes:*

11/8/22	Student Council will be formed for 6th, 7th and 8th grade students.	Complete 10/14/2022	Julie Lambert	10/03/2022
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*Notes:*

11/8/22	Teachers and students will complete the Fall BASC	Complete 10/14/2022	Julie Lambert	10/14/2022
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*Notes:*

11/8/22	Student support team will meet to review BASC data.	Complete 10/18/2022	Julie Lambert	10/18/2022
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*Notes:*

11/8/22	Student support team will gather data to determine appropriate interventions for students who were categorized as highly elevated on the BASC	Complete 03/08/2023	Julie Lambert	11/22/2022
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*Notes:*

11/8/22	Implement interventions for students categorized as highly elevated on the BASC and determine the effectiveness of interventions	Complete 03/30/2023	Julie Lambert	03/30/2023
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*Notes:*

11/8/22	Student leadership council will meet twice a month in order to form committees and select projects to benefit their class, the school and the community	Complete 06/12/2023	Julie Lambert	06/01/2023
<i>Notes:</i>				
2/17/21	ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary using the BESS assessment data.	Complete 06/12/2023	Julie Lambert	06/15/2023
<i>Notes:</i>				
9/13/22	Staff will complete CASEL training modules.	Complete 06/12/2023	Julie Lambert	06/15/2023
<i>Notes:</i> Training will take place during monthly staff meetings.				
10/8/23	6-8 teachers will be trained in Character Strong	Complete 08/11/2023	Character Strong Coach	08/11/2023
<i>Notes:</i>				
6/12/23	Complete and Review the SHAPE assessment	Complete 08/10/2023	Julie Lambert	08/31/2023
<i>Notes:</i>				
10/8/23	6-8 teachers will deliver Character Strong lessons to students throughout the year.	Complete 05/24/2024	Julie Lambert	05/23/2024
<i>Notes:</i>				
10/15/23	THUMBS meetings will take place monthly with 6-8 teachers.	Complete 05/24/2024	Julie Lambert	05/24/2024
<i>Notes:</i>				
10/15/23	Student Support team and SIT will come up with a process for informing parents about failing grade concern.		Julie Lambert	05/31/2025
<i>Notes:</i>				
10/15/23	Student support and SIT will come up with a process for contacting parents about absences for several absences.		Julie Lambert	05/31/2025
<i>Notes:</i>				

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>Cullowhee Valley has these communication systems in place:</p> <ul style="list-style-type: none"> <li>• Remind</li> <li>• Class DoJo</li> <li>• Blackboard Connect Ed</li> <li>• Monthly School-wide newsletter</li> <li>• Website</li> <li>• Classroom newsletters</li> <li>• CVS Instagram</li> <li>• CVS Facebook</li> <li>• Direct parent contact as needed.</li> </ul>	Limited Development 10/27/2021		
<i>How it will look when fully met:</i>			Parents will be involved in the school, be informed weekly of content covered in class, and be invited to attend informational sessions. Attendance will be improved.		Holly Whisnant	05/31/2025
<b>Actions</b>				<b>5 of 6 (83%)</b>		
10/15/23			Parent contracts for PBIS, Bus Expectations, attendance policies, and Home/School Compact will be sent home one week after school starts (separately from beginning of year papers) so that parents will read these and not just sign.	Complete 08/23/2023	Sandy Halford	08/23/2023
<i>Notes:</i>						
10/15/23			On a weekly basis, teachers will send home information about content being learned in class.	Complete 05/24/2024	Holly Whisnant	05/24/2024
<i>Notes:</i>						
10/15/23			The Student Support Team will plan and coordinate information sessions for parents.	Complete 05/24/2024	Julie Lambert	05/24/2024
<i>Notes:</i>						
10/15/23			Create an attendance incentive program with qualifications for how students earn these incentives.	Complete 05/24/2024	Laura Brown	05/24/2024
<i>Notes:</i>						

10/15/23	In All Call include a message about the importance of attendance and weekly attendance statistics.	Complete 05/24/2024	Holly Whisnant	05/24/2024
Notes:				
10/15/23	Nine weeks attendance incentives will be developed for those students who have good attendance.		Laura Brown	05/31/2025
Notes:				

Comprehensive Progress Report

**Mission:** Every child, every day, do your best the eagle way.

**Vision:** Preparing students to be a positive part of their communities by doing their best.


**Goals:**

Our EC subgroup will grow from 17% to 30% proficiency on the Reading and from 24% to 40% on the Mathematics End-of-Grade Tests by the year 2025.

65% of students will demonstrate proficiency (level 3, 4 or 5) on the End-of-Grade reading test by the year 2025.

75% of students will demonstrate proficiency (level 3, 4 or 5) on the End-of-Grade mathematics test by the year 2025.

Our EL subgroup will grow from 14.3% to 25% proficiency on the Reading and 22.4% to 35% on the Mathematics End-of-Grade Tests by the year 2025.

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1B: Monitor short-and long-term goals			
	KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Our school working within the budget that we are allocated at the district level. We are currently using our instructional support TAs to provide enrichment during small group reading time. This allows teachers to provide consistent, highly effective reading intervention during this time. We have been creative in how we use these funds to best meet the needs of our students. This includes changing an AP position to a math coach position. This allows teachers and students access to high quality instructional support. We turned a classroom position into two, part time interventionists. We have moved from a pullout model to more of a push in model. We have created a C3 team to align with our equity work. We use Title I funds for instructional materials and outreach.	Limited Development 08/15/2023		
<i>How it will look when fully met:</i>			All staff members will be part of a C3 team providing rigorous instruction to all students. 80% of all students will be proficient on EOG testing. Funds will be allocated in a way that best meets the needs of all students.	Objective Met 04/22/24	Eleanor Macaulay	06/01/2029
<i>Actions</i>						
	8/15/23		The SIT will meet in September to discuss the Title I budget.	Complete 11/10/2023	Eleanor Macaulay	11/10/2023
	<i>Notes:</i>					
	4/22/24		We used Title 1 funds to order classroom supplies - agendas, take home folders, sheet protectors, post-its, headphones, notebook paper, colored pencils, pencil boxes and binders.	Complete 04/22/2024	Eleanor Macaulay	04/22/2024
	<i>Notes:</i>					

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>Our school currently has data meetings with grade level teams. Adam Holt presents data to the administrative team and to the teachers at Fairview School yearly. Team leaders attended ECATS training during the spring 2021.</p> <p>We are implementing the ECATS system this school year to help track student interventions and use the data decision rules that were created during the 2019-2020 school year. Adam Holt will meet with the administration team three times a year to review school data. He will also attend staff meetings to share this information as well. Teachers have created a pdp goal related to MTSS, core and supplemental support.</p>	Limited Development 08/13/2021		
<i>How it will look when fully met:</i>			Grade level teams will meet to discuss data from classroom/grade level assessments. Content area teachers would meet as well to discuss data from content assessments. Teachers will use ECATS and data decisions rules to help strengthen core and provide supplemental and intensive support to students. Teachers will progress monitor student performance that aligns to the interventions put in place.		Eleanor Macaulay	06/01/2025
<b>Actions</b>				<b>79 of 82 (96%)</b>		
	11/6/23	Grades 3-8 will take the Math NC Check In A assessment.		Complete 11/07/2023	Rayna Crisp	11/07/2023
	<i>Notes:</i>					
	3/1/24	The Admin team met with Adam Holt to look at school-wide data.		Complete 11/07/2023	Eleanor Macaulay	11/07/2023
	<i>Notes:</i>					
	11/6/23	Grades 3-8 will take the Reading NC Check In A assessment.		Complete 11/08/2023	Rayna Crisp	11/08/2023
	<i>Notes:</i>					
	11/6/23	Grades 5 and 8 will take the Science NC Check In A assessment.		Complete 11/09/2023	Rayna Crisp	11/09/2023
	<i>Notes:</i>					
	11/6/23	Grades 1-3 will meet with Brittany to update IRPs.		Complete 11/09/2023	Brittany Payne	11/09/2023
	<i>Notes:</i>					

11/6/23	Grades 3-8 will meet with the admin team to review check in data.	Complete 11/30/2023	Eleanor Macaulay	11/22/2023
	Notes:			
12/4/23	Students in grades k-8 will complete the i-Ready MOY math screener.	Complete 12/22/2023	Rayna Crisp	12/22/2023
	Notes:			
12/5/23	Students in grades 4-8 will complete the i-Ready MOY reading screener.	Complete 12/22/2023	Eleanor Macaulay	12/22/2023
	Notes:			
3/1/24	Teachers in grades K-3 will administer the MOY mClass screener.	Complete 01/29/2024	Brittany Payne	01/29/2024
	Notes:			
3/1/24	Grades K-3 will meet with Brittany to update IRPs.	Complete 02/05/2024	Brittany Payne	02/05/2024
	Notes:			
3/1/24	Students in grades 3-8 will take the math and reading Check In B assessment.	Complete 02/15/2024	Rayna Crisp	02/15/2024
	Notes:			
3/1/24	Students in 5th and 8th Grade Science will take the Check in B assessment.	Complete 02/15/2024	Rayna Crisp	02/15/2024
	Notes:			
3/1/24	Grades 3-8 will meet with the admin team to review check in B data.	Complete 02/16/2024	Eleanor Macaulay	02/16/2024
	Notes:			
4/1/24	Grades 3-8 will complete the Reading Check In C.	Complete 04/09/2024	Rayna Crisp	04/09/2024
	Notes:			
4/1/24	Grades 3-8 will complete the Math Check In C.	Complete 04/10/2024	Rayna Crisp	04/10/2024
	Notes:			
4/1/24	5th and 8th Grades will complete the Science Check Ins C.	Complete 04/12/2024	Rayna Crisp	04/12/2024
	Notes:			
4/1/24	Grades K-2 will complete the EOY iReady Math assessment.	Complete 04/19/2024	Rayna Crisp	04/19/2024
	Notes:			
4/1/24	Grades 3-8 will meet with the admin team to review check in C data.	Complete 04/19/2024	Eleanor Macaulay	04/19/2024
	Notes:			
4/1/24	Grades K-3 will complete the EOY mClass assessment.	Complete 05/10/2024	Rayna Crisp	05/10/2024
	Notes:			
4/1/24	Grades 3-8 will complete the Reading EOG.	Complete 05/14/2024	Rayna Crisp	05/14/2024



<i>Notes:</i>				
4/1/24	Grades 3-8 will complete the Mathematics EOG.	Complete 05/16/2024	Rayna Crisp	05/16/2024
<i>Notes:</i>				
4/1/24	5th and 8th Grade will complete the Science EOG	Complete 05/17/2024	Rayna Crisp	05/17/2024
<i>Notes:</i>				
4/1/24	Kindergarten teachers will complete screenings for upcoming Kindergarten students.	Complete 05/24/2024	Eleanor Macaulay	05/24/2024
<i>Notes:</i>				
10/15/24	Third Grade students completed the Beginning of Grade Test	Complete 08/27/2024	Brittany Payne	08/27/2024
<i>Notes:</i>				
10/15/24	Teachers will complete the BOY mClass Benchmark.	Complete 09/12/2024	Rayna Crisp	09/12/2024
<i>Notes:</i>				
10/15/24	Kindergarten teachers completed the ELI assessment to evaluate early literacy skills and inform instructional strategies.	Complete 09/25/2024	Eleanor Macaulay	10/01/2024
<i>Notes:</i>				
10/15/24	Instructional coaches will hold weekly planning sessions focused on analyzing formative assessments to guide instruction and support student learning.		Eleanor Macaulay	06/01/2025
<i>Notes:</i>				
10/15/24	K-2 teachers will complete the Forefront math screener three times a year to replace the i-Ready assessment.		Stacey Collins	06/01/2025
<i>Notes:</i>				

	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			(2021) Fairview has created a master schedule that provides students in K-4 with defined core instructional and intervention blocks. We have increased core instruction to 70 minutes in grades 5-8. ELA, Science, and Social Studies teachers in the middle school are planning together to increase and improve the use of reading strategies in content areas. All instructional blocks use research-based programs/research. For the intervention blocks in K-4, we have trained support staff to push-in and teach small group lessons using research-based programs. Teachers will attend monthly professional development on using the ECATS system to look at data and document student intervention. Fairview will continue to make adjustments to the master schedule and exam core instruction to make sure 80% of our students are performing to mastery.	Limited Development 09/26/2016		
<b>How it will look when fully met:</b>			When this objective is fully met we will see a reduction in in the disproportionality of special education referrals. Grade level teams will meet regularly to discuss interventions and the use of research-based strategies that intensify and tailor instruction in a way that meets individual student needs. Students in the tier process will receive intervention in addition to core instruction. Special Education teachers and General Education teachers will collaborate to coordinate instruction occurring within the tiers to maximize effectiveness of interventions. Our MTSS leadership team also will meet regularly to ensure that classroom teachers are implementing effective teaching practices and alignment and provide support in the tier process. Evidences of full implementation include: MTSS team minutes, self-assessment data, research-based intervention samples, intervention schedules, and benchmark/ assessment data.		Eleanor Macaulay	06/01/2025
<b>Actions</b>				60 of 63 (95%)		
	2/15/18	Academic Incentives – grade level representatives will go back and talk with teams. An academic recognition system will be created to be implemented during the upcoming school year.		Complete 05/01/2018	Eleanor Macaulay	05/01/2018
Notes:						
	10/8/17	The MTSS Leadership Team will attend all monthly trainings.		Complete 04/19/2018	Eleanor Macaulay	06/01/2018
Notes:						
	9/20/18	A licensed therapist will be hired to assist with Tier III behavior.		Complete 08/20/2018	Eleanor Macaulay	08/20/2018
Notes:						

9/20/18	The EC schedule will be updated to ensure that EC students are not missing core instruction.	Complete 08/24/2018	Eleanor Macaulay	08/24/2018
<i>Notes:</i>				
3/21/19	Problem solving and progress monitoring documents were distributed to teachers electronically.	Complete 02/04/2019	Eleanor Macaulay	02/04/2019
<i>Notes:</i>				
11/12/18	K-3 teachers will work with the MTSS team to complete the CORE instruction inventory for Literacy. The MTSS team will review these at our next scheduled meeting.	Complete 03/08/2019	Eleanor Macaulay	03/06/2019
<i>Notes:</i>				
4/1/19	MTSS Leadership Team will meet with Adam Holt and Kelly Doppke to complete the FAM-S.	Complete 04/01/2019	Eleanor Macaulay	04/01/2019
<i>Notes:</i>				
9/16/19	Math, ELA, and Behavior/ Attendance MTSS teams will attend Module 2 training provided by the county office on 9/09/2019.	Complete 09/09/2019	Eleanor Macaulay	09/09/2019
<i>Notes:</i>				
9/16/19	Math, ELA, and Behavior/ Attendance MTSS teams will attend module 2 training on 09/17/2019.	Complete 09/17/2019	Eleanor Macaulay	09/17/2019
<i>Notes:</i>				
9/16/19	ELA MTSS team will attend module 2 training at the county office on 10/28/2019.	Complete 10/28/2019	Eleanor Macaulay	10/28/2019
<i>Notes:</i>				
2/27/20	The MTSS team will complete the Facilitated Assessment of MTSS – School Level (FAM-S) during the month of April.	Complete 04/23/2020	Eleanor Macaulay	05/01/2020
<i>Notes:</i>				
10/8/17	The PBIS Leadership Team will establish a referral process for students in the tier process for behavior.	Complete 05/20/2020	Eleanor Macaulay	06/01/2020
<i>Notes:</i>				
3/21/19	CORE inventory will be completed in grade level teams for Mathematics.	Complete 05/20/2020	Eleanor Macaulay	06/01/2020
<i>Notes:</i>				
9/16/19	Math MTSS team will attend module 2 training at the county office on 10/21/2019.	Complete 10/21/2019	Eleanor Macaulay	10/21/2020
<i>Notes:</i>				
4/16/21	Admin team meets with grade level teams to look at data and discuss supplemental and intensive interventions for students.	Complete 05/21/2021	Eleanor Macaulay	06/04/2021

<i>Notes:</i>				
4/16/21	Admin team and EC teachers are completing assessments using San Diego word list, Core Maze, and Core Phonics to determine students who need Xtreme Reading or Wilson Language intervention next year.	Complete 06/04/2021	Eleanor Macaulay	06/04/2021
<i>Notes:</i>				
4/16/21	Admin team completed the curriculum alignment review and met with district directors for input.	Complete 06/04/2021	Eleanor Macaulay	06/04/2021
<i>Notes:</i>				
7/29/21	New teachers and new teachers to a grade level will attend a one day Foundations training based on the level they teach.	Complete 08/13/2021	Kelli Rhoads	08/09/2021
<i>Notes:</i>				
7/29/21	Teachers K-8 will attend Wit and Wisdom training prior to August 10th.	Complete 08/13/2021	Angie Dills	08/10/2021
<i>Notes:</i>				
9/30/21	Grade level teams will meet to discuss beginning of year testing data and adjusted intervention groups and students that need to receive Tier II and Tier III interventions. Progress monitoring will be planned within these groups and documented.	Complete 10/01/2021	Eleanor Macaulay	10/01/2021
<i>Notes:</i>				
9/30/21	Interventionalists will receive training in the Bridges intervention program for grades K-2.	Complete 10/11/2021	Stacey Collins	10/11/2021
<i>Notes:</i>				
1/25/22	The MTSS committee will administer a survey to staff for feedback on the master schedule.	Complete 01/03/2022	Brittany Payne	12/20/2021
<i>Notes:</i>				
2/22/22	Teachers met with Adam Holt to discuss using ECATS for documenting interventions.	Complete 02/21/2022	Eleanor Macaulay	02/21/2022
<i>Notes:</i>				
2/22/22	K-2 teachers, EC teachers, and administrators attended Geodes training.	Complete 02/21/2022	Eleanor Macaulay	02/21/2022
<i>Notes:</i>				
3/29/22	The MTSS committee will review the 2021 FAM-S results and make suggestions for the 2022 FAM-S.	Complete 03/29/2022	Brittany Payne	03/29/2022
<i>Notes:</i>				
3/29/22	The administration team will complete the FAM-S with Adam Holt.	Complete 04/01/2022	Eleanor Macaulay	04/01/2022
<i>Notes:</i>				

2/22/22	Adam Holt will meet with individual teams for ECATS work sessions.	Complete 04/05/2022	Eleanor Macaulay	06/01/2022
<i>Notes:</i>				
1/25/22	K-4 grade level teams will meet to plan Wit and Wisdom modules to use for planning. Subs will be provided through Title I funds.	Complete 03/29/2022	Eleanor Macaulay	06/01/2022
<i>Notes:</i>				
7/29/21	Teachers will attend monthly trainings on the ECATS system.	Complete 04/05/2022	Kelly Doppke	06/01/2022
<i>Notes:</i>				
8/18/22	Title I funds were used to purchase iXL for 6th- 8th grade, Raz-kids, and Pebble Go.	Complete 08/18/2022	Eleanor Macaulay	08/18/2022
<i>Notes:</i>				
10/18/22	Stacey Collins purchased the Maneuvering the Middle resource to support core instruction in middle school.	Complete 08/29/2022	Stacey Collins	08/29/2022
<i>Notes:</i>				
8/25/22	The administration team will meet to update MTSS folders using the new county guidelines for new students entering problem solving and existing students that will be tested this school year.	Complete 10/17/2022	Stacey Collins	10/01/2022
<i>Notes:</i>				
10/17/22	The MTSS committee will review current student folders and make a decision on next best steps.	Complete 10/18/2022	Heather Ellenburg	10/18/2022
<i>Notes:</i>				
10/18/22	Brittany ordered and created Science of Reading toolkit to support LETRS training and encourage use of practices during core instruction and intervention.	Complete 10/19/2022	Brittany Payne	10/19/2022
<i>Notes:</i>				
10/17/22	Stacey and Brittany will organize/ update current problem solving folders and create/ distribute Tier II and Tier III interventions to teachers.	Complete 10/22/2022	Brittany Payne	10/31/2022
<i>Notes:</i>				
11/15/22	Stacey will meet with the MTSS committee to establish a set protocol for reviewing student core and intervention data.	Complete 11/15/2022	Stacey Collins	11/15/2022
<i>Notes:</i>				
11/15/22	Stacey and Brittany will meet with 3rd-8th grade teachers to discuss Check-In data.	Complete 11/23/2022	Stacey Collins	11/23/2022
<i>Notes:</i>				

1/17/23	Laura Dills and Alicia Kilpatrick met with K-3 teachers to discuss Individual Reading Plan goals and timelines.	Complete 01/10/2023	Brittany Payne	01/10/2023
<i>Notes:</i>				
1/17/23	Teachers will meet with the literacy team to create Individual Reading Plans together according to mCLASS data. Subs will be provided for this work to occur.	Complete 02/02/2023	Eleanor Macaulay	02/02/2023
<i>Notes:</i>				
2/21/23	Eleanor and Brittany met with k-3 teachers to discuss mCLASS data and set goals.	Complete 02/17/2023	Brittany Payne	02/17/2023
<i>Notes:</i>				
2/21/23	Grades 3-8 will complete reading and math check ins.	Complete 02/22/2023	Rayna Crisp	02/22/2023
<i>Notes:</i>				
2/21/23	8th grade will take the science check in.	Complete 02/23/2023	Rayna Crisp	02/23/2023
<i>Notes:</i>				
12/20/22	Brittany and Stacey will meet with K-8 teachers to discuss MOY benchmark data.	Complete 03/24/2023	Eleanor Macaulay	02/24/2023
<i>Notes:</i>				
3/21/23	Grades 3-8 will take the reading check in	Complete 05/02/2023	Rayna Crisp	05/02/2023
<i>Notes:</i>				
3/21/23	Grades 3-8 will take the math check in	Complete 05/02/2023	Rayna Crisp	05/03/2023
<i>Notes:</i>				
5/16/23	Teachers will wrap up interventions for the 2022-2023 school year and return folders to Stacey and Brittany.	Complete 05/12/2023	Stacey Collins	05/12/2023
<i>Notes:</i>				
10/3/23	Stacey and Brittany have updated and reviewed the current problem solving spreadsheet.	Complete 09/08/2023	Brittany Payne	09/08/2023
<i>Notes:</i>				
5/16/23	Stacey and Brittany will organize/update MTSS paperwork and plan for MTSS in the 2023-2024 school year.	Complete 09/16/2023	Stacey Collins	09/22/2023
<i>Notes:</i>				
10/3/23	Stacey and Brittany will update and disperse updated and new Tier II interventions.	Complete 10/02/2023	Brittany Payne	10/01/2023
<i>Notes:</i>				

10/3/23	Stacey and Brittany will update and disperse updated and new Tier III interventions.	Complete 10/17/2023	Brittany Payne	10/27/2023
<i>Notes:</i>				
11/6/23	Admin team met with Dr. Gibbs to discuss core instruction at Fairview and to problem solve how to best meet the needs of all students at Fairview.	Complete 11/01/2023	Eleanor Macaulay	11/01/2023
<i>Notes:</i>				
11/3/23	Fairview will work to implement Specially Designed Instruction. The FV school team will be reviewing EC subgroup data this month with school and district leaders, the team will complete an opportunity gap analysis, identify root causes, and set targets for EC students in 3-8 or specific targeted grade levels.	Complete 11/27/2023	Eleanor Macaulay	11/27/2023
<i>Notes:</i>				
3/1/24	Bridges groups were updated based on results from the MOY iReady screener.	Complete 01/23/2024	Stacey Collins	01/23/2024
<i>Notes:</i>				
3/1/24	Admin met with county leaders to discuss testing, attendance, and behavior data. They also discussed a plan for next school year to address these concerns.	Complete 02/01/2024	Eleanor Macaulay	02/01/2024
<i>Notes:</i>				
3/1/24	Teachers in grades K-3 met with Brittany to review mClass data and create heterogeneous and data driven skill-based groups.	Complete 02/02/2024	Brittany Payne	02/02/2024
<i>Notes:</i>				
3/1/24	Teachers in grades K-3 will create and/or update IRPs according to MOY mClass data.	Complete 02/02/2024	Brittany Payne	02/04/2024
<i>Notes:</i>				
4/22/24	EC has completed, with support from county leadership, a root cause analysis and has created a plan for addressing opportunity gaps at Fairview School. We will continue to look closely at subgroup data by including EC at our regularly scheduled data talks and set ambitious goals for this group of students. This is a priority at Fairview.	Complete 04/22/2024	Eleanor Macaulay	04/22/2024
<i>Notes:</i>				
10/15/24	Teachers met with Brittany at the end of the mCLASS window to create Individualized Reading Plans (IRPs) and set specific goals for student progress.	Complete 09/18/2024	Brittany Payne	09/27/2024
<i>Notes:</i>				

10/15/24	Adam Holt met with teachers to discuss EVAAS data and its implications for instructional planning and student growth.	Complete 10/14/2024	Eleanor Macaulay	10/14/2024
<i>Notes:</i>				
10/15/24	Cassie and Lisa will begin working with students in the problem solving process.	Complete 10/14/2024	Stacey Collins	10/14/2024
<i>Notes:</i>				
10/15/24	Stacey and Brittany are updating the problem-solving process for the current school year to enhance its effectiveness and ensure it meets the needs of our students.		Brittany Payne	10/31/2024
<i>Notes:</i>				
12/4/23	Fairview will work to implement Specially Designed Instruction. The FV school team will be will continue this work with district leaders.		Eleanor Macaulay	05/01/2025
<i>Notes:</i>				
10/15/24	Cassie and Lisa will be providing Tier II math and Tier III reading interventions to support students who need additional academic assistance.		Brittany Payne	06/01/2025
<i>Notes:</i>				



Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			(2016) Our school is implementing the PBIS model to create a nurturing environment and build rapport with all students. This model provides core behavior support to all students. Fairview has added a morning meeting to the start of each school day. This is a time for teachers and students to build positive relationships outside of instruction. Our school support team in conjunction with administration problem solve to meet tier 2 and tier 3 behavior concerns. We are continuing to learn the behavior aspects of MTSS and how to meet students' emotional needs at all levels.	Limited Development 09/26/2016		
<i>How it will look when fully met:</i>			<p>Student Support Team will use the results of the BESS screener to plan and implement interventions for students. We will use the results of the BESS screener, teacher observation, discipline referrals, and student/family interview.</p> <p>School counselors will implement research based SEL (social emotional learning) into the core classroom curriculum at each grade level. We will use observation, counselors' lesson plans, student surveys, teacher surveys and discipline referrals to determine full implementation.</p>		Eleanor Macaulay	06/01/2025
<b>Actions</b>				<b>49 of 55 (89%)</b>		
	5/20/20	Create a script and letter to use when reporting results to families.		Complete 12/02/2019	Erika Geary	01/10/2020
<i>Notes:</i>						
	5/20/20	Teachers and other staff will reach out to parents to share the results of the BESS screener.		Complete 05/20/2020	Erika Geary	06/01/2020
<i>Notes:</i>						
	11/30/20	Student support will meet weekly to discuss individual students and make plans of support.		Complete 06/04/2021	Ashley Miller	06/01/2021
<i>Notes:</i>						
	4/16/21	We administered the BASC to all students this spring. Erika Geary created a timeline to follow. Student support is meeting with each student to get more information, sharing results with parents, and planning interventions with teachers.		Complete 05/17/2021	Ashley Miller	06/04/2021
<i>Notes:</i>						

4/16/21	Student support meets weekly to discuss individual students and plan for supports.	Complete 06/04/2021	Holly Whisnant	06/04/2021
<i>Notes:</i>				
8/13/21	All teachers attended student mental health training.	Complete 08/12/2021	Eleanor Macaulay	08/12/2021
<i>Notes:</i>				
10/26/21	Teachers administered the BESS Screener	Complete 10/15/2021	Eleanor Macaulay	10/11/2021
<i>Notes:</i>				
10/26/21	Student support team will use the results of the BESS screener at mid-year to determine what students need intervention. The team will discuss the level of support needed.	Complete 12/01/2021	Ashley Miller	12/01/2021
<i>Notes:</i>				
2/22/22	Teachers completed the middle of year BESS screening.	Complete 02/22/2022	Erika Geary	02/22/2022
<i>Notes:</i>				
4/26/22	Student support team will meet to discuss SHAPE results.	Complete 05/12/2022	Ashley Miller	04/29/2022
<i>Notes:</i>				
4/26/22	Students will participate in a mental health awareness "Book Walk" for children's mental health acceptance week.	Complete 05/13/2022	Ashley Miller	05/07/2022
<i>Notes:</i>				
10/26/21	EC Teachers will create FBAs and BIPs for students and meet regularly to review them	Complete 06/01/2022	Eleanor Macaulay	06/01/2022
<i>Notes:</i>				
10/26/21	Counselors are providing Tier II and Tier III supports for students.	Complete 06/01/2022	Ashley Miller	06/01/2022
<i>Notes:</i>				
5/20/20	Student support team will use the results of the BESS screener at the end of the year to determine what students need intervention. The team will discuss the level of support needed.	Complete 05/17/2022	Ashley Miller	06/01/2022
<i>Notes:</i>				
11/30/20	Counselors will document mental health services provided to students at supplemental and intensive levels through SMHI.	Complete 06/01/2022	Ashley Miller	06/01/2022
<i>Notes:</i>				
8/25/22	The student support team will focus on the Social Emotional Learning theme of – Determination Staying focused and reaching your personal goals. "I Can do this if I keep trying and practicing." for the month of September.	Complete 10/01/2022	Ashley Miller	09/30/2022

<i>Notes:</i>				
10/18/22	K-8 teachers completed the BESS screener	Complete 10/10/2022	Eleanor Macaulay	10/10/2022
<i>Notes:</i>				
10/18/22	The student support team will focus on the Social Emotional Learning theme of – Compassion. "Showing care and concern for others. I Can care about others thoughts, feelings and situations." for the month of October.	Complete 11/26/2022	Ashley Miller	10/31/2022
<i>Notes:</i>				
11/15/22	The student support team will focus on the Social Emotional Learning theme of – Community. "Being a part of a unified group. I Can be a part of my school community." for the month of November.	Complete 11/30/2022	Ashley Miller	11/30/2022
<i>Notes:</i>				
12/20/22	The student support team will focus on the Social Emotional Learning theme of Generosity. "Making someone's day by giving something. I Can give to others." for the month of December.	Complete 12/20/2022	Ashley Miller	12/20/2022
<i>Notes:</i>				
12/20/22	The student support team will focus on the Social Emotional Learning theme of Resilience. "The capacity to recover quickly from difficulties. I Can be strong and get through this situation that is hard." for the month of January.	Complete 02/01/2023	Ashley Miller	01/30/2023
<i>Notes:</i>				
2/21/23	The student support team will focus on the Social Emotional Learning theme of Good Judgement. "Making decisions based on what is best for you and others. I Can make healthy choices." for the month of February.	Complete 02/28/2023	Ashley Miller	02/28/2023
<i>Notes:</i>				
2/21/23	K-8 teachers will complete the BASC- 3 BESS.	Complete 02/28/2023	Madison Caldwell	02/28/2023
<i>Notes:</i>				
4/18/23	Student support services will reach out to parents of students with elevated results on their BASC-3 BESS screening by Spring Break.	Complete 03/31/2023	Ashley Miller	03/31/2023
<i>Notes:</i>				
4/18/23	The student support team will focus on the Social Emotional Learning theme of Patience. "Waiting until later for what you want now. I can wait." for the month of March.	Complete 03/31/2023	Ashley Miller	03/31/2023
<i>Notes:</i>				

4/18/23	The student support team will focus on the Social Emotional Learning theme of Peace. "Proving you care more about each other than winning an argument. I can share." for the month of April.	Complete 04/21/2023	Ashley Miller	04/28/2023
<i>Notes:</i>				
5/16/23	Student support team will complete the SHAPE assessment	Complete 05/31/2023	Eleanor Macaulay	05/31/2023
<i>Notes:</i>				
5/16/23	Student support team will meet with Kelly Doppke to discuss SHAPE assessment and set school goals	Complete 05/31/2023	Eleanor Macaulay	05/31/2023
<i>Notes:</i>				
5/16/23	The district behavior specialists will be joining one student support meeting per month.	Complete 05/31/2023	Eleanor Macaulay	05/31/2023
<i>Notes:</i>				
5/16/23	The student support team will focus on the Social Emotional Learning theme of Honesty. "Choosing to be truthful in whatever you say and do. I can tell the truth.." for the month of May.	Complete 05/31/2023	Eleanor Macaulay	05/31/2023
<i>Notes:</i>				
10/3/23	The ICS team will attend ICS district level training this summer.	Complete 08/02/2023	Eleanor Macaulay	08/02/2023
<i>Notes:</i>				
10/3/23	Staff will complete a training with Megan Crews on listening circles.	Complete 08/29/2023	Eleanor Macaulay	08/29/2023
<i>Notes:</i>				
10/3/23	During the month of September, staff and students will participate in various activities relating to suicide prevention month.	Complete 09/29/2023	Eleanor Macaulay	09/29/2023
<i>Notes:</i>				
12/4/23	Social Emotional Theme for October – Compassion Showing care and concern for others. I Can care about others thoughts, feelings and situations.	Complete 10/31/2023	Eleanor Macaulay	10/31/2023
<i>Notes:</i>				
12/4/23	Social Emotional Theme November – Community: Being a part of a unified group. I Can be a part of my school community.	Complete 11/30/2023	Eleanor Macaulay	11/30/2023
<i>Notes:</i>				

12/4/23	Social Emotional Theme December – Generosity: Making someone’s day by giving something. I Can give to others.	Complete 12/31/2023	Eleanor Macaulay	12/31/2023
<i>Notes:</i>				
3/1/24	Staff and students worked on an excel sheet to track student/staff connections. This will help us know which students need more support from staff to build connections.	Complete 01/25/2024	Eleanor Macaulay	01/23/2024
<i>Notes:</i>				
3/1/24	Social Emotional Theme January – Resilience: The capacity to recover quickly from difficulties. I Can be strong and get through this situation that is hard.	Complete 01/31/2024	Ashley Miller	01/31/2024
<i>Notes:</i>				
3/1/24	Social Emotional Theme February – Good Judgement: Making decisions based on what is best for you and others. I Can make healthy choices.	Complete 02/28/2024	Ashley Miller	02/28/2024
<i>Notes:</i>				
3/1/24	Social Emotional Theme March – Patience: Waiting until later for what you want now. I can wait.	Complete 03/29/2024	Ashely Miller	03/29/2024
<i>Notes:</i>				
4/1/24	Social Emotional Theme April – Peace: Proving you care more about each other than winning an argument. I can share.	Complete 04/30/2024	Ashley Miller	04/30/2024
<i>Notes:</i>				
3/1/24	Ashley Miller has created some reset spaces for students and is working on grants to create more.	Complete 05/23/2024	Ashley Miller	05/23/2024
<i>Notes:</i>				
10/3/23	The student support team will receive coaching and training from Kiernan Foxx on behavioral interventions.	Complete 05/23/2024	Eleanor Macaulay	05/23/2024
<i>Notes:</i>				
9/6/23	Middle school teachers will implement the Character Strong curriculum.	Complete 05/24/2024	Eleanor Macaulay	05/24/2024
<i>Notes:</i>				

10/15/24	Staff me at the beginning of the year and collaborated to review and update our PBIS plan by analyzing behavior data, identifying areas for improvement, and developing action steps that reinforced positive behaviors and ensured consistency in support for all students.	Complete 08/13/2024	Eleanor Macaulay	08/13/2024
Notes:				
10/15/24	Implemented class reset stations in all classroom areas and taught clear expectations for their use to help students regulate behavior and refocus on learning.	Complete 09/02/2024	Ashley Miller	08/24/2024
Notes:				
10/15/24	We have updated our PBIS plan to center around the four respects: respect for self, respect for others, respect for property, and respect for learning.	Complete 09/02/2024	Eleanor Macaulay	08/31/2024
Notes:				
10/15/24	We have added school store carts to every building as an incentive to promote positive behavior and reward student achievements.	Complete 10/01/2024	Eleanor Macaulay	09/20/2024
Notes:				
10/15/24	We met to review Classroom Climate, PBIS practices, and the implementation of Morning Meetings to enhance student engagement and foster a positive learning environment.	Complete 10/15/2024	Eleanor Macaulay	10/15/2024
Notes:				
10/14/24	All teachers will implement morning meetings.		Eleanor Macaulay	05/23/2025
Notes:				
10/15/24	Seventh and eighth grade teachers are conducting a book study on Changing the Attitude Gap to develop strategies aimed at declining referrals and improving student behavior.		Middle School Teachers	06/01/2025
Notes:				
10/15/24	Student support meetings will be held every Thursday to review student progress, address concerns, and adjust interventions as needed		Eleanor Macaulay	06/01/2025
Notes:				
10/15/24	Our school counselors are working with individual classes more frequently this year to provide additional social-emotional support and promote positive classroom environments.		Eleanor Macaulay	06/01/2025
Notes:				
10/15/24	Our school counselors and social worker are attending grade-level meetings to provide support and collaborate on strategies to address student needs.		Eleanor Macaulay	06/01/2025
Notes:				

10/15/24	We are holding after-school professional development sessions to support our PBIS goals and ensure staff are equipped with effective strategies for promoting positive behavior.		Eleanor Macaulay	06/01/2025
Notes:				

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
Initial Assessment:			(2016) Fairview has several lines of communication put in place to inform parents of expectations and the importance of curriculum. Each year parents purchase agendas for his/her child. These agendas are used to inform parents of homework assignments and upcoming happenings of the school. A monthly newsletter is provided to parents which contains upcoming events, the lunch menu, PTA events, and helpful hints for parents about keeping his/her child healthy or studying skills. Teachers also create classroom newsletters to inform parents of occurrences in the classroom. Connect-ed calls are also made by leadership to parents to share pertinent information or reminders on a regular basis.	Limited Development 09/26/2016		
			Priority Score: 2	Opportunity Score: 3	Index Score: 6	
How it will look when fully met:			Fairview will have a system in place to provide continued communication and support to parents so they know what is happening in school, know how their child is doing, and understand how to help at home. We will use results from parents surveys to help determine if we have fully met this objective.		Eleanor Macaulay	06/01/2025
Actions				20 of 21 (95%)		
	5/28/20		The school will send out parent surveys to get information about how to better support students and families. We issued one in the fall and one during remote learning.	Complete 05/04/2020	Eleanor Macaulay	05/01/2020
Notes:						
	5/28/20		Principal will send out an all call on Sundays to communicate weekly information with families.	Complete 08/01/2020	Eleanor Macaulay	06/08/2020
Notes:						

5/28/20	Fairview School will schedule curriculum nights for families - STEM, literacy, PE. Title I funds will be used to purchase materials.	Complete 08/01/2020	Eleanor Macaulay	06/08/2020
<i>Notes:</i>				
5/28/20	All students in K-6 will receive an agenda book to use for home and school communication. Title 1 funds were used to purchase these for the 2020-2021 school year.	Complete 08/01/2020	Eleanor Macaulay	08/17/2020
<i>Notes:</i>				
2/10/21	A OneDrive folder will be created to upload parent contact evidences.	Complete 02/04/2021	Brittany Payne	02/04/2021
<i>Notes:</i>				
2/10/21	Parent Involvement committee will create curriculum brochures for each grade level.	Complete 02/10/2021	Erik Wilson	02/10/2021
<i>Notes:</i>				
2/10/21	Teachers will upload 2 evidences of parent contact to the shared OneDrive folder.	Complete 02/26/2021	Brittany Payne	02/26/2021
<i>Notes:</i>				
3/10/21	Mrs. Macaulay will create a family engagement policy and it will be posted to the school website.	Complete 03/10/2021	Eleanor Macaulay	03/10/2021
<i>Notes:</i>				
2/10/21	The school will create a family engagement plan and post it to the school website.	Complete 05/12/2021	Brittany Payne	06/01/2021
<i>Notes:</i>				
2/10/21	Ms. Holly will create an informational flyer for parents about testing.	Complete 03/10/2021	Holly Whisnant	06/01/2021
<i>Notes:</i>				
8/13/20	Teachers have created a PDP goal centered on parent communication.	Complete 05/12/2021	Eleanor Macaulay	06/01/2021
<i>Notes:</i>				
8/13/20	Teachers will hold 2 parent conferences this school year.	Complete 06/04/2021	Eleanor Macaulay	06/01/2021
<i>Notes:</i>				
8/13/20	Teachers will use the Remind app to communicate with parents this year.	Complete 05/12/2021	Eleanor Macaulay	06/01/2021
<i>Notes:</i>				
3/10/21	An updated parent compact will be created for the 2021-2022 school year.	Complete 07/01/2021	Brittany Payne	08/16/2021
<i>Notes:</i>				



8/13/20	Mrs. Macaulay will update the school web page as necessary with information about virtual learning, scheduling, and other important information.	Complete 06/04/2021	Eleanor Macaulay	06/01/2022
<i>Notes:</i>				
10/18/22	The PTA provided \$500 to grade level teams to support instruction.	Complete 10/18/2022	Erin Daniel	10/18/2022
<i>Notes:</i>				
11/2/23	Fairview School held a STEM night for families- Title I funds were used to purchase materials.	Complete 10/17/2023	Eleanor Macaulay	10/17/2023
<i>Notes:</i>				
11/2/23	Fairview hosted a PE Night/PTA sponsored cyber safety info session.	Complete 10/26/2023	Eleanor Macaulay	10/26/2023
<i>Notes:</i>				
11/2/23	The PTA provided \$500 to grade level teams to support instruction.	Complete 11/28/2023	Erin Daniel	11/28/2023
<i>Notes:</i>				
4/22/24	Fairview hosted a Literacy Night. Title I funds were used to support this.	Complete 03/14/2024	Eleanor Macaulay	03/14/2024
<i>Notes:</i>				
10/15/24	The school will use Title I funds for Science Night.		Eleanor Macaulay	10/24/2024
<i>Notes:</i>				
<b>Implementation:</b>		09/12/2023		
<b>Evidence</b>	7/27/2021			
<b>Experience</b>	7/27/2021			
<b>Sustainability</b>	7/27/2021			

Comprehensive Progress Report


**Mission:** Engage, Enlighten, and Enrich students following the core principles of JCEC: Education, Leadership, Service, and Community.

**Vision:** Our students are prepared to achieve their personal best as contributing members of their communities.

**Goals:**

Increase School Performance Grade from 83.9 percent to 90 percent or above for the 24-25 school year.

Increase annual successful completion for all enrolled college courses (completes course with a grade of C or higher) from 84% to 95% by June 2025.

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

<b>Core Function:</b>			<b>Domain 1: Turnaround Leadership</b>		
<b>Effective Practice:</b>			<b>Practice 1A: Prioritize improvement and communicate its urgency</b>		
		<b>A1.01</b>	<b>The principal models and communicates the expectation of improved student learning through commitment, discipline, and careful implementation of effective practices.(5082)</b>	<b>Implementation Status</b>	<b>Assigned To</b>
<b>Initial Assessment:</b>			Opportunities have been provided that allow increased communication and collaboration among staff members with an emphasis on building leadership capacity and expectations for continued rigor and high expectations of all students. Expectations for advance planning, common syllabus for each class period, course pacing, and HOUSE objectives at each grade level were communicated to all teachers.	Limited Development 07/06/2021	
			Priority Score: 3      Opportunity Score: 2      Index Score: 6		
<b>How it will look when fully met:</b>			When this objective is fully met, 100% of JCEC teachers will take an active role in implementing effective practices aimed at improving student learning throughout daily lessons in each subject area class and HOUSE.		<b>Evelyn Graning</b>
					<b>06/06/2025</b>
<b>Actions</b>				<b>3 of 4 (75%)</b>	
	7/6/21	Staff Handbook Review: Outline expectations for all staff, including expectations for staff conduct, pacing guides, use of Canvas, posting of syllabus for each course, feedback to students, HOUSE expectations, JCEC Community Creed, and an introduction to Social Emotional Learning through HOUSE and subject areas.		Complete 08/10/2021	Melanie Jacobs
<i>Notes:</i>					
	7/6/21	Invite Adam Holt to conduct whole school data review with all teachers/staff.		Complete 09/01/2021	Melanie Jacobs
<i>Notes:</i>					
	7/6/21	Conduct data review meetings with each teacher to determine areas for student growth and set goals.		Complete 10/11/2021	Evelyn Graning
<i>Notes:</i>					
	10/14/24	Meet with individual teachers to go over EVAAS projections each year.			Evelyn Graning
<i>Notes:</i>					
<b>Implementation:</b>				10/25/2022	
<b>Evidence</b>			10/25/2022		

Experience			10/25/2022			
Sustainability			10/25/2022			
		A2.01	Instructional Teams meet regularly (e.g., twice a month or more for 45 minutes each meeting) to review implementation of effective practice and student progress.(5091)	Implementation Status	Assigned To	Target Date
Initial Assessment:			JCEC currently has a structured meeting schedule for monthly School Improvement Team Meetings, Staff/PLC Meetings, and Student Support Team Meetings.	Limited Development 07/06/2021		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			When this objective is fully met, at least two meetings per month (Student Support Team Meetings and Staff/PLC Meetings) will include data review as part of the agenda to increase the focus on data driven decision making for JCEC.		Evelyn Graning	07/06/2025
Actions				2 of 3 (67%)		
	7/6/21	Begin the September Staff/PLC meeting with a data dive, inviting Adam Holt to present JCEC data as a basis for beginning conversations around School Improvement.		Complete 09/01/2021	Melanie Jacobs	09/01/2021
Notes:						
	7/6/21	Create an agenda item for the September School Improvement Team Meeting to include discussions for a plan of action based on data reviewed in the September Staff Meeting.		Complete 09/14/2021	Melanie Jacobs	09/18/2021
Notes: *Pre-ACT data and planning for support across subject areas-Math and Science improvement-plan for juniors *Filling in learning gaps for freshmen and sophomores *Keeping seniors engaged						
	10/14/24	Create and adhere to a monthly meeting schedule to allow common planning time for teachers, SIT team meetings, Faculty Meetings, MTSS problem solving with the Student Support Team, and SEL planning and development with HOUSE sessions.			Evelyn Graning	06/10/2025

Notes:						
Implementation:				10/25/2022		
Evidence				10/25/2022		
Experience				10/25/2022		
Sustainability				10/25/2022		
		A2.03	The principal spends at least 50% of his/her time working directly with teachers to improve instruction, including classroom observations.(5093)	Implementation Status	Assigned To	Target Date
Initial Assessment:				Limited Development 07/06/2021		
				Priority Score: 2	Opportunity Score: 2	Index Score: 4
How it will look when fully met:				When this objective is fully met, the principal will increase the amount of time spent in each classroom by increasing informal observations to at least one informal observation per month in each classroom with frequent classroom visits and informal discussions with teachers and students regarding teaching, learning, and needed supports.	Evelyn Graning	07/06/2025
Actions				1 of 2 (50%)		
7/6/21				Make an informal visits to each classroom during the month and actively engage in conversations with teachers and students about lessons.	Complete 06/18/2022	Melanie Jacobs 06/21/2022
Notes:						
10/14/24				The principal will visit each classroom approximately weekly for an informal instructional snapshot in order to give teachers feedback on lessons and student engagement.	Evelyn Graning	06/10/2025

Notes:

<b>Implementation:</b>		08/23/2022		
<b>Evidence</b>	8/23/2022			
<b>Experience</b>	8/23/2022			
<b>Sustainability</b>	8/23/2022			
<b>B2.05</b>	<b>The principal focuses on building leadership capacity, achieving learning goals, and improving instruction.(5145)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>	The principal has worked to build leadership capacity among teachers and staff. Current efforts are to improve and enhance leadership capacity among students while maintaining staff leadership capacity.	Limited Development 07/07/2021		
	Priority Score: 2      Opportunity Score: 2      Index Score: 4			
<b>How it will look when fully met:</b>	When this objective is fully met, student led clubs at JCEC will be have an identified student club leader who will take charge of each meeting by providing a meeting agenda and facilitating the meeting. Meeting Minutes will be maintained by student leaders for each meeting will be submitted to the club sponsor after each club meeting.		<b>Evelyn Graning</b>	<b>06/06/2025</b>
<b>Actions</b>		<b>2 of 4 (50%)</b>		
7/7/21	Determine student leaders for each club.	Complete 09/03/2021	Melanie Jacobs	09/03/2021
<b>Notes:</b>				
7/7/21	Train student club advisors with NHS officers leading the training.	Complete 01/14/2022	Melanie Jacobs	11/17/2021
<b>Notes:</b>				

10/14/24	Create a Climate Committee with two elected students from each grade level. Committee will meet once per month and inform the principal and counselor about suggested improvements from the student body.		Evelyn Graning	06/10/2025
<i>Notes:</i>				
10/14/24	Create and implement a system for recognizing a JCEC Student of the Month where students are able to nominate peers based upon 4 pillars and teachers are able to make selections each month.		Evelyn Graning	06/10/2025
<i>Notes:</i>				
<b>Implementation:</b>		01/19/2022		
<b>Evidence</b>	1/19/2022 Each club now has a student club leader who leads each clubs activities and teachers are leading Neighborhood Social Emotional Learning activities each Friday.			
<b>Experience</b>	1/19/2022 Fall Semester Clubs were teacher led. Teachers modeled club leadership and chose student leaders prior to the end of the semester.			
<b>Sustainability</b>	1/19/2022 Continue to allow students to lead clubs and other initiatives with teachers acting as mentors and support.			

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
		A1.03	The LEA/School promotes a school culture in which professional collaboration is valued and emphasized by all.(5084)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Jackson County Early College is committed to providing opportunities for students to develop skills for college and career readiness. With the release of the North Carolina Portrait of a Graduate, our Professional Learning Community monthly meetings this year will be focused on assessing these key indicators and establishing and implementing strategies to support students in the development of adaptability, collaboration, communication, critical thinking, empathy, learner's mindset, personal responsibility.	Limited Development 08/29/2023		
			Priority Score: 3                      Opportunity Score: 2	Index Score: 6		
How it will look when fully met:			When this objective is fully met, all teachers will be implementing strategies daily in content areas to support student's in the development of the NC Portrait of a Graduate durable skills. We will see an increase in student academic performance based on statewide assessments and classroom assessments and a decrease in mental health concerns as assessed by the BASC behavior screener.	Objective Met 10/16/24	Inga Sutton	06/01/2025
Actions						
	8/29/23	Equity Audit Review		Complete 09/20/2023	Melanie Jacobs	09/20/2023
Notes:						
	8/29/23	Create equity non-negotiables for the classroom focused on "our why". This will be modeled after district examples with the prompt, never should we ever.		Complete 10/18/2023	Melanie Jacobs	10/18/2023
Notes: -Refer to our POG/SEL goals and our vision/mission as well as Hattie's research -Providing structure and consistency -Consistent processes for attendance, behavior, academic -Differentiation for all students						
	8/29/23	Determine how to meet our school's equity non-negotiables using Hattie's research card sorting activity as a starting point for discussion and planning.		Complete 12/13/2023	Melanie Jacobs	01/15/2024
Notes:						



8/29/23			Determine strategies and plan for meeting continued implementation of our equity non-negotiables.	Complete 03/15/2024	Melanie Jacobs	05/13/2024
Notes:						
8/29/23			Teachers will lead PLC meetings focused on NCDPI Portrait of a Graduate skills using Social Emotional Learning strategies both in HOUSE and in content areas to support the development of these durable skills using the new Character Strong Curriculum as a key resource.	Complete 06/14/2024	Inga Sutton	06/01/2024
Notes:						
Implementation:				10/16/2024		
Evidence			5/15/2024 Portrait of a Graduate objectives are the thread of all decision making at JCEC.			
Experience			5/15/2024 Portrait of a Graduate PLC is now routine at JCEC.			
Sustainability			5/15/2024 The POG PLC will continue to meet to assess and continue implementation of POG strategies.			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Analyze data from various sources to determine student needs and address appropriately to increase student success.	Limited Development 08/27/2019		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			When fully implemented, the JCEC Overall School Performance grade will be at 90% or above and the overall successful college completion rate will be at 95% or above each semester (grade of at least a C and no course withdraw).	Objective Met 11/30/23	Melanie Jacobs	05/31/2024
Actions						
8/27/19			Counselor will provide a list of minimum entrance scores for popular universities.	Complete 09/13/2019	Sabrina Hallman	09/13/2019

	<i>Notes:</i> Ms. Hallman will meet with students briefly during HOUSE to disseminate information.			
8/27/19	Analyze Pre-ACT data and place students into target groups for intervention. Select intervention dates for January and February 2020 and place on calendar.	Complete 09/18/2019	Mary Jo Cope	09/18/2019
	<i>Notes:</i> Teachers will work together during the September Staff/PLC meeting to determine intervention times and strategies. Ms. Cope will bring data to meeting for analysis and dissemination.			
8/27/19	Make room reservation for the January and February ACT Boot Camp Dates.	Complete 09/19/2019	Pamela Judson	09/19/2019
	<i>Notes:</i>			
8/27/19	Students will use their own Pre-ACT data and information regarding targeted ACT score for entrance into their choice of university to create individual goals.	Complete 10/25/2019	Mary Jo Cope	10/25/2019
	<i>Notes:</i> Ms. Cope will guide students in this process during HOUSE on 10/25/19. Ms. Hallman will be available for support as well.			
8/27/19	Students will complete independent and guided practice using ACT practice materials. Specific practice areas will be based on student goals.	Complete 12/31/2019	Mary Jo Cope	12/31/2019
	<i>Notes:</i> Students will work independently and will be responsible for reporting progress to their HOUSE teacher Ms. Cope who will monitor progress.			
8/27/19	Provide scheduled time for ACT Prep with teacher guidance for students who need or prefer more guided support.	Complete 01/06/2020	Pamela Judson	01/06/2020
	<i>Notes:</i> Ms. Cope will have a Study Group time assigned that will be listed in PowerSchool as Seminar. During this 90 minute block students will be scheduled to be in Ms. Cope's room for the purpose of ACT prep each day during the months of January and February. Students may be assigned specific week days if necessary based on college schedules.			
8/27/19	ACT Boot Camp	Complete 01/07/2020	Mary Jo Cope	01/07/2020
	<i>Notes:</i> Scheduled formal ACT Boot Camp with Educational Consultants on January 7th from 8 am-3 pm with two follow up Skype session (dates TBD) with consultants and students prior to test in February of 2020.			
10/6/20	Juniors will participate in ACT Boot Camp prior to taking the ACT this year.	Complete 02/05/2021	Inga Sutton	01/31/2021
	<i>Notes:</i> Goal is to raise average overall ACT score to at least 25 this year.			
10/6/20	2nd year HOUSE teacher will help students review individual Pre-ACT results and develop goals for next year's ACT.	Complete 06/01/2021	Amanda Fonseca	05/30/2021
	<i>Notes:</i>			

6/22/21	Continue ACT Prep with juniors. Increase Math focus implemented by JCEC Math teacher throughout the year during ACT Prep time.	Complete 03/15/2022	Amanda Fonseca	05/31/2022
<i>Notes:</i>				
8/31/22	Hire a part time college success coach to monitor student performance and support students with organizational skills, scheduling tutoring, time and task management for both high school and college courses.	Complete 08/15/2022	Melanie Jacobs	08/15/2022
<i>Notes:</i>				
8/31/22	Review college course grades frequently and meet with Student Support Team to devise an intervention plan of support for individual students who are falling behind.	Complete 06/05/2023	Melissa Hill	05/31/2023
<i>Notes:</i>				
8/31/22	Monitor student grades in PowerSchool. Meet with high school teachers to determine areas of need for struggling students and meet with students to develop a plan of improvement with monitored study time and helping students set up tutoring with their high school teachers or the LAC for college courses.	Complete 06/05/2023	Molly Hill	05/31/2023
<i>Notes:</i>				
8/31/22	Review benchmark results and formative assessments and provide prompt feedback, additional assistance, parent contacts, and student support team referrals as needed to support student success.	Complete 06/05/2023	All Classroom Teachers	05/31/2023
<i>Notes:</i>				
<b>Implementation:</b>		11/30/2023		
<b>Evidence</b>	3/15/2022 HOUSE Syllabus and weekly lessons for both sophomore and junior HOUSE courses provide evidence of implementation.			
<b>Experience</b>	3/15/2022 With an increased focus on ACT preparation, students have seen steady gains. This objective has now become a routine practice at JCEC.			
<b>Sustainability</b>	3/15/2022 Continue work with analyzing pre-ACT scores with juniors with increased collaboration between sophomore and junior HOUSE teachers for portfolio and individual student goal setting.			

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers currently use a variety of both formal and informal assessments and adjust their teaching to make sure students comprehend the material presented.	Limited Development 07/06/2021		
How it will look when fully met:			When this objective is fully met, all teachers at JCEC, including new teachers will increase the use of data to inform teaching.		Evelyn Graning	07/31/2025
Actions				7 of 8 (88%)		
	7/6/21	Increase communication with teachers during teacher post evaluation conferences regarding assessment of student learning, available assessments, and steps being taken when students do not understand the content.		Complete 01/19/2022	Melanie Jacobs	12/31/2021
Notes:						
	11/13/23	Plan staff meeting to analyze instructional snapshots and discuss as a team to make sure each teacher has a full understanding of these strategies.		Complete 01/30/2024	Melanie Jacobs	01/30/2024
Notes:						
	11/13/23	Each content area teacher will review Pre-ACT data to determine strategies for content area classrooms to address specific deficits with current 10th grade students. Process will include teacher checking out individual reports from M. Jacobs for analysis and returning upon completion.		Complete 01/31/2024	All teachers	03/01/2024
Notes:						
	9/20/23	All teachers will use Hattie's research to plan and implement lessons that will have the biggest impact on student learning and achievement.		Complete 01/31/2024	All Teachers	06/06/2024
Notes:						
	9/20/23	All Classroom teachers will utilize School Net Assessments, Classroom Assessments, and NC Check Ins with analysis, prompt feedback, and reteaching as needed		Complete 05/15/2024	All teachers	06/06/2024
Notes:						

	9/20/23	All classroom teachers will follow MTSS protocol for attendance, academic, and behavioral concerns by working with the students first, contacting parents (documented), and then filling out an MTSS referral when classroom interventions including parent support are unsuccessful.	Complete 01/17/2025	All teachers	10/06/2024	
Notes:						
	9/20/23	Review EVAAS Predictor scores and assessment data to make a plan for improving student achievement in all content areas.	Complete 01/18/2024	Melanie Jacobs	10/18/2024	
Notes: Adam Holt and Melanie Jacobs will meet with each teacher October 18th to facilitate this process.						
	9/20/23	Conduct weekly instructional snapshots in each classroom using the JCPS snapshot which includes a checklist of Hattie's research based strategies that have the highest effect size.		Evelyn Graning	06/06/2025	
Notes:						
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:		This is an area that we are focused on strengthening our practice. Teachers not only address this in their content area classrooms, but also through their HOUSE/ advisory cohorts that meet weekly.	Limited Development 09/28/2016			
		Priority Score: 3	Opportunity Score: 3	Index Score: 9		
How it will look when fully met:		Students will receive differentiated supports in classroom settings throughout the high school curriculum courses. Teachers will use data from both informal and formal formative assessments to assess and determine additional needs for supports. The student services team will collaborate with classroom teachers to assist in providing targeted academic supports that are individualized and specific to their needs. Students will have time provided during the school day to access these support resources and receive individualized instructional support from highly qualified teachers in that content area. All staff will be trained in MTSS by district leadership (Adam Holt and Kelly Doppke).		Evelyn Graning	07/31/2025	
Actions			14 of 15 (93%)			
	9/28/16	Advisory practices in HOUSE will continue to be refined to address the academic progress of every student as well as address the needs they may have that prepare them for successful outcomes in college classes.	Complete 11/07/2016	Gloria Painter	05/25/2017	

	<i>Notes:</i> Work with Student services team members as well as other staff to develop guides and framework for high quality, effective advisory practices that support students in core instructional setting.			
9/28/16	Rigor and how it applies to a highly effective honors curriculum will be the addressed through professional development activities with our instructional coaching services.	Complete 05/25/2017	Inga Sutton	05/25/2017
	<i>Notes:</i> collaborate with principal and instructional coaches to develop professional development plan for the year.			
10/20/17	JCEC will examine Core Instructional practices (Tier 1) as it relates to MTSS.	Complete 09/05/2019	Brandon Pendergast	05/31/2018
	<i>Notes:</i>			
10/20/17	JCEC staff will participate in MTSS Tier 1 professional learning to support their work in examining core instructional practices utilizing the online PD platform in NCEES.	Complete 05/30/2019	Brandon Pendergast	05/30/2019
	<i>Notes:</i>			
4/5/19	Student Support Team will collaborate with high school teachers and seek information on college courses for monthly meetings to plan a course of action to help all students through intervention and support.	Complete 05/30/2019	Melanie Jacobs	05/30/2019
	<i>Notes:</i>			
9/3/19	Students will take the BASC Behavior Screener Self Assessment.	Complete 10/09/2019	Melanie Jacobs	10/15/2019
	<i>Notes:</i>			
9/3/19	Administration will review and analyze results of BASC Behavior Screener with Guidance Counselor to determine area of need.	Complete 11/15/2019	Sabrina Hallman	11/15/2019
	<i>Notes:</i>			
9/3/19	Based on the results of the BASC Behavior Screener, supports will be put in place for students as needed.	Complete 10/09/2019	Sabrina Hallman	12/01/2019
	<i>Notes:</i>			
9/3/19	All Teachers will be trained in MTSS Module 2 by district support staff, Kelly Doppke and Adam Holt.	Complete 10/09/2019	Melanie Jacobs	12/01/2019
	<i>Notes:</i>			
4/20/21	Teachers will enter student and parent contacts into sharing form for common teachers to access. This will alert the SST and teachers to students experiencing difficulty across the board for planning team meetings with students and parents and devising success strategies.	Complete 01/31/2022	Marissa Todd	12/31/2021
	<i>Notes:</i>			

4/20/21	Teachers will support students in developing leadership potential for social emotional and academic growth. Staff will track student leaders by entering into shared form to ensure equitable access to leadership opportunities for all students.	Complete 01/31/2022	Marissa Todd	12/31/2021
<i>Notes:</i>				
8/31/22	Neighborhood meeting themes will be focused on supporting students' Social Emotional Learning for future ready success using the CASEL 5 as a reference.	Complete 06/05/2023	Inga Sutton and Kristin Holt	05/31/2023
<i>Notes:</i>				
8/31/22	Record meeting data in SMHI forms and analyze periodically to make a plan of action for individual students and for collaborative planning among teachers to address patterns of concern affecting multiple students.	Complete 06/05/2023	Melissa Hill	05/31/2023
<i>Notes:</i>				
8/29/23	Teachers will follow established protocol for supporting students academically, behaviorally, and with regard to attendance. Documented parent contact will be followed by referral to student support team with MTSS referral form.	Complete 01/17/2025	All Teachers	10/01/2024
<i>Notes:</i>				
10/14/24	The principal and the counselor will meet individually with teachers monthly as part of the problem solving team with MTSS referrals. Notes will be taken on each referral and follow-up will be provided.		Melissa Hill	06/10/2025
<i>Notes:</i>				
<b>Implementation:</b>		11/26/2019		
<b>Evidence</b>	10/20/2017 Portfolio of each Honors level course and the framework for the course has been developed and compiled into a binder for all teachers to reference.			
<b>Experience</b>	10/20/2017 AIG specialist at JCEC led the review and development of a revised Honors Portfolio for the Honors level courses at JCEC.			
<b>Sustainability</b>	10/20/2017 Continuing review, revision, and evaluation of honors portfolio and practices.			

<b>Core Function:</b>			<b>Domain 3: Instructional Transformation</b>		
<b>Effective Practice:</b>			<b>Practice 3B: Provide rigorous evidence-based instruction</b>		
		<b>A1.06</b>	<b>ALL teachers provide sound instruction in a variety of modes: teacher-directed whole-class; teacher-directed small-group; independent work; computer-based.(5087)</b>	<b>Implementation Status</b>	<b>Assigned To</b>
<b>Initial Assessment:</b>			Teachers at JCEC use a variety of methods to provide instruction. New teachers need more support in providing hands-on learning experiences with increased rigor and real world connections.	Limited Development 07/06/2021	
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6		
<b>How it will look when fully met:</b>			When this objective is fully met, all teachers will demonstrate proficiency with providing multiple methods of student learning. New teachers will provide more opportunities for hands-on collaborative learning and real world connections.	<b>Objective Met 03/15/22</b>	<b>Evelyn Graning 06/06/2022</b>
<b>Actions</b>					
	7/6/21	During PDP development and observation conferences, the principal will help teachers who need support add a PDP goal related to varying methods of instructional delivery to include more hands on, collaborative activities with real world connections.		Complete 03/15/2022	Melanie Jacobs 06/06/2022
<b>Notes:</b>					
<b>Implementation:</b>				03/15/2022	
<b>Evidence</b>			3/15/2022 Teacher professional development goals (mid-year updates) provide evidence of goal completion.		
<b>Experience</b>			3/15/2022 JCEC teachers feel open to discuss successes and struggles and work collaboratively to meet their professional goals.		
<b>Sustainability</b>			3/15/2022 Continual discussions with teachers and administrator to help teachers feel supported and encouraged to pursue professional growth opportunities.		



	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Each JCEC teacher is responsible for teaching an elective course referred to as HOUSE. Within this course, teachers have begun to address Social Emotional Learning, reinforce positive behaviors, and help students develop appropriate communication skills. Next steps would be to train staff in Social Emotional Learning and use these techniques not only within the HOUSE course but within each academic course as well.	Limited Development 03/22/2021		
<b>How it will look when fully met:</b>			When this objective is fully met, teachers in all subject areas will be fully reinforcing positive behaviors and attending to the social emotional learning needs of students. We will continue to use the BASC behavior screener twice per year and monitor results to see if there are changes in students' responses after implementing more social emotional learning opportunities within the school.		Evelyn Graning	06/03/2025
<b>Actions</b>				<b>2 of 4 (50%)</b>		
	3/23/21	Explore options for a program to help teachers understand Social Emotional Learning and research based best practices for implementation.		Complete 10/15/2022	Kristin Holt	10/15/2022
<i>Notes:</i> Ms. Holt will be exploring options with the district as the JCEC SEL Representative.						
	8/23/22	All certified staff will be trained in Youth Mental Health first Aid and Reconnect for Resiliency.		Complete 03/01/2023	Melanie Jacobs	03/01/2023
<i>Notes:</i>						
	10/14/24	Sophomore HOUSE teacher will work collaboratively with the Jackson County Health Department to go over sexual education with all JCEC students.			Kathy McMahan	06/10/2025
<i>Notes:</i>						
	10/14/24	Freshman and Senior HOUSE teachers will work collaboratively with the Center for Domestic Peace and instruct students on the importance of healthy relationships.			Kristin Holt	06/10/2025
<i>Notes:</i>						

		A2.17	ALL teachers establish classroom norms for personal responsibility, cooperation, and concern for others.(5107)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Teaching personal responsibility has been an annual goal for each teacher at JCEC. Students are held to high standards regarding rigor and work ethic. Plans have been put into place at each grade level to go into more depth with teaching the concepts of personal responsibility, cooperation, and concern for others through our JCEC required HOUSE course taught at each grade level.	Limited Development 07/06/2021		
			Priority Score: 3                      Opportunity Score: 2	Index Score: 6		
<b>How it will look when fully met:</b>			When this objective is fully met, ALL teachers will have establish a greater focus on Social Emotional Learning using the CASEL SEL Framework. Evidence will be included in weekly HOUSE plans posted to CANVAS as well as informal observations of daily interactions among students and staff.	<b>Objective Met 01/31/24</b>	<b>Melanie Jacobs</b>	<b>06/06/2024</b>
<b>Actions</b>						
	7/6/21	Kristin Holt and Inga Sutton will update HOUSE Curriculum binders to include Social Emotional Learning Goals based on the CASEL framework.		Complete 07/23/2021	Kristin Holt	07/23/2021
<i>Notes:</i>						
	9/15/21	HOUSE teachers will implement aspects of Social Emotional Learning into weekly HOUSE plans. Neighborhood meeting will begin with a brief introduction which teachers will expand upon in HOUSE.		Complete 05/15/2023	All HOUSE teachers and Student Support Team	05/15/2023
<i>Notes:</i>						
	11/3/23	Teachers will focus on the POG skill of Adaptability with a focus on responding to feedback with an intentional focus in each content area to help students review feedback given on tests, assignments, etc and make changes to final products or change preparation for tests based on feedback.		Complete 12/31/2023	All Classroom Teachers	12/31/2023
<i>Notes:</i> This focus will continue throughout the month of November and teachers will share/evaluation during the November 29th POG PLC.						
	9/20/23	Teachers will focus their monthly PLC on NCDPI's Portrait of a Graduate with Character Strong analysis and implementation goals. Ms. Sutton will facilitate these meetings first quarter. M Jacobs will attend each monthly POG PLC meeting.		Complete 01/31/2024	Inga Sutton	06/06/2024

Notes:

<b>Implementation:</b>		01/31/2024		
<b>Evidence</b>	1/31/2024			
<b>Experience</b>	1/31/2024			
<b>Sustainability</b>	1/31/2024			

<b>Core Function:</b>	<b>Domain 3: Instructional Transformation</b>
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<b>Effective Practice:</b>	<b>Practice 3C: Remove barriers and provide opportunities</b>
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		<b>A1.09</b>	<b>The school expects students to participate in activities to develop skills outside of the classroom (e.g., service learning, clubs, athletics, enrichment opportunities, internships).(5090)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
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<b>Initial Assessment:</b>	Jackson County Early College is working toward a more intentional focus on our four guiding principles of education, leadership, service, and community.	Limited Development 10/03/2018		
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	Priority Score: 3	Opportunity Score: 2	Index Score: 6		
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<b>How it will look when fully met:</b>	At least 90% of the student body will be fully engaged in all HOUSE and Neighborhood activities developing a sense of community, increasing club involvement, and improving health and wellness as well as an increased awareness and self monitoring of social/emotional needs and more intentional career and college planning.	<b>Objective Met 05/15/24</b>	<b>Melanie Jacobs</b>	<b>05/31/2024</b>
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<b>Actions</b>
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10/3/18	JCEC will have one more service date in Fall 2018 and four more dates in Spring 2019.	Complete 05/31/2019	Melanie Jacobs	05/31/2019
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**Notes:** As of 4-5-19, students have completed all Fall Service Learning Goals and will complete the Final Spring Service day on 4-12-19. Service Learning has taken hold at Jackson County Early College and has become an integral part of our school.

6/8/20	Create HOUSE folder in One Drive for sharing all HOUSE materials and collaborative projects among staff.	Complete 03/01/2020	Kristin Holt	03/01/2020
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Notes:

5/30/19	Students will participate in 2 Service Learning trips during the 2019-2020 School Year. One in the Fall Semester and one in the Spring Semester.	Complete 05/27/2020	Inga Sutton	05/27/2020
<i>Notes:</i> Trips will be to provide local service to include: trash pickup, preschool, First Baptist, Adult Day Care, Ochre Hill Baptist Lord's Closet				
5/30/19	Interact Club Membership Drive	Complete 02/03/2020	Pamela Judson	05/31/2020
<i>Notes:</i> Interact Club representatives will come to JCEC during Neighborhood on for the purpose of recruiting student members.				
5/30/19	Students will participate in the second annual HOUSE Cup Event at the Jackson County Rec Center to compete in team building activities.	Complete 05/22/2020	Pamela Judson	05/31/2020
<i>Notes:</i>				
2/12/20	Teachers will meet to establish HOUSE criteria and a plan for Flexible Fridays to include more organized club options for students	Complete 05/29/2020	Inga Sutton	05/31/2020
<i>Notes:</i> First HOUSE planning meeting will occur Monday Feb. 17th, 2020 8:30-12:30				
6/8/20	Develop monthly themes for Neighborhood and assign theme of the month to staff members who will be in charge of compiling materials for that month's theme.	Complete 06/01/2020	Inga Sutton	06/01/2020
<i>Notes:</i>				
6/8/20	Create a new JCEC Neighborhood Creed for student expectations.	Complete 06/01/2020	Kristin Holt	06/01/2020
<i>Notes:</i>				
6/8/20	Revise Friday schedule to accommodate various club meetings.	Complete 06/01/2020	Melanie Jacobs	06/01/2020
<i>Notes:</i>				
6/8/20	Develop HOUSE plans with topics to be covered at each grade level to make sure support is given to college and career planning, social emotional learning, and other character development and life skill needs.	Complete 06/01/2020	Kristin Holt	06/01/2020
<i>Notes:</i>				
5/30/19	Organization of club meeting dates will be established at the beginning of the school year.	Complete 05/29/2020	Emilee Nidiffer	06/01/2020
<i>Notes:</i> Student led clubs will meet every Friday during specific times for Clubs during the 2020-2021 school year. A plan will be created to facilitate joining clubs and participating in club time.				
6/8/20	Develop a common syllabus for HOUSE so that all teachers are using the same language and grading criteria, insert HOUSE specific objectives, and post to HOUSE Canvas Course.	Complete 08/17/2020	Mary Jo Cope	08/17/2020
<i>Notes:</i>				

3/22/21	Identify Student Screeners to screen and greet fellow students from 7:45-8:00 each morning to help students develop leadership and job skills (soft skills).	Complete 03/22/2021	Pamela Judson	03/26/2021
<i>Notes:</i>				
3/22/21	Identify and train Math peer tutors to provide an additional opportunity for students to enhance their leadership skills.	Complete 03/26/2021	Amanda Fonseca	04/05/2021
<i>Notes:</i> Tutors will be identified and trained by March 26th. Tutoring will begin 4/5/2021				
3/22/21	Identify 2 representatives from each HOUSE to serve on the 2021-2022 JCEC Student Climate Committee.	Complete 03/26/2021	All HOUSE teachers	04/09/2021
<i>Notes:</i>				
3/22/21	Plan a scaled down version of HOUSE Cup following CDC guidelines for K-12 schools as a final activity to culminate the end of each HOUSE course to help rebuild the JCEC Neighborhood as we prepare to close out the 2020-2021 school year.	Complete 03/26/2021	Pamela Judson	04/27/2021
<i>Notes:</i> This activity can be students and staff only with no parents or volunteers due to COVID restrictions. Students will rotate to different stations (4 or 5) in groups no larger than the typical class size of 20. HOUSE Cup Date in Friday, May 7th with a rain date of Friday May 14th.				
3/22/21	Create a google doc for tracking students chosen for school leadership positions to help maintain equity and access for more students.	Complete 03/22/2021	Pamela Judson	06/04/2021
<i>Notes:</i>				
3/22/21	Identify new student Chemistry Teacher Assistants to give students an opportunity to show leadership in Science.	Complete 08/16/2021	Kristin Holt	08/15/2021
<i>Notes:</i>				
7/6/21	JCEC Neighborhood will take a community building field trip to Mountain State Fair in Fletcher.	Complete 09/10/2021	Melanie Jacobs	09/10/2021
<i>Notes:</i>				
3/22/21	Create a JCEC Student Climate Committee to give students an opportunity to represent their HOUSE group in important school decisions and initiatives in order to give JCEC students a voice.	Complete 09/09/2021	Melanie Jacobs	09/15/2021
<i>Notes:</i>				
3/22/21	Create a JCEC Cookbook Fundraiser led by the Cooking Club for a schoolwide fundraiser that will begin Fall 2021. As a first step, the cooking club sponsor will hold a planning meeting for the cookbook fundraiser early Fall 2021.	Complete 09/03/2021	Shannon Woodring	09/17/2021

<i>Notes:</i>				
5/30/19	Students will participate in HOUSE team building to build a sense of community among students in the same HOUSE within the school.	Complete 03/15/2022	Inga Sutton	05/31/2022
<i>Notes:</i> Each HOUSE teacher is responsible for creating activities to build a sense of community within his/her own HOUSE group. Activities will occur during the afternoon Service Dates Fall and Spring of the 2019-2020 School Year.				
10/3/18	Club leaders will be more intentional in encouraging student leaders to take a leadership role during student club meetings.	Complete 03/15/2022	Kristin Holt	05/31/2022
<i>Notes:</i> Club sponsors will encourage students to create agendas for meetings to keep club meetings more focused. Groups will meet several times per month at specified meeting times on Fridays.				
3/4/20	Neighborhood meetings will have a fun focus as well as a vehicle for disseminating school wide information. Neighborhood will follow a monthly character development theme.	Complete 03/15/2022	Inga Sutton	05/31/2022
<i>Notes:</i>				
7/6/21	At least 75% of the student population will be involved in clubs once a week as per the Friday Club Schedule, with 50% of the club offerings being voluntary	Complete 03/15/2022	Melanie Jacobs	06/06/2022
<i>Notes:</i> A common rubric will be provided to students in HOUSE through attendance and participation. Of participating students 80% will score 3 or 4.				
8/31/22	All incoming students will participate in Summer Bridge to learn to navigate college and high school course platforms and to gain a better understanding of expectations and available supports.	Complete 08/12/2022	Kristin Holt	08/12/2022
<i>Notes:</i>				
8/31/22	Students will participate in at least one community service day this school year as a whole school trip.	Complete 10/07/2022	Kristin Holt	10/07/2022
<i>Notes:</i> Full Spectrum Farms				
8/31/22	JCEC will host a Senior Information Night for seniors and families to focus on preparations to complete FAFSA and scholarship searches and applications.	Complete 10/18/2022	Inga Sutton and Melissa Hill	10/18/2022
<i>Notes:</i>				
8/31/22	Seniors will apply to colleges during College Application Week (October 17-21)	Complete 10/21/2022	Inga Sutton	10/21/2022
<i>Notes:</i>				
8/31/22	Students will tour local colleges to explore college options in our area.	Complete 10/25/2022	Kristin Holt	10/25/2022

	Notes: 9th grade to WCU 10th grade to UNC-A 11th grade to App State/Lees McRae (optional for 12th graders)			
8/31/22	JCEC will host STEAM night engaging community partners and students of all ages to help foster community support, student leadership, and exploration into STEAM careers.	Complete 12/01/2022	Kristin Holt	12/01/2022
	Notes:			
8/31/22	Choral Club will host the second annual JCEC Coffee House to foster student leadership and community involvement.	Complete 04/20/2023	Amanda Fonseca	04/20/2023
	Notes:			
8/31/22	Students will participate in the fifth annual HOUSE Cup competition to develop a sense of community and belonging.	Complete 05/12/2023	Melanie Jacobs	05/12/2023
	Notes:			
8/31/22	JCEC students will be encouraged to participate and compete in Battle of the Books.	Complete 05/11/2023	Inga Sutton	05/30/2023
	Notes:			
8/31/22	Students will lead conferences twice per year to develop leadership and communication skills. (Student led conferences)	Complete 05/12/2023	All HOUSE teachers	05/31/2023
	Notes:			
8/31/22	Seniors will participate in job shadowing experiences as part of their HOUSE project and present to other grade levels.	Complete 05/17/2023	Inga Sutton	05/31/2023
	Notes:			
8/31/22	Community members will come to JCEC to participate in Career Panel discussions to help students explore different career paths.	Complete 05/17/2023	Kristin Holt	05/31/2023
	Notes:			
8/31/22	Major Clarity will be used to help students explore career paths and develop 4 year plans that are accessible to them to monitor their own progress.	Complete 05/17/2023	Melissa Hill	05/31/2023
	Notes:			
8/31/22	Juniors and Seniors will be encouraged to participate in a CTE Internship at a local business. Areas of interest will be explored, businesses will be contacted and contacts given to students to set up their own internship experience.	Complete 05/15/2024	Melissa Hill	05/31/2024
	Notes: Advising			
Implementation:		05/15/2024		

<b>Evidence</b>	5/15/2024 Students start and lead their own clubs. We have a resiliency youth group. All seniors participate in job shadowing and internships. Our NHS students participate in community service independently and all student participate in school wide community service trips twice per year, including support with Special Olympics. Career panels occur twice per year. All of these are routine occurrences that have become engrained in our JCEC routines.			
<b>Experience</b>	5/15/2024 At JCEC the focus on developing student leadership skills and community partnerships has become routine.			
<b>Sustainability</b>	5/15/2024 To continue this work, we will need to be intentional about our community involvement efforts and support our students in taking on leadership roles. We will need full support for student internships and job shadowing experiences.			

<b>Core Function:</b>			<b>Domain 4: Culture Shift</b>		
<b>Effective Practice:</b>			<b>Practice 4A: Build a strong community intensely focused on student learning</b>		
		<b>E2.03</b>	<b>The high school tracks the post-secondary school placements and experiences of their graduates and reports the results to the school board, faculty, and school community.(5190)</b>	<b>Implementation Status</b>	<b>Assigned To</b>
<b>Initial Assessment:</b>			JCEC will begin with gathering contact information for graduates, then develop a plan to follow up with them to track their post-secondary placements and progress. This meaningful data will help us to better recruit and share with CIHS.	Limited Development 03/26/2021	
<b>How it will look when fully met:</b>			When this objective is fully met, we will have a system in place with data tracking post-secondary placements of our JCEC graduates that we can share with the local school board. Through the Cooperative Innovative High Schools initiative, this will give us meaningful data to compare and track each school year.		<b>Melissa Hill</b>
<b>Actions</b>				<b>1 of 2 (50%)</b>	
	3/26/21	Create a google form for graduates to fill out contact information and plans after graduation. Make sure graduates complete the form prior to graduation.		Complete 08/16/2021	Pamela Judson
<b>Notes:</b>					



10/25/22	Create a method for tracking the following of JCEC graduates: -scholarships awarded -college acceptance -post secondary plans -college hours prior to graduation		Melissa Hill	10/31/2025
<i>Notes:</i>				

<b>Core Function:</b>	<b>Domain 4: Culture Shift</b>
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<b>Effective Practice:</b>	<b>Practice 4B: Solicit and act upon stakeholder input</b>
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		<b>E2.04</b>	<b>The school consistently engages in strategies, policies, and procedures for partnering with local businesses, community organizations, and other agencies to meet the needs of the school.(5191)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
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<i>Initial Assessment:</i>	Through the School Improvement Process, JCEC has created a plan for creating meaningful real world experiences for our students through STEAM nights, internships in their Senior year, and meaningful partnerships with our local community through career panels.			Limited Development 03/23/2021		
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	Priority Score: 2	Opportunity Score: 2	Index Score: 4		
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<i>How it will look when fully met:</i>	When this objective is fully met, JCEC will have students placed in internship opportunities with local businesses. This will be monitored both through HOUSE courses at specific grade levels and through communication with the college liaison and guidance counselor.				<b>Evelyn Graning</b>	<b>06/03/2025</b>
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<b>Actions</b>		<b>9 of 10 (90%)</b>		
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7/7/21	Create a Save the date flyer and distribute for community involvement in JCEC hosted STEAM night.	Complete 06/25/2021	Kristin Holt	06/25/2021
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<i>Notes:</i>	Invite SCC (mechatronics, health sciences, computer technology, forensics, NASA), WCU (Departments and specialists), Community patners (Catman, Balsam Mountain Preserve, Green Energy Park)			
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7/7/21	Reserve Burrell Building for December 2nd (5:00 pm-7:00 pm) JCEC hosted STEAM night.	Complete 06/30/2021	Pamela Judson	06/30/2021
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<i>Notes:</i>				
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7/7/21	Renew subscription to memory mixer for yearbook.	Complete 09/01/2021	Shannon Woodring	09/01/2021
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<i>Notes:</i>				
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7/7/21	Collect recipes from all HOUSE students, teachers, families, SCC staff, CO staff by September 9, 2021.	Complete 09/10/2021	Shannon Woodring	09/09/2021
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<i>Notes:</i>				
7/7/21	Send recipes for JCEC Cookbook to printing company for publishing.	Complete 09/30/2021	Shannon Woodring	09/30/2021
<i>Notes:</i> *Cookbooks will be offered to families to purchase in November. This will be used a fundraiser and marketing campaign. * Continue to look for opportunities to sell (Fall Fest, Spring Fling, Greening up the Mountains)				
7/7/21	Work with David Proffitt to secure advertising for STEAM night (newsletters, social media, billboards, newspapers, student interviews with radio station.)	Complete 11/01/2021	Melanie Jacobs	11/01/2021
<i>Notes:</i>				
7/7/21	Communicate with school counselors to get STEAM night invitations out to all 8th graders in the district and Mountain Discovery Charter School, private schools, and Catamount.	Complete 11/04/2021	Marissa Todd	11/10/2021
<i>Notes:</i> This is a marketing/recruitment opportunity for our school.				
3/23/21	Determine best strategy for supporting students in finding internship opportunities and devise a plan to have students begin to take advantage of such opportunities.	Complete 02/15/2022	Marissa Todd	02/15/2022
<i>Notes:</i>				
2/17/22	Collaborate with Linda Lamp from Southwestern Workforce Development and other local businesses to form partnerships to provide summer and fall internship opportunities for JCEC students.	Complete 06/05/2023	Melissa Hill	06/01/2023
<i>Notes:</i>				
10/15/24	A comprehensive timeline for recruitment will be created that incorporates engaging school visits, advertisement, engaging videos, and open houses in fall and spring semester for prospective students.		Evelyn Graning	06/10/2025
<i>Notes:</i>				
<b>Implementation:</b>		10/14/2024		
<b>Evidence</b>	10/14/2024 All Actions have been met and continue to be part of our support with Seniors in their last year at JCEC.			
<b>Experience</b>	10/14/2024 Working with different individuals to finish each action through a number of years as we have worked to build support in our Senior year for our students.			

<b>Sustainability</b>			10/14/2024 Continued work with Mrs. Oberg, our College Advising Corp Member, continued efforts through Portrait of a Graduate during their Senior HOUSE period with Mrs. Sutton, continued outreach to our local community to advocate and receive funding for paid internships.			
<b>Core Function:</b>			<b>Domain 4: Culture Shift</b>			
<b>Effective Practice:</b>			<b>Practice 4C: Engage students and families in pursuing education goals</b>			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			JCEC utilizes a variety of methods for communicating home to parents and involving them in their child's educational progress. We also host a variety of opportunities for them to come in a learn about their child's progress in school as well as volunteer in the school and on field trips.	Full Implementation 09/29/2023		

Comprehensive Progress Report

Mission:

Engage, Enlighten, and Enrich

Engage (Connecting)

We create opportunities for relevant, authentic, and meaningful learning experiences both inside and outside the classroom. Our students connect knowledge to the real world and build friendships that last a lifetime.

Enlighten (Learning)

We believe every child can learn, achieve, and be successful in life. We also believe the foundation for success is knowledge. Our highly-qualified faculty consists of trained and licensed professional educators who passionately work for the good of every student.

Enrich (Applying)

Authentic learning involves thinking, exploring, evaluating, and creating. Our students have a wealth of opportunities to apply their knowledge and develop the skills they need to become leaders, decision-makers, and lifelong learners.

Vision:

Our students are prepared to achieve their personal best as contributing members of their communities.

Goals:

Jackson County Public Schools collects data and has a comprehensive assessment system in place at all schools. While all schools collect data, the district and school teams will work to develop and/or scale up a systematic process for evaluating core instruction, supplemental instruction, and intensive supports, while monitoring progress and developing plans for groups and individual students. JCPS will implement a Multi-Tiered System of Support for ALL schools and ALL students.

JCPS will prioritize rigorous and relevant academic CORE instruction through the use of consistent district-aligned reading and mathematics curriculum for grades K-8.



Activity in the last 12 months

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1A: Prioritize improvement and communicate its urgency			
		A04	The district provides a cohesive district curriculum guide aligned with state standards or otherwise places curricular expectation on the school.(5642)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			JCPS has current district pacing guides for K-8 math and ELA. -- District pacing guides are made available to all staff through digital access -- Adoption of new updated math resources for K-5 along with PD in the summer (2017) has helped to align district curriculum guides to the budget. -- District PLCs meet to examine data and resources provided within the district pacing guide. JCPS has placed curricular expectations for each course at all school. -- Assessment Specifications from NCDPI are expected to be used for pacing and lesson planning for all courses taught throughout the district.	Limited Development 08/31/2017		
			Priority Score: 3      Opportunity Score: 2      Index Score: 6			
<i>How it will look when fully met:</i>			Curriculum resources, pacing guides, vocabulary, and instructional strategies will be located and easily accessible at our JCPS website under curriculum. Curriculum is the main focus of all District Leadership Team meetings throughout each school year. Schools will have effective PLC meetings across all grade levels to identify priority standards and evaluate formative assessment data to drive instruction.	<b>Objective Met 10/09/24</b>	<b>Laura Dills</b>	<b>06/30/2024</b>
<b>Actions</b>						
	9/15/17	Create district K-8 pacing guides for math and ELA and make available to all teachers and schools.		Complete 09/29/2017	Laura Dills	09/30/2017
<i>Notes:</i>						
	10/17/17	Create district 5-8 pacing guides for Science and make available to all teachers and schools.		Complete 06/26/2019	Angie Dills	06/30/2019
<i>Notes:</i> Conducted grade level meetings for 5 & 8 during the 18/19 school year.						
	10/17/17	Secondary Curriculum Director will support development of curriculum guides for each EOC course at each school.		Complete 06/30/2024	Angie Dills	06/30/2024
<i>Notes:</i> making progress with varied implementation at each school - update 6/26/2019						
	2/19/18	Curriculum directors attend ELA and math revised standards updates training sessions.		Complete 02/28/2018	Angie Dills	03/31/2018
<i>Notes:</i>						

2/19/18	Develop a plan of action for roll out of revised standards for ELA and math.	Complete 03/20/2018	Angie Dills	06/01/2018
<i>Notes:</i>				
6/13/18	School based literacy teams will participate in adolescent literacy overview professional development.	Complete 05/01/2018	Angie Dills	05/01/2018
<i>Notes:</i>				
6/13/18	District will follow up with school teams on adolescent literacy PD from fall 2018.	Complete 06/26/2019	Kelly Doppke	06/30/2019
<i>Notes:</i> Provided support to FES				
6/13/18	School based literacy teams will attend SIMS Training in August	Complete 08/02/2018	Kelly Doppke	08/02/2018
<i>Notes:</i>				
6/13/18	District will adopt a 90 minutes literacy framework for K-5 classrooms and provide access to literacy resources (K-12) to support school based literacy teams and planning.	Complete 08/03/2018	curriculum team	08/03/2018
<i>Notes:</i> complete and provide prior to summer leadership				
11/1/18	District curriculum directors will create up-to-date online resources for teachers to access instructional practices, unpacking standards documents, and links to state curriculum guides and other resources.	Complete 10/31/2018	Angie Dills	10/31/2018
<i>Notes:</i>				
6/26/19	Present the benefits of Adolescent Literacy impact on school achievement and determine if other schools are interested in additional PD.	Complete 11/14/2019	Angie Dills	11/30/2019
<i>Notes:</i>				
6/26/19	Develop Implementation plan for new Istation literacy tool.	Complete 08/30/2019	Laura Dills	08/30/2019
<i>Notes:</i>				
6/26/19	Develop Implementation plan for i-Ready math screener and instructional tool	Complete 08/30/2019	Adam Holt	08/31/2019
<i>Notes:</i>				
10/3/19	District creates instructional/lead teacher team that meets monthly to focus on state standards and PLC model and Core Curriculum.	Complete 05/19/2020	Brent Speckhardt	08/30/2020
<i>Notes:</i>				
10/3/19	Provide opportunities for instructional/lead teachers to receive PD throughout the school year. To include partners such as Friday Institute and NCCAT.	Complete 05/19/2020	Brent Speckhardt	06/30/2020
<i>Notes:</i>				

10/3/19	JCPS will create data decision rules for ELA, math, and behavior/social emotional learning.	Complete 11/14/2019	Adam Holt	11/30/2019
<i>Notes:</i>				
10/3/19	JCPS will support the development of school based standard protocols for interventions based on district data decision rules for ELA, math, and Behavior/Social Emotional learning.	Complete 06/28/2024	Adam Holt	06/30/2024
<i>Notes:</i>				
10/3/19	Provide digital citizenship training for all schools and students. Technology facilitators will support schools through this process.	Complete 04/30/2021	Jeremiah Jackson	04/30/2021
<i>Notes:</i>				
9/28/20	Update math pacing with new textbook adoption for grades K-8	Complete 06/30/2022	Laura Dills	06/30/2022
<i>Notes:</i>				
6/27/22	CO - Staff complete LETRS PD part 1	Complete 06/28/2022	Laura Dills	06/30/2022
<i>Notes:</i>				
6/27/22	CO - Staff complete LETRS PD part 2	Complete 06/29/2023	Laura Dills	06/30/2023
<i>Notes:</i>				
6/27/22	ALL K-5 Core Teachers, EC, EL, PK, Instructional Coaches, Admin will participate in LETRS Training	Complete 06/28/2024	Laura Dills	06/30/2024
<i>Notes:</i>				
6/27/22	LETRS Kickoff Event	Complete 08/09/2022	Laura Dills	08/08/2022
<i>Notes:</i>				
6/27/22	Curriculum teams will create a PD plan for the 4 designated PD days in the 2023 school calendar	Complete 07/29/2022	Angie Dills	07/31/2022
<i>Notes:</i>				
6/27/22	Provide support for LETRS PD will come from school level instructional coaches and district level curriculum department	Complete 06/28/2024	Laura Dills	06/30/2024
<i>Notes:</i>				
6/28/22	Purchase new ELA product - Wit and Wisdom	Complete 08/01/2021	Angie Dills	08/01/2021
<i>Notes:</i>				
6/28/22	Provide initial PD for Wit and Wisdom materials	Complete 08/30/2021	Angie Dills	08/30/2021
<i>Notes:</i>				
6/28/22	Provide school level support for Wit and Wisdom materials	Complete 10/29/2021	Laura Dills	10/31/2021
<i>Notes:</i>				

6/28/22	Quarter 1 LETRS check-In with staff and supporting Instructional Coaches	Complete 10/31/2022	Laura Dills	10/31/2022
<i>Notes:</i>				
6/28/22	Quarter 2 LETRS check-In with staff and supporting Instructional Coaches	Complete 01/06/2023	Laura Dills	01/09/2023
<i>Notes:</i>				
6/28/22	Quarter 3 LETRS check-In with staff and supporting Instructional Coaches	Complete 03/17/2023	Laura Dills	03/17/2023
<i>Notes:</i>				
6/28/22	Quarter 4 LETRS check-In with staff and supporting Instructional Coaches	Complete 06/29/2023	Laura Dills	06/30/2023
<i>Notes:</i>				
11/3/22	JCPS create a literacy intervention plan to align with state requirements	Complete 09/06/2022	Laura Dills	10/01/2022
<i>Notes:</i>				
11/3/22	Develop procedures for implementing required individualized reading plans	Complete 02/27/2023	Laura Dills	02/28/2023
<i>Notes:</i>				
9/7/23	Wit and Wisdom correlation to NC Test Specifications, review with JCPS Instructional Coaches to implement with each school.	Complete 09/06/2023	Angie Dills	09/07/2023
<i>Notes:</i>				
9/7/23	Review with Instructional Coaches and Principals the use of the Wit and Wisdom correlation document with NCDPI Test Specifications.	Complete 03/07/2024	Angie Dills	06/30/2024
<i>Notes:</i>				
9/7/23	Create a collaborative structure with instructional coaches meetings to increase academic proficiency.	Complete 06/28/2024	Angie Dills	06/30/2024
<i>Notes:</i>				
9/7/23	Instructional coaches will conduct Foundations observations and follow coaching support to individual teachers and groups	Complete 06/28/2024	Brent Speckhardt	06/30/2024
<i>Notes:</i>				
<b>Implementation:</b>		10/09/2024		
<b>Evidence</b>	10/9/2024			
<b>Experience</b>	10/9/2024			



Sustainability			10/9/2024			
Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1B: Monitor short-and long-term goals			
		A01	The superintendent and other central office staff are accountable for district and school improvement and student learning outcomes. (5622)	Implementation Status	Assigned To	Target Date
Initial Assessment:			All JCPS schools began using NC Star for school improvement in August of 2016. Central office staff provides training and support to principals and process managers. Central office staff also provides two coaching comments per month. School goals are vertically aligned with district goals and the overall district strategic plan. All schools have a common indicator to implement a Multi Tiered Systems of Support by 2020. To ensure school needs are met, school goals informed the district goals to provide overall consistency and effectiveness.	Limited Development 08/31/2017		
			Priority Score: 3	Opportunity Score: 2	Index Score: 6	
How it will look when fully met:			Starting with the 2016-2017 school year, all JCPS schools will use NC Star for school improvement planning. District Curriculum team will provide two comments per month. District Improvement Plan will support each school improvement plan. Guest login access will be provided to all stakeholders to view school and district plans.  JCPS Assessment System will be used consistently throughout the district and a plan for analyzing student achievement throughout the year will be identified and monitored.		Adam Holt	06/30/2025
Actions				41 of 44 (93%)		
	10/12/17	Restructure principal meetings to be day long District Leadership Team meetings with a focus on SIP and data. A formal schedule is followed each month with only the amount of time for each category changing.		Complete 02/08/2018	Kim Elliott	06/29/2018
Notes:						
	10/12/17	Directors will provide support and monitor NC Star through coaching comments and process manager quarterly meetings.		Complete 06/07/2018	Adam Holt	06/29/2018
Notes:						

10/12/17	JCPS Finance team has dedicated certain funds to hiring instructional coaches to ensure district alignment and instructional support to teachers. Instructional coaches will spend 85% or more of their day working directly with teachers on best practices and instructional strategies.	Complete 07/01/2018	Kevin Bailey	09/01/2018
<i>Notes:</i>				
10/12/17	At each monthly DLT meeting, data discussions will be conducted around district information. Each school will meet throughout the year to discuss data as it becomes available. Director of Accountability will ensure data is readily available for schools to use and review. Director of Accountability will offer data review meetings with school administration, PLC groups, grade level teams, or entire school staff.	Complete 06/14/2018	Adam Holt	06/29/2018
<i>Notes:</i>				
8/21/18	Create and communicate a thorough JCPS Assessment System including screeners/benchmarks/outcome assessments and timelines to analyze data.	Complete 07/19/2018	Adam Holt	10/01/2018
<i>Notes:</i>				
9/6/18	Continue to review district level data at monthly DLT meetings.	Complete 06/26/2019	Adam Holt	06/30/2019
<i>Notes:</i>				
9/6/18	Hold school meetings to review data based on JCPS assessment calendar.	Complete 06/26/2019	Adam Holt	06/30/2019
<i>Notes:</i>				
9/6/18	Review district level data at monthly COLT meetings based on JCPS assessment calendar. Will focus on screeners and benchmark data.	Complete 06/26/2019	Adam Holt	06/30/2019
<i>Notes:</i>				
11/1/18	Conduct PLC refresher for school administrators and district level administrators at the October DLT meeting.	Complete 10/11/2018	Jake Buchanan	10/11/2018
<i>Notes:</i>				
11/1/18	Schedule school level PLC refresher at each school	Complete 10/31/2018	Jake Buchanan	10/31/2018
<i>Notes:</i>				
11/1/18	Conduct PLC refresher sessions at each school	Complete 01/30/2019	Jake Buchanan	01/30/2019
<i>Notes:</i>				
11/1/18	Schedule PLC Facilitator training for teacher leaders	Complete 03/29/2019	Jake Buchanan	03/30/2019
<i>Notes:</i>				
11/1/18	Develop a sustainability plan for 1-to-1 initiative	Complete 12/19/2018	Laura Dills	01/01/2019
<i>Notes:</i>				

6/26/19	JCPS will assess resources that are used at the school level to determine effectiveness for student achievement.	Complete 06/30/2021	Angie Dills	06/30/2021
<i>Notes:</i>				
6/26/19	At monthly policy review meetings, team will review policies to determine alignment with strategic plan with a focus on student achievement.	Complete 02/14/2020	Jake Buchanan	06/30/2020
<i>Notes:</i>				
10/3/19	Created a monthly Curriculum and Instruction district level meeting to focus on collaboration across departments to better support school improvement.	Complete 05/08/2020	Angie Dills	06/30/2020
<i>Notes:</i>				
10/3/19	All administrators, teachers, and students will receive training on use of Say Something-Anonymous Reporting System (SS-ARS) APP.	Complete 01/01/2020	Jake Buchanan	01/01/2020
<i>Notes:</i>				
2/1/21	Curriculum Planning day at NCCAT for school leadership teams	Complete 03/02/2021	Angie Dills	03/03/2021
<i>Notes:</i>				
2/1/21	Finalize Professional Development Plan for District Initiatives	Complete 07/20/2021	Angie Dills	07/31/2021
<i>Notes:</i>				
2/1/21	Develop a plan for summer programs	Complete 04/15/2021	Laura Dills	04/15/2021
<i>Notes:</i>				
2/1/21	Data analysis in Qualtrics	Complete 06/10/2021	Adam Holt	06/30/2021
<i>Notes:</i>				
7/20/21	Accountability Director will meet with school leadership teams five times throughout the year to discuss student data	Complete 06/30/2022	Adam Holt	07/31/2022
<i>Notes:</i>				
7/20/21	JCPS Curriculum Team will provide beginning of the year PD for: Wit and Wisdom, Foundations, and mCLASS	Complete 08/30/2021	Laura Dills	08/31/2021
<i>Notes:</i>				
7/20/21	Foundations of Math PD for fall semester	Complete 11/04/2021	Adam Holt	11/10/2021
<i>Notes:</i>				
6/27/22	Continue Data Meetings for 2023 school year	Complete 06/09/2023	Adam Holt	06/30/2023
<i>Notes:</i>				
6/27/22	Revamped meeting structure for all district level meetings	Complete 08/19/2022	Angie Dills	08/15/2022
<i>Notes:</i>				

6/27/22	Summer recovery and learning loss - summer 2022 Provided a 5 week summer academic learning program for students who needed additional time to support learning loss from COVID 19 impacts.	Complete 07/29/2022	Laura Dills	07/30/2022
<i>Notes:</i>				
10/18/22	Develop schedule for book study on using data for School Improvement. Driven By Data 2.0	Complete 10/12/2022	Adam Holt	10/12/2022
<i>Notes:</i>				
10/18/22	Introduce Driven By Data 2.0 book study to DLT/AP/Instructional Coaches groups at November Meetings	Complete 11/08/2022	Adam Holt	11/30/2022
<i>Notes:</i>				
10/18/22	Review Introduction of Driven By Data 2.0 in DLT/AP/Instructional Coaches meetings.	Complete 12/06/2022	Adam Holt	12/22/2022
<i>Notes:</i>				
11/3/22	Meet with Dr. Gibbs regarding Low Performing Schools requirements	Complete 10/07/2022	Adam Holt	10/07/2022
<i>Notes:</i>				
1/12/23	Review Chapter 1 of Driven By Data 2.0 book with DLT, APs, and Instructional Coaches	Complete 01/26/2023	Adam Holt	01/31/2023
<i>Notes:</i>				
1/12/23	Review Chapter 2 of Driven By Data 2.0 book with DLT, APs, and Instructional Coaches	Complete 02/14/2023	Adam Holt	02/28/2023
<i>Notes:</i>				
1/12/23	Review Chapter 3 of Driven By Data 2.0 book with DLT, APs, and Instructional Coaches	Complete 03/14/2023	Adam Holt	03/30/2023
<i>Notes:</i>				
5/24/23	Work with school leadership teams at Summer Leadership to review multiple sources of data and set actions steps for 2023/24 school year.	Complete 07/27/2023	Adam Holt	08/01/2023
<i>Notes:</i>				
9/7/23	Implement the use of Instructional Snap Shot Tool to be used by school admin	Complete 12/12/2023	Brent Speckhardt	12/30/2023
<i>Notes:</i>				
9/7/23	Region 8 NCDPI support with Low Performing Schools	Complete 06/28/2024	Dana Ayers	06/30/2024
<i>Notes:</i>				
3/4/24	Quarterly district Elementary grade level PLC meetings	Complete 05/24/2024	Laura Dills	05/24/2024
<i>Notes:</i>				

3/4/24	Quarterly middle school district PLC meetings by subject area.	Complete 05/24/2024	Angie Dills	05/24/2024
<i>Notes:</i>				
3/4/24	Quarterly high school district PLC meetings for EOC subject areas.	Complete 05/24/2024	Angie Dills	05/24/2024
<i>Notes:</i>				
3/7/24	Central Office will facilitate participation in NCILA for schools that are low performing and will provide support to new principals through Early Career Principal Academy.	Complete 06/21/2024	Brent Speckhardt	06/30/2024
<i>Notes:</i>				
10/9/24	Dr. Jan King will work with Assistant Principals during their monthly PLC meetings focusing on improving school culture, climate, and overall school improvement		Brent Speckhardt	06/30/2025
<i>Notes:</i>				
10/9/24	Use results from Federal and State audits (Civil Rights, CTE, Federal Programs, Beginning Teachers) to increase opportunities for student improvement.		Angie Dills	06/30/2025
<i>Notes:</i>				
10/9/24	Attend additional EVAAS trainings to improve student learning and share information with school admin through school based data meetings.		Adam Holt	05/30/2025
<i>Notes:</i>				
<b>Implementation:</b>		02/07/2019		
<b>Evidence</b>	2/7/2019 -- see attached plan			
<b>Experience</b>	2/7/2019 -- Met requirements of Golden Leaf			
<b>Sustainability</b>	2/7/2019 -- annual review of the plan			

		A03	The district sets district, school, and student subgroup achievement targets.(5627)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Subgroup data analysis lived at the school level with various levels of priority.	Limited Development 12/18/2023		
<b>How it will look when fully met:</b>			JCPS will efficiently collect, analyze and utilize discipline and attendance data at the school district, school, and grade levels to engage in systematic problem-solving and continuous improvement cycles.		Angie Dills	06/30/2025
<b>Actions</b>				<b>3 of 6 (50%)</b>		
	12/18/23	JCPS EC Leadership and school leadership will complete a root cause analysis to identify opportunity gaps in student achievement for the EC subgroup.		Complete 12/22/2023	Kelly Doppke	12/31/2023
<i>Notes:</i>						
	12/18/23	Based on opportunity gap analysis, school level leadership will develop school goals to decrease between SWD and Not SWD achievement scores.		Complete 06/28/2024	Kelly Doppke	06/30/2024
<i>Notes:</i>						
	12/18/23	Review student attendance data at school level and grade level at each school. Look for ways to improve attendance during school level data meetings.		Complete 02/09/2024	Meagan Crews	02/28/2024
<i>Notes:</i>						
	10/9/24	Provide targeted professional development through Ellevations for teachers serving English Learners in their classrooms			Laura Dills	06/30/2025
<i>Notes:</i>						
	10/15/24	To support staff in supporting the academic needs of Multi-Lingual students JCPS will provide training and coaching in the following areas during the 2024-2025 school year: SIOP strategies (visuals, pace, unit sequencing, linguistic modulation/explication)			Laura Dills	06/30/2025
<i>Notes:</i>						

10/15/24	To support staff in supporting the academic needs of Multi-Lingual students JCPS will provide training and coaching in the following areas during the 2024-2025 school year: SIOP strategies (visuals, pace, unit sequencing, linguistic modulation/explication) GLAD strategies (activating prior knowledge, front loading vocabulary)		Laura Dills	06/30/2025
<i>Notes:</i>				

Core Function:		Domain 3: Instructional Transformation			
Effective Practice:		Practice 3C: Remove barriers and provide opportunities			
	B10	The district proactively supports and emphasizes student-centered instruction by seeking solutions to remove barriers, including those related to policies, practices, and traditions.(6832)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		JCPS has partnered with Integrated Comprehensive Systems for Equity for a multi year PD plan. District leadership team attended PD at University of Wisconsin in July 2019. We began implementation Fall 2019 with school leadership.  The Exceptional Children LEA self assessment for JCPS is an ongoing improvement process for students with disabilities in Jackson County.	Limited Development 09/28/2020		
		Priority Score: 3      Opportunity Score: 2      Index Score: 6			
<i>How it will look when fully met:</i>		JCPS will have developed policies and procedures to have proportionally represented classrooms throughout the system including policies and funding allocations to support equitable practices.  Improve academic outcomes for students with disabilities, i.e. improved reading and math proficiency levels.	Objective Met 10/09/24	Jake Buchanan	06/30/2024
<i>Actions</i>					
9/28/20	District Equity Team completes District Equity models 1-4		Complete 06/30/2020	Angie Dills	06/30/2020
<i>Notes:</i>					
9/28/20	District Equity will meet weekly to work through modules and PD plan		Complete 11/30/2020	Jake Buchanan	06/30/2021
<i>Notes:</i>					

9/28/20	District Leadership Team will complete a book study on poverty as beginning work to our Equity PD Plan. "Reaching and Teaching Students in Poverty" by Gorski	Complete 06/30/2020	Angie Dills	06/30/2020
<i>Notes:</i>				
9/28/20	One day introduction PD for school teams on ICS of Equity	Complete 02/17/2020	Angie Dills	02/28/2020
<i>Notes:</i>				
9/28/20	District Leadership Team will work through ICS school modules through monthly DLT meetings	Complete 06/10/2021	Jake Buchanan	06/30/2021
<i>Notes:</i>				
9/28/20	School based Equity Teams will participate in ICS PD July 2021.	Complete 07/15/2021	Jake Buchanan	07/31/2021
<i>Notes:</i>				
9/28/20	JCPS will work with stakeholders to develop a systematic problem solving process including documentation and progress monitoring for students with disabilities.	Complete 06/30/2023	Kelly Doppke	06/28/2023
<i>Notes:</i>				
9/28/20	JCPS District MTSS Team will attend SDI PD with NCDPI staff.	Complete 10/14/2020	Kelly Doppke	10/31/2019
<i>Notes:</i>				
9/28/20	JCPS District MTSS team will meet weekly to complete SDI modules.	Complete 06/30/2020	Kelly Doppke	06/30/2020
<i>Notes:</i>				
9/28/20	Relocate self-contained and day treatment classrooms to traditional K-8 schools.	Complete 08/17/2020	Kelly Doppke	08/17/2020
<i>Notes:</i>				
7/20/21	JCPS will provide SEL PD to all staff	Complete 05/31/2022	Kelly Doppke	05/30/2022
<i>Notes:</i>				
7/20/21	District SEL Team will complete MTSS SEL modules	Complete 07/02/2021	Dana Tucker	08/01/2021
<i>Notes:</i>				
7/20/21	School level SEL teams will provide PD to faculty and staff.	Complete 06/30/2023	Dana Tucker	06/30/2023
<i>Notes:</i>				
6/27/22	ICS Equity work - school based teams will participate in Co-Plan to Co-Serve Training	Complete 07/21/2023	Jake Buchanan	07/31/2023
<i>Notes:</i>				
10/18/22	Communicate to school ICS Equity teams the expectation to complete School Cornerstone 1 by June 2023	Complete 09/12/2022	Jake Buchanan	09/15/2022
<i>Notes:</i>				



10/18/22	ICS - Equity - Coaching Meeting with Jess and Elise at school level and district level	Complete 10/20/2022	Jake Buchanan	10/20/2022
<i>Notes:</i>				
10/18/22	District ICS Equity team complete Cornerstone 2 by end of school year	Complete 06/30/2023	Jake Buchanan	06/30/2023
<i>Notes:</i>				
11/3/22	Complete Opportunity Gap analysis and EC Improvement planning worksheet	Complete 01/31/2023	Kelly Doppke	01/31/2023
<i>Notes:</i>				
10/12/23	Continue supporting school Equity teams.	Complete 06/28/2024	Jake Buchanan	06/30/2024
<i>Notes:</i>				
10/12/23	JCPS District Equity Team will continue working through modules during the 23/24 school year on a monthly basis.	Complete 06/28/2024	Brent Speckhardt	06/30/2024
<i>Notes:</i>				
3/7/24	C&I team will develop school level self assessments for Equity Audits.	Complete 07/25/2024	Angie Dills	10/31/2024
<i>Notes:</i>				
<b>Implementation:</b>		10/09/2024		
<b>Evidence</b>	10/9/2024			
<b>Experience</b>	10/9/2024			
<b>Sustainability</b>	10/9/2024			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4B: Solicit and act upon stakeholder input			
		E03	The district establishes two-way communication channels to encourage transparency, feedback loops, and access to information for families and the community.(6837)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Through the COVID pandemic, this highlighted a need to increase our effective two-way communication with students, parents, and community. We determined that the majority of our communication was one-way. We adopted a communication tool, Remind, to help with this indicator.	Limited Development 07/20/2021		
			Priority Score: 3	Opportunity Score: 2	Index Score: 6	
How it will look when fully met:			JCPS will commit to providing quarterly opportunities for parent and community involvement at both school and district level. JCPS will solicit open feedback through stakeholder groups, open forums, community events, and surveys.	Objective Met 10/09/24	Dana Ayers	06/30/2024
Actions						
	7/20/21	Meet the Superintendent events at three schools		Complete 08/05/2021	Dana Ayers	08/05/2021
Notes:						
	7/20/21	Quarterly parent Stakeholder groups		Complete 06/27/2022	Central Office Staff	06/30/2022
Notes:						
	7/20/21	JCPS District Leadership will consistently participate in Sylva Rotary, Catamount School Board, Hospital Business Roundtable, PEC, Qualla Education Collaborative, WRESA, Jackson Neighbors in Need, LICC, Domestic Violence Prevention Taskforce, Child Fatality Prevention Taskforce, Adolescent Pregnancy Prevention Council, School Justice Partnership, Clinical Experiences COP, Ed. Leadership Advisory Council, Regional Collaboratives for DPI programs, School Health Advisory Council, WRAEC, Early Intervention Team, Regional Workforce Development		Complete 06/27/2022	Central Office Staff	06/30/2022
Notes:						
	7/20/21	JCPS will increase social media presence through multiple outlets for both district and schools.		Complete 06/27/2022	Central Office Staff	06/30/2022
Notes:						
	6/27/22	Create Superintendent Advisory Panel		Complete 06/27/2022	Dana Ayers	06/30/2022

	<i>Notes:</i>			
6/27/22	Back to School Bash - 2022	Complete 08/20/2022	Dana Ayers	08/20/2022
	<i>Notes:</i>			
6/27/22	Create Remind Groups for SWD	Complete 06/27/2022	Kelly Doppke	06/30/2022
	<i>Notes:</i>			
6/27/22	District site license for Remind for two way communication between schools and home	Complete 06/27/2022	Jeremiah Jackson	06/30/2022
	<i>Notes:</i>			
6/27/22	Continue use of Remind for communication with multiple stakeholder groups	Complete 06/09/2023	Angie Dills	06/30/2023
	<i>Notes:</i>			
10/18/22	Establish date for Back to School Bash 2023	Complete 09/02/2022	Dana Ayers	10/01/2022
	<i>Notes:</i>			
10/18/22	Push out early communication with all stakeholders regarding Back to School Bash 2023	Complete 10/03/2022	Dana Ayers	11/01/2022
	<i>Notes:</i>			
9/7/23	Participate in the National Family Engagement Conference	Complete 10/20/2023	Kelly Doppke	10/31/2023
	<i>Notes:</i>			
12/18/23	Student Superintendent Panel - implementation and begin process of receiving feedback from students on a monthly basis.	Complete 01/31/2024	Dana Ayers	01/31/2024
	<i>Notes:</i>			
12/18/23	Created webpage for Parents Bill of Rights with opportunities for feedback from parents and community.	Complete 10/01/2023	Shaneka Allen	10/01/2023
	<i>Notes:</i>			
12/18/23	Create a Parents Guide to student Achievement and post on JCPS website	Complete 07/01/2024	Angie Dills	08/01/2024
	<i>Notes:</i>			
3/7/24	Superintendent Advisory Panel will seek Student feedback responses with a question per month for grades 4 - 12.	Complete 05/31/2024	Dana Ayers	05/31/2024
	<i>Notes:</i>			
<b>Implementation:</b>		10/09/2024		
<b>Evidence</b>	10/9/2024			


<i>Experience</i>	10/9/2024			
<i>Sustainability</i>	10/9/2024			

Core Function:		Domain 4: Culture Shift			
Effective Practice:		Practice 4C: Engage students and families in pursuing education goals			
	A05	The district supports a student centered approach and provides an instructional framework-based on learner profiles that inform individualized learning paths and competency-based progression in a flexible learning environment.(6829)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Legislation requires a comprehensive career development plan for every student in grades 7-12 to include advanced learning opportunities, career pathways, and future postsecondary goals. JCPS has hired a Career Development Coordinator to support the implementation of this legislation and work directly with each school with students grades 7-12.	Limited Development 10/09/2024		
How it will look when fully met:		Each school will have a individualized version of a career development plan for students that will include interest inventory, postsecondary goals, and course planning for middle and high school. Each student will complete an update of the plan annually to reflect his/her progress towards goals.		Angie Dills	06/30/2026
Actions			2 of 6 (33%)		
10/9/24	Develop a CDP in Google Classroom for students at SMHS		Complete 05/30/2024	Angie Dills	05/30/2024
Notes:					
10/9/24	Use CDP for student registration at SMHS for school year 24/25		Complete 05/30/2024	Angie Dills	05/30/2024
Notes:					
10/9/24	Develop CDP for JCEC			Angie Dills	11/30/2024
Notes:					
10/9/24	Develop CDP for BREC			Angie Dills	11/30/2024
Notes:					
10/9/24	Develop CDP for JCS			Angie Dills	11/30/2024
Notes:					
10/9/24	Increase CCP opportunities on School Campuses			Angie Dills	06/30/2025

Notes:

Comprehensive Progress Report

- Mission:** Jackson Community School is committed to developing students into young adults prepared with the skills and dispositions necessary to succeed in the workforce, in future academic pursuits, and in healthy relationships through engaging, relevant, and effective instruction; SEL-informed practices; and robust services designed to meet a range of needs.
- Vision:** Our vision is to provide our students with multiple avenues of hope to bring the best lives they can envision to fruition, including opportunities to break cycles of poverty and trauma in service to both our individual students and the community as a whole.
- Goals:**
- JCS will increase a graduation rate to 66% for the 2024-2025 school year by ensuring all students are provided resources to overcome barriers to graduate.
  - JCS will decrease the number of chronically absent students to 50%, down from 66%, by the end of the 2024-2025 school year.
  - JCS will decrease the number of missed instructional days for out of school suspension to 200 days from the previous school year (250 days).

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Our team is currently using formative and summative data to address student needs. Although data collection has been difficult for the past eight month due to Covid-19 related barriers, the team continued to collect individual data through classroom measures and electronic measures, such as Edgenuity.	Limited Development 07/21/2016		
How it will look when fully met:			<p>The team reviews pre-determined data indicators to measure student progress. These indicators are used to adjust instructional strategies and to determine if interventions are needed.</p> <ul style="list-style-type: none"><li>Using the content mastery standards, indicators are established through common formative assessments and benchmark assessments.</li><li>The team meets twice a month to discuss student progress.</li><li>Student interventions follow the district MTSS protocols established for each content area and/or social-emotional area.</li><li>Support Staff, such as the graduation coach, provide intervention and recovery steps for students identified as needing additional support to prevent drop out.</li></ul>	Objective Met 06/17/24	Holly Whisnant	06/30/2023
Actions						
	10/7/20	The principal/lead teacher will meet with staff members twice a year to review the data.		Complete 06/03/2024	Heather Reidinger	06/30/2023
		Notes: The principal or designee reviews and monitors progress along with classroom teachers.				
		Past: First Meeting. MTSS on November 5, 2020. Reviewed attendance, discipline, and BAS-C.				
	10/7/20	Utilize EVAAS data for monitoring student growth.		Complete 05/06/2024	Adam Holt	06/30/2023

Notes: Central office provides instruction on how to use EVAAS to faculty.

Core Function:		Domain 3: Instructional Transformation				
Effective Practice:		Practice 3A: Diagnose and respond to student learning needs				
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>Revised Implementation Summary: The team has done extensive work with content standards and student mastery. The team will work with the MTSS process to support a tiered system of support for students. The team will continue to ensure students understand and learn the essential standards connected to each content area. These steps will help support student proficiency on standardized assessments.</p> <p>Previous Efforts: SOA provided a full time counselor, Graduation Coach and support for our 4-12th staff.</p>	Limited Development 03/22/2016		
			<p>Priority Score: 3</p> <p>Opportunity Score: 3</p> <p>Index Score: 9</p>			
<i>How it will look when fully met:</i>			1. Jackson Community School will have consistent full-time support personnel. 2. All staff will be trained in and will operationalize data-based problem-solving across the 3 tiers. 3. Documentation will reflect a procedural approach to data based problem solving in academics and student services	<b>Objective Met 09/10/19</b>	<b>Heather Reidinger</b>	<b>12/31/2023</b>
<i>Actions</i>						
	9/28/16		Full time counselor and Graduation Coach were added to the staff during summer 2016.	Complete 08/01/2016	JCPS	08/01/2016
<i>Notes:</i>						
	9/28/16		Hold meetings to introduce Graduation Coach to all high school students and help develop a process in order to facilitate student success.	Complete 09/02/2016	Caroline Williamson	09/02/2016
<i>Notes:</i>			Meetings with various high school administrators and students.			
	11/14/17		MTSS leadership Team will introduce and share components of the MTSS module 1 information with school staff during grade level meetings.	Complete 04/11/2018	Terry Clark	06/20/2018
<i>Notes:</i>			2017-2018 school year-MTSS Leadership team participates in monthly district training			



4/24/18	JCSA will provide PD in the fall utilizing True North Logic. MTSS Leadership team plans to provide PD sharing common language and emphasis on core. Using real-life scenarios as examples, MTSS team hopes to foster collaboration among teachers and support staff.	Complete 06/17/2019	Terry Clark	06/15/2019
<i>Notes:</i>				
11/14/17	JCSA will review data to establish the impact of PBIS implementation	Complete 09/17/2019	Nancy Harmon	06/17/2019
<i>Notes:</i>				
9/28/16	Counselor teaches regular real-life application skills to grades 4-8 students.	Complete 06/17/2020	Nancy Harmon	06/16/2020
<i>Notes:</i> Counselor has developed a schedule for meeting with 4-8 students and will adjust as needed.				
9/16/19	School-wide student surveys and new student orientation facilitated by Graduation Coach to create data and inform students about expectations and opportunities.	Complete 06/09/2020	Caroline Williamson	06/17/2020
<i>Notes:</i>				
10/13/17	MTSS School Leadership team in place and will participate in JCPS MTSS Module 1 trainings	Complete 04/19/2018	Terry Clark	06/30/2020
<i>Notes:</i>				
9/16/19	High School/elementary/ middle school PLC's meets monthly to discuss academic/behavior/events to engage students	Complete 06/09/2020	Angela Lunsford	07/01/2020
<i>Notes:</i>				
9/16/19	JCPS District leaders will provide MTSS Modules 2.1 -2.2 PD to SOA staff	Complete 04/23/2021	Adam Holt /Kelly Doppke	06/01/2021
<i>Notes:</i> MTSS Module 1 was provided in early March. Due to COVID-19, the next MTSS module will be facilitated by Jan 2020				
9/16/19	To increase proficiency, Teachers will post an essential question in classroom linking standards to instruction	Complete 06/30/2023	Classroom Teachers	06/17/2023
<i>Notes:</i>				
10/13/22	PLCs will be created, trained, managed, and assessed to increase collective efficacy through collaborative, reflective practice in support of building capacity for staff to engage in tiered problem solving through MTSS.	Complete 03/15/2024	Heather Reidinger	03/15/2024
<i>Notes:</i> 5 PLC teams have been created as of October 2022 in areas of academics, behavior, and student needs. As of September 2023 the teams have established a habit of regular meeting and are entering a phase of structured, documented reflective practice.				
<b>Implementation:</b>		09/10/2019		

<b>Evidence</b>	<p>9/28/2016 On staff and daily schedules</p> <p>4/21/2017 Master schedule and student surveys.</p>			
<b>Experience</b>	<p>9/28/2016 Graduation Coach and Counselor are employed at JCPSA.</p> <p>4/21/2017 With outside family issues it took longer than expected to accomplish this task.</p>			
<b>Sustainability</b>	<p>9/28/2016 JCPS will continue to fund a Graduation Coach for the entire county school system.</p> <p>4/21/2017 A full time counselor and master schedule adjustments will be needed to continue the progress for this goal.</p>			

<b>Core Function:</b>			<b>Domain 3: Instructional Transformation</b>			
<b>Effective Practice:</b>			<b>Practice 3B: Provide rigorous evidence-based instruction</b>			
	<b>KEY</b>	<b>A1.07</b>	<b>ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			Creation and implementation of a comprehensive behavior achievement plan that supports student skill development, is proactive, and is rooted in best practices including but not limited to PBIS, restorative justice, and trauma-informed practices.	Limited Development 09/20/2017		
			Priority Score: 3      Opportunity Score: 2      Index Score: 6			
<b>How it will look when fully met:</b>			A fully realized, comprehensive plan for behavior development, restorative justice, discipline, classroom management, student supervision, and trauma-informed practices will be implemented. This will include: student code of conduct, staff expectations, a behavior response matrix, training in and use of new referral system, professional development on restorative and trauma-informed practices, equitable and inclusive practices, PBIS, SEL support, and growth mindset.		<b>Holly Whisnant</b>	<b>05/30/2025</b>
<b>Actions</b>				<b>15 of 16 (94%)</b>		
	9/20/17	Teachers will work together at grade levels and across curriculums to develop strategies to improve learning environments for students.		Complete 09/28/2018	All teachers	06/15/2018

<i>Notes:</i>				
10/4/17	All Staff will be trained in PBIS Module II during school year 2017-2018	Complete 06/15/2018	Nancy Harmon	06/01/2019
<i>Notes:</i>				
9/20/17	All staff will be trained in PBIS and begin the implementaion process.	Complete 06/14/2019	Nancy Harmon	06/15/2019
<i>Notes:</i> Professional Development will be offered monthly throughout the year.				
9/20/17	The master schedule will be reviewed quarterly to determine if additional or modification of courses would be beneficial for students. Also, to determine if the current schedule is formatted for maximum success.	Complete 06/14/2019	Nancy Harmon	06/18/2019
<i>Notes:</i>				
2/15/18	Class modifications based on core, which will not interfere with Meridian and the behavioral piece which prepares transitioning students back to their regular school. Focus on interventions of academic and social skills simultaneously.	Complete 02/29/2020	Lindsay Button	03/02/2020
<i>Notes:</i>				
10/18/21	Student code of conduct and staff expectations will be developed, codified, and communicated.	Complete 11/17/2021	Heather Reidinger	10/01/2021
<i>Notes:</i>				
10/18/21	Training and implementation of new student discipline referral system (Educator's Handbook)	Complete 10/29/2021	Heather Reidinger	10/29/2021
<i>Notes:</i>				
10/18/21	Redesign of "ISS" to "Refocus"	Complete 01/06/2022	Heather Reidinger	03/31/2022
<i>Notes:</i> Working in collaboration with HIGHTS.				
10/18/21	Conduct professional development on Hacking School Discipline	Complete 05/11/2022	Heather Reidinger	05/20/2022
<i>Notes:</i>				
10/18/21	Attend SEL training and share with staff	Complete 05/18/2022	Christina Daniels	05/20/2022
<i>Notes:</i>				
10/18/21	Lead staff in professional development on first two modules of ICS for Equity Framework	Complete 04/27/2022	Heather Reidinger	05/20/2022
<i>Notes:</i>				
10/13/22	Collaboratively create community norms. Create visuals and display around the school.	Complete 10/13/2022	Heather Reidinger	10/31/2022
<i>Notes:</i>				
10/18/21	Create, communicate, and support behavior response matrix for staff use	Complete 08/22/2022	Heather Reidinger	02/28/2023

<i>Notes:</i>				
10/13/22	Planning and delivery of the SEL support and curriculum through enrichment block.	Complete 01/16/2023	Christina Daniels	03/01/2023
<i>Notes:</i> Christina will be supported by the SEL team, and the entire staff participates in implementation				
10/13/22	Remind, revisit and retrain staff on use of the behavior flow chart and matrix tools. Gather data to assess across the year. Make notes for revision for improvement across the year. Roll out revisions at start of next school year.	Complete 05/10/2023	Heather Reidinger	05/20/2023
<i>Notes:</i>				
10/14/24	Create procedures for restorative practices.		Holly Whisnant	05/30/2025
<i>Notes:</i>				
<b>Implementation:</b>		10/13/2022		
<b>Evidence</b>	10/13/2022 handbook; training agendas and work artifacts; documentation in educator's handbook, notes, and emails; school display artifacts			
<b>Experience</b>	10/13/2022 Gathered input from school improvement team, literature, and data-supported research. SIT created community norms and contributed to student code of conduct. Created matrix and behavior response flow chart. Included in staff handbook. Trained staff in August 2022.			
<b>Sustainability</b>	10/13/2022			

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Creation, implementation, and monitoring of PLCs for collaborative reflective practice and growing collective efficacy of educators.	Limited Development 10/14/2022		
			Priority Score: 2                      Opportunity Score: 3                      Index Score: 6			
How it will look when fully met:			Fully operationalized instructional PLCs built for collaborative reflective practice around highly effective strategies will meet regularly with documentation, showing growth in capacity for effective instruction across domains.	Objective Met 06/17/24	James McNider	05/30/2024
Actions						
6/17/24		Set up and run HS PLC meetings		Complete 06/03/2024	James McNider	05/30/2024
Notes:						
6/17/24		Monitor, attend, and provide feedback to Stu Svcs and MS PLCs		Complete 05/24/2024	Heather Reidinger	05/30/2024
Notes:						
Implementation:				06/17/2024		
Evidence		6/17/2024 Calendar, agendas				
Experience		6/17/2024 James facilitated the PLC meetings for the HS team				
Sustainability		6/17/2024 Next year's PLCs need increased robustness				

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3C: Remove barriers and provide opportunities			
		A4.09	The Leadership Team monitors rates of student transfer, dropout, graduation, attendance, and post-high school outcome (e.g. student enrollment in college, student in careers).(5127)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Student intervention team	No Development 10/18/2021		
How it will look when fully met:			<p>A tier 3 student intervention team will be created and will meet an average of three times per month to create goals and plans for students at risk of negative outcomes.</p> <p>The Jobs for North Carolina's Graduates program will bring two sections of a two level elective to our course offerings and the course instructor will provide support outside of class with obtaining mentors, internships, and jobs for students. The instructor will provide support for students for two years post graduation with workforce development and transition. The instructor will track data on implementation, student outcomes, and program effectiveness.</p>		Rebecca Bailey	05/30/2025
Actions				5 of 6 (83%)		
	10/18/21	Create tier 3 team		Complete 10/01/2021	Heather Reidinger	10/15/2021
Notes:						
	10/18/21	Create structure, procedures, and accountability structure for tier 3 team.		Complete 11/17/2021	Heather Reidinger	10/29/2021
Notes:						
	10/13/22	Begin implementation of JAG/JNCG program with course, support, and data collection.		Complete 03/10/2023	Veronica Parks	03/10/2023
Notes:						
	10/13/22	Review effectiveness of JAG/JNCG program with instructor, program director, school counselor, and HIGHTS workforce development community partners and identify and remove barriers to successful implementation.		Complete 06/01/2023	Heather Reidinger	06/01/2023
Notes:						
	10/18/21	Track outcomes and effectiveness of tier 3 interventions		Complete 06/03/2024	Heather Reidinger	05/30/2024
Notes:						
	10/18/21	Manage workflow and accountability for tier 3 team.			Rebecca Bailey	02/28/2025

Notes:

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			<p>Past note: We currently meet on individual students to facilitate transitions but are at limited implementation of a systematic approach to these transitions. No action steps at this time.</p> <p>As of 9/2023: We now have operationalized district-level meetings to support successful transitions into and out of the alternative school at middle and high school levels. These meetings are regularly held, documented, and include district-level leadership as well as principals and student support personnel from all schools.</p> <p>As of 6/2024: The district level meetings to support successful transitions continued throughout the year and showed the best results in the history of the school thus far. However, there is still more work to be done to support this initiative.</p>	Limited Development 12/10/2021		
<b>How it will look when fully met:</b>						
<b>Actions</b>						
Notes:						

		A4.21	The school selects, implements, and evaluates evidenced-based programs that enhance social/emotional competency.(5355)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			SEL has been integrated through E-Block/Skills for Success lessons that are implemented through various lessons created by the SEL committee as well as implementation of Character Strong lessons offered through the county.	Limited Development 10/06/2023		
<b>How it will look when fully met:</b>			<p>All teachers will be fully trained in Character Strong and will be able to successfully utilize all that it has to offer within SEL lessons.</p> <p>Update 6/2024: We did not find Character Strong to be effective for our population. The benefits seen from the work done in the 23-24 school year prior to character strong (in the enrichment block) were diminished with the implementation of Character Strong. The team is in agreement that JCS should revert to the plan used in the prior school year for the upcoming school year.</p>		Christina Daniels	05/30/2024
<b>Actions</b>						
Notes:						



Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<p>We are implementing PBIS strategies, SEL support and curriculum delivery through enrichment block, and providing ongoing training to expand teacher capacity for understanding and supporting the emotional states of students in a trauma informed environment.</p> <p>Past effort: book study on and effort to implement "Fair Is Not Always Equal" strategies school wide.</p>	Limited Development 03/22/2016		
			Priority Score: 3	Opportunity Score: 3	Index Score: 9	
How it will look when fully met:			All staff will be attentive to student needs, both mental and physical, and operate in all spaces, instructional and otherwise, with evidence-based, trauma-informed best practices. We have already experienced a decrease in office referrals and when this is fully implemented we expect to see a further decrease as well as evidence of extensive referral to and collaboration with community agencies to support mental health and social needs. Ultimately this goal when fully realized should result in an increase in graduation rate as well as rate of enrollment in post-secondary education, employment, or enlistment in the military upon graduation with an increase in successful persistence in each. We will also see improvement in data regarding the emotional states of students.	Objective Met 06/03/22	Heather Reidinger	06/17/2024
Actions						
9/28/16			Read and develop lessons through "Fair Is Not Always Equal"	Complete 12/15/2016	Kristopher Reis	09/30/2016
Notes: Teacher interactions with students and lesson planning strategies.						
9/28/16			To attend and provide PBIS training to all staff at JCSA.	Complete 06/16/2017	Nancy Harmon	06/16/2017
Notes: Counselor provides continual PBIS training and information.						
11/14/17			JCSA will assess the effectiveness and improve our supports for students in the areas of social, emotional, and mental health: School Health Assessment Performance Evaluation (SHAPE) pilot.	Complete 03/01/2019	Nancy Harmon	03/01/2019
Notes:						

9/16/19	Student Support Services and LeadershipTeam will provide Resiliency PD to all staff	Complete 06/30/2020	Nancy Harmon	06/17/2021
<i>Notes:</i>				
10/18/21	Attend SEL trainings and share with staff.	Complete 05/11/2022	Brooke Drum	05/20/2022
<i>Notes:</i>				
10/13/22	Creation and implementation of enrichment block schedule, curriculum and procedures.	Complete 03/15/2023	Christina Daniels	03/15/2023
<i>Notes:</i>				
9/8/23	Lead staff in more advanced training and learning in trauma-informed practices.	Complete 05/30/2023	Heather Reidinger	05/30/2023
<i>Notes:</i>				
10/13/22	Provide ongoing training to teachers on developmental psychology, ACEs and their effects, collaborative-proactive solutions, and trauma-informed practices.	Complete 06/03/2024	Heather Reidinger	06/01/2024
<i>Notes:</i> Materials including but not limited to a book study on "Teaching with Poverty and Equity in Mind" by Eric Jensen				
<b>Implementation:</b>		06/03/2022		
<b>Evidence</b>	9/20/2017 Training attendance documentaion.			
<b>Experience</b>	9/20/2017 Staff were trained on PBIS Module I throughout the school year.			
<b>Sustainability</b>	9/20/2017 Staff will complete Module II training throughout the school year (2017-2018).			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>We will encourage parents to sign up for Infinite Campus for messaging and parent portal information.</p> <p>JAG will recruit community members as guest speakers.</p> <p>We will increase the number of family conferences and home visits.</p> <p>We provide events for parents to attend in order to increase parent and family engagement.</p>	Limited Development 10/13/2022		
<i>How it will look when fully met:</i>			<p>Regular phone calls home for attendance and other communications.</p> <p>Additional events and opportunities for families to become involved in our school community.</p> <p>All parents signed up for Infinite Campus.</p> <p>Have an active PTA.</p>		Nancy Harmon	05/30/2025
<b>Actions</b>				<b>4 of 6 (67%)</b>		
	10/13/22	Create, edit, and distribute newsletter.		Complete 04/10/2023	Nancy Harmon	04/10/2023
	<i>Notes:</i>					
	9/8/23	Calls will be made by teachers for students who are absent from class.		Complete 05/23/2024	Melissa Hannah	05/10/2024
	<i>Notes:</i>					
	9/8/23	Comprehensive attendance improvement plan, including constant family contact.		Complete 06/03/2024	Rebecca Bailey	05/10/2024
	<i>Notes:</i>					
	9/8/23	Increased family events at school		Complete 05/10/2024	Melissa Hannah	05/10/2024
	<i>Notes:</i>					
	10/15/24	Brainstorm ideas for events to involve parents.			Holly Whisnant	11/26/2024
	<i>Notes:</i>					

10/15/24	Create a PTA		Stephanie Stevens	05/30/2025
Notes:				

Comprehensive Progress Report

Mission:

Scotts Creek School, in partnership with parents and community members, is dedicated to providing an educational setting where students may learn in a safe environment that promotes opportunities for student achievement and success. The school will strive to inspire in each student a sense of self worth, responsible citizenship, and lifelong learning.


Learning together. Leading together. Every Child~Every Day.

Vision:

Our students are prepared to achieve their personal best as contributing members of their communities.

Goals:

Scotts Creek will meet the exit criteria for the TSI-AT status by increasing Reading and Math proficiency and achievement scores for EL and SWD subgroups by 2024-2025 school year.  
 Scotts Creek will meet the exit criteria for the TSI-AT status by increasing Reading and Math proficiency and achievement scores for all students by 2024-2025 school year.

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Our district adopted Houghton Mifflin Into Math program. We use Heggerty, Foundations, and Wit & Wisdom for ELA curriculum. Our school uses attendance data to help meet student needs and has implemented the Character Strong Program for middle school. We implement solid research based programs into our instruction. For assessments, we use: mCLASS, iReady, K-2 math assessment, NC Check-In data, EOG, EOC data, regular classroom assessments, informal observations, NoRedInk(ELA) to identify student needs. Study Island is a student assessment program used to assist in data collection for Science standards. We have also implemented the Beanstack reading student incentive program.	Limited Development 08/02/2021		
<i>How it will look when fully met:</i>			When fully met, this objective will show evidence of regular data review meetings.		April Bryson	05/30/2025
<b>Actions</b>				<b>88 of 105 (84%)</b>		
	11/29/21	District/School Level Data Meeting		Complete 07/26/2021	April Bryson	07/26/2021
	<i>Notes:</i> Mrs. Bryson, Cook, & Fox meet with Mr. Holt to go over test data at the district & school levels.					
	11/29/21	District/School Level Data Meeting		Complete 09/21/2021	April Bryson	09/21/2021
	<i>Notes:</i> Mrs. Bryson, Cook, & Fox meet with Mr. Holt to go over test data at the district & school levels.					
	10/5/21	iReady Math/ELA Assessment #1/Level-up Groups		Complete 09/21/2021	Jonathan Cauley	09/21/2021
	<i>Notes:</i> Students take iReady assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.					
	11/29/21	BOG Beginning of Grade Assessments		Complete 09/21/2021	Jill Cook	09/21/2021
	<i>Notes:</i>					
	11/29/21	mClass - Dibles Assessment #1 ELA Screener (Grades K-3)		Complete 09/21/2021	Jill Cook	09/21/2021

<i>Notes:</i>				
11/29/21	JCPS EOC benchmarks & NC CheckIns for NC Math 1 Assessment #1	Complete 09/21/2021	Jill Cook	09/21/2021
<i>Notes:</i>				
10/5/21	September MTSS Meeting	Complete 09/23/2021	Amber Fox	09/23/2021
<i>Notes:</i> MTSS meetings are held monthly to discuss/view data for students in Tier 2 & 3. Changes in needed actions are determined through observation of students in classes, as well as by reviewing the data being received through various in-class assessments and school wide assessments.				
9/28/21	(First) Grade Level Data Meeting	Complete 09/30/2021	Amber Fox	09/30/2021
<i>Notes:</i>				
10/5/21	September Beanstack Reading Challenge	Complete 09/30/2021	Grace Powell	09/30/2021
<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.				
11/29/21	BASC-3 (Review 360) Behavior Screener #1	Complete 10/21/2021	Jill Cook	10/21/2021
<i>Notes:</i>				
11/29/21	October MTSS Meeting	Complete 10/28/2021	Amber Fox	10/28/2021
<i>Notes:</i> MTSS meetings are held monthly to discuss/view data for students in Tier 2 & 3. Changes in needed actions are determined through observation of students in classes, as well as by reviewing the data being received through various in-class assessments and school wide assessments.				
11/29/21	October Beanstack Reading Challenge	Complete 10/29/2021	Grace Powell	10/29/2021
<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.				
2/7/22	November MTSS Meeting	Complete 11/03/2021	Amber Fox	11/03/2021
<i>Notes:</i> MTSS meetings are held monthly to discuss/view data for students in Tier 2 & 3. Changes in needed actions are determined through observation of students in classes, as well as by reviewing the data being received through various in-class assessments and school wide assessments.				
10/5/21	Check-In #1 Scores Reviewed	Complete 11/15/2021	Jill Cook	11/15/2021

*Notes:* Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.

11/29/21	District/School Level Data Meeting	Complete 11/19/2021	April Bryson	11/19/2021
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*Notes:* Mrs. Bryson, Cook, & Fox meet with Mr. Holt to go over test data at the district & school levels.

11/29/21	November Beanstack Reading Challenge	Complete 11/30/2021	Grace Powell	11/30/2021
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*Notes:* Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.

2/7/22	December MTSS Meeting	Complete 12/01/2021	Amber Fox	12/01/2021
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*Notes:*

11/29/21	JCPS EOC benchmarks & NC CheckIns for NC Math 1 Assessment #2	Complete 12/21/2021	Jill Cook	12/21/2021
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*Notes:*

11/29/21	December Beanstack Reading Challenge	Complete 12/21/2021	Grace Powell	12/21/2021
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*Notes:* Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.

2/7/22	January MTSS Meeting	Complete 01/05/2022	Amber Fox	01/05/2022
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*Notes:* MTSS meetings are held monthly to discuss/view data for students in Tier 2 & 3. Changes in needed actions are determined through observation of students in classes, as well as by reviewing the data being received through various in-class assessments and school wide assessments.

11/29/21	iReady Math/ELA Assessment #2/Level-up Groups	Complete 01/21/2022	Jonathan Cauley	01/22/2022
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*Notes:* Students take iReady assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.

11/29/21	mClass - Dibles Assessment #2 ELA Screener (Grades K-3)	Complete 02/22/2022	Jill Cook	02/22/2022
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*Notes:*



11/29/21	Check-In #2 Scores Reviewed	Complete 02/22/2022	Jill Cook	02/22/2022
	<i>Notes:</i> Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
11/29/21	JCPS EOC benchmarks & NC CheckIns for NC Math 1 Assessment #3	Complete 03/22/2022	Jill Cook	03/22/2022
	<i>Notes:</i>			
11/29/21	BASC-3 (Review 360) Behavior Screener #2	Complete 03/22/2022	Jill Cook	03/22/2022
	<i>Notes:</i>			
11/29/21	iReady Math/ELA Assessment #3/Level-up Groups	Complete 04/22/2022	Jonathan Cauley	04/22/2022
	<i>Notes:</i> Students take iReady assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.			
5/3/22	MRA Leader in Me report - our overall academics score was a 67, which included empowering teachers (instructional efficacy & student-led practices), empowered learners (supportive teachers & academic self-efficacy), and goal achievement (student goals, student goal support, and school goals).	Complete 05/02/2022	April Bryson	05/02/2022
	<i>Notes:</i>			
11/29/21	JCPS EOC benchmarks & NC CheckIns for NC Math 1 Assessment #4	Complete 05/07/2022	Jill Cook	05/07/2022
	<i>Notes:</i>			
11/29/21	mClass - Dibles Assessment #3 ELA Screener (Grades K-3)	Complete 05/22/2022	Jill Cook	05/22/2022
	<i>Notes:</i>			
11/29/21	Check-In #3 Scores Reviewed	Complete 05/22/2022	Jill Cook	05/22/2022
	<i>Notes:</i> Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
9/28/21	Data meetings with Accountability Director, Chief Academic Officer, Superintendent & SCE Admin Team	Complete 06/01/2022	April Bryson	06/01/2022

<i>Notes:</i>				
10/5/21	Students have a weekly Leader in Me lesson to help them learn more about, discuss, and think through a different aspect of leadership and the responsibilities they have as a student, friend, son/daughter, and citizen. The focus is to help students progress at the holistic level, not only the academic.	Complete 06/03/2022	Chelsea Stephens	06/03/2022
<i>Notes:</i>				
11/29/21	End of Grade Assessments	Complete 06/03/2022	Jill Cook	06/22/2022
<i>Notes:</i>				
10/18/22	Beginning of Grade (BOG) Testing (3rd Grade Only)	Complete 08/31/2022	Jeremy Cauley	08/31/2022
<i>Notes:</i>				
10/3/22	I-Ready Math/ELA Assessment #1/Level-up Groups	Complete 09/16/2022	Jeremy Cauley	09/16/2022
<i>Notes:</i> Students take I-Ready assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.				
10/18/22	mClass - Dibles Assessment #1 ELA Screener (Grades K-3 & 4th Grade Reading Retained Group)	Complete 09/19/2022	Jeremy Cauley	09/19/2022
<i>Notes:</i>				
10/3/22	September Beanstack Reading Challenge	Complete 09/30/2022	Jonathan Cauley	09/30/2022
<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.				
10/18/22	District Level Data Meeting #1	Complete 10/19/2022	April Bryson	10/19/2022
<i>Notes:</i> Mrs. Bryson, Mr. Cauley, & Mrs. Fox meet with Mr. Holt to go over test data at the district level.				
10/18/22	Read to Achieve Assessment (4th Grade Reading Retained Group)	Complete 10/25/2022	Amber Fox	10/25/2022
<i>Notes:</i>				
10/18/22	BASC-3 (Review 360) Behavior Screener #1	Complete 10/31/2022	Jonathan Cauley	10/31/2022
<i>Notes:</i>				
10/3/22	October Beanstack Reading Challenge	Complete 10/31/2022	Jonathan Cauley	10/31/2022

	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/18/22	Check-In #1 Scores Reviewed	Complete 11/18/2022	Jeremy Cauley	11/18/2022
	<i>Notes:</i> Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
10/3/22	November Beanstack Reading Challenge	Complete 12/01/2022	Jonathan Cauley	12/01/2022
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/18/22	I-Ready Math/ELA Assessment #2/Level-up Groups	Complete 12/16/2022	Jeremy Cauley	12/16/2022
	<i>Notes:</i> Students take iReady assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.			
10/18/22	District Level Data Meeting #2	Complete 12/21/2022	April Bryson	12/21/2022
	<i>Notes:</i> Mrs. Bryson, Mr. Cauley, & Mrs. Fox meet with Mr. Holt to go over test data at the district & school levels.			
10/3/22	December Beanstack Reading Challenge	Complete 12/21/2022	Jonathan Cauley	12/21/2022
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/18/22	mClass - Dibles Assessment #2 ELA Screener (Grades K-3 & 4th Grade Reading Retained Group)	Complete 01/30/2023	Jeremy Cauley	01/30/2023
	<i>Notes:</i>			
10/3/22	January Beanstack Reading Challenge	Complete 01/31/2023	Jonathan Cauley	01/31/2023
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			

10/3/22	February Beanstack Reading Challenge	Complete 02/28/2023	Jonathan Cauley	02/28/2023
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/18/22	Check-In #2 Scores Reviewed	Complete 03/03/2023	Jeremy Cauley	03/03/2023
	<i>Notes:</i> Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
10/18/22	District Level Data Meeting #3	Complete 03/17/2023	April Bryson	03/17/2023
	<i>Notes:</i> Mrs. Bryson, Mr. Cauley, & Mrs. Fox meet with Mr. Holt to go over test data at the district & school levels.			
10/18/22	BASC-3 (Review 360) Behavior Screener #2	Complete 03/31/2023	Jonathan Cauley	03/31/2023
	<i>Notes:</i>			
10/3/22	March Beanstack Reading Challenge	Complete 03/31/2023	Jonathan Cauley	03/31/2023
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/3/22	April Beanstack Reading Challenge	Complete 04/28/2023	Jonathan Cauley	04/28/2023
	<i>Notes:</i> Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
10/18/22	iReady Math/ELA Assessment #3/Level-up Groups	Complete 04/28/2023	Jeremy Cauley	04/28/2023
	<i>Notes:</i> Students take iReady assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.			
10/18/22	Check-In #3 Scores Reviewed	Complete 05/12/2023	Jeremy Cauley	05/12/2023

*Notes:* Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.

10/18/22	mClass - Dibles Assessment #3 ELA Screener (Grades K-3 & 4th Grade Reading Retained Group)	Complete 05/24/2023	Jeremy Cauley	05/24/2023
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*Notes:*

10/18/22	K-2 EOY Math Assessment	Complete 05/31/2023	Jeremy Cauley	05/31/2023
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*Notes:*

10/3/22	May Beanstack Reading Challenge	Complete 05/31/2023	Jonathan Cauley	05/31/2023
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*Notes:* Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.

10/18/22	District Level Data Meeting #4	Complete 06/07/2023	April Bryson	06/07/2023
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*Notes:* Mrs. Bryson, Mr. Cauley, & Mrs. Fox meet with Mr. Holt to go over test data at the district & school levels.

10/18/22	End of Grade (EOG) Assessments	Complete 06/07/2023	Jeremy Cauley	06/07/2023
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*Notes:* Science (5th & 8th Grades)  
ELA (3rd-8th Grades)  
Math (3rd-8th Grades)

9/18/23	Beginning of Grade (BOG) Testing (3rd Grade Only)	Complete 08/29/2023	Jeremy Cauley	08/29/2023
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*Notes:*

9/18/23	I-Ready Math/ELA Assessment #1/Level-up Groups	Complete 09/25/2023	Jeremy Cauley	09/08/2023
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*Notes:* Students take I-Ready assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.

9/18/23	mClass - Dibles Assessment #1 ELA Screener (Grades K-3)	Complete 09/19/2023	Jeremy Cauley	09/13/2023
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9/18/23	September Beanstack Reading Challenge	Complete 09/29/2023	Jonathan Cauley	09/30/2023
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	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	BASC-3 (Review 360) Behavior Screener #1	Complete 10/18/2023	Jeremy Cauley	10/18/2023
	Notes:			
9/18/23	October Beanstack Reading Challenge	Complete 10/31/2023	Jonathan Cauley	10/31/2023
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	NC Check-In #1 (A) Scores Reviewed	Complete 11/17/2023	Jeremy Cauley	11/17/2023
	Notes: Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
9/18/23	November Beanstack Reading Challenge	Complete 11/30/2023	Jonathan Cauley	11/30/2023
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/18/23	I-Ready Math/ELA Assessment #2/Level-up Groups	Complete 12/22/2023	Jeremy Cauley	12/22/2023
	Notes: Students take I-Ready assessments 3 times a year to determine certain areas where growth is needed. They are thereafter, placed in various Level-up groups to daily focus on these specific skills. Here they receive more time to practice strengthening their understanding of concepts in Math, ELA, and Science. These groups are periodically changed as needed for different skill groups.			
9/18/23	December Beanstack Reading Challenge	Complete 12/31/2023	Jonathan Cauley	12/31/2023

	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/18/23	mClass - Dibles Assessment #2 ELA Screener (Grades K-3)	Complete 01/29/2024	Jeremy Cauley	01/29/2024
	Notes:			
9/18/23	January Beanstack Reading Challenge	Complete 01/31/2024	Jonathan Cauley	01/31/2024
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	NC Check-In #2 (B) Scores Reviewed	Complete 02/16/2024	Jeremy Cauley	02/16/2024
	Notes: Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
9/18/23	February Beanstack Reading Challenge	Complete 02/29/2024	Jonathan Cauley	02/29/2024
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	ACCESS EL testing	Complete 03/08/2024	Jeremy Cauley	03/08/2024
	Notes:			
9/18/23	March Beanstack Reading Challenge	Complete 03/31/2024	Jonathan Cauley	03/31/2024
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	Naglieri 3rd Grade AIG Screener	Complete 04/12/2024	Gretchen McCue	04/12/2024

	Notes:			
9/19/23	NC Check-In #3 (C) Scores Reviewed	Complete 04/19/2024	Jeremy Cauley	04/19/2024
	Notes: Check-in tests are completed by students three times during the year in Math, ELA, and Science so their current levels of understanding on specific topics can be acquired. This assessment data is then used to determine what areas of content need more attention as the rest of the year unfolds.			
9/18/23	April Beanstack Reading Challenge	Complete 04/30/2024	Jonathan Cauley	04/30/2024
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/18/23	mClass - Dibles Assessment #3 ELA Screener (Grades K-3)	Complete 05/10/2024	Jeremy Cauley	05/10/2024
	Notes:			
9/18/23	May Beanstack Reading Challenge	Complete 05/24/2024	Jonathan Cauley	05/24/2024
	Notes: Monthly Beanstack reading challenges allow students and teachers to have a school wide reading goal of their total minutes read throughout the month. This data is monitored and monthly incentives are used to encourage more time spent reading.			
9/19/23	3rd-8th grade EOG assessments (Math, ELA, 5th & 8th grade Science)	Complete 05/24/2024	Jeremy Cauley	05/24/2024
	Notes:			
9/19/23	K-2 EOY Math Assessment	Complete 05/24/2024	Jeremy Cauley	05/24/2024
	Notes:			
9/26/24	Beginning of Grade Assessment (Grade 3)	Complete 08/27/2024	Jeremy Cauley	08/27/2024
	Notes:			
9/26/24	WIDA Kindergarten Screener	Complete 09/06/2024	Jeremy Cauley	09/06/2024
	Notes:			
9/26/24	Beginning of Year mClass ELA Screener	Complete 09/12/2024	Jeremy Cauley	09/12/2024
	Notes:			
9/26/24	Read to Achieve Assessment (Grade 3)	Complete 09/30/2024	Jeremy Cauley	09/30/2024
	Notes:			



9/26/24	BASC-3 (Review 360) Behavior Screener		Jeremy Cauley	10/18/2024
	<i>Notes:</i>			
9/26/24	NC Math, ELA, & Science CheckIns 2.0 A (1st round)		Jeremy Cauley	11/15/2024
	<i>Notes:</i>			
9/26/24	Middle of Year mClass ELA Screener		Jeremy Cauley	01/27/2025
	<i>Notes:</i>			
9/26/24	NC Math, ELA, & Science CheckIns 2.0 B (2nd round)		Jeremy Cauley	02/14/2025
	<i>Notes:</i>			
9/26/24	BASC-3 (Review 360) Behavior Screener #2		Jeremy Cauley	02/28/2025
	<i>Notes:</i>			
9/26/24	Access Testing		Jeremy Cauley	03/14/2025
	<i>Notes:</i>			
9/26/24	NC Math, ELA, & Science CheckIns 2.0 C (3rd round)		Jeremy Cauley	04/11/2025
	<i>Notes:</i>			
9/26/24	Naglieri AIG screener		Gretchen McCue	04/25/2025
	<i>Notes:</i>			
9/26/24	End of Year mClass ELA Screener		Jeremy Cauley	05/09/2025
	<i>Notes:</i>			
9/26/24	End of Year EOG Assessments		Jeremy Cauley	05/23/2025
	<i>Notes:</i>			
9/26/24	District Level Data Meetings		April Bryson	05/30/2025
	<i>Notes:</i>			
9/26/24	Level Up Groups		April Bryson	05/30/2025
	<i>Notes:</i> Grade levels update and change Level Up groups throughout the year for Math and ELA support as assessment data becomes available and needs for regrouping or activity shifting arise.			
9/26/24	Common Assessments		Amber Fox	05/30/2025
	<i>Notes:</i> Teachers give common assessments in their classes to determine student knowledge acquisition related to content standards using SchoolNet questions.			
9/26/24	Beanstack Reading Challenge		Grace Powell	05/30/2025
	<i>Notes:</i> Every month students have a reading challenge to which they can apply reading minutes. There are incentives for students who complete these challenges.			

		9/26/24	K-2 End of Year Math Assessment		Jeremy Cauley	05/30/2025
		Notes:				
		9/26/24	Peer Coaching Cycles		April Bryson	05/30/2025
		Notes: This year we are doing peer coaching cycles where teachers use SWIVL cameras to record themselves teaching towards a certain goal, then they reflect and discuss their progress with a peer teacher.				
		9/26/24	Grade level team planning (weekly common planning)		April Bryson	05/30/2025
		Notes:				
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date

Initial Assessment:	<p>Staff participates in professional development, through our MTSS Leadership Team, to strengthen core instruction. Staff collaborates through work during faculty meetings, PLC groups, and grade level planning. Reading and math data gained from assessments such as iReady, Benchmarks and Check-Ins are used to identify learning needs, gaps in core instruction, and drives overall core instruction. Additional data points are also gained from informal assessments such as Zearn, Reading Eggs, and Study Island for Science.</p> <p>MTSS teams have been reorganized for more individualized assistance for teachers. Interventions are taking place with Title I remediation in reading and math by the lead teacher, interventionists and teacher assistants. We have three EC teachers, a speech pathologist, a student support specialist, guidance counselor, a psychological testing and evaluation, and behavioral specialists that provide support services. We also have parent volunteers, middle school virtual peer mentor program, and our MTSS Leadership Team that works to streamline the process.</p> <p>Assessment of needs is derived from Benchmarks, NC Checkins, iReady, reading assessments, and some teachers are trained in Wilson Reading, and Foundations. Every classroom completes intervention plans and intervention opportunities are in place for Kindergarten- 8th grade. The Intervention Plans increase parent involvement and improves interventions for students. We use computer based programs such as Study Island for Science, Starfall, Reading Eggs, Reading A-Z, BeanStack, Commonlit, Prodigy, and Edgenuity to reinforce student learning, as well as conduct informal assessment. This yields valuable data that are used for the MTSS process and drives instruction. Science of Reading LETRS training will be completed for all K-5 and EC teachers by 2024.</p>	Limited Development 09/14/2016		
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<p><b>How it will look when fully met:</b></p>	<p>A minimum of 80% of students in each classroom will demonstrate success through multiple measures, including but not limited to: benchmarks, reading assessments, iReady, student work samples, K-2 math assessments, EOG/EOC scores, project based learning, classroom assessments, unit tests, and KEA. Research based interventions will be utilized for students who have not demonstrated proficiency in the above measures. Evidence will include assessment results by classroom, documentation of interventions used, attainment of IEP goals, schedules, lesson plans, EVAAS/PowerSchool documentation.</p> <p>Students have Math Level Up daily where they receive Math content support.</p> <p>Students have ELA Level Up daily where they receive ELA content support.</p>		<p><b>Amber Fox</b></p>	<p><b>05/30/2025</b></p>
<p><b>Actions</b></p>		<p><b>173 of 220 (79%)</b></p>		
<p>10/30/18</p>	<p>Parent Involvement money provided by Title I funding will be used to support parent involvement with core curriculum and the tiered framework.</p> <ol style="list-style-type: none"> <li>1. We support family engagement, learning opportunities and increased awareness for parents. This includes free snacks and childcare provided for families and their children by encouraging and supporting attendance for events such as Family Night and Curriculum Fair.</li> <li>2. We provide reading support for home and school with the purchase of "We Both Read" and chapter books for students in grades K-3 to enhance success with "Read to Achieve."</li> </ol>	<p>Complete 06/05/2019</p>	<p>Wanda Fernandez</p>	<p>06/30/2019</p>
<p><i>Notes:</i></p>				
<p>11/4/19</p>	<p>Mr. Porter, Ms. Starnes, Mrs. Norman attended a MTSS training at the county office to create database for instituting Tier 2 interventions. This includes attendance, behavior, and socio-emotional learning. The teacher leaders will share this information 11/8 with our Scotts Creek MTSS leadership team.</p>	<p>Complete 10/30/2019</p>	<p>William Porter, Alana Starnes, Natalie Norman</p>	<p>10/30/2019</p>
<p><i>Notes:</i></p>				
<p>2/3/20</p>	<p>MTSS Module Two Staff Development</p>	<p>Complete 02/03/2020</p>	<p>Adam Holt and Kelly Doppke</p>	<p>02/03/2020</p>

<i>Notes:</i>				
5/21/20	MTSS meet virtually to conduct FAM assessment for 19-20 school year.	Complete 06/30/2020	MTSS Team	06/30/2020
<i>Notes:</i>				
5/21/20	MTSS will review last year's FAM assessment results and progress.	Complete 05/14/2021	MTSS Team	05/02/2021
<i>Notes:</i>				
9/5/19	New staff will attend training on important components of MTSS Module 1 so they learn common language and a general understanding of MTSS.	Complete 06/30/2021	April Bryson	06/30/2021
<i>Notes:</i>				
9/5/19	Integrate SIOP (Sheltered Instruction Observation Protocol) strategies teachers gained at training to support units of instruction and differentiated interventions for limited English proficient and Hispanic learners and students with disabilities.	Complete 09/23/2021	April Bryson	06/30/2021
<i>Notes:</i>				
9/22/16	Teachers will utilize a variety of assessments to diagnose student learning needs.	Complete 06/30/2021	April Bryson	06/30/2021
<i>Notes:</i> 2/28/17 - Administrators have met with every certified staff member, supporting student needs, and interventions/assessments are in place to diagnose needs.  9/4/18 - Team decided to keep this action for this school year.				
9/22/16	The CARE Team will meet on a regular basis to discuss assessment results and design interventions to assist with meeting academic, behavioral, physical, or social needs of students.	Complete 06/30/2021	Natalie Roth, Amber Fox	06/30/2021
<i>Notes:</i> 2/28/17 - The CARE team has met on a monthly basis to discuss specific student needs and interventions. Information has been shared with administration and classroom teachers.  9/4/18 - The team decided to keep this action for this school year.				
9/22/16	EC/Intervention Teachers will provide services for identified students to assist with meeting intervention goals.	Complete 06/30/2021	April Bryson	06/30/2021
<i>Notes:</i> 2/28/17 - Both EC teachers have a daily schedule to meet with all identified students. They are collaborating with classroom teachers, other staff members, parents and administration to continue to meet their goals.  9/4/18 - EC schedules are being finalized.				

9/19/17	The leadership team actively engages staff in ongoing professional development and coaching necessary to support MTSS implementation.	Complete 06/30/2021	April Bryson	06/30/2021
<i>Notes:</i> Leadership team will participate in 7 training sessions on Module 1: Core Instruction for 17-18 school year at the district level. Leadership team will present professional development based on Module 1 to all staff required to be trained (certified teachers and teacher assistants).				
9/19/17	The leadership team facilitates professional development for coaching for staff members on database problem solving relative to their job roles/responsibilities.	Complete 06/30/2021	April Bryson	06/30/2021
<i>Notes:</i> Care Team will initially meet with teachers who have students receiving interventions (Tier 2 and 3). Care Team will provide resources for teachers to help with providing interventions for Tier 2 and Tier 3 support. Care Team will meet regularly with teachers about students who receive Tier 3 support. Leadership Team will meet regularly (once a month) to focus on needs. Teachers and representatives of Leadership Team will meet with grade level teams and department level PLCs to analyze classroom and benchmark data to help support core instruction.				
9/19/17	Specific instructional/intervention plans are developed and implemented based on verified reasons why students are not meeting academic, behavior, and social-emotional expectations.	Complete 06/30/2021	April Bryson, Amber Fox	06/30/2021
<i>Notes:</i> Teachers will develop lesson plans and unit plans based on classroom and benchmark data. Teachers will develop Leader in Me lessons to address behavior and social-emotional needs. District-wise Behavior Screener will also be used to identify additional needs for students.				
10/4/18	The use of Moby Max, Reading Eggs, and Study Island as strategies to support student learning.  - New software assessment for Math, iReady, implemented August, 2019.  -Additional data is reported through IReady Reading and Math, Check-ins, and formative assessments.	Complete 06/30/2021	April Bryson	06/30/2021

*Notes:* Moby Max, Reading Eggs and Study Island online programs serve as informal data points for MTSS. These online programs support Reading, Math and Science instruction with the goals set through teacher planning. These online programs provide support for teachers' units of study and assessment data of student progress.

2/8/22	CARE Team Meetings	Complete 11/02/2021	Amber Fox	11/02/2021
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 11/09/2021	Amber Fox	11/09/2021
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 12/07/2021	Amber Fox	12/07/2021
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 12/08/2021	Amber Fox	12/08/2021
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 12/14/2021	Amber Fox	12/14/2021
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 01/11/2022	Amber Fox	01/11/2022
<i>Notes:</i>				
2/8/22	CARE Team Meetings	Complete 01/18/2022	Amber Fox	01/18/2022
<i>Notes:</i>				
5/3/22	Phonics instruction twice a day (Foundations)	Complete 03/07/2022	Amber Fox	03/07/2022
<i>Notes:</i>				
5/3/22	Completed the FAM-S tool at Scotts Creek, which measures school-level progress toward full implementation of our multi-tiered system of support. We will review the results with our School Improvement Team or entire staff. This action will connect back to item #19 from the FAM-S.	Complete 04/29/2022	April Bryson	04/29/2022
<i>Notes:</i>				
9/5/19	MTSS leadership team will attend MTSS Module 2 Professional Development including information on data decision rules for ELA, math, and behavior/attendance.	Complete 08/18/2022	April Bryson	06/30/2022
<i>Notes:</i>				
10/18/22	LETRS Quarterly Virtual Training Day #1 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 08/16/2022	Amber Fox	08/16/2022
<i>Notes:</i>				
10/18/22	Wit and Wisdom Training #1 (Middle School ELA Teachers)	Complete 08/16/2022	Amber Fox	08/16/2022

<i>Notes:</i>				
10/18/22	Middle School Math PD with Bonnie Bolado #1 (Middle School Math Teachers)	Complete 08/16/2022	Amber Fox	08/16/2022
<i>Notes:</i>				
10/18/22	CARE Team Meetings	Complete 09/06/2022	Amber Fox	09/06/2022
<i>Notes:</i> CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level. Kindergarten -- 1st Wednesday of the month First Grade -- 1st Tuesday of the month Second Grade -- 2nd Tuesday of the month Third Grade -- 1st Tuesday of the month Fourth Grade -- 1st Tuesday of the month Fifth Grade -- 1st Tuesday of the month Sixth Grade -- 2nd Tuesday of the month Seventh/Eighth Grade -- 1st Tuesday of the month				
10/18/22	MTSS Work Session	Complete 09/20/2022	Amber Fox	09/20/2022
<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month				
10/18/22	CARE Team Meetings	Complete 10/04/2022	Amber Fox	10/04/2022
<i>Notes:</i> CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level. Kindergarten -- 1st Wednesday of the month First Grade -- 1st Tuesday of the month Second Grade -- 2nd Tuesday of the month Third Grade -- 1st Tuesday of the month Fourth Grade -- 1st Tuesday of the month Fifth Grade -- 1st Tuesday of the month Sixth Grade -- 2nd Tuesday of the month Seventh/Eighth Grade -- 1st Tuesday of the month				



10/18/22	Autism Coaching Team Meeting	Complete 10/07/2022	Natalie Norman	10/07/2022
	<i>Notes:</i> The Autism Coaching Team met from 8:30-11:30 today at the Central office. This includes representatives from SCS. The meeting focused on Evidence-based interventions for students with autism and building capacity with trained staff at each school.			
10/18/22	MTSS Work Session	Complete 10/18/2022	Amber Fox	10/18/2022
	<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month			
10/18/22	Wit and Wisdom Training #2 (Middle School ELA Teachers)	Complete 10/20/2022	Amber Fox	10/20/2022
	<i>Notes:</i>			
10/18/22	LETRS Quarterly Virtual Training Day #2 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 10/20/2022	Amber Fox	10/20/2022
	<i>Notes:</i>			
10/18/22	Middle School Math PD with Bonnie Bolado #2 (Middle School Math Teachers)	Complete 10/20/2022	Amber Fox	10/20/2022
	<i>Notes:</i>			
10/18/22	LETRS Quarterly Independent Completion #1 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 10/24/2022	Amber Fox	10/24/2022
	<i>Notes:</i>			
10/18/22	NCAEE Virtual Science Conference	Complete 10/31/2022	Chelsea Stephens	10/30/2022
	<i>Notes:</i> Using some Title I funding, some teachers are participating in a virtual science conference for professional development.			
10/18/22	CARE Team Meetings	Complete 11/01/2022	Amber Fox	11/01/2022

*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.  
 Kindergarten -- 1st Wednesday of the month  
 First Grade -- 1st Tuesday of the month  
 Second Grade -- 2nd Tuesday of the month  
 Third Grade -- 1st Tuesday of the month  
 Fourth Grade -- 1st Tuesday of the month  
 Fifth Grade -- 1st Tuesday of the month  
 Sixth Grade -- 2nd Tuesday of the month  
 Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22	Foundations of Math Training #1 (Middle School Math Teachers)	Complete 11/01/2022	Amber Fox	11/01/2022
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*Notes:*

10/18/22	Foundations of Math Training #2 (Middle School Math Teachers)	Complete 11/02/2022	Amber Fox	11/02/2022
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*Notes:*

10/18/22	MTSS Work Session	Complete 11/22/2022	Amber Fox	11/22/2022
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*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.  
 Kindergarten 3rd Tuesdays of the month  
 First Grade -- 3rd Tuesdays of the month  
 Second Grade -- 4th Tuesdays of the month  
 Third Grade -- 3rd Tuesdays of the month  
 Fourth Grade -- 3rd Tuesdays of the month  
 Fifth Grade -- 3rd Tuesdays of the month  
 Sixth Grade -- 4th Tuesdays of the month  
 Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22	CARE Team Meetings	Complete 12/06/2022	Amber Fox	12/06/2022
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*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.  
 Kindergarten -- 1st Wednesday of the month  
 First Grade -- 1st Tuesday of the month  
 Second Grade -- 2nd Tuesday of the month  
 Third Grade -- 1st Tuesday of the month  
 Fourth Grade -- 1st Tuesday of the month  
 Fifth Grade -- 1st Tuesday of the month  
 Sixth Grade -- 2nd Tuesday of the month  
 Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22	MTSS Work Session	Complete 12/20/2022	Amber Fox	12/20/2022
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*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22 Title I Tutors

Complete 12/21/2022

April Bryson

12/21/2022

*Notes:* We currently have Courtney Umphlett, a Title I tutor. We will be having another tutor help us in the future.

10/18/22 AIG Canvas Course (AIG Teacher, 6-8 Teachers)

Complete 12/21/2022

Amber Fox

12/21/2022

*Notes:*

10/18/22 LETRS Quarterly Independent Completion #2 (K-5 Teachers, EC Teachers, Instructional Coach)

Complete 12/21/2022

Amber Fox

12/22/2022

*Notes:*

10/18/22 Wit and Wisdom Training #3 (Middle School ELA Teachers)

Complete 01/06/2023

Amber Fox

01/06/2023

*Notes:*

10/18/22 LETRS Quarterly Virtual Training Day #3 (K-5 Teachers, EC Teachers, Instructional Coach)

Complete 01/06/2023

Amber Fox

01/06/2023

*Notes:*

10/18/22 Middle School Math PD with Bonnie Bolado #3 (Middle School Math Teachers)

Complete 01/06/2023

Amber Fox

01/06/2023

*Notes:*

10/18/22 CARE Team Meetings

Complete 01/10/2023

Amber Fox

01/10/2023

*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.  
 Kindergarten -- 1st Wednesday of the month  
 First Grade -- 1st Tuesday of the month  
 Second Grade -- 2nd Tuesday of the month  
 Third Grade -- 1st Tuesday of the month  
 Fourth Grade -- 1st Tuesday of the month  
 Fifth Grade -- 1st Tuesday of the month  
 Sixth Grade -- 2nd Tuesday of the month  
 Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22	MTSS Work Session	Complete 01/24/2023	Amber Fox	01/24/2023
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*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.  
 Kindergarten 3rd Tuesdays of the month  
 First Grade -- 3rd Tuesdays of the month  
 Second Grade -- 4th Tuesdays of the month  
 Third Grade -- 3rd Tuesdays of the month  
 Fourth Grade -- 3rd Tuesdays of the month  
 Fifth Grade -- 3rd Tuesdays of the month  
 Sixth Grade -- 4th Tuesdays of the month  
 Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22	Foundations of Math Training #3 (Middle School Math Teachers)	Complete 01/31/2023	Amber Fox	01/31/2023
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*Notes:*

10/18/22	Foundations of Math Training #4 (Middle School Math Teachers)	Complete 02/01/2023	Amber Fox	02/01/2023
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*Notes:*

10/18/22	CARE Team Meetings	Complete 02/07/2023	Amber Fox	02/07/2023
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*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.  
 Kindergarten -- 1st Wednesday of the month  
 First Grade -- 1st Tuesday of the month  
 Second Grade -- 2nd Tuesday of the month  
 Third Grade -- 1st Tuesday of the month  
 Fourth Grade -- 1st Tuesday of the month  
 Fifth Grade -- 1st Tuesday of the month  
 Sixth Grade -- 2nd Tuesday of the month  
 Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22	Foundations of Math Training #5 (Middle School Math Teachers)	Complete 02/15/2023	Amber Fox	02/15/2023
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<i>Notes:</i>				
10/18/22	MTSS Work Session	Complete 02/21/2023	Amber Fox	02/21/2023
<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month				
10/18/22	CARE Team Meetings	Complete 03/07/2023	Amber Fox	03/07/2023
<i>Notes:</i> CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level. Kindergarten -- 1st Wednesday of the month First Grade -- 1st Tuesday of the month Second Grade -- 2nd Tuesday of the month Third Grade -- 1st Tuesday of the month Fourth Grade -- 1st Tuesday of the month Fifth Grade -- 1st Tuesday of the month Sixth Grade -- 2nd Tuesday of the month Seventh/Eighth Grade -- 1st Tuesday of the month				
10/18/22	LETRS Quarterly Independent Completion #3 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 03/08/2023	Amber Fox	03/08/2023
<i>Notes:</i>				
10/18/22	Wit and Wisdom Training #4 (Middle School ELA Teachers)	Complete 03/09/2023	Amber Fox	03/09/2023
<i>Notes:</i>				
10/18/22	LETRS Quarterly Virtual Training Day #4 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 03/09/2023	Amber Fox	03/09/2023
<i>Notes:</i>				
10/18/22	Middle School Math PD with Bonnie Bolado #4 (Middle School Math Teachers)	Complete 03/09/2023	Amber Fox	03/09/2023
<i>Notes:</i>				
10/18/22	MTSS Work Session	Complete 03/21/2023	Amber Fox	03/21/2023

*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22 CARE Team Meetings

Complete 04/11/2023

Amber Fox

04/11/2023

*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.

Kindergarten -- 1st Wednesday of the month

First Grade -- 1st Tuesday of the month

Second Grade -- 2nd Tuesday of the month

Third Grade -- 1st Tuesday of the month

Fourth Grade -- 1st Tuesday of the month

Fifth Grade -- 1st Tuesday of the month

Sixth Grade -- 2nd Tuesday of the month

Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22 MTSS Work Session

Complete 04/18/2023

Amber Fox

04/18/2023

*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22 CARE Team Meetings

Complete 05/02/2023

Amber Fox

05/02/2023

*Notes:* CARE team meetings to discuss specific student needs occur monthly and are conducted based on grade level.  
 Kindergarten -- 1st Wednesday of the month  
 First Grade -- 1st Tuesday of the month  
 Second Grade -- 2nd Tuesday of the month  
 Third Grade -- 1st Tuesday of the month  
 Fourth Grade -- 1st Tuesday of the month  
 Fifth Grade -- 1st Tuesday of the month  
 Sixth Grade -- 2nd Tuesday of the month  
 Seventh/Eighth Grade -- 1st Tuesday of the month

10/18/22	FAM-S Tool (MTSS)	Complete 05/02/2023	April Bryson	05/02/2023
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*Notes:* Completed the FAM-S tool at Scotts Creek, which measures school-level progress toward full implementation of our multi-tiered system of support. We will review the results with our School Improvement Team or entire staff. This action will connect back to item #19 from the FAM-S.

10/18/22	MTSS Work Session	Complete 05/23/2023	Amber Fox	05/23/2023
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*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.  
 Kindergarten 3rd Tuesdays of the month  
 First Grade -- 3rd Tuesdays of the month  
 Second Grade -- 4th Tuesdays of the month  
 Third Grade -- 3rd Tuesdays of the month  
 Fourth Grade -- 3rd Tuesdays of the month  
 Fifth Grade -- 3rd Tuesdays of the month  
 Sixth Grade -- 4th Tuesdays of the month  
 Seventh/Eighth Grade -- 4th Tuesdays of the month

10/18/22	LETRS Quarterly Independent Completion #4 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 05/31/2023	Amber Fox	05/31/2023
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*Notes:*

10/18/22	MTSS Data Analysis (Title I Funding)	Complete 06/07/2023	April Bryson	06/07/2023
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*Notes:* Title I funding is helping us support MTSS data analysis.

10/18/22	Math Bridges Curriculum & Tolman Literature Kit (Title I funding)	Complete 06/07/2023	April Bryson	06/07/2023
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*Notes:* Title I funding is currently helping provide these curricula.

10/18/22	Intervention Resources (Title I funding)	Complete 06/07/2023	April Bryson	06/07/2023
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	Notes: We are looking to add more intervention resources (supplies/curriculum) for our Tier II and Tier III students in the future, especially focusing on current gaps students have.			
9/18/23	CTE District Meeting	Complete 10/11/2023	Jonathan Cauley	08/11/2023
	Notes:			
9/18/23	LETRS Quarterly Training Day #1 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 08/11/2023	Amber Fox	08/11/2023
	Notes:			
9/18/23	Pre-K District Meeting	Complete 08/11/2023	April Bryson	08/11/2023
	Notes:			
9/18/23	AIG District Meeting	Complete 08/11/2023	April Bryson	08/11/2023
	Notes:			
10/1/23	District-Wide Professional Development Day #1	Complete 08/11/2023	April Bryson	08/11/2023
	Notes:			
9/18/23	Kindergarten District Meeting (first)	Complete 08/24/2023	April Bryson	08/24/2023
	Notes:			
9/18/23	1st Grade District Meeting (first)	Complete 08/31/2023	April Bryson	08/31/2023
	Notes:			
9/20/23	September Committee Leadership Meetings	Complete 09/06/2023	April Bryson	09/06/2023
	Notes: These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/20/23	2nd Grade District Meeting (first)	Complete 08/11/2023	April Bryson	09/07/2023
	Notes:			
9/20/23	3rd Grade District Meeting (first)	Complete 09/11/2023	April Bryson	09/11/2023
	Notes:			
9/20/23	September District Leadership Team Meeting	Complete 09/12/2023	April Bryson	09/12/2023
	Notes:			
9/20/23	4th/5th District Meeting (first)	Complete 09/14/2023	April Bryson	09/14/2023
	Notes:			
9/20/23	Scotts Creek Monthly Faculty Meeting (September)	Complete 09/20/2023	April Bryson	09/20/2023
	Notes:			
9/18/23	September MTSS Work Session	Complete 09/26/2023	Amber Fox	09/26/2023



*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month  
 First Grade -- 3rd Tuesdays of the month  
 Second Grade -- 4th Tuesdays of the month  
 Third Grade -- 3rd Tuesdays of the month  
 Fourth Grade -- 3rd Tuesdays of the month  
 Fifth Grade -- 3rd Tuesdays of the month  
 Sixth Grade -- 4th Tuesdays of the month  
 Seventh/Eighth Grade -- 4th Tuesdays of the month

9/20/23	September Grade Level & Departmental PLC Meetings	Complete 09/29/2023	Amber Fox	09/29/2023
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*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates  
 K - 2nd Tuesday  
 1st - 2nd Wednesday  
 2nd - 2nd Wednesday  
 3rd - 2nd Wednesday  
 4th - 2nd Thursday  
 5th - 2nd Wednesday  
 6th - 2nd Wednesday  
 7th/8th - 2nd Thursday  
 Student Support Team - 1st Thursday  
 LETRS Volume 2 - 4th Wednesday  
 Character Strong - 4th Wednesday

9/20/23	LETRS Quarterly Training Day #2 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 10/04/2023	Amber Fox	10/04/2023
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*Notes:*

10/1/23	District-Wide Professional Development Day #2	Complete 10/04/2023	April Bryson	10/04/2023
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*Notes:*

9/20/23	Kindergarten District Meeting (second)	Complete 10/09/2023	April Bryson	10/09/2023
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*Notes:*

9/20/23	October Committee Leadership Meetings	Complete 10/11/2023	April Bryson	10/11/2023
<i>Notes:</i> These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.				
9/20/23	1st Grade District Meeting (second)	Complete 10/19/2023	April Bryson	10/19/2023
<i>Notes:</i>				
9/20/23	October District Leadership Team Meeting	Complete 10/19/2023	April Bryson	10/19/2023
<i>Notes:</i>				
9/18/23	October MTSS Work Session	Complete 10/24/2023	Amber Fox	10/24/2023
<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month				
9/20/23	Scotts Creek Monthly Faculty Meeting (October)	Complete 10/25/2023	April Bryson	10/25/2023
<i>Notes:</i>				
9/20/23	2nd Grade District Meeting (second)	Complete 10/30/2023	April Bryson	10/30/2023
<i>Notes:</i>				
9/20/23	October Grade Level & Departmental PLC Meetings	Complete 10/31/2023	Amber Fox	10/31/2023

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

9/20/23 November Committee Leadership Meetings

Complete 11/01/2023

April Bryson

11/01/2023

*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

10/1/23 Foundations of Math Training #1

Complete 11/01/2023

Amber Fox

11/01/2023

*Notes:*

10/1/23 Foundations of Math Training #2

Complete 11/02/2023

Amber Fox

11/02/2023

*Notes:*

9/20/23 3rd Grade District Meeting (second)

Complete 11/02/2023

April Bryson

11/02/2023

*Notes:*

9/20/23 4th/5th District Meeting (second)

Complete 11/06/2023

April Bryson

11/06/2023

*Notes:*

9/20/23 November District Leadership Team Meeting

Complete 11/14/2023

April Bryson

11/14/2023

*Notes:*

9/20/23 Scotts Creek Monthly Faculty Meeting (November)

Complete 11/15/2023

April Bryson

11/15/2023

*Notes:*

9/18/23 November MTSS Work Session

Complete 11/28/2023

Amber Fox

11/28/2023

*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

9/20/23 November Grade Level & Departmental PLC Meetings

Complete 11/30/2023

Amber Fox

11/30/2023

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

9/20/23 December Committee Leadership Meetings

Complete 12/06/2023

April Bryson

12/06/2023

*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

9/20/23 December District Leadership Team Meeting

Complete 12/12/2023

April Bryson

12/12/2023

*Notes:*

9/18/23 December MTSS Work Session

Complete 12/19/2023

Amber Fox

12/19/2023

*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

9/20/23 Scotts Creek Monthly Faculty Meeting (December)

Complete 12/20/2023

April Bryson

12/20/2023

*Notes:*

9/20/23 December Grade Level & Departmental PLC Meetings

Complete 12/21/2023

Amber Fox

12/21/2023

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

10/1/23 January Committee Leadership Meetings

Complete 01/17/2024

April Bryson

01/03/2024

*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

10/1/23	District-Wide Professional Development Day #3	Complete 01/05/2024	April Bryson	01/05/2024
	<i>Notes:</i>			
9/20/23	LETRS Quarterly Training Day #3 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 01/05/2024	Amber Fox	01/05/2024
	<i>Notes:</i>			
9/20/23	January District Leadership Team Meeting	Complete 01/19/2024	April Bryson	01/16/2024
	<i>Notes:</i>			
9/20/23	Kindergarten District Meeting (third)	Complete 01/18/2024	April Bryson	01/18/2024
	<i>Notes:</i>			
9/18/23	January MTSS Work Session	Complete 01/23/2024	Amber Fox	01/23/2024
	<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month			
9/20/23	Scotts Creek Monthly Faculty Meeting (January)	Complete 01/24/2024	April Bryson	01/24/2024
	<i>Notes:</i>			
9/20/23	1st Grade District Meeting (third)	Complete 01/25/2024	April Bryson	01/25/2024
	<i>Notes:</i>			
10/1/23	Foundations of Math Training #3	Complete 01/30/2024	Amber Fox	01/30/2024
	<i>Notes:</i>			
10/1/23	Foundations of Math Training #4	Complete 01/31/2024	Amber Fox	01/31/2024
	<i>Notes:</i>			
9/20/23	January Grade Level & Departmental PLC Meetings	Complete 01/31/2024	Amber Fox	01/31/2024

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

10/1/23 February Committee Leadership Meetings

Complete 02/07/2024

April Bryson

02/07/2024

*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

9/20/23 2nd Grade District Meeting (third)

Complete 02/08/2024

April Bryson

02/08/2024

*Notes:*

9/20/23 3rd Grade District Meeting (third)

Complete 02/12/2024

April Bryson

02/12/2024

*Notes:*

9/20/23 Scotts Creek Monthly Faculty Meeting (February)

Complete 02/21/2024

April Bryson

02/21/2024

*Notes:*

10/1/23 Foundations of Math Training #5

Complete 02/21/2024

Amber Fox

02/21/2024

*Notes:*

9/20/23 4th/5th District Meeting (third)

Complete 02/22/2024

April Bryson

02/22/2024

*Notes:*

9/18/23 February MTSS Work Session

Complete 02/27/2024

Amber Fox

02/27/2024

*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

9/20/23 February Grade Level & Departmental PLC Meetings

Complete 02/29/2024

Amber Fox

02/29/2024

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

10/1/23 March Committee Leadership Meetings

Complete 03/06/2024

April Bryson

03/06/2024

*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

10/1/23 District-Wide Professional Development Day #4

Complete 03/15/2024

April Bryson

03/15/2024

*Notes:*



9/20/23	LETRS Quarterly Training Day #4 (K-5 Teachers, EC Teachers, Instructional Coach)	Complete 03/15/2024	Amber Fox	03/15/2024
<i>Notes:</i>				
9/20/23	Scotts Creek Monthly Faculty Meeting (March)	Complete 03/20/2024	April Bryson	03/20/2024
<i>Notes:</i>				
9/20/23	March Grade Level & Departmental PLC Meetings	Complete 03/22/2024	Amber Fox	03/22/2024
<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.  Grade Level PLC Meeting Dates K - 2nd Tuesday 1st - 2nd Wednesday 2nd - 2nd Wednesday 3rd - 2nd Wednesday 4th - 2nd Thursday 5th - 2nd Wednesday 6th - 2nd Wednesday 7th/8th - 2nd Thursday Student Support Team - 1st Thursday LETRS Volume 2 - 4th Wednesday Character Strong - 4th Wednesday				
9/18/23	March MTSS Work Session	Complete 03/26/2024	Amber Fox	03/26/2024
<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month				

10/1/23	April Committee Leadership Meetings	Complete 04/03/2024	April Bryson	04/03/2024
	<i>Notes:</i> These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/20/23	Kindergarten District Meeting (fourth)	Complete 04/04/2024	April Bryson	04/04/2024
	<i>Notes:</i>			
9/20/23	1st Grade District Meeting (fourth)	Complete 04/08/2024	April Bryson	04/08/2024
	<i>Notes:</i>			
9/20/23	April District Leadership Team Meeting	Complete 04/09/2024	April Bryson	04/09/2024
	<i>Notes:</i>			
9/20/23	2nd Grade District Meeting (fourth)	Complete 04/11/2024	April Bryson	04/11/2024
	<i>Notes:</i>			
9/20/23	3rd Grade District Meeting (fourth)	Complete 04/15/2024	April Bryson	04/15/2024
	<i>Notes:</i>			
9/20/23	Scotts Creek Monthly Faculty Meeting (April)	Complete 04/17/2024	April Bryson	04/17/2024
	<i>Notes:</i>			
9/20/23	4th/5th District Meeting (fourth)	Complete 04/18/2024	April Bryson	04/18/2024
	<i>Notes:</i>			
9/18/23	April MTSS Work Session	Complete 04/23/2024	Amber Fox	04/23/2024
	<i>Notes:</i> Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made. Kindergarten 3rd Tuesdays of the month First Grade -- 3rd Tuesdays of the month Second Grade -- 4th Tuesdays of the month Third Grade -- 3rd Tuesdays of the month Fourth Grade -- 3rd Tuesdays of the month Fifth Grade -- 3rd Tuesdays of the month Sixth Grade -- 4th Tuesdays of the month Seventh/Eighth Grade -- 4th Tuesdays of the month			
9/20/23	April Grade Level & Departmental PLC Meetings	Complete 04/30/2024	Amber Fox	04/30/2024

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

10/1/23	May Committee Leadership Meetings	Complete 05/01/2024	April Bryson	05/01/2024
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*Notes:* These are the monthly meetings of the school leadership Committees (excluding the School Improvement Team) which are: MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.

9/20/23	Scotts Creek Monthly Faculty Meeting (May)	Complete 05/15/2024	April Bryson	05/15/2024
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*Notes:*

10/1/23	FAM-S Tool (MTSS)	Complete 05/15/2024	April Bryson	05/15/2024
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*Notes:* Completed the FAM-S tool at Scotts Creek, which measures school-level progress toward full implementation of our multi-tiered system of support. We will review the results with our School Improvement Team/entire staff.

9/18/23	May MTSS Work Session	Complete 05/21/2024	Amber Fox	05/21/2024
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*Notes:* Teachers from each grade level meet once a month to complete progress monitoring paperwork from Tier II & Tier III student's data. Here they will also discuss improvements, concerns, or changes that need to be made.

Kindergarten 3rd Tuesdays of the month

First Grade -- 3rd Tuesdays of the month

Second Grade -- 4th Tuesdays of the month

Third Grade -- 3rd Tuesdays of the month

Fourth Grade -- 3rd Tuesdays of the month

Fifth Grade -- 3rd Tuesdays of the month

Sixth Grade -- 4th Tuesdays of the month

Seventh/Eighth Grade -- 4th Tuesdays of the month

9/20/23 Instructional Coach's monthly meeting

Complete 05/24/2024

Amber Fox

05/24/2024

*Notes:*

9/20/23 Bookkeeper Meeting

Complete 05/24/2024

April Bryson

05/24/2024

*Notes:*

9/20/23 Scotts Creek Administrator's Weekly Meeting

Complete 05/24/2024

April Bryson

05/24/2024

*Notes:*

9/20/23 May Grade Level & Departmental PLC Meetings

Complete 05/24/2024

Amber Fox

05/24/2024

*Notes:* Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.

Grade Level PLC Meeting Dates

K - 2nd Tuesday

1st - 2nd Wednesday

2nd - 2nd Wednesday

3rd - 2nd Wednesday

4th - 2nd Thursday

5th - 2nd Wednesday

6th - 2nd Wednesday

7th/8th - 2nd Thursday

Student Support Team - 1st Thursday

LETRS Volume 2 - 4th Wednesday

Character Strong - 4th Wednesday

10/1/23 EC Department Meetings

Complete 05/24/2024

April Bryson

05/24/2024

	Notes:			
10/1/23	AIG Specialist Meetings	Complete 05/24/2024	April Bryson	05/24/2024
	Notes:			
10/1/23	School Counselor Meetings	Complete 05/24/2024	Kaye Anderson	05/24/2024
	Notes:			
10/1/23	Character Strong Sessions	Complete 05/24/2024	April Bryson	05/24/2024
	Notes: Every week middle school students meet with a group to do Character Strong sessions. These seek to bolster community building, openness and transparency, student mental and emotional health, and challenge students to have a positive impact on the lives of those around them.			
10/1/23	School Media Coordinator Meetings	Complete 05/24/2024	April Bryson	05/24/2024
	Notes:			
10/1/23	Speech PLC Meetings	Complete 05/24/2024	April Bryson	05/24/2024
	Notes:			
9/3/24	August Committee Leadership Meetings	Complete 08/09/2024	April Bryson	08/09/2024
	Notes: These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	District-Wide Professional Development Day #1	Complete 08/09/2024	Angie Dills	08/09/2024
	Notes:			
9/3/24	CTE District Wide Meeting	Complete 08/09/2024	Jonathan Cauley	08/09/2024
	Notes:			
9/3/24	ML Meeting	Complete 08/12/2024	Luisa McMahan	08/12/2024
	Notes: Multilingual learner meeting			
9/3/24	Scotts Creek Monthly Faculty Meeting (August)	Complete 08/21/2024	April Bryson	08/21/2024
	Notes:			
9/3/24	4th/5th District Wide Meeting (first)	Complete 08/26/2024	April Bryson	08/26/2024
	Notes:			
9/3/24	Kindergarten District Wide Meeting (first)	Complete 08/29/2024	April Bryson	08/29/2024
	Notes:			

9/3/24	September Committee Leadership Meetings	Complete 09/05/2024	April Bryson	09/04/2024
<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.				
9/26/24	1st District Wide Meeting (first)	Complete 09/05/2024	April Bryson	09/05/2024
<i>Notes:</i>				
9/26/24	2nd District Wide Meeting (first)	Complete 09/09/2024	April Bryson	09/09/2024
<i>Notes:</i>				
9/26/24	3rd District Wide Meeting (first)	Complete 09/12/2024	April Bryson	09/12/2024
<i>Notes:</i>				
9/3/24	Scotts Creek Monthly Faculty Meeting (September)	Complete 09/18/2024	April Bryson	09/18/2024
<i>Notes:</i>				
9/26/24	September MTSS Work Sessions	Complete 09/30/2024	Amber Fox	09/30/2024
<i>Notes:</i>				
9/3/24	October Committee Leadership Meetings	Complete 10/02/2024	April Bryson	10/02/2024
<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.				
9/3/24	Scotts Creek Monthly Faculty Meeting (October)		April Bryson	10/16/2024
<i>Notes:</i>				
9/26/24	October MTSS Work Sessions		Amber Fox	10/31/2024
<i>Notes:</i>				
9/3/24	November Committee Leadership Meetings		April Bryson	11/06/2024
<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.				
9/3/24	Scotts Creek Monthly Faculty Meeting (November)		April Bryson	11/20/2024
<i>Notes:</i>				

9/26/24	November MTSS Work Sessions		Amber Fox	11/30/2024
	<i>Notes:</i>			
9/3/24	December Committee Leadership Meetings		April Bryson	12/04/2024
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	Scotts Creek Monthly Faculty Meeting (December)		April Bryson	12/18/2024
	<i>Notes:</i>			
9/26/24	December MTSS Work Sessions		Amber Fox	12/31/2024
	<i>Notes:</i>			
9/3/24	January Committee Leadership Meetings		April Bryson	01/08/2025
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	Scotts Creek Monthly Faculty Meeting (January)		April Bryson	01/15/2025
	<i>Notes:</i>			
9/26/24	Kindergarten District Wide Meeting (2nd)		April Bryson	01/27/2025
	<i>Notes:</i>			
9/26/24	1st District Wide Meeting (2nd)		April Bryson	01/30/2025
	<i>Notes:</i>			
9/26/24	January MTSS Work Sessions		Amber Fox	01/31/2025
	<i>Notes:</i>			
9/26/24	2nd District Wide Meeting (2nd)		April Bryson	02/03/2025
	<i>Notes:</i>			
9/3/24	February Committee Leadership Meetings		April Bryson	02/05/2025
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/26/24	3rd District Wide Meeting (2nd)		April Bryson	02/06/2025
	<i>Notes:</i>			

9/26/24	4th/5th District Wide Meeting (2nd)		April Bryson	02/10/2025
	<i>Notes:</i>			
9/3/24	Scotts Creek Monthly Faculty Meeting (February)		April Bryson	02/19/2025
	<i>Notes:</i>			
9/26/24	February MTSS Work Sessions		Amber Fox	02/28/2025
	<i>Notes:</i>			
9/3/24	March Committee Leadership Meetings		April Bryson	03/05/2025
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	District-Wide Professional Development Day #3		Angie Dills	03/13/2025
	<i>Notes:</i>			
9/3/24	Scotts Creek Monthly Faculty Meeting (March)		April Bryson	03/19/2025
	<i>Notes:</i>			
9/26/24	March MTSS Work Sessions		Amber Fox	03/31/2025
	<i>Notes:</i>			
9/3/24	April Committee Leadership Meetings		April Bryson	04/02/2025
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	Scotts Creek Monthly Faculty Meeting (April)		April Bryson	04/16/2025
	<i>Notes:</i>			
9/26/24	April MTSS Work Sessions		Amber Fox	04/30/2025
	<i>Notes:</i>			
9/3/24	May Committee Leadership Meetings		April Bryson	05/07/2025
	<i>Notes:</i> These are the monthly meetings of the school leadership committees which are: School Improvement Team; MTSS/SEL; PBIS/Leadership; Community/Fundraising; School Culture.			
9/3/24	Scotts Creek Monthly Faculty Meeting (May)		April Bryson	05/21/2025



	Notes:			
9/26/24	May MTSS Work Sessions		Amber Fox	05/30/2025
	Notes:			
9/26/24	Scotts Creek Administrator's Weekly Meetings		April Bryson	05/30/2025
	Notes:			
9/26/24	Instructional Coach's meeting		Amber Fox	05/30/2025
	Notes:			
9/26/24	Student Support Team meetings		Kaitlyn Norman	05/30/2025
	Notes:			
9/26/24	Departmental PLC & Extended Planning meetings		April Bryson	05/30/2025
	Notes:			
9/26/24	PreK District Meeting		Candace Dewantara	05/30/2025
	Notes:			
9/26/24	District Leadership Team Meetings		April Bryson	05/30/2025
	Notes:			
9/26/24	AP District Team Meetings		Jeremy Cauley	05/30/2025
	Notes:			
9/26/24	LETRS Training Updates		Amber Fox	05/30/2025
	Notes:			
9/26/24	Foundations of Math Trainings & 6/7 Math PLCs		Amber Fox	05/30/2025
	Notes:			
9/26/24	Bookkeeper meetings		Amy Browning	05/30/2025
	Notes:			
9/26/24	Speech PLC meetings		Natalie Norman	05/30/2025
	Notes:			
9/26/24	Band Meetings (middle school & high school)		Courtney Umphlett	05/30/2025
	Notes:			
9/26/24	EC departmental meetings		Kelli Watson; Stephanie Pendergast	05/30/2025
	Notes:			
9/26/24	School media coordinator meetings		Grace Powell	05/30/2025

Notes:			
9/26/24	School counselor meetings		Kaitlyn Norman 05/30/2025
Notes:			
9/26/24	School Social Worker meetings		Kaye Anderson 05/30/2025
Notes:			
9/26/24	AIG specialist meetings		Gretchen McCue 05/30/2025
Notes:			
9/26/24	FAM-S tool Review (progress toward implementation of MTSS)		April Bryson 05/30/2025
Notes:			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:			We have a social worker, counselor, psychological services provided by HIGHTs and Project AWARE, staff members trained in CPI Restraint Training, schoolwide <i>PBIS</i> program, and a middle school focus on implementing <i>Character Strong</i> . Previously through the <i>Leader in Me</i> program based on the <u>7 Habits of Highly Effective People</u> by Stephen Covey, and now through <i>Character Strong</i> , staff have been involved in teaching, modeling, and implementing this paradigm shift at our school as well as the homes of our students. Parents have been included with the exchange of information, and parents are reporting <i>Character Strong</i> continues at home in conversations, actions, and attitudes of their children.	Limited Development 09/14/2016		
How it will look when fully met:			Students will receive support in a variety of formats including services from different agencies and participation in <i>PBIS</i> system and the <i>Character Strong</i> model. Evidence: Decrease in discipline incidents, Increased attendance, services logs, Parent Contact Logs, Peer Mediation Sessions		Jonathan Cauley	05/30/2025
Actions				100 of 106 (94%)		
	9/18/19		Team of teachers met to coordinate and plan the LIM Kickoff.	Complete 08/16/2019	teacher team	08/16/2019
Notes:						
	9/16/19		Leader In Me School Kickoff	Complete 08/23/2019	LIM Lighthouse Team	08/23/2019

<i>Notes:</i>				
9/18/19	LIM Lighthouse Team met to plan staff informational video to describe LIM Action Teams. This will allow the staff to select the leadership team of their choice to implement LIM during the 2019-20 school year.	Complete 09/18/2019	LIM Lighthouse Team	09/18/2019
<i>Notes:</i>				
10/7/19	Team met to discuss and plan our annual Pumpkin Prance fundraiser. This year we will hold a Glow Run at Jackson County Rec Park. This event raises funds to purchase Leader in Me materials and staff development.	Complete 09/18/2019	Fundraising Team	09/18/2019
<i>Notes:</i>				
9/18/19	Middle school teacher representatives will attend professional development to gain strategies to implement LIM in 6-8 grade classrooms.	Complete 10/23/2019	Kim Fiskeaux and Jonathan Cauley	10/23/2019
<i>Notes:</i>				
11/4/19	Middle school teachers Kim Fiskeaux and Jonathan Cauley attended a Leader in Me Middle School Summit in Wilksboro, NC on 10/22-23/19. They will visit four Leader in Me middle schools and attended Leader in Me sessions designed for middle school students. They will share information learned with all staff.	Complete 10/23/2019	Kim Fiskeaux and Jonathan Cauley	10/23/2019
<i>Notes:</i>				
11/4/19	Annual 5K Glow Run will be held on 11/1/19. This is a fundraiser for our Leader in Me program.	Complete 11/01/2019	Leader in Me Fundraising committee	11/01/2019
<i>Notes:</i>				
11/20/19	LIM Lighthouse Leadership Team met. Team planned Win-Win Wednesday meeting for staff (11/20), planned and posted bulletin board including LIM school-wide timeline, and discussed how to assist staff in tracking student data.	Complete 11/18/2019	Kim Fiskeaux and Jonathan Cauley	11/18/2019
<i>Notes:</i>				
9/22/16	The Social Worker and Counselor will organize services from a variety of agencies to meet student needs. They will collaborate with classroom teachers to increase awareness of student needs.	Complete 06/30/2020	Wanda Moore	06/30/2020
<i>Notes:</i> 2/28/17 - Social Worker and Counselor are continuously meeting with all staff members to address student needs.				

9/22/16	PBIS Team will operate as a part of the Leader In Me Student Learning Action Team and will continue to integrate strategies. They will meet on a regular basis to review application of PBIS systems school wide integrated with Leader in Me. They will also utilize strategies to help students move from extrinsic reinforcements to intrinsic reinforcements.	Complete 06/30/2020	Student Learning Action Team	06/30/2020
<i>Notes:</i> PBIS team met on 11/7/17 (complete minutes are in document upload) 9/4/18 - Student Learning Action Team will continue this action.				
9/22/16	All staff and community stakeholders will implement the Leader in Me Model throughout the school, and teach the 7 Habits of Highly Effective People to students. Leadership opportunities will also be provided to students. The Lighthouse Team and the Action Teams have been developed and continue to implement principles school wide on a regular basis.	Complete 06/30/2020	Lighthouse Team	06/30/2020
<i>Notes:</i> Book studies have started in each department. The Lighthouse Team has met several times a month to create plan, discuss future options, and help support staff. 2/28/17  9/4/18 - Lighthouse Team and Action Teams will meet monthly and scaffold strategies we have in place.				
3/27/18	Create Action Teams and begin to internalize 7 habits within staff. Action teams will now move to the next level by completing specific tasks to support the school-wide implementation of Leader in Me.	Complete 06/30/2020	Lighthouse Team	06/30/2020
<i>Notes:</i>				
5/3/22	Hosted basketball tournament	Complete 01/31/2022	April Bryson	01/31/2022
<i>Notes:</i> Numerous student volunteers helped set up and sang the national anthem.				
5/3/22	Student leadership roles began - students applied for roles	Complete 03/07/2022	Chelsea Stephens	03/07/2022
<i>Notes:</i>				
5/3/22	MRA Leader in Me report - our overall leadership score was a 70, which included student leadership (personal development, interpersonal development, positive wellbeing, self-advocacy, and prosocial behaviors), staff leadership (personal effectiveness, interpersonal effectiveness, and student leadership support), and family and community engagement (school & family partnerships, family engagement, and community engagement).	Complete 05/02/2022	April Bryson	05/02/2022
<i>Notes:</i>				

5/3/22	MRA Leader in Me report - our overall culture score was a 73, which included supportive student environment (school climate, student empowerment, trusting relationships, and school belonging) and supportive staff environment (staff voice and collective efficacy).	Complete 05/02/2022	April Bryson	05/02/2022
<i>Notes:</i>				
3/27/18	Implement student lessons with fidelity for Leader in Me aligned across grade levels.	Complete 06/03/2022	Jonathan Cauley	06/03/2022
<i>Notes:</i>				
10/18/22	AIG Specialists Meeting	Complete 08/16/2022	Gretchen McCue	08/16/2022
<i>Notes:</i>				
10/18/22	Pre-K District Level Meeting/PLC	Complete 08/16/2022	Amber Fox	08/16/2022
<i>Notes:</i>				
10/18/22	Speech PLC Meeting	Complete 08/17/2022	Natalie Norman	08/17/2022
<i>Notes:</i> Audiology training with Tracie Rice PLC topics and meeting schedule				
10/18/22	Pep Rallies	Complete 09/16/2022	Jonathan Cauley	09/16/2022
<i>Notes:</i> 2 Pep Rallies were held (one for K-4 and the other for 5-8) for students to kick off the year showing school spirit and to encourage our students to participate in leadership opportunities throughout the school year.				
10/18/22	Parent Curriculum Night	Complete 09/19/2022	Jonathan Cauley	09/19/2022
<i>Notes:</i> Title Parent and Family Engagement funds were used to purchase pizza and chips to draw parent support for our family curriculum night.				
10/18/22	Speech PLC Meeting	Complete 09/23/2022	Natalie Norman	09/23/2022
<i>Notes:</i> Caseload discussion (Kelly Doppke) Topics/needs for future PLC meetings ICD-10 codes Stay organized the NN way! Disposal of outdated evaluation materials				
10/18/22	Grade Level & Departmental PLC Meetings	Complete 09/28/2022	Amber Fox	09/28/2022
<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.				
10/18/22	Grade Level Team Planning	Complete 09/29/2022	Amber Fox	09/29/2022

	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Reconnect for Resiliency (Teacher Assistants)	Complete 10/05/2022	April Bryson	10/05/2022
	<i>Notes:</i>			
10/18/22	EC Dept. PLC Meeting	Complete 10/07/2022	Natalie Norman	10/07/2022
	<i>Notes:</i> Items discussed include: Support Schedule is a little better, still waiting for staff to be hired to support. Bailey starts on Monday (1day SCE, 1day JCS, then figure out ½ days) Autism Coaching: Ryan Morgan-Nations, Sydney Medford, Ballew, Callaway, Finley Progress Monitoring and Progress Reports Compliance Updates Cherokee Central students are treated as initials bc NC eligibility is needed. Charter school enrollments need to be sent to Melissa ASAP			
10/18/22	AIG Specialists Meetings	Complete 10/19/2022	Gretchen McCue	10/19/2022
	<i>Notes:</i>			
10/18/22	Speech PLC Meeting	Complete 10/20/2022	Natalie Norman	10/20/2022
	<i>Notes:</i> Lead SLP meeting update			
10/18/22	Pre-K District Level Meeting/PLC	Complete 10/20/2022	Amber Fox	10/20/2022
	<i>Notes:</i>			
10/18/22	Reconnect for Resiliency (Teacher Assistants)	Complete 10/24/2022	April Bryson	10/24/2022
	<i>Notes:</i>			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 10/26/2022	Amber Fox	10/26/2022
	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Grade Level Team Planning	Complete 10/27/2022	Amber Fox	10/27/2022
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			

10/18/22	Fall Spirit Days	Complete 10/28/2022	April Bryson	10/28/2022
	<i>Notes:</i> Students are encouraged to participate in this school spirit boosting week with activities such as: Mustache Monday Time Travel Tuesday Wild Hair Wednesday Team Spirit Thursday Favorite Book Friday			
11/1/22	Trunk or Treat	Complete 11/28/2022	April Bryson	10/28/2022
	<i>Notes:</i> Scotts Creek held a trunk or treat for the community in the back loop of the school. This was a great opportunity for PTA members, teachers and staff, students, and other members of the community to connect and show support for our school.			
10/18/22	Schoolwide Focus - Habit 1 "Be Proactive"	Complete 10/31/2022	April Bryson	10/31/2022
	<i>Notes:</i>			
10/18/22	School Media Coordinators Meeting	Complete 11/02/2022	Grace Powell	11/02/2022
	<i>Notes:</i>			
10/18/22	School Counselor Meeting	Complete 11/14/2022	Kaitlyn Norman	11/14/2022
	<i>Notes:</i>			
10/18/22	EC Departmental Meeting	Complete 11/17/2022	Natalie Norman	11/17/2022
	<i>Notes:</i>			
10/18/22	Grade Level Team Planning	Complete 11/17/2022	Amber Fox	11/17/2022
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 11/30/2022	Amber Fox	11/30/2022
	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Schoolwide Focus - Habit 2 "Begin With the End in Mind"	Complete 11/30/2022	April Bryson	11/30/2022
	<i>Notes:</i>			
10/18/22	Bookkeepers Meeting	Complete 12/07/2022	Ronda Murphy	12/07/2022
	<i>Notes:</i>			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 12/14/2022	Amber Fox	12/14/2022

	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Grade Level Team Planning	Complete 12/15/2022	Amber Fox	12/15/2022
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	EC Departmental Meeting	Complete 12/15/2022	Natalie Norman	12/15/2022
	<i>Notes:</i>			
10/18/22	Resiliency resources	Complete 12/21/2022	April Bryson	12/21/2022
	<i>Notes:</i> Title Parent and Family Engagement Funds are being used so that Amy Fahey and Nicole McWright can train parents to use resiliency resources.			
10/18/22	Speech PLC Meeting	Complete 12/22/2022	Natalie Norman	12/22/2022
	<i>Notes:</i> EC Conference presentation			
10/18/22	AIG Specialists Meeting	Complete 01/06/2023	Gretchen McCue	01/06/2023
	<i>Notes:</i>			
10/18/22	Pre-K District Level Meeting/PLC	Complete 01/06/2023	Amber Fox	01/06/2023
	<i>Notes:</i>			
10/18/22	Bookkeepers Meeting	Complete 01/18/2023	Ronda Murphy	01/18/2023
	<i>Notes:</i>			
10/18/22	School Counselor Meeting	Complete 01/23/2023	Kaitlyn Norman	01/23/2023
	<i>Notes:</i>			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 01/25/2023	Amber Fox	01/25/2023
	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Grade Level Team Planning	Complete 01/26/2023	Amber Fox	01/26/2023
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Schoolwide Focus - Habit 3 "Put First Things First"	Complete 01/31/2023	April Bryson	01/31/2023



<i>Notes:</i>				
10/18/22	EC Departmental Meeting	Complete 02/16/2023	Natalie Norman	02/16/2023
<i>Notes:</i>				
10/18/22	Speech PLC Meeting	Complete 02/17/2023	Natalie Norman	02/17/2023
<i>Notes:</i>				
10/18/22	Grade Level & Departmental PLC Meetings	Complete 02/22/2023	Amber Fox	02/22/2023
<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.				
10/18/22	Grade Level Team Planning	Complete 02/23/2023	Amber Fox	02/23/2023
<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.				
10/18/22	Schoolwide Focus - Habit 4 "Think Win-Win"	Complete 02/28/2023	April Bryson	02/28/2023
<i>Notes:</i>				
10/18/22	School Media Coordinators Meeting	Complete 03/01/2023	Grace Powell	03/01/2023
<i>Notes:</i>				
10/18/22	Bookkeepers Meeting	Complete 03/07/2023	Ronda Murphy	03/07/2023
<i>Notes:</i>				
10/18/22	AIG Specialists Meeting	Complete 03/09/2023	Gretchen McCue	03/09/2023
<i>Notes:</i>				
10/18/22	Pre-K District Level Meeting/PLC	Complete 03/09/2023	Amber Fox	03/09/2023
<i>Notes:</i>				
10/18/22	Grade Level & Departmental PLC Meetings	Complete 03/22/2023	Amber Fox	03/22/2023
<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.				
10/18/22	School Counselor Meeting	Complete 03/27/2023	Kaitlyn Norman	03/27/2023
<i>Notes:</i>				
10/18/22	Grade Level Team Planning	Complete 03/30/2023	Amber Fox	03/30/2023

	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Schoolwide Focus - Habit 5 "Seek First to Understand then to be Understood"	Complete 03/31/2023	April Bryson	03/31/2023
	<i>Notes:</i>			
10/18/22	EC Departmental Meeting	Complete 04/20/2023	Natalie Norman	04/20/2023
	<i>Notes:</i>			
10/18/22	Speech PLC Meeting	Complete 04/21/2023	Natalie Norman	04/21/2023
	<i>Notes:</i>			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 04/26/2023	Amber Fox	04/26/2023
	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Grade Level Team Planning	Complete 04/27/2023	Amber Fox	04/27/2023
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Schoolwide Focus - Habit 6 "Synergize"	Complete 04/28/2023	April Bryson	04/28/2023
	<i>Notes:</i>			
10/18/22	MRA Leader in Me report - our overall culture score was a.....	Complete 05/03/2023	April Bryson	05/02/2023
	<i>Notes:</i>			
10/18/22	MRA Leader in Me report - our overall leadership score was a...	Complete 05/03/2023	April Bryson	05/02/2023
	<i>Notes:</i>			
10/18/22	School Media Coordinators Meeting	Complete 05/03/2023	Grace Powell	05/03/2023
	<i>Notes:</i>			
10/18/22	Bookkeepers Meeting	Complete 05/10/2023	Ronda Murphy	05/10/2023
	<i>Notes:</i>			
10/18/22	School Counselor Meeting	Complete 05/22/2023	Kaitlyn Norman	05/22/2023
	<i>Notes:</i>			
10/18/22	Grade Level & Departmental PLC Meetings	Complete 05/24/2023	Amber Fox	05/24/2023

	<i>Notes:</i> Teachers meet by grade level once a month, and also by department once a month, to do LETRS training, discuss intervention strategies/Level Up groups, review student behaviors/needs, and plan for upcoming events.			
10/18/22	Grade Level Team Planning	Complete 05/25/2023	Amber Fox	05/25/2023
	<i>Notes:</i> Teachers meet once a week with their grade level teams to discuss curriculum pacing, common planning, Level Up groups, PBIS incentives, student progress/needs, and procedural changes.			
10/18/22	Speech PLC Meeting	Complete 05/25/2023	Natalie Norman	05/25/2023
	<i>Notes:</i> My Best Idea – Discussion and demonstration of most effective, practical and well-loved therapy ideas. SLPs will share 1-2 ideas, materials, books or techniques, and will provide support for the ideas as research-based techniques. Pre-K and high school transitions			
10/18/22	Schoolwide Focus - Habit 7 "Sharpen the Saw"	Complete 05/31/2023	April Bryson	05/31/2023
	<i>Notes:</i>			
10/18/22	Leader in Me Lessons/Habits	Complete 06/07/2023	Chelsea Stephens	06/07/2023
	<i>Notes:</i> Students have weekly/monthly Leader in Me lessons/habits they focus on to help them learn more about, discuss, and think through a different aspect of leadership and the responsibilities they have as a student, friend, son/daughter, and citizen. The focus is to help students progress at the holistic level, not only the academic.			
9/18/23	Character Strong Training	Complete 08/11/2023	April Bryson	08/11/2023
	<i>Notes:</i> Training for Middle Grades and High School staff on using the new Character Strong Social Emotional Learning (SEL) program.			
9/20/23	Parent Curriculum Night	Complete 09/19/2023	April Bryson	09/19/2023
	<i>Notes:</i> We had a lot of parents come out to support our PTA, as well as come to classrooms to hear about class curriculum and get questions answered.			
9/20/23	6th-8th grade pep rally	Complete 09/26/2023	April Bryson	09/26/2023
	<i>Notes:</i>			
10/1/23	PreK-5 Pep Rally	Complete 09/29/2023	April Bryson	09/29/2023
	<i>Notes:</i>			
10/1/23	PTA Fall Extravaganza/Spooktacular	Complete 10/27/2023	April Bryson	10/27/2023
	<i>Notes:</i>			
11/6/23	Fall Spirit Week	Complete 10/27/2023	April Bryson	10/27/2023

	<i>Notes:</i> During fall spirit week, students were encouraged to dress up and participate for various activities: Monday - pajama day Tuesday - team Tuesday Wednesday - wild west Thursday - hero vs. villain Friday - character day which included a character parade			
11/13/23	Veteran's Day Assembly	Complete 11/09/2023	April Bryson	11/09/2023
	<i>Notes:</i>			
11/13/23	Thanksgiving Lunch	Complete 11/16/2023	April Bryson	11/16/2023
	<i>Notes:</i>			
11/6/23	Weekly Character Strong Meeting Sessions	Complete 05/24/2024	Bekah Mulligan	05/24/2024
	<i>Notes:</i> Students meet with a particular teacher and student Character Strong group weekly to discuss how things have been going, discuss the past and upcoming Character Dare, and to work through one of the Character Strong sessions with activities.			
11/13/23	Middle School Incentive Trips	Complete 05/24/2024	Molly Callaway	05/24/2024
	<i>Notes:</i>			
11/13/23	Neptune Navigate Course work for middle school on cyberbullying and digital safety.	Complete 05/24/2024	Jonathan Cauley	05/24/2024
	<i>Notes:</i>			
11/13/23	Character Strong Restorative Practices	Complete 05/24/2024	Bekah Mulligan	05/24/2024
	<i>Notes:</i> This year all middle school teachers are receiving training on restorative practices to build up our classroom communities.			
11/2/23	Attendance Incentives	Complete 05/31/2024	April Bryson	05/31/2024
	<i>Notes:</i> We have implemented attendance incentives where students will be entered for a chance to earn weekly/monthly prizes and recognition for showing good attendance throughout the school year.			
9/3/24	K-5 & 6-8 Beginning of Year Pep Rallies	Complete 08/30/2024	April Bryson	08/30/2024
	<i>Notes:</i>			
9/26/24	WCU Field Day	Complete 09/17/2024	April Bryson	09/17/2024
	<i>Notes:</i> A day in which numerous prospective education students from WCU come to visit the school, observe teachers, and interact with students. Students from Scotts Creek enjoy getting to interact with students from the university.			
9/26/24	September Bojangles Student Leaders of the Month (Theme: Responsibility)	Complete 09/30/2024	Natalie Norman	09/30/2024

<i>Notes:</i>				
9/26/24	Fall Sports Season	Complete 10/04/2024	Megan Davis	10/04/2024
<i>Notes:</i> Staff have engaged with families through supporting students this fall in their sports involvement with: SCS volleyball; district volleyball; district cross country.				
9/3/24	Middle School Incentive Trip (Q1)		Jonathan Cauley	10/16/2024
<i>Notes:</i>				
9/26/24	Fall Book Fair		Grace Powell	11/22/2024
<i>Notes:</i>				
9/26/24	Student ambassadors & student council		April Bryson	05/30/2025
<i>Notes:</i> We have student ambassadors who help guide guests around the school and help represent our school. We also have student council members who represent their homerooms and assist in leading the student body.				
9/26/24	Character strong sessions & activities		April Bryson	05/30/2025
<i>Notes:</i>				
9/26/24	Neptune Navigate Course work on cyberbullying and digital safety		Jonathan Cauley	05/30/2025
<i>Notes:</i>				
9/26/24	Attendance incentives		April Bryson	05/30/2025
<i>Notes:</i> Students are recognized monthly for maintaining good attendance.				

<b>Core Function:</b>			<b>Domain 4: Culture Shift</b>			
<b>Effective Practice:</b>			<b>Practice 4C: Engage students and families in pursuing education goals</b>			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date

<b>Initial Assessment:</b>	<p>Teacher Webpages, School News and Testing and Curriculum Updates, Curriculum Night, Special Population Meetings have been implemented to increase parent communication. Our school hosts Meet the Teacher Night, Family Night, Curriculum Fair, Awards Programs, PTA meetings, Book Fairs, EOY Reading Celebration, Thanksgiving Lunch, Academic Reception, Athletic Dinner, K-2 Storybook Parade, "Holiday Traditions Around the World", 8th grade Promotion Ceremony, and numerous athletic events. All of these events are designed to create an inviting environment to make parents and families feel welcomed in the school setting. Teachers keep parent contact logs, send newsletters, and use programs such as Class DOJO, Remind, Google Classroom, Epic, and Beanstack. Parents have access to the Parent Portal and school website. The school sends newsletters, ConnectEd phone calls, and publishes a school newspaper. Student memory books are created. We have resources for Parent Involvement. Parents are involved in attendance meetings and parent conferences. Some grade levels use agenda books &amp;/or communication folders to further school to home communication. Kindergarten through second grade maintain parent-signed reading logs. In addition, we have individual reading plans for K-3. Parents receive a letter and ways they can help their child at home. Parents and students also have home access Beanstack Reading, and Google Classroom resources. We routinely use outside services to help meet our students' needs such as Manna Food Bank and the Early Intervention Team. Parents serve as volunteers in the classroom, chaperone field trips, and help with 8th grade fundraisers. Throughout the 2020-21 school year, we adapted these systems as needed to adapt to COVID restrictions. We have started this year sending yearly MTSS parent letters if any student is receiving Tier 2 or 3 interventions for Math, Reading, behavior, and social emotional needs.</p>	Limited Development 10/04/2023		
<b>How it will look when fully met:</b>	<p>When this objective is fully met, we will have numerous ways in which parents are communicated with regarding school expectations and curriculum importance. As a school we have a great desire to see parents and staff working together for the success of students. We have made excellent progress regarding this objective the past few years, and are continuing to come up with further ways to emphasize this goal, and provide more implementation efforts.</p>		April Bryson	05/30/2025
<b>Actions</b>		<b>12 of 17 (71%)</b>		
11/13/23	Curriculum Night	Complete 09/19/2023	April Bryson	09/19/2023

<i>Notes:</i>				
11/13/23	Proficiency letters went out with report cards	Complete 10/24/2023	April Bryson	10/24/2023
<i>Notes:</i>				
11/13/23	Salvation Army Thanksgiving/Christmas involvement	Complete 11/21/2023	Kaye Anderson	11/21/2023
<i>Notes:</i>				
11/13/23	Christmas Connection student involvement	Complete 12/22/2023	Kaye Anderson	12/22/2023
<i>Notes:</i>				
11/13/23	Revamping our school website	Complete 01/31/2024	April Bryson	01/31/2024
<i>Notes:</i>				
11/13/23	Health Fair/Curriculum Night (expanded)	Complete 04/30/2024	April Bryson	04/30/2024
<i>Notes:</i>				
11/13/23	2nd Grade Tutoring	Complete 05/24/2024	April Bryson	05/24/2024
<i>Notes:</i> 30 total hours of reading and math tutoring.				
10/4/23	End of Year Parent Communication Objective Assessment	Complete 05/31/2024	April Bryson	05/31/2024
<i>Notes:</i> We are essentially at full implementation of this objective, but are working on some further additions to parent communication and support strategies this year. We will reassess this indicator at the end of the year to modify implementation efforts and mark it full implementation if we vote as a School Improvement Team that we have reached this objective.				
9/26/24	Meet the Teacher (Elect PTA officers)	Complete 08/12/2024	Drew Umphlett; April Bryson	08/12/2024
<i>Notes:</i>				
9/26/24	PTA & Family Curriculum Night	Complete 09/19/2024	Drew Umphlett; April Bryson	09/19/2024
<i>Notes:</i>				
9/26/24	Outdoor classroom workdays	Complete 09/30/2024	Drew Umphlett	09/30/2024
<i>Notes:</i> We have had numerous Saturday workdays in which students, staff, student families, and PTA members have assisted in development of the new outdoor classroom, which a grant opportunity has secured for the school.				
9/26/24	Fall Sports Season	Complete 10/04/2024	Megan Davis	10/04/2024

Notes: Staff have engaged with families through supporting students this fall in their sports involvement with: SCS volleyball; district volleyball; district cross country.				
9/26/24	PTA Spooktacular		Drew Umphlett; Courtney Umphlett	10/25/2024
Notes:				
9/26/24	Thanksgiving Lunch & Band event		April Bryson	11/21/2024
Notes:				
9/26/24	PTA Holiday Program		Genia Edmonds; Drew Umphlett	12/17/2024
Notes:				
9/26/24	Sunday afternoon school calls		April Bryson	05/30/2025
Notes: Mrs. Bryson calls weekly to update families on upcoming events at school for the week.				
9/26/24	Remind messages and social media posts		April Bryson	05/30/2025
Notes: Staff are sending out Remind messages weekly and posting pictures of student work and engagement for families to see through the Remind app and through our school social media accounts.				



Comprehensive Progress Report

Mission:

- “To be the best version of myself:
- I will set goals and work to achieve them
- I Will care about how my actions impact myself and others.
- I will overcome difficult things.

Vision:

Our school will be an environment where we "engage, enlighten, and enrich". It is a place where we "inspire dreams and promote excellence."

Goals:

- SMES will achieve 40% proficiency in Math by May 2025
- SMES will achieve 40% proficiency in Reading by May 2025.
- 90% of SMES families will receive a positive contact from the school monthly.
- 90% of students will meet their typical/expected growth in Reading and Math, as measured by I-Ready and mClass.



Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator						
Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1A: Prioritize improvement and communicate its urgency			
	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date

<b>Initial Assessment:</b>			We have SIT team meetings monthly, as well as MTSS, Event Planning, and Sunshine Teams. We will add a Student Leadership Team for next year.	Full Implementation 02/10/2021		
	KEY	B2.03	<b>The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			<p>Our teaming structure still needs improvement. It is stronger in some areas than others. We scheduled monthly hallway meetings, but didn't keep them regularly. Having a clear lead teacher on each hallway is a start.</p> <p>We do have teaming structures with our Action Teams that had some success. For example, the MTSS team accomplished lots and worked together well, as does the SIT team.</p>	Limited Development 05/16/2024		
<b>How it will look when fully met:</b>			<p>All teachers have at least an hour of common planning 4 days a week, with PLCs included as one of those days. IEP meetings and other responsibilities will take up the fifth day. Instructional coaches will have differentiated plans of support to meet with teachers to plan, discuss pacing and standards alignment.</p> <p>Teaming structure will also include our Action Teams, which allow for an effective MTSS process, student/staff support, and Student Leadership.</p>		Charles Condill	05/22/2026
<b>Actions</b>						
Notes:						

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1B: Monitor short-and long-term goals			
	KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<p>Turning in meeting minutes (minutes are responded to in a timely manner) Instructional snapshots/walkthroughs are conducted, which provide immediate feedback, and then gets shared with county.</p> <p>PLC is occurring weekly with common assessments a topic of conversation twice a month, and MTSS once a month.</p> <p>Planning time arranged for grade levels to plan together.</p>	Limited Development 09/21/2016		
How it will look when fully met:			In partnership with instructional coaches, admin will monitor lesson planning and provide feedback. County instructional snapshots will be used regularly and immediate feedback provided. Administration will attend the PLC weekly to discuss curriculum, pacing, standards alignment, and monitor where students are. Admin will also monitor data through common assessment spreadsheets to ensure curriculum is effective.		Tim Kurr	06/03/2025
Actions				0 of 2 (0%)		
10/10/23		Principal and AP will use the instructional snapshot tool for timely feedback at least 6 times a week.			Tim Kurr	05/30/2025
Notes: JCPS instructional snapshot tool.						
9/25/24		Administration will be present at the PLC weekly to discuss data and monitor instructional effectiveness and the viability of the curriculum.			Tim Kurr	05/30/2025
Notes:						

	KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
Initial Assessment:			We have begun to discuss with the SIT how the budget is allocated.	No Development 09/12/2023		
How it will look when fully met:			The SIT Team will know how the budget works and what pots of money we get. They will have input in how we spend money. They will be included quarterly with feedback given. The staff as a whole will know in a faculty meeting how the budget is spent. The district and the school will be aligned in long-term goals and how money is spent.  Staffing is complete with full needs for instructional requirements.		Tim Kurr	06/02/2025
Actions				0 of 1 (0%)		
	9/25/24	Admin presents a plan for budget allocation at the start of the school year and updates SIT quarterly.			Tim Kurr	05/30/2025
Notes:						

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2A: Recruit, develop, retain, and sustain talent			
	KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>NCEES State wide standardized evaluation Multiple Administration/Peer evaluations. Timely feedback PDP Self assessment Mentor training Tiered support for beginning teachers Administrators are trained for the evaluation process Summative Evaluations Administrators are evaluated Non certified staff evaluations Bus Driver Perfect Attendance Bonus Bus Drivers received a salary increase for this school year. Hiring/Interview Committee established. Teacher working conditions surveys are used.</p> <p>Each week we celebrate the wonderful things that our staff are doing through our Outstanding Staff Member of the Week spotlight. We have a sunshine committee which works diligently to build staff morale.</p>	Limited Development 09/21/2016		
<i>How it will look when fully met:</i>			Frequent staff evaluations and informative walkthroughs. Formative feedback that promotes teacher growth in the field of education and aligns with district initiatives. Providing professional development that is data driven and is aligned to teacher and student areas of weakness. Acknowledgement of staff accomplishments. Recognition throughout the year to build morale and retain staff. Support for beginning teachers through specialized trainings, mentor support, and formative feedback.		Tim Kurr	06/06/2025
<i>Actions</i>						
Notes:						

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<ul style="list-style-type: none"><li>Weekly PLC meetings with multi-grade level teachers, instructional coaches, and administration.</li><li>In the classroom, there are weekly check-ins with instructional coaches to assist in areas teachers need assistance.</li><li>Students each come up with monthly goals to help them attain intrinsic motivation and ownership of their learning.</li></ul>	Limited Development 05/16/2024		
How it will look when fully met:			When fully implemented, data will be kept with fidelity, assessed consistently, and changes will occur as needed. Data will also be used to plan appropriate professional development based on any instructional needs that arise.		Charles Condill	05/23/2025
Actions				0 of 2 (0%)		
9/25/24		Weekly PLC meetings with multi-grade level teachers, instructional coaches, and administration.			Meredith Crisp	05/23/2025
Notes:						
9/25/24		In the classroom, there are weekly check-ins with instructional coaches to assist in areas teachers need assistance.			Meredith Crisp	05/23/2025
Notes:						

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			At SME we have completed universal screening (I Ready and mClass) three times a year for reading, math, and behavior. In grade 3 we do an AIG screener. We do off grade level AIG screeners as needed. In PreK and Kindergarten we do the Brigance at the beginning of the year, we track student data in TSG. In Kindergarten students complete the KEA. We do NC Check-ins in Reading, math, and science (grades 5 & 8). Teachers use formative and summative data continuously classroom to guide and plan instruction. Teachers grades K-5 meet to plan with the instructional coach or assistant principal weekly. Middle school complete content specific PLC meetings to discuss data and plan next steps. Lessons are aligned to standards and research based curriculums and interventions.	Limited Development 08/25/2021		
			Priority Score: 3                      Opportunity Score: 3                      Index Score: 9			
How it will look when fully met:			Collaborative instructional planning will occur weekly. The PLC will occur 2-3 times a month to focus on how data will influence instruction and for teachers to share best practices. Data points for teachers will include: Common assessments, mClass, and I-Ready. Common assessments will help ensure common pacing and that it is linked to the JCPS curriculum map. I-Ready will be used as a way to assess student progress in grades 3-8, and teachers will target gaps in instruction. I-Ready will also be a crucial data point in Math for K-2. mClass will be viewed regularly to assess how to address students needs.	Objective Met 05/16/24	Jamie Frese	05/31/2024
Actions						
	4/24/24	Teachers will participate in common half-day planning K-8th to address check-in data/progress monitoring data for intervention plans.		Complete 05/16/2024	Tim Kurr	04/22/2024
Notes:						
	9/9/21	At least twice a month, grade level teams will participate in the PLC to look at common assessment data, as well as benchmark data. Once a month will be reading-focused, and once a month will be math-focused.		Complete 05/16/2024	Tracy Watson	05/30/2024
Notes:						

3/28/22	Students will set goals in their class, reflect on them, participate in practice student-led conferences with their teachers. This will lead up to a family night of Student-led conferences in May 2024.	Complete 05/16/2024	Tim Kurr	05/30/2024
<i>Notes:</i>				
6/23/22	Utilize curriculum specific formative and COMMON summative assessment to determine adjustments needed to curriculum	Complete 05/25/2023	Tracy Watson	06/02/2024
<i>Notes:</i>				
6/23/22	Teachers will clearly communicate growth and achievement to students through data conferencing. The focus will be on the amount of I-Ready lessons passed, as well as their overall growth on I-Ready.	Complete 05/16/2024	Vicky Doll	06/03/2024
<i>Notes:</i> We have used I-Ready templates to help students chart their data.				
1/19/23	Data scoreboards placed in public areas showing our student growth - using I-Ready. Focus on lessons passed.	Complete 05/16/2024	Tiffany Taylor	06/03/2024
<i>Notes:</i>				
<b>Implementation:</b>		05/16/2024		
<b>Evidence</b>	5/16/2024 We have student data notebooks, common assessment spreadsheets, as well as I-Ready usage data.			
<b>Experience</b>	5/16/2024 Lots of work getting staff on board.			
<b>Sustainability</b>	5/16/2024 We will need to continue to train staff on goal setting and the PLC process and will continue to refine it each year.			



	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			As of 8/2024, our implementation efforts include: *MTSS team in place which discusses students needing interventions in academics, behavior, and attendance. WIN class and PBIS expectations support Tier 1.PLC meetings focus on tier 1 instruction and assessment data.	Limited Development 08/15/2016		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			The MTSS pyramid will be in full implementation for all tiers. Teachers have been trained on MTSS. We will strive for 80% of students to show proficiency in Tier 1. Group and Intensive interventions will be in place for all Tier 2 and Tier 3 students with a standard treatment protocol in place. Documentation process will be implemented and maintained. The MTSS team will meet regularly to discuss the effectiveness of interventions and which students need to move within the tiers.		Tracy Watson	06/02/2025
Actions				8 of 10 (80%)		
	10/9/17	Identify students appropriately into Tier 1, Tier 2, and Tier 3 based on core instruction. Clear and consistent data-decision rules established for placing students into the MTSS process.		Complete 06/03/2024	Tim Kurr	11/27/2023
Notes:						
	9/15/21	Train new staff on the SME MTSS problem solving process and paperwork.		Complete 11/30/2024	Tracy Watson	11/30/2023
Notes:						
	9/16/19	Professional development on I-Ready.		Complete 05/01/2024	Tim Kurr	05/20/2024
Notes:						
	9/14/18	MTSS meetings will be conducted monthly		Complete 05/03/2024	Charito Saavedra	05/30/2024
Notes:						
	10/9/17	Group and Intensive interventions will be progressed monitored and reviewed for all Tier 2 and Tier 3 students. The MTSS team will check for fidelity		Complete 05/10/2024	Tracy Watson	05/30/2024
Notes:						
	10/6/22	As part of our SEL initiative with MTSS, our students will have weekly lessons on CASEL aligned topics. Middle schoolers will use Character Strong. This will meet our school's tier 1 level of instruction for SEL.		Complete 05/06/2024	Vicky Doll	05/30/2024
Notes:						

5/2/22	PBIS behavior matrix has been revised and a points system is linked to it, in order to determine a quantitative method of targeting tier 2 or 3 behavior students. At the same time, students are rewarded for doing the right thing.	Complete 09/08/2023	Kaitlyn Dodson	06/02/2024
<i>Notes:</i>				
9/14/18	MTSS will target attendance with a focused intervention, weekly rewards, and incentive field trip.	Complete 04/05/2024	Jolene Sneed	10/01/2024
<i>Notes:</i> Weekly prizes, communication with parents, raffles, and more. . .				
9/25/24	Monthly attendance incentive with end of year field trip to promote missing 1 or fewer days each month.		David Cauley	05/01/2025
<i>Notes:</i>				
9/15/21	Standard Treatment Protocol development for ELA, math, attendance, and behavior/social emotional at each grade or grade span		Tim Kurr	06/02/2025
<i>Notes:</i>				
<b>Implementation:</b>		06/11/2019		
<b>Evidence</b>	6/11/2019 6/11/2019: Student files were released to classroom teachers at the start of the academic year. Teachers received module 1 training during the 2017-2018 academic year. Students have been identified appropriately on tiers based on core instruction. Group and intensive interventions have been progress monitored and the data has been reviewed. AdvancED student and staff surveys have been completed. An AdvancED diagnostic review has been completed. An AdvancED external review was conducted on 4/10/18. Parent communication on student progress has occurred throughout the year.			
<b>Experience</b>	6/11/2019 Since 2017, our implementation efforts include: MTSS team in place (Core team and Grade Level Teams), PBIS team is in place, tutors are in place, WIN time has been established, PLC meetings focused on curriculum and student data are in place. Teachers have been trained on module 1.			

<b>Sustainability</b>	6/11/2019 The MTSS leadership team and staff members will be trained in module 2 during the 2019-2020 academic year. Group and intensive interventions will continue and be in place for all students on tier 2 and tier 3. Documentation process will be maintained. Monthly tier 2 meetings will be maintained and tier 3 meetings each quarter will be maintained. Module 1 booster sessions will need to occur for new staff and to refresh current staff at the start of the academic year. Parent communication concerning student progress will be maintained. Monthly curriculum meetings will continue to discuss student mastery of content standards in ELA and Math. The district coach will continue to provide instructional support to staff. Monthly MTSS leadership meetings will be maintained.			
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Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3B: Provide rigorous evidence-based instruction			
	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:			*PLC (Bi-monthly) *District PLC (Quarterly) *Grade level meetings (Bi-monthly) *Common planning times (Daily) *Faculty meetings (1-2 times per month) *MTSS meetings (based on student needs) *District PD *Grade level meetings with administration to address curriculum, MTSS, pacing, and other.	Limited Development 08/15/2016		
How it will look when fully met:			Collaborative planning will occur to review common assessment data and plan instructional strategies to meet grade level standards and student needs. Teachers will work to utilize district pacing guides to ensure grade levels are aligning lessons and curriculum to standards. Lesson plans include standards and instructional targets that are aligned to the standard course of study. Teachers post learning targets in classrooms.		Tracy Watson	05/31/2025
Actions				1 of 4 (25%)		
	9/10/20	Xtreme Reading and SIMS strategies professional development and implementation in grades 6-8, including Word mapping and LINCS		Complete 05/16/2024	Charity Jamison	05/30/2024
Notes:						
	9/9/21	Support for the following programs is continual: Wit and Wisdom, Foundations, Geodes, HMM Math, Heggerty's. New staff are trained. Current staff are given support through the PLC to ensure standards alignment and pacing and to answer questions.			Tracy Watson	05/30/2025
Notes:						

10/16/23	School Net assessments, as well as standards-aligned assessments from Wit and Wisdom and HMH, will occur on a regular basis (every 2-3 weeks). This will ensure the standards are being taught and help teachers adjust when necessary.		Tracy Watson	05/30/2025
<i>Notes:</i>				
9/17/19	Core instruction will be aligned to the standard course of study and JCPS pacing guide in all grade levels, using the PLC process to support and bring accountability.		Tim Kurr	06/03/2025
<i>Notes:</i> Still a work in progress				

<b>Core Function:</b>	<b>Domain 3: Instructional Transformation</b>
<b>Effective Practice:</b>	<b>Practice 3C: Remove barriers and provide opportunities</b>

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			<p>We have some things in place.</p> <p>Kindergarten - screenings and outreach to preschools, as well as school visits</p> <p>5th-6th - Ms. Jamison organizes visits for the 5th-grade students to meet middle school teachers.</p> <p>8th-9th - middle school visits high school and high school counselors comes to plan academics/CDPS for students.</p> <p>We will have established protocols for teachers to meet in PLCs bi-weekly to discuss student progress and vertical articulation/alignment.</p> <p>We have added Pre-K and Kindergarten enrollment dates to our school sign, Facebook page, and Remind.</p> <p>We will have established protocols for teachers to meet in PLCs bi-weekly to discuss student progress and vertical articulation/alignment.</p> <p>MTSS records and interventions follow students from one grade to the next and are evaluated on a monthly basis.</p>	Limited Development 05/16/2024		
<b>How it will look when fully met:</b>			<p>Parents will be knowledgeable about the expectations and procedures for Pre-K and Kindergarten.</p> <p>Continue the 5th to 6th grade transition meeting for students at the end of each school year.</p> <p>Continue the 8th-grade visits to the High School and invite high school counselors to assist students in registering for their classes. 8th-grade students are also offered tours of the Early College.</p> <p>Continue PLC discussions to include teacher conversations about student's performance and how to help them succeed. Focus on specific skills reading and math students need to have mastered by the end of each grade level.</p>		Charity Jamison	06/02/2026
<b>Actions</b>						

Core Function:			Domain 4: Culture Shift		
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning		
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To
<b>Initial Assessment:</b>			<ul style="list-style-type: none"> <li>- We currently have a Communities in Schools liaison who uses the Check and Connect program to mentor students.</li> <li>- Character Strong lessons being used K-8 weekly</li> <li>- Weekly Tarheel Huddles that are student-led and focus on key SEL topics for all grade levels.</li> <li>- Weekly SEL lessons during WIN time in K-8.</li> <li>-Teachers are referring students to school social worker and counselor</li> <li>-Staff is receiving professional development through monthly Equity training and Resiliency training</li> <li>-Positive incentives for students by earning Tarheel tickets 3rd -8th and classroom incentive programs throughout K-2</li> <li>- Brags are given in specials class</li> <li>- Daily announcements include reciting the school mission statement as a focus point for our students</li> </ul>	Limited Development 09/07/2016	
<b>How it will look when fully met:</b>			Tier 1 SEL instruction is implemented in every class daily, including lessons and goal setting. Problem solving MTSS meetings will occur to develop and implement plans for students who need additional support with SEL (Tier 2 and Tier 3). A decline in office referrals and minor referrals in the school setting.		Jolene Sneed 05/31/2025
<b>Actions</b>				<b>2 of 7 (29%)</b>	
	2/3/23	The MTSS team will identify Tier 2 and Tier 3 students and then establish a method of support for them.			Jolene Sneed 05/30/2025
<b>Notes:</b>			This team is well established and meets bi-monthly to review MTSS cases.		

2/14/23	Peer relations groups are conducted weekly with Mrs. Brower.		Jolene Sneed	05/30/2025
	<i>Notes:</i>			
1/19/23	Student support team meets weekly to discuss social emotional needs of our students.	Complete 05/31/2025	Brittany Brower	05/31/2025
	<i>Notes:</i>			
1/25/23	Morning announcements include a mission statement to help our student focus on who they can be.	Complete 05/31/2025	Tim Kurr	05/31/2025
	<i>Notes:</i>			
1/19/23	4 staff trainings this school year will be offered on the topics of SEL and resilience. SEL action team meets twice a month to develop school-wide SEL goals.		Vicky Doll	06/01/2025
	<i>Notes:</i>			
1/19/23	Character Strong for K-8 to be used as Tier 1 SEL core curriculum for the school year.		Kaitlyn Smith	06/03/2025
	<i>Notes:</i> We used this as Tier 1 but will keep as an action step as we move our Character Strong into elementary. We refine this action step next year			
1/20/23	Each week we celebrate our students through the nomination of Tarheel of the month.		Tiffany Taylor	06/03/2025
	<i>Notes:</i> I want us to continue to focus on this next year			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>We use Remind and Blackboard Connect to make large-scale communications with parents. These include curricular events, as well as more basic information.</p> <p>Monthly newsletter and blue folders are consistently used throughout the school and across grade levels</p> <p>Sign is updated with current events</p> <p>Events will include: - Fall Festival in Nov;</p> <p>- STEM Night/ Science Festival in April - this event will include Student-led conferences as a component.</p> <p>- Lunch and Learn events</p>	Limited Development 05/25/2023		
<i>How it will look when fully met:</i>			<p>Regular communication using Remind app from school and teachers. Curriculum events happen on a regular basis. Students and teachers are working to develop data chats and then students will have a student-led conference with their parent/s in November and May. Monthly contact home from the classroom/homeroom teacher. Parents also can use Infinite Campus to stay updated on student progress.</p> <p>This will include the Lunch and Learn in September, and STEM Night/Science Fest in April. At the STEM Night, we will incorporate Student-Led Conferences, where students share their data and growth with their families.</p>		Jenniffer Dall	05/30/2025
<i>Actions</i>				1 of 3 (33%)		
	9/25/24	Plan/ implement Lunch and Learn for all grade levels. Parents will come to eat lunch with their child and then participate in a curriculum-based activity with their child.		Complete 09/24/2024	Jenniffer Dall	09/24/2024



*Notes:* Each teacher prepared a curriculum-based activity for their class. This allowed for relationship building and gave both parents and teacher an opportunity to talk about student progress and/or concerns.

9/25/24 Student Led Conferences

Jenniffer Dall

11/26/2024

*Notes:* Students will be full participants in learning to follow their academic data. They will share iready data, mclass data. and their academic and behavioral goals. They will explain what their goals are for this current school year and the steps needed for them to be successful.

10/10/23 Homeroom teachers will reach out monthly with a positive contact to at least 90% of their families

Tim Kurr

05/30/2025

*Notes:* This still needs to be a goal: Progress and fidelity will be monitored through our hallway meetings and digital scoreboards.  
The principal will send out scripts as well.

Comprehensive Progress Report

Mission:

If we establish a positive school culture that empowers teachers and students to be leaders both in and out of the classroom:  
If we have work together to use data to determine relevant action steps in order to enhance change and growth:  
Then, teachers and students will be motivated to engage in meaningful learning experiences.  
So that, every student will graduate with the power to choose their own path; ready to fulfill their unique purpose in a healthy and vibrant community. AND every teacher will feel connected and able to create meaningful relationships that inspire personal and professional growth.

Vision:

At Smoky Mountain High School, we have students that are locally grown and globally prepared. We are focused on connecting our students to their passions so that they are empowered to make positive contributions to our overall community and world.

Goals:

Students will make academic/social/emotional growth through participation in various support programs.  
At graduation, Smoky Mountain High School students will be either enrolled, enlisted, or employed.



Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:			Domain 1: Turnaround Leadership			
Effective Practice:			Practice 1B: Monitor short-and long-term goals			
	KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Instructional supply money used by each teacher to purchase classroom needs.  Purchase of Character Strong program and use of new bell schedule.  Academic interventionist hired to support students class recovery.  At Promise Attendance and Dropout Prevention Counselor new role.  ACT Bootcamp and other professional development offerings to teachers funded.	Limited Development 09/06/2023		
How it will look when fully met:			An increase in attendance and success indicators measurable by academic growth/ proficiency.  A decrease in behavior problems/ bad decisions because of Character Strong lessons.  A decrease in students who have progression problems by recovering classes needed for graduation by Edgenuity.		Joey Robinson	05/23/2025
Actions				0 of 3 (0%)		
	10/4/24	Handheld translators for multilingual students are being purchased and ML students assigned personal Spanish/ English dictionaries to help them get used to using them on assessments.			Joey Robinson	01/30/2025
Notes:						
	10/9/24	New whiteboards have been purchased and will be installed in classrooms when order arrives.			Ed Davies	02/01/2025
Notes:						
	10/9/24	AP Class textbooks and supplemental texts will be purchased for offerings in Spring 2025.			Ed Davies	05/20/2025
Notes:						

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Beginning of the year department meetings to discuss testing data that are used to inform instructional practices throughout the school year.	Limited Development 08/05/2021		
How it will look when fully met:			<p>PLCs will analyze course data &amp; implement data-based strategies to improve student growth.</p> <p>Meaningful discussions are routine within PLC meetings throughout departments</p> <p>Teachers consistently share data &amp; work collaboratively to ensure student growth and achievement</p> <p>Teachers utilize benchmarks assessments (district or otherwise) to inform instruction.</p>		Joey Robinson	05/24/2025
Actions				17 of 19 (89%)		
	8/5/21	Ensured shared planning will be established in order to allow teachers to work collaboratively throughout the school year.		Complete 08/05/2021	Evelyn Graning	08/30/2021
Notes:						
	8/5/21	Each department meets with Adam Holt to discuss course and student data from the previous academic year.		Complete 08/31/2021	Evelyn Graning	08/31/2021
Notes:						
	8/5/21	Teachers will participate in breakout PLC meetings to analyze data from the previous year and will work collaboratively to create strategies to improve course scores.		Complete 08/31/2021	Evelyn Graning	09/01/2021
Notes:						
	9/15/21	Each teacher at SMHS will use the data from their department meeting with Adam Holt to determine one standard to improve in their instruction this year and will include this in their Professional Development Plan (PDP) for the school year. This standard is one that was either low or identified as needing improvement.		Complete 09/30/2021	Evelyn Graning	09/30/2021
Notes:						

1/26/22	Brent Speckhardt will facilitate professional development for SMH Staff regarding PLC norms, guidelines for success, and what makes an effective PLC.	Complete 02/21/2022	Joey Robinson	02/21/2022
<i>Notes:</i>				
5/17/22	Adam Holt will train each content area EOC team to use check in data as an instructional tool. English II & Biology will be better supported with curriculum mapping PD and check ins with PLCs.	Complete 08/17/2022	Evelyn Graning	10/30/2022
<i>Notes:</i>				
4/6/22	Summer training will be offered for one facilitator per department as well as additional facilitators for EOC courses as needed in order to fulfill PLC requirements such as common pacing guides, CFAs, etc.	Complete 08/05/2022	Joey Robinson	12/01/2022
<i>Notes:</i>				
4/17/23	The Math department will create plans and curriculum documents to vertically align their standards and instruction	Complete 05/24/2024	Cecilia Ruth Marcus	05/25/2023
<i>Notes:</i>				
9/15/21	Each department will have content specific PLC meetings each month in which the members will review data regarding common assessments (formative or summative), common issues or challenges, and strategies for improvement.	Complete 09/29/2023	Cecilia Ruth Marcus	09/29/2023
<i>Notes:</i>				
8/3/23	Weekly and monthly rewards will be given in a lottery system to recognize students with perfect attendance for September.	Complete 10/01/2023	Evelyn Graning	10/01/2023
<i>Notes:</i>				
5/16/23	A master calendar of PLC meetings will be created to ensure consistency and availability of administrators.	Complete 09/06/2023	Cecilia Ruth Marcus	10/31/2023
<i>Notes:</i>				
4/17/23	The English department will create plans and curriculum documents to vertically align their standards and instruction.	Complete 11/01/2023	Cecilia Ruth Marcus	12/31/2023
<i>Notes:</i>				
11/1/23	Creation and implementation of common PLC forms in a Google Doc. A link to the form was put on Classlink for teachers to have easy access to complete at PLC meetings.	Complete 11/01/2023	Evelyn Graning	12/31/2023
<i>Notes:</i>				
3/21/24	EOC courses receive EVAAS data and meet to review data and plan interventions for students based on their testing history. Teachers can then meet with students about potential growth and success on EOC.	Complete 05/01/2024	Evelyn Graning	05/30/2024
<i>Notes:</i>				

	9/6/23	Staff member is now an At Promise Counselor to decrease attendance issues and dropout prevention.	Complete 10/31/2023	Evelyn Graning	05/30/2024
	<i>Notes:</i>				
	9/6/23	New Technology Policy created to increase student engagement and participation toward more academic success.	Complete 09/01/2023	Evelyn Graning	05/30/2024
	<i>Notes:</i>				
	4/30/24	English II and Biology teachers will have common planning periods built into the Master Course Calendar to increase teacher efficacy.	Complete 07/31/2024	Cecilia Ruth Marcus	09/01/2024
	<i>Notes:</i>				
	10/19/21	Lead teacher or administrators will attend department PLCs and revisit PLC norms during these meetings.		Cecilia Ruth Marcus	11/30/2024
	<i>Notes:</i>				
	7/31/24	Each PLC will analyze data from a quarterly common assessment (choice of quiz, test, review in a format that data can be collected)		Joey Robinson	12/20/2024
	<i>Notes:</i>				
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To
<i>Initial Assessment:</i>			Pockets of excellence in tiered instructional systems are present; PEP process is in place and student management team works to establish tiered based instructional supports for students. SMART lunch has been restructured this school year to provide the opportunity for additional instructional time during the day focused on interventions to promote academic success in the classroom.	Limited Development 07/25/2016	
<i>How it will look when fully met:</i>			Full implementation of MTSS. It will include providing opportunities for students to receive remedial and supplemental instruction. Sufficient opportunities will be in place for students to receive this instruction and additional supports.	Joey Robinson	12/20/2025
<i>Actions</i>			26 of 27 (96%)		
	7/26/16	A district-level team will be selected and progress through MTSS Module 1: Strengthening Core during the 2016-2017 school year.	Complete 06/30/2017	Kelly Doppke	06/30/2017
	<i>Notes:</i> Kelly Doppke and Adam Holt will lead the district team. Jake Buchanan will be the representative for Smoky Mountain High School.				
	7/26/16	A group of teachers will be selected to serve on the PBIS Implementation Team. The task of this team is to gain an understanding of the PBIS process, to develop a PBIS Matrix, to visit another PBIS school, and to make plans for implementation at SMHS beginning the 2017-2018 school year.	Complete 06/01/2017	April DeBord	06/30/2017

<i>Notes:</i>				
1/8/18	The PBIS Implementation Team will provide staff development based upon the Training Modules provided by NCDPI. This module includes: Introduction to PBIS, Identifying Core Values, Keys to Effective Behavior Instruction, Using Data to Make Decisions, and Conducting Effective Data Meetings. Trainings will be conducted during faculty meetings and through staff completion of activities through Canvas.	Complete 01/31/2018	April DeBord	01/31/2018
<i>Notes:</i>				
1/8/18	Data analysis of school tardies will be compared to last year's data to evaluate the effectiveness of the incentive plan to reduce tardies. An update will be provided to the staff, and the PBIS Team will determine any necessary changes.	Complete 01/09/2018	Evelyn Graning	02/02/2018
<i>Notes:</i>				
1/8/18	Based upon discipline data, the SIT Team determined that plans need to be made to address excessive tardies. During the 2017-2018 school year, SMHS will implement an incentive program aimed at reducing the number of tardies to class. Students will earn incentive points to use towards: ballgame passes, restaurant trips, Dollywood, etc.	Complete 06/08/2018	Evelyn Graning	06/08/2018
<i>Notes:</i>				
7/16/18	Dana Tucker, JCPS Behavior Specialist, will provide a MTSS/PBIS training. This will be focused on aligning MTSS and PBIS around data systems and practices.	Complete 08/16/2018	Dana Tucker	08/16/2018
<i>Notes:</i>				
2/18/19	ACT Boot Camp opportunity provided for interested students. Martin and Donna Talbert's workshop provides a comprehensive look at the five sections of the ACT, giving guided instruction and practice on all aspects of the test.	Complete 02/16/2019	April Bryson	02/16/2019
<i>Notes:</i> This workshop includes test-taking strategies, practice assessments with diagnostic data, review of ACT concepts tested, instruction on different problems, and a certificate of completion.				
4/28/19	An ACT Boot Camp will be offered as an option for students to prepare for the ACT. The course takes gives guided instruction and practice on the aspects of the test. It includes test-taking strategies, practice assessments, etc. (See flyer for more information.)	Complete 02/16/2019	April Bryson	02/16/2019

Notes:

#### ACT BOOT CAMP

Instructors: Donna & Martin Talbert

Date: Saturday, Feb. 16th, 8am - 3pm, and

Sunday, Feb. 17th, 1pm - 6pm

Enrollment: Register in the Front Office

Cost: \$145; make checks payable to SMHS

Overview

- Workbook includes 800+ practice questions
- Twelve hours of face-to-face instruction in the Media Center
- Saturday lunch provided

Our ACT course takes a comprehensive look at the five sections of the ACT giving the student guided instruction and practice on all aspects of the test. It includes test-taking strategies, practice assessments with diagnostic data, review of ACT concepts tested, instruction on difficult problems, and a certificate of completion. Students will have email access to the instructors. The course is designed to complete in a short amount of time in preparation for an upcoming ACT.

Instructors

The Talberts have over 50 years of teaching experience and have coached students in both ACT and SAT since 1998. Their certifications include English, Math, Science, and Social Studies. Both hold Masters Degrees and Donna has National Board Certification.

\* If you have questions regarding the course, please contact the instructors at [postcardsfromhistory@gmail.com](mailto:postcardsfromhistory@gmail.com)

2/18/19 Professional Development - Faculty Meeting

Complete 02/18/2019

Evelyn Graning

02/18/2019

Notes: School Safety Update - ACT Update - Vocabulary Strategy - MTSS review of Tier process

12/13/18 Juniors will be enrolled in ACT Academy. This program is designed to differentiate and target test prep, utilizing individual student scores based upon their PreACT results. In the future, sophomores will be enrolled in this program as well, once their PreACT scores are returned. Teachers will be utilizing this resource as an enrichment tool and during remediation RISE time.

Complete 02/26/2019

Kaye Anderson-Dengler

03/10/2019

Notes: Teachers have been asked to do a minimum of 30 minutes per week on the program.



5/22/19	The MTSS Leadership Team will meet with Adam Holt and Kelly Doppke to complete a self-evaluation regarding MTSS. The team will work to complete the FAM (Facilitated Assessment of MTSS - School Level).	Complete 04/18/2019	Evelyn Graning	04/18/2019
<i>Notes:</i>				
11/14/18	The MTSS Leadership team, in collaboration with Adam Holt and Kelly Doppke, will facilitate Professional Development in Module 1 of MTSS. This will be a flipped PD, where teachers/staff will watch videos or complete canvas work prior to a face-to-face meeting. The face-to-face meetings will occur monthly during planning periods and will cover: an overview of MTSS - Module 1.1 Module 1.2 Module 1.3 - wrap-up/next steps	Complete 06/07/2019	Evelyn Graning	06/07/2019
<i>Notes:</i>				
9/10/18	The Exceptional Children's department will meet in grade level small groups with students during RISE. The target students will be those who are not in inclusion classes or Academic Support. Students will participate in reading, writing, and/or math instructional groups and will work on their individualized IEP goals.	Complete 05/24/2019	Catherine Deweese	06/10/2019
<i>Notes:</i>				
7/31/19	At Junior class meetings, students will sign up for ACT Academy. This will provide students the opportunity to engage in self-directed ACT Prep throughout the year. (Follow-up meetings with student conferencing will occur throughout the semester.)	Complete 08/28/2019	April Bryson	09/01/2019
<i>Notes:</i>				
12/3/19	Students will participate in the Panorama SEL survey. This survey measures student competencies across 13 different social and emotional skills, such as grit, social-awareness, growth mindset, self-efficacy, etc. The survey results will be utilized in Tier 2 for Behavioral Intervention.	Complete 11/14/2019	Brittany Cunningham	11/14/2019
<i>Notes:</i>				
10/30/19	Based upon BASC results, Student Support Center will meet individually with any students that flagged high-risk in any of the four areas.	Complete 12/03/2019	Steve McRae	12/11/2019
<i>Notes:</i>				
3/4/20	MTSS committee will complete the Facilitated Assessment of MTSS – School Level (FAM-S) by the month of April in order to assess MTSS implementation.	Complete 05/29/2020	Evelyn Graning	08/17/2020
<i>Notes:</i>				

7/31/19	The MTSS Leadership team, in collaboration with Adam Holt and Kelly Doppke, will facilitate refresher Professional Development in Module 2 of MTSS. Topics will include: (2.1) Establishing Readiness and Sustainability for Building an Intervention System for School Teams (2.2) Building a Literacy Component to an Intervention System for School Teams (2.3) Building a Math Component to an Intervention System for School Teams (2.4) Building a Behavior/Social-Emotional/Attendance Component to an Intervention System for School Teams	Complete 09/30/2020	Evelyn Graning	10/30/2020
<i>Notes:</i>				
8/5/21	Staff at SMHS will receive training regarding how to implement MTSS procedures during the upcoming school year.	Complete 08/10/2021	Joey Robinson	10/01/2021
<i>Notes:</i>				
1/27/21	Re-administer the BASC to students to update data for the existing student population at SMHS to determine which students are at risk and in need of more supports and/or interventions.	Complete 10/14/2021	Steven McRae	10/20/2021
<i>Notes:</i>				
8/5/21	A referral system will be created in order to better track the Tiered strategies taken to assist student needing additional supports	Complete 10/20/2021	Joey Robinson	10/31/2021
<i>Notes:</i>				
5/17/22	SIT team reviewed the results of 2022 FAM-S data for SMHS and concluded that data evaluation was the focus area needing improvement for the 2022-2023 school year.	Complete 05/17/2022	Evelyn Graning	05/17/2022
<i>Notes:</i>				
11/4/21	Through the MTSS committee, a referral system will be created that will compile students' academic, behavior, and attendance data.	Complete 08/22/2022	Joey Robinson	08/31/2022
<i>Notes:</i>				
4/17/23	The completion of the Facilitated Assessment of MTSS Implementation for schools during April	Complete 04/17/2023	Evelyn Graning	05/01/2023
<i>Notes:</i>				
11/15/22	Students identified as struggling academically will have intervention meetings in order to create a plan for remedial supports.	Complete 05/16/2023	Joey Robinson	06/08/2023
<i>Notes:</i>				
4/17/23	Reviewing the FAM-S results before the end of the school year and planning additional actions for next school year based on results.	Complete 06/08/2023	Evelyn Graning	06/08/2023

Notes:

8/5/22 The MTSS committee will use the referral system in order to support students through Tier 2 interventions in academics, behavior, and attendance.

Joey Robinson

12/25/2024

Notes:

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3B: Provide rigorous evidence-based instruction			
	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Beginning of school: homerooms & classroom procedures & PBIS video for students PBIS Implementation Team - currently working on Module 2 training Developed a PRIDE Matrix with expectations for student behavior PBIS Professional Development for all staff - currently working on Module 1 training Positive Behavior - Tardy Implementation Focus Positive Behavior Management Training (Crisis Management Prevention) Educator's Handbook - discipline referral system	Limited Development 10/11/2017		
How it will look when fully met:			All faculty and staff will be fully trained in ICS cornerstones and SEL modules through utilizing a flipped approached and having school based teams to implement professional development. PBIS components will be incorporated through access to earned incentives. Data is being tracked through discipline referrals in Educator's Handbook.		Joey Robinson	08/26/2024
Actions						
Notes:						

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Each dept. PLC meets at least once per month. Many additional PLCs meet more regularly. Focus is and will continue to be on addressing data and its implications for driving instruction.	Limited Development 07/25/2016		
How it will look when fully met:			PLCs will continue to meet regularly (90 minutes per month), set goals for strengthening Core instruction, and creating common assessments.	Objective Met	Cecilia Ruth Marcus	06/30/2019
Actions				5 of 5 (100%)		
	8/25/17	As a part of strengthening Core curriculum, teachers will meet with Administration and County Office support staff to evaluate Outcome Assessment data (EOC, NCFE, CTE) from the previous school year. Teachers will determine strengths and weaknesses based upon that data and determine adjustments that may be needed in course pacing in order to enhance instruction.		Complete 08/18/2017	Evelyn Graning	09/01/2017
Notes: All documentation is uploaded into Folder A2.04 - Instructional Teams						
	8/25/17	Teachers will meet as a department to complete a Curriculum Alignment spreadsheet. This spreadsheet is designed be a self-assessment tool, where departments can evaluate their progress on standards-based pacing, essential vocabulary, teacher resources, student resources, common benchmarks, and data analysis.		Complete 09/01/2017	SIT Representatives	09/01/2017
Notes:						
	11/14/17	Based upon their self-assessment (curriculum alignment spreadsheet), each department will develop goals for completion of: standards-based pacing guides, essential vocabulary, teacher resources, student resources, common benchmarks, and data evaluation. Departments should determine highest priority courses or tasks based upon their expertise. Goals will be established by department for tasks to be completed this school year.		Complete 03/01/2018	SIT Department Reps	12/01/2017
Notes:						
	11/14/17	Departments developed a timeline for completion of tasks: standards-based pacing guides, essential vocabulary, teacher resources, student resources, common benchmarks, and data analysis. The School Improvement Team will progress monitor each department's timeline.		Complete 01/30/2018	SIT Chair	02/01/2018
Notes:						
	11/14/17	Departments developed a timeline for completion of tasks: standards-based pacing guides, essential vocabulary, teacher resources, student resources, common benchmarks, and data analysis. The School Improvement Team will progress monitor each department's timeline.		Complete 04/25/2018	SIT Chair	04/02/2018
Notes:						

		A2.22	All teachers and teacher teams plan instruction based on the aligned and expanded curriculum that includes rich reading, writing, memorization, and vocabulary development.(5321)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>Courses continue to use vocabulary practice/ strategies.</p> <p>Use of Planbook to correlate lessons to standards. Learning targets can be clearly articulated and uses vocabulary to align student expectation.</p>	Full Implementation 10/04/2023		

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3C: Remove barriers and provide opportunities			
	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
Initial Assessment:			- Freshman Academy (PLC & support from Freshman Coordinator) - Day In The Life: 8th grade visitations - Grade level meetings - Beginning of the Year - Student Support Center: one-on-one student meetings for advisement - Student Support Center: Parent meetings for College transition (FAFSA, applications/essay writing) - Career Development Coordinator - CTE student meetings/class meetings for career counseling - CTE Post-graduate survey - Progression Plan - on track for graduation (credits, parent meetings) - College/Career Days (SCC career fair, WCU tours, CTE field trips, UNCA) - SMHS Graduates - returning to share experiences - EC Department - Voc Rehab, transitions for students/interest surveys, post-secondary survey, work site visitations - CTE/EC Internship Program	Limited Development 10/11/2017		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			Procedures will be in place to support student transitions between grade levels (with a specific focus on 8th to 9th transition). Support will be provided academically, emotionally, and socially. Internship/Apprenticeship (CTE and EC work study) opportunities will be provided for upperclassmen.  Evidence will include procedures and expectations, documentation of meetings. Data sources include cohort graduation rate, internship assessments.		Joey Robinson	05/30/2025
Actions				16 of 21 (76%)		
	9/25/19	Establish Freshmen Ambassadors. These will be 10th-12th grade students, who are selected through an application process. They will serve in leadership roles by giving tours to incoming freshmen, be paired with freshmen homeroom classes, and work with Mrs. Macke to support our incoming students.		Complete 08/14/2019	Stacy Macke	08/14/2019
Notes:						
	9/25/19	Students will create a Major Clarity account to complete an interest inventory. Major Clarity can be used to create resumes, search for college scholarships, and to increase college-readiness.		Complete 09/10/2019	Traci West	09/10/2019

<i>Notes:</i>				
9/16/19	A random sampling of homerooms will complete CTE survey regarding what internships they are interested in and which they would like to participate in. Students can write in ideas that are not present on survey.	Complete 09/13/2019	Josh Watson	09/13/2019
<i>Notes:</i>				
9/25/19	Students completed Behavior Screening (BASC) to find and aid at-risk or in-need students that would need emotional support so that these students can receive help from Student Support Services	Complete 09/24/2019	Student Support Services	09/24/2019
<i>Notes:</i>				
9/25/19	Student Personnel will go to elementary schools to speak to 8th grade about CTE opportunities and have students create Major Clarity accounts to facilitate their transition to 9th grade at SMHS.	Complete 04/16/2021	Amy Fahey	04/30/2021
<i>Notes:</i>				
7/31/19	Counselors, student support, & freshmen teachers have created and continue to utilize the Freshmen Focus program to aid incoming freshmen in academics as well as behavior in which freshmen teachers meet to discuss successes and avenues for improvement. Rising freshmen will be able to access a Canvas page with resources such as videos from freshmen teachers about course expectations and rigor for standard courses and expectations and rigor for honors courses.	Complete 06/02/2021	Amy Fahey	06/07/2021
<i>Notes:</i>				
2/25/21	Teachers from each department who teach Freshmen courses will create and record a introductory video (3 minutes or less) for incoming freshmen students regarding course expectations and rigor for both standard and honors courses to allow rising freshmen to make informed decisions regarding their course load.	Complete 06/02/2021	Amy Fahey	06/14/2021
<i>Notes:</i>				
4/28/21	Each grade level will be able to access a Canvas course that is created with each grade level's needs in mind to support them as they progress through high school and beyond. Freshman: How to write an email; Why freshman year is important; How to pick good friends; Where to go for answers at SMHS. Sophomore: What is GPA?; PreACT Prep. Junior: Applying for a job; ACT prep; Resume building; Preparing for Senior year. Senior: FASFA help; Resume building; College Applications; How to prepare for an interview.	Complete 08/30/2021	Stephanie Eckard	10/15/2021
<i>Notes:</i>				

9/25/19	EC program students will complete interest inventory, legal procedures for careers, and job applications through Westbridge Vocational to prepare them for future careers	Complete 10/19/2021	Emory Rhoads	10/20/2021
<i>Notes:</i>				
7/31/19	The EC program has created and will continue to utilize Webster Enterprises to help students through career exploration and hands on activities to facilitate student transition to post secondary careers and employment.	Complete 10/19/2021	Emory Rhoads	10/25/2021
<i>Notes:</i>				
1/26/22	The school leadership team met with Adam Holt, Dana, Tucker, and Angie Dills to review academic and attendance data and discussed strategies to address concerns.	Complete 12/20/2021	Evelyn Graning	12/20/2021
<i>Notes:</i>				
9/25/19	Personnel will talk with local businesses and other school system departments to find 2-3 additional placements for students in CTE internships.	Complete 05/17/2022	Traci West	05/31/2022
<i>Notes:</i>				
9/25/19	Create an application and interview process for student placements in CTE internships/apprenticeships (IT & maintenance) using specific course codes for their pathways.	Complete 02/15/2022	Traci West	05/31/2022
<i>Notes:</i>				
3/21/24	Student Support will create new videos and tutorials to guide teachers and students through a Registration Week schedule	Complete 03/22/2024	Cecilia Ruth Marcus	03/22/2024
<i>Notes:</i>				
3/21/24	CTE and Elective Course teachers were featured in videos to inform students about their classes for registration	Complete 03/22/2024	Evelyn Graning	03/22/2024
<i>Notes:</i>				
3/21/24	Completion of Career Development Plans by all students during homeroom	Complete 03/22/2024	Evelyn Graning	03/22/2024
<i>Notes:</i>				
7/31/24	Parent meeting offered for students identified as Exceptional Children.		Joey Robinson	03/01/2025
<i>Notes:</i>				
7/31/24	Parent Meeting offered for students identified as Multilingual Learners.		Joey Robinson	03/01/2025
<i>Notes:</i>				



3/21/24	Academic course teachers will make videos to inform students about their class offerings for registration		Ed Davies	03/30/2025
<i>Notes:</i>				
3/21/24	AP Course teachers will make videos to inform students about their class offerings for registration		Ed Davies	03/30/2025
<i>Notes:</i>				
7/31/24	Increasing AP course offerings and creating a recommendation system to communicate to parents a guide for future registration.		Ed Davies	05/20/2025
<i>Notes:</i>				
<b>Implementation:</b>		08/03/2023		
<b>Evidence</b>	8/5/2022 Please refer to folder "A4.16 Student Transitions" in Indistar.			
<b>Experience</b>	8/5/2022 Smoky Mountain High School was able to provide additional CTE placements, freshmen support, in addition to graduation transition support for all of our students.			
<b>Sustainability</b>	8/5/2022 Freshmen orientation and monthly meetings.			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>At Promise Counselor will be working with teachers to support Freshmen.</p> <p>All staff can identify signs that students need additional emotional support through Project Activate or the Student Support Center at SMHS. Teachers know where and how to guide students to provide support or resources necessary for success. Student Management Team, as part of MTSS, identifies behaviors and emotional states of at-risk students and seeks out interventions and services. PBIS pride points are being utilized throughout the school to reward students for positive behavior. Homeroom canvas courses provide more structure and guidance for students receive provide emotional, behavioral, and academic supports.</p>	Limited Development 09/15/2021		
			<p>Priority Score: 2</p> <p>Opportunity Score: 3</p> <p>Index Score: 6</p>			
<i>How it will look when fully met:</i>			<p>Freshmen Focus meetings between Freshmen teachers and At Promise Counselor will identity students who need academic, behavior, attendance supports</p> <p>The BASC will assist in locating students needing additional behavioral and emotional supports. All students will complete a BASC survey and that will be used to determine which students need additional supports that might be offered by school personnel such as guidance counselors, support staff, and faculty.</p> <p>Character Strong program completion is a norm established in all homerooms and grade levels.</p>	Objective Met 05/01/24	Joey Robinson	05/28/2024
<i>Actions</i>						
	9/5/23	All staff will attend professional development about Character Strong program		Complete 08/11/2023	Evelyn Graning	08/11/2023
<i>Notes:</i>						
	9/5/23	All homeroom success prep courses will complete the first six lessons of Character Strong during the first two weeks of the school year.		Complete 08/31/2023	Evelyn Graning	08/30/2023

<i>Notes:</i>				
11/1/23	9th Grade students attended presentations about substance abuse prevention and other behavior supports from HEIGHTS while the Pre ACT was administered.	Complete 10/17/2023	Evelyn Graning	10/17/2023
<i>Notes:</i>				
11/1/23	"Character Dares" will be shared in announcements for students and teachers to be mindful of daily connections to Character Strong homeroom lessons.	Complete 04/10/2024	Evelyn Graning	04/28/2024
<i>Notes:</i>				
8/3/23	School-wide incorporation of Character Strong curriculum into homeroom periods twice a month.	Complete 05/08/2024	Evelyn Graning	05/28/2024
<i>Notes:</i>				
<b>Implementation:</b>		05/01/2024		
<b>Evidence</b>	5/1/2024 Character Strong curriculum is given time in our monthly schedules to be shared with students, daily announcements have included character dares.			
<b>Experience</b>	5/1/2024 The homeroom schedule on Wednesdays have allowed us to have Character Strong sessions monthly with students to move through its curriculum.			
<b>Sustainability</b>	5/1/2024 If there is a new bell schedule next year, we might need to move its incorporation.			

	School	Organization's Tittle & Main Contact	Type: Booster/PTO/PTA
<b>BRS</b>	Blue Ridge	Blue Ridge PTO <b>Allison Moody</b>	PTO
<b>BREC</b>	Blue Ridge Early Collage	Bobcat Booster Club <b>Sonia Russell</b>	Booster
<b>CVS</b>	Cullowhee Valley	Cullowhee Valley PTA <b>Cassandra Walawendar</b>	PTA
<b>FVS</b>	Fairview Elementary	Fairview PTA <b>Joe Rooney</b>	PTA
<b>SMHS</b>	Smoky Mountain High School	Mustang Athletic Booster <b>Cori Fritz</b>	
		Mustang Band Booster <b>Amanda Chapman</b>	
<b>SCS</b>	Scotts Creek	PTA of Scott's Creek <b>Andrew Umphlett</b>	PTA
<b>SME</b>	Smokey Mountain Elementary	Smokey Mtn. Ele PTO <b>Kimberly Wright</b>	PTO

Bank of America

Internal Audit Report

For the period 7/1/2024 to 7/31/2024

An internal audit of Bank of America transactions for the following accounts was conducted at the Central Office:

Schools:

BRS  
SME  
SMHS  
CVS  
JCS

Central Office

Superintendent

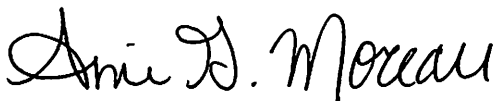
Bus Garage

Brian Brooks  
Brandon Price  
Woody Dotson  
Josh Francis

The following areas were reviewed if applicable to the purchase: Proper code, proper support, proper approval, correct math, agrees with statement, purchase order and received by line signed, check out p-card sheet, motel agreement, approved on-line vendor. A minimum of two transactions were randomly picked from each account, with the exception of Blue Ridge School, Brian Brooks, Jackson Community School, and Josh Francis' card that did not have any transactions during the period, and reviewed for July. In the Google Share folder is a spreadsheet showing findings and a BOA statement showing transactions selected.

Multiple issues were identified during the review of July transactions July 2024. Use of improper code, lack of proper support, lack of proper approval, incorrect math, lack of purchase orders being requested, the signing of received lines on invoices, missing scanned copies on the Google Drive, and documentation turned in late were the concerns identified. Communication with the cardholder(s) involved in these transactions were documented. Overall, the above account purchases appear to be in good condition.

Audited by:



Ami G. Moreau, Purchasing Specialist



Kristie Walker, CFO

Bank of America

Internal Audit Report

For the period 8/1/2024 to 8/31/2024

An internal audit of Bank of America transactions for the following accounts was conducted at the Central Office:

Schools:

BREC

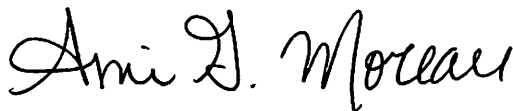
Maintenance

Tim Buchanan  
Jenni Clawson  
Greg Cope  
Joe Kinsland  
Ricardo Navarro  
Caleb Powell  
Gavin Rodi  
Keith Stanley

The following areas were reviewed if applicable to the purchase: Proper code, proper support, proper approval, correct math, agrees with statement, purchase order and received by line signed, check out p-card sheet, motel agreement, approved on-line vendor. A minimum of two transactions were randomly picked from each account and reviewed for August. In the Google Share folder is a spreadsheet showing findings and a BOA statement showing transactions selected.

Minimal issues were identified during the review of August transactions in August 2024. Transactions being completed before purchase orders had been created was the only concern identified. Overall, the above account purchases appear to be in good condition.

Audited by:



Ami G. Moreau, Purchasing Specialist



Kristie Walker, CFO

Bank of America  
Internal Audit Report

For the period 9/1/2024 to 9/3/2024

An internal audit of Bank of America transactions for the following accounts was conducted at the Central Office:

Schools:

FVS

SCS

Central Office

JCBOE Finance (3251)

Finance - Recycle (1575)

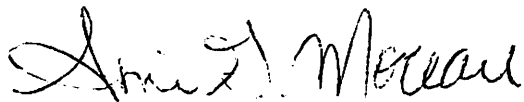
JCBOE (1875)

Finance ESSERS (6233)

The following areas were reviewed if applicable to the purchase: Proper code, proper support, proper approval, correct math, agrees with statement, purchase order and received by line signed, check out p-card sheet, motel agreement, approved on-line vendor. A minimum of two transactions were randomly picked from each account and reviewed for September, with the exception of the Finance ESSERS and JCBOE Finance cards, as there were no transactions made with these cards during September. In the Google Share folder is a spreadsheet showing findings and a BOA statement showing transactions selected.

Minimal issues were identified during the review of September transactions in September 2024. Received lines lacking signatures and website safety checks were the only concerns identified. Overall, the above account purchases appear to be in good condition.

Audited by:



Ami G. Moreau, Purchasing Specialist



Kristie Walker, CFO

# **Internal School Audits**

## **1st Quarter, FYE 06-30-25**

Internal Audits are done quarterly for all 9 schools. These look at financial information in School Funds Online (SFO) for monies managed at the school level. This audit covers the time period of July-September (Q1). All of the 9 schools follow the same basic processes and are audited using the same rubric.

The SFO system randomly picks a sample of both receipts and disbursements for review in these areas: proper code, proper support, proper approval, correct math, sales tax purchase order and received signature, does the check or deposit agree to the bank statement, and is all documentation scanned into the financial software.

For each school, the transactions pulled and reviewed in each area listed above. The results are then recorded and passed to the finance officer for review. The finance officer then shares the findings with each school administrator and bookkeeper.

In this audit there were no findings (fraud, legal noncompliance, improper use of funds). All comments were discussed with bookkeepers and Principals with corrections made where appropriate. Finance continues to follow up and train. Copies of the audit report are kept in Finance for review.

Overall, the school accounts appear to be in good condition with no findings.

*Kristie Walker*, CFO



# UNAUDITED FINANCIAL SUMMARY OCTOBER 2024

Fund	Fund Description	Beginning Budget/Beg Balance	Budget Adjustments	Current		Year-to-Date Exp/Rev	PO's & Encumbrances		Percent Spent
				Budget/Balance	Outstanding		Outstanding	Remaining Balance	
1	STATE PUBLIC SCHOOL FUND	\$28,291,561.00	\$0.00	\$28,291,561.00		\$6,355,002.08	\$140,451.67	\$21,796,107.25	22.96%
2	LOCAL FUNDS	\$11,542,861.00	\$0.00	\$11,542,861.00		\$2,607,815.74	\$143,176.02	\$8,791,869.24	23.83%
3	FEDERAL GRANT FUND	\$2,353,062.45	\$0.00	\$2,353,062.45		\$666,309.11	\$111,023.92	\$1,575,729.42	33.03%
4	THE CAPITAL OUTLAY FUND	\$5,626,990.00	\$0.00	\$5,626,990.00		\$342,683.17	\$686,799.90	\$4,597,506.93	18.30%
5	CHILD NUTRITION FUND	\$3,701,290.00	\$0.00	\$3,701,290.00		\$441,922.51	\$137,600.12	\$3,121,767.37	15.66%
6	TRANSPORTATION FUND	\$0.00	\$0.00	\$0.00		\$0.00	\$156,162.00	(\$156,162.00)	
8	OTHER SPECIFIC REVENUE FUND	\$4,074,687.00	\$0.00	\$4,074,687.00		\$845,978.06	\$286,578.57	\$2,942,130.37	27.79%
	<b>Grand Total</b>	<b>\$55,590,451.45</b>	<b>\$0.00</b>	<b>\$55,590,451.45</b>		<b>\$11,259,710.67</b>	<b>\$1,661,792.20</b>	<b>\$42,668,948.58</b>	<b>23.24%</b>

This reflects that our spending is within our Budget Resolution for 2024-2025.

# UNAUDITED FINANCIAL SUMMARY OCTOBER 2023

Fund	Fund Description	Beginning Budget/Beg Balance	Budget Adjustments	Current		Year-to-Date	PO's & Encumbrances		Percent Spent
				Budget/Balance	Outstanding		Outstanding	Remaining Balance	
1	STATE PUBLIC SCHOOL FUND	\$27,751,510.00	\$0.00	\$27,751,510.00		\$6,071,635.31	\$93,800.44	\$21,586,074.25	22.22%
2	LOCAL FUNDS	\$10,005,814.00	\$0.00	\$10,005,814.00		\$2,070,320.89	\$84,737.21	\$7,850,755.90	21.54%
3	FEDERAL GRANT FUND	\$6,330,222.50	\$0.00	\$6,330,222.50		\$1,196,044.37	\$111,192.67	\$5,022,985.46	20.65%
4	THE CAPITAL OUTLAY FUND	\$1,822,510.00	\$0.00	\$1,822,510.00		\$500,959.25	\$524,137.26	\$797,413.49	56.25%
5	CHILD NUTRITION FUND	\$3,343,992.00	\$0.00	\$3,343,992.00		\$495,786.56	\$115,086.71	\$2,733,118.73	18.27%
	TRANSPORTATION FUND	\$60,000.00	\$0.00	\$60,000.00		\$0.00	\$0.00	\$60,000.00	0.00%
8	OTHER SPECIFIC REVENUE FUND	\$5,415,698.00	\$0.00	\$5,415,698.00		\$593,588.34	\$145,403.36	\$4,676,706.30	13.65%
	<b>Grand Total</b>	<b>\$54,729,746.50</b>	<b>\$0.00</b>	<b>\$54,729,746.50</b>		<b>\$10,928,334.72</b>	<b>\$1,074,357.65</b>	<b>\$42,727,054.13</b>	<b>21.93%</b>

\*\*\*Information for comparison only. \*\*\*

## BUDGET AMENDMENT

Jackson County Schools Administrative Unit

Federal Grants Fund

The Jackson County Board of Education, at a meeting on the 22nd day of October 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if fully set forth herein.

### Revenue Sources:

Budget code	Description	Amount
17	CTE	\$ 71,158
50	Title I	\$ 1,432,303
103	Title II Improving Teacher Quality	\$ 253,305
104	Title III - Language Acquisition	\$ 51,344
105	Title I School Improvement	\$ 267,143
108	Title IV - Student Support & Academic Enr	\$ 94,122
109	Rural and Low-Income School	\$ 8,283
115	ESEA Title I-School Improvement-Competi	\$ 42,203
119	IDEA Targeted Assistance Preschool	\$ 2,002
181	ESSER III ARP	\$ 97,408
183	ESSER III ARP-Homeless I Grant	\$ 285
184	ARPA Homeless Grant	\$ 373
188	ESSERS III-ARP Summer Career Accelerat	\$ 6,178
204	ARP - ESSER III - School Psych	\$ 4,187
Total Appropriation in Current Budget		\$ -
Amount of Increase (Decrease) of this Amendment		<u>289,912</u>

**\$ 2,353,062**

*Explanation: These are the beginning budgets for allowed carryover from grant year 2024 and beginning budgets for new allotments for grant year 2025.*

Passed by a majority vote of the Jackson County Board of Education on the 22nd day of October 2024.

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Chairperson, Board of Education

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Secretary, Board of Education

**JACKSON COUNTY PUBLIC SCHOOLS**

**Budget Amendment #2 and Transfer #2**

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2025.

		Current	Amendments & Transfers		Ending
		Budget	#2	#2	Budget
Federal Grants Fund					
5000	Instructional Services	\$ 228,004	1,616,074	\$ -	\$ 1,844,078
6000	System-Wide Support Services	51,492	256,066	-	307,558
7000	Ancillary Services	-	-	-	-
8000	Non-Program Charges	10,416	191,010	-	201,426
Totals		\$ 289,912	\$ 2,063,151	\$ -	\$ 2,353,062

PRC	Source of Revenue:	Notes:
17 CTE	\$ 71,158	Beg Budget GY 5
50 Title I Grant Year (GY)4	\$ 228,611	
50 Title I Grant year (GY)5	\$ 1,203,692	
103 Title II Improving Teacher Quality GY 4	\$ 80,284	
103 Title II Improving Teacher Quality GY 5	\$ 173,021	
104 Title III - Language Acquisition GY 4	\$ 6,131	
104 Title III - Language Acquisition GY 5	\$ 45,213	
Title IV - Student Support & Academic Enrichment	\$ 94,122	
109 Rural and Low-Income School	\$ 8,283	
ESEA Title I-School Improvement-Competitive Funds	\$ 42,203	
IDEA Targeted Assistance		
119 Preschool GY 3	\$ 561	
IDEA Targeted Assistance		
119 Preschool GY 4	\$ 1,441	
181 ESSER III ARP GY 1	\$ 97,408	
183 ESSER III ARP-Homeless I Grant GY 1	\$ 285	
184 ARPA Homeless Grant GY 1	\$ 373	
ESSERS III-ARP		
188 Summer Career Accelerator Prog GY 1	\$ 6,178	
204 ARP - ESSER III - School Psych GY 1	\$ 4,187	
	<u>\$ 2,063,151</u>	

(0)

TRANSFERS between  
subfunctions greater than  
\$10,000:

None

State Public School Fund  
Jackson County Schools Administrative Unit  
State Public School Fund

The Jackson County Board of Education, at a meeting on the 22nd day of October 2024, passed the following resolution: Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

The attached list of increases and decreases in expenditures is hereby incorporated by reference as if fully set forth herein.

Revenue Sources:			
Description	Budget Code		Amount
Allocation from State Treasurer	1.3100.xxx	\$	91,360
Total Appropriation in Current Budget		\$	28,250,201
Amount of Increase (Decrease) of this Amendment			<u>91,360</u>
		\$	<u>28,341,561</u>

*Explanation: The increase in state revenue aligned our state allotment budgets with actual amounts for fiscal year 2024 provided by NC DPI allotment revision #30*

*See notes on amendments and transfer sheet*

Passed by a majority vote of the Jackson County Board of Education on the 22nd day of October 2024.

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Chairperson, Board of Education

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Secretary, Board of Education

JACKSON COUNTY PUBLIC SCHOOLS

Budget Amendment #2 and Transfer #2

Be it resolved that the following budget amendment and transfer be made to the Budget Resolution for the fiscal year ending June 30, 2025

		Current Budget	Amendments & Transfers #2	Ending Budget
<u>State Public School Fund</u>				
5000	Instructional Services	\$ 24,880,116	\$ 86,543	- \$ 24,966,659
6000	System-Wide Pupil Support Services	3,325,085	4,817	- 3,329,902
7000	Ancillary Services	45,000	-	- 45,000
8000	Non-Program Charges	-	-	- -
	Totals	\$ 28,250,201	\$ 91,360	\$ - \$ 28,341,561

Source of Revenue:

Notes:

Safety Grant PRC 040

41,360

Carryover allotment-24

CTE-Edu & Workforce Innovation Prog PRC 079

50,000

Beginning Budget

\$ 91,360

-

TRANSFERS between subfunctions  
greater than \$10,000:

None

**JACKSON COUNTY PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING SCHEDULE  
2024 - 2025**

The Board of Education voted on May 28, 2024, to hold its regular monthly meetings on the fourth **Tuesday** night of each month at 6:00 p.m. at the locations listed below. (\*Exceptions)

Regular meetings, special meetings, emergency meetings, and recessed meetings will be posted in accordance with the North Carolina Open Meetings Statute 143-318.12.

<b><u>MONTH</u></b>	<b><u>DAY</u></b>	<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>LOCATION</u></b>
JULY	Tuesday	July 23	6:00 p.m.	Central Office
AUGUST	Tuesday	August 27	6:00 p.m.	Central Office
SEPTEMBER	Tuesday	September 24	6:00 p.m.	Blue Ridge School and Early College
OCTOBER	Tuesday	October 22	6:00 p.m.	Scotts Creek Elementary
NOVEMBER	Tuesday	*November 19	6:00 p.m.	Cullowhee Valley Elementary
DECEMBER	Tuesday	*December 17	6:00 p.m.	Smoky Mountain High School
JANUARY	Tuesday	*January 23	6:00 p.m.	Smokey Mountain Elementary School
FEBRUARY	Tuesday	February 25	6:00 p.m.	Fairview Elementary
MARCH	Tuesday	March 25	6:00 p.m.	Jackson Community School
APRIL	Tuesday	April 22	6:00 p.m.	Jackson County Early College
MAY	Tuesday	May 27	6:00 p.m.	Central Office
JUNE	Tuesday	June 24	6:00 p.m.	Central Office

**Public Notice:** If you are disabled and in need of reasonable accommodation in order to attend any school event, please notify the school office or central office 10 days in advance with specific information concerning your need.

**APPROVED BY JACKSON COUNTY BOARD OF EDUCATION 10/22/2024**

*Posted: **October 23, 2024***

## Travel Request Form

Please Note: Welcome to Jackson County Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email Josh Francis at Jackson County Schools Transportation.

Trip Number **9705**

\* Category Travel With Students

\* Type of Trip Field Trip

\* Field Trip Event  
Standard Field Trip

### Trip Leave

\* Date **3/26/25** **Wednesday**

\* Time 7:00 AM

### Trip Return

\* Date **3/28/25** **Friday**

\* Time 9:00 PM

Trip Year/Week 2025-13

\* Overnight or Out-of-State Yes

#### Comments

\* Your School/Dept  302 **Blue Ridge Early College**  
95 Bobcat Drive, Cashiers, NC 28717

\* Main Destination  Other (Type Below)  
**Charleston, SC, USA**

Destination Not Listed Charleston, SC, USA \* **Destination Name** Charleston, SC

\* Approximate Nbr of Miles Round Trip

Special Instructions for Permission  
Slip

*TSO*  
*9/19/24*

\* **Funding Source #1** School Funded Field Trips Budget Code

Funding Source Budget Code  
Desc Desc

Funding Approver

Are funds payable to a third party? Yes

(Does venue require payment prior to trip?)

Amount of Payment 39615

Payment Option

Mail Check

Purchase Order/Requisition Nbr

Payment Due To

Burke Education Travel  
PO BOX 890  
Newton, NC 28658

Comments Concerning Payment

Price based on 49 students and 8 chaperones at a rate of \$695 per person. Some discounts may be applied later based on company deals for chaperones.

\* Teacher / Advisor / Staff Name Nathan Frizzell  
\* Teacher / Advisor / Staff Phone # 828-743-2646  
Teacher / Advisor / Staff Email nfrizzell@jcpsmail.org

**Note: This email will receive the requester emails if different from requester**

Emergency Contact Info

Same as Teacher / Advisor / Staff

\* Emergency Contact Name Nathan Frizzell  
\* Emergency Contact Phone # 828-743-2646

\* Grade Level(s) Making Trip

7

8

\* Description of Group or Person(s) Making Trip

7th and 8th grade students

\* Educational Objective for Field Trip

Understanding Colonial America:  
Analyze the role of Charleston in the development of the American colonies.  
Compare and contrast colonial life in Charleston to life in other colonial regions.  
Evaluate the impact of slavery on Charleston's economy and society.

Preservation and Heritage:  
Understand the importance of historic preservation in Charleston.  
Analyze the role of tourism in Charleston's economy and culture.  
Evaluate the challenges and benefits of preserving a historic city.

Marine Biology:  
Explore the diverse marine ecosystems of Charleston Harbor and the surrounding area.  
Identify common marine species and their ecological roles.  
Analyze the impact of human activities on marine ecosystems.

Critical Thinking: Encourage students to analyze information, evaluate evidence, and form their own conclusions in a real world commerce setting.

Special Indicators

### Number of Individuals Making Trip

* Male Adults	3	* Female Adults	3	Total Adults	6
* Male Students	24	* Female Students	24	Total Students	48

Need 1 adult(s) for 10 or more students.  
Need 1 adult(s) for every additional 10 students.

\* Will the students be away from school during lunch?

Yes

\* If so, will these students need packed lunches?

No



**Nbr Students** 48 **Teacher** Nathan Frizzell

Students will be away from school during the lunch period.

## Additional Information

\* Please list all Chaperones:

Nathan Frizzell  
Charlie Schiele  
Oscar Alcantar \*  
Brittany Schiele  
Kristy McCall  
Fransisca Thiery  
Reagan Bunch

\* Please list the driver's name:

Charter bus provides

\* Will you be using external transportation (ex. train, plane, walking)?

Yes

\* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. Indicate chartered transportation company if applicable.

Charter bus

Itinerary attached below.

## Vehicles Needed

\* Do you need vehicles? No

Person Submitting Request

bschiele@jcpsmail.org

Date Submitted

## Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

\* I have read and understand the information above.

Yes

## Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

nfrizzell@jcpsmail.org

Decision Date

Sep 18, 2024, 2:30:09 PM

## Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver

cfields@jcpsmail.org

Name

Decision Date

Memorandum of Agreement  
Jackson County Public Schools and HIGHTS, INC.  
School-Based Mental Health Services

This agreement is made and entered into October 1, 2024 by and between the Jackson County School Board of Education ("Board"), a body politic and political subdivision of the state of North Carolina and HIGHTS, INC., Inc. ("HIGHTS, INC."), a North Carolina Professional Non-Profit organization.

WHEREAS, the Board is desirous of providing psychological services to its students who are in need of such service; and

WHEREAS, HIGHTS, INC., has employees with the skill, knowledge, and experience to provide such services as needed; and

WHEREAS, the parties hereto have agreed to enter a contract to provide services for such students and their families who need services;

NOW THEREFORE, in consideration of the mutual promises contained herein below and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

Responsibilities of HIGHTS, INC.:

Provide the following services-

- a. Outpatient Counseling Services provided by Mental Health Professionals.
  - b. Case Management Services
  - c. Clinical Consultation and Mediation Services
  - d. Substance Use Assessments and Treatment Services provided by qualified professionals
  - e. Assistance with Special Assessments on an "exceptional" case-by-case basis.
    - Threat Assessments for Spanish-speaking students and families.
    - Suicide Assessments for HIGHTS' clients.
  - f. Provide teacher and student training on relevant subject matter as approved by the Curriculum Team
  - g. Assist qualifying students with work training opportunities.
- 
- 1. Make referral and screening process forms available for appropriate service referrals.
  - 4. Assimilate into each school's culture and respect school values, priorities, and territory. Provide services to students on Jackson County school grounds and off campus depending on clinical need/preference. Employees will try to take students out of classrooms utilizing our optimal school schedule.
  - 7. When a written release of confidential information is on file, provide necessary student information to identified faculty for continuation of care.

8. Be available to attend or have input to student meetings (IEP, 504, PEP, parent/teacher conferences) as clinically necessary when schedule and caseload management needs allow.
9. Check in with the point person at each school to gather school updates, communicate necessary information, and discuss what is working and what is not working with school-based services.
11. Assist in referring students and families to other community resources as needed. Employees will collaborate with other agencies serving children, utilizing System of Care values and principles.
12. HIGHTS, INC., its employees, and agents shall respect the confidentiality of student records and information and shall not violate the confidentiality requirements of G.S. 115C-401.1 and G.S. 115C-402, or federal law known as FERPA.

{CS: 00072853.DOCX }

13. HIGHTS, INC. shall carry adequate professional liability insurance to cover any assertions, claims, or litigations alleging malpractice by it or any of its employees. Additionally, HIGHTS, INC., its successors and assigns, shall save, hold harmless, and indemnify the Board, ITS Board members, officers, employees, and agents from any claim, cause of action, damages, losses, costs, attorneys' fees, and liability arising out of or resulting from HIGHTS, INC. or any of its employees' performance hereunder. HIGHTS, INC. agrees not to sue the Board for any injury or liability arising out of or resulting from HIGHTS, INC.' performance hereunder.

14. Under North Carolina law, certain sex offenders are prohibited from coming onto school campuses. HIGHTS, INC. agrees to conduct an annual check of the N.C. Sex Offender and Public Protection Registration Program, the N.C. Sexually Violent Predator Registration Program and the National Sex Offender Registry for all of its employees whose job involves direct interaction with students as part of the job. The Board prohibits any personnel listed on such registries from being on any property owned or operated by the Board and from having any direct interaction with students. As a term of the Agreement, said checks must be performed by HIGHTS, INC. and reported to the Board's Superintendent or designee, if HIGHTS, INC.'s employees will be working directly with students. Under provisions set forth in the Jessica Lunsford Act under North Carolina law, the signature below certifies that neither HIGHTS, INC. nor any employee or agent of HIGHTS, INC. is listed as a sex offender on the NC Sex Offender and Public Protection Registration Program, the N.C. Sexually Violent Predator Registration Program, and/or the National Sex Offender Registry.

#### Responsibilities of School:

2. Make funding available to HIGHTS, INC. in the form of \$5,000.00 through the Exceptional Children's Program Budget and \$5,000 from the Local Budget for the following school-based mental health services:
  - a. Outpatient Counseling Services are provided by mental health professionals.
  - b. Case Management Services
  - c. Clinical Consultation and Mediation Services
  - d. Substance Use Assessments and Treatment Services provided by qualified professionals
  - e. Assistance with Special Assessments on an "exceptional" case-by-case basis.
    - Threat Assessments will be reimbursed at \$300 per assessment. They require prior staffing between a Project AWARE Administrator and HIGHTS.
    - Suicide Assessments will be reimbursed at \$125 per assessment. They require prior staffing between a Project AWARE Administrator and HIGHTS.
  - f. Provide teacher and student trainings on relevant subject matter as approved by the Curriculum Team
  - g. Assist qualifying students with work training opportunities.

If HIGHTS, INC. fails to perform any of the terms and provisions of this Memorandum of Agreement, the Board will be entitled to a refund for fees paid on account of services not rendered.

3. Provide school-based mental health professionals with suitable office space, internet access, and phone if cell service is unavailable.
4. Provide mental health professionals access to equipment: Fax, printer, copier machine for the purpose of continuation of care.
5. Make available a person at each school to manage referrals (routine/suicide/threat,) communicate mental health concerns, and manage school-based issues.
6. Follow the student referral process by having conversations with the parent about services and the signing of the referral form.

{OE: OEI0728S3.DOE }

7. School personnel shall respect the confidentiality of HIGHTS, INC.'s clients and their information and shall not violate the confidentiality requirement of G.S 122C-51 and 122C-52.

## General Provisions

1. It is understood that HIGHTS, INC. executes the Agreement as an independent contractor and that HIGHTS, INC. shall have the exclusive control over the means, methods and details of fulfilling its obligation under the Agreement. The Agreement is not intended and shall not be construed to create the relationship of principal-agent, master-servant, employer-employee, partnership, joint venture, joint enterprise, or association between the Parties or any of their owners, officers, directors, members, managers, partners, representatives, employees or agents. HIGHTS, INC. agrees to perform and discharge all obligations of an independent contractor under any and all laws, whether existing or in the future in any way pertaining to the tasks hereunder, including but not limited to Social Security laws, Workers' Compensation Insurance, income taxes, and State Employment Insurance taxes or contributions; and HIGHTS, INC. will hold the Board harmless against all such laws.
2. The Agreement may be terminated by either party hereto upon thirty (/0) days written notice to the other. In the event the Agreement is terminated pursuant to the provisions of this paragraph, the Board shall have no obligation to compensate HIGHTS, INC. for services which have not been performed. Unless otherwise agreed by the Parties in writing, HIGHTS, INC. shall continue to provide services to the Board during the thirty (30) day notice period, at the same rate of service performed by HIGHTS, INC. during the thirty (30) days prior to receipt of notice. If HIGHTS, INC. fails to do so, the Board may retain any monies otherwise due to HIGHTS, INC..
3. Unless otherwise stated in the Agreement, the agreed upon price for the services provided herein includes travel expenses, accommodation expenses and any and all other expenses, costs. and remuneration (including, but not limited to, equipment, tools, and supplies) the Parties have agreed to unless otherwise provided for in the Agreement.
4. The Parties agree that the Agreement was entered into in the State of North Carolina and that the laws of North Carolina shall govern the Agreement, as to interpretation and performance. It is further agreed that the place of the Agreement, its situs and forum, will be in the county in North Carolina where the Board's Central Office is located. The Parties agree that the proper venue for any claims brought hereunder is in the county in North Carolina where the Board's Central Office is located.
5. In the event of a dispute between the Parties regarding the enforceability of the Agreement, each party shall be responsible for its own attorney's fees.
6. The Agreement is fully integrated and represents the entire understanding between the Parties. The Agreement may be modified or amended only by written instruments signed by both Parties. Unless explicitly stated in the Agreement, nothing contained in the Agreement is intended to benefit any third party. The Agreement shall be deemed to have been drafted by both Parties and any ambiguities in the construction of the Agreement shall not be construed solely against the Board.
7. The Agreement is severable and if any provisions of the Agreement are deemed invalid or illegal by a court of competent jurisdiction, the other remaining provisions of the Agreement shall remain valid and enforceable.

8. Notwithstanding any other term or provision in the Agreement, nothing herein is intended nor shall be interpreted as waiving any claim or defense based on the principle of Sovereign or governmental immunity or other State or federal constitutional or statutory provision or principle that otherwise would be available to the Board under applicable law.

9. Execution of the Pre-Audit Certification below is a condition precedent to the effectiveness of the signatures set-forth below.

10. The Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute and be construed as one and the same instrument.

Jackson County Board of Education:

Dr. Dana Ayers, Superintendent:

\_\_\_\_\_

Date: \_\_\_\_\_

HIGHTS, INC.

Marcus Metcalf, Executive Director:

\_\_\_\_\_

Date: \_\_\_\_\_

*This instrument has been pre-audited in the manner required by the School/ Budget and Fiscal Control Act.*

\_\_\_\_\_

Finance Officer

Date: \_\_\_\_\_



## Travel Request Form

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Trip Number

9717

\* Category

Travel With Students

\* Type of Trip

Field Trip

\* Field Trip Event

Standard Field Trip

### Trip Leave

\* Date

12/5/24

Thursday

\* Time

8:00 AM

### Trip Return

\* Date

12/5/24

Thursday

\* Time

2:30 PM

Trip Year/Week 2024-49

\* Overnight or Out-of-State Yes

Comments

Young Harris College Planetarium

\* Your School/Dept 

314 Fairview Elementary

227 Fairview Road, Sylva, NC 28779

\* Main Destination 

Young Harris College

1 College Street, Young Harris, GA

\* Approximate Nbr of Miles Round Trip

126.75

  
 10/17/24

Special Instructions for Permission Slip

\* Funding Source #1

School Funded Field Trips

Budget Code

3rd Grade

Funding Source Desc

Budget Code Desc

Funding Approver

Are funds payable to a third party?

No

(Does venue require payment prior to trip?)

\* Teacher / Advisor / Staff Name

Stephanie Ammons

\* Teacher / Advisor / Staff Phone #

8282691535

Teacher / Advisor / Staff Email

sammons@jcpsmail.org

**Note: This email will receive the requester emails if different from requester**

Emergency Contact Info

☒ Same as Teacher / Advisor / Staff

- \* Emergency Contact Name Stephanie Ammons
- \* Emergency Contact Phone # 8282691535

- \* Grade Level(s) Making Trip 3
- \* Description of Group or Person(s) Making Trip Fairview Third Grade-a curious and energetic group of students
- \* Educational Objective for Field Trip To further explore the moon, sun, and stars through the exploration through a telescope and visual at the planetarium.

Special Indicators

## Number of Individuals Making Trip

- |                 |    |                   |    |                |    |
|-----------------|----|-------------------|----|----------------|----|
| * Male Adults   | 1  | * Female Adults   | 8  | Total Adults   | 9  |
| * Male Students | 45 | * Female Students | 45 | Total Students | 90 |

Need 1 adult(s) for 10 or more students.  
Need 1 adult(s) for every additional 10 students.

- \* Will the students be away from school during lunch? Yes
- \* If so, will these students need packed lunches? Yes

**Nbr Students** 90 **Teacher** Stephanie Ammons

Bagged lunches have been requested for this field trip. Please contact teacher to verify number of lunches needed.

## Additional Information

- \* Please list all Chaperones: Stephanie Ammons, Elizabeth Turnmire, Rebecca Blanton, April Mayes, Brittany Bowers, Rebecca Farmer, Anna Woods, Alicia Brown, Amanda Liner, and Ashley Bailey.  
Bus drivers are Stephanie Ammons and Dennis Proffitt. Let me know if you need anything else from me. Thanks!
- \* Please list the driver's name: Stephanie Ammons and the other TBD

- \* Will you be using external transportation (ex. train, plane, walking)? No

## Vehicles Needed

- \* Do you need vehicles? Yes

### Vehicle Pickup

- \* Date 12/5/24
- \* Time 7:30 AM

### Vehicle Return

- \* Date 12/5/24
- \* Time 2:30 PM

**Total Trip Hours** 7.00

- \* Type of vehicles needed to reserve Activity Bus



- \* How many vehicles do you need? 2
- \* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Additional Comments:

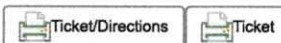
Owner rcrisp@jcpsmail.org

Bid Id/Closing Date

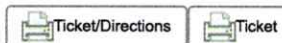
### Current Assignments for This Trip

Veh# X X Vehicle Location Driver X X Driver Email

8104 314 Fairview Elementary



8110 340 Smoky Mountain High



Person Submitting Request sammons@jcpsmail.org

Date Submitted

### Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

- \* I have read and understand the information above.

Yes

### Level 01 Approval - Location Approval

Comment

Decision Approved

Name emacaulay@jcpsmail.org

Decision Date Sep 11, 2024, 2:46:39 PM

### Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver

cfields@jcpsmail.org

Name

Decision Date



## Travel Request Form

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Trip Number

9755

\* Category

Travel With Students

\* Type of Trip

Field Trip

\* Field Trip Event

Standard Field Trip

### Trip Leave

\* Date

4/28/25

Monday

\* Time

5:30 AM

### Trip Return

\* Date

5/2/25

Friday

\* Time

9:00 PM

Trip Year/Week 2025-18

\* Overnight or Out-of-State Yes

Comments

Cherokee Boys Club charter bus driver will meet us in the back of the school, at the bus lot, around 5:30 AM.

\* Your School/Dept ⓘ

332 Scotts Creek Elementary

516 Parris Branch, Sylva, NC 28779-9083

\* Main Destination ⓘ

Other (Type Below)

Outer Banks, North Carolina, USA

Destination Not Listed

Outer Banks, North Carolina, USA

\* Destination Name Outer Banks

Stops on the way: Raleigh, NC, USA

\* Approximate Nbr of Miles Round Trip

1017.52

Special Instructions for Permission Slip

A Cherokee Boys Club charter bus will be used for all of our transportation needs. Permission slips for this trip require medicine/medical information, swimming ability, emergency contacts.

\* Funding Source #1

School Funded Field Trips

Budget Code

Fundraised or out of pocket

Funding Source Desc

Budget Code Desc

Funding Approver

Are funds payable to a third party?

Yes

(Does venue require payment prior to trip?)

Amount of Payment \$600 per student  
 Payment Option  
 Purchase Order/Requisition Nbr  
 Payment Due To

#### Comments Concerning Payment

The cost for each student for the 8th grade trip is \$600. This covers the cost of the hotel in Raleigh, the hotel at the Outer Banks, the charter bus, numerous meals, and various educational events or other activities students will participate in.

\* Teacher / Advisor / Staff Name Jonathan Cauley  
 \* Teacher / Advisor / Staff Phone # 828-507-1082  
 Teacher / Advisor / Staff Email cauley@jcpmail.org

**Note: This email will receive the requester emails if different from requester**

Emergency Contact Info **Same as Teacher / Advisor / Staff**

\* Emergency Contact Name Jonathan Cauley  
 \* Emergency Contact Phone # 828-507-1082

#### \* Grade Level(s) Making Trip 8

\* Description of Group or Person(s) Making Trip This is Scotts Creek's annual 8th grade trip where students travel to Raleigh for a day and a half, and then the remainder of the trip they will spend visiting various locations up and down the Outer Banks.

#### \* Educational Objective for Field Trip

Students will have real-life experiences by actually visiting the coast of NC and by applying their knowledge of the hydrosphere. Students will be able to evaluate evidence that Earth's oceans are a reservoir of nutrients, minerals, dissolved gases and life forms. Students will also be able to describe how humans affect the quality of water.

Viewing the geography of the state and seeing the effects of erosion will help students see real-life applications of their knowledge in both Science and Social Studies. Places that are studied in NC History where significant events have occurred will be visited as well as places where government activities in our state take place. Students visit several museums (Science, Wright Brothers, etc.), climb Currituck Lighthouse, visit Cape Hatteras lighthouse, and visit the Whalehead Educational Center. Students will also visit some of North Carolina's historical universities, including: Duke and UNC-Chapel Hill.

After the trip, teachers will draw on students' knowledge obtained during the trip concerning erosion, ocean currents, geography of NC, population distribution, and impacts of human population on waters, animal habitats (both aquatic and terrestrial). Discussion and participation in activities on the trip will also be used as an assessment tool.

The eighth grade year is the time NC students complete their study of NC history. Teachers use the history, geography, culture and technological advances that NC encompasses in all facets of the curriculum in eighth grade, especially in Science and Social Studies. This trip taking students from the mountains to the sea, is a natural culminating event based on knowledge gained in the classroom. Being able to have a hands-on, real-life approach builds interest and motivation for students.

#### Special Indicators

#### Number of Individuals Making Trip

* Male Adults	2	* Female Adults	5	Total Adults	7
* Male Students	25	* Female Students	22	Total Students	47

Need 1 adult(s) for 10 or more students.  
 Need 1 adult(s) for every additional 10 students.



- \* Will the students be away from school during lunch? Yes
- \* If so, will these students need packed lunches? No

**Nbr Students** 47 **Teacher** Jonathan Cauley

Students will be away from school during the lunch period.

Additional Information

- \* Please list all Chaperones: Molly Callaway, Jonathan Cauley, April Bryson, Kelli Watson, Taylor Medford, Gretchen McCue, Brooke Dills
- \* Please list the driver's name: Cherokee Boys Club charter bus driver has yet to be assigned.

- \* Will you be using external transportation (ex. train, plane, walking)? Yes
- \* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. Indicate chartered transportation company if applicable. Cherokee Boys Club charter bus.

Students will travel to the Raleigh area Monday morning to visit UNC-Chapel Hill and Duke universities. On Tuesday, students will visit the capitol area in Raleigh and the museum areas for the first half of the day and then will travel to the Outer Banks. The remainder of the trip they will spend visiting various locations up and down the Outer Banks such as Jockey's Ridge, Hatteras/Ocracoke, Currituck, and the Wright Brother's Museum.

Vehicles Needed

- \* Do you need vehicles? No

Person Submitting Request cauley@jcpsmail.org  
Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

- \* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment  
Decision Approved  
Name abryson@jcpsmail.org  
Decision Date Oct 7, 2024, 11:08:16 AM

Level 07 Approval - Central Office Approval

Comment	
Decision	
Designated Approver	cfields@jcpsmail.org
Name	
Decision Date	



## Travel Request Form

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Trip Number **9761**

\* Category Travel With Students

\* Type of Trip Field Trip

\* Field Trip Event  
Standard Field Trip

### Trip Leave

\* Date **4/26/25** **Saturday**

\* Time 8:00 AM

### Trip Return

\* Date **4/26/25** **Saturday**


\* Time 8:30 PM

Trip Year/Week 2025-17

\* Overnight or Out-of-State Yes

### Comments

\* Your School/Dept  337 **Smokey Mountain Elementary**  
884 N U.S 441, Whittier, NC 28789

\* Main Destination  **Dollywood**  
2700 Dollywood Parks Boulevard, Pigeon Forge, TN

\* Approximate Nbr of Miles Round Trip

Special Instructions for Permission Slip

*Handwritten signature and date: 9/25/24*

\* **Funding Source #1** School Funded Field Trips Budget Code

Funding Source Budget Code  
Desc Desc

Funding Approver

Are funds payable to a third party? No  
(Does venue require payment prior to trip?)

\* Teacher / Advisor / Staff Name Tucker McGrew

\* Teacher / Advisor / Staff Phone # 8438173735

Teacher / Advisor / Staff Email tuckerjmcgrew@gmail.com

**Note: This email will receive the requester emails if different from requester**

**Emergency Contact Info****Same as Teacher / Advisor / Staff**

- \* Emergency Contact Name Tucker McGrew
- \* Emergency Contact Phone # 8438173735

- \* Grade Level(s) Making Trip

5

6

7

8

- \* Description of Group or Person(s) Making Trip SME Band and Choir
- \* Educational Objective for Field Trip Students will perform for adjudicators and feedback will be given to Mr. McGrew on the current status of the band and how to push the band forward.

**Special Indicators****Number of Individuals Making Trip**

- |                 |    |                   |    |                |    |
|-----------------|----|-------------------|----|----------------|----|
| * Male Adults   | 1  | * Female Adults   | 4  | Total Adults   | 5  |
| * Male Students | 22 | * Female Students | 26 | Total Students | 48 |

Need 1 adult(s) for 10 or more students.  
Need 1 adult(s) for every additional 10 students.

- \* Will the students be away from school during lunch? Yes
- \* If so, will these students need packed lunches? No

**Nbr Students** 48 **Teacher** Tucker McGrew

Students will be away from school during the lunch period.

**Additional Information**

- \* Please list all Chaperones: Tucker McGrew, Tiffany Taylor, Marissa Burchette, Wendy Tidwell, David Cauley.
- \* Please list the driver's name: Tucker McGrew

- \* Will you be using external transportation (ex. train, plane, walking)? No

**Vehicles Needed**

- \* Do you need vehicles? Yes

**Vehicle Pickup**

- |        |         |
|--------|---------|
| * Date | 4/26/25 |
| * Time | 8:00 AM |

**Vehicle Return**

- |        |         |
|--------|---------|
| * Date | 4/26/25 |
| * Time | 8:30 PM |

**Total Trip Hours** 12.50

- \* Type of vehicles needed to reserve Activity Bus



\* How many vehicles do you need? 1

\* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning  
Needs

Additional Comments:

Owner ccondill@jcpsmail.org

Bid Id/Closing Date

Person Submitting Request tmcgrew@jcpsmail.org

Date Submitted

## Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a JCPS vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Chaperones must be at least 21 years old.
9. There must be one adult for every five students in grades K-6 for overnight trips.
10. There must be one adult for every seven students in grades 7-13 for overnight trips.
11. There must be one adult for every ten students in grades K-13 for non-overnight trips.
12. Chaperones must have an approved VOLUNTEER application on file with JCPS Human Resources

\* I have read and understand the information above.

Yes

## Level 01 Approval - Location Approval

Comment

Decision Approved

Name ccondill@jcpsmail.org

Decision Date Sep 23, 2024, 8:37:43 AM

## Level 07 Approval - Central Office Approval

Comment

Decision

Designated Approver cfields@jcpsmail.org

Name

Decision Date