



**Yamhill Carlton School District
Board of Directors – YCSD Boardroom
120 N Larch Place, Yamhill, OR 97148**

Thursday, October 12th, 2017

Board Work Session 6:30pm

AGENDA

A. Call to Order Work Session

B. Sub-Committee Reports:

1. Facilities and Transportation (T. Pfeiffer, J. Bibb)
 - A. Facilities Committee Report
 - B. Citizen Oversight Committee Report
 - C. Bond Project Manager Report
2. Negotiations (S. FitzGerald, J. Eglund)
3. Board Policy (J. Eglund, K. Watson) – October 30th @ 4:30pm
4. Curriculum (S. Fitzgerald, K. Watson) - October 19th @ 3:30pm
5. Activities (J. Bibb, T. Pfeiffer)
6. Finance (J. Eglund, S. FitzGerald) - November 28th @ 4:30pm

C. Adjournment

Items that are ***BOLD ITALICS*** are possible Action Items.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

**YAMHILL CARLTON SCHOOL DISTRICT
2016 BOND MEASURE PROJECTS
PROJECT MANAGER STATUS REPORT
September, 2017**

PROJECT MONTHLY STATUS REPORT

Project: Yamhill Carlton School District 2016 Bond Measure Projects, District Wide Report

Completion Date: Preliminary: October 23, 2018

1. Construction Status

Yamhill Carlton High School and Intermediate School Sites

- Turner continues working on site grading and underground utilities and is now making good progress.
- Both pads for the new dome buildings have been completed following some difficulty and delay in meeting proper soils compaction requirements.
- Work on the new public water system is finally underway. Currently Kerr is working on the 12' water line sections running from Camelia Street and Hwy 240 to the proposed CTE building. Once completed we will be able to begin construction on the domes.
- Delays due to unknown conditions have finally been resolved.
 - a. Heating Oil Tanks: Contaminated soils associated with the decommissioning and removal of (2) existing heating oil tanks has been completed and certified.
 - b. Dry Wells: A total of (3) unidentified dry wells were discovered requiring soils testing for contaminants and certification by DEQ prior to their removal. As of September 2017, the drywells have been removed and certified by DEQ.
 - c. Oil Separation Tank: An unidentified oil/water separation tank was discovered during site excavation. The tank has been properly decommissioned as of this date.
- Turner continues to work with the District on site logistics and safety. There have been no reported incidents to date.
- The intent through the remainder of September and October will be to complete site grading and underground utility work back to the areas where the dome buildings will be located. Construction of the domes is anticipated the first week of November 2017.
- A pad for the temporary CTE building has been completed adjacent to the District Office. The temporary building is currently scheduled to be installed on October 19, 2017.
- Work on the existing girl's locker room was completed in August and is up and running.

Yamhill Carlton Elementary School

- Work will continue the Elementary School throughout the year and as we move in to next summer as was anticipated. The following items are currently underway or have been scheduled for completion.
 - Punch listing and correction of deficiency work is currently underway and is ongoing.
 - Security fencing around the facility will be installed within the next several weeks.
 - Siding replacement at the North side of the facility has been scheduled for next summer.
 - New siding is scheduled to be installed at the South side of the facility at the existing vertical siding locations. MMC is currently in the process of soliciting for contractors to complete this work.

2. Budget

- As reported at the September Board Meeting the project remains significantly over budget following Turner's 100% Construction Documents Estimate. Currently, MMC, Turner, OHPD and the District are working and exploring cost reductions solutions in every aspect of the project to reduce the overall budget.
- MMC and Turner have worked through September to develop a cost reduction work sheet containing many recommended options that help to reduce the budget. The worksheet along with a comprehensive list of all project components as requested by the COC will be provided to the

COC Committee on October 5, 2017 for review and to begin working through options to reduce project costs and make solid recommendations to the Board.

- As reported last month GMP's will not be presented for approval by the Board until such a time that all Value Engineering options have been fully priced, reviewed by the COC and a recommendation for budget reconciliation can be provided to the Board.

3. Status of Design and Permitting

- OHPD continues design and permit coordination of City's on-site public water system and is almost through the permitting process. Permits are being issued in sections so that work can continue.
- All permit drawings have been provided to Yamhill County and have been reviewed and approved.
- The application for street vacation on Camelia was provided by the District and approved by the City Council at their September Council Meeting.
- The application for street vacation of Larch was provided by the District and approved by the City Council at their September Council Meeting.
- Permits for a Temporary CTE facility were approved and work is currently underway.
- In an effort to reduce schedule impacts and costs MMC recommended that the City provide design services on behalf of the District for the design of the "offsite" portion of water line from Pike Street south to the District property. Design was completed in September with a cost savings to the District of approximately \$30k.
- Also, to reduce schedule and cost impacts MMC has recommended that the City solicit contractors and manage the offsite water system project and the City has agreed. The City is currently awaiting approval by the District Board.
- The City has provided an Engineering Estimate for the offsite public water line in the amount of \$493,150.00 and has requested that the District set aside an additional 25% for contingency. The City will require that these funds are provided in the form of a secured account prior to going out for bid. The City has confirmed that if the District authorized them to manage the project that the bidding process will be competitive and all costs will be completely transparent and that any remaining funds will be returned to the District. The Board will need to consider and approve this alternative.

4. Schedule Status

- Although there has been some schedule impacts the overall project continues to be on schedule:
- Turner has provided a construction Master Schedule.
 - Beginning June 20, 2017
 - Begin Construction Mobilization
 - Demolish Existing Buildings
 - Begin Site Work on HS/IS
 - Summer/Fall, 2017
 - Site Work, Site Utilities, Excavation and pads for new Dome Buildings
 - Dome Shells starting fall 2017
 - Elementary School Upgrades
 - Agriculture Building
 - Summer/Fall, 2018
 - Dome Interiors
 - Site Completion
 - High School Upgrades
 - Intermediate School Upgrades

8. Currently Underway

- Continued site preparation and grading at HS/IS Site
- Continued negotiations and coordination of water flow design
- FF&E coordination and procurements
- Continue VE review options and pricing effort.

**Yamhill Carlton School District
Bond Projects 2016**

As of 10/05/2017

School	Type	Budget	A/P to Date	Encumbrance	Balance
Yamhill Carlton Elementary School					
	Construction Totals	\$ 1,786,342	\$ 713,818	\$ 878,258	\$ 194,266
	Owner Costs	242,071	2,287,958	-	(2,045,887)
	Consultant Costs	45,033	797	-	44,236
Sub Total		\$ 2,073,446	\$ 3,002,574	\$ 878,258	\$ (1,807,385)
Yamhill Carlton Intermediate School					
	Construction Totals	\$ 2,390,192	\$ 59,240	\$ -	\$ 2,330,952
	Owner Costs	220,451	1,545	-	218,906
	Consultant Costs	37,460	-	-	37,460
Sub Total		\$ 2,648,103	\$ 60,785	\$ -	\$ 2,587,318
Yamhill Carlton High School					
	Construction Totals	\$ 10,385,612	\$ 471,508	\$ 2,309,903	\$ 7,604,200
	Owner Costs	1,271,456	104,719	-	1,166,737
	Consultant Costs	140,300	179	-	140,122
Sub Total		\$ 11,797,367	\$ 576,406	\$ 2,309,903	\$ 8,911,059
Yamhill Carlton District Wide					
	Construction Totals	\$ -	\$ -	\$ -	\$ -
	Owner Costs	-	41,540	-	(41,540)
	Consultant Costs	1,681,083	2,183,045	424,893	(926,854)
Sub Total		\$ 1,681,083	\$ 2,224,585	\$ 424,893	\$ (968,395)
Total Project		\$ 18,200,000	\$ 5,864,350	\$ 3,613,053	\$ 8,722,597
Project Total		18,200,000.00			18,200,000.00
2016-2017 Expenditures		3,161,699.89	3,168,645.54	-	3,168,645.54
2017-2018 Expenditures		15,038,300.11	1,048,628.86	5,193,687.26	8,795,983.99
Total		18,200,000.00	4,217,274.40	5,193,687.26	11,964,629.53
Projects Remaining Not Encumbered					6,235,370.47



**Yamhill Carlton School District
Board Of Directors
Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148**

Thursday, October 12th, 2017

Regular Session- 7:00 PM

AGENDA

- I. Flag Salute
- Regular Session
- II. Call to Order Regular Session- 30 Minutes
- III. Individuals, Delegations, Recognition, and Communications

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda

V. Regular Session- Consent Agenda

1. Approval of Board of Directors Minutes
 - a. Work Session & Regular Board Meeting September 14th, 2017 (Pg 1)
 - b. OSBA Board Training #2, September 19th, 2017 (Pg 5)
2. Personnel (Pg 6)
3. Donations (Pg 7)
4. Enrollment Report (Pg 8)

VI. Announcements and Reports:— 30 Minutes

- I. YCES – Lauren Berg (Pg 10)
- II. YCIS – John Horne (Pg 11)
- III. YCHS – Greg Neuman (Pg 12)
- IV. Financial Report and List of Bills for September 2017 (Action Item) (Pg 15)
- V. District Facilities- Brian King (Pg 28)
- VI. Superintendent's Report- Charan Cline (Pg 29)

VII. New Business:

- I. Approve District Report Card(Action Item) (Provided at Board Mtg)
- II. Accept OCNC Sysco Produce RFP (Action Item) (Pg 30)
- III. Reconsideration Committee Appointments (Action Item) (Provided at Board Mtg)
- IV. Resolution 2018-04 – General Fund (Action Item) (Pg 31)
- V. Resolution 2018-05 – Bond Premiums (Action Item) (Pg 32)
- VI. Resolution 2018-06 – Measure 98 Funding (Action Item) (Pg 34)
- VII. Adopt Board/Superintendent Working Agreement (Action Item) (Pg 35)
- VIII. OSBA Promise Grant Training –10/26/2017

VIII. Board of Directors Comments

IX. Executive Session per *ORS 192.660(2) (e) Real Property Transactions with possible action in Open Session*

Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

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YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Thursday, September 14th, 2017

Work Session- 6:30 PM

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Principal Greg Neuman, YCHS Associate Principal/Athletic Director Matt Wiles, YCIS Associate Principal Chad Tollefson, YCIS Principal/Special Ed Director John Horne, YCES Principal Lauren Berg, and YCHS ASB President Dylan Hansen

Also Present: D. Horning, H. Nettles, J. Morse, M. Paolo, M. Marino, P. Manson, G. Manson, B. King, R. McKinney, M. McKinney, T. Looney, V. Blaha, A. Shore, and A. Martin

I. Call to Order Work Session—6:30pm by Board Chair

II. Sub Committee Reports

A. Facilities and Transportation

1. Facilities Committee Report (T. Pfeiffer) - Water heater @ high school needs to be replaced...looking at using the one from YCES that is no longer needed, Leak in furnace at Cafeteria, looking into cost to resurface track, maintenance building, various furnace issues...looking at replacing tank at YCHS, working on standardizing logos throughout district
2. Citizen Oversight Committee (Murray Paolo) – working thru budget process reviewing scope and projects to make sure we don't go over estimated funding.
3. Bond Project Manager Report (Mike Marino) – have made excellent progress regarding permitting issues, will be scheduling “getting out of the ground” continuing value engineering process, lots of bond projects out there right now making it hard to find people to do the work very competitive.

B. Negotiations – Nothing new to report

C. Board Policy – Nothing new to report – Meeting at end of October

D. Curriculum – Nothing new to report – First meeting next week.

E. Activities- Nothing new to report

F. Finance – nothing new to report

With no further discussion, the meeting adjourned at 6:58pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Thursday, September 14th, 2017

Regular Session- 7:00 p.m.

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Principal Greg Neuman, YCHS Associate Principal/Athletic Director Matt Wiles, YCIS Associate Principal Chad Tollefson, YCIS Principal/Special Ed Director John Horne, YCES Principal Lauren Berg, and YCHS ASB President Dylan Hansen

Also Present: D. Horning, H. Nettles, J. Morse, M. Paolo, M. Marino, P. Manson, G. Manson, B. King, R. McKinney, M. McKinney, T. Looney, V. Blaha, A. Shore, and A. Martin

Flag Salute

Regular Session Agenda

I. Call to Order by Chair Jami Egland at 7:00pm

S. FitzGerald motioned to add "We are YC" to agenda under "Individuals, Delegations and Communications"

I. We are YC

- A. T. Looney read a letter from S. Nonamaker (YCHS Teacher) – Loves that he is part of "great team" and "gets the value of small town" at YC
- B. R. McKinney spoke about working at YC.. "we are a family", "support celebrations and defeats", "great place to raise kids"

II. Public Comment

- A. D. Horning again expressed concern regarding the cell tower and its impact on property values
- B. T. Looney expressed thanks to the community and construction team for renovations to girls locker rooms.

III. Review of Agenda

S. FitzGerald motion to add agenda item #8, #9 and #10 under New Business: #8 COC Request for \$1300 Communications budget, #9 Board Action to make all premiums from Bond available, and #10 Alternative revenue options. T. Pfeiffer seconded. All in Favor, motion carried.

IV. Regular Session – Consent Agenda

S. FitzGerald motioned to approve consent agenda. T. Pfeiffer seconded. All in favor, motion carried.

V. Announcements & Reports

- A. YCES – Lauren Berg – Off to a great start. Some Construction projects are still being touched up and finished. Looking forward to getting going. Walk a Thon date changed to October 12th
- B. YCIS – John Horne – First Day went well. Lots of new staff to get up to speed. Open house on October 19th. Had successful Team Leader retreat.
- C. YCHS – Greg Neuman – First week is under way. Dylan Hansen ASB president was introduced as he will serve as Student Rep on the Board.
- D. Financial Report & List of Bills for August 2017.

T. Pfeiffer motioned to accept the financial report and list of bills for August 2017

- E. District Facilities – Brian King – been very busy, lots of work to get buildings ready for first day of school
- F. Superintendent – Charan Cline – First Day for staff and students both went well. Lots of Bond work happened over the summer. Communications committee will meet soon.

VI. New Business

YCIS Account Signers – Resolution 2018-2

S. FitzGerald motioned to approve Resolution 2018-2 YCIS Account Signers. K. Watson seconded. All in favor, motion carried.

Summer Food Report

Had successful summer food program. Served 2280 meals over 38 days. Hoping to continue summer food next year as well. If we do not qualify based on free/reduce percentage ODE has recommended we appeal to USDA.

Food Supplies RFP Award – Resolution 2018-3

T. Pfeiffer motioned to approve Resolution 2018-3 Food Supplies RFP. S. FitzGerald seconded. All in favor, motion carried.

Food Service – Milk Vendor

The Board was informed that Alpenrose will be the Milk Vendor for the school district

Reconsideration Committee

Will solicit applications from community. Email application home to parents and post of website and Facebook. Will appoint members at October Meeting

T. Pfeiffer motioned to move forward with formation of Reconsideration Committee for 2017/2018 School Year. S. FitzGerald seconded. All in favor, motion carried.

Fall Regional Meeting

September 18th, 2017 @ 5:30 at WESD in McMinnville, OR

OSBA Promise Grant Training

Training dates set as 9/19/2017, and 10/26/2017

COC \$1300 Budget Request for Communication

T. Pfeiffer motioned to appropriate \$1300 for Bond Communication. J. Bibb seconded. All in favor motion carried.

T. Zigler will present resolution at October 2017 Board Meeting

Bond Premiums Discussion

T. Pfeiffer motioned to appropriate all premiums from Bond available. S. FitzGerald seconded. All in favor, motion carried.

T. Zigler will present resolution at October 2017 Board Meeting

Alternative Revenue Options Discussion

Two options: take a loan or look at sale of property. C. Cline is not in favor of taking loan, ties up revenue that can better be used for operations of school.

K. Watson feels we need to seriously consider the sale of district property.

T. Pfeiffer suggested looking at squaring up the lot and sale a portion of it.

C. Cline will have Real Estate at next Board meeting for discussion in Executive Session.

With no further discussion the meeting was adjourned at 7:54 PM

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Tuesday, September 19th, 2017

Work Session- 6:00 PM

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, and Board Secretary Michelle Rettke

- I. Call to Order Work Session—6:00pm by Board Chair
- II. OSBA –Intermediate Roles & Responsibilities Workshop - Renee Sessler, OSBA Trainer
 - A. Role of Board
 - B. Board Culture
 - C. Superintendent Evaluation
 - D. Board Self Evaluation

With no further discussion, the meeting adjourned at 8:45pm.

Minutes by: Michelle Rettke, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
October 2017



Resignations

None to Report

New Hires

Nicole Bertrand (YCES Life Skills IA)

Amy Rockwell (YCES IA - Part Time)

Steven Foster (YCHS Temporary Math Teacher)

Open/Unfilled Positions

Counselor (YCHS)

Donations

September 2017

District

Cary Jo Maynard	\$50	Lunch Program – to cover lunch balances
Dean Parry	Acer Monitor (\$60 Value)	

YCHS

Rodney Buxton Jr.	\$ 50.00	Class of 72' Scholarship
Gene & Jane Cheser	\$ 500.00	Cheer
Tim & Maryalice Pfeiffer	\$ 600.00	FFA
John & Patricia McGhehey	\$ 200.00	Football Fund
Jim and Susie Amerson	\$ 100.00	Football Fund
Intel Volunteer Grant Program	\$ 3,400.00	Drone Club
The Kula Foundation (Red Robin)	\$ 13.78	Scholarship Fund
Linda Meiers	\$ 50.00	Football Fund
Alice Wiltshire	\$ 250.00	Music Department

District Enrollment Report

September 2017

	Male	Female	Total
Kindergarten	38	33	71
1st Grade	44	31	75
2nd Grade	42	29	71
3rd Grade	35	41	76
4th Grade	47	52	99
K- 4th Subtotal	206	187	392
5th Grade	44	49	93
6th Grade	51	53	104
7th Grade	49	38	87
8th Grade	39	28	67
5th-8th Subtotal	183	168	351
9th Grade	44	33	77
10th Grade	39	35	74
11th Grade	32	40	72
12th Grade	49	40	89
9th – 12th Subtotal	164	148	312
District Total	553	503	1056

District Enrollment for 2017/18 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	352.5									
YCIS	323									
YCHS	312									
Alliance	67.5									
Total	1055									

YCES Enrollment for 2017/2018 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	68									
1st Grade	69									
2nd Grade	64									
3rd Grade	61.5									
4th Grade	90									
17/18 Total	352.5									
16/17 Total	366	364	364	363	357	357	354	352	351	348
15/16 Total	379	380	382	379	385	381	378	379	376	376

YCIS Attendance for 2017/2018 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	80									
6th Grade	95.5									
7th Grade	82.5									
8th Grade	65									
17/18 Total	323									
16/17 Total	317	320	319	318	313	313	314	312	311	311
15/16 Total	327	325	324	321	321	323	323	322	317	316

YCHS Attendance for 2017/2018 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	77									
10th Grade	74									
11th Grade	72									
12th Grade	89									
17/18 Total	312									
16/17 Total	326	325	325	322	318	324	324	323	318	311
15/16 Total	360	361	360	356	352	354	352	346	341	323

Alliance Academy Enrollment 2017/2018

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	3									
1st Grade	6									
2nd Grade	7									
3rd Grade	14.5									
4th Grade	9									
5th Grade	13									
6th Grade	8.5									
7th Grade	4.5									
8th Grade	2									
17/18 Total	67.5									
16/17 Total	50	49	49	48	49	49	52	52	62	61
15/16 Total	39	38	37	38	42	40	38	39	37	37

Interdistrict Transfers 2017/2018

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Brick & Mortar										
Incoming	59									
Outgoing	91									
Online										
Incoming	51									
Outgoing	16									
Total Incoming	110									
Total Outgoing	107									

Yamhill Carlton Elementary School

Principal Report - October 2017

October is an exciting month at YCES. One of our most important annual events was just held – the YCPTO Walk-A-Thon. This event provides fun and pride to staff, students, and parents alike. This year’s theme was, “A Walk on the Wild Side.” Each classroom was assigned an animal. Classes researched and learned about their animals over the last few weeks. YCPTO parents and other volunteers worked tirelessly to both fundraise for our school, as well as organize and put-on the fun event for students. We are very grateful for the support that YCES has each year!

Improve Community Relationships

Walk-A-Thon provides us a large outlet to connect to the community. But, as it is both a one-time event and is wrapping up, YCPTO will work on their next large goal – bringing parents at all schools together to create a PTO for all of YC. This will begin by finding a few parents who are willing to take the lead in organizing events and get-togethers and reaching out to parents who want to be better involved. As a community relations goal for myself, I plan on taking the administrative lead in this endeavor. I look forward to what we might accomplish.

Improve Grade-Level Work in Math

Language arts and literacy are primary focus areas for our school this year. Much research shows that growth in this content area will provide strong growth in math as well. Math instruction today is language-rich, laden in vocabulary and word problems. In helping students to improve reading skills, they will be better equipped to approach math terms and tasks as well.

However, math is still an exceptionally important content area and we want to ensure we are delivering the best instruction to students. In an effort to continue bringing information about math best practices to staff, even with our literacy focus, our 4th grade is sending a team member to the Northwest Mathematics Conferences. Our elementary teacher, Ardis Bell, is accompanying a 5th grade teacher from YCIS. They will collaborate in sharing their learning with staff at both buildings.

Upcoming Events:

Oct. 17th & 18th – RTI Tier One Training

Oct. 19th & 20th – Oregon Research Institute spleem counting for GBG

Nov. 9th – RTI Effective Instruction Training

Yamhill Carlton Intermediate School

Principal Report

October 2017

Open House

We had our Open House on Tuesday, September 19th at 6:30 and were very excited to see the families come to meet their child's teachers and see their classrooms and work so far. We had classrooms open for parents to see the teachers, hear about their work as well as whole group time to welcome them to a new school year and introduce staff. We took everyone on a quick tour outside to see the construction and talked about the training we have done with students in order to keep everyone safe. Each grade level had whole group meetings with their parents as well where they clearly communicated their expectations and how they are working together this year.

Community Relations Work

We have a number of different ways we are working at YCIS to improve our relationships with parents and the community this year. We are excited to have this be one of our focuses because we know how important it is to work together and how much more we can accomplish when it happens. Here are some of our plans.

- We have scheduled a Proficiency Night on October 26th where we will further educate families / parents on what proficiency is and how we work with their students.
- We have softened our Attendance Letter that we send out to parents expressing concern when their child misses a certain number of days. This message will help to build a partnership of support rather than a perceived "gotcha".
- We have purchased a large TV we are putting in the entryway that will visually welcome and inform parents and community members about what is coming up at YCIS and share some of the great things happening here with pictures and videos.
- We have partnered with our PTO to form better relationships with them and they have stepped up to help in our efforts in this regard. They have already put up door decorations for each teacher about the University they attended and where it is located and are highlighting our new staff on a bulletin board.
- We have a large community service project lined up for this Saturday to spruce up our campuses and some of us will be working alongside them and thanking them for their efforts.
- It was wonderful to have the school board members serving breakfast on the first day of in-service as well as having them at our schools the first day of school, thank you!

Math Scores Increase Above State Average

We have hired some great new teachers and a number of them are teaching math. We have one new teacher who we share with the HS teaching 8th and 9th grades, Kristen Watson. We hired a 13 year veteran math teacher in Kenny MacPherson out of California who will provide strength at the MS. Another great addition is Laura Norman who has taught over 10 years of Math in North Marion and also teaches our STEM classes. Ric Stahl will continue to teach one section as well. Emilie Krutzik did great work in the MS last year implementing our new math curriculum, CPM and will help continue to anchor that implementation as she has moved down to 6th grade as the math teacher. Most of the new teachers were able to attend the new teacher training that CPM offered this summer. We also are excited to say we received a \$7,500 Grant to continue to have valuable Professional Development from a CPM coach working individually and in groups with our math teachers. Chad did a great job securing that!

Yamhill Carlton School District School Board Report

October 2017 Board Meeting

Yamhill Carlton High School

Upcoming Events

October 7: Homecoming Dance
October 9: FAFSA Help Night
October 11: PSAT
October 13: State In-Service Day
October 18: OS Band Showcase
October 25: Senior Project Dessert
October 28: ACT
November 2: Fall Play
November 8: Fall Sports Banquet

Donations

Rodney Buxton Jr.	\$ 50.00	Class of 72' Scholarship
Gene & Jane Cheser	\$ 500.00	Cheer
Tim & Maryalice Pfeiffer	\$ 600.00	FFA
John & Patricia McGhehey	\$ 200.00	Football Fund
Jim and Susie Amerson	\$ 100.00	Football Fund
Intel Volunteer Grant Program	\$ 3,400.00	Drone Club
The Kula Foundation (Red Robin)	\$ 13.78	Scholarship Fund
Linda Meiers	\$ 50.00	Football Fund
Alice Wiltshire	\$ 250.00	Music Department

FFA

The Yamhill-Carlton FFA Chapter officers just returned home from our district leadership camp where students interacted with other FFA officers in workshops to improve upon their leadership skills. At our district (Lower Willamette) leadership camp we collaborated with two other FFA Districts (Northwest and Upper Willamette). Our officer team also had the opportunity to participate in rituals an opening ceremonies or official meeting procedure for the FFA. Our officer team placed third. There are a lot of fun and exciting activities coming up for the agricultural program. Today (Wednesday), we will be harvesting the grapes in the vineyard with a group of students. Next week, we will have several members and students attend the FFA District Soil Judging contest in Dallas.

ASPIRE

No report

Principal's Report

We made it through the month of September and the High School is off and running at a furious pace. Last week we celebrated homecoming and it was full of many great memories and surprises! This evening we will be showing you some highlights of our week and having a presentation from our student body representatives. All members of team YC are happily being flexible through all of the construction phases. There is a building amount of excited anticipation with regard to the direction we are going and all of the positive developments happening in our building and entire community. The name of the game this year for the high school staff is to continue our positive trend in our shared belief and working together in order to tackle any challenges that come our way. This will continue to be our focus as we hurtle through the 2017-18 school year!

Improve 9th Grade on Track to 87.5%

We have found that our freshman class has been the most receptive to changes that we have made to our grading systems. This is not surprising as they do not know any better and they are (for the most part) taking care of business. We are finding some of our returning students falling back into familiar patterns and we as a staff are collaborating as a team to break the students of undesirable habits in order to make sure they are continuing to move forward in positive directions. As a staff we are considering a few interventions that I will be excited to share with the board in future reports once we start to get a few more things hashed out. The Frosh Success course is continuing to lay the foundation for success and is currently reading the 7 Habits of Highly Effective Teens as their primary text and using their time wisely to stay caught up on school work and collaborating their peers around shared projects.

Improve graduation rates to 90%

We have already begun to have conversations with seniors around where they are with regard to their graduation in June and what steps they need to take in order to make sure they are indeed on that stage only a few short months from now. The lack of a counselor for the month of September has made some of these conversations challenging; however, I am hopeful by the time this board meeting takes place, I will have good news with regards to a hire for this position. It is incredibly important that we are communicating very clearly with parents and families with regard to their student's status for graduation with senior letters as well as the tiered data system that we have in place makes these conversations clear and concise. We will continue to work with all of our seniors to get them where they need to be come June.

Improve Math grade levels beating the state average from 5 to 7

All math courses are digging into the CPM curriculum that we have in place and students are getting used to our new math teacher Steven Foster as he becomes familiar with our school community and expectations. This work will continue to improve as the school year goes on.

YCHS attendance goal: Continue to improve attendance to 95%

Attendance continues to be a primary point of emphasis for the high school this year. For the month of September:

9th	96.07
10th	95.52
11th	96.71
12th	95.34

September total attendance average at the high school: **95.88%**.



YAMHILL CARLTON SCHOOL DISTRICT 1
FINANCIAL BOARD REPORT
OCTOBER 12, 2017

2016-2017 FISCAL YEAR

The audit visit was rescheduled for October 11th & 12th. The ending fund balances are reflected in the September financials, however these are not audited numbers. We are required by the state to conduct an audit at the end of every fiscal year. The auditors come in May and review internal controls and then again in the fall for a full audit process. The results are due to the state by December 31st of every year.

2017-2018 FISCAL YEAR

General Fund – We have not rolled forward our ending fund balances. This will be done for the October financials once the auditors have reviewed. A supplemental resolution to increase appropriations up to the \$8.2 billion state funding level will be presented in October for board approval.

Resolution 2018-04 is being submitted for Board approval for the adjustment in the state school fund and ending fund balances.

Food Service Fund – A notice came out on 10/3 that all sponsors will receive an additional five cent reimbursement per meal for claims from June through September, which we will receive in January. This money is to be used to offset our summer food costs, such as staff payroll.

Special Revenue – Title I and Title II dollars have been allocated but not yet showing in our Electronic Grant Claims page. I wait until a grant number is assigned before putting the information in the board report.

Resolution 2018-06 is being submitted for Board approval for the adjustment in Measure 98 funding.

Capital Funds Project –

Resolution 2018-05 is being submitted for Board approval for the change in appropriations and granting the bond premiums to be used as part of the bond projects.

Financial Report
Yamhill-Carlton School District

For Period Ending September 30, 2017

General Fund - Revenue & Expenditures by Object Code

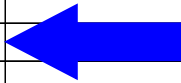
	Working Budget	Actual	Projected	Total	Balance Over/(Under)	% received
Revenue:						
1111 Current Taxes	2,881,914	-	2,982,911	2,982,911	100,997	0.0%
1112 Prior Taxes	86,072	13,209	72,863	86,072	-	15.3%
1190 Interest on Tax Collection	-	2,039	-	2,039	2,039	2038.7%
1312 Tuition From Other School Districts	17,762	-	-	-	(17,762)	0.0%
1330 Summer School Tuition	2,000	-	2,000	2,000	-	0.0%
1411 Transportation Fees from Individuals	-	-	-	-	-	0.0%
1510 Interest	15,000	2,895	12,105	15,000	-	19.3%
1710 Admissions	10,000	-	10,000	10,000	-	0.0%
1711 Athletic Sign Up	-	-	-	-	-	0.0%
1740 Student Fees (Athletics)	28,000	-	28,000	28,000	-	0.0%
1910 Rentals	5,140	1,540	3,600	5,140	-	30.0%
1920 Contributions & Donations	10,000	-	10,000	10,000	-	0.0%
1950 Reimbursements	-	-	-	-	-	0.0%
1960 Recovery of Prior Year Expenditures	-	4,176	-	4,176	4,176	4175.6%
1990 Miscellaneous Revenue	35,000	145	34,855	35,000	-	0.4%
Total Local Revenue	3,090,888	24,003	3,156,334	3,180,337	89,450	0.8%
2101 County School Fund	4,700	-	4,700	4,700	-	0.0%
2102 ESD Apportionment	182,669	-	182,669	182,669	(0)	0.0%
2199 Other Intermediate Sources	-	-	-	-	-	0.0%
Total Intermediate Revenue	187,369	-	187,369	187,369	0	0.0%
3101 State School Fund Grant	6,257,866	3,250,004	3,250,002	6,500,006	242,140	51.9%
3103 Common School Fund	126,921	-	126,882	126,882	(39)	0.0%
3199 SSF - High Cost Disability Grant	60,000	-	60,000	60,000	-	0.0%
3299 Other Restricted Grants in Aid	-	-	-	-	-	0.0%
Total State Revenue	6,444,787	3,250,004	3,436,884	6,686,888	242,101	50.4%
4700 Federal Grants in Aid	-	-	-	-	-	0.0%
Total Federal Revenue	-	-	-	-	-	0.0%
5200 Transfers	-	-	-	-	-	0.0%
5300 Sale of Fixed Assets/Ins Proceeds	-	-	-	-	-	0.0%
5400 Beginning Fund Balance	750,000	1,139,804	-	1,139,804	389,804	152.0%
Total Other Sources	750,000	1,139,804	-	1,139,804	389,804	152.0%
Total Revenues	\$ 10,473,044	\$ 4,413,811	\$ 6,780,587	\$ 11,194,399	\$ 721,355	42.1%
Expenditures:						
	Working Budget	Actual	Encumbrances	Total	Balance (Over)/Under	% spent
100 - Salaries	4,757,953	612,696	4,093,668	4,706,365	51,589	12.9%
200 - Benefits	2,476,271	290,380	2,044,146	2,334,526	141,745	11.7%
300 - Purchased Services	1,790,542	224,169	1,222,660	1,446,829	343,713	12.5%
400 - Supplies & Materials	438,213	132,123	76,058	208,181	230,032	30.2%
500 - Capital Outlay	10,000	-	-	-	10,000	0.0%
600 - Other Objects	230,908	144,972	4,905	149,877	81,031	62.8%
700 - Transfers	447,487	-	-	-	447,487	0.0%
800 - Operating Contingency	321,670	-	-	-	321,670	0.0%
Total Expenditures	\$ 10,473,044	\$ 1,404,340	\$ 7,441,437	\$ 8,845,777	\$ 1,627,266	13.4%

For Period Ending September 30, 2017

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Total	Balance Over/(Under)	% received
Revenue:						
Local Revenue	626,958	9,133	617,825	626,958	-	1.5%
Intermediate Revenue	-	-	-	-	-	0.0%
State Revenue	197,964	-	197,964	197,964	-	0.0%
Federal Revenue	603,580	24,071	579,509	603,580	-	4.0%
Interfund Transfers	116,055	-	116,055	116,055	-	0.0%
Beginning Fund Balance	188,210	334,645	(146,435)	188,210	-	177.8%
Total Revenues	\$ 1,732,767	\$ 367,849	\$1,364,917.95	1,732,767	-	21.2%
Expenditures:						% spent
100 - Salaries	445,270	61,444	314,520	375,964	(69,306)	13.8%
200 - Benefits	324,724	32,279	171,074	203,353	(121,371)	9.9%
300 - Purchased Services	26,378	6,209	6,474	12,683	(13,695)	23.5%
400 - Supplies & Materials	897,495	31,051	125,857	156,908	(740,587)	3.5%
500 - Capital Outlay	33,500	-	-	-	(33,500)	0.0%
600 - Other Objects	5,400	2,889	625	3,514	(1,886)	53.5%
700 - Transfers	-	-	-	-	-	0.0%
800 - Reserved for Next Yr	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,732,767	\$ 133,872	618,550	\$ 752,422	\$ (980,345)	7.7%

CASH FLOW - General Fund 2017-2018		JULY ACTUAL	AUG ACTUAL	SEPT ACTUAL	OCT ACTUAL	NOV ACTUAL	DEC ACTUAL	JAN ACTUAL	FEB ACTUAL	MAR ACTUAL	APR ACTUAL	MAY ACTUAL	JUNE ACTUAL	TOTAL ACTUAL	BUDGET	DIFFERENCE BGT-ACT	% RECEIVED
Current Year Taxes	1111	-	-	-	-	-	-	-	-	-	-	-	-	-	2,881,914	2,881,914	0.00%
Prior Year Taxes	1112	-	-	13,209	-	-	-	-	-	-	-	-	-	13,209	86,072	72,863	15.35%
Interest on Tax Collections	1190	-	-	2,039	-	-	-	-	-	-	-	-	-	2,039	-	(2,039)	2038.72%
Tuition from other school districts	1312	-	-	-	-	-	-	-	-	-	-	-	-	-	17,762	17,762	0.00%
Summer School Tuition	1330	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	0.00%
Tuition from other Oregon Districts	1332	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Transportation Fees	1400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Transportation Fees frm Individuals	1411	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Interest Income	1510	884	1,035	976	-	-	-	-	-	-	-	-	-	2,895	15,000	12,105	19.30%
Admissions	1710	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Athletic Sign Up	1711	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Participation Fees	1740	-	-	-	-	-	-	-	-	-	-	-	-	-	28,000	28,000	0.00%
Rentals	1910	-	-	1,540	-	-	-	-	-	-	-	-	-	1,540	5,140	3,600	29.96%
Donations	1920	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Reimbursement	1950	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recovery of PY Expenditure	1960	-	2,751	1,425	-	-	-	-	-	-	-	-	-	4,176	-	(4,176)	4175.56%
Recovery of CY Expenditure	1961	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Miscellaneous	1990	-	115	30	-	-	-	-	-	-	-	-	-	145	35,000	34,855	0.41%
County School Fund	2101	-	-	-	-	-	-	-	-	-	-	-	-	-	4,700	4,700	0.00%
ESD Apportionment	2102	-	-	-	-	-	-	-	-	-	-	-	-	-	182,669	182,669	0.00%
State School Fund Grant	3101	2,167,102	541,451	541,451	-	-	-	-	-	-	-	-	-	3,250,004	6,257,866	3,007,862	51.93%
High Cost Disability Grant	3199	-	-	-	-	-	-	-	-	-	-	-	-	-	60,000	60,000	0.00%
Common School Fund	3103	-	-	-	-	-	-	-	-	-	-	-	-	-	126,921	126,921	0.00%
Grants in aid from Fed Gov't	4700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
E Rate	3299	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Sale of Fixed Assets	5300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Beginning Fund Balance	5400	1,139,804	-	-	-	-	-	-	-	-	-	-	-	1,139,804	750,000	(389,804)	151.97%
TOTAL REVENUE		3,307,790	545,352	560,670	-	-	-	-	-	-	-	-	-	4,413,811	10,473,044	6,059,233	42.14%
EXPENDITURES																	% SPENT
Salaries	100	94,128	108,698	409,870	-	-	-	-	-	-	-	-	-	612,696	4,757,953	4,145,257	12.88%
Payroll Costs	200	40,668	53,281	196,431	-	-	-	-	-	-	-	-	-	290,380	2,476,271	2,185,891	11.73%
Purchased Services	300	27,047	41,754	118,779	36,588	-	-	-	-	-	-	-	-	224,169	1,790,542	1,566,373	12.52%
Supplies	400	1,098	76,116	52,241	2,667	-	-	-	-	-	-	-	-	132,123	438,213	306,090	30.15%
Equipments	500	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Other objects	600	125,196	9,431	9,950	395	-	-	-	-	-	-	-	-	144,972	230,908	85,936	32.40%
Transfers	700	-	-	-	-	-	-	-	-	-	-	-	-	-	447,487	447,487	0.00%
Contingency															321,670	321,670	0.00%
TOTAL EXPENDITURES		288,138	289,280	787,272	39,650	-	-	-	-	-	-	-	-	1,404,340	10,473,044	9,068,704	13.41%
PROFIT/LOSS		3,019,652	256,072	(226,602)	(39,650)	-	-	-	-	-	-	-	-	3,009,472		3,009,472	
RUNNING TOTAL			3,275,724	3,049,122	3,009,472	3,009,472	3,009,472	3,009,472	3,009,472	3,009,472	3,009,472	3,009,472	3,009,472				



Yamhill-Carlton School District
SPECIAL REVENUE FUNDS
FISCAL YEAR 2017-2018

Oregon Dept of Education: Office of Teaching and Learning											
Sub						% Approved	YTD	Claims Amt (Inc Beg			
Grant#	CFDA #	Subgrant Title	EndDate	Budget Amt.	Award Amt.		Expenditures	Balance	Fund Bal)	Final Date	Fund
38809	99.998	ADV CTE Revitalization	9/30/2017	-	12,200.00	100	\$ 7,257.60	\$ 4,942.40	\$ 784.55	11/14/2017	235
44829	84.367	M98 - High School Success Year 1	6/30/2019	127,000.00	141,807.70	100	\$ 9,407.00	\$ 132,400.70	\$ -	8/14/2019	233
43888	99.998	ADV Student Centered Assessment Project - PADS	9/30/2017	-	2,010.00	100	\$ 1,277.49	\$ 732.51	\$ -	11/14/2017	226
Totals:				\$ 127,000.00	\$ 156,017.70		\$ 17,942.09	\$ 138,075.61	\$ 784.55		

Oregon Dept of Education: Office of Finance & Administration												
Sub Grant#	CFDA #	Subgrant Title	EndDate	Budget Amt.	Award Amt.	% Approved	YTD Expenditures	Balance	Claims Amt (Inc Beg Fund Bal)	Final Date	Fund	
42982		OSCIM	11/15/2019	\$ 3,135,199.10	\$ 3,135,199.10	100	\$ -	\$ 3,135,199.10	\$ -	11/15/2019	405	
Totals:				\$ 3,135,199.10	\$ 3,135,199.10		\$ -	\$ 3,135,199.10	\$ -			

Oregon Dept of Education: Office of Student Services											
Sub Grant#	CFDA #	Subgrant Title	EndDate	Budget Amt.	Award Amt.	% Approved	YTD Expenditures	Balance	Claims Amt (Inc Beg Fund Bal)	Final Date	Fund
37276	84.173	IDEA Part B, Section 619 2015-16	9/30/2017	-	1,377.04	100	\$ -	\$ 1,377.04	\$ -	11/14/2017	207
40703	84.173	IDEA Part B, Section 619 2016-17	9/30/2018	-	1,791.48	33	\$ -	\$ 1,791.48	\$ -	11/14/2018	207
40989	84.027	SPR&I 2016-17	6/30/2017	-	1,934.00	100	\$ -	\$ 1,934.00	\$ -	8/14/2017	203
41646	84.027	IDEA Part B, Section 611 2016-17	9/30/2018	-	58,047.03	100	\$ 16,991.31	\$ 41,055.72	\$ -	12/29/2018	206
45282	84.027	IDEA Part B, Section 611 2017-18	9/30/2019	-	54,507.92	100	\$ -	\$ 54,507.92	\$ -	12/29/2019	206
45530	84.027	IDEA Part B, Section 619 2017-18	9/30/2019	-	143.32	100	\$ -	\$ 143.32	\$ -	11/14/2019	207
Totals:				\$ -	\$ 117,800.79		\$ 16,991.31	\$ 3,168.52	\$ -		

Oregon Dept of Education: Office of Equity, Diversity & Inclusion											
Sub					% Approved	YTD	Claims Amt (Inc Beg				
Grant#	CFDA #	Subgrant Title	EndDate	Budget Amt.	Award Amt.		Expenditures	Balance	Fund Bal)	Final Date	Fund
43462	99.998	HB 3499 EL Transformation and Target Districts	6/30/2019	\$ -	\$ 35,000.00	100	\$ -	\$ 35,000.00	\$ -	8/14/2019	227
Totals:				\$ -	\$ 35,000.00		\$ -	\$ 35,000.00	\$ -		

TOTAL ODE Grants	\$ 127,000.00	\$ 308,818.49	\$ 34,933.40	\$ 176,244.13	\$ 784.55
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Grants to Claim to Other Agencies											
Grant#	CFDA #	Subgrant Title	EndDate	Budget Amt.	Award Amt.	% Approved	YTD Expenditures	Balance	Claims Amt (Inc Beg Fund Bal)	Final Date	Fund
		ASD Regional Services (WESD)	6/30/2017	16,500.00	3,659.00	100	\$ -	\$ 3,659.00	\$ -		220
		Food Service		522,651.00	522,651.00		\$ 44,939.13	\$ 477,711.87	\$ 53,973.68		250
		Stoebner Leona Estate Donation		-	12,263.75		\$ -	\$ 12,263.75	\$ 12,263.75		236
		Early Retirement		115,588.00	156,474.00		\$ 25,383.74	\$ 131,090.26	\$ 79,045.26		265
		Student Body Accounts		550,000.00	550,000.00		\$ 1,000.00	\$ 549,000.00	\$ 221,781.81		280
		ASPIRE Grant - State of Oregon		2,700.00	1,800.00	100	\$ -	\$ 1,800.00	\$ -		230
		Miscellaneous Grants		100,000.00	-		\$ 8,602.22	\$ (8,602.22)	\$ -		230
Totals:				\$ 1,307,439.00	\$ 1,246,847.75		\$ 79,925.09	\$ 1,166,922.66	\$ 367,064.50		

GRANTS FISCAL YEAR 2017-2018	\$ 1,434,439.00	\$ 1,555,666.24	\$ 114,858.49	\$ 1,343,166.79	\$ 367,849.05
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Revenues	Actuals Jul-15	Actuals Aug-15	Actuals Sep-15	Actuals Oct-15	Actuals Nov-15	Actuals Dec-15	Actuals Jan-16	Actuals Feb-16	Actuals Mar-16	Actuals Apr-16	Actuals May-16	Actuals Jun-16	Totals	Budget	Diff Bud/Act	% Recd
Local Sources																
250.0000.1510 Interest	0	0	0	-	-	-	-	-	-	-	-	-	1	-	1	0%
250.0000.1610 Daily Sales	-	160	7,866	-	-	-	-	-	-	-	-	-	8,026	125,958	(117,932)	6%
250.0000.1620 Adult Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	(1,000)	0%
250.0000.1630 Spec Func	-	-	405	-	-	-	-	-	-	-	-	-	405	-	405	0%
250.0000.1622 Ala Carte	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.1960 Recov PY	-	702	-	-	-	-	-	-	-	-	-	-	702	-	702	0%
250.0000.1990 Misc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Local Sources	0	862	8,271	-	-	-	-	-	-	-	-	-	9,133	126,958	(117,825)	7%
State Sources																
250.0000.3101 State School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.3201 School Lunch	-	-	-	-	-	-	-	-	-	-	(35,136)	-	(35,136)	4,500	(39,636)	-781%
250.0000.3202 Farm to School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.3299 ODE Breakfast	-	-	-	-	-	-	-	-	-	-	-	-	-	1,485	(1,485)	0%
Total State Sources	-	-	-	-	-	-	-	-	-	-	(35,136)	-	(35,136)	5,985	(41,121)	-587%
Federal Sources																
250.0000.4505 Nat'l Lunch	-	-	-	17,852	-	-	-	-	-	-	35,136	-	52,988	185,000	(132,012)	29%
250.0000.4509 Summer Food	843	-	-	-	-	-	-	-	-	-	-	-	843	-	843	843%
250.0000.4511 Nat'l Breakfast	-	-	-	5,376	-	-	-	-	-	-	-	-	5,376	58,800	(53,424)	9%
ODE Lunch Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
USDA Commodities	-	-	-	-	-	-	-	-	-	-	-	-	-	36,500	(36,500)	0%
Total Federal Sources	843	-	-	23,227	-	-	-	-	-	-	35,136	-	59,207	280,300	(221,093)	21%
Other Resources																
Transfer from General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	(15,000)	0%
Beginning Fund Balance	20,770	-	-	-	-	-	-	-	-	-	-	-	20,770	10,000	10,770	208%
Total Other Resources	20,770	-	-	-	-	-	-	-	-	-	-	-	20,770	25,000	(4,230)	83%
													-			
Total Monthly Revenue	21,613	862	8,271	23,227	-	-	-	-	-	-	-	-	53,974	438,243	(384,269)	12%
Cumulative Revenue	21,613	22,475	30,746	53,974	53,974	53,974	53,974	53,974	53,974	53,974	53,974	53,974				
Expenditures													Totals	Budget	Diff	% Spent
Salaries	257	1,039	11,081	-	-	-	-	-	-	-	-	-	12,377	127,401	(115,024)	10%
Employee Benefits	26	105	5,590	-	-	-	-	-	-	-	-	-	5,722	78,342	(72,620)	7%
Purchased Services	-	-	75	136	-	-	-	-	-	-	-	-	211	4,500	(4,289)	5%
Supplies	-	2,537	20,682	4,632	-	-	-	-	-	-	-	-	27,851	216,600	(188,749)	13%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000	(6,000)	0%
Insurance/Fees/Other	2,199	429	261	-	-	-	-	-	-	-	-	-	2,889	5,400	(2,511)	54%
Transfers														-	-	
Contingency														-	-	
Unappropriated Ending Bal																
Total Monthly Expenditures	2,482	4,111	37,690	4,768	-	-	-	-	-	-	-	-	49,050	438,243	(389,193)	11%
													-			
Cumulative Expenditures	2,482	6,593	44,282	49,050	49,050	49,050	49,050	49,050	49,050	49,050	49,050	49,050				
Profit/Loss	19,132	15,883	(13,536)	4,924	4,924	4,924	4,924	4,924	4,924	4,924	4,924	4,924				

**YAMHILL CARLTON SD
DEBT SERVICE FUNDS
2017-2018**

FUND 300	General Obligation Bonds												
Debt Service (300)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	-	-	5,439	-	-	-	-	-	-	-	-	-	5,439
Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit/(Loss)	-	-	5,439	5,439	5,439	5,439	5,439	5,439	5,439	5,439	5,439	5,439	
Budgeted Transfer	-												-
Beginning Fund Balance	70,727												70,727
Ending Fund Balance													76,165
<i>Debt Service Payments</i>													
<i>GO BOND 2015 Series</i>						24,945						613,303	
<i>GO BOND 2016 Series</i>						264,725						554,725	
<i>Total Obligations</i>						289,670						1,168,028	1,457,698

FUND 301	QZAB												
Debt Service (301)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	-	1,541	1,702	-	-	-	-	-	-	-	-	-	3,243
Expenses	143,432	-	-	-	-	-	-	-	-	-	-	-	143,432
Profit/(Loss)	(143,432)	(141,890)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	(140,188)	
Budgeted Transfer	-												-
Beginning Fund Balance	11,695												11,695
Ending Fund Balance													(128,493)
<i>Debt Service Payments</i>	143,431												143,431

Fund 302	PERS Liability												
Debt Service (302)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	15,640	18,625	70,572	-	-	-	-	-	-	-	-	-	104,837
Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit/(Loss)	15,640	34,265	104,837	104,837	104,837	104,837	104,837	104,837	104,837	104,837	104,837	104,837	
Budgeted Transfer	-												-
Beginning Fund Balance	344,845												344,845
Ending Fund Balance													449,681
<i>Debt Service Payments</i>						140,686						760,686	901,372

**YAMHILL CARLTON SD
CAPITAL PROJECTS FUNDS
2017-2018**

Fund 400		Building Fund (CET)											
Building Fund (400)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	4,951	42,747	5,473	-	-	-	-	-	-	-	-	-	53,171
Expenses	-	665	1,045	858	-	-	-	-	-	-	-	-	2,568
Profit/(Loss)	4,951	47,033	51,461	50,603	50,603	50,603	50,603	50,603	50,603	50,603	50,603	50,603	
Budgeted Transfer													-
Beginning Fund Balance	213,623												213,623
													Fund Balance 264,227

Fund 405		Bond Projects 2016											
Bond Projects Fund (405)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	19,562	18,736	17,114	-	-	-	-	-	-	-	-	-	55,413
Expenses	41,509	1,007,130	1,541,496	105,570	-	-	-	-	-	-	-	-	2,695,704
Profit/(Loss)	(21,946)	(1,010,340)	(2,534,722)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	(2,640,291)	
Budgeted Transfer													-
Beginning Fund Balance	13,983,562												13,983,562
													Fund Balance 11,343,270

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 09/01/2017

To Date: 09/30/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☐ Payroll ☐ Payroll Deductions ☐ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54868	09/08/2017	BLACKBOARD INC.	\$1,687.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54869	09/08/2017	BOTTEN'S EQUIPMENT RENTAL INC	\$276.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54870	09/08/2017	BRIGHTSIDE ELECTRIC AND	\$4,407.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54871	09/08/2017	CENTURY LINK	\$171.60	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54872	09/08/2017	CITY OF YAMHILL	\$6,172.12	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54873	09/08/2017	CPM EDUCATIONAL PROGRAM	\$586.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54874	09/08/2017	CUSTOM EMBROIDERY	\$308.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54875	09/08/2017	GARRETT, HEMANN, ROBERTSON	\$12,195.09	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54876	09/08/2017	GORMLEY PLUMBING AND HEATING	\$870.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54877	09/08/2017	IRS ENVIRONMENTAL OF PORTLAND	\$42,825.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54878	09/08/2017	OETC	\$157.50	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54879	09/08/2017	OSBA	\$1,200.00	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54880	09/08/2017	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,562.50	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54881	09/08/2017	SUPPLYWORKS	\$2,959.96	1041	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
* 54884	09/15/2017	ACTE	\$100.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54885	09/15/2017	ALPENROSE	\$773.93	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54886	09/15/2017	CITY OF CARLTON	\$1,879.89	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54887	09/15/2017	COMCAST NETWORK SERVICES	\$345.42	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54888	09/15/2017	DAVISON AUTO PARTS	\$28.75	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
* 54890	09/15/2017	FRONTIER	\$649.03	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54891	09/15/2017	GORMLEY PLUMBING AND HEATING	\$32.76	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	

Yamhill-Carlton School District No. 1

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54892	09/15/2017	IMPACT APPLICATIONS INC	\$655.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54893	09/15/2017	MID COLUMBIA BUS CO., INC	\$71,594.06	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54894	09/15/2017	NORTH PACIFIC MECHANICAL LLC	\$18,977.50	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54895	09/15/2017	OACA	\$60.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54896	09/15/2017	OETC	\$98.58	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54897	09/15/2017	OREGON STATE UNIVERSITY	\$180.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54898	09/15/2017	QUILL CORPORATION	\$14,882.41	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54899	09/15/2017	SMARTSIGN	\$348.50	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54900	09/15/2017	SUPERIOR SOLAR & ELECTRICAL INC	\$3,330.67	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54901	09/15/2017	SUPPLYWORKS	\$621.84	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54902	09/15/2017	SYSCO FOOD SERVICES	\$13,189.25	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54903	09/15/2017	TBP PRODUCTIONS LLP	\$325.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54904	09/15/2017	TROXELL COMMUNICATIONS	\$653.50	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54905	09/15/2017	TYLER TECHNOLOGIES INC	\$300.00	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54906	09/15/2017	YAMHILL COUNTY PLANNING DEPT	\$1,044.60	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54907	09/15/2017	YAMHILL SHELL STATION	\$122.19	1053	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
* 54912	09/22/2017	ALPENROSE	\$975.15	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54913	09/22/2017	ARMAGEDDON PEST MANAGEMENT, LLC	\$150.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54914	09/22/2017	BRIGHTSIDE ELECTRIC AND	\$1,826.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54915	09/22/2017	C O S A	\$228.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54916	09/22/2017	CARLSON TESTING, INC.	\$517.50	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54917	09/22/2017	CLAIR COMPANY INC	\$5,608.40	1061	Printed	Expense	<input type="checkbox"/>		

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54918	09/22/2017	COPY CATS	\$558.00	1061	Printed	Expense	<input type="checkbox"/>		
54919	09/22/2017	DISPLAYS2GO	\$1,579.89	1061	Printed	Expense	<input type="checkbox"/>		
54920	09/22/2017	DON FRANK FLOORS, INC	\$23,510.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54921	09/22/2017	EPPLER, VASHATI	\$50.25	1061	Printed	Expense	<input type="checkbox"/>		
54922	09/22/2017	HANDWRITING WITHOUT TEARS	\$563.90	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54923	09/22/2017	JUMPROPE INC	\$300.00	1061	Printed	Expense	<input type="checkbox"/>		
54924	09/22/2017	NORTH MARION SCHOOL DISTRICT15	\$1,000.00	1061	Printed	Expense	<input type="checkbox"/>		
54925	09/22/2017	OH PLANNING+DESIGN ARCHITECTURE	\$185,692.77	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54926	09/22/2017	OREGON SCHOOL NUTRITION ASSOCIATION	\$75.00	1061	Printed	Expense	<input type="checkbox"/>		
54927	09/22/2017	OSTA REGISTRAR	\$150.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54928	09/22/2017	PAC-VAN	\$5,914.50	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54929	09/22/2017	PDX MOVERS LLC	\$22,042.64	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54930	09/22/2017	PEARSON SCHOOL DIVISION (SECONDARY)	\$1,343.78	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54931	09/22/2017	PRO-ED	\$1,859.00	1061	Printed	Expense	<input type="checkbox"/>		
54932	09/22/2017	QUILL CORPORATION	\$825.41	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54933	09/22/2017	RAINBOW RESOURCE CENTER, INC	\$11,691.73	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54934	09/22/2017	ROSE'S EQUIPMENT & SUPPLY, INC	\$1,285.70	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54935	09/22/2017	SHERWIN WILLIAMS CO.	\$345.74	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54936	09/22/2017	SYSCO FOOD SERVICES	\$138.14	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54937	09/22/2017	TOM JACKSON'S LOCK AND KEY	\$447.00	1061	Printed	Expense	<input type="checkbox"/>		
54938	09/22/2017	WILLAMETTE E.S.D.	\$9,834.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	

Yamhill-Carlton School District No. 1

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54939	09/22/2017	WILLIAMSON, JODY	\$28.00	1061	Printed	Expense	<input type="checkbox"/>		
54940	09/22/2017	YAMHILL COUNTY	\$900.00	1061	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2017	
54941	09/22/2017	YCSD	\$100.00	1061	Printed	Expense	<input type="checkbox"/>		
54942	09/27/2017	BLICK ART MATERIALS	\$32.50	1065	Printed	Expense	<input type="checkbox"/>		
54943	09/27/2017	ENVIRONMENTAL PROTECTION SERVICES OF ORE	\$502.00	1065	Printed	Expense	<input type="checkbox"/>		
54944	09/27/2017	FRYES ACTION ATHLETICS	\$633.45	1065	Printed	Expense	<input type="checkbox"/>		
54945	09/27/2017	GARRETT, HEMANN, ROBERTSON	\$237.00	1065	Printed	Expense	<input type="checkbox"/>		
54946	09/27/2017	GOOD SOURCE	\$3,140.24	1065	Printed	Expense	<input type="checkbox"/>		
54947	09/27/2017	HARTMANN EXHIBITS & DISPLAYS INC	\$17,312.50	1065	Printed	Expense	<input type="checkbox"/>		
54948	09/27/2017	IMAGE MATTERS, INC	\$622.00	1065	Printed	Expense	<input type="checkbox"/>		
54949	09/27/2017	MID COLUMBIA BUS CO., INC	\$22,549.29	1065	Printed	Expense	<input type="checkbox"/>		
54950	09/27/2017	NORTHWEST TEXTBOOK DEPOSITORY	\$206.29	1065	Printed	Expense	<input type="checkbox"/>		
54951	09/27/2017	OETC	\$1,154.00	1065	Printed	Expense	<input type="checkbox"/>		
54952	09/27/2017	OFFICE DEPOT, INC	\$253.60	1065	Printed	Expense	<input type="checkbox"/>		
* 54954	09/27/2017	OSPA	\$1,390.00	1065	Printed	Expense	<input type="checkbox"/>		
54955	09/27/2017	PORTLAND STATE UNIVERSITY	\$3,200.00	1065	Printed	Expense	<input type="checkbox"/>		
54956	09/27/2017	QUILL CORPORATION	\$745.93	1065	Printed	Expense	<input type="checkbox"/>		
54957	09/27/2017	RAINBOW RESOURCE CENTER, INC	\$1,402.79	1065	Printed	Expense	<input type="checkbox"/>		
54958	09/27/2017	SCHOOL SPECIALTY	\$788.30	1065	Printed	Expense	<input type="checkbox"/>		
54959	09/27/2017	SEASIDE HIGH SCHOOL	\$75.00	1065	Printed	Expense	<input type="checkbox"/>		
54960	09/27/2017	SPARKFUN ELECTRONICS INC	\$1,281.75	1065	Printed	Expense	<input type="checkbox"/>		
54961	09/27/2017	SYSCO FOOD SERVICES	\$2,420.56	1065	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54962	09/27/2017	T AND E GENERAL STORE	\$185.07	1065	Printed	Expense	<input type="checkbox"/>		
54963	09/27/2017	TILLAMOOK HIGH SCHOOL	\$100.00	1065	Printed	Expense	<input type="checkbox"/>		
54964	09/27/2017	TIME FOR KIDS	\$866.25	1065	Printed	Expense	<input type="checkbox"/>		
54965	09/27/2017	VARSITY BRANDS HOLDING CO	\$2,500.00	1065	Printed	Expense	<input type="checkbox"/>		
54966	09/27/2017	VINCENT BUILDING MAINTENANCE LLC	\$37,500.00	1065	Printed	Expense	<input type="checkbox"/>		
54967	09/27/2017	WESTERN OREGON UNIVERSITY	\$200.00	1065	Printed	Expense	<input type="checkbox"/>		
54968	09/27/2017	YAMHILL COUNTY ENVIRONMENTAL HEALTH	\$261.00	1065	Printed	Expense	<input type="checkbox"/>		
54969	09/27/2017	YAMHILL SHELL STATION	\$103.58	1065	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$584,774.25						

Report Total Amount: Amount

End of Report

Facilities Board Report

October

We are still working on getting work done on the heating systems for the high school and the cafeteria. These systems are very much in need of repairs. The cafeteria boiler is leaking water and the Hot water heater for the cafeteria is near the end of its life. These are neither cheap nor easy fixes. The High school system needs tuned up and some air handler repairs made.

We are looking at options to replace the boiler fuel tank for the high school. We have been using a temporary tank since the old tank was decommissioned. The price for a new 6000 gallon fire rated tank is around \$40,000. The estimate to get a pad built and the tank installed is about the same price making the cost for a new tank about \$80,000.

There are many small day to day housekeeping duties going on. We are working to improve the overall appearances of the campus. This is an ongoing process that will be achieved by small projects as we have time.

Sorry, this may seem negative, however this is where we are at.

Thank you,

Brian

YC Superintendent's Report 10/12/17

School Bond Logistics- Due to work locations shifting in response to installation of water pipe, we have had to adjust the logistics plan for student movement. Turner has done a nice job of accurately predicting where the work is going to occur and has given the school district plenty of notice so that we may adjust.

Safety Drills – The district performed our first lockout/lockdown/evacuation drill on September 29th. Working in cooperation with the police departments of both Yamhill and Carlton we were able to test our procedures. We were able to locate several areas of improvement and are working to retrain our staff and fix facility issues. I appreciate the staff taking our drills seriously. Bus evacuation drills were practiced earlier in the week for all schools. Our next district wide drill will be on 10/19 at 10:19 as we participate in the statewide earthquake drill.

Community Relations – As per board goal, a customer satisfaction survey was developed and distributed via e-mail to the parents and guardians in our district. The survey closes on 10/13. We will get data back to the Communications Committee and the whole board at subsequent meetings.

Early Warning System – We have purchased an early warning system from WESD to help our staff identify students who are at risk with attendance or discipline issue. The system is not yet functional at YC, but should be soon.

Willamette Promise – The Willamette Promise staff is approaching the Higher Education Coordinating Commission (HECC) to remove the ABLE designation from Western Oregon University transcripts. If successful, this should help the problem with OSU not accepting the credits at face value. Mr. Neuman reports that most of our seniors who went to OSU were able to work with admissions counselors to get the WP credits accepted.

Internship Meeting – A small group of school districts are coming together with the Chehalem Valley Chamber of Commerce to develop an internship system that our students will be able to have access to. I am pleased with the progress on this initiative.

Instructional Rounds – Our Instruction Rounds have begun. So far the whole administrative team has walked through YCES and YCIS. Initial goals and strategies for building improvement have been set.

Evaluation Cycle – By the time of the board meeting all of the initial goal setting meetings with my direct reports will have been completed.

Yamhill-Carlton School District
Board Memo

Date: 10/4/2017
To: All Board Members
From: Food Service
Subject: Award OCNC Produce Request for Proposal #9617 Award

Recommendation: Award the OCNC Produce RFP #9617 for *Yamhill-Carlton School District* to SYSCO Portland for the 2017-2018 school year and extend it according to the terms for an additional four school years.

The *Yamhill-Carlton School District* is a member of the Oregon Child Nutrition Coalition (OCNC). OCNC issued a Produce RFP #9617 for the 2017-2018 school year September 6, 2017 that was due on September 26, 2017. This is a sole vendor award. Two proposals were received. The successful proposer was Sysco, Portland.

Based on member usage and requests, 198 individual products were listed on the RFP and will become part of the OCNC Sysco buying list beginning September 29, 2017.

This RFP includes optional renewals for four additional school years with the change in the fixed fee delivery price for each product being at or below the Bureau of Labor Statistics CPI Inflation Calculator each March of the previous school year as identified in the RFP

Copies of the RFP and the response from SYSCO are posted on OCNC's web site at www.ocnc.org.

Approval motion: I recommend the District award the 2017-2018 Produce RFP #9617 for *Yamhill-Carlton School District* to Sysco Portland. I also recommend the award be extended for each of the next four school years based on the increase in fixed delivery fee prices being at or below the Bureau of Labor Statistics CPI inflation Calculator in March of the previous school year as identified in the RFP.

RESOLUTION 2018-04

YAMHILL CARLTON SCHOOL DISTRICT
RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET
AND MAKE APPROPRIATIONS
2017-2018 BUDGET

Appropriation Details

General Fund – The supplemental budget as presented is to increase appropriations based on the State School Fund changes. The original budget was based on a \$7.8 billion allocation, which was increased to \$8.4 billion after the Yamhill Carlton School Districts budget was approved and adopted. During the budget process, it was recommended to re-instate the following if additional State School Funds were allocated: 1.0 FTE Art Teacher, Replace 3 furlough days, 1.0 STEM Teacher, and increase the contingency. In addition, due to an increase in the beginning fund balance, the increase in appropriations for teacher leader stipends, increase 1.5 classified FTE for special education, professional development resources, debt payoff of the Wasson property, and communication funds for the Citizens Oversight Committee.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2017, the budget shown below, with the supplemental increases, in order to provide proper budget authority as described above, are hereby appropriated as indicated within the funds listed:

GENERAL FUND

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Supplemental Budget</u>	<u>Adjusted Budget</u>
Instruction	\$ 5,645,964	301,254	\$ 5,947,218
Support Services	4,009,500	54,785	4,064,285
Transfers	447,487	0	486,375
Debt Service	48,423	48,423	96,846
Contingency	<u>321,670</u>	<u>78,330</u>	<u>400,000</u>
Total	<u>\$ 10,473,044</u>	<u>482,792</u>	<u>\$ 10,955,836</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 12th day of October 2017.

Jami Egland, Chair

Charan Cline, Superintendent

RESOLUTION 2018-05

YAMHILL CARLTON SCHOOL DISTRICT
RESOLUTION FOR ADOPTION OF SUPPLEMENTAL BUDGET
AND APPROPRIATION OF BOND PREMIUMS
2017-2018 BUDGET

Appropriation Details

Construction Project Fund 405 – In fiscal year 2016-2017 the district received \$1,923,680.25 in Bond Premiums in addition to the \$14,200,000 from bond proceeds, and \$4,000,000 from the OSCIM grant. The bond premiums had not been appropriated for bond construction for fiscal year 2016-2017.

Due to high expenditures being billed in June of 2016, the ending fund balance budgeted for 2017-2018 was budgeted higher than expected. The ending adjusted balance will reduce the appropriations and the adjusted beginning fund balance, but still allow the use of the Bond Premiums. 2016-2017 expenditures for the project totaled \$3,168,646. Total available for bond projects would be as follows:

Bond Proceeds	\$14,200,000
Bond Premiums	1,923,680
OSCIM Grant	<u>4,000,000</u>
Total	<u>\$20,123,680</u>
Less 2016-17 Expenditures	(3,168,646)
Total Funds available for 17-18 Bond Project	<u>\$16,955,034</u>

BE IT RESOLVED, that the \$1,923,680 in Bond Proceeds be appropriated for use in the 2016 Bond Projects for 2017-18.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2017, the budget shown below, with the supplemental changes, in order to provide proper budget authority as described above, are hereby appropriated as indicated within the funds listed:

CAPITAL PROJECTS FUND 405

<u>Resources Function</u>	<u>Adopted Budget</u>	<u>Supplemental Budget</u>	<u>Adjusted Budget</u>
Local Revenue	\$ 50,000	\$ 0	\$ 50,000
State Revenue	3,000,000	135,200	3,135,200
Beginning Cash	<u>15,000,000</u>	<u>(1,180,166)</u>	<u>13,819,834</u>
Total	<u>\$ 18,050,000</u>	<u>\$ (1,044,966)</u>	<u>\$17,005,034</u>

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Supplemental Budget</u>	<u>Adjusted Budget</u>
Building Acquisition & Construction	<u>18,050,000</u>	<u>(1,044,966)</u>	<u>17,005,034</u>
Total	<u>\$ 18,050,000</u>	<u>\$ (1,044,966)</u>	<u>\$17,005,034</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 12th day of October 2017.

Jami Egland, Chair

Charan Cline, Superintendent

RESOLUTION 2018-06

YAMHILL CARLTON SCHOOL DISTRICT
RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET
AND MAKE APPROPRIATIONS
2017-2018 BUDGET

Appropriation Details

Special Revenue Fund – The supplemental budget as presented is to increase appropriations based on the increased grant funding for Measure 98 - High School Success.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2017, the budget shown below, with the supplemental increases, in order to provide proper budget authority as described above, are hereby appropriated as indicated within the funds listed:

SPECIAL REVENUE FUND

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Supplemental Budget</u>	<u>Adjusted Budget</u>
Instruction	\$ 1,067,603	\$ 14,808	\$ 1,082,411
Support Services	226,921	0	226,921
Contingency	<u>438,243</u>	<u>0</u>	<u>438,243</u>
Total	<u>\$ 1,732,767</u>	<u>\$ 14,808</u>	<u>\$ 1,732,767</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 12th day of October 2017.

Jami Egland, Chair

Charan Cline, Superintendent



Board-Superintendent Working Agreement

Board's Expectations of the Superintendent

- Work with the board to establish a clear vision for the school district.
- Provide data to the board members so that data-driven decisions can be made.
- Distribute appropriate information timely and effectively to all board members keeping them informed of all critical information including relevant trends, media coverage, and critical change.
- Represent the school district by being visible in the community

Superintendent's Expectations of the Board

- Willingness to share the success and failures of the school system with superintendent.
- Assistance in gaining acceptance and support in the community.
- Willingness to abide by its own rules, policies and code of ethical conduct.
- Willingness to acknowledge and follow the chain of command of the school district.
- An effort to foster unity, harmony and open communications within the board.
- Willingness to study and evaluate educational issues affecting the school district.
- Practice of avoiding surprise items at board meetings.