



**Yamhill Carlton School District
Board of Directors – YCSD Boardroom
120 N Larch Place, Yamhill, OR 97148**

Thursday, September 14th, 2017

Board Work Session 6:30pm

AGENDA

- A. Call to Order Work Session***
- B. Sub-Committee Reports:***
 - 1. Facilities and Transportation (T. Pfeiffer, J. Bibb)
 - A. Facilities Committee Report
 - B. Citizen Oversight Committee Report
 - C. Bond Project Manager Report
 - 2. Negotiations (S. FitzGerald, J. Eglan)
 - 3. Board Policy (J. Eglan, K. Watson)
 - 4. Curriculum (S. Fitzgerald, K. Watson)
 - 5. Activities (J. Bibb, T. Pfeiffer)
 - 6. Finance (J. Eglan, S. FitzGerald)
- C. Adjournment***

Items that are ***BOLD ITALICS*** are possible Action Items.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

**YAMHILL CARLTON SCHOOL DISTRICT
2016 BOND MEASURE PROJECTS
PROJECT MANAGER STATUS REPORT
August, 2017**

PROJECT MONTHLY STATUS REPORT

Project: Yamhill Carlton School District 2016 Bond Measure Projects, *District Wide Report*

Completion Date: Preliminary: October 23, 2018

1. Construction Status

Yamhill Carlton High School and Intermediate School Sites

- Turner continues with the site grading effort through August and September 2017.
- Turner continues working on site grading and underground utilities and is making good progress in areas where work is not impacted by constraints.
- Pads for the new dome buildings are close to completion.
- Delays continue as discovery of unknown conditions are discovered.
 - a. Heating Oil Tanks: Contaminated soils associated with the decommissioning and removal of (2) existing heating oil tanks was completed in August 2017 and certification on their removal was completed following an extensive effort to dispose of, remediate and import acceptable soils. Excavation of the contaminated soils is completed with an estimated 230 cubic yards of material removed and disposed of. The area of work has had an impact on the development of the CTE building pad and adjacent site work.
 - b. Dry Wells: (2) unidentified dry wells were discovered in August 2017 requiring soils testing for contaminants and certification by DEQ prior to their removal. As of August 31, 2017, DEQ approval has been provided and the drywells are in the process of being removed.
 - c. Oil Separation Tank: A unidentified oil/water separation tank was discovered during site excavation. As of the date of this report soil samples have been taken and Turner is awaiting results on contaminated soil conditions and instructions from the Environmental Consultant on removal of the tank.
- Due to delays the paving of parking areas and pathways could not be completed prior to start of the school year as originally scheduled. However, in preparation for returning students and staff, Turner has excavated two of the proposed parking areas and the student pathways with compacted gravel. Students are currently using these areas without significant impact. Paving is currently pending City permit approval for underground utilities and it is anticipated that paving will occur in October.
- Turner has done a good job in establishing the construction zones and continues to work with the District on logistical and safety.
- The intent through the remainder of September and October will be to complete site grading and underground utility work back to the areas where the dome buildings will be located.
- Work on the existing girl's locker room was completed in August and is up and running.

Yamhill Carlton Elementary School

- Turner completed the installation of the PVHP units in the classrooms and all the required electrical equipment and systems upgrades. The units are currently up and running and providing cooling. Feedback from staff has been excellent!
- PGE completed the new 240 volt electrical service from Main Street and all systems were up and running by start of school.
- Interior cleaning, waxing of all floors and moving of classroom materials was completed on schedule allowing Staff to move back in to their classrooms.
- District Staff worked incredibly hard and provided long hours in getting spaces back in order for start of school. Huge thanks is in order for their effort.
- Turner will continue making adjustments and fine tuning the systems over the next several weeks and during the break in period.

- Much of the District's self-contracted work was also successfully completed during the summer vacation.
 - New VCT flooring and carpeting was installed throughout the facility.
 - New classroom counter tops were installed along with new sinks and fixtures.
 - New faucets and drinking fountains were installed in each of the classrooms.
 - Interior painting was completed throughout all areas of the facility and will continue over the next few weeks.
 - Public restrooms received new ceramic tile.
 - The second-floor public restrooms received new sink units.
 - A new refrigerator and a new freezer were installed in the cafeteria kitchen and it is up and running!
 - New horizontal exterior siding on much of the school facility was installed in areas that did not match, were rotting, leaking or contained asbestos. This has made a huge transformation in the look of the facility.
 - The facility received all new roofing and a new gutter system.
 - Much of the exterior painting was completed and will continue for the next few weeks.
- Work will continue the Elementary School throughout the year and as we move in to next summer as was anticipated. The following items are currently underway or have been scheduled for completion.
 - Punch listing and correction of deficiency work is currently underway and is ongoing.
 - Turner is currently working on the installation of the HVAC System for the cafeteria and gymnasium areas and will be completed in the next couple of weeks.
 - Security fencing around the facility will be installed within the next several weeks.
 - Siding replacement at the North side of the facility has been scheduled for next summer.
 - New siding is scheduled to be installed at the South side of the facility at the existing vertical siding locations. This work will be completed in the next two to three weeks.
 - Interior and exterior painting is ongoing and will be scheduled around the District's timeframes.

2. Budget

- Following Turner's submission of GMP #3 and GMP #4 the project unfortunately remains significantly over budget. There are many factors that continue to manipulate pricing including current market conditions, permitting and public works requirements, unknown conditions, and adjustments to design. Currently, MMC, Turner, OHPD and the District are working very hard to explore cost reduction solutions in every aspect of the project to reduce the overall budget.
- A current budget status update and cost reduction options will be provided to the COC by MMC and Turner for consideration at their September 7, 2017 meeting.
- The COC will then make cost reduction recommendations to the Board at the September 14, 2017 Board Meeting.
- As reported last month GMP's will not be presented for approval by the Board until such a time that all Value Engineering options have been fully priced, reviewed by the COC and a recommendation for budget reconciliation can be provided to the Board.

3. Status of Design

- A revised additional services proposal has been submitted by OHPD for the design of the public utility offsite water line and is currently under review. The proposal is in the amount of \$74,000.00.
- Design associated with the City's on-site public water system continues with design currently under review by the City.

4. Schedule Status

- Although there has been some schedule impacts the overall project continues to be on schedule:
- Turner has provided a construction Master Schedule.
 - Beginning June 20, 2017
 - Begin Construction Mobilization
 - Demolish Existing Buildings
 - Begin Site Work on HS/IS
 - Summer/Fall, 2017
 - Site Work, Site Utilities, Excavation and pads for new Dome Buildings
 - Dome Shells starting fall 2017
 - Elementary School Upgrades
 - Agriculture Building
 - Summer/Fall, 2018
 - Dome Interiors
 - Site Completion
 - High School Upgrades
 - Intermediate School Upgrades

5. Permits

- Release of permits for the underground utilities and building construction is pending completion of revised design of the onsite public water system and a Performance Bond requested by the City. Design is currently underway and scheduled to be submitted to the City the week of September 18th OHPD has worked loosely with the City during the design process to reduce schedule impacts and work is proceeding as quickly as possible.
- All permit drawings have also been provided to Yamhill County and have been reviewed and approved. However, permits will not be released until the City and the Fire District provide approval.
- The pending street vacation on Camelia was provided to the City and will be presented by the Public Works Director for consideration by the City Council at their September Council Meeting.
- The pending street vacation of Larch was provided to the City and will be presented by the Public Works Director for consideration by the City Council at their September Council Meeting.
- Mr. Cline has had conversations with the Fire Chief proceeding with construction of the proposed Agricultural facility and the Fire Chief has agreed to allow construction to proceed under the condition that the District provide a temporary water storage system, public water system design is submitted and approved and that a Performance Bond has been executed for completion of the public water system upgrades.
- MMC is currently working on permitting for a temporary CTE structure adjacent to the Administration Building.

8. Currently Underway

- Continued site preparation and grading at HS/IS Site
- Continued negotiations and coordination of water flow design
- FF&E coordination and procurements
- Administration of BOLI requirements
- Continue VE review options and pricing effort.
- Reconciliation of Master Budget

9. Critical Issues:

- Completion of public water system design and submission for permitting so that construction can proceed



**Yamhill Carlton School District
Board Of Directors
Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148**

Thursday, September 14th, 2017

Regular Session- 7:00 PM

AGENDA

- I. Flag Salute
Regular Session
- II. Call to Order Regular Session- 30 Minutes
- III. Individuals, Delegations, Recognition, and Communications

Public Comment – The Board welcomes you to its monthly meeting. Public input is welcome during the meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments but will defer issues to the appropriate administrator. Speakers are asked to limit their comments to three minutes.
- IV. Review of Agenda
- V. Regular Session- Consent Agenda
 1. Approval of Board of Directors Minutes
 - a. Work Session & Regular Board Meeting August 10th, 2017 (Pg 1)
 - b. OSBA Board Training #1 August 15th, , 2017 (Pg 5)
 2. Personnel (Pg 6)
 3. Donations (Pg 7)
- VI. Announcements and Reports:— 30 Minutes
 - I. YCES – Lauren Berg – Verbal Report (Pg 8)
 - II. YCIS – John Horne – Verbal Report (Pg 10)
 - III. YCHS – Greg Neuman – Verbal Report (Pg 11)
 - IV. Financial Report and List of Bills for August 2017 (Action Item) (Pg 14)
 - V. District Facilities- Brian King (Pg 28)
 - VI. Superintendent’s Report- Charan Cline (Pg 29)
- VII. New Business:
 - I. YCIS Account Signers – Resolution 2018-02(Action Item) (Pg 31)
 - II. Summer Food Report (Pg 32)
 - III. Food & Supplies RFP Award – Resolution 2018-03 (Action Item) (Pg 33)
 - IV. Food Service – Milk Vendor – Information Only
 - V. Reconsideration Committee (Action Item) (Pg 34)
 - VI. Fall Regional Meeting – September 18th, 2017 5:30pm – WESD McMinnville, OR
 - VII. OSBA Promise Grant Training – 9/19/2017 and 10/26/2017

Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Thursday, August 10th, 2017

Work Session- 6:30 PM

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Principal Greg Neuman, YCHS Associate Principal/Athletic Director Matt Wiles, YCIS Associate Principal Chad Tollefson, YCIS Principal/Special Ed Director John Horne, and YCES Principal Lauren Berg

Also Present: D. Horning, J. Morris, H. Nettles, M. Paolo, M. Marino, P. Manson, C. McCord, G. Manson, G. Dromgoole, B. King, S. Schulze, C. Mitchell

I. Call to Order Work Session—6:30pm by Board Chair

II. Sub Committee Reports

A. Facilities and Transportation

1. Facilities Committee Report (T. Pfeiffer) - Brian King is working on getting quotes for Pest Management, work is beginning in girls locker room at YCHS, fertilizer on the fields, 10K to 12K for above ground fuel tank, need to transfer fuel from tank in Carlton
2. Citizen Oversight Committee (Murray Paolo) – At last meeting the group toured the Excavation that has taken place on the Yamhill Campus. See Report
3. Bond Project Manager Report (Mike Marino) – Will be asking for approval at Regular Session to proceed with electrical contractors and Dome Technologies. Projects at YCES are starting to wrap up. May have a couple things that carry over into Fall.

B. Negotiations – Nothing new to report

C. Board Policy – Nothing new to report

D. Curriculum – Nothing new to report

E. Activities- Working on revisions to the handbook language

F. Finance – nothing new to report

With no further discussion, the meeting adjourned at 6:53pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Thursday, August 10th, 2017

Regular Session- 7:00 p.m.

MINUTES

Board Members: Jami Eglan, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Principal Greg Neuman, YCHS Associate Principal/Athletic Director Matt Wiles, YCIS Associate Principal Chad Tollefson, YCIS Principal/Special Ed Director John Horne, and YCES Principal Lauren Berg

Also Present: D. Horning, J. Morris, H. Nettles, M. Paolo, M. Marino, P. Manson, C. McCord, G. Manson, G. Dromgoole, B. King, S. Schulze, C. Mitchell

Flag Salute

Regular Session Agenda

I. Call to Order by Chair Jami Eglan at 7:00pm

I. Public Comment

- A. D. Horning again expressed concern regarding the cell tower, and read a letter that she received from the Board Chair regarding her concerns
- B. P. Manson had public comment regarding the Eleanor & Park Book, the board goal of improved community relations and asked when she would be receiving response from the Board regarding emails she has sent, the board chair indicated they will not be responding
- C. C. McCord has questions regarding the bond that he will submit to the district via email.

II. Review of Agenda

S. FitzGerald motion to add agenda item #5 under New Business: Citizen Oversight Committee Appointment of Keri Maynard. T. Pfeiffer seconded. All in Favor, motion carried.

III. Regular Session – Consent Agenda

S. FitzGerald motioned to approve consent agenda with revision to 8/1/2017 Board Retreat Minutes location to “Home of Tim Pfeiffer”. J. Bibb seconded. All in favor, motion carried.

IV. Announcements & Reports

- A. YCES – Lauren Berg – Construction is at full speed at YCES, YCES was accepted to participate in the Oregon RTII (Response to Instruction & Intervention) this is funding to have coaching & professional development...targets kids who need interventions in CORE subjects...onsite coaching to build norms around literacy...building the program will be the bulk of year 1...it is a 3-5 year grant.
- B. YCIS – John Horne – Registration was on Tuesday, Chad Tollefson is on board as Associate Principal, orientation is on Friday before school starts, Brian King has been a great addition he is getting lots done to get the school year started, YCIS has a number of new staff coming on board, looking forward to building on the instruction that has happened over the last several years.
- C. YCHS – Greg Neuman - had about 200 kids attend registration on Tuesday, already seeing staff back in building, excited to get new year started and new staff on board. M. Wiles reported that fall sports practices start on Monday, Brian King and crew have been working hard to get fields ready. First home football game is Sept 7th and homecoming is 1st week of October.
- D. Financial Report & List of Bills for July 2017.

S. FitzGerald motioned to accept financial report as presented. J. Bibb seconded. All in favor, motion carried.

- E. District Facilities – Brian King – excited to be on board, has been getting to know his team, great guys and working hard. Also excited to have such great community resources as well.
- F. Superintendent – Charan Cline – C. Cline reported that we have received notification of a reduction in federal funds, about \$35K in Title 1 and 2. Funding is now based on Censes Data. IDEA funding held steady.

V. New Business

Approval of Development of Notice to Proceed with Turner

M. Marino of M Marino Consulting is requesting the board approve a limited notice to proceed with Turner Construction to keep construction moving forward...this will cover Electrical underground and dome shell....need the limited notice to proceed in order to secure contractors. Total cost is around 1.3Million.

T. Pfeiffer motioned to approve limited notice to proceed with Turner Construction. S. FitzGerald seconded.

J. Bibb would like to have “ceiling” amount included in the motion.

J. Bibb motion to amend motion and approve limited notice to proceed with Turner Construction not to exceed \$1.4 Million. K. Watson seconded. All in favor, motion carried.

Discussion of Board & District Goals

S. FitzGerald motioned to approve Board & District Goals. J. Bibb seconded. All in favor, motion carried.

Create Board Sub-Committee - Communications

S. FitzGerald would like to create a Communications Sub-Committee. Wants to highlight what district is doing well and improve communication with community.

T. Pfeiffer motioned to create Communications Sub- Committee. S. FitzGerald seconded. All in favor motion carried.

S. FitzGerald and J. Egland will serve on Communications Sub-Committee.

OSBA Promise Grant Training

Training dates set as 8/15/2017, 9/19/2017, and 10/26/2017

Citizen Oversight Committee Appointment

K. Watson motioned to appoint Keri Maynard to Citizen Oversight Committee. S. FitzGerald seconded. All in favor, motion carried.

S. FitzGerald motioned to adjourn the meeting at 7:51pm. T. Pfeiffer seconded. All in favor, motion carried.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Tuesday, August 15th, 2017

Work Session- 6:00 PM

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Jack Bibb and Ken Watson.

Also Present: DO/Administration Staff: Superintendent Charan Cline, and Board Secretary Michelle Rettke

- I. Call to Order Work Session—6:00pm by Board Chair
- II. OSBA –Basic Roles & Responsibilities Workshop - Renee Sessler, OSBA Trainer
 - A. School Board Best Practices
 - B. Divisions of Duties
 - C. Roles & Responsibilities – Board vs Superintendent
 - D. Board-Superintendent Working Agreement
 1. Homework – Bring to next training
 - a. Board – Identify 3 things that you expect from Superintendent
 - b. Superintendent – Identify things that you expect from Board

With no further discussion, the meeting adjourned at 9:00pm.

Minutes by: Michelle Rettke, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
September 2017



Resignations

Melissa Flyct (YCHS Math)
Tara Dolan (YCHS Counselor)

New Hires

Tami Ropp (SLPA IA)
Joe Calzada (YCES Custodial/Maintenance)
Kristen Watson (Math Teacher YCIS/YCHS)
Brittany Steele (Ag Teacher YCHS)

Open/Unfilled Positions

Math Instructor (YCHS)
Counselor (YCHS)

Donations

August 2017

Wells Fargo	\$210
Tim Pfeiffer	Fertilizer (valued at \$500.00)

Yamhill Carlton Elementary School

Principal Report - September 2017

We are excited to be back at school, ready to have an awesome year! Construction crews were working on the building throughout the Labor Day weekend, making our school look great for our first day with families and students. Teachers and staff at YCES were “all hands on deck” throughout in-service week, setting up classrooms and community spaces. The custodial and maintenance staff were on-site and in full support of the staff, reinstalling elements, moving furniture around, and generally helping as much as needed. We also had great support from the staff at YCIS, YCHS, and the district office, coming to campus to unpack boxes and help where they could. Some touch-ups are still getting done, but we were ready to welcome students to our refreshed facility with smiles last Tuesday, proudly showing off our beautiful new elementary school!

Improve Community Relationships

There are many positive things happening at the elementary school. We want to make sure that information is spread far and wide, and that we can celebrate our successes with families. Communication is an important goal for us. Kristin Pond, one of our elementary secretaries, will work to help us connect with families in many ways this year—our Facebook Page, our website, the school newsletter, the entryway TV.

Additionally, we are working with the other buildings to bridge and build our PTOs. This is in effort to support students at all levels, as well as bring parents at all levels into the conversation of how to continue growing our amazing schools. We will continue to schedule our Coffee with the Principals events throughout the year and will look for additional opportunities to allow parents to get to know the administrative staff better, as well voice positives and concerns within our district.

Improve Grade-Level Work in Math

One of our third grade teachers, Jennifer Gonnuscio, is beginning an after-school Math Club through an online competition called Perennial Math. Perennial Math has a few formats, but we will practice for the online competition, which has two seasons to choose from. YCES has chosen to complete in Season 1, which is scheduled from November through February. The tests are composed of six questions that can be taken online, or printed out with teacher grading and entering the scores. Students will gather weekly to practice as a team, in preparation for the online competitions. We plan on opening this up to about 18-20 third and fourth grade students. The remaining details are being worked out, but we hope this will begin later this month. We have a few parents that are going to support the group, as well.

YCES will continue to have 30 minute sessions in the daily schedule at each grade-level that will serve as time for both extensions and interventions. Students who are doing very well in their classes will have a chance for extension activities, which will allow them to expand their math work. Student struggling and needing extra help will be able to have that help in a small group format during this time.

Yamhill Carlton Elementary School

Principal Report - September 2017

Upcoming Events:

Sept. 18th & 19th – Potential DIBELS Fall Testing

Sept. 21st – Open House, dinner at 5:30pm, classrooms open 6:00-7:00pm

Oct. 6th – YCPTO Annual Walk-A-Thon

Oct. 10th – Picture Day

Yamhill Carlton Intermediate School

Principal Report

September 2017

Open House

We are having our Open House on Tuesday, September 19th at 6:30 and are very excited to see the families come to meet their child's teachers and see their classrooms and work so far. We will have classroom open for parents to go through a similar schedule as their child with an opportunity at the beginning and end to meet in the gym.

Community Relations Work

We have a number of different ways we are working at YCIS to improve our relationships with parents and the community this year. We are excited to have this be one of our focuses because we know how important it is to work together and how much more we can accomplish when it happens. Here are some of our plans.

- We have softened our Attendance Letter that we send out to parents expressing concern when their child misses a certain number of days. This message will help to build a partnership of support rather than a perceived "gotcha".
- We have purchased a large TV we are putting in the entryway that will visually welcome and inform parents and community members about what is coming up at YCIS and share some of the great things happening here with pictures and videos.
- We have partnered with our PTO to form better relationships with them and they have stepped up to help in our efforts in this regard. They have already put up door decorations for each teacher about the University they attended and where it is located and are highlighting our new staff on a bulletin board.
- We have a large community service project lined up for this Saturday to spruce up our campuses and some of us will be working alongside them and thanking them for their efforts.
- It was wonderful to have the school board members serving breakfast on the first day of in-service as well as having them at our schools the first day of school, thank you!

Math Scores Increase Above State Average

We have hired some great new teachers and a number of them are teaching math. We have one new teacher who we share with the HS teaching 8th and 9th grades, Kristen Watson. We hired a 13 year veteran math teacher in Kenny MacPherson out of California who will provide strength at the MS. Another great addition is Laura Norman who has taught over 10 years of Math in North Marion and also teaches our STEM classes. Ric Stahl will continue to teach one section as well. Emilie Krutzik did great work in the MS last year implementing our new math curriculum, CPM and will help continue to anchor that implementation as she has moved down to 6th grade as the math teacher. Most of the new teachers were able to attend the new teacher training that CPM offered this summer. We also are excited to say we received a \$7,500 Grant to continue to have valuable Professional Development from a CPM coach working individually and in groups with our math teachers. Chad did a great job securing that!

Team Leader Retreat

We had a wonderful opportunity to spend a full day with our Team Leaders during the week before in-service. This was a great opportunity to build consensus, brainstorm ideas and set a really good tone for the new school year. These team leaders help to implement our vision for what YCIS is and can become. We are going to continue our work on great instruction and learning while putting new energy into building relationships, creating a quality culture and environment for everyone here at YCIS!

**Yamhill Carlton School District School Board Report
September 2017 Board Meeting
Yamhill Carlton High School**

Upcoming Events

September 5: First day of school
September 8: Back to School Dance
September 9: ACT
September 14: OR West Leadership Retreat
September 19: Student Council Meeting
September 20: Back to School Night
September 21: Fall Sports Assembly
September 23: FFA Alumni Dinner and Auction
October 2: Coronation Assembly
October 6: Homecoming Assembly
October 7: Homecoming Dance
October 9: FAFSA Help Night

Donations

Donation information will be updated for the next Board meeting.

FFA

No FFA news to report at this time. As our new Ag. Teacher gets normalized into her position more information will be forthcoming with regard to FFA activities over the course of the school year.

ASPIRE

Nothing to report for August.

Principal's Report

Well we are finally back at it and I hope everyone had a great summer. On Tuesday, September 5th, we welcomed back all of our YCHS students. Everyone from the class of 2018 to the class of 2021 were in high spirits and ready to begin a fantastic school year. Things are obviously going to be a bit chaotic this school year with all of the construction is happening.

However, our entire staff and students are prepared to be flexible and patient as we work our way through this wonderful problem that we have! I want to specifically commend the incredible work and can-do attitude that the high school staff has displayed as we have begun the upcoming school year. The team is energized and fired up for a fantastic school year.

I would like to welcome the following staff members to the YC team:

Brenda Vanderzanden	SS/Leadership
Kristen Watson	Mathematics
Brittany Steele	Ag. Sciences

We also have experienced some very late resignations that we are working to fill.

Tara Dolan	Counseling
Melissa Flyckt	Mathematics

At the time of this report being written these positions have not been filled. Both will however, be staying on board until their replacements are identified.

District Goals

Build positive and effective community relations

I will continue to post positive messages around all of the wonderful things that are happening at the HS and all upcoming events that are taking place. We have a great story to tell and I will continue to do so. I am also very excited about the YCPTO that we will have a shared presence at. This collective unified message will go a long way in making certain that our messaging is unified and consistent.

Improve percentage of ninth-grade students on track to graduate to 87.5%

We are very excited to offer our freshman success course this year at the high school. Every freshman student will be taking this course to ensure they fully understand the skills needed to be successful in high school and to stay on top of their work and build organizational skills in order to get them going on the right foot. We expect this class will go a long way in helping us achieve our short-term, as well as long-term goals.

Improve grade level beating state average in math from 5 to 7

The late resignation in the math department does not help this goal to be achieved. However, we are hopeful that the new curriculum that we put in place in the new hire that we will make will

continue our positive momentum at the junior level with regard to their state testing score. Our current junior class (which will be the group of students testing this year) will have had two years within the CPM curriculum. This continued consistency will solidify our messaging and continue to better prepare our students for this assessment.

YCHS Attendance Numbers

No Data to report for the month of August. This will continue to be a monthly report included for your review.

2016-2017 FISCAL YEAR

Our audit is scheduled for September 28th and 29th and our goal is to present the audit at the December board meeting. The audit is due to the state by December 31, 2017. The final ending fund balance will be available at the October board meeting.

Tax revenue has been recorded for the year. Tax revenue received in July and August are credited back to the 2016-2017 fiscal year. We are over what we budgeted, but there were adjustments made to our state school fund estimate to account for the difference. An increase in tax revenues will decrease our state school fund allocation. It is important that we make these adjustments to our expected tax revenue to ODE throughout the year and monitor the tax income. Our tax collection rate has historically been approximately 93% for current taxes.

Transportation costs are also closely monitored to make sure that we are meeting our projections. If our transportation costs are less than what we projected with the state, ODE will reduce the May payment in the following year. If we are over, ODE gives us additional money with the May. We can make changes to our estimates throughout the year to make sure we are on track.

2017-2018 FISCAL YEAR

General Fund – We have not rolled forward our ending fund balances. This will be done for the October financials once the auditors have reviewed. A supplemental resolution to increase appropriations up to the \$8.2 billion state funding level will be presented in October for board approval.

Special Revenue - We have received final numbers for the Measure 98 funding. We have been allocated \$778.17 per ADMw, split over two fiscal years. We will receive 49% in 17-18 and 51% in 18-19. This will increase our budget in this special revenue fund by approximately \$21,000. Appropriate resolutions to increase the appropriations will be presented at the October board meeting. Other special revenue grant allocations will be reported in October.

Financial Report

Yamhill-Carlton School District

For Period Ending August 31, 2017

General Fund - Revenue & Expenditures by Object Code

	Working Budget	Actual	Projected	Total	Balance Over/(Under)	% received
Revenue:						
1111 Current Taxes	2,881,914	-	2,881,914	2,881,914	-	0.0%
1112 Prior Taxes	86,072	-	86,072	86,072	-	0.0%
1312 Tuition From Other School Districts	17,762	-	17,762	17,762	0	0.0%
1330 Summer School Tuition	2,000	-	2,000	2,000	-	0.0%
1411 Transportation Fees from Individuals	-	-	-	-	-	0.0%
1510 Interest	15,000	884	14,116	15,000	-	5.9%
1710 Admissions	10,000	-	10,000	10,000	-	0.0%
1711 Athletic Sign Up	-	-	-	-	-	0.0%
1740 Student Fees (Athletics)	28,000	-	28,000	28,000	-	0.0%
1910 Rentals	5,140	-	5,140	5,140	-	0.0%
1920 Contributions & Donations	10,000	-	10,000	10,000	-	0.0%
1950 Reimbursements	-	-	-	-	-	0.0%
1960 Recovery of Prior Year Expenditures	-	2,751	-	2,751	2,751	2751.0%
1990 Miscellaneous Revenue	35,000	115	34,885	35,000	-	0.3%
Total Local Revenue	3,090,888	3,749	3,089,890	3,093,639	2,751	0.1%
2101 County School Fund	4,700	-	4,700	4,700	-	0.0%
2102 ESD Apportionment	182,669	-	182,669	182,669	(0)	0.0%
2199 Other Intermediate Sources	-	-	-	-	-	0.0%
Total Intermediate Revenue	187,369	-	187,369	187,369	0	0.0%
3101 State School Fund Grant	6,257,866	1,083,551	5,174,315	6,257,866	-	17.3%
3103 Common School Fund	126,921	-	126,921	126,921	-	0.0%
3199 SSF - High Cost Disability Grant	60,000	-	60,000	60,000	-	0.0%
3299 Other Restricted Grants in Aid	-	-	-	-	-	0.0%
Total State Revenue	6,444,787	1,083,551	5,361,236	6,444,787	-	16.8%
4700 Federal Grants in Aid	-	-	-	-	-	0.0%
Total Federal Revenue	-	-	-	-	-	0.0%
5200 Transfers	-	-	-	-	-	0.0%
5300 Sale of Fixed Assets/Ins Proceeds	-	-	-	-	-	0.0%
5400 Beginning Fund Balance	750,000	-	750,000	750,000	-	0.0%
Total Other Sources	750,000	-	750,000	750,000	-	0.0%
Total Revenues	\$ 10,473,044	\$ 1,087,300	\$ 9,388,495	\$ 10,475,795	\$ 2,751	10.4%
Expenditures:						
	Working Budget	Actual	Encumbrances	Total	Balance Over/(Under)	% spent
100 - Salaries	4,757,953	202,826	4,042,231	4,245,057	(512,896)	4.3%
200 - Benefits	2,476,271	93,948	-	93,948	(2,382,323)	3.8%
300 - Purchased Services	1,790,542	66,566	1,140,109	1,206,675	(583,867)	3.7%
400 - Supplies & Materials	438,213	77,116	97,353	174,469	(263,744)	17.6%
500 - Capital Outlay	10,000	-	-	-	(10,000)	0.0%
600 - Other Objects	230,908	143,031	4,765	147,796	(83,112)	61.9%
700 - Transfers	447,487	-	-	-	(447,487)	0.0%
800 - Operating Contingency	321,670	-	-	-	(321,670)	0.0%
Total Expenditures	\$ 10,473,044	\$ 583,487	\$ 5,284,457	\$ 5,867,944	\$ (4,605,099)	5.6%

For Period Ending August 31, 2017

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Total	Balance Over/(Under)	% received
Revenue:						
Local Revenue	626,958	160	-	160	(626,798)	0.0%
Intermediate Revenue	-	-	-	-	-	0.0%
State Revenue	197,964	-	-	-	(197,964)	0.0%
Federal Revenue	603,580	843	-	843	(602,737)	0.1%
Interfund Transfers	116,055	-	-	-	(116,055)	0.0%
Beginning Fund Balance	188,210	-	-	-	(188,210)	0.0%
Total Revenues	\$ 1,732,767	\$ 1,003	\$ -	1,003	(1,731,764)	0.1%
Expenditures:						
100 - Salaries	445,270	23,291	224,014	247,304	(197,966)	5.2%
200 - Benefits	324,724	13,783	5,265	19,048	(305,676)	4.2%
300 - Purchased Services	26,378	-	2,988	2,988	(23,390)	0.0%
400 - Supplies & Materials	897,495	3,737	146,756	150,493	(747,002)	0.4%
500 - Capital Outlay	33,500	-	-	-	(33,500)	0.0%
600 - Other Objects	5,400	2,519	-	2,519	(2,881)	46.6%
700 - Transfers	-	-	-	-	-	0.0%
800 - Reserved for Next Yr	-	-	-	-	-	0.0%
Total Expenditures	\$ 1,732,767	\$ 43,330	379,022	\$ 422,352	\$ (1,310,415)	2.5%

CASH FLOW - General Fund 2017-2018		JULY ACTUAL	AUG ACTUAL	SEPT ACTUAL	OCT ACTUAL	NOV ACTUAL	DEC ACTUAL	JAN ACTUAL	FEB ACTUAL	MAR ACTUAL	APR ACTUAL	MAY ACTUAL	JUNE ACTUAL	TOTAL ACTUAL	BUDGET	DIFFERENCE BGT-ACT	% RECEIVED
Current Year Taxes	1111	-	-	-	-	-	-	-	-	-	-	-	-	-	2,881,914	2,881,914	0.00%
Prior Year Taxes	1112	-	-	-	-	-	-	-	-	-	-	-	-	-	86,072	86,072	0.00%
Tuition from other school districts	1312	-	-	-	-	-	-	-	-	-	-	-	-	-	17,762	17,762	0.00%
Summer School Tuition	1330	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	0.00%
Tuition from other Oregon Districts	1332	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Transportation Fees	1400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Transportation Fees frm Individuals	1411	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Interest Income	1510	884	-	-	-	-	-	-	-	-	-	-	-	884	15,000	14,116	5.89%
Admissions	1710	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Athletic Sign Up	1711	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Participation Fees	1740	-	-	-	-	-	-	-	-	-	-	-	-	-	28,000	28,000	0.00%
Rentals	1910	-	-	-	-	-	-	-	-	-	-	-	-	-	5,140	5,140	0.00%
Donations	1920	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Reimbursement	1950	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recovery of PY Expenditure	1960	-	2,751	-	-	-	-	-	-	-	-	-	-	2,751	-	(2,751)	2751.00%
Recovery of CY Expenditure	1961	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Miscellaneous	1990	-	115	-	-	-	-	-	-	-	-	-	-	115	35,000	34,885	0.33%
County School Fund	2101	-	-	-	-	-	-	-	-	-	-	-	-	-	4,700	4,700	0.00%
ESD Apportionment	2102	-	-	-	-	-	-	-	-	-	-	-	-	-	182,669	182,669	0.00%
State School Fund Grant	3101	1,083,551	-	-	-	-	-	-	-	-	-	-	-	1,083,551	6,257,866	5,174,315	17.32%
High Cost Disability Grant	3199	-	-	-	-	-	-	-	-	-	-	-	-	-	60,000	60,000	0.00%
Common School Fund	3103	-	-	-	-	-	-	-	-	-	-	-	-	-	126,921	126,921	0.00%
Grants in aid from Fed Gov't	4700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
E Rate	3299	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Sale of Fixed Assets	5300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Beginning Fund Balance	5400	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000	750,000	0.00%
TOTAL REVENUE		1,084,435	2,866	-	-	-	-	-	-	-	-	-	-	1,087,300	10,473,044	9,385,744	10.38%
EXPENDITURES																	
Salaries	100	94,128	108,698	-	-	-	-	-	-	-	-	-	-	202,826	4,757,953	4,555,127	4.26%
Payroll Costs	200	40,668	53,281	-	-	-	-	-	-	-	-	-	-	93,948	2,476,271	2,382,323	3.79%
Purchased Services	300	26,988	39,577	-	-	-	-	-	-	-	-	-	-	66,566	1,790,542	1,723,976	3.72%
Supplies	400	1,000	76,116	-	-	-	-	-	-	-	-	-	-	77,116	438,213	361,097	17.60%
Equipments	500	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	0.00%
Other objects	600	125,196	9,430	8,404	-	-	-	-	-	-	-	-	-	143,031	230,908	87,877	31.96%
Transfers	700	-	-	-	-	-	-	-	-	-	-	-	-	-	447,487	447,487	0.00%
Contingency															321,670	321,670	0.00%
TOTAL EXPENDITURES		287,981	287,102	8,404	-	-	-	-	-	-	-	-	-	583,487	10,473,044	9,889,557	5.57%
PROFIT/LOSS		796,454	(284,236)	(8,404)	-	-	-	-	-	-	-	-	-	503,813		503,813	
RUNNING TOTAL			512,217	503,813	503,813	503,813	503,813	503,813	503,813	503,813	503,813	503,813	503,813				



Revenues	Actuals Jul-15	Actuals Aug-15	Actuals Sep-15	Actuals Oct-15	Actuals Nov-15	Actuals Dec-15	Actuals Jan-16	Actuals Feb-16	Actuals Mar-16	Actuals Apr-16	Actuals May-16	Actuals Jun-16	Totals	Budget	Diff Bud/Act	% Recd
Local Sources																
250.0000.1510 Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.1610 Daily Sales	-	160	-	-	-	-	-	-	-	-	-	-	160	125,958	(125,798)	0%
250.0000.1620 Adult Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	(1,000)	0%
250.0000.1630 Spec Func	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.1622 Ala Carte	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.1960 Recov PY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.1990 Misc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Local Sources	-	160	-	-	-	-	-	-	-	-	-	-	160	126,958	(126,798)	0%
State Sources																
250.0000.3101 State School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.3201 School Lunch	-	-	-	-	-	-	-	-	-	-	(35,136)	-	(35,136)	4,500	(39,636)	-781%
250.0000.3202 Farm to School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
250.0000.3299 ODE Breakfast	-	-	-	-	-	-	-	-	-	-	-	-	-	1,485	(1,485)	0%
Total State Sources	-	-	-	-	-	-	-	-	-	-	(35,136)	-	(35,136)	5,985	(41,121)	-587%
Federal Sources																
250.0000.4505 Nat'l Lunch	-	-	-	-	-	-	-	-	-	-	35,136	-	35,136	185,000	(149,864)	19%
250.0000.4509 Summer Food	843	-	-	-	-	-	-	-	-	-	-	-	843	-	843	843%
250.0000.4511 Nat'l Breakfast	-	-	-	-	-	-	-	-	-	-	-	-	-	58,800	(58,800)	0%
ODE Lunch Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
USDA Commodities	-	-	-	-	-	-	-	-	-	-	-	-	-	36,500	(36,500)	0%
Total Federal Sources	843	-	-	-	-	-	-	-	-	-	35,136	-	35,980	280,300	(244,320)	13%
Other Resources																
Transfer from General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	(15,000)	0%
Beginning Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	(10,000)	0%
Total Other Resources	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	(25,000)	0%
Total Monthly Revenue	843	160	-	-	-	-	-	-	-	-	-	-	1,003	438,243	(437,240)	0%
Cumulative Revenue	843	1,003	1,003	1,003	1,003	1,003	1,003	1,003	1,003	1,003	1,003	1,003				
Expenditures													Totals	Budget	Diff	% Spent
Salaries	257	1,039	-	-	-	-	-	-	-	-	-	-	1,296	127,401	(126,105)	1%
Employee Benefits	26	105	-	-	-	-	-	-	-	-	-	-	132	78,342	(78,210)	0%
Purchased Services	-	-	-	-	-	-	-	-	-	-	-	-	-	4,500	(4,500)	0%
Supplies	-	2,537	-	-	-	-	-	-	-	-	-	-	2,537	216,600	(214,063)	1%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000	(6,000)	0%
Insurance/Fees/Other	2,090	429	-	-	-	-	-	-	-	-	-	-	2,519	5,400	(2,881)	47%
Transfers														-	-	
Contingency														-	-	
Unappropriated Ending Bal																
Total Monthly Expenditures	2,373	4,111	-	-	-	-	-	-	-	-	-	-	6,484	438,243	(431,759)	1%
Cumulative Expenditures	2,373	6,484	6,484	6,484	6,484	6,484	6,484	6,484	6,484	6,484	6,484	6,484				
Profit/Loss	(1,530)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)	(5,481)				

**YAMHILL CARLTON SD
DEBT SERVICE FUNDS
2017-2018**

FUND 300	General Obligation Bonds												
Debt Service (300)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeted Transfer	-												-
Beginning Fund Balance	-												-
Ending Fund Balance													-
<i>Debt Service Payments</i>													
<i>GO BOND 2015 Series</i>						24,945							613,303
<i>GO BOND 2016 Series</i>						264,725							554,725
Total Obligations						289,670						1,168,028	1,457,698

FUND 301	QZAB												
Debt Service (301)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	-	1,541	-	-	-	-	-	-	-	-	-	-	1,541
Expenses	143,432	-	-	-	-	-	-	-	-	-	-	-	143,432
Profit/(Loss)	(143,432)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	(141,890)	
Budgeted Transfer	-												-
Beginning Fund Balance	-												-
Ending Fund Balance													(141,890)
<i>Debt Service Payments</i>	143,431												143,431

Fund 302	PERS Liability												
Debt Service (302)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	15,640	18,625	-	-	-	-	-	-	-	-	-	-	34,265
Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Profit/(Loss)	15,640	34,265	34,265	34,265	34,265	34,265	34,265	34,265	34,265	34,265	34,265	34,265	
Budgeted Transfer	-												-
Beginning Fund Balance	-												-
Ending Fund Balance													34,265
<i>Debt Service Payments</i>						140,686						760,686	901,372

**YAMHILL CARLTON SD
CAPITAL PROJECTS FUNDS
2017-2018**

Fund 400 Building Fund (CET)													
Building Fund (400)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	4,951	42,747	-	-	-	-	-	-	-	-	-	-	47,698
Expenses	-	665	-	-	-	-	-	-	-	-	-	-	665
Profit/(Loss)	4,951	47,033	47,033	47,033	47,033	47,033	47,033	47,033	47,033	47,033	47,033	47,033	
Budgeted Transfer													-
Beginning Fund Balance	-												-
													Fund Balance
													47,033

Fund 405 Bond Projects 2016													
Bond Projects Fund (405)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenue	4,734	-	-	-	-	-	-	-	-	-	-	-	4,734
Expenses	41,509	1,007,120	16,627	-	-	-	-	-	-	-	-	-	1,065,256
Profit/(Loss)	(36,775)	(1,043,895)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	(1,060,522)	
Budgeted Transfer													-
Beginning Fund Balance	-												-
													Fund Balance
													(1,060,522)

Yamhill Carlton School District
Bond Projects 2016

As of 09/05/2017

School	Type	Budget	A/P to Date	Encumbrance	Balance
Yamhill Carlton Elementary School					
	Construction Totals	\$ 1,786,342	\$ 281,650	\$ 2,051	\$ 1,502,641
	Owner Costs	242,071	1,790,592	-	(1,548,521)
	Consultant Costs	45,033	-	-	45,033
	Sub Total	\$ 2,073,446	\$ 2,072,242	\$ 2,051	\$ (847)
Yamhill Carlton Intermediate School					
	Construction Totals	\$ 2,390,192	\$ 59,240	\$ -	\$ 2,330,952
	Owner Costs	220,451	-	-	220,451
	Consultant Costs	37,460	-	-	37,460
	Sub Total	\$ 2,648,103	\$ 59,240	\$ -	\$ 2,588,863
Yamhill Carlton High School					
	Construction Totals	\$ 10,385,612	\$ 195,539	\$ 59,662	\$ 10,130,410
	Owner Costs	1,271,456	96,916	-	1,174,540
	Consultant Costs	140,300	179	-	140,122
	Sub Total	\$ 11,797,367	\$ 292,634	\$ 59,662	\$ 11,445,071
Yamhill Carlton District Wide					
	Construction Totals	\$ -	\$ -	\$ -	\$ -
	Owner Costs	-	41,540	-	(41,540)
	Consultant Costs	1,681,083	1,744,672	52,576	(116,165)
	Sub Total	\$ 1,681,083	\$ 1,786,212	\$ 52,576	\$ (157,705)
	Total Project	\$ 18,200,000	\$ 4,210,329	\$ 114,289	\$ 13,875,382
	Project Total	18,200,000.00			18,200,000.00
	2016-2017 Expenditures	3,161,699.89	3,161,699.89	-	3,161,699.89
	2017-2018 Expenditures	15,038,300.11	1,048,628.86	5,193,687.26	8,795,983.99
	Total	18,200,000.00	4,210,328.75	5,193,687.26	11,957,683.88
	Projects Remaining Not Encumbered				6,242,316.12

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 08/01/2017

To Date: 08/31/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54775	08/04/2017	ALL AMERICAN SPORTS CORP	\$2,229.61	1014	Printed	Expense	<input type="checkbox"/>		
54776	08/04/2017	ALPENROSE	\$228.84	1014	Printed	Expense	<input type="checkbox"/>		
54777	08/04/2017	CDW-GOVERNMENT, INC	\$7,104.10	1014	Printed	Expense	<input type="checkbox"/>		
54778	08/04/2017	CENTURY LINK	\$344.10	1014	Printed	Expense	<input type="checkbox"/>		
54779	08/04/2017	CITY OF CARLTON	\$3,110.48	1014	Printed	Expense	<input type="checkbox"/>		
54780	08/04/2017	CITY OF YAMHILL	\$4,407.36	1014	Printed	Expense	<input type="checkbox"/>		
54781	08/04/2017	CRAIG WALKER COMMUNICATION INC	\$307.00	1014	Printed	Expense	<input type="checkbox"/>		
54782	08/04/2017	DAVISON AUTO PARTS	\$64.28	1014	Printed	Expense	<input type="checkbox"/>		
54783	08/04/2017	DUFF MAIDEN MASON CONTRACTOR INC	\$4,650.00	1014	Printed	Expense	<input type="checkbox"/>		
54784	08/04/2017	EDUPOINT EDUCATION SYSTEMS LLC	\$3,159.00	1014	Printed	Expense	<input type="checkbox"/>		
54785	08/04/2017	FRONTIER	\$649.03	1014	Printed	Expense	<input type="checkbox"/>		
54786	08/04/2017	JUMPROPE INC	\$7,800.00	1014	Printed	Expense	<input type="checkbox"/>		
54787	08/04/2017	LAWRENCE COMPANY	\$100.00	1014	Printed	Expense	<input type="checkbox"/>		
54788	08/04/2017	OREGON SMALL SCHOOLS ASSOC.	\$1,057.00	1014	Printed	Expense	<input type="checkbox"/>		
54789	08/04/2017	OSBA	\$4,398.00	1014	Printed	Expense	<input type="checkbox"/>		
54790	08/04/2017	OSPA	\$695.00	1014	Printed	Expense	<input type="checkbox"/>		
54791	08/04/2017	PSA HEALTHCARE	\$682.20	1014	Printed	Expense	<input type="checkbox"/>		
54792	08/04/2017	ROSE'S EQUIPMENT & SUPPLY, INC	\$3,344.64	1014	Printed	Expense	<input type="checkbox"/>		
54793	08/04/2017	SALEM BASEBALL UMPIRES ASSOC.	\$283.00	1014	Printed	Expense	<input type="checkbox"/>		
54794	08/04/2017	SCENARIO LEARNING LLC	\$113.30	1014	Printed	Expense	<input type="checkbox"/>		
54795	08/04/2017	SCHOOL DUDE	\$3,813.25	1014	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403 From Date: 08/01/2017 To Date: 08/31/2017
 From Check: To Check: From Clear Date: To Clear Date:
 From Voucher: To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54796	08/04/2017	TYLER TECHNOLOGIES INC	\$675.00	1014	Printed	Expense	<input type="checkbox"/>		
54797	08/04/2017	WESTERN OREGON UNIVERSITY	\$4,762.50	1014	Printed	Expense	<input type="checkbox"/>		
54798	08/04/2017	WILCO	\$103.18	1014	Printed	Expense	<input type="checkbox"/>		
54799	08/04/2017	YAMHILL SHELL STATION	\$131.34	1014	Printed	Expense	<input type="checkbox"/>		
54800	08/04/2017	CITY OF YAMHILL	\$2,000.00	1015	Printed	Expense	<input type="checkbox"/>		
54801	08/09/2017	CONNECTIONS EDUCATION INC	\$350.00	1027	Printed	Expense	<input type="checkbox"/>		
54802	08/09/2017	OREGON EMPLOYMENT TAX	\$144.06	1027	Printed	Expense	<input type="checkbox"/>		
54803	08/09/2017	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,559.76	1027	Printed	Expense	<input type="checkbox"/>		
54804	08/09/2017	PEARSON SCHOOL DIVISION (SECONDARY)	\$133.86	1027	Printed	Expense	<input type="checkbox"/>		
54805	08/09/2017	PSA HEALTHCARE	\$2,816.00	1027	Printed	Expense	<input type="checkbox"/>		
54806	08/09/2017	SMITH & COMPANY PAINTING INC	\$2,100.00	1027	Printed	Expense	<input type="checkbox"/>		
54807	08/09/2017	SUPERIOR SOLAR & ELECTRICAL INC	\$910.00	1027	Printed	Expense	<input type="checkbox"/>		
54808	08/09/2017	WILLAMETTE E.S.D.	\$539.00	1027	Printed	Expense	<input type="checkbox"/>		
* 54810	08/18/2017	PIPER ENTERPRISES INC	\$2,282.50	1032	Printed	Expense	<input type="checkbox"/>		
54811	08/18/2017	ADVANCE EDUCATION, INC	\$900.00	1033	Printed	Expense	<input type="checkbox"/>		
54812	08/18/2017	C O S A	\$1,293.00	1033	Printed	Expense	<input type="checkbox"/>		
54813	08/18/2017	COMCAST NETWORK SERVICES	\$4,202.66	1033	Printed	Expense	<input type="checkbox"/>		
54814	08/18/2017	GORMLEY PLUMBING AND HEATING	\$27.36	1033	Printed	Expense	<input type="checkbox"/>		
54815	08/18/2017	IRON MOUNTAIN INCORPORATED	\$67.93	1033	Printed	Expense	<input type="checkbox"/>		
54816	08/18/2017	LOWE'S COMPANIES INC.	\$159.76	1033	Printed	Expense	<input type="checkbox"/>		
54817	08/18/2017	MARSHALL MEMO, THE	\$130.00	1033	Printed	Expense	<input type="checkbox"/>		
54818	08/18/2017	O S A A	\$2,515.00	1033	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 08/01/2017

To Date: 08/31/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54819	08/18/2017	OASBO	\$275.00	1033	Printed	Expense	<input type="checkbox"/>		
54820	08/18/2017	OVS-PRO TURF SOLUTIONS	\$263.69	1033	Printed	Expense	<input type="checkbox"/>		
54821	08/18/2017	PACIFIC OFFICE AUTOMATION	\$2,873.40	1033	Printed	Expense	<input type="checkbox"/>		
54822	08/18/2017	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,487.78	1033	Printed	Expense	<input type="checkbox"/>		
54823	08/18/2017	T AND E GENERAL STORE	\$72.08	1033	Printed	Expense	<input type="checkbox"/>		
54824	08/18/2017	VALLEY ATHLETICS	\$2,138.15	1033	Printed	Expense	<input type="checkbox"/>		
54825	08/18/2017	VERNIER SOFTWARE	\$607.57	1033	Printed	Expense	<input type="checkbox"/>		
54826	08/18/2017	W.K. LARSEN INC.	\$300.00	1033	Printed	Expense	<input type="checkbox"/>		
54827	08/18/2017	WEST INTERACTIVE SERVICES CORP	\$3,399.00	1033	Printed	Expense	<input type="checkbox"/>		
54828	08/18/2017	WESTERN OREGON UNIVERSITY	\$1,000.00	1033	Printed	Expense	<input type="checkbox"/>		
54829	08/18/2017	WILLAMETTE E.S.D.	\$115.50	1033	Printed	Expense	<input type="checkbox"/>		
54830	08/18/2017	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$8,457.65	1033	Printed	Expense	<input type="checkbox"/>		
54831	08/18/2017	YAMHILL SHELL STATION	\$85.97	1033	Printed	Expense	<input type="checkbox"/>		
54832	08/24/2017	SMITH & COMPANY PAINTING INC	\$36,349.00	1034	Printed	Expense	<input type="checkbox"/>		
54833	08/25/2017	AGILE SPORT TECHNOLOGIES	\$1,999.00	1035	Printed	Expense	<input type="checkbox"/>		
54834	08/25/2017	BARNES AND NOBLE	\$734.16	1035	Printed	Expense	<input type="checkbox"/>		
54835	08/25/2017	DICK BLICK	\$1,915.46	1035	Printed	Expense	<input type="checkbox"/>		
54836	08/25/2017	GORMLEY PLUMBING AND HEATING	\$11.30	1035	Printed	Expense	<input type="checkbox"/>		
54837	08/25/2017	GROWERS SUPPLY	\$7,864.81	1035	Printed	Expense	<input type="checkbox"/>		
54838	08/25/2017	INVICTUS NETWORKS LLC	\$384.70	1035	Printed	Expense	<input type="checkbox"/>		
54839	08/25/2017	NORTHWEST TEXTBOOK DEPOSITORY	\$35,046.00	1035	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 08/01/2017

To Date: 08/31/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54840	08/25/2017	OCNC	\$429.00	1035	Printed	Expense	<input type="checkbox"/>		
54841	08/25/2017	PACIFIC OFFICE AUTOMATION (LEASE)	\$36.83	1035	Printed	Expense	<input type="checkbox"/>		
54842	08/25/2017	PORTLAND GENERAL ELECTRIC	\$5,081.74	1035	Printed	Expense	<input type="checkbox"/>		
54843	08/25/2017	STRIVVEN MEDIA LLC	\$1,045.00	1035	Printed	Expense	<input type="checkbox"/>		
54844	08/25/2017	WARDS NATURAL SCIENCE	\$681.72	1035	Printed	Expense	<input type="checkbox"/>		
54845	08/25/2017	WATER WALKERS INC.	\$2,308.50	1035	Printed	Expense	<input type="checkbox"/>		
54846	08/25/2017	YAMHILL COUNTY	\$1,500.00	1035	Printed	Expense	<input type="checkbox"/>		
54847	08/31/2017	BRIGHTSIDE ELECTRIC AND	\$8,921.00	1037	Printed	Expense	<input type="checkbox"/>		
54848	08/31/2017	CDW-GOVERNMENT, INC	\$525.64	1037	Printed	Expense	<input type="checkbox"/>		
54849	08/31/2017	CTL CORPORATION	\$814.95	1037	Printed	Expense	<input type="checkbox"/>		
54850	08/31/2017	D-N-D ELECTRICAL CONTRACTORS	\$429.81	1037	Printed	Expense	<input type="checkbox"/>		
54851	08/31/2017	D-N-D SECURITY/COMMUNICATIONS	\$3,694.06	1037	Printed	Expense	<input type="checkbox"/>		
54852	08/31/2017	GARRETT, HEMANN, ROBERTSON	\$430.00	1037	Printed	Expense	<input type="checkbox"/>		
54853	08/31/2017	INTERFACE ENGINEERING	\$5,510.00	1037	Printed	Expense	<input type="checkbox"/>		
54854	08/31/2017	MOBYMAX, LLC	\$188.10	1037	Printed	Expense	<input type="checkbox"/>		
54855	08/31/2017	NAOMI BARNETT	\$200.00	1037	Printed	Expense	<input type="checkbox"/>		
54856	08/31/2017	PAC-VAN	\$5,501.53	1037	Printed	Expense	<input type="checkbox"/>		
54857	08/31/2017	PBS ENGINEERING AND ENVIRONMENTAL	\$23,139.95	1037	Printed	Expense	<input type="checkbox"/>		
54858	08/31/2017	PLATT ELECTRIC SUPPLY	\$285.15	1037	Printed	Expense	<input type="checkbox"/>		
54859	08/31/2017	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$393.12	1037	Printed	Expense	<input type="checkbox"/>		
54860	08/31/2017	RECOLOGY WESTERN OREGON-VALLEY, INC	\$419.45	1037	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 08/01/2017

To Date: 08/31/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
54861	08/31/2017	SCHOOL OUTFITTERS	\$1,304.51	1037	Printed	Expense	<input type="checkbox"/>		
54862	08/31/2017	TEACHERS DISCOVERY	\$264.88	1037	Printed	Expense	<input type="checkbox"/>		
54863	08/31/2017	UNIVERSITY OF OREGON	\$1,000.00	1037	Printed	Expense	<input type="checkbox"/>		
54864	08/31/2017	W.K. LARSEN INC.	\$500.00	1037	Printed	Expense	<input type="checkbox"/>		
54865	08/31/2017	YAMHILL COUNTY	\$44,826.01	1037	Printed	Expense	<input type="checkbox"/>		
54866	08/31/2017	YAMHILL COUNTY PLANNING DEPT	\$665.28	1037	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$291,819.55						

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 08/01/2017

To Date: 08/31/2017

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
8/18/2017	STERLING SAVINGS BANK	2403	9,261.04	Direct Voucher Posting	
8/28/2017	STERLING SAVINGS BANK	2403	895,354.00	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	27,455.72	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	6,728.29	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	600.00	Direct Voucher Posting	
8/4/2017	STERLING SAVINGS BANK	2403	14,664.51	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	181.66	Direct Voucher Posting	
8/8/2017	STERLING SAVINGS BANK	2403	380.00	Direct Voucher Posting	
8/8/2017	STERLING SAVINGS BANK	2403	1,298.15	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	76,925.94	Direct Voucher Posting	
8/18/2017	STERLING SAVINGS BANK	2403	5,025.73	Direct Voucher Posting	
8/18/2017	STERLING SAVINGS BANK	2403	966.41	Direct Voucher Posting	
8/18/2017	STERLING SAVINGS BANK	2403	106.86	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	0.00	Direct Voucher Posting	
8/15/2017	STERLING SAVINGS BANK	2403	(1,917.72)	Direct Voucher Posting	

Other Disbursement Total: 1,037,030.59

Report Total Amount: \$1,328,850.14

End of Report

Board Report

September 2017

Grounds: The athletic fields are looking great thanks to some community members who have donated fertilizer, lime and equipment as well as having sprayed the clover on the softball, soccer and main athletic fields. The booster pump for the athletic irrigation system has been updated so it now has a new motor with a system to eliminate pressure from spiking and causing damage to the irrigation lines. The county inmate crew continues to be a great resource and asset to help maintain the mowing and other needs of general grounds care. They are on site one day each weekend through the summer and fall months and less often during the winter.

Facilities: The Elementary School is coming along. The doors were open for the first day of school and parents and children filled the hallways early in the morning ready for a new year. We are still working on a few punch list items as teachers report them.

The gym light bulbs have been replaced (at no cost to the district) as the ones that were installed with the LED upgrade were failing due to a manufacturing issue.

We are working on some maintenance and repairs throughout the High School heating system so heat is available as the weather changes.

Brian King

YC Superintendent's Report 9/14/17

Welcome to the 2017-2018 School Year!

Opening Day for Staff – Teachers returned to work on August 28th. We held our return to work celebration at the intermediate school gym. New staff members were introduced. Thank you to our board members for serving the staff breakfast.

First Day Back for Students – Students returned on September 5th. The YCIS/YCHS site was well fenced and marked for student safety. All teachers went through the safety map with students so everyone would understand where students are allowed to go. New fire egress maps were created and approved by the fire chief. We kept students inside during breaks on the first day due to the smoky conditions.

Bond Progress – Crews worked the weekend to get the elementary school ready for school to start. The classrooms were ready to go and outside painting was completed. Some interior painting will need to be redone after school and on weekends.

As you are aware there has been an extensive amount of upgrades at Yamhill Carlton Elementary School that has greatly improved the functionality of the building. Below is a list of all the upgrades that have occurred:

1. Major electrical upgrade to existing service
2. Major HVAC upgrades with new PVHP units
3. New Fan Coil units
4. New exterior Heat Pumps
5. New AHU1 (Air Handling unit)
6. Replaced portions of siding on the School
7. New wall heaters
8. New half-moon sanitary stations in upstairs restrooms
9. Added brand new VCT tile throughout the School
10. New entry walk off mats
11. New Carpet in the Library and Pre-School
12. New Stair treads
13. New Countertops in classrooms and main office
14. New Gutters on the majority of the School
15. New Roof on the majority of the School
16. New Tile in bathrooms
17. Extensive abatement throughout the School
18. New Stainless Steel sinks in classrooms and offices
19. New Painting interior and exterior
20. Replacement of walk-in cooler and freezer in kitchen

The water pipe that was inadvertently ruptured by an excavator has caused enough damage to the district office that we will need to move out soon to enable the repair of the walls and replacement of the carpet. We will relocate to M. Marino's job trailer while the repairs are conducted.

Community Relations – As per board goal, I have been trying to locate a district who utilizes a customer satisfaction survey with parents. I have been unable to do so. A professor at George Fox has given me a dissertation that contains a rather lengthy survey tool, but will need to be edited for our use. I should have a little time to start digging through it soon and will get my thoughts to the new communications committee at their first meeting.

I also spoke to the OSBA about a communications plan. They recommended a consultant to sit down with us and outline some actions we could take.

RESOLUTIONS 2018-02

Authorizations Change of Signature on YCIS Bank Accounts

Yamhill Carlton Intermediate School

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the change of the authorizing signers on the YCIS Accounts for:

Umpqua (Acct# -----1594) - Add Chad Tollefson (Associate Principal) with the powers to Open any deposit or share accounts in the name of the association. Linda Hess (Secretary), Courtney Landels (Secretary) and Tami Zigler (Business Manager) and John Horne (Principal) will remain on account.

_____ (Signature: Board Secretary) September 12, 2017

Summer Food Report

YC had a very successful summer food program in Carlton Upper Park. We were able to feed 2280 children over 38 days of operation. We are still continuing our work on getting as many free/reduced applications as possible to see if we will be able to reapply for next year. By the end of October we will know if our Free/Reduced percentage will qualify us for another 5 year contract for summer food.

YAMHILL CARLTON SCHOOL DISTRICT #1
Board Memo

Date: 08/17/2017
To: All Board Members
From: Shiloh Ficek, Food Service
Subject: Food and Supplies RFP #53017 Award

Recommendation: Award the Food and Supplies RFP #53017 to SYSCO Portland for the 2017-2018 school year.

The Yamhill Carlton School District is a member of the Oregon Child Nutrition Coalition (OCNC). OCNC issued a Food and Supplies RFP #53017 for the 2017-2018 school year April 26, 2017 that was due on May 30, 2017. This is a sole vendor award. The successful bidder was Sysco, Portland.

Based on member usage and requests, 681 individual products were listed on the RFP and will become the buying list beginning July 1, 2017. Fixed prices for the entire school year have been set for each product by Sysco Portland. Additional items will be added during the school year through up to three Subsequent RFP's.

This RFP includes optional renewals for four additional school years with the change in the fixed price for each product being at or below the Bureau of Labor Statistics CPI Inflation Calculator each March for the next school year.

Copies of the RFP and the response from SYSCO are posted on OCNC's web site at www.ocnc.org.

Approval motion: I recommend the District award the 2017-2018 Food and Supply RFP #53017 to Sysco Portland. I recommend the acceptance of products added to the buying list as approved through each of the Subsequent RFP's. I also recommend the award be extended for each of the next four school years based on the increase in product prices being at or below the Bureau of Labor Statistics CPI inflation Calculator in March of the previous school year.



Reconsideration Committee Application

Name: _____ Date: _____

Address: _____

Email Address: _____ Phone: _____

What previous committee/volunteer experience do you have? _____

List experiences and insights that you would bring to the Reconsideration Committee if selected. _____

In what way do you feel you are a representative of the Yamhill Carlton Community and what relationship do you have with the Yamhill Carlton School District? _____

What sort of relationship do you have with literature/instructional material? _____

Return the Completed form to YCSD District Office at 120 N Larch Place, Yamhill or by email to rettkem@yceschools.org by October 2nd, 2017

Reconsideration Committee Instructions & Information

Request for Reconsideration of Instructional Materials (Instructional Materials Selection Policy (IIA-AR)): Any resident or employee of the district may formally challenge the appropriateness of instructional materials used in the district's education program. This procedure provides a forum for those persons in the schools and community who are not directly involved in the selection process.

The Reconsideration Committee shall be made up of nine members:

- One teacher designated by the superintendent
- One school librarian designated by the superintendent
- One member of the administrative staff designated by the superintendent
- Five members of the community are appointed by the School Board
- One student selected by the student council

Requirements and Expectations for Reconsideration Committee Members:

- Resident of school district
- Regular attendance at scheduled Committee Meetings
- Review the challenged materials and judge whether it conforms to the principles of selection outlined in the district's Instructional Resources / Instructional Materials policy (IIA) as outlined under Selection Criteria by established deadlines.

Submittal & Application Process

- Filling out the application does not guarantee an appointment. Members will be selected from the pool of applicants by The School Board during a Regular Session Meeting
- Please be advised that the information you provide in your application becomes public information.
- Please submit your completed application to the YCSD District Office at 120 N Larch Place or by email to rettkem@ycschools.org by October 2nd, 2017