

Bishop Primary



Parent/Student Handbook 2024-2025



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FACULTY AND STAFF OF BISHOP PRIMARY SCHOOL

Principal	Emily Salazar
Counselor.....	Christy Griffith
Secretary	Jessica Gutierrez
Nurse.....	Debra Clarke
Prekindergarten 3 Teacher	Toni Lira
Prekindergarten 3 Teacher	Melissa Saenz
Prekindergarten Teacher	Dr. Veronica Benitez-Leal
Prekindergarten Teacher	Sabrena Ortiz
Kindergarten Teacher.....	Dionne Knapp
Kindergarten Teacher.....	Neda Sanchez
Kindergarten Teacher.....	GayLyn Whintont
Grade 1 Teacher	Eunice Gaytan
Grade 1 Teacher	Melisa Luna– Garza
Grade 1 Teacher	Melinda Hernandez
Grade 2 Teacher	Megan Cross
Grade 2 Teacher	Kristianna Andrade
Grade 2 Teacher	Maggie Nava
Physical Education Teacher.....	Kristi Esquivel
Physical Education Teacher.....	Devon Torres
Resource Teacher.....	Nicole Cantu
Life Skills Unit Teacher.....	Kimberly Ochoa
Paraprofessional (Life Skills Unit).....	Audrey Cunningham
Paraprofessional (Life Skills Unit).....	Roxanne Quintanilla
Paraprofessional (Art/Music).....	Margaret Bustamante
Paraprofessional (Computer & Library)	Ernestina Gonzalez
Pre-K 3 Aide	Monique Zarate
Pre-k 3 Aide	Misty Rhodes
Pre-K 4 Aide	Selinda Chapa
Custodian	Idalia Velazco
Custodian	Lupita Perez
Cafeteria Manager.....	Lupita Alcaraz
Cafeteria Staff.....	Ana Herrera
Cafeteria Staff.....	Idalia Marroquin

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 Dr. Eden Hernandez, Assistant Superintendent
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 Mike Davila , Athletic Director
 Jay Scott, Maintenance/ Transportation Director
 Sheri Hayes, Director of Information, Instructional Technology
 Joe Garcia, Director of Network Management*

WELCOME

I would like to welcome everyone to the 2024-2025 school year! I am the PROUD principal of Bishop Primary School. I am very excited about the upcoming year and look forward to working with all of the wonderful staff, students, and parents to develop a partnership in order to provide the best academic experience for our students. Our goal is not only to provide students academic rigor for continued success, but to also emphasize character education and outstanding citizenship. We want each child here to be successful. An effective home-school-community relationship has a direct impact on the academic performance of our students. By working as a team, we can make this a successful school year.

Our school theme is "Bright Beginnings". My team of teachers and I feel strongly that this is where children begin the building blocks of education and success. My staff is dedicated to the children of Bishop CISD in providing them a safe and caring learning environment. This is evident in our success on TPRI, end-of-the year testing in grades K-2, and in extracurricular areas. We look forward to the same high level of commitment from our students and parents in the upcoming school year.

We invite parents to become involved with our school and know that our doors are always open to them. We believe that a strong partnership between our school, each classroom and home is critical to student and school success. We encourage and invite you to participate and volunteer in our school. Without the support and involvement from parents and families, we would not be able to achieve our dreams. Working together enhances the caring school environment that makes our school so great.

If you have any questions or concerns, please call the Bishop Primary school office at (361)584-2434. Once again, welcome to Bishop Primary and together we will make this a successful year for all students.

Emily Salazar

Bishop Primary Principal



FOREWORD

This handbook has been prepared to help you understand the Philosophy and Goals of Bishop Primary School, to find answers to questions concerning school policy, and to offer other pertinent information about Bishop Primary School.

The staff and faculty of Bishop Primary School are committed to teaching for mastery. In an effort to prepare our students for higher education and eventually the world of work, it is a must that we maintain high expectations for our students. To help them in their mastery, they will have occasional homework assignments or projects. We encourage you as parents to check with your children and make sure they have completed their assignments or projects.

It is most important to have both parental involvement and support. Parental involvement is coming to school conferences, meetings, or assemblies and helping in the classroom as well as with fund raising events. Parental support refers also to any means by which parent actions and attitudes reinforce the academic program of the school at home. You support us by contacting the office whenever your child is absent and modeling academic behaviors valued by the school, such as: (1) using time wisely, (2) doing your best work, or (3) showing responsibility. While some of you because of your work schedules may not be able to become involved, all of you can support the faculty, staff, and school.

The Discipline Management Plan is a very important part of an "Effective School". Learning, achievement and providing a nurturing environment are the emphasis of Bishop Primary School. Students who break rules will receive negative consequences (penalties, loss of privileges, detention, etc.). Students who comply with the rules will receive positive consequences (praise, complimentary notes, rewards, etc.). Above all, your support is essential for the smooth operation and ultimate success of Bishop Primary School.

Our Sincere Thanks,

The Principal, Faculty, and Staff

Bishop CISD

2024-2025

District Goals

2024-2025 DISTRICT GOALS

Bishop CISD will meet the educational needs of every student by continually addressing instruction and learning so all students can reach their educational potential.

- 1. Bishop CISD will attract, retain, develop and evaluate high-quality personnel to ensure all staff are held accountable and receive the support necessary to achieve our mission and district aims.**
- 2. Bishop CISD will effectively manage all district resources to maximize the educational resources available for students.**

ABSENCES/ATTENDANCE POLICIES

Punctuality and attendance are of the utmost importance, if a student is to be successful. In the primary grades, most of the work missed cannot be made up completely; therefore, it is urged that students attend school on a regular basis.

In Texas, children between the ages of 6 and 18 are required to attend school, unless otherwise exempted by law. School employees investigate and report violations of the state compulsory attendance law; fine and criminal prosecution can result.

In order to be promoted, a student must be in attendance at least 90 percent of the day's school is in session. Students attending less than 90 percent of the day's school are in session, could be retained, unless the Attendance Committee finds the absences are the result of extenuating circumstances.

Please call the front office to notify the school any time your child(ren) will not be present. Also, send an explanatory note or doctor's excuse to the teacher after a student's absence. The school needs written notification ***within three days*** for its records.

Truancy is unlawful absence from school. The parent or legal guardian is responsible for ensuring that all children who are subject to the compulsory attendance law and who are not lawfully excused from attendance do attend school.

Students will only be released to the parent/guardian or to authorized persons listed on the student's emergency card. Persons picking the student up will be required to show a Driver's License or ID to confirm identity. Authorized persons must be 18 years old or older.

A student who becomes ill during the day should report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parent or guardian that their child needs to be picked up.

The attendance policy in full can be found on Bishop CISD's website under the "District Policy Online" tab. Search for FEA (LOCAL) and FEA (LEGAL).

Bishop Primary accepts the following as excusable absences:

1. Personal illness or debilitating injury;
2. Sickness or death in the family;
3. Quarantine;
4. Weather or road conditions making travel dangerous;
5. Participation in court proceeding or child abuse/neglect investigation;
6. Participation in a school-sponsored event during the school day;
7. Any other unusual cause acceptable to the superintendent, principal, or **teacher**.

Bishop C.I.S.D. does NOT accept the following as excusable:

1. Truancy;
2. Leaving campus without permission;
3. Runaways;
4. Staying home to baby-sit younger siblings;
5. Staying home to care for ill parent;
6. Missing the bus**;
7. Alarm clock did not go off, or oversleeping;
8. Staying home to visit relatives;
9. Being suspended from the bus**;
10. Going out-of-town for any reason other than emergency illness or death.

TARDIES

It is the parent's responsibility to make sure that their child(ren) arrives to school on time. School begins at **7:45 a.m.** and breakfast is served to all students at no cost in the classrooms. Breakfast will not be served after **8:00 a.m.** **Parents and guardians are responsible for getting their children to school.**

Please note that once students enter Bishop Elementary School beginning in grade 3, they will be subject to a strict TARDY POLICY, as stated below.

Bishop Elementary School Tardy Policy

It is of utmost importance that your child (ren) arrives at school on time. Our day begins at 7:45 a.m.

*A student is tardy if he/she is not in his/her homeroom by 7:45 a.m. **If a student accumulates 3 tardies, he/she will be assigned to lunch detention.***

*Parents will receive notification if their child (ren) is/are habitually tardy. **Proper authorities will also be notified if the problem is not corrected.***

ADVANCED PLACEMENT GUIDELINES

Students in all grades may use advanced placement examinations to advance one grade level or to gain credit for a subject. Parents who have questions about advanced placement should contact the Assistant Superintendent, Dr. Eden Hernandez at (361)584-3591, Ext. 222.

AWARDS and HONORS

Each six-weeks students will receive ribbons for perfect attendance, "All A" honor roll, "A/B" honor roll and will be invited to an honor roll breakfast in the cafeteria.

At the semester and End-of-Year awards assemblies, students are recognized for perfect attendance, A and A/B honor roll, citizenship and other academic achievements.

ESL Education

Purpose of the ESL Program:

An ESL Program develops competence in English.

An ESL Program prepares the student to be successful in all academic subjects.

The goal of the ESL Program shall be to provide students of limited English proficiency intensive instruction in listening, speaking, reading, writing and comprehending the English language.

The ESL Education Program uses the academic and cultural experience of the student as a platform to provide the appropriate instruction in English. The ESL program teaches language arts, mathematics, science, and social studies using strategies and methodologies appropriate for second language acquisition.

HOME LANGUAGE SURVEY

Districts shall conduct a home language survey for each student who enrolls in a Texas Public School for the first time. Districts shall require that the survey be signed by the student's parent or guardian for grades pre-kindergarten through eighth or the student for grades nine through twelve. The survey shall be kept with each student's permanent record. The survey will be used to identify and classify students who normally use a language other than English.

LANGUAGE PROFICIENCY ASSESSMENT COMMITTEE (LPAC)

The State Board of Education rule shall require districts that are required to offer Bilingual or ESL Education to establish a Language Proficiency Assessment Committee. Each committee shall be composed of members including but not limited to a professional Bilingual Educator, Professional Transitional Language Educator, a parent of a limited English Proficiency student, and a campus administrator.

The purpose of the Language Proficiency Assessment Committee shall be to allow professional education personnel and parents to be responsible for decisions regarding the identification, instructional placement, and reclassification of limited English proficient students.

BUS TRANSPORTATION

School bus transportation is provided to and from Bishop Primary School for those students living outside a 2-mile radius of the primary campus.

BUS ROUTE AND DRIVER INFORMATION

<u>BUS NO.</u>	<u>Route</u>	<u>DRIVER</u>	<u>Description/Route Information</u>
B-37	6	Ramiro Gutierrez	Petronila(Belk Lane and Pretronila Estates) Driscoll AM ONLY
B-32	1	Joe A. Jimenez	Farm Road 70-West
B-36	5	Robert Pena	Petronila Driscoll PM ONLY
B-33	4	Ricardo Gonzalez	Ricardo
B-34	7	Robert Beasley	Petronila-Co. Rd. 55
B-35	8	Albert Ramos	Petronila (Belk Lane) Driscoll—PM ONLY
B-30	2	Steven Adame	Concordia and 70 East ,892 and Golden Acres, Bishop Courts
B-48	SpEd	Marcos Gonzalez	Various Locations (as needed)
B-36/ B-35	Driscoll	Multi (Robert & Albert)	Driscoll— PM Only

BUS RULES AND REGULATIONS

1. Permission for any student to ride in a bus is conditioned on his/her good behavior and observance of the following rules and regulations. Any student who violates these rules will be reported to the principal through a bus discipline referral. Students can be denied the privilege of riding a bus to and from school.
2. Be on time at the bus stop. Avoid running to catch the bus because you may slip and fall under the vehicle. While waiting for the bus, stay clear of the roadway to avoid being hit by a passing vehicle.
3. Do not struggle or scuffle over who is going to be the first one on or off the bus.
4. Wait for the bus to come to a complete stop before trying to board and if you must cross the road, wait for the driver to signal you across with his/her hand. Always cross at least 10 feet in front of the bus, otherwise the bus driver is not able to see you.
5. When necessary, there will be at least three (3) persons in a seat, and the practice of saving seats for students getting on at other stops will not be allowed. The bus driver will usually assign seats and you must stay in the seat he/she assigns.
6. After boarding the bus you must remain in your seat until the bus reaches your designated stop. Please don't ask your driver to let you off at such places as a store, job, etc., unless you have written permission from your parents and it had been cleared with the principal.
7. Please use the handrails when getting on or off the bus. Be extra careful when the weather is wet or icy, as the steps can become very slippery.
8. Treat bus equipment as you would the furniture in your home. Any damage to the seats, windows, etc., must be paid for by the students responsible for the damage.
9. Keep the aisles clear of items such as musical instruments, etc. If you must carry personal items on the bus with you, please hold them in your lap or store them under the seat.
10. At no time will a student put hands, head, or other body parts out of the window.
11. Don't be loud or boisterous on the bus. Excessive noise can distract the driver and result in a serious accident.
12. Be absolutely quiet at all railroad crossings. Your driver stops at railroad crossings to listen for oncoming trains. Your talking could drown out all warning signals.
13. Do not throw paper or other objects out the bus windows. Littering is illegal. Also, this could obstruct the view of an oncoming vehicle, resulting in an accident or causing the driver to have to stop very suddenly, which could cause injury to passengers.
14. No eating or drinking on the bus without the consent of the supervisors or bus driver. Loose papers or food on the floor may cause a slipping hazard. No gum chewing at any time.
15. A driver has the responsibility to correct any student on the bus for improper conduct. This includes: improper language, use of tobacco, and unnecessary noise or fighting.
16. Drivers have the authority, given by the School Board, to enforce all bus rules. Any student refusing to obey these rules will be reported to school principals and may lose his/her bus riding privileges.
17. Remember, bus drivers are to be treated with the same respect you would show your teacher or parents.

RESPONSIBILITIES OF BUS DRIVERS, PRINCIPALS, AND PARENTS

The bus driver will be responsible for the conduct of students on his/her bus. All infractions are to be reported to the school principal.

It will be the responsibility of the principal to work with bus drivers on discipline infractions and suspensions of school bus privileges.

Bus drivers will submit daily written discipline reports. If there were no problems, the driver will so state. The report will be given to the appropriate principal for his/her action. The principal will develop a discipline notice, if needed, and send a copy to the student's parents. The notice will include possible disciplinary action at present or in the future. (Sample of daily discipline report is found in appendix).

Reinstatement of riding privileges will be handled through the school principals.

It is also the responsibility of the principals to discuss the "Safety and Behavior Code for Bus Riders" with students and to be sure each student and his/her parents receive a copy of the code.

It is the parents' responsibility to discuss the "Safety and Behavior Code for Bus Riders" with students and to be sure each student and his/her parents receive a copy of the code.

Parents must assume responsibility for the behavior of their children while riding the bus. If permission to ride the bus is revoked, the parent must provide transportation to and from school for the child (ren) until such time a reinstatement may be made.

It is **not** the responsibility of the school district to provide bus transportation to students who live within two miles of the school.

It is **not** the responsibility of the school district to provide bus transportation to out-of-district transfer students.

When roads are impassable to the buses, it is the responsibility of the parents to see their child (ren) arrive at school on time.

BULLYING

The parent has the right to request a transfer of child who has been the subject of bullying. (House Bill 283)

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of school facilities, all books, supplies, and furniture supplied by the school district.

Students who damage school property or whose actions cause damage to the school property will be responsible for payment of, repairs, and/or replacement of damaged property.

Students caught writing obscene words or drawings on school property will remain after school to remove such obscenities. Parents will be notified.

The school is not liable for students' personal property that is damaged or stolen.

CELL PHONE POLICY

Cell Phone Policy (including other electronic devices)

- Must be off and in students' backpacks when entering building
- Must remain in the off position throughout the instructional day
- Can be used **ONLY** after dismissal at 3:30

Consequences

1st offense: confiscate device and keep for 2 weeks (**10 school days**)

2nd offense: confiscate device and keep for 6 weeks (**30 school days**)

3rd offense : confiscate device and keep for the remainder of the **semester**

Parents are subject to an administrative of \$15 before releasing the device directly to the parent/guardian. Education Code 37.082

CHEWING GUM

Chewing gum should be left at home. Students are not allowed to chew gum in school or on the bus.

CHILDREN LEAVING SCHOOL

No child is permitted to leave school under any circumstance unless accompanied by a teacher, principal, or the legal guardian. If a person wishes to pick up someone else's child, the parent or guardian of that child must put the request in writing and/or the person's name **MUST** appear on the child's emergency card.

CONDUCT

Students are responsible for conducting themselves properly at all times, whether at school, on the bus, or at school-related activities. Bishop C.I.S.D. has authority and control over its students during the regular school day and while going to and from school on District transportation. This jurisdiction includes any activity during the school day on school grounds, attendance at any school-related activity, regardless of time and location, and any school-related misconduct, regardless of time and location.

Students violating Bishop C.I.S.D.'s Student Code of Conduct, Dress Code, and Bus Rules will be subject to disciplinary action. (See Dress Code and Bus Rules/Regulations – all students will receive a separate Student Code of Conduct booklet.)

CORPORAL PUNISHMENT

Corporal punishment will not be administered under the current administration.

DISCIPLINE

Students who violate the District's Student Code of Conduct shall be subject to disciplinary action. The District's disciplinary options include using one or more discipline management techniques, removal to an alternative education program, suspension, and expulsion. **(Refer to the Student Code of Conduct booklet.)**

DISRUPTIONS

The District may pursue a criminal charge and/or discipline any person inciting, promoting, or participating in a protest demonstration, riot, sit-in, walk-out, blocking of entrance, etc.

Classroom disruptions are limited to official and/or emergency business. The office should be notified when a student needs to be taken from the room for doctor's appointments, etc. Please schedule such appointments at times that will not hinder the student's education, i.e., interrupting test time.

PLEASE REPORT TO THE OFFICE BEFORE GOING TO ANY CLASSROOM DURING SCHOOL HOURS AND SIGN-IN AND OUT.

DRESS AND CODE

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students should be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others.

If it is determined that student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school. If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected. A student whose clothing violates the dress code may be assigned in-school suspension either for the remainder of the day or until a parent or designee brings an acceptable change of clothing to school. Repeated offenses may result in more serious disciplinary action. Appropriate discipline procedures shall be followed in all cases.

The District prohibits any clothing or grooming that in the ***principal's and/or designee('s) judgment*** may reasonably be expected to cause disruption of or interference with normal school operations.

The following is the official Dress Code for Bishop Primary School:

Any apparel or unusual accessory that school officials have reasons to believe would disrupt normal school activities is unacceptable. Cleanliness, neatness, and good taste are standards of appropriate dress.

Green, gold/yellow, or white polo shirts without emblems or designs may be worn on any day throughout the week. **Long-sleeve polo shirts are acceptable.**

School spirit shirts may be worn on any day of the week. **Students should wear spirit shirts on field trips.**

Denim or khaki-style pants, walking shorts, dresses, jumpers, skirts and skorts, **no shorter than 3 inches above the kneecap**, may be worn. **Shorts must be worn under dresses, jumpers, and skirts at all times.** Solid-colored leggings may be worn with skorts/skirts or shorts. Cut-off jean shorts or wind shorts are **not** permitted.

Only denim or khaki-style pants of any solid color may be worn. Pants must be standard fit and should not be excessively baggy, tight, or sagging from the waist.

Athletic shoes are highly recommended, as students participate in P.E. daily. Closed shoes or sandals with back straps must be worn at all times.

No flip-flops or beach sandals are allowed for safety reasons.

Hidden-wheel style shoes are prohibited for safety reasons.

Shoes with LED lights on the soles must be turned OFF during school hours to avoid causing a distraction to the learning environment.

Caps, beanies, and hats may be worn outside only while coming to school and when notified otherwise. They must be put away while in the school building and in class.

Belts or chains hanging from the waist are not permitted.

No clothing or emblems with skulls, blood, depictions of violence, suggestions of sex and/or violence, or advertising the sale of prohibited substances (e.g., tobacco, alcohol, drugs) should be worn to school.

For safety reasons, large hoop or long, dangly earrings are not permitted.

Hair should be clean, combed, and neatly trimmed. Hairstyles that cause a distraction to the learning environment are prohibited, such as hair with unnatural color, mohawks, fauxhawks, hairline designs, or other unusual hairstyles.

Makeup is not permitted. **Visible tattoos are prohibited.**

On free dress days tight-fitting clothes, muscle shirts, tank tops, and t-shirts designed for wear as an undergarment are prohibited.

Dresses, blouses, shirts, or other tops similar to sundresses that have back, front, or midriff exposure are not to be worn at school.

Modest attire shall be worn at school at all times.

MONDAYS: Students may wear college t-shirts or jerseys to promote higher education.

FRIDAYS: Students who have PERFECT ATTENDANCE for the week may wear "FREE DRESS".

General dress guidelines for length, fit, and appropriateness still apply.

Note: Campus administration reserves the right to make the final decision relative to appropriate dress.

****Principal designated "Free Dress days" must adhere to the dress code guidelines.**

EMERGENCY SCHOOL CLOSING INFORMATION

All emergency school closings, whether due to hurricane, flooding, or non- weather disaster, will be broadcast on various radio and television stations. Parents and students may listen to the radio for a school news report indicating that school will be closed or remain open. Reports will be made the evening before or at approximately 7:00 a.m. on the days that school may be closed because of the bad weather.

Please listen to: KRIS, Corpus Christi, 87.7 FM

All three television stations (KIII, KRIS, and KZTV) broadcast listings of school closings, either during newscasts or at various intervals along the bottom of the screen.

FIELD TRIPS

Each grade will go on at least one field trip during the school year. Even though field trips are a part of the instructional program, it is not compulsory for your child to make these trips. If you do not want your child to go, provisions will be made for your child to remain at school. Parents must sign permission forms for students to be allowed to travel for field trips. These are sent home by the classroom teacher.

Some students may be required to have a parent accompany them on the field trip for extra one-to-one supervision.

Students must ride on the bus to be considered part of the field trip. A child may; however, be allowed to ride home from a field trip with their own parent as long as written notification has been given to the teacher.

FINES

Parents are responsible for paying their child's outstanding fines such as overdue/lost library books, lost/damaged textbooks, cafeteria charges, etc. Failure to pay these fines will be posted in the student's records.

FOODS OF MINIMAL NUTRITIONAL VALUE

Beginning with the 2003-2004 school year, the Texas Dept. of Agriculture issued a Texas Public School Nutrition Policy to promote a healthier environment in schools. In March 2004, The TDA revised and updated the FMNV policy. **See the appendix for the latest guidelines.**

GIFTED/TALENTED PROGRAM

The Gifted/Talented Program at Bishop Primary School is currently working under a waiver from TEA. Students in Pre-Kindergarten through 2nd grade are all provided enrichment using GT strategies in the classroom. Each teacher is required to plan a minimum of one GT lesson/project each six weeks. These projects are kept on file and follow the students each year through second grade. Bishop Primary trains teachers to become Gifted/Talented Endorsed through the ESC II Education Service Center.

GRADING AND REPORT CARDS

Report cards are prepared after the end of each grading period. They are sent home on the Thursday following the end of the grading period, unless otherwise announced.

Progress Reports are sent out after the third week of each grading period. Parents are encouraged to assist their child at home to complete homework, to monitor all class assignments for completion, and to require the child to read (or be read to) a minimum of twenty minutes a day. Parents are encouraged to create an online account for TxConnect Gradebook in order to monitor students' grades as they are entered into the electronic gradebook by teachers throughout the school year. This feature is available on the District's website and through the Bishop Badger app.

Parent conferences will be held during the month of October after the first grading period. However, additional parent conferences are advised any time your student is struggling, especially if requested by the teacher. Your attendance at these conferences shows the school and your child that you care about your child's education and that you are willing to work with us. It also shows your child that you are interested in his/her progress and efforts.

GRADING SYSTEM

Pre-K and Kindergarten:

Grading Symbols

S = Satisfactory

I = Improvement Needed

U = Unsatisfactory

NI or "blank" = Not introduced

Grading System

S = 100% - 85%

I = 84% - 70%

U = 69% or below

1st & 2nd Grade:

Number grades for language arts, math, science, and social studies.

90-100 = Excellent

80-89 = Good

70-79 = Fair

0-69 = Not Passing

Letter grades for fine arts, health, and physical education.

E – Excellent

N – Needs Improvement

S – Satisfactory

U – Unsatisfactory

HEALTH

The nurses and other staff of Bishop CISD want each student to have equal opportunity in the classroom. Healthy students learn better. The state of Texas requires certain screenings, immunizations, and exclusions from school. The state also mandates that schools inform parents of certain diseases and their characteristics. The following information describes the health procedures in Bishop CISD.

Asthma Medications at School

A student with asthma is entitled to possess and self-administer prescription asthma medicine while on school property or at a school-related event or activity if:

1. The prescription asthma medicine has been prescribed for the student as indicated by prescription label on the medicine;
2. The self-administration is done in compliance with the prescription or written instructions from the student's physician or other health care provider; and
3. A parent of the student provides to the school:
 - a. A written authorization signed by the parent for the student to self-administer prescription asthma medicine while on school property, or at a school-related event or activity, and
 - b. A written statement from the student's physician or other licensed health care provider that states:
 1. that the student has asthma and is capable of self-administering the prescription asthma medicine;
 2. the name and the purpose of the medication;
 3. the prescribed dosage for the medicine;
 4. the times at which or circumstances under which the medicine may be administered; and
 5. The period for which the medicine is prescribed.

The physician's statement must be kept on file by the school nurse at the school the student attends. Forms involving asthma medication are available from each school nurse.

Communicable Diseases

To protect others from contagious illnesses, students with certain diseases are not permitted to attend school while contagious. Parents of a student with a communicable or contagious disease should contact the school nurse or principal so that other students who have been exposed to the disease can be alerted. These diseases include: Amebiasis, Campylobacteriosis, Chicken Pox (varicella), Common cold with fever, Fifth disease, Gastroenteritis (Viral), Giardiasis, Head lice (Pediculosis), Hepatitis (Viral A), Impetigo, Infectious mononucleosis, Influenza, Measles (Rubeola), Meningitis (Bacterial), Mumps, Conjunctivitis (Pinkeye), Ringworm of the scalp, Rubella (German Measles) including congenital, Salmonellosis (including typhoid fever), Scabies, Shigellosis, Streptococcal disease (invasive), Tuberculosis, and Whooping Cough (Pertussis).

Children should remain fever free (without medication) for 24 hours before returning to school. A student should not be medicated for nausea, vomiting, or diarrhea and then sent to school.

Immunizations

A student must be fully immunized against certain diseases, or must present a certificate statement which stipulates that for medical, religious, or conscience objection reasons the student will not be immunized.

The immunizations required are Diphtheria, Tetanus, Haemophilus influenza type B (Hib), Poliomyelitis, measles, mumps, Rubella, Hepatitis B, Hepatitis A (for children born on or after September 2, 1992) and Varicella (chicken pox).

The following is a guide of immunization by age:

Children 5 years of age and over:

- Polio: 4 doses, unless third dose administered on or after the 4th birthday.
- DTP/DTaP: 5 doses unless 4th dose administered on or after the 4th birthday.
- Measles: 2 doses by Kinder entry
- Rubella: 2 doses by Kinder entry
- Mumps: 2 doses by Kinder entry
- Hepatitis B: 3 doses, grades PK-12
- Hepatitis A: 2 doses for children in Nueces County born after 9/2/92 in grades K-2.
- Varicella: 1 dose Pre-K or proof of disease. If child has had disease, documentation must include the month/day/year.
- Varicella: 2 doses by Kinder entry: 1 dose received on or after 1st birthday or proof of disease. If child has had disease, documentation must include the month/day/year.

House Bill 984

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. See the school nurse or principal for information.

Medications

When you register your child(ren) each year, you will need to sign the consent to treat form which includes the family doctor, allergies, and emergency phone numbers. This form must be filled out completely and returned. Please call the campus office to update any changes to this information during the year, if needed.

Your child may need to take medication during the school day. **Medication needs to be brought to the office by the parent or guardian. All medication(s) must be in their original containers.** (Students are not allowed to have any medication or drugs on campus.)

School staff may not give medication (**parents will be expected to administer medicine**), if written instruction from parent/guardian are not received. All medication changes must be confirmed in writing.

All medication, not picked up by the last day of class each school year, will be destroyed. If you need to make other arrangements, please call the school nurse at (361) 584-2434.

If your child requires emergency medication (epi-pen or epinephrine) for life-threatening allergies, please contact the school nurse immediately so these health concerns will be effectively managed.

Screenings

The following screenings are done yearly in the grades listed below:

<u>SCREENING</u>	<u>GRADES</u>
Vision	PK, K, 1, 3, 5 & 7
Hearing	PK, K, 1, 3, 5 & 7
Height and weight	PK - 12
Scoliosis (evaluation of back)	6 & 9
Ancanthosis (determines insulin intolerance)	1,3, 5 & 7

A parent or student who has questions about any screening or who wants to request a screening should contact a school nurse. As a result of the screenings, some children may be referred to a physician. The parent should follow up on the referral and return the referral form to the school after the visit with the doctor.

HONOR ROLL

Students making all "A's" or "A's and B's" for a grading period will receive a ribbon and will receive an invitation to Honor Roll Breakfast. To be on the all A honor roll, students must have A's in every subject where a grade is assigned; an S or E in Art, Music, and P.E.; as well as satisfactory behavior. To be on the A/B honor roll, students must have a combination of A's and B's in every subject where a grade is assigned; an S or E in Art, Music, and P.E.; as well as satisfactory behavior. **Unsatisfactory behavior or a discipline referral in any class, cafeteria, restroom, school grounds, etc., will keep a student from being recognized as an honor roll student, regardless of grades.**

PROMOTION / RETENTION / PLACEMENT

To be promoted to the next grade level, a student must attain for the year an overall average of 70 in each of the core subject areas and an overall average of 70 or above in Reading and Math. Failure to do so will result in retention for the current grade level. Promotion also depends on attendance; excessive unexcused absences can cause a student to be retained as well. However, a student not maintaining these averages can be placed in the next grade on the approval of the principal, depending on various reasons and circumstances.

REPORT CARDS

All report cards are to be signed by the parent/guardian and returned to the teacher **within three (3) days**, except for the last report card at the end of the school year.

INSURANCE

At the beginning of the school year, the District will make available to students and parents a low-cost student accident insurance program. Premiums will be paid to and claims will be submitted through the Superintendent's office, but the District shall not be responsible for the cost of treating injuries or assume liability for any other cost of treatment associated with the injury. Before participating in a school-sponsored trip outside the District or in school-sponsored athletics, students and parents must have (1) purchased the student accident insurance, (2) shown proof of insurance, or (3) signed a form rejecting the insurance offer and waiving any claim against the District for any injury that may result.

LIBRARY POLICY

Library books are checked out on a weekly basis, except for holiday periods. Parents are expected to pay for lost or damaged library books. Students will not be allowed to check out another library book, if books are not returned on time and lost book charges have not been paid by the end of the six weeks period. Students owing library lost book charges will not be allowed to participate in school sponsored activities such as Fun Day, field trips, etc.

LOST AND FOUND

Found clothing, books, etc. are to be turned into the office and/or cafeteria.

Each year quite a collection of articles are found and never claimed. If your child should lose such articles, you need to come to the office and check our "Lost and Found". If it is not possible for you to come, then see that your child checks during school hours.

It is wise for you to label clothing, school supplies, etc., with your child's name and grade for identification purposes.

LUNCH AND BREAKFAST PROGRAM

Application Guidelines for Free and Reduced Lunches:

Applications for free and reduced lunches are required for each school year. The cafeteria director must have a valid application on file from the parent/guardian of each child being served in the program.

Parents or guardians will be notified individually of the acceptance or denial of their applications. Children will be served meals and/or milk immediately upon the establishment of their eligibility.

When an application is rejected, parents or guardians will be informed of the reason for denial and the hearing procedure. The designated hearing official is the Superintendent of Schools, Mrs. Christina Gutierrez.

BREAKFAST*

Breakfast is provided free for all students in their classrooms daily from 7:45-8:00 a.m.

LUNCH*

Full Price	Free for the 2021-2022 school year
Reduced Price	Free for the 2021-2022 school year
Adults (Staff)	\$3.00

Prices are subject to change.

You can manage your child's lunch account online at myschoolbucks.com.

MORNING ROUTINE

The doors to the school open at 7:30 a.m. ALL students should report to the cafeteria prior to the 7:45 a.m., when they enter the building in the morning, where there are staff on duty to monitor them. Students should not be dropped off unattended prior to 7:30 a.m., as there are not staff available to monitor them and this could pose a threat to their safety. Students are released to their classes at 7:45 a.m. when teachers pick students up in the cafeteria. *Students should not go directly to classrooms, unless the teacher is present. Parents should refrain from spontaneous conferences during arrival that would prevent teachers from actively monitoring students and performing their morning routines (homework, attendance, breakfast, lunch count, etc.). Conferences should be scheduled with the teacher.*

Any parent volunteer wanting to remain on campus after school begins should report to the office to obtain permission and sign in for a visitor's pass.

NON-DISCRIMINATION POLICY

The Bishop Consolidated Independent School District functions under a policy of non-discrimination for reasons of race, creed, sex, or national origin. Furthermore, the Superintendent of Schools shall be designated as the person responsible for enforcing this policy and receiving complaints arising from any suspected non-compliance.

Persons making complaints of discrimination should start them at the first level—the teacher. If the complaint is not settled at this first level, it should then be channeled to the principal, then to the Superintendent, and finally to the School Board. All appeals to the Superintendent should be in writing, fully detailing the alleged discriminating act or actions. Appeals to the School Board should also be in writing. Such appeals shall be heard by the School Board within fourteen (14) days. The decision of the School Board shall be final.

PARENT/TEACHER CONFERENCES

Our teachers will be available to conference with parents in an effort to share information and to promote the academic growth of the student. Parents may call the school office, email the teacher, or send a note to set up an appointment. Problems or concerns **MUST** be addressed with the classroom teacher **BEFORE** scheduling an appointment with the principal. At the conclusion of the parent/teacher conference, the parent/guardian will be given a copy of a Bishop CISD Conference Documentation Form. Please keep this form as proof that a conference has been held. *Again, please refrain from spontaneous conferences during arrival that would prevent teachers from actively monitoring students and performing their morning routines (homework, attendance, breakfast, lunch count, etc.).*

PTO

Bishop Primary encourages parents and staff to become of the Parent Teacher Organization. PTO supports instruction and student activities funded through annual fund-raisers. The PTO meets regularly throughout the school year. Students from each grade level will perform at least once during a PTO meeting. The 2024-2025 PTO Officers will be elected at the beginning of the school year. The current officers are:

President: Kelly Rodriguez

Vice President: Veronica Benitez– Leal

Secretary: Robin Harlan

Treasurer: Terry Garcia **Historian– Krystle Barrea**

PARTIES

The following parties are scheduled each year:

Christmas

Valentine’s Day

Easter

Parents will be called upon to help with the party treats and favors.

PERFECT ATTENDANCE

Research shows that attendance is an important factor in student achievement. A missed school day is a lost opportunity for students to learn! Attendance incentives for weekly, grading period, semester, and end-of-year recognition will be developed in an effort to promote attendance at Bishop Primary.

PEST CONTROL

The District periodically applies pesticide inside the buildings. Information regarding these applications may be obtained by contacting the Maintenance Department at 584-7039.

REGISTRATION

New students must register in the school office.

The following items are required to register your Pre-Kindergarten child:

- An original birth certificate
- His/her immunization record
- Social security card
- Proof of residency
- Valid ID of parent and/ or guardian
- An approved lunch application/proof of income

Students must meet eligibility requirements in order to qualify for Pre-Kindergarten.

Students entering Bishop Primary School in kindergarten through second grade for the first time are required to have the following:

- An original birth certificate
- His/her immunization record
- Social security card
- Proof of residency (2- Utility bills)
- Valid ID of parent and/ or guardian

RIGHTS AND PRIVACY ACT

The Family Education Rights and Privacy Act, as passed by the United States Congress, provides that the properly qualified individual can have access to student's school records. The law provides the parent, legal guardian, other properly qualified person, or the "eligible student" (one who has reached the age of 18 or is attending an institution of post secondary education) certain rights relative to his school records. Only material pertaining to the individual student concerned may be inspected. Access to the educational record of a student shall, upon request by the properly qualified individual, be granted, within a reasonable period of time, not to exceed 45 days. This law does not apply to records made and kept by one person, such as a counselor, teacher, or other staff member, which are not shared with any other person.

Upon request the parent of a student shall be provided an opportunity for a hearing to challenge the content of the student's educational record. The hearing will ensure that the records are not inaccurate or misleading, provide the opportunity to correct or delete inaccurate, misleading, or inappropriate data contained in the records, and insert into the records a written explanation by the parent regarding the content of the records.

Written consent must be obtained from the student's parent in order for personally identifiable information in educational records to be released to any agency other than those listed. Such information may also be released in compliance with a judicial order or subpoena.

A record is to be maintained of individuals (other than local school officials) or agencies which have requested or obtained access to a student's records. Personally identifiable information from the student's record, including directory information, may be released without permission to the following:

- 1 School officials, including teachers who have a legitimate educational interest;**
- 2 Personnel involved with a student's application for or receipt of financial aid;**
- 3 Parents of dependent student;**
- 4 Officials of other schools or school systems in which the student seeks or intends to enroll, upon condition that the student's parents be notified of the transfer and the rights granted under the law;**
- 5 Authorized representatives of certain agencies who require access to student's records in connection with the audit and evaluation, or enforcement of legal requirements which relate to federally-supported programs;**
- 6 State and local officials to which such information is required;**
- 7 Organizations conducting studies for educational agencies for the purpose of developing, validating, or administering test or student aid programs, and for improving instruction;**
- 8 Accrediting organizations which require information for purposes of accreditation;**
- 9 Appropriate persons who, in an emergency, must have such information in order to protect the health and safety of the student or other persons.**

A school may release without parent's consent the following directory information: student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of member of athletic teams, dates of attendance, awards received, and the most recent school attended by the student.

The school shall give notice of the categories of information designated as directory information. Parents are allowed a reasonable period of time to inform the district that any or all of the directory information may not be released without the parent's prior consent.

SCHOOL PICTURES

Individual pictures are made during the fall semester, Christmas pictures and spring semesters. Group pictures will be taken at a scheduled date to be announced.

SCHOOL SCHEDULE

7:45 a.m. – School Day Begins – Breakfast is served in all classrooms until 8:00 a.m.

3:31 p.m. – Classes are dismissed. Students must be picked up by 3:40.

Students are not to arrive on campus before 7:30 a.m., as there will be no supervision prior to that time. School will dismiss daily at 3:30 p.m. Please be considerate and pick your child(ren) up on time. Supervision after 3:40 p.m. is also unavailable since all staff is assigned planning, tutoring, and preparation duties for the next day. **Students who are not picked up by 3:40 will be checked in to after school care and will be subject to the daily rate of \$8.00.**

After school care is available from 3:30 p.m. to 6:00 p.m. Registration forms are available in the front office. Payments are due each Monday by 10:00 a.m. and must be made in advance to the campus secretary. Cash and checks are accepted for payment. The rates are as follows:

- \$40.00 per student per week
- \$8.00 per student per day for walk-ins

SHUTTLE BUS SERVICES-AFTERNOON

The District provides transportation from the Primary campus to the Elementary/Jr. High campus. It is a courtesy service to help accommodate parents. Students are supervised by an aide while waiting to load the bus from the Primary school. Once your child arrives at the Elem. /Jr. High or High School campus, **THERE IS NO SUPERVISION**. Parents should be prompt in picking up their child. Students walking home are to leave the school grounds upon arrival. Parents and/or students who fail to comply with these rules will be prohibited from using the shuttle service.

SPECIAL EDUCATION/SPEECH THERAPY

Special Education classes are provided for students with educational disabilities (physically or intellectually disabled, emotionally disturbed, learning disabled, speech, autistic, or multiple handicapped).

A self-contained special education classroom with one certified teacher and two instructional aides is provided in Bishop Primary School.

A speech therapist comes regularly to instruct students (PK-2) needing speech therapy.

Referral Process:

Referral of students for a full individual and initial evaluation for possible special education services shall be a part of a district's overall general education referral or screening system. Either a parent, TEA, another state agency, or the district may initiate a request for an initial evaluation.

FMI: Contact Jessica Gaona, Special Education Coordinator, at 361-584-3591 Ext. 266.

TEXTBOOKS

State-approved textbooks are provided free of charge. Students are required to use these books carefully; parents are responsible for replacing damaged or lost textbooks. Any student failing to return a book shall lose the right to have free textbooks assigned until the book is returned or paid for by the parent or guardian.

Books must be covered by the student, as directed by the teacher. Students who are issued a damaged book should report that fact to the teacher. Students owing for lost or damaged textbooks will not be allowed to participate in school-sponsored activities such as Fun Day, field trips, etc.

VALUABLES/MONIES

Valuables such as tablets, MP3 players, handheld video games, cameras, toys, etc., are not to be brought to school unless requested by a teacher for a specific purpose or activity. These items will be taken up and **will not** be returned to the owner until the end of the school day. If repeated, such items **will not** be returned until the last day of school. The District is not responsible for retrieving or replacing lost or stolen items. Electronics are subject to the District's "Cell Phone Policy" (refer to page 13).

Students should only bring money to school for meals, fines, pencils, and PTO Corner Store. The District is not responsible for any loss. Do send money unless it is requested.

All monies (picture, program, fund-raiser, etc.) are to be given to the student's homeroom teacher before 8:15 a.m.

VISITORS

All visitors to the campus are required to report to the school office upon arrival. Visitor must provide a valid ID to be scanned and given a visitors pass. This will be done for the safety of the students and staff.

Parents and other visitors are welcome to visit District schools. **Visits to individual classrooms during instructional time shall be permitted only with the principal's approval**, and such visits shall **not** be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

VOLUNTEERS

At Bishop Primary School, parents are very important; therefore, we welcome and encourage your participation in providing a quality education for your child.

Any parent volunteer wanting to remain on campus after school begins should report to the office and sign in for a visitor's pass (Must have a valid ID).

WITHDRAWALS

If it becomes necessary for a student to withdraw from Bishop Primary School, the student must bring a note from his/her parent or guardian stating the need and reason for withdrawal, and a telephone number where the parent or guardian can be contacted for verification. If possible, two days notice is advisable.

Withdrawal will be made in the office. All textbooks and library books should be accounted for and any outstanding fines or lunch charges should be cleared.

APPENDIX

- I. Acknowledgment Form**
- II. Bus Discipline Notice**
- III. A Parent's Pledge**
- IV. School Calendar**
- V. Title I Information**
- VI. Parent/School Compact**
- VII. Compacto Escolar- (Parent/School Compact)**
- VIII. Foods of Minimal Nutritional Value**
- IX. Bishop Primary Schedules**
- X. Special Education Requirements**
- XI. Transportation Form**

APPENDIX I ACKNOWLEDGMENT FORM

My child and I have received a copy of the Bishop Primary Student Handbook (and the Student Code of Conduct) for 2020–2021. I understand that the handbook contains information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the code.

Bishop CISD currently releases directory information in two ways. One is by outside requests from other agencies and the second form is for limited school-sponsored purposes such as student recognition activities, yearbook or student newspaper, printed programs for extracurricular activities, and news releases to local media.

State and federal law require the District to notify parents that you may object to the release of directory information about your child. In Bishop CISD, parents have the choice to release all directory information or none at all.

After reading the following summary of what directory information is, please indicate whether you want directory information released to outside agencies or for school-sponsored purposes. **The form must be signed, dated and returned to your child's school within ten school days of your child's first day of instruction for this school year.**

NOTICE TO PARENTS: DIRECTORY INFORMATION

Certain information about District students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information.

Bishop CISD has designated the following information as directory information:

1. Name
2. Address
3. Telephone listing
4. Date and place of birth

5. Photograph
6. Participation in officially recognized activities and sports
7. Weight and height of members of athletic teams
8. Dates of attendance
9. Grade level
10. Enrollment status
11. Honors and awards received in school
12. Most recent previous school attended
13. E-mail address

Print name of student: _____

Signature of student: _____

Signature of parent: _____

_____ **Do** release directory information to outside agencies.

_____ **Do not** release directory information to outside agencies.

_____ **Do** release directory information for school sponsored purposes.

_____ **Do not** release directory information for school sponsored purposes.

Date: _____

EXCEPTION

To be in compliance with the No Child Left Behind Act of 2001, the District will release to military recruiters and institutions of higher education, upon request, the name, address, and telephone listing of your child.

BUS DISCIPLINE NOTICE

Student's Name

Date

Campus

Principal

REASON FOR ACTION:

- _____ Continually too noisy
- _____ continually bothers others
- _____ Will not follow directions
- _____ Improper use of language
- _____ Fighting
- _____ Destroying school property (Cost: \$ _____)
- _____ Other: _____

First Note: WARNING that the above has taken place. **Form must be signed and returned to driver on following morning in order for the student to ride the bus.**

Second Note: Disciplinary action and suspension of bus riding privileges for five (5) days. **Parents must contact principal before student will be allowed to ride bus.**

Third Note: Suspension from bus riding privileges for three (3) weeks. **Student may ride bus only if proper measures have been worked out.**

Comments:

Driver's Signature

Bus No.

Parent's Signature

Telephone No.

ACTION TAKEN:

Principal's Signature

Date

A PARENT'S PLEDGE

As a Parent, I will:

- *work with the school staff and cooperate to see that my child gets a good education.
- *set a time and place for my child's homework, free from distractions.
- *see that there be no television, radio, phone calls, or other during time set aside for homework.
- *see that my child attends school, unless ill, and comes to class on time.
- *hold a family reading time, in which the entire family will have a quiet time and enjoy some good reading together.
- *provide educationally-oriented activities at home for my children and develop summer activities, as a family, which will be educationally valuable.
- *attend Open House, programs, and meet my child's teachers when the need arises.
- *becomes actively involved in the Parent Teacher Organization at my campus.
- *take an active interest in my child's homework projects and assignments.
- *get in touch with the school immediately if I have a concern or a problem.
- *work to instill a positive attitude and to motivate my child with a desire and a feeling of need for an education; support the school, the administration and the staff of the school district.
- *attend school functions and show my child that I am interested.

What is Title I?

Title I is a federally-funded program designed to provide a high-quality education that will enable all children to meet the state's student performance standard. Title I is a part of the "No Child Left Behind Act" passed by Congress in 2001. Title I programs can provide supplemental instruction in reading, math, science and social studies. These programs use effective methods and instructional strategies that are grounded in scientifically-based research.

A school is selected as a Title I school on the basis of the number of students within its boundaries who are eligible for free or reduced-priced meals. Students are selected to participate based on academic need.

Title I Program and Parent Right to be Involved

The district's Title I program shall be planned and implemented with meaningful consultation with parents of participating students. This consultation shall be organized, ongoing, and timely in relation to decisions about the program. Each school served under Title I shall:

- Convene an annual meeting, to which all parents of participating students are invited, to inform parents of the school's participation in the Title I program and of the parent's right to be involved.
- Offer a flexible number of meetings with parents, such as meetings in the morning or evening. Title I funds may be used to provide transportation, childcare, or home visits as such relate to parental involvement.
- Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs.
- Provide parents of participating children:
 - Timely information about Title I programs;
 - School performance profiles and their children's individual student assessment results, including interpretations of such results;
 - A description and explanation of the curriculum in use at the school, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - If the parents desire, opportunities for regular meetings to formulate suggestions, share experiences with other parents, and participate as appropriate in decisions relating to the education of their children; and
 - Timely responses to parent's suggestions.

If the school-wide program is not satisfactory to the parents of participating children, the school shall submit any parent comments on the plan to the district when the school makes the plan available.

Working Together

Both experience and research tell us that a child's education succeeds best when there is good communication and a strong partnership between home and school. Your involvement in this partnership may include:

- Encouraging your child to put a high priority on education and working with your child on a daily basis to make the most of the educational opportunities the school provides.
- Ensuring that your child completes all homework assignments and special projects and comes to school each day prepared, rested, and ready to learn.
- Becoming familiar with all of your child's school activities and with the academic programs, including special programs, offered in the district.
- Discussing with the counselor or principal any questions you may have about the options and opportunities available to your child.
- Reviewing the requirements of the graduation programs with your child, if your child is entering ninth grade.
- Monitoring your child's academic progress and contacting teachers as needed.
- Becoming a school volunteer.
- Participating in campus parent organizations. Parent organizations include: Parent Teacher Organization (PTO).
- Serving as a parent representative on the district-level or campus-level planning committees, assisting in the development of educational goals and plans to improve student achievement.
- Serving on the School Health Advisory Council, assisting the district in ensuring local community values are reflected in health education instruction.
- Attending board meetings to learn more about district operations.

Bishop CISD Parent Involvement Policy BQ (Local)

The Board shall ensure that the District and campus improvement plans, as applicable, address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to parental involvement. The District-level and campus-level committees shall involve parents in the development of such plans and in the process for campus review and improvement of student academic achievement and campus performance.

Requesting Professional Qualifications of Teachers and Staff

You may request information regarding the professional qualifications of your child's teachers, including whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher has an emergency permit or other provisional status for which state requirements have been waived; and undergraduate and graduate degree majors, graduate certifications, and the field of study of the certification or degree. You also have the right to request information about the qualifications of any paraprofessional who may provide services to your child.

NCLB – Title 1, Part A
Bishop Consolidated Independent School District
Bishop Primary School – Parent – School Compact
2020-2021

I understand that the school, parents, and students share responsibility for improved student achievement. I am willing to develop a partnership with the school to help, my child, _____, achieve mastery on grade level TEKS (Texas Essential Knowledge and Skills).

As a **school**, Bishop Primary staff will:

- Provide a high-quality, effective learning environment that is safe and that enables the students to meet the State’s academic achievement standards.
- Provide ongoing two-way communication between teachers and parents through parent-teacher conferences, phone calls, emails, app reminders, and frequent reports.
- Arrange Parent – Teacher conferences, as needed.
- Motivate students to achieve their highest potential, while maintaining high standards of behavior.
- Provide opportunities for parents to volunteer and participate in school events.
- Support P.T.O.
- Provide a mutually respectful relationship between all parties (students, parents, teachers and volunteers).

As a **parent** of a student at Bishop Primary, I will:

- Support my child’s learning by ensuring that he/she has proper rest and nutrition.
- Ensure that my child attends school regularly and on time.
- Ensure that my child does his/her homework.
- Support my child’s learning by reading to and/or with him/her.
- Help set a positive tone for learning with my child.
- Support my child’s class/school (i.e. volunteering, communicating with my child’s teachers, attending school events when possible, etc.).
- Encourage my child to be responsible.
- Motivate my child to achieve his/her highest potential, while maintaining high standards of behavior.
- Attend Parent – Teacher conferences /meetings.
- Support P.T.O.

As a **student** in Bishop Primary, I will:

- Return my completed homework when due or accept the appropriate consequences.
- Follow school rules.
- Be respectful and responsible.
- Ask questions when I do not understand.
- Make good choices like paying attention in class, staying on task, and doing my best daily.

The **School – Parent- Student Compact** was discussed by:

School representative: _____

Parent: _____

Student: _____ Date: _____

What is a “School – Parent Compact”?

A compact is a written agreement of shared responsibility that –

Defines the goals and expectations of schools and parents as partners in the effort to improve student achievement.

Outlines how parents, the entire school staff, and students will work together and build a partnership to help students achieve high academic standards.

Translates the policies and goals of parents and schools into “action” statements. (What will administrators, teachers, and parents do to make policies and goals a reality?)

Serves as a catalyst for collaboration and a guide for ongoing, better communication, interactions and exchanges between school staff and parents.

Why is a “Compact” required?

A compact provides the opportunity for developing strong school-family partnerships that will connect families and schools, as well as the broader community, and promote shared responsibility for the high performance of students. These partnerships can -----

Improve school programs and the school climate:

Increase the skills and leadership abilities of parents:

Ensure the provision of family services and support:

Sustain long-term improvement in student academic achievement; and

Help teachers, parents, and schools to be more effective .

The main reason for a compact and school-family partnerships is to help students succeed in meeting the challenging academic standards that all students are expected to master.

What must a School-Parent Compact include?

There is no required format, or standard way to write a compact. A school-parent compact, however, is required to ---

Describe a school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet the State’s challenging student performance standards;

Describe the ways in which parents will be responsible for supporting their children’s learning, such as monitoring attendance, homework completion, volunteering in their children’s classroom, participating, as appropriate, in decisions relating to the education of their children; and

Address the importance of establishing ongoing, good communication between teachers and parents through , at a minimum. (1) annual parent-teacher conferences in elementary schools to discuss individual student achievement as it relates to provisions of the compact. (2) frequent progress reports to families on student academic progress, and (3) reasonable access to staff and opportunities to volunteer, observe, and participate in classroom activities.

Escuela de Bishop Primary- Compacto Escolar
NCLB- Título 1, Parte A
Consolidado de Distrito Escolar Independiente de Bishop

Entiendo que la escuela, los padres y los estudiantes comparten la responsabilidad de mejorar el rendimiento estudiantil. Estoy dispuesto a desarrollar una asociación con la escuela para ayudar, mi hijo (a), _____, a lograr maestría en TEKS de nivel de grado (Texas Essential Knowledge and Skills).

Como escuela, el personal de Bishop Primary:

- Proporcionar un ambiente de aprendizaje de alta calidad y efectivo que sea seguro y que permita que los estudiantes cumplan con los estándares de logros académicos del estado.
- Proporcionar comunicación bidireccional continua entre maestros y padres a través de conferencias de padres y maestros, llamadas telefónicas, correos electrónicos, recordatorios de aplicaciones e informes frecuentes.
- Organice conferencias para Padres y Maestros, según sea necesario.
- Motivar a los estudiantes para que alcancen su mayor potencial, manteniendo altos estándares de comportamiento.
- Proporcionar oportunidades para que los padres se ofrezcan como voluntarios y participen en eventos escolares.
- Apoyo P.T.O.
- Proporcionar una relación mutuamente respetuosa entre todas las partes (estudiantes, padres, maestros y voluntarios).

Como padre de un estudiante en Bishop Primary, yo:

- Apoye el aprendizaje de mi niño asegurándose de que él / ella tenga el descanso y la nutrición apropiados.
- Asegúrese de que mi hijo asista a la escuela regularmente ya tiempo.
- Asegúrese de que mi hijo (a) haga su tarea.
- Apoye el aprendizaje de mi niño leyendo y / o con él / ella.
- Ayudar a establecer un tono positivo para el aprendizaje con mi hijo.
- Apoyar la clase / escuela de mi hijo (es decir, ser voluntario, comunicarse con los maestros de mi hijo, asistir a eventos escolares cuando sea posible, etc.).
- Anime a mi hijo a ser responsable.
- Motivar a mi hijo a alcanzar su máximo potencial, manteniendo altos estándares de conducta.
- Asista a conferencias / reuniones de Padres - Maestros.
- Apoyo P.T.O.

Como estudiante en Bishop Primary, haré lo siguiente:

- Devuelva mi tarea completada cuando esté debida o acepte las consecuencias apropiadas.
- Siga las reglas de la escuela.
- Sea respetuoso y responsable.
- Haga preguntas cuando no entiendo.
- Hacer buenas elecciones como prestar atención en clase, mantenerse en la tarea, y hacer mi mejor diario.

El Compromiso Escuela - Padres-Estudiantes fue discutido por:

Representante de la escuela: _____

Padre: _____

Estudiante: _____ Fecha: _____

Un pacto es un acuerdo escrito de la responsabilidad compartida que:

Define los objetivos y las expectativas de las escuelas y los padres como socios en el esfuerzo para mejorar el rendimiento de los estudiantes.

Describe como los padres, todo el personal de la escuela, y los estudiantes trabajaran juntos y construir una asociacion para ayaudar a los estudiantes alcanzar altos estandares academicos.

Traduce las polizas y objetivos de los padres y las escuelas en declaraciones de “accion”.

(Que van hacer los administradores, maestros, y padres para que las polizas y objetivos se hagan realidad?)

Actuar como un catalizador para la colaboracion y la guia de una mejor comunicacion, interacciones y los intercambios entre el personal de las escuela y los padres.

Porque es un “Compacto” necesario?

Un pacto establece las oportunidad para el desarrollo de fuertes asociaciones entre la escuela y la familia que conecta las familias, las escuelas, así como la comunidad en general, y promover la responsabilidad compartida para el alto rendimiento de los estudiantes. Estas asociaciones pueden mejorar los programas de la escuela y el clima escolar:

Aumentar las habilidades y liderazgo de los padres:

Garantizar el apoyo y los servicios para la familia;

Mantener a largo plazo el rendimiento academico de los estudiantes y

Ayudar a maestros, padres y escuelas a ser mas eficiente.

La principal razon del pacto escolar – familiar es para ayudar a los estudiantes tener exito en el cumplimiento de los estandares academicos desafiantes que todos los estudiantes esperan dominar.

Que debe incluir el compacto de la Escuela y Padres?

No se requiere formato, estandar o metodo para escribir un pacto. Un compacto de la escuela y padres, sin embargo, esta obligado a

Describir las responsabilidad que tiene las escuela e instruccion en un ambiente de aprendiazaje y eficaz que permite a los estudiantes para responder a las desafiantes del Estado

Describir la forma en que los padres seran responsables de apoyar el aprendizaje de sus hijos tal como el seguimiento de las asistencia, realizacion de tareas, ser voluntarios en el salon de clase de sus hijos, participacion , segun proceda, en las decisiones relativas a la educacion de sus hijos, y

Direccion de la importancia de establecer en curso, de buena comunicacion entre, padres y maestros.

(1) Conferencias anuales de padres y maestros en las escuelas primarias para discutir los logros de los estudiantes en lo que se refiere a las disposiciones del pacto. (2) informes frecuentes a las familias sobre progreso academico del estudiante, y (3) un acceso razonable de oportunidades para voluntarios, observar, y participar en las actividades de la clase.

III. ELEMENTARY SCHOOLS

For purposes of this policy, an elementary school campus is defined as any campus containing a combination of grades EE-6. K-12 schools may follow the policy requirements designated for middle and junior high schools.

A. Foods of Minimal Nutritional Value (FMNV) Policy

Elementary school campuses may not serve or provide access for students to FMNV and all other forms of candy at any time anywhere on school premises until the end of the last scheduled class.

Such foods and beverages may not be sold or given away to students on school premises by school administrators or staff (principals, coaches, teachers, etc.), students or student groups, parents or parent groups, guest speakers or any other person, company or organization. For exemptions and a listing of foods and beverages restricted by the FMNV policy, see Section VI (below).

B. Nutrition Standards

The following specific nutrition standards pertain to all foods and beverages served or made available in reimbursable meals, a la carte, and nutritious classroom snacks to students on elementary school campuses.

1. Fats and Fried Foods:

- a) Schools and other vendors may not serve individual food items that contain more than 23 grams of fat with an exception of one individual food item per week. No individual food items can exceed 28 grams of fat at any time. This excludes peanut butter when served as part of a reimbursable meal.
- b). Schools must eliminate deep-fat frying as a method of on-site preparation for foods served as part of reimbursable school meals and a la carte. For the definition of fried foods see Section II. This standard is effective immediately. Schools that must make extensive equipment or facility changes must be in compliance by the 2009-10 school year.
- c). Foods that have been pre-fried, flash-fried or par-fried by the manufacturer may be served but must be baked or heated by a method other than deep-fat frying.

d). Potato products

1. French fries and other fried potato products that have been pre-fried, flash-fried or par-fried by the manufacturer may be served but must be baked or heated by a method other than deep-fat frying. Servings must not exceed 3 ounces, may not be offered more than once per week, and students may only purchase one serving at a time. (This does not pertain to potato chips, which are mentioned specifically in "2. Portion Sizes" below.)
 2. Baked potato products (wedges, slices, whole, new potatoes) that are produced from raw potatoes and have not been pre-fried, flash-fried or par-fried in any way may be served without restriction.
- e). Schools must include a request for trans fat information in all product specifications. Beginning with the 2007-08 school year, schools must reduce the purchase of any products containing trans fats. (Federal labeling of trans fats on all food products was required by January 1, 2006.)

2. Portion Sizes:

- a) The following maximum portion size and nutrient restrictions pertain to all foods and beverages served or made available to students on school campuses with the exception of reimbursable school meals, which are governed by USDA regulations.

Elementary Schools

Food or Beverage	Portion Size
Chips (baked or fried) must have no more than 7.5 grams of fat per bag.	1.5 ounces
Crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruit, jerky, and pretzels.	1.5 ounces
Cookies/cereal bars, bakery items (e.g., pastries, muffins.) This excludes items that count as two-bread components served/sold only at breakfast. Total fat: Not to exceed 30 percent of calories or contain no more than 3 grams per 100 calories; Saturated fat: Not to exceed 10 percent of calories or contain no more than 1 gram per 100 calories; Sugar: Contain no more 10 grams per ounce.	2 ounces cookies/cereal bars ----- 3 ounces bakery items
Frozen desserts, ice cream, frozen yogurt, pudding, and gelatin.	4 fluid ounces (1/2 cup)
Yogurt.	8 fluid ounces (1 cup)
Whole milk, flavored or unflavored. (Flavored milks may contain no more than 30 grams total sugar per 8 fluid ounce serving.)	8 fluid ounces (1 cup)
Reduced fat milk (2 percent or less), flavored or unflavored. (Flavored milks may contain no more than 30 grams total sugar per 8 fluid ounce serving.)	16 fluid ounces (2 cups)
Non-carbonated, unflavored water.	No limit
Juices (100 percent fruit and/or vegetable juice) may contain no more than 30 grams total sugar per 6 fluid ounce serving.	6 fluid ounces (3/4 cup)
Frozen fruit slushes. (Must contain a minimum of 50 percent fruit juice.)	6 fluid ounces (3/4 cup)

- b) The Texas Public School Nutrition Policy does not provide exceptions or phase-in periods for school districts with vending contracts.

3. Other:

- a) Fruit and/or vegetables must be offered daily on all points of service. Fruits and vegetables should be fresh whenever possible. Frozen and canned fruits should be packed in natural juice, water or light syrup whenever possible.
- b) Schools must offer 2 percent, 1 percent or skim milk at all points where milk is served.
- c) Elementary schools must serve only milk, unflavored water and 100 percent fruit and or vegetable juice. No electrolyte replacement beverages (sports drinks) may be served or sold.

C. Competitive Foods and Snacks

An elementary school campus may not serve competitive foods (or provide access to them through direct or indirect sales) to students anywhere on school premises throughout the school day until the end of the last scheduled class. This does not pertain to food items made available by the school food service department. All foods, beverages and snack items must comply with the nutrition standards and portion size restrictions in this policy.

Elementary classrooms may allow one nutritious snack per day under the teacher's supervision. The snack may be in the morning or afternoon but may not be at the same time as the regular meal periods for that class. The snack may be provided by the school food service, the teacher, parents or other groups and should be at no cost to students.

Prepackaged snacks must comply with the fat and sugar limits of the Texas Public School Nutrition Policy, and must be single-size servings. All snacks (homemade and prepackaged) may not contain any FMNVs or consist of candy or dessert type items (cookies, cakes, cupcakes, pudding, ice cream or frozen desserts, etc).

**Options and Requirements
For Providing Assistance to Students Who Have Learning
Difficulties or Who Need or May Need Special Education**

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities*.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Dr. Norma Ramirez

Phone Number: 361-584-3591 ext. 237

Opciones y requisitos para proporcionar ayuda a los estudiantes que tienen dificultades en el aprendizaje o que necesitan o pueden necesitar educación especial

Si un niño está experimentando dificultades en el aprendizaje, el padre puede comunicarse con la persona mencionada más abajo para enterarse sobre el sistema de estudios de diagnóstico y de recomendación de la educación general del distrito para los servicios de apoyo. Este sistema conecta a los estudiantes con una variedad de opciones de apoyo, incluyendo la recomendación para una evaluación para educación especial. Los estudiantes que tienen dificultades en el aula normal deberán ser considerados para tutoría, servicios compensatorios y otros servicios de apoyo disponibles para todos los estudiantes.

En cualquier momento, un padre tiene derecho a solicitar una evaluación para los servicios de educación especial. Dentro de un período de tiempo razonable, el distrito debe decidir si la evaluación es necesaria. Si la evaluación es necesaria, el padre será notificado y se le pedirá que dé consentimiento para la evaluación. El distrito debe completar la evaluación y el informe dentro de los 60 días de calendario desde la fecha en que el distrito reciba el consentimiento por escrito. El distrito debe darle una copia del informe al padre.

Si el distrito determina que la evaluación no es necesaria, el distrito proporcionará al padre una notificación por escrito que explica el motivo por el cual el niño no será evaluado. Esta notificación por escrito incluirá información que le explica al padre los derechos que tiene si no está de acuerdo con el distrito. Además, la notificación debe informarle al padre la manera de obtener una copia de la *Notificación de las Salvaguardas del Procedimiento – Derecho de los Padres de Estudiantes con Discapacidades*.

La persona designada con quien puede comunicarse en relación a las opciones que tiene un niño que experimenta dificultades en el aprendizaje o para una recomendación para la evaluación para educación especial es:

Nombre de la persona: Dr. Norma Ramirez

Número de teléfono: 361-584-3591 ext. 237



BISHOP CISD



Directory of Phone Numbers
District Web Page: www.bishopcisid.esc2.net

Administration Office

Office.....584-3591
Fax.....584-3147

Bishop Primary

Office.....584-2434
Fax.....584-7600

Petronila Elementary School

Office.....387-2834
Fax.....767-0429

Bishop Elementary School

Office.....584-3571
Fax.....584-3571 (ext. 301)

Lillian Luehrs Junior High School

Office.....584-3576
Fax.....584-3577

Bishop High School

Office.....584-2547
Fax.....584-2549

Transportation

Office.....524-3591 ext 630
Fax.....584-2581

Special Education

Office.....524-3591 ext 266
Fax.....584-3147