

CONCORD CARLISLE SCHOOL COMMITTEE MEETING MINUTES

Concord-Carlisle School Committee
Concord School Committee
Ripley Conf. Room 4 & Zoom
June 4, 2024

Present:

Carrie Rankin, Chair, CSC; CCSC
Andrew Herchek, Vice Chair, CSC; CCSC
Julie Viola, Chair, CCSC
Alexa Anderson, Vice Chair CCSC; CSC
Tracey Marano, CSC; CCSC
Cynthia Rainey, CSC, CCSC
Brian Waterson, CCSC
Domingos DaRosa, CCRSD METCO Rep

Present from Administration:

Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Robert Conry, Asst. Supt of Finance & Operations, CPS & CCRSD

I. Call to Order CSC

Dr. Hunter called the CSC meeting to order at 6:00 PM, requesting that a CSC member move to seat the CSC.

II. Seating of the Concord School Committee

A. Election of Officers of the CSC. A motion was made by Ms. Anderson, seconded by Ms. Marano, to nominate Ms. Rankin as Chair of the CSC. The motion was unanimously approved. A motion was made by Ms. Marano, seconded by Ms. Rainey, to nominate Andrew Herchek as Vice Chair of the CSC. The motion was unanimously approved.

B. Appointment of the SC Recording Secretary. A motion was made by Ms. Rainey, seconded by Ms. Marano, to appoint Erin Higgins as SC Recording Secretary. The motion was unanimously approved.

III. Call to Order CCSC

Dr. Hunter called the CCSC meeting to order at 6:03 PM. She requested that Ms. Rankin call for the seating of the CCSC and election of officers.

IV. Seating of the Concord Carlisle Joint School Committee

A. Seating of the Concord-Carlisle School Committee Members. A motion was made by Ms. Rankin, seconded by Ms. Marano, to recognize Alexa Anderson, Andrew Herchek, Tracey Marano, Cynthia Rainey and Carrie Rankin as Concord members and Julie Viola and Brian Waterson as Carlisle members of the Concord-Carlisle School Committee. The motion was unanimously approved.

B. Election of Officers of the Concord Carlisle School Committee. A motion was made by Ms. Anderson, seconded by Ms. Rankin, to nominate Julie Viola as Chair of the CCSC. The motion was unanimously approved. A motion was made by Ms. Marano, seconded by Ms. Rankin, to nominate Ms. Anderson as Vice Chair of the CCSC. The motion was unanimously approved.

C. Appointment of School Committee Recording Secretary. A motion was made by Ms. Rainey, seconded by Ms. Anderson, to appoint Erin Higgins as SC Recording Secretary. The motion was unanimously approved.

D. Appointment of a Treasurer. A motion was made by Mr. Herchek, seconded by Ms. Anderson, to appoint Allison Letizi as Treasurer of the CCRSD. The motion was unanimously approved.

Ms. Rankin thanked Ms. Marano and Ms. Anderson for all of their work in creating growth on the SC, noting that they implemented systems that have allowed for more efficiency. She then read a statement from the CSC and Dr. Hunter regarding an incident that occurred at the meeting on May 21, 2024.

A motion was made by Ms. Marano, seconded by Ms. Rainey, to move the School Improvement Plans forward in the agenda. The motion was unanimously approved.

V. School Improvement Plans

CMS/Alcott/Thoreau/Willard/CCHS. School Principals Justin Cameron, Brian Miller, Katie Stahl, Naomi Krakow, Justin Sparks and Matt Lucey reviewed 2024-2025 School Improvement Plans.

VI. Public Comment

1. Constantine Levine, 149 Stow Street, Concord MA. Ms. Levin noted Dr. Hunter's quote in a Boston Globe article about why she did not recommend naming the middle school after Ellen Garrison.

VII. CCHS Student Update

Felicity Zhang and new student rep, Maddie Clancy, provided updates from CCHS: seniors enjoyed a week of activities prior to graduation, rising 9th graders toured CCHS last Thursday, CCHS seniors graduated, sophomores were taking MCAS and students were busy preparing for finals.

VIII. Recognitions: Concord Education Fund

Representatives from the Concord Education Fund presented the districts with a check for \$54,470, noting that they had the most grant requests they have had in a very long time, for a total of 25. They noted that the three main categories were wellness/DEIB/mental health, innovative and outdoor learning, and innovation science/technology. Ms. Marano noted the immense amount of work done by the Concord Ed Fund.

IX. Consent Agenda

A. Warrants

1. CPS A/P

1093 5/23/24 \$213,974.94

2. CCRSD A/P

1277 5/22/24 \$276,324.41

3. CPS Payroll

Pay date 5/23/24 \$228,721.53

Pay date 5/23/24 \$367,428.76

4. CCRSD Payroll

Pay date 5/23/24 \$27,555.89

Pay date 5/23/24 \$619,032.81

Pay date 5/23/24 \$72,826.97

Pay date 5/23/24 \$180,318.16

Pay date 5/23/24 \$45,467.76

B. CCRSD Staff Children Enrollment Request for 2 Children to Attend CPS

C. Football Trip to Naples, Maine

D. Joint Minutes 4/23/24

A motion was made by Ms. Anderson, seconded by Ms. Marano, to move the consent agenda as written. Ms. Rainey suggested having 2 separate consent agendas for each committee going forward. The motion passed unanimously.

X. Correspondence

Ms. Rankin stated that CSC received four pieces of correspondence on the middle school and one congratulating Mr. Herchek. Ms. Viola stated that CCSC received no correspondence.

XI. Superintendent, Chairs and Liaisons Update

Dr. Hunter stated that graduation went very well and noted that there was a finalist in the Asst. Supt. Of Teaching and Learning position. She stated that they are trying to start branding the name of the middle school, noting that Mr. Cameron welcomed the 5th grade parents to the Ellen Garrison Building at the Concord Middle School. She stated that there were a number of summer programs happening across the districts, including the Special Education summer program at Alcott and the CASE Collaborative summer program at Willard. She stated that the incoming K shelter

students would be spending the mornings at Willard all summer long. Dr. Hunter stated that there would be a number of facilities projects happening over the summer at Thoreau. She stated that the district is working on the retail space near CVS and noted they are working on what to call the store.

Ms. Anderson stated that the boards are turning over in Concord, noting that she and Ms. Marano have met with the new leadership, urging the new chairs to also meet with the other boards chairs. Ms. Marano noted how great graduation was, urging people to watch the speeches.

Ms. Rainey stated that Concord began its Pride Month and asked Dr. Hunter to forward the Sustainability Presentation to the SC.

XII. Discussion

A. 2024-25 Unified Student Handbook. Dr. Hunter stated that cleaning up the school handbooks has been a priority and noted that DESE also required updates, noting that it was determined that having one handbook made most sense. She stated that there was now one master document to ensure that policies were always updated. She stated that they will have more details at the building level via the new website. Ms. Rainey stated that they need to be clear that this was not where the high school will find all of the information they need and noted some typos in the table of contents.

B. 2024-25 Draft School Committee Schedule. Ms. Rankin asked that this item be tabled to the following week so members had time to review the proposed schedule.

XIII. Action Items

A. Vote to Approve 2024-2025 Student Handbook. A motion was made by Ms. Anderson, seconded by Mr. Herchek, to approve the 2024-2025 Student Handbook. The motion was unanimously approved.

B. Vote to Approve CEF Grants 2024. A motion was made by Ms. Marano, seconded by Mr. Herchek, to accept the Concord Education Fund Grant of \$54,470. The motion was unanimously approved.

XIV. Executive Session

A. A motion was made by Ms. Anderson, seconded by Ms. Marano, that the Concord School Committee and Concord-Carlisle Regional School Committee will enter into Executive Session under Purpose 2 of Open Meeting Law: to discuss strategy sessions in preparation for negotiations with non-union personnel and the Superintendent and under Purpose 3: to discuss strategy with respect to collective bargaining with the CCTA and the CCHS Building Service Workers, and not return to Open Session. The motion passed by roll call: Anderson, aye; Herchek, aye; Marano, aye; Rainey, aye; Rankin, aye; Viola, aye; Waterson, aye.

B. A motion was made by Ms. Anderson, seconded by Ms. Rainey, that the Concord School Committee will enter into Executive Session under Purpose 3 of the Open Meeting Law: To conduct strategy with respect to collective bargaining with the Concord Teachers Association and the CPS Building Service Workers, and not return to Open Session. The motion passed by roll call: Anderson, aye; Herchek, aye; Marano, aye; Rainey, aye; Rankin, aye.

Members left open session at 8:12 PM.

Respectfully submitted,

Erin E. Higgins

Approved: August 20, 2024

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee

CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
CTA	Concord Teachers Association
DEIB	Diversity, Equity, Inclusion and Belonging
FINCOM	Finance Committee
PD	Professional Development
SC	School Committee
SEPAC	Special Education Parent Advisory Council