

## JOINT SCHOOL COMMITTEE

Concord-Carlisle School Committee  
Concord School Committee  
Ripley Building  
June 24, 2019

Present: Wallace Johnston, Chair, CCSC; CSC  
David Model, Vice Chair, CCSC  
Heather Bout, Chair, CSC; CCSC  
Courtland Booth, Vice Chair, CSC; CCSC  
Yuval Erlich, CSC, CCSC (remotely via Skype)  
Cynthia Rainey, CSC, CCSC  
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD

Absent from Administration: Jared Stanton, Director of Finance & Operations, CPS & CCRSD

## JOINT SCHOOL COMMITTEES – EXECUTIVE SESSION

### I. CALL TO ORDER

Mr. Johnston called the CCSC meeting to order at 1:03PM, noting that it was being recorded, and Ms. Bout called the CSC meeting to order.

A motion was made by Mr. Model, for CCSC, and Ms. Rainey, for CSC, seconded by Mr. Booth, for CCSC and CSC, that the Concord School Committee and Concord-Carlisle Regional School Committee enter into Executive Session under Purpose 2 of the Open Meeting Law: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and return to Open Session at approximately 2:00PM, or as soon as able. The motion passed by roll call: Model, aye; Johnston, aye (for both); Bout, aye (for both); Booth, aye (for both); Mostoufi, aye; Rainey, aye (for both); Erlich, aye (for both).

At 2:08 PM, Mr. Johnston called the CCSC meeting back into order, noting that it was being recorded, and Ms. Bout called the CSC meeting back into order.

### II. PUBLIC COMMENT

None.

### III. ACTION ITEMS

A. Vote to approve compensation adjustments. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for CSC and Mr. Model, for CCSC, to amend the contracts of the Superintendent and Director of Finance to adjust for their respective durations a reduction of the number of days' vacation per year allowed by up to 5 days with a commensurate adjustment to salary. Such written requests to be given in writing to the Chairs by the end of the fiscal year. Mr. Booth and Ms. Bout noted that this makes sense, given the increased workload foreseen in the future.

### IV. ADJOURNMENT – CCSC

A motion was made by Mr. Model, seconded by Mr. Booth, to adjourn the CCSC meeting. The motion was unanimously approved and the CCSC meeting adjourned at 2:14PM.

### V. REPORTS FOR DISCUSSION

A. Concord Capital Planning Committee. Ms. Bout shared a draft of the charge for the Concord Capital Planning Team. Dr. Hunter stated that she attended the recent meeting to discuss Concord's capital and facility needs, noting that it became clear that the discussion was mainly around municipal buildings and how the middle school fits into

that. Dr. Hunter stated that there are many positives to having the School Committee, Select Board, Finance Committee, Town Manager, Finance Director and Superintendent all in the same room. Mr. Johnston stated that it's a good idea to have a coordinated capital plan in place, but suggested some edits to the charge. The SC discussed the charge, including purpose, membership, and duties/responsibilities. Mr. Erlich expressed his concern for the large size of the charge, noting that it comes down to increasing cooperation and transparency between the 3 main committees. He also suggested having the new town manager serve as Chair of this capital planning team. Mr. Johnston suggested several edits and Ms. Rainey suggested that the new town manager should also be included. Ms. Bout stated that she would send over the SC's feedback to the Town.

## **VI. ADJOURNMENT – CSC**

A motion was made by Ms. Rainey, seconded by Mr. Johnston, to adjourn the CSC meeting. The motion was unanimously approved and the CSC meeting adjourned at 2:55 PM.

Respectfully submitted,

Erin E. Higgins  
*Approved 8/20/19*

### Abbreviations:

|        |                                                     |
|--------|-----------------------------------------------------|
| ACLU   | American Civil Liberties Union                      |
| ADL    | Anti-Defamation League                              |
| CASE   | Cooperative Association for Special Education       |
| CEF    | Concord Education Fund                              |
| CSC    | Concord School Committee                            |
| CCSC   | Concord-Carlisle Regional District School Committee |
| CMLP   | Concord Municipal Light Plant                       |
| CPA    | Community Preservation Act                          |
| CPC    | Community Preservation Committee                    |
| CPS    | Concord Public Schools                              |
| CCRSD  | Concord-Carlisle Regional School District           |
| CCHS   | Concord-Carlisle High School                        |
| CHPS   | The Collaborative for High Performance Schools      |
| CSEC   | Comprehensive Sustainable Energy Committee          |
| CPW    | Concord Public Works                                |
| CTA    | Concord Teachers Association                        |
| DESE   | Department of Elementary & Secondary Education      |
| ELA    | English Language Arts                               |
| EOYR   | End of the Year                                     |
| FAAC   | Financial Audit Advisory Committee                  |
| FINCOM | Finance Committee                                   |
| FCCPF  | Friends of Concord Carlisle Playing Fields          |
| GASB   | Governmental Accounting Standards Firm              |
| LLI    | Leveled Literacy Intervention                       |
| MAAB   | Massachusetts Architectural Access Board            |
| MASC   | Massachusetts Association of School Committees      |
| MIAA   | Massachusetts Interscholastic Athletic Association  |
| NEASC  | New England Association of Schools and Colleges     |
| NESDEC | The New England School Development Council          |
| NFPA   | National Fire Protection Association                |
| OPEB   | Other Post-Employment Benefits                      |
| OPM    | Owner's Project Manager                             |

|       |                                             |
|-------|---------------------------------------------|
| PEG   | Public Education Government                 |
| RFS   | Request for Services                        |
| RTI   | Response to Intervention                    |
| SEPAC | Special Education Parent Advisory Council   |
| SOI   | Statement of Interest                       |
| SPED  | Special Education                           |
| SWOT  | Strengths, Weakness, Opportunities, Threats |
| YRBS  | Youth Risk Behavior Survey                  |