

Present: John Boynton, Robert Grom, Laurie Hunter, Mike Mastrullo, Brian Miller, Brian Schelegel, Ravin Nanda

A working group of the CCRSD Campus Advisory Committee met on October 30 to discuss a project plan to accelerate the work of the full committee in order to meet the April 18 report deadline set by the School Committee

Citizen Observers: Julia Cancio, Cynthia Rainey

Given that Campus Advisory Committee Chair Mary Storrs was not in attendance, Mr. Boynton chaired the working group meeting. He called the meeting to order at 2:05 pm in a room adjacent to the CCHS Learning Commons.

Mr. Boynton walked the group through a draft document that was prepared by Ms. Hunter describing a timeline and meeting topics for the group to consider. Hard copies were distributed to all in attendance.

Mr. Grom walked the group through the committee's charge.

Mr. Boynton explained a draft Table of Contents that might help guide the committee's work over the next several months.

The group discussed data that should be gathered to guide the committee's work, sources for that data, and who in the group would take responsibility for obtaining said data.

1. Site plans for the CCHS campus. Work has been done on much of the campus over the past several years, and we identified several sources:
 - a. Turner Construction - Mr. Schlegel to inquire
 - b. CDW Engineers - Mr. Schlegel to inquire
 - c. OMR Architects (Leland Koehler-Rice) - Mr. Miller to inquire
 - d. Gale Associates - Mr. Boynton to inquire
2. User data on existing facilities. We want to get a sense of how the existing facilities are used, and by whom. Mr. Miller will take the lead on this.
3. List of stakeholders from whom to solicit input. Mr. Boynton introduced the term "authentic participation," a term being used by the Comprehensive Long Range Planning committee to describe the importance of proactively reaching out to obtain input. It was observed by Ms. Rainey that our primary stakeholders are the students and teachers at CCHS. The list of stakeholders will be expanded based on data gathered on user groups and other groups that Susan Blevins offered to gather at our prior meeting.

The group discussed whether areas of the campus that are currently in use should be considered for different uses - for example, would we recommend different uses for the parking lot adjacent to the Doug White field or the newly renovated athletic fields. Mr. Grom suggested that any improvement should be considered.

The group discussed the possibility of combining the two reports required by the charge into a single bound book.

The group discussed how best to organize the committee to pursue different work streams and identified the following possible working groups that would be staffed by committee members:

- Project Planning
- Drawings and Plots
- Existing Uses
- Community Input
- CCHS Community Input

It was agreed that Mr. Schlegel would invite Kathleen Campbell of CDW Engineers to present on the remediation project at the November 7th meeting of the full Campus Advisory Committee. Several possible agenda items were identified:

- Kathleen Campbell of CDW
- Data inventory
- Mapping/site plans
- User data on existing facilities
- List of stakeholders
- Student/Teacher outreach
- Confirm upcoming meeting dates

Ms. Cancio recalled that Weston & Sampson was asked to price cost of installing running tracks and presented those results at a public meeting, and supported the idea of inviting Kathleen Campbell of CDW to our next meeting because she knows the campus extremely well.

The meeting was adjourned at 3:08 PM.

Approved: 11/7/17