

Present: Robert Grom, Mary Storrs
Also Present: Jim Hardy (MASC), Laurie Hunter

1. Mary Storrs called the meeting to order at 9:08 AM and noted the meeting is being recorded.
2. The first order of business was to approve the November 13, 2017 minutes. Minutes were unanimously approved.
3. Policies Reviewed:

Dr. Hunter gave an update on the Accommodations for Religious & Cultural Observances Policy. The Policy was very well received by the faculty.

File: IMD – School Ceremonies and Observances – There were no changes to this Policy. It will be brought to the School Committee for a first reading.

File: IMD-R – Guidelines for the Observance of Holidays - This policy has been eliminated. It will be taken out of the Policy Manual.

File: JH – Student Absences and Excuses – After review a minor change was made in the second paragraph by adding “or cultural observances” after the words major religious. Changes will be made and brought to the School Committee for a first reading.

File: IMG – Animals in School – We currently do not have a Policy on animals in school. The Policy Subcommittee recommended adopting MASC’s policy with one change under Student Health, after the second sentence. Add “No owner of an animal will allow their animal to come within fifty feet of any student at any time”. The policy will be brought to the School Committee for a first reading.

File: IGD – Curriculum Adoption - There were no changes to this Policy. It will be brought to the School Committee for a first reading.

File: IJ – Instructional Materials – There were no changes to this Policy. It will be brought to the School Committee for a first reading.

File: IJ-R – Reconsideration of Instructional Resources – We do not have this Policy in our Manual so the Policy Subcommittee recommended adopting MASC’s policy but eliminating the second to the last paragraph. The policy will be brought to the School Committee for a first reading.

File: IJJ – Textbook Selection and Adoption – This policy is not needed. It will be taken out of the Policy Manual.

File: IJK – Supplementary Materials Selection and Adoption – This policy is not needed. It will be taken out of the Policy Manual.

File: IJL – Library Materials Selection – After review the Policy Subcommittee recommended adopting MASC’s policy with one edit. Change the words “books” to “materials” in the last paragraph. The Policy will be brought to the School Committee for a first reading.

File: IJLA – Library Resources – After review by the Policy Subcommittee it was decided to keep our policy with the exception of a change to the second paragraph. Put a period after the word “needs” and take out the rest of the sentence. The Policy will be brought to the School Committee for a first reading. The change will be made and brought to the School Committee for a first reading.

File IJM – Special Interest Materials – This policy is not needed. It will be taken out of the Policy Manual.

4. Public Comments:
None

The next meeting is scheduled for March 21 at 9:00 AM. The Subcommittee will begin with File IJND of the Policy Manual.

- 5 The meeting adjourned at 10:40 AM.

Respectfully submitted,
Leona Palmaccio

Approved: 4/26/18