

# Logan Elementary School Improvement Council Meeting Agenda

Date: November 15, 2023

Time: 3:15 p.m.

Location: Virtual (Microsoft Teams)



I. Welcome – Mrs. Casana

II. Review of October Meeting Minutes – Mrs. Cothran

III. Principal's Report – Mr. Copeland

IV. Officer Updates

V. AFLAC Grant – Ms. Kingsley

VI. Arts Update – Dr. Lowery

VII. ATP – Ms. Belton

VIII. Upcoming Events:

November 16: Math Night & National Parent Involvement Day

November 17: Birthday Celebration (November Birthdays)

November 21: Yearbook Picture Day

November 22-24: Thanksgiving Break

December 14: Winter Arts Showcase at C.A. Johnson

December 15: Birthday Celebration (December Birthdays)

December 15: Gingerbread Jamboree

IX. Community/District Updates

X. Public Comments

Next Meeting: December 13, 2023



**Logan Elementary  
School Improvement Council Meeting  
Wednesday, November 15, 2023**

Staff in Attendance: Ms. Sherrie Belton, Principal David Copeland, Jr., Assistant Principal Dr. Latisha Lowery, Mary Polen, and Mrs. Kingsley

Parent Representatives in Attendance: Vice Chairperson Sloane Birnie, Stephanie Casana, Lauren Williams Noesner, and Secretary Caitlin Cothran

Community Members in Attendance: Nick Washington

Absent: John Black

- I. Call to order
  - a. Chairperson Stephanie Casana opened the meeting at 3:15 PM.
  - b. Everyone attending introduced themselves.
  
- II. Review of October Meeting Minutes – SIC Secretary Caitlin Cothran
  - a. Cothran reviewed the minutes and there were no changes.
  - b. Ms. Belton shared that the minutes are on the website.
  
- III. Principal update – Principal Copeland
  - a. Principal Copeland stated that he appreciates everyone’s time and willingness to volunteer on the SIC.
  - b. He stated Logan lost two teachers but staff have been very supportive and flexible with balancing teaching and projects.
  
- IV. Officers Updates
  - a. Chairperson Casana asked if there were any goals the SIC should review or any new goals that should be added.
    - i. Principal Copeland mentioned attendance and arts integration are continuing goals.
    - ii. Chairperson Casana asked about the new five-year plan and confirmed that Logan will have new goals for next year.
  - b. Chairperson Casana reviewed a few slides that cover the purpose of SIC.
    - i. The SIC should support Logan to ensure they meet those goals.
    - ii. She proposed new goals.
      1. To create or update the School Improvement Council bylaws.
        - a. No members objected to including this as a goal.
      2. The SIC will provide input and feedback during the development of the school’s five-year renewal (improvement) plan.
        - a. No members objected to including this as a goal.
        - b. Ms. Belton provided a link to the state recommendations for creating renewal/improvement plans.

- i. <https://ed.sc.gov/districts-schools/state-accountability/district-strategic-and-school-renewal-plans/the-ultimate-guide-to-developing-quality-district-strategic-and-school-renewal-plans/>
    - c. Ms. Birnie asked about when staff are included in the renewal/improvement process.
    - d. Ms. Belton mentioned updating the SIC member contact information and shared the document (see Appendix A). Everyone confirmed their information was correct.
- V. AFLAC grant – Ms. Kingsley
  - a. Ms. Kingsley stated there are no updates on the AFLAC grant.
  - b. She did explain about the grant. Logan Elementary Foundation writes the proposal to get the grant from AFLAC.
    - i. Eight thousand toward Ms. Schrader’s salary to be the science teacher.
    - ii. Two thousand toward science field trips for fifth grade.
- VI. Art Integration Update – Dr. Lowery
  - a. Dr. Lowery stated the last month was busy with arts projects.
  - b. She introduced Ms. Polen, stating she is the grants manager. Ms. Polen secured a grant for teacher development.
  - c. Arts NOW came on October 25. All staff had an opportunity to participate. There was also immediate implementation from some staff.
  - d. Winter showcase is December 14 at C.A. Johnson.
  - e. Chairperson Casana asked when the Arts Steering Committee meeting would be held.
    - i. Dr. Lowery said possibly the first week in December.
- VII. ATP (Action Team for Partnership) – Ms. Belton
  - a. Ms. Belton mentioned the ATP (SIC subcommittee) met (Ms. Kingsley, Mrs. Williams Noesner, Mrs. Cothran, and Ms. Belton)
    - i. ATP reviewed the goals. There are four goals.
    - ii. The subcommittee primarily focused on communication.
- VIII. Upcoming Events – Chairperson Casana
  - a. November 16, Math Night & National Parent Involvement Day
  - b. November 17, Birthday Celebration (November Birthdays)
  - c. November 21, Yearbook Picture Day
  - d. November 22 – 24, Thanksgiving Break
  - e. December 14, Winter Arts Showcase at C.A. Johnson
  - f. December 15, Birthday Celebration (December Birthdays)
  - g. December 15, Gingerbread Jamboree
- IX. Community/District Updates
  - a. Principal Copeland mentioned the science fair project on December 19.
- X. Public Comments

- a. Mrs. Williams Noesner wanted to discuss teacher morale based on the district-wide results and teacher movement.
    - i. Principal Copeland mentioned that anything to help support teachers and teacher morale is welcomed.
    - ii. Staff are asking teachers what they can do to support school climate/culture.
- XI. Adjourn – Chairperson Casana adjourned at 4:05pm.
- a. The next meeting will be held on December 13 at 3:15pm.

**2023-2024 School Improvement Council Roster  
Logan Elementary**

Stephanie Casana	Chair Parent Representative	435 Royal Links Drive Blythewood, SC 29016 slcasana@gmail.com 704-724-3368
Sloane Birnie	Co-Chair Parent Representative	2309 Clark Street Columbia, SC 29201 sloanehorel@gmail.com 803-629-5592
Caitlin Cothran	Secretary Parent Representative	3211 Lincoln Street Columbia, SC 29201 cothrancaitlin@gmail.com 864-884-2396
Lauren Noesner	Parent Representative	1415 Geiger Avenue Columbia, SC 29201 lauren@distinctive-surfaces.com 404-409-1955
Nick Washington	Community Representative	312 Grandview Cir Columbia, SC 29229 nWASHINGTON@originalsixfoundation.org 803-420-3330
John Black	Community Representative	2016 Watermark Place Columbia, SC 29210 jhn.blck@yahoo.com 803-477-2823
Allison Kingsley	Teacher	815 Elmwood Avenue Columbia, SC 29201 allison.kingsley@richlandone.org 803-343-2915
Mary Polen	Teacher	815 Elmwood Avenue Columbia, SC 29201 mary.polen@richlandone.org 803-343-2915
David Copeland, Jr.	Ex-Officio Principal	815 Elmwood Avenue Columbia, SC 29201 david.copeland@richlandone.org 803-343-2915
Latisha Lowery	Ex-Officio Assistant Principal	815 Elmwood Avenue Columbia, SC 29201 latisha.lowery@richlandone.org 803-343-2915
Sherrie Belton	Ex-Officio Parent & Family Engagement Specialist	sherrie.belton@richlandone.org 815 Elmwood Avenue Columbia, SC 29201 803-908-6561

**School Improvement Council**  
**Sub Committee – Action Team for Partnerships**  
Wednesday, November 1 2023  
3:15pm

In attendance: Allison Kingsley, Sherrie Belton, Lauren Williams Noesner, and Caitlin Cothran.

- I. Intro – Sherrie Belton
  - a. NNPS is the National Network of Partnership Schools is housed at Johns Hopkins University. They research the positive impact of community and family engagement.
  - b. Richland District One is an NNPS district so we use the framework to guide our work in family engagement.
  - c. The sub-committee is titled Action Team for Partnerships (ATP).
  
- II. Goals
  - a. ATP works to make sure Logan Elementary is family friends, connecting school, home, and community through goals linked to our school improvement plan.
    - i. There are usually two academic goals, a behavior/culture goal, and one community/family engagement goal.
    - ii. We usually link these to our math, ELA, and discipline items (such as attendance) in the school improvement plan.
  - b. What should be the fourth goal?
    - i. Lauren mentioned employee morale. She asked if that was feasible.
      1. Ms. Belton mentioned that we should focus on family and community.
      2. Mrs. Kingsley mentioned maybe SIC could speak to morale.
  
- III. How do we engage our community and our families?
  - a. Are we sending the right types of communication?
    - i. We should ask teachers about communication forums we have not used.
  - b. Do we even have accurate contact information?
    - i. We can identify groups to target and pull the contact information that way.
  - c. Local organizations, churches, and neighborhoods.
    - i. Can we identify new partners?
    - ii. Can we also do something to recognize current partners?
  
- IV. Meeting Closed
  - a. Ms. Belton will do some research before the School Improvement Council Meeting and we will hold another subcommittee meeting after that to discuss her findings.

# Logan Elementary School Improvement Council

# Excerpts from This Is Your SIC: A Handbook For Effectiveness (Edition 1)

"Simply calling together a School Improvement Council, however, does not ensure that it will fulfill its potential to facilitate effective school improvement. SICs need to gather data, assess school and school community needs, establish realistic SIC goals, and evaluate how the successful completion of those goals has positively impacted their schools and the students they serve."

"As an SIC member, you have undertaken a public position that carries with it responsibility and great potential for meaningful reward. Whether you are an elected parent member, an elected teacher or student, or an appointed community member of your SIC, you are uniquely positioned to directly contribute to the life of your school and the well-being of its students."



# Current and/or Continuing Goals for 2023-2024

# Proposal – New Goal #1 for SIC (2023-2024)

Guidance from [Tips for Creating or Updating School Improvement Council Bylaws](#):

"There are three circumstances in which an SIC needs to create and approve a new set of bylaws:

- (1) When a new SIC is convening at a new school;
- (2) When an SIC at an existing school never adopted bylaws; or
- (3) When an SIC cannot locate its existing bylaws after a reasonable search."

Proposed Goal:

By spring 2024, the Logan Elementary School Improvement Council will create and adopt a new set of bylaws.

# Proposal – New Goal #2 for SIC (2023-2024)

Guidance from [FAQs About SICs](#):

"What do SICs do?

- provide input and feedback during the development of the school's five-year renewal (improvement) plan and annual updates;
- assist in the implementation of school improvement programs and activities;
- monitor and report on progress toward improvement goals in the annual SIC Report to Parents and with the principal in the narrative to the SC School Report Card;
- provide other assistance as requested by the principal."

Proposed Goal:

During the 2023-2024 school year, the Logan Elementary School Improvement Council will provide input and feedback during the development of the school's five-year renewal (improvement) plan.