



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Wednesday, September 25, 2024

Meeting Purpose: Regular Scheduled Meeting (rescheduled from Sept 19th, 2024)

Time: 6:30 p.m.

Location: (Virtual Meeting via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Dr. Camela Ford, Bill Jackson, Kevin Fauth, Bob Gorham

Board Members Not in Attendance: (no absences)

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly, Lakisha Donaldson, Dr. Shareen Nabil, Regina King Other attendees present via Zoom (approximately 11 in attendance at start of meeting)

Welcome and Call to Order – Dr. Camela Ford

CIS Mission and Values – Regina King

Grade Level Service Project Report – No Report

Secretary Report - Bob Gorham

- Minutes of August BOD Minutes submitted for approval. Motion by Bob Gorham, 2nd by Bill Jackson. No objections or changes. To be posted on CIS website.

Facilities Committee Report – Bob Gorham (Chair)

- Committee met earlier in day with Dr. Bryant, John White and Bill Jackson.
- HVAC unit to be replaced at cost of \$41,800. Concern with other units nearing end of life. Replacement unit will be 20 year unit, instead of current 10 year unit. Likely to be installed in November when school is on break.
- Water from drainage issues entering in side door of building. Getting bids to review and get new piping installed to take water away.
- Internal flooding in teacher lounge area set for restoration. Awaiting job bids to complete the work.
- Front Office renovations will need re-bid.

- Flood in teacher lounge will require restoration services. Insurance claim filed. Awaiting bids to begin work.
- Landscaping has improved.
- Portable bleachers installed by Mr. White to improve available seating for sports events.
- Street sign yet to be installed. Still awaiting approval on redesign.
- Bus wraps designed by Blue Roots Marketing, but not yet installed.
- 25 new flags for school front were received and are awaiting installation.
- Parking lot resurfacing completed and improves school looks.
- Installation of additional security cameras in place and working.

Finance Committee Report - Kevin Fauth (Chair) –

- The 2024-2025 annual budget is \$8,481,091.80
- EOY projections reflecting deficit of \$68,721.22
- Jack Donahue reviewed finances.
- 767 ADM- Enrollment is growing and could grow to 781.
- Teacher bonuses being paid by next BOD meeting.
- Fundraising projects are underway.
- 20th Anniversary Gala is on schedule.
- Lunch Food Service is going well.
- Security Glass grant being applied for.
- Safe School Grant for Cameras and Radios.
- SRO Grant Completed.

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

- Now in day 29 of return to school. 802 students are now on campus.
- Brought in 300 new students. Retention is an ongoing concern.
- Three new teachers were added. Three open positions.
- Health Services – Office supplies being inventoried, Collecting student shot information, creating and revising student medical plans.
- Academic updates – Open house event with 600 participants
- Opening day went well.
- Teacher morale seems high and staff are working well as a team.
- Preparing for first set of testing (BOG3 and Map Test) are upcoming.
- School performance grades for CIS were reviewed. CIS fell 5 points below last year and the school fell into a D status school for low performance. Plans must show improvement. (Details provided in BOD Report).
- More students with disabilities being brought.
- Annual Campaign Update –Stage One kicked off with Gala Event.
- Upcoming Events – Fall Festival, Parent Teacher Conferences

Principal's Reports – **Lakisha Donaldson** (See HOS Report for Details)

- Baseline Assessment are complete.

- Data being analyzed for trends
- New curriculums being discussed.
- Diversity of staff has strengthened school for start of new year.

Teachers Rep Report (School Happenings) – Ms. Regina King

- Ms. Erato – High School EC – Leadership info about school and campus.
- Mr. Furlough – Observations on acid on calcium carbonate using chalk and vinegar. Learning about frozen enzymes
- Mr. Grant – National Honor Society held campus clean up event.
- Ms. Cornejo – Middle school Spanish learning body parts by drawing themselves.
- Mr. Morris – 8th Grade Science – Measuring liquids using a graduated cylinder.
- Ms. King – 8th Grade Math – Using party planning budget using fractions and decimals
- Dr. Penn Thomas – 4th Grade Science – Learning static electricity and magnets.
- Ms. Bernot – Learning Spanish vocabulary and practicing colors.
- Ms. Heib – Using “Number Talk” to solve math problems.

PTSO Report – No Report

Old Business – None

New Business

- Motion to permit Head of Schools to continue to approve employment contracts. Motion by Kevin Fauth, 2nd Bill Jackson. No objections. Approved.
- Motion to approve entering into new landscaping contract. Motion by Bob Gorham, 2nd by Bill Jackson.

Open Comments - 3 minutes per person.

- None

Closed Session – No closed session business

Open Session

Adjournment – Motion to adjourn by Bill Jackson, 2nd by Kevin Fauth- No objections.

Meeting adjourned @ 7:36 pm.