

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CALIFORNIA EMPLOYEES' ASSOCIATION  
AND ITS SAN BERNARDINO CHAPTER 183  
AND  
THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Hazel Health**

**Terms and Conditions:** The San Bernardino City Unified School District (hereinafter, "District") and the California School Employees Association and its San Bernardino Chapter #183 (hereinafter, "CSEA"), collectively (hereinafter, "Parties") agree as follows:

**Background:** The District implemented the use of Hazel Health (HH) at all sites in order to provide medical support for students to increase student attendance.

1. The District will increase the Office Assistant I/ Health Aides (OAI/HA) hours to 8-hour days.
2. The District will clarify with site/department administrators the OAI/HA roles and responsibilities as established on the approved job description.
3. The district will hold harmless any OAI/HA that administers a medication prescribed by a Hazel Health physician or any other physicians medication orders if the OAI/HA complies with the following:
  - a. Work collaboratively with the school nurse
  - b. Attends mandated Health Aide professional development and staff meetings
  - c. Completes annual medication training
  - d. Plans, supports and documents needs for school health events
  - e. Documents all supports, services, student visits, and medication administered in Aeries
  - f. Supports student immunization and physicals completion through: family communication, appointment booking support, and documentation.
  - g. Follows directives and instructions provided by any physician including Hazel Health .

It is agreed and understood that this agreement is subject to all approvals required by CSEA Policy and by the San Bernardino City Unified School District Board of Education.

This agreement will be effective July 1, 2023.

CALIFORNIA SCHOOL EMPLOYEES  
ASSOCIATION


Not Present  
Latoya Smith Date

SAN BERNARDINO CITY USD

[Signature] 4/3/2023  
Marcus Funchess Date

CSEA Chief Negotiator


Assistant Superintendent, Human Resources

  
Oni Jimenez  
CSEA Chapter 183 President

4/3/23  
Date

  
Luis Chávez-Andere  
Director of Employee Relations


4/3/2023  
Date

  
Monica Landry Contreras  
CSEA Labor Relations Representative

4/3/23  
Date

  
Alexis Jenks  
Human Resources Director - Classified

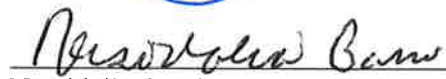
4/3/23  
Date

  
Mark Cortez  
CSEA Negotiations Team Member

4/3/23  
Date

*not present*  
Colleen Williams  
Director, Student Wellness and Supt. Services

Date

  
Nersidalia Garcia  
CSEA Negotiations Team Member

4/3/2023  
Date