



**Yamhill Carlton School District
Board of Directors – YCSD Boardroom
120 N Larch Place, Yamhill, OR 97148**

Thursday, December 12th, 2019

Board Work Session 6:45pm

AGENDA

A. Call to Order Work Session

B. Sub-Committee Reports:

1. Facilities & Security (J. Bibb, K. Watson) – January 3rd, 2020 @ 7am
2. Negotiations (K. Watson & S. FitzGerald)
3. Board Policy (S. FitzGerald & J. Egland) – February 25th 2020 @ 9am
4. Curriculum (S. FitzGerald & M. Gometz) – December 19th, 2019 @ 3:30pm
5. Activities (J. Bibb, J. Egland) – March 12th @ 5:30pm
6. Finance (J. Egland, S. FitzGerald) - January 21st, 2020 @ 4:30pm
7. Communications (M. Gometz & K. Watson) – January 9th @ 5:00pm

C. Adjournment

Items that are ***BOLD ITALICS*** are possible Action Items.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



**Yamhill Carlton School District
Board Of Directors
Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148**

Thursday, December 12th, 2019

Regular Session- 7:00 PM

AGENDA

Flag Salute

- I. *Call to Order Regular Session- 30 Minutes*
- II. Individuals, Delegations, Recognition, and Communications

1. Student Spotlight – YCHS - FFA

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

III. Review of Agenda

IV. Regular Session- Consent Agenda

1. *Approval of Board of Directors Minutes*
 - a. *School Board Work & Regular Session of November 14th 2019 (Pg 1)*
 - b. *Policy Committee Work Session of November 19th, 2019 (Pg 4)*
2. *HR Report (Pg 5)*
3. *Enrollment Report (Pg 6)*
4. *Surplus (Pg 8)*
5. *Donations (Pg 9)*

V. Announcements and Reports: — 30 Minutes

- I. YCES – Chad Tollefson (Pg 10)
- II. YCIS – Matt Wiles (Pg 12)
- III. YCHS – Clint Raever & Scott Henderson (Pg 14)
- IV. YCHS Student Body Representative – Dylan McInnis
- V. Financial Report and List of Bills for November 2019– (Action Item) (Pg 18)
- VI. District Facilities- John Mortimore (Pg 26)
- VII. Superintendent's Report- Charan Cline (Pg 27)

VI. New Business:

- I. Out of State Travel – YCHS Italy Trip Spring Break 2021 (Action Item) (Pg 28)
- II. Policy – 1st Reading
 - a. Expression of Milk or Breast-feed in the Workplace (GBDA) (Pg 29)
 - b. Criminal Records Checks and Fingerprinting (GCDA/GDDA) (Pg 31)
 - c. Volunteers (IICC) (Pg 34)
 - d. Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education (IGAI)
 - e. Student Absences and Excuses (JED) (Pg 39)
 - f. Use of Restraint or Seclusion (JGAB) (Pg 41)
 - g. Suspension of a Student's Driving Privileges (JHFDA) DELETE (Pg 45)
 - h. Weapons in the Schools (JFCJ) (Pg 47)
 - i. Nondiscrimination (AC) (Pg 50)
 - j. Talented and Gifted Students – Identification (IGBBA) (Pg 52)
 - k. Talented and Gifted – Programs and Services (IGBBC) (Pg 53)
 - l. Public Complaints (KL) (Pg 55)
 - m. Individual Board Member's Authority and Responsibilities (BBAA) (Pg 57)



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- n. Unmanned Aircraft System (UAS) a.k.a Drone (ECACB) (Pg 59)
- o. Staff – HIV, AIDS, and HBV (GBEBA) (Pg 61)
- p. Staff/Student/Parent Relations (GBH/JECAC) (Pg 62)
- q. Staff/Student/Parent Relations (JECAC/GBH) (Pg 63)
- r. Domestic Violence, Harassment, Sexual Assault, or Stalking Leave (GCBDC/GDBDC)
- s. Interscholastic Activities (IGDJ) (Pg 67)
- t. Public Charter Schools (LBE) (Pg 69)
- u. Admissions (JEC) (Pg 72)
- v. Admission of Nonresident Students (JECB) (Pg 74)
- w. Interdistrict Transfer of Resident Students (JECF) (Pg 77)
- x. Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff (GBNA) (Pg 79)
- y. Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, and Domestic Violence – Student (JFCF) (Pg 81)

VII. Board of Directors Comments

Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday, November 14th, 2019

Work Session – 6:45 PM

MINUTES

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Principal Clint Raever and YCHS Associate Principal/Athletic Director Scott Henderson

Also Present: P. Manson, G. Manson, D. Purdy, A. Mortimore, A. Foley, D. Brown, T. Pfeiffer, M. Pfeiffer, D. VanDeWalle

Call to Order Work Session – 6:45pm by S. FitzGerald

- I. Sub Committee Reports
 - a. Facilities and Security (J. Bibb & K. Watson) – nothing new to report
 - b. Negotiations (K. Watson & S. FitzGerald) - Nothing new report
 - c. Board Policy (S. FitzGerald & J. Egland) – Meeting November 19th @ 1pm
 - d. Curriculum (S. FitzGerald & Megan Gometz) – reviewed credit proposal for senior projects, Kagan strategies, book review, team members to be compensated and discussed questions to be added to SSA survey
 - e. Activities (J. Bibb & J. Egland) – Next meeting December 12th at 5:30pm
 - f. Finance (J. Egland & S. FitzGerald) – Meeting November 19th @3:00pm
 - g. Communications (M. Gometz & K. Watson) – Meeting January 9th at 5:00pm

With no further discussion, the meeting adjourned 6:49 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday, November 14th, 2019

Regular Session – 7:00pm

MINUTES

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Ken Watson and Megan Gometz.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson, YCHS Principal Clint Raever, YCHS Associate Principal/Athletic Director Scott Henderson and Student Representative Dylan McInnis

Also Present: G. Manson, P. Manson, D. Purdy, A. Mortimore, A. Foley, D. Brown, T. Pfeiffer, M. Pfeiffer, D. VanDeWalle

Flag Salute

- I. Called to order by Chair S. FitzGerald at 7:00 PM
- II. Individuals, Delegations, Recognition and Communications

Student Spotlight – YCIS Christmas Play (Yes, Virginia...) – D. Prudy and A. Mortimore preformed scenes from the play which will be opening next week. There are 4 performances and 2 casts who will be alternating.

Public comment – T. Pfeiffer and D. VanDeWalle came and presented the keys and paperwork for the Ag building to the district.

- III. Review of Agenda

K. Watson motioned to approve the agenda as presented. J. Bibb seconded. All in favor, motion carried.

- IV. Regular Session – Consent Agenda

J. Bibb motioned to approve the consent agenda as presented. J. Egland seconded. All in favor, motion carried.

- V. Announcements and Report

- I. YCES – Chad Tollefson – See Report in Board Packet
- II. YCIS – Matt Wiles – See Report In Board Packet
- III. YCHS – Clint Raever/Scott Henderson – See Report in Board Packet
- IV. YCHS Student Body Representative – Dylan McInnis – Lots of excitement over fall sports teams going to playoffs, Leadership is gearing up for Winter Holiday activities and Canned Food drive, also helping out at Fire Department breakfast with Santa in December

V. Financial Report & List of Bills for October 2019

J. Bibb motioned to approve the financial report and list of bills for October 2019 as presented. J. Egland seconded. All in favor, motion carried.

VI. District Facilities – See Report in Board Packet

VII. Superintendent's Report – See Report in Board Packet – Attended OSBA Pre-conference and will be attending Conference over the weekend with the Board.

VI. New Business

I. Resolution 2020-04 – Director of Fiscal Services/Business Manager

J. Egland motioned to adopt Resolution 2020-04 – Director of Fiscal Services/Business Manager as presented. K. Watson seconded. All in favor, motion carried.

II. YCHS rSchools Credit Card Fees

New online registration for sports participation and paying sports fees. There are fees for using a credit card that will need to be paid by the parent/guardian. Parents still have the option to bring in a check and will not have a fee for doing so. T. Zigler will also look into how this affects Debit Card users as well.

K. Watson motioned to approve rSchools Credit/Debit Card fees as presented. J. Egland motioned. All in favor, motion carried.

III. Approve Park, Pond & Path Plan

J. Egland motioned to approve Park, Pond and Path Plan as presented. M. Gometz seconded. All in favor, motion carried.

IV. School/District Report Cards

A summary of the state testing data. Had improvement in some areas and have some areas that need work. Math scores continue to be an issue.

K. Watson motion to approve the School & District Report cards as presented. J. Bibb seconded. All in favor, motion carried.

VII. Board of Directors Comments

J. Bibb – Thanks to FFA/Ag Group for Ag Building and all the “effort that went into that”

K. Watson – Thanks to Charan and Tim Pfeiffer for work on getting property sold. “Becoming a reality”

With no further discussion the meeting was adjourned at 8:03 pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Tuesday, November 19th, 2019

Regular Session – 1:00 PM

MINUTES

Board Members: Susan FitzGerald and Jami Egland

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, and YCHS Principal Clint Raever

Also Present: None

- I. Called to order at 1:00 pm
- II. Introductions
- III. OSBA Recommended Policies & Revisions Discussion
 - A. Expression of Milk or Breast-feed in the Workplace (GBDA)
 - B. Criminal Records Checks and Fingerprinting (GCDA/GDDA)
 - C. Volunteers (IICC)
 - D. Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education (IGAI)
 - E. Student Absences and Excuses (JED)
 - F. Use of Restraint or Seclusion (JGAB)
 - G. Suspension of a Student's Driving Privileges (JHFDA) DELETE
 - H. Weapons in the Schools (JFCJ)
 - I. Nondiscrimination (AC)
 - J. Talented and Gifted Students – Identification (IGBBA)
 - K. Talented and Gifted – Programs and Services (IGBBC)
 - L. Public Complaints (KL)
 - M. Individual Board Member's Authority and Responsibilities (BBAA)
 - N. Unmanned Aircraft System (UAS) a.k.a Drone (ECACB)
 - O. Staff – HIV, AIDS, and HBV (GBEBA)
 - P. Staff/Student/Parent Relations (GBH/JECAC)
 - Q. Staff/Student/Parent Relations (JECAC/GBH)
 - R. Domestic Violence, Harassment, Sexual Assault, or Stalking Leave (GCBDC/GDBDC)
 - S. Interscholastic Activities (IGDJ)
 - T. Public Charter Schools (LBE)
 - U. Admissions (JEC)
 - V. Admission of Nonresident Students (JECB)
 - W. Interdistrict Transfer of Resident Students (JECF)
 - X. Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff (GBNA)
 - Y. Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, and Domestic Violence – Student (JFCF)

With no further discussion the meeting was adjourned at 2:15 pm

Minutes by: Michelle Rettke, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
December 2019



New Hires

Audra Folsom - Lead Cook (YCHS/YCIS)

Resignation

Daniel Horta - ELL IA (District Wide)

Tammy Cook - Lead Cook (YCHS/YCIS)

Jodi Hawkins - Maintenance/Custodial

Brittany Hartmann - Head Girls Varsity Soccer Coach

Open Positions

Kitchen Helper (3.75 Hours per day)

Maintenance/Custodial

ELL Teacher

IA - Life Skills (.50 FTE)

Head Girls Varsity Soccer Coach

**District Enrollment Report
November 2019**

	Female	Male	Total
Kindergarten	44	47	91
1st Grade	34	42	76
2nd Grade	42	44	86
3rd Grade	35	52	87
4th Grade	36	43	79
K- 4th Subtotal:	191	228	419
5th Grade	33	35	68
6th Grade	47	42	89
7th Grade	49	47	96
8th Grade	52	43	95
5th-8th Subtotal:	181	167	348
9th Grade	32	50	82
10th Grade	27	39	66
11th Grade	34	43	77
12th Grade	28	45	73
9th – 12th Subtotal:	121	177	298
District Total:	493	572	1065

District Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	361.5	364.75	365.75							
YCIS	308.25	311.5	310.5							
YCHS	299	300	298							
Alliance	91.25	90.75	90.75							
Total	1060	1067	1065	0	0	0	0	0	0	0

YCES Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	81.25	82.25	83.25							
1st Grade	67	68	68							
2nd Grade	68.5	71.5	70.5							
3rd Grade	76.25	74.5	74.5							
4th Grade	68.5	68.5	69.5							
19/20 Total	361.5	364.75	365.75	0	0	0	0	0	0	0
18/19 Total	336	337	337	337	332	332	329.75	331.75	332	331
17/18 Total	352.5	342.5	344.25	344.25	346.75	345.25	343.25	346.25	344	

YCIS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	58.75	58.75	58.75							
6th Grade	82	82	83							
7th Grade	82.5	84.75	84.75							
8th Grade	85	86	84							
19/20 Total	308.25	311.5	310.5	0	0	0	0	0	0	0
18/19 Total	325	310	312	310	310	305	304	304.75	304	303
17/18 Total	323	321.5	318.5	314.5	315	310.5	309.5	308.5	303.5	



YCHS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	82	82	82							
10th Grade	66	66	66							
11th Grade	78	78	77							
12th Grade	73	74	73							
19/20 Total	299	300	298	0	0	0	0	0	0	0
18/19 Total	277	277	279	281	278	281	279	274	275	261
17/18 Total	312	307	305	304	303	300	300	297	296	



Alliance Academy Enrollment 2019-20

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	7.75	7.75	7.75							
1st Grade	8	8	8							
2nd Grade	14.5	14.5	15.5							
3rd Grade	12.75	13.5	12.5							
4th Grade	9.5	9.5	9.5							
5th Grade	9.25	9.25	9.25							
6th Grade	6	6	6							
7th Grade	11.5	11.25	11.25							
8th Grade	12	11	11							
19/20 Total	91.25	90.75	90.75	0	0	0	0	0	0	0
18/19 Total	88	89	94	94	99	105	105.5	105.5	103	103
17/18 Total	67.5	64	70.25	70.25	75.25	78.25	78.25	77.25	78.5	78.5



Surplus
No action necessary - information only

Gear surplus -	#	\$ per item						
Soccer Jersey	72	5						
Soccer Goalie	3	5						
Track Shorts	57	1						
Football pant	89	3						
Volleyball	49	5						
Football Jersey	82	5						
Soccer Jersey	21	5						
Basketball Misc	10	5						
Basketball	86	5						
Basketball Tops	56	5						
Basketball WU/short	37	5						
Basketball Jersey	38	5						
Basketball Shorts	29	5						
Softball								
Jersey	6	5						
Shorts	9	5						
Orange jersey	5	5						
Black Shorts	2	5						
Black Tank	2	5						
Adidas Jersey	28	5						
Jacket	1	5						
Baseball								
Pants	34	5						
Swishy sweat Pants	17	5						
Swishy Black V neck jacket	13	5						
Swishy Orange Jacket	3	5						
Black Heavy button Jacket	6	5						
White Jersey	3	5						
Old Orange Jersey	1	5						
Old Old Orange Jersey	10	5						
Grey Button Jersey	12	5						
Orange Button jersey	12	5						
Black Button jersey	11	5						
Grey/Orange Button	12	5						
Orange White Jersey	1	5						
Orange Helmets	39	10						

Donations

Yamhill Carlton School District

Carlton's Walk in the Park	\$1000	Robotics Club
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Yamhill Carlton High School

Oct 1 - Oct 31

Leryl & Vicki Brown	\$100.00	Karen Williams Jones Scholarship
Ella Finnegan	\$100.00	Karen Williams Jones Scholarship
Debbie Williams	\$ 20.00	ASB Fear the Roar T-shirts
Matt Opitz	\$300.00	ASB Fear the Roar T-shirts
Charles Montgomery	\$100.00	FFA General
Zoetis	\$175.00	FFA General
Carlton Business Assoc	\$1,500.00	Wrestling Fund

Nov. 1 - Nov 30

Anthony Paolo	\$100.00	Wrestling Fund
Luttrell's Land & Cattle	\$250.00	Wrestling Fund
Accu-Tech Automotive	\$500.00	Wrestling Fund
Scoggins Creek Coffee Co	\$100.00	Wrestling Fund
Cliff & Kelly VanHorn	\$100.00	Wrestling Fund
Sarah Sitton	\$100.00	Wrestling Fund
John & Hannah Lavish	\$500.00	Wrestling Fund
Amber Liesegang	\$100.00	Wrestling Fund
Anonymous	\$500.00	Wrestling Fund
Carlton Wellness Studio	\$100.00	Wrestling Fund
Patch Pro Drywall	\$100.00	Wrestling Fund
Robin Culver	\$100.00	Wrestling Fund
Travis Johnson	\$100.00	Wrestling Fund
Charley & Caroline Fulcher	\$100.00	Wrestling Fund
Bellwether Insurance	\$100.00	Wrestling Fund
Jeff & Erin Kutter	\$100.00	Wrestling Fund
Nick & Teresa Conway	\$100.00	Wrestling Fund

Yamhill Carlton Elementary School

December 2019 Board Report

This is a very busy time of year at the elementary school. Our conferences went well, with over 80% attendance rate this year. Several teachers are continuing to make after school appointments with families that were unable to attend the week of conferences, as well as communicating by phone with families who are not able to come into the school.

We finalized our Walk-A-Thon fundraising total, and I want to thank the generosity of our community in helping us raise over \$28,000! Last week we celebrated with our top lap runners with a wonderful lunch at Barrel 47 (Thank you Mr. Rabung!).

The first week of December also brought the Book Fair to our library, which is always an exciting time. We also kicked off our December Food Drive, hosted the annual Holiday Craft Fair, had an amazing visit from the Oregon Coast Aquarium, and had one of our Kindergarten Christmas Concerts.

PAX, Kagan, RTIi

We had four staff members attend a PAX Hero's training on Dec. 4th. This training is the next level of PAX training, and those that attended brought back great tools and insight for our Behavior and Leadership Teams to utilize as we move our building forward with PAX. We are excited for the professional development that will come as a result of this training for all of our staff.

Kagan structures are becoming much more prevalent within the building. Teachers are starting to see successes in utilizing the structures. We will begin peer led instructional rounds in January. This will provide learning and feedback opportunities for our teachers as they continue the implementation process.

Our RTIi leadership team attended an Effective Instruction training on Dec. 3. The training will allow us to provide support and professional development for our teachers, especially for those who work with Tier 2 and 3 students. Last week teachers practiced marking progress monitoring books as a group. This will increase consistency, which will improve our data and also make it easier to input the data. We have Brad Thorud, our ORTIi coach coming out for a site visit next week. Brad will observe both core and intervention instruction and provide feedback to us. He will also provide support in data analysis for our building, along with guidance in moving the work forward.

November ADA:

Kindergarten – 92.44%

First Grade – 92.04%

Second Grade – 93.52%

Third Grade – 91.67%

Fourth Grade – 92.25%

School Wide – 92.37%

November Total Enrollment: 362 students

Upcoming Events:

Dec. 19th – Holiday Sing Along Assembly

Dec. 20 – Food Drive Ends

Dec. 23 – Jan. 3 – Winter Break

Jan. 13 - 17 – Winter DIBELS Testing

YCIS November Board Report



Yes, Virginia There is a Santa Claus

Parent/Teacher Conferences

The purpose of Parent/Teacher conferences is to discuss student's current academic and behavior levels and to collaborate with our parents to develop a plan moving forward. Although there may be some tough conversations it should be a positive and productive experience. Students were encouraged to attend conferences.

We wrapped up 2 days of parent teacher conferences last week. The second ½ day was set up for Priority Conferences. These were for students and parents that we, as a staff, felt was necessary to have pointed and direct discussions regarding academics and behavior. We had some good

productive conversations. Conferences were well attended. We also debriefed with our staff about what worked well and what we can do to make them more efficient.

High School Student Assembly

We had an assembly for our 7th and 8th graders about the importance of academic organization and follow through as well as the importance of good behavior in the classroom. The assembly was presented by former YCIS students who are now at the high school and was well received by our students. It also gave the high school students an opportunity for public speaking while reinforcing the message for our YCIS students about keeping up in the classroom and representing your school with pride and integrity.

Instructional Rounds

We had our second go around with Instructional Rounds last month. We were able to see teachers using Kagan strategies to promote engagement. We saw consistent and effective use of attention getters. There are also some very creative and interactive projects going on in the building. The 6th grade team did Biome Survivor Challenge. Teams have had to analyze a biome and then needed to create an oral presentation containing General Information, Ecological Concerns, Geographical Mapping, and Pitching a Game for the show, Survivor. Students then presented to their classmates as well to a panel of judges, with a Survivor fair on Monday.

Attendance Data

2019-2020	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Grade 5	95.18	94.02	95.03							
Grade 6	94.01	92.68	91.92							
Grade 7	97.32	96.24	94.46							
Grade 8	95.45	94.73	92.14							
Average	95.4	94.41	93.25							

YCSD School Board Report
Yamhill Carlton High School
December 12th, 2019

Upcoming Events: (Leadership)

December Events	January Events
16 - Progress reports 16 - 20 Winter week 23 - Jan. 3 Winter Break No school for students	

FFA:

The FFA chapter Activities:

- National FFA convention - Students attended the 92nd National FFA Convention in Indianapolis In. FFA members attend nemours agricultural, career and historic tours. YC also went to multiple sessions, toured the agricultural trade show and met with multiple colleges at the convention site. If you would like to see more of our adventurous this is a link to a video made by our chapter president Hanna VanDeWalle. <https://www.youtube.com/watch?v=dY4vF9efb7A&t=9s>
- District Ag sales/Vet Science - YC FFA hosted the district AG sales and Vet Science career development events. YC FFA would like to thank the Church of Jesus Christ of Latter-day Saints of Yamhill for the use of their facilities. On the Beginning team was Nora Lisegang, Halle Kerr, Kaylee Willimas, and Brodin Tuning. The beginning team placed 1st overall. On the advance team was Gavin Tuning, Layla Knight, Oliva Davidson and Lisie Lutrell. The Advance team also place 1st over all. The Vet Science team consisted of Chyanna Kelly, Brycen Williams, Oliva Southard and Kaydence Vertener. The vet science team was also 1st place overall. Both teams had multiple high individuals and top 10 finishers.
- State Ag sales/Vet Science - YC placed 6th overall out of 30 teams. Gavin Tuning was 15 high indivilule out of 108 competitors. The vet science team finished 21st out of 60 teams.

ASPIRE:

ASPIRE mentors are working with 74 students.

ASPIRE Mentors are: Carol Foley, Linda Cline, Christine Andrus, Emily Severson, Thuy Williams, Debbie Michelini, Steve Harloff, Julia Tramell, and Kathy Behring..

The Free Application for Federal Student Aid (FAFSA) is required for access to federal financial aid and required for access to aid (including loans) for most colleges, universities and trade schools. 32l seniors and their parents attended the FAFSA night on October 10. This included a rep from Chemeketa Community College doing a presentation to help families complete their FAFSA. Four ASPIRE mentors were on hand as well.

At our College Night held on Nov. 20, 15 colleges and two branches of the military were represented. An Oregon Department of Education rep did a presentation about career and college pathways, which many parents and students said was most helpful. 41 students signed up to attend, along with their parents.

The ASPIRE Coordinator, Janet Herring-Sherman, and two mentors, Christine Andrus and Deb Michellini, attended the annual Fall ASPIRE conference in Bend on Nov. 1.

Christine Andrus also attended a presentation by Oregon's public colleges, held at PSU.

Since many college admission and financial aid deadlines are in January and February, mentors are working with seniors to make sure they meet those important deadlines.

We are also encouraging seniors to apply for the Oregon Promise Grant for two years of tuition at a community college.

Total ASPIRE hours volunteered by mentors to date is 647.

YCCA: In recognition of a new gradebook system and a fresh start, YCCA teachers are in the process of standardizing the professional skills used across the board for consistency purposes. Our theme is a focus on the idea of designing a viable solution to a problem, rather than simply practicing skills for the sake of practice. This is exemplified by the Tiny House project mentality, large scale rocket builds, and the continuing process of bringing livestock on to our campus to emphasize hands on skills. Additionally, we are evaluating eligible projects for a second CTE revitalization grant. Setting dates for badging and recognition ceremonies is continuing.

Athletics: It's been a great fall season. All sports made the league playoffs or better. Volleyball finished 3rd in the league and hosted a league play off game against Scio but unfortunately lost in 4 sets. We had 2 players get 1st team all league, 1 player get 2nd team, and 1 player get honorable mention. Plus Coach Quinn was named coach of the year. Boys Soccer took 4th in league and hosted a league play off game against Blanchet but unfortunately lost. They had 1 first team all league, 1 2nd team all league, and 3 honorable mention players. Girls Soccer were league champions and won their first state playoff game and we host a second one. As all league it hasn't been sent to us yet. Cross Country had a great season as they have sent 7 runners to state. Football finished undefeated and league champions as well and will host a state game against vale. They had multiple 1st, 2nd, and honorable mention players as well as Brennon Mossholder being named coach of the year. Great fall sports season for or YC Tigers. Go Tigers. Need winter sports to follow this amazing success

Winter Sports Participation Numbers

Mens Basketball - 27	Womens Basketball - 18	
Mens Wrestling - 27	Womens Wrestling - 8	Cheer - 11
<u>Total: 91</u>		

- Schedules, rosters and scores can be found at our new activity scheduler page which is accessible through our athletic page at the school website or through this link <https://www.pacwestconference.org/public/genie/1068/school/856/>

Donations:

Oct 1 - Oct 31

Leryl & Vicki Brown	\$100.00	Karen Williams Jones Scholarship
Ella Finnegan	\$100.00	Karen Williams Jones Scholarship
Debbie Williams	\$ 20.00	ASB Fear the Roar T-shirts
Matt Opitz	\$300.00	ASB Fear the Roar T-shirts
Charles Montgomery	\$100.00	FFA General
Zoetis	\$175.00	FFA General
Carlton Business Assoc	\$1,500.00	Wrestling Fund

Nov. 1 - Nov 30

<u>Anthony Paolo</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Luttrell's Land & Cattle</u>	<u>\$250.00</u>	<u>Wrestling Fund</u>
<u>Accu-Tech Automotive</u>	<u>\$500.00</u>	<u>Wrestling Fund</u>
<u>Scoggins Creek Coffee Co</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Cliff & Kelly VanHorn</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Sarah Sitton</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>John & Hannah Lavish</u>	<u>\$500.00</u>	<u>Wrestling Fund</u>
<u>Amber Liesegang</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Anonymous</u>	<u>\$500.00</u>	<u>Wrestling Fund</u>
<u>Carlton Wellness Studio</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Patch Pro Drywall</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Robin Culver</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Travis Johnson</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Charley & Caroline Fulcher</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Bellwether Insurance</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Jeff & Erin Kutter</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>
<u>Nick & Teresa Conway</u>	<u>\$100.00</u>	<u>Wrestling Fund</u>

Principal's Report:

Conferences went well. Staff reports that it was more poorly attended than in past years. We are not sure why. The invite, appointment conferences were well attended. We were able to meet with almost every freshman not on track or at risk. We developed some plans to correct the current course. Many students had already corrected issues by the time we got to conferences. Below you will see that 82% of our freshmen were on track as of 12/5/19.

Freshman on Track - Grad Rate Progress

84.4% of freshmen on track to graduate (passing 6 or more classes out of 7)

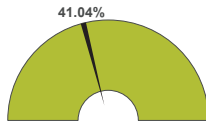
Enrollment and Attendance:

November 2019		
	Attendance Percentages	Enrollment
Freshmen	94.89	83
Sophomores	92.17	68
Juniors	91.93	76
Seniors	93.09	70
Total	93.1	297
YTD 9/3/19-11/30/19	94.17	

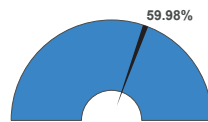
100 General Fund Revenue Dashboard Summary

For the Period Ending November 30, 2019

Fund Balance as % of Projected Revenues



Actual YTD Revenues



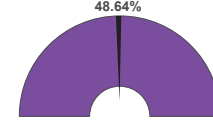
Projected YTD Revenues
57.74%

Actual YTD Local Sources



Projected YTD Local Sources
78.01%

Actual YTD State Sources



Projected YTD State Sources
48.22%

General Fund Revenues

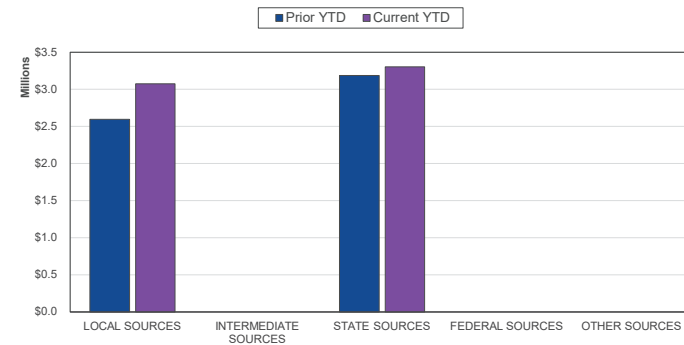
Top 10 General Fund Sources of Revenue (Year-to-Date)

Unrestricted Grants-In-Aid	\$3,304,819.00
Ad Valorem Taxes Levied By District	\$2,980,848.07
Miscellaneous	\$48,168.24
Interest On Investments	\$40,976.04
Penalties And Interest On Taxes	\$6,343.21
Rentals	\$950.00
Regular Day School Tuition	\$0.00

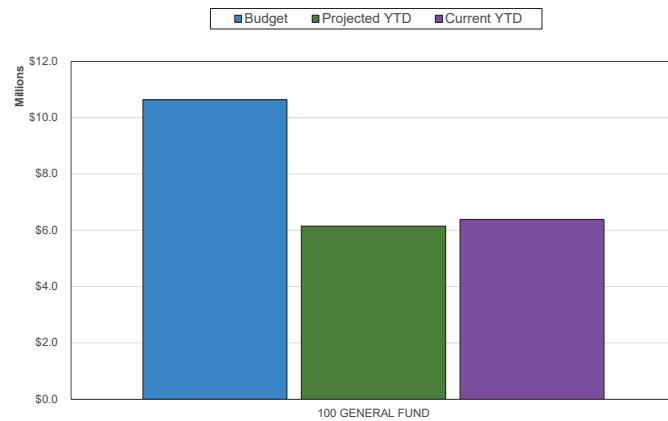
Percent of Total Revenues Year-to-Date

100.00%

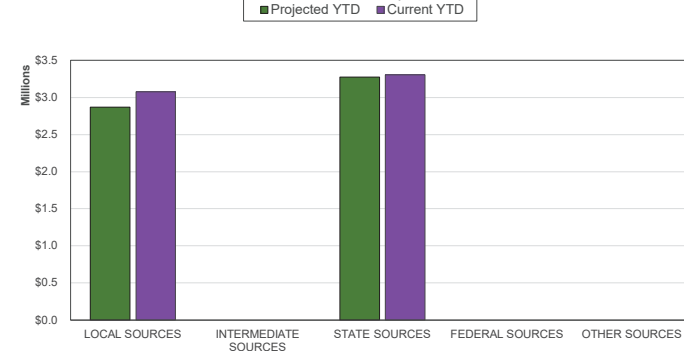
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



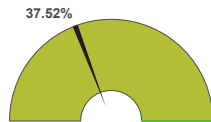
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

For the Period Ending November 30, 2019

Fund Balance as % of Projected Expenditures



Actual YTD Expenditures



Projected YTD Expenditures
30.27%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
28.24%

Actual YTD Other Objects



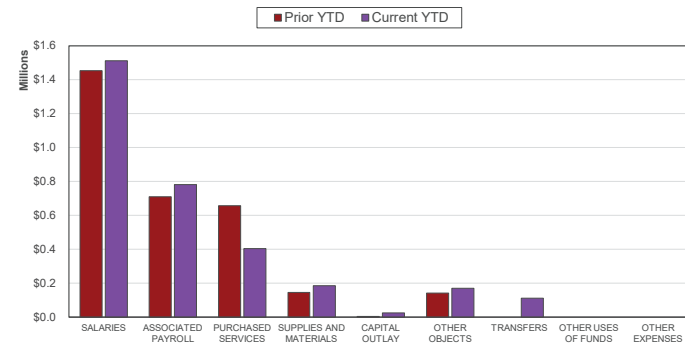
Projected YTD Other Objects
31.77%

General Fund Expenditures

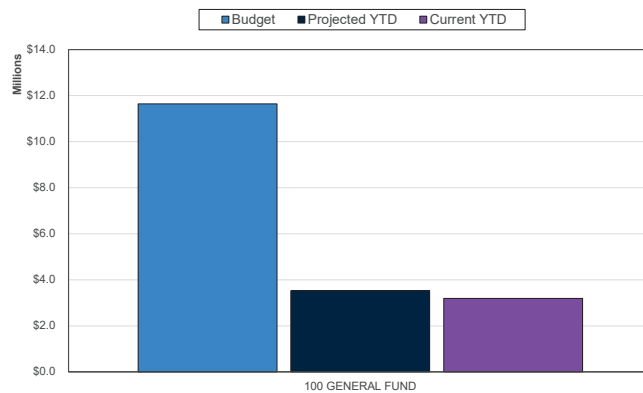
Top 10 General Fund Expenditures by Program (Year-to-Date)

Regular Salaries	\$1,393,459.39
Contractual Employee Benefits	\$341,881.83
Public Employees Retirement System	\$315,737.12
Insurance And Judgments	\$156,564.00
Instructional, Professional And Technical Services	\$155,969.44
Property Services	\$141,428.41
Additional Salary	\$117,785.50
Other Transfers	\$112,340.00
Social Security Administration	\$111,565.35
Textbooks	\$57,248.32
Percent of Total Expenditures Year-to-Date	91.00%

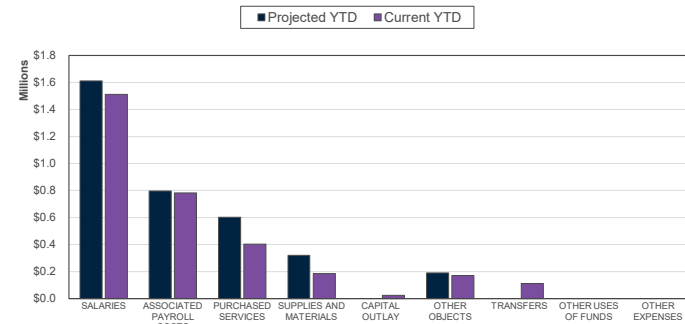
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD

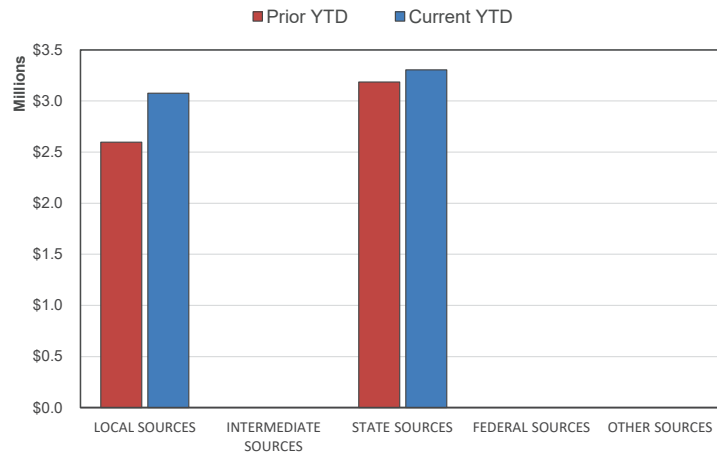


100 General Fund | Financial Summary

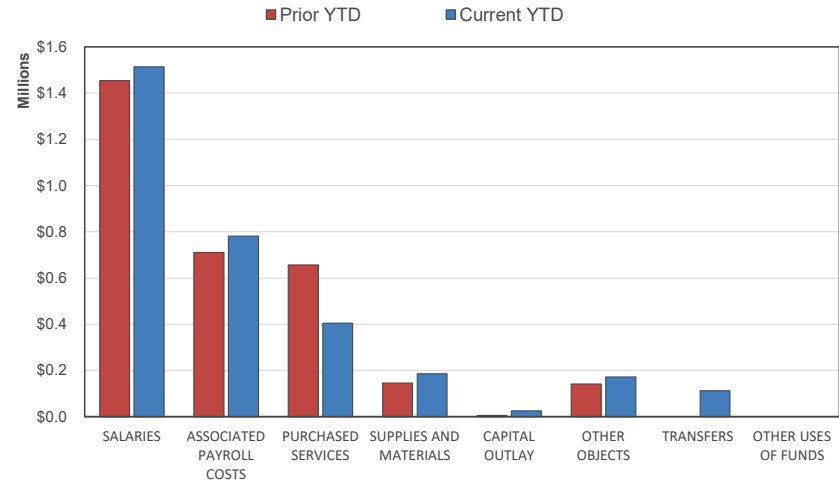
For the Period Ending November 30, 2019

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$994,721	\$994,721		\$1,176,211	\$1,000,000	
REVENUES						
Local Sources	\$2,598,147	\$3,673,067	70.74%	\$3,077,286	\$3,676,811	83.69%
Intermediate Sources	\$0	\$173,407	0.00%	\$0	\$170,000	0.00%
State Sources	\$3,187,380	\$6,700,482	47.57%	\$3,304,819	\$6,794,031	48.64%
Federal Sources	\$0	\$0		\$0	\$0	
Other Sources	\$0	\$0		\$0	\$0	
TOTAL REVENUE	\$5,785,527	\$10,546,956	54.85%	\$6,382,105	\$10,640,842	59.98%
EXPENDITURES						
Salaries	\$1,454,258	\$4,979,647	29.20%	\$1,512,905	\$5,368,043	28.18%
Associated Payroll Costs	\$710,683	\$2,499,220	28.44%	\$781,431	\$2,768,880	28.22%
Purchased Services	\$656,475	\$1,950,574	33.66%	\$404,134	\$2,187,140	18.48%
Supplies and Materials	\$144,981	\$297,540	48.73%	\$184,994	\$486,725	38.01%
Capital Outlay	\$5,000	\$22,518	22.20%	\$24,400	\$22,000	110.91%
Other Objects	\$141,737	\$155,003	91.44%	\$170,921	\$198,025	86.31%
Transfers	\$0	\$460,964	0.00%	\$112,340	\$185,029	60.71%
Other Uses of Funds	\$0	\$0		\$0	\$425,000	0.00%
Other Expenses	\$0	\$0		\$0	\$0	
TOTAL EXPENDITURES	\$3,113,134	\$10,365,466	30.03%	\$3,191,125	\$11,640,842	27.41%

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 11/01/2019

To Date: 11/30/2019

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☐ Payroll ☐ Payroll Deductions ☐ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
57708	11/04/2019	ALPENROSE	\$482.37	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57709	11/04/2019	AMAZON CAPITAL SERVICES	\$1,020.70	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57710	11/04/2019	ANDYMARK INC	\$1,114.72	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57711	11/04/2019	BRETTHAUER OIL COMPANY	\$4,754.85	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57712	11/04/2019	BRIGHTSIDE ELECTRIC AND	\$654.60	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57713	11/04/2019	DECKER INC	\$36.55	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57714	11/04/2019	HONEY BUCKET	\$346.00	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57715	11/04/2019	IFLY PORTLAND INDOOR SKYDIVING	\$454.35	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57716	11/04/2019	SCIENTIFIC LEARNING CORP	\$114.75	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57717	11/04/2019	SYSCO FOOD SERVICES	\$2,776.75	1114	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57718	11/04/2019	TIFFANY PISCITELLI	\$168.00	1114	Printed	Expense	<input type="checkbox"/>		
57719	11/08/2019	AMAZON CAPITAL SERVICES	\$425.90	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57720	11/08/2019	AVEANNA HEALTHCARE	\$12,264.99	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57721	11/08/2019	BEACOCK MUSIC AND EDUCATION CENTER	\$272.84	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57722	11/08/2019	BLICK ART MATERIALS	\$1,580.04	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57723	11/08/2019	BRETHOWER, JEAN R	\$72.60	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57724	11/08/2019	BRETTHAUER OIL COMPANY	\$4,476.15	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57725	11/08/2019	CENTURY LINK	\$181.04	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57726	11/08/2019	CITY OF CARLTON	\$1,386.45	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57727	11/08/2019	D-N-D ELECTRICAL CONTRACTORS	\$1,079.04	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57728	11/08/2019	DAVISON AUTO PARTS	\$79.50	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57729	11/08/2019	HUDL	\$900.00	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	

Yamhill-Carlton School District No. 1

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To Date: 11/30/2019

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☐ Payroll ☐ Payroll Deductions ☐ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
57730	11/08/2019	KAGAN PUBLISHING	\$6,748.00	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57731	11/08/2019	LOWE'S COMPANIES INC.	\$259.33	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57732	11/08/2019	MATTERHACKERS INC	\$47.48	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57733	11/08/2019	NASCO	\$853.35	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57734	11/08/2019	OREGON WRESTLING CLASSIC	\$350.00	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57735	11/08/2019	PLATT ELECTRIC SUPPLY	\$158.10	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57736	11/08/2019	PROPANE NORTHWEST	\$80.79	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57737	11/08/2019	TIFFANY PISCITELLI	\$84.00	1117	Printed	Expense	<input type="checkbox"/>		
57738	11/08/2019	YAMHILL COUNTY TAX COLLECTOR	\$481.81	1117	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57739	11/08/2019	YAMHILL SHELL STATION	\$15.58	1117	Printed	Expense	<input type="checkbox"/>		
* 57741	11/15/2019	AMAZON CAPITAL SERVICES	\$922.34	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57742	11/15/2019	AVEANNA HEALTHCARE	\$5,811.84	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57743	11/15/2019	BETHANY BAKER	\$150.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57744	11/15/2019	BRETTAUER OIL COMPANY	\$2,245.58	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57745	11/15/2019	BRIGHTSIDE ELECTRIC AND	\$2,337.75	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57746	11/15/2019	CITY OF YAMHILL	\$3,317.51	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57747	11/15/2019	COMCAST NETWORK SERVICES	\$3,923.08	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57748	11/15/2019	D-N-D ELECTRICAL CONTRACTORS	\$1,139.47	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57749	11/15/2019	GARRETT, HEMANN, ROBERTSON	\$2,182.50	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57750	11/15/2019	GOOD SOURCE	\$1,241.82	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57751	11/15/2019	HEILI HARRIS-BRANT	\$312.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57752	11/15/2019	IRON MOUNTAIN INCORPORATED	\$85.42	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	

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Types: ☒ Expense ☐ Manual ☐ Payroll ☐ Payroll Deductions ☐ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
57753	11/15/2019	JOHN DORT	\$150.00	1129	Printed	Expense	<input type="checkbox"/>		
57754	11/15/2019	KCDA PURCHASING COOPERATIVE	\$87,100.75	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57755	11/15/2019	MAHON, BRIAN	\$150.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57756	11/15/2019	MCMINNVILLE HIGH SCHOOL	\$75.00	1129	Printed	Expense	<input type="checkbox"/>		
57757	11/15/2019	MICHAEL KANG	\$550.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57758	11/15/2019	NORTHWEST REGIONAL ESD	\$7,999.58	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57759	11/15/2019	OFFICE OF STUDENT ACCESS & COMPLETION	\$105.00	1129	Printed	Expense	<input type="checkbox"/>		
57760	11/15/2019	ORTOP	\$150.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57761	11/15/2019	PORTLAND GENERAL ELECTRIC	\$12,716.39	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57762	11/15/2019	RAINBOW RESOURCE CENTER, INC	\$730.70	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57763	11/15/2019	RECOLOGY WESTERN OREGON GARBAGE	\$414.63	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57764	11/15/2019	RECOLOGY WESTERN OREGON TRASH	\$547.90	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57765	11/15/2019	ROSE'S EQUIPMENT & SUPPLY, INC	\$22,239.50	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57766	11/15/2019	S AND W ELECTRIC WORKS, INC.	\$356.30	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57767	11/15/2019	SHAUN DITTY	\$150.00	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57768	11/15/2019	SYSCO FOOD SERVICES	\$3,916.43	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57769	11/15/2019	WRESTLINGMART.COM	\$169.90	1129	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57770	11/15/2019	YAMHILL SHELL STATION	\$129.03	1129	Printed	Expense	<input type="checkbox"/>		
* 57775	11/22/2019	ALPENROSE	\$757.38	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57776	11/22/2019	AMAZON CAPITAL SERVICES	\$119.74	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57777	11/22/2019	AVEANNA HEALTHCARE	\$3,751.20	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	

Yamhill-Carlton School District No. 1

Reprint Check Listing

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* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
57778	11/22/2019	BANKS HIGH SCHOOL	\$350.00	1142	Printed	Expense	<input type="checkbox"/>		
57779	11/22/2019	BEACOCK MUSIC AND EDUCATION CENTER	\$862.00	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57780	11/22/2019	BETHANY BAKER	\$320.00	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57781	11/22/2019	BRETTTHAUER OIL COMPANY	\$3,591.56	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57782	11/22/2019	CHEMEKETA COMMUNITY COLLEGE	\$120.00	1142	Printed	Expense	<input type="checkbox"/>		
57783	11/22/2019	COMCAST NETWORK SERVICES	\$345.28	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57784	11/22/2019	DELTA AV SYSTEMS	\$41,339.24	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57785	11/22/2019	DEMME LEARNING	\$1,004.00	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57786	11/22/2019	E & D COMPANY	\$2,500.00	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57787	11/22/2019	FRONTIER	\$717.17	1142	Printed	Expense	<input type="checkbox"/>		
57788	11/22/2019	GIUDICE, BEN	\$149.14	1142	Printed	Expense	<input type="checkbox"/>		
57789	11/22/2019	KARLY SIMS	\$236.00	1142	Printed	Expense	<input type="checkbox"/>		
57790	11/22/2019	LOMELI, JASMINE	\$150.00	1142	Printed	Expense	<input type="checkbox"/>		
57791	11/22/2019	MAHON, BRIAN	\$217.05	1142	Printed	Expense	<input type="checkbox"/>		
57792	11/22/2019	NURSINGALE	\$403.00	1142	Printed	Expense	<input type="checkbox"/>		
57793	11/22/2019	OSPA	\$160.00	1142	Printed	Expense	<input type="checkbox"/>		
57794	11/22/2019	PACIFIC OFFICE AUTOMATION	\$4,978.78	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57795	11/22/2019	PROPANE NORTHWEST	\$94.45	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57796	11/22/2019	QUILL CORPORATION	\$218.51	1142	Printed	Expense	<input type="checkbox"/>		
57797	11/22/2019	RECOLOGY WESTERN OREGON GARBAGE	\$219.26	1142	Printed	Expense	<input type="checkbox"/>		
57798	11/22/2019	SALEM WRESTLING OFFICIALS	\$1,662.00	1142	Printed	Expense	<input type="checkbox"/>		
57799	11/22/2019	SHAUN DITTY	\$150.00	1142	Printed	Expense	<input type="checkbox"/>		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account: STERLING SAVINGS BANK 2403

From Date: 11/01/2019

To Date: 11/30/2019

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☐ Payroll ☐ Payroll Deductions ☐ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
57800	11/22/2019	SUBSCRIPTION SERVICES OF	\$150.75	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57801	11/22/2019	TIFFANY PISCITELLI	\$146.94	1142	Printed	Expense	<input type="checkbox"/>		
57802	11/22/2019	US BANK ST PAUL	\$269,560.70	1142	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2019	
57803	11/22/2019	VALERIE BREWER	\$209.97	1142	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$539,525.17

Report Total Amount: Amount

End of Report

Facilities Board report

December 2019

- Winterizing fields and property
 - JCI heating control install
- Lighting project finishing up
 - Safety inspections
 - Inventory control



Superintendent's Report

December 12th, 2019

OSBA Conference – Most of the member of the school board and I attended the Oregon School Board Association Conference. I heard interesting presentations on Social Emotional Learning, Implicit Bias, Autism, and Alternative Education.

Active Shooter Training – School District staff witnessed a demonstration of police and fire response to an active shooter situation on Wednesday Dec. 11th.

School Land Sale – The sales contract with the district's buyers has been extended until January 31st. This should be enough time for the Plat to be approved by the City of Yamhill. Plat approval is the final condition of sale.

Student Success Act – We continue to survey various stakeholder groups. Our teachers promoted the survey at conferences. The first draft of the requirements for the SSA Application will be released on December 16th. I was able to see a preview and it is clear that the application will be a major effort to complete.

School Conferences – were held the week of Thanksgiving. Schools held both meetings with both groups of teachers as individuals. Parents were able to make appointments, and at the older grade levels, visit with teachers in walk in sessions.

Gym Architect – Our new architect has sent an imaging company in to gather data on our existing structure so he can better redesign our unfinished spaces.

Ribbon Cutting – We did a ribbon cutting ceremony for the Tigerdome on December 5th at 5:30 before the first girls' varsity basketball game of the year.

JCI Project – All of the classroom lighting has been completed. The elementary gym is completed. Crews are working on replacing light fixtures in intermediate school gym. Some outside lighting needs to be completed.

SEL Strategies – I attended a talk at the University of Portland, by Dr. Mark Greenberg of Penn State on Social Emotional Learning Strategies. It is clear that across the country that students are coming to school who are having difficulty regulating their emotions. YC School District has a number of programs in place to assist students in learning emotional control, but I am investigating ways to bring our various programs into a clear system.

Veteran's Assembly – YCIS held an assembly focused on respect. I was able to come and speak a little about the concept of respect and my time in the Army. The Carlton VFW provided a color guard. I appreciate the staff at YCIS show of respect to Military Veteran's

I hope that everyone has wonderful holiday season!

Italy 2021 (Spring Break) – Erin Sunday

This trip will involve teachers and students from YC. We will be traveling to Florence, Venice and Rome. As of now, we have 15 students signed up and 2 parents, along with YCHS teachers, Erin Sunday and Matt Opitz as chaperones. At least a few more are expected to sign up. EF has guaranteed our trip dates to be during the days of Spring Break, so we will not be missing any school days. This is an opportunity for students to explore a country rich in history at an amazing price.

Yamhill Carlton School District

Code: GBDA
Adopted: 4/14/2008
Revised:

~~Mother Friendly~~ Expression of Milk [or Breast-feed] in the Workplace *

(This applies to a district that employs ~~25~~10 or more employees)

~~The district recognizes that a normal and important role for mothers is to have the option and ability to express milk [or breast-feed] in the workplace. [1][**When possible an E~~employees must give reasonable notice of the intent to express milk [or breast-feed] to [building administrator].] ~~[**Unless otherwise agreed upon by the district and the employee, the district shall provide the employee a 30 minute rest period to express milk [or breast-feed] during each 4-hour work period, or the major part of a 4-hour work period, to be taken by the employee approximately in the middle of the work period.~~ The district shall provide the employee a reasonable rest period to express milk [or breast-feed] each time the employee has a need to express milk [or breast-feed]. If feasible, the employee will take the rest period at the same time as the rest periods or meal periods provided by the district.]

[**The district will make a reasonable effort to provide a location, other than a public restroom or toilet stall, in close proximity to the employee's work area, where an employee can express milk [or breast-feed] in private, concealed from view and without intrusion by other employees or the public. "Close proximity" means within walking distance from the employee's work area that does not appreciably shorten the rest or meal period. If a private location is not within close proximity to the employee's work area, the district may not include the time taken to travel to and from the location as part of the break period.]

[2]The following locations have been identified in each facility for milk expression [or breast-feeding]:

1. District office: ~~[location, e.g., a private office in the district office building];~~
2. Yamhill Carlton Elementary School [3]: ~~[location, e.g., conference room or other mutually agreed upon location classrooms with windows covered and door locked;][staff room located [include location]];~~
3. Yamhill Carlton Intermediate School [4]: ~~[location, e.g., conference room or other mutually agreed upon location classrooms with windows covered and door locked;][staff room located [include location]];~~

¹ [**The designated bracketed language identified in this model policy is a requirement of law, but language is not required to be in policy.]

² [The list of designated locations and facilities is required to be in policy as per Oregon Revised Statute (ORS) 653.077(10)(b).]

³ [Must list all elementary schools if more than one within the district.]

⁴ [Must list all middle schools if more than one within the district.]

4. Yamhill Carlton High School ⁵: [~~location, e.g., conference room or other mutually agreed upon location classrooms with windows covered and door locked;~~]~~[staff room located [include location]];~~
5. ~~[Bus barn: [location, e.g., a private office in the transportation building];]~~
6. ~~[Maintenance: [location, e.g., a private office];]~~
7. ~~[List other facility locations and designated locations, e.g., room or office, if any.]~~

~~[**An employee who expresses milk during work hours may use the available refrigeration to store the expressed milk. The district must allow the employee to bring a cooler or other insulated food container to work for storing the expressed milk and ensure there is adequate space in the workplace to accommodate the employee's cooler or insulated food container.]~~

~~[**This policy and the list of designated locations is published in the employee handbook. The list of designated locations is available upon request in the central office of each school facility and in the district's central office.]~~

~~[This policy only applies to employees who are expressing milk [or breast feeding] for children 18 months of age or younger.]~~

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 653.077](#)

[ORS 653.256](#)
[OAR 839-020-0051](#)

⁵ [Must list all middle schools if more than one within the district.]

OSBA Model Sample Policy

Code: GCDA/GDDA
Adopted: 10/9/2006
Revised:

Criminal Records Checks and Fingerprinting *

In a continuing effort to ensure the safety and welfare of students and staff, the district shall require all newly hired full-time and part-time employees not requiring licensure under Oregon Revised Statute (ORS) 342.223 to ~~undergo~~ submit to a criminal records check and ~~for~~ fingerprinting as required by law. Other individuals, as determined by the district, that will have direct, unsupervised contact with students shall submit to criminal records checks and/or fingerprinting as established by Board policy and as required by law.

“Direct, unsupervised contact with students” means contact with students that provides the person opportunity and probability for personal communication or touch when not under direct supervision.

~~As required by~~ Pursuant to state law, a criminal records check ~~and/or fingerprinting~~-based criminal records checks shall be required of the following individuals²:

1. All ~~district~~ individuals employed as or by a contractor ~~s and their employees~~, whether employed part-time or full-time, ~~and~~ considered by the district to have direct, unsupervised contact with students;
- ~~2. All district contractors and their employees who provide early childhood special education or early intervention services in accordance with rules established by the Oregon Department of Education, Child Care Division;~~
- ~~3.2.~~ Any community college faculty member providing instruction at the site of an early childhood education program, at a school site as part of an early childhood program or at a grade K through 12 school site during the regular school day;
- ~~4.3.~~ Any individual who is an employee of a public charter school and not requiring licensure under ORS 342.223; and
- ~~5.4.~~ ^[3]Any individual considered for volunteer service with the district who is allowed to have direct, unsupervised contact with students.

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

² Subject individuals and requirements are further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

³ [If the district allows volunteer service and the volunteers have direct, unsupervised contact with students, this policy language is required, and districts are required to conduct ~~background~~-criminal records checks on these volunteers.]

The district will provide the written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts or ~~{volunteer}~~ forms.

[The district shall require a ~~nationwide~~ fingerprint-based criminal records check ~~based on fingerprinting~~ for ~~a~~ volunteers ~~with~~ allowed direct, unsupervised contact with students, in the following positions⁴.

1. [Head coach;]
2. [Assistant coach;]
3. [Overnight chaperone;]
4. [Volunteers transporting students, other than their own, in a private vehicle off district property for a district-sponsored activity] [;] [.]
5. [List of other positions subject to this fingerprinting, if any.]]

~~The identity of a subject individual requiring fingerprinting will be provided by the district to the authorized fingerprinter for verification.~~ The procedure for processing fingerprint collection is further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

A subject individual shall be subject to the collection of fingerprinting information, only after ~~acceptance of an~~ the offer of employment or contract from the district and may be charged a fee by the district. A subject individual may request the fee be withheld from the amount otherwise due the individual.

The district [shall] ~~[shall not]~~ begin the employment of a subject individual or terms of a district contractor ~~[on a probationary basis pending]~~ ~~[before]~~ the return and disposition of the required criminal records checks.

When the district is notified of ~~A~~ a subject individual who has been convicted of any crimes prohibiting employment or contract ~~will be terminated and/or~~ the individual will not be employed or contracted, or if employed will be terminated. When the district is notified of a subject individual who knowingly made a false statement as to the conviction of any crime, the individual [may] [will not] be employed or contracted with by the district, or if employed by the district [may] [will not] be terminated. A subject individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the district as provided by law [may] ~~[will not]~~ be employed or contracted with by the district. ~~A subject individual who knowingly made a false statement as to the conviction of any crime [may] [will not] be employed or contracted with by the district.~~

The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.

~~[The service of a volunteer allowed to have direct, unsupervised contact with students [may] [will not] begin [on a probationary basis pending] [before] the return and disposition of a criminal records check.]~~

⁴ [If the district requires fingerprinting for certain volunteer positions, the district is required to list those volunteer positions in board policy. The bracketed language is only possible examples; modify to identify the ~~needs of~~ positions in the district that require such fingerprinting.]

{The service of a volunteer into a position identified by the district as requiring a ~~nationwide~~ fingerprint-based criminal records check ~~including fingerprinting~~ [may] [will not] begin [on a probationary basis pending] ~~before~~ the return and disposition of ~~the nationwide~~ a state and national criminal records check ~~including based on fingerprintings~~.}

{A ~~subject individual~~ volunteer who knowingly made a false statement or has ~~been a~~ conviction of a the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number ~~[may]~~ [will] result in immediate termination from the ability to volunteer in the district.}

~~Fees associated with a criminal records check and/or fingerprinting may be charged.~~

The superintendent shall develop administrative regulations as necessary to meet the requirements of law.

Appeals

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the district to the Superintendent of Public Instruction as a contested case ~~and will be notified of such in writing by ODE~~ under ORS 183.413 – 183.470.

A volunteer ~~required to submit to a fingerprint-based criminal records check~~ may appeal a determination from a fingerprint-based criminal records checks by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case, ~~if the results of the background check were provided by ODE or ODE's vendor and will be notified of such in writing by ODE~~ under ORS 183.413 – 183.470.

END OF POLICY

Legal Reference(s):

[ORS 181A.180](#)
[ORS 181A.230](#)
[ORS 326.603](#)
[ORS 326.607](#)
[ORS 332.107](#)

[ORS 336.631](#)
[ORS 342.143](#)
[ORS 342.223](#)
[OAR 414-061-0010 – 061-0030](#)
[OAR 581-021-0500 0510 – 021-0512](#)

~~OAR 581-021-0501~~
~~OAR 581-022-2430~~
~~OAR 584-050-0012~~

Field Code Changed

Field Code Changed

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Yamhill Carlton School District

Code: ICC
Adopted: 12/14/2017
Revised:

Volunteers *

Community patrons who voluntarily contribute their time and talents to the improvement and enrichment of the public schools' instructional and other programs are valuable assets. The Board encourages constructive participation of groups and individuals in the school to perform appropriate tasks during and after school hours under the direction and supervision of professional personnel.

¹{~~Any person~~ volunteer authorized by the district for ~~volunteer~~ service into a position that allows direct, unsupervised contact with students shall ~~be required to~~ undergo an ~~Oregon~~ in-state criminal records check.}{~~Any~~ volunteer allowed to have direct, unsupervised contact with students, in a position identified by the district as requiring a fingerprinting-based criminal records check, shall ~~be required to~~ undergo a ~~nationwide~~ state and national criminal records check ~~and fingerprinting~~ based on fingerprints. (See Board policy GCDA/GDDA – Criminal Records Checks and Fingerprinting and its accompanying administrative regulation.)}{~~Any person authorized by the district for~~ volunteer service that will not likely have direct, unsupervised contact with students [~~will~~] [~~will not~~] be required to undergo an ~~Oregon~~ in-state criminal records check.}

{~~Any~~ volunteer who knowingly makes a false statement, as determined by the district, on a district volunteer application form [~~will~~] [~~may~~] be denied the ability to volunteer in the district.}

{Nonexempt employees² may be permitted to volunteer to perform services for the district provided the volunteer activities do not involve the same or similar type of services³ as the employee's regularly assigned duties. In the event a nonexempt employee volunteers to perform services for the district that are the same or similar as the employee's regularly assigned duties, the Board recognizes that under the Fair Labor Standards Act (FLSA), overtime or compensatory time must be provided.⁴}

The administration is responsible for the recruitment, use, coordination and training of volunteers. These assignments will be carried out as directed or delegated by the superintendent. Every effort should be made to use volunteer resources in a manner which will ensure maximum contribution to the welfare and educational growth of students.

END OF POLICY

¹ [The district must make a determination on whether volunteer positions will or will not be allowed direct, unsupervised contact with students, and also decide if any of these volunteer positions will be identified by the district to require a ~~nationwide~~ criminal records check ~~through and~~ fingerprinting. If the district allows volunteers direct, unsupervised contact with students, this language is required. Choose the appropriate bracketed options and align with bracketed language selections made in GCDA/GDDA and GCDA/GDDA-AR.]

² [There are three types of FLSA exemptions: those for executive, administrative and professional employees. Generally, employees who are exempt under the executive, administrative or professional exceptions must primarily perform executive, administrative or professional duties at least 50 percent of the employee's time.]

³ [Instructional assistant duties are generally viewed to be the same type of service, supervising and instructing students, as coaching.]

⁴ [Districts should review the use of non-exempt employees in extracurricular activity positions such as coaching, cheerleading advisors and other district-sponsored activities with legal counsel for FLSA district impact.]

Legal Reference(s):

[ORS Chapter 243](#)
[ORS 326](#).607

[ORS 332](#).107

[OAR 581](#)-021-~~0502~~0510 – 021-0512
[OAR 839](#)-020-0005

Fair Labor Standards Act of 1938, 29 U.S.C. §§ 206-207 (2012).

Yamhill Carlton School District

Code: IGAI
Adopted: 4/14/2008
Revised:

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**

The district shall provide an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted infections and disease prevention in elementary and secondary schools as an integral part of health education and other subjects. Course material and instruction for all human sexuality education courses that discuss human sexuality shall enhance a student's understanding of sexuality as a normal and healthy aspect of human development. A part of the comprehensive plan of instruction shall provide age-appropriate child sexual abuse prevention instruction for students in kindergarten through grade 12. The district must provide a minimum of four instructional sessions annually; one instructional session is equal to one standard class period. In addition, the HIV/AIDS and sexually transmitted infections and disease prevention education and the human sexuality education comprehensive plan shall provide adequate instruction at least annually, for all students in grades 6 through 8 and at least twice during grades 9 through 12.

Parents, teachers, school administrators, local health departments staff, other community representatives and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction and align it with the Oregon Health Education Standards and Benchmarks.

The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality or AIDS/HIV instruction. Any parent may request that his/her child be excused from that portion of the instructional program under the procedures set forth in Oregon Revised Statute (ORS) 336.035(2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school age youth and mutually monogamous relationships with an uninfected partner for adults;
2. Allays those fears concerning HIV that are scientifically groundless;
3. Is balanced and medically accurate;
4. Provides balanced, accurate information and skills-based instruction on risks and benefits of contraceptives, condoms and other disease reduction measures;
5. Discusses responsible sexual behaviors and hygienic practices which may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C and other sexually transmitted infections and diseases;

6. Stresses the risks of behaviors such as the sharing of needles or syringes for injecting illegal drugs and controlled substances;
7. Discusses the characteristics of the emotional, physical and psychological aspects of a healthy relationship;
8. Discusses the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. The student shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives including the success and failure rates for prevention of pregnancy, sexually transmitted infections and diseases;
9. Stresses that HIV/STDs and hepatitis B/C can be possible hazards of sexual contact;
10. Provides students with information about Oregon laws that address young people's rights and responsibilities relating to childbearing and parenting;
11. Advises students of consequences of having sexual relations with persons younger than 18 years of age to whom they are not married;
12. Encourages family communication and involvement and helps students learn to make responsible, respectful and healthy decisions;
13. Teaches that no form of sexual expression or behavior is acceptable when it physically or emotionally harms oneself or others and that it is wrong to take advantage of or exploit another person;
14. Teaches that consent is an essential component of healthy sexual behavior. Course material shall promote positive attitudes and behaviors related to healthy relationships and sexuality, and encourage active student bystander behavior;
15. Teaches students how to identify and respond to attitudes and behaviors which contribute to sexual violence;
16. Validates the importance of one's honesty, respect for each person's dignity and well-being, and responsibility for one's actions;
17. Uses inclusive materials and strategies that recognizes different sexual orientations, gender identities and gender expression;
18. Includes information about relevant community resources, how to access these resources, and the laws that protect the rights of minors to anonymously access these resources; and
19. Is culturally inclusive.

The comprehensive plan of instruction shall emphasize skills-based instruction that:

1. Assists students to develop and practice effective communication skills, development of self-esteem and ability to resist peer pressure;

2. Provides students with the opportunity to learn about and personalize peer, media, technology and community influences that both positively and negatively impact their attitudes and decisions related to healthy sexuality, relationships and sexual behaviors, including decisions to abstain from sexual intercourse;
3. Enhances students' ability to access valid health information and resources related to their sexual health;
4. Teaches how to develop and communicate sexual and reproductive boundaries;
5. Is research based, evidence based or best practice; and
6. Aligns with the Oregon Health Education Content Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted HIV and hepatitis B/C infection and other sexually transmitted infections and diseases.

Abstinence is to be stressed, but not to the exclusion of contraceptives and condoms for preventing unintended pregnancy, HIV infection, hepatitis B/C infection and other sexually transmitted infections and diseases. Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies, and activities must not, in any way use shame or fear-based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced, perpetrated or witnessed sexual abuse and relationship violence.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.107](#)
[ORS 336.455 - 336.475](#)

[ORS 339.370 - 339.400](#)
[OAR 581-021-0009](#)

[OAR 581-022-2030](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)

Yamhill Carlton School District

Code: JED
Adopted: 10/9/2006
Revised:

Student Absences and Excuses**

It is the student's responsibility to maintain regular attendance in all assigned classes. A student's absence from school or class will be excused under the following circumstances:

1. Illness ~~of the student~~, including mental and behavioral health of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Student is a dependent of a member of the U.S. Armed Forces¹ who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;
5. Field trips and school-approved activities;
6. Medical (dental) appointments. Confirmation of appointments may be required;
7. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

Each school shall notify a parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, the superintendent will develop procedures whereby those students who are considered truant may be subject to the following penalties: detention, suspension² and/or ineligibility to participate in athletics or other activities.

END OF POLICY

¹ U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marines Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard.

² The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the suspension or expulsion is required by law.

Legal Reference(s):

[ORS 109.056](#)
[ORS 332.107](#)
[ORS 339.030](#)
[ORS 339.055](#)

[ORS 339.065](#)
[ORS 339.071](#)
[ORS 339.250](#)
[ORS 339.420](#)

[OAR 581-021-0046](#)
[OAR 581-021-0050](#)
[OAR 581-023-0006\(11\)](#)

Yamhill Carlton School District

Code: JGAB
Adopted: 2/13/2012
Revised:

Use of Restraint ~~and~~ or Seclusion**

The Board is dedicated to the development and application of best practices within the district's public educational/behavioral programs. ~~It is the intent of the Board to establish this policy and its administrative regulation that to~~ defines the circumstances that must exist and the requirements that must be met prior to, during, and after the use of ~~physical~~ restraint ~~and~~/or seclusion as an intervention with district students.

The use of the following types of restraint on a student in the district is prohibited:

1. Chemical restraint.
2. Mechanical restraint.
3. Prone restraint.
4. Supine restraint.
5. Any restraint that involves the intentional and nonincidental use of a solid object, including a wall or the floor, to impede a student's movement, unless the restraint is necessary to prevent an imminent life-threatening injury or to gain control of a weapon.
6. Any restraint that places, or creates a risk of placing, pressure on a student's neck or throat.
7. Any restraint that places, or creates a risk of placing, pressure on a student's mouth, unless the restraint is necessary for the purpose of extracting a body part from a bite.
8. Any restraint that impedes, or creates a risk of impeding, breathing.
9. Any restraint that involves the intentional placement of the hands, feet, elbow, knee or any object on a student's neck, throat, genitals or other intimate parts.
10. Any restraint that causes pressure to be placed, or creates a risk of causing pressure to be placed, on the stomach or back by a knee, foot or elbow bone.
11. Any action designed for the primary purpose of inflicting pain.

Restraint or seclusion may not be used for discipline, punishment, retaliation or convenience of staff, contractors or volunteers of the district.

Restraint may be imposed on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and substantial physical or bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

Seclusion may be used on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and serious bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

If restraint or seclusion is used on a student, by trained staff or other staff available in the case of an emergency when trained staff are not immediately available due to the unforeseeable nature of the emergency, e.g., teacher, administrator[, or volunteer], it will be used only for as long as the student's behavior poses a reasonable risk of imminent and substantial physical or bodily injury to the student or others and less restrictive interventions would not be effective. Students will be continuously monitored by staff for the duration of the restraint or seclusion.

Definitions

1. **"Physical Restraint"** means the restriction of a student's actions or movements by ~~one or more persons~~ holding the student or ~~applying physical~~ using pressure ~~upon the student~~ or other means.

"Physical Restraint" does not include:

- a. ~~touching or holding a student's without the use of force for the purpose of directing the student or assisting the student in completing a task or activity. The definition of "physical restraint" does not include the use of mechanical, chemical or prone restraint of a student as these methods are prohibited by Oregon law.~~ hand or arm to escort the student safely and without the use of force from one area to another;
- b. Assisting a student to complete a task if the student does not resist the physical contact; or
- c. Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under Oregon Revised Statute (ORS) 339.288 and the intervention is necessary to:
 - (1) Break up a physical fight;
 - (2) Interrupt a student's impulsive behavior that threatens the student's immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
 - (3) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

2. **"Seclusion"** means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving.

"Seclusion" does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control, ~~if the student is~~ in a setting from which the student is not physically prevented from leaving.

3. **"Serious bodily injury"** means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.
4. **"Mechanical restraint"** means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

"Mechanical restraint" does not include:

- a. A protective or stabilizing device ordered by a licensed physician; or
- b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.

5. “Chemical restraint” means a drug or medication that is used on a student to control behavior or restrict freedom of movement that ~~has is not been~~ prescribed by a licensed ~~health professional~~ physician or other qualified health ~~care~~ professional acting under the professional’s scope of practice for standard treatment of the student’s medical or psychiatric condition; and administered as prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice.
6. “Prone restraint” means a restraint in which a student is held face down on the floor.
7. “Supine restraint” means a restraint in which a student is held face up on the floor.

~~The use of physical restraint and/or seclusion is only permitted as a part of a behavioral support plan when other less restrictive interventions would not be effective and the student’s behavior poses a threat of imminent, serious physical harm to the student or others.~~

~~Except in the case of an emergency, only staff current in the required training in accordance with the district designated physical restraint and seclusion training program will implement physical restraint or seclusion with a student. In an emergency, physical restraint and/or seclusion may also be used by a school administrator, teacher or other school employee [or volunteer] as necessary when the student’s behavior imposes a reasonable threat of imminent, serious bodily injury to the student or to others. The use of physical restraint or seclusion under these circumstances is only allowed so long as the student’s behavior poses a threat of imminent, serious physical harm to themselves or to others.~~

Any student being restrained or secluded within the district whether in an emergency or as a part of a plan shall be constantly monitored by staff for the duration of the intervention. Any room used for seclusion of a student must meet the standards as outlined in Oregon Administrative Rule (OAR) 581-021-0568.

The district shall utilize the ~~Mandt~~ training program of ~~physical restraints and~~ or seclusion for use in the district. As required by state regulation, the selected program shall be one approved by the Oregon Department of Education (ODE) and include: but not limited to, positive behavioral support, conflict prevention, de-escalation and crisis response techniques. Any program selected by the district must be in compliance with state and federal law with respect to the use of restraint and/or seclusion.

An annual review of the use of ~~physical~~ restraint and seclusion during the preceding school year shall be completed and submitted to ~~the Superintendent of Public Instruction~~ ODE to ensure compliance with district policies and procedures.

The results of the ~~review and~~ annual ~~review~~ report shall be documented and shall include at a minimum:

1. The total number of incidents ~~of physical~~ involving restraint;
2. The total number of incidents ~~of~~ involving seclusion;
3. The total number of seclusions in a locked room;
4. The total number of students placed in ~~physical~~ restraint;
5. The total number of students placed in seclusion;
6. The total number of incidents that resulted in injuries or death to students or ~~personnel~~ staff as a result of the use of ~~physical~~ restraint or seclusion;
7. The total number of students placed in ~~physical~~ restraint ~~and~~ or seclusion more than 10 times in a school year and an explanation of what steps have been taken by the district to decrease the use of ~~physical~~ restraint and seclusion for each student;
8. The total number of ~~physical~~ restraint ~~and~~ or seclusion incidents carried out by untrained individuals;

9. The demographic characteristics¹ of all students upon whom ~~physical~~ restraint ~~and~~/or seclusion was imposed;
10. The total number of rooms available for use by the district for seclusion of a student and a description of the dimensions and design of the rooms.

This ~~annual~~ report shall be made available ~~to the Board and~~ to the public at the district's main office and on the district's website ~~and to the Board~~.

At least once each school year the ~~public~~ parents and guardians of students of the district shall be notified ~~as to~~ about how to access the report.

The district shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the procedures outlined in Board policy KL - Public Complaints and KL-AR - Public Complaint Procedure. The complaint procedure is available at the district's administrative office and is available on the home page of the district's website.

~~A~~The complainant, who is ~~a~~ student, ~~is~~ a parent or guardian of a student attending school in the district or ~~is~~ a person who resides in the district, may appeal a district's final decision ~~by the Board~~ to the Deputy Superintendent of Public Instruction ~~as provided in~~ pursuant to OAR ~~581-002-0040~~ 581-022-2370. ~~This~~ appeal process is identified in administrative regulation KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction.

The superintendent shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting, and written documentation of the use of ~~physical~~ restraint or seclusion by district ~~personnel~~ staff.

END OF POLICY

Legal Reference(s):

[ORS 161.205](#)
[ORS 339.250](#)
[ORS 339.285](#)
[ORS 339.288](#)
[ORS 339.291](#)
[ORS 339.294](#)
[ORS 339.297](#)

[ORS 339.300](#)
[ORS 339.303](#)

[OAR 581-021-0061](#)
[OAR 581-021-0550](#)
[OAR 581-021-0553](#)
[OAR 581-021-0556](#)

[OAR 581-021-0559](#)
[OAR 581-021-0563](#)
[OAR 581-021-0566](#)
[OAR 581-021-0568](#)
[OAR 581-021-0569](#)
[OAR 581-021-0570](#)
[OAR 581-022-2370](#)

¹ Including race, ethnicity, gender, disability status, migrant status, English proficiency and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

OSBA Model Sample Policy

Code: JHFDA
Adopted:

Suspension of a Student's Driving Privileges**

(Policy required if the district may utilize this process under ORS 339.254.)

DELETE. ORS 339.254 and 339.257 Repealed.

Conduct

The superintendent [or Board] may, under Oregon Revised Statute (ORS) 339.254, make a request to the Oregon Department of Transportation (ODOT) for the suspension of a student's driving privilege or the right to apply for a driving privilege on the basis of conduct as provided below.

If a request is made, the following requirements will be met:

1. The superintendent will meet with parent or guardian before submitting a request to ODOT;
2. The request to ODOT will be in writing;
3. The student involved is at least 15 years of age;
4. The student has been expelled for bringing a weapon on school property; or
5. The student has been suspended or expelled at least twice for any of the following reasons:
 - a. Assaulting or menacing a school employee or another student;
 - b. Willful damage or injury to district property;
 - c. Use of threats, intimidation, harassment or coercion against a school employee or another student;
 - d. Possessing, using or delivering any controlled substance or being under the influence of any controlled substance at a school or on school property or at a school-sponsored activity, function or event.
6. The request to suspend a student's driving privilege or the right to apply for a driving privilege shall not be for more than one year unless the superintendent [or Board] is filing a second written request. A second request may state suspension of driving privilege until the student reaches 21 years of age;
7. If a driving privilege is suspended the student may apply to ODOT for a hardship permit.

Withdrawal

The superintendent [or Board] may, under ORS 339.257, notify ODOT of the withdrawal from school of a student who is at least 15 years of age and under 18 years of age.

Upon receipt of the district's notice that a student has withdrawn from school, ODOT shall notify the student that driving privileges will be suspended on the 30th day following the date of notice unless the student presents documentation that complies with ORS 807.066. For purposes of this policy, a student shall be considered to have withdrawn from school if the student has:

1. More than 10 consecutive school days of unexcused absences; or
2. Fifteen school days total of unexcused absences during a single semester.

Appeals

The student has a right to appeal the superintendent's [or Board's] decision through district suspension/expulsion due process procedures.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.061](#)
[ORS 336.615](#) to -336.665
[ORS 339.240](#)

[ORS 339.250](#)
[ORS 339.254](#)
[ORS 339.257](#)
[ORS 807.065](#)

[ORS 807.066](#)
[ORS 807.240](#)
[OAR 581-021-0065](#)
[OAR 581-021-0070](#)

Yamhill Carlton School District

Code: JFCJ
Adopted: 10/9/2006
Revised:

Weapons in the Schools**

Students shall not bring, possess, conceal or use a weapon on or at district property, activities under the jurisdiction of the district or interscholastic activities administered by a voluntary organization.

For purposes of this policy, and as defined by state and federal law, “weapon” includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any destructive device;
4. A “destructive device” means any explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

{Weapons may also include, but are not limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and patrons.}

{Replicas of weapons[, fireworks]{and pocket knives} are also prohibited by Board policy. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.}

Prohibited weapons[, replicas of weapons[, fireworks]{and pocket knives}] are subject to seizure or forfeiture.

In accordance with Oregon law, any employee who has reasonable cause to believe a student or other person has, within the previous 120 days, unlawfully been in possession of a firearm or destructive device as defined by this policy, shall immediately report such violation to an administrator, his/her designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations have occurred or that a student has been

expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students found to have brought, possessed, concealed or used a firearm in violation of this policy or state law shall be expelled for a period of not less than one year. All other violations of the policy will result in discipline up to and including expulsion and/or referral to law enforcement, as appropriate. The superintendent may, on a case-by-case basis, modify this expulsion requirement. The superintendent may propose alternative programs of instruction or instruction combined with counseling that are age appropriate, and shall provide such information in writing to the student and the parent in accordance with law. ~~The district may also request suspension of a student's driving privileges or the right to apply for driving privileges with the Oregon Department of Transportation, as provided by law.~~ Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA – Discipline of Students with Disabilities and accompanying administrative regulation.

Weapons under the control of law enforcement personnel [or a person who has a valid license under ORS 166.291 and 166.292] are permitted. The superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property [including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports].

The district [will] [may] post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

“Gun-Free School Zone” signs [will] [may] be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise excepted by law or this policy, shall be reported to the appropriate law enforcement agency.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)
[ORS 166.210 - 166.370](#)
[ORS 166.382](#)
[ORS 332.107](#)
[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)

[ORS 339.315](#)
[ORS 339.327](#)
[ORS 809.135](#)
[ORS 809.260](#)

[OAR 581-021-0050 – 021-0075](#)
[OAR 581-053-0010\(5\)](#)

[OAR 581-053-0230\(9\)\(k\)](#)
[OAR 581-053-0330\(1\)\(r\)](#)
[OAR 581-053-0430\(17\)](#)
[OAR 581-053-0531\(16\)](#)
~~[OAR 581-053-0630](#)~~

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2012).
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2012).
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2012).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101, 7111-7121 (2012).

Yamhill Carlton School District

Code: AC
Adopted: 10/9/2006
Revised:

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race¹, color, religion, sex, sexual orientation², national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The superintendent shall appoint ~~and make known the~~ individuals ~~at the district~~ to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act ~~of 1973~~, Titles VI, ~~Title~~ and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, and other civil rights or discrimination issues³, and notify students, parents, and staff with their names, office addresses, and phone numbers. The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

¹ Includes discriminatory use of a Native American mascot pursuant to OAR 581-021-0047.

² "Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

³ ~~Districts are required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.~~

Legal Reference(s):

ORS 174.100	ORS 659A.006	ORS 659A.409
ORS 192.630	ORS 659A.009	OAR 581-002-0001 – 002-0005
ORS 326.051(1)(e)	ORS 659A.029	OAR 581-021-0045
ORS 408.230	ORS 659A.030	OAR 581-021-0046
ORS 659.805	ORS 659A.040	OAR 581-021-0047
ORS 659.815	ORS 659A.103 - 659A.145	OAR 581-021-0049
ORS 659.850 - 659.860	ORS 659A.230 - 659A.233	OAR 581-022-2310
ORS 659.865	ORS 659A.236	OAR 581-022-2370
ORS 659.870	ORS 659A.309	OAR 839-003
ORS 659A.003	ORS 659A.321	

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2012).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634⁴³ (2012); 29 C.F.R Part 1626 (2017⁸).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-~~12213~~12112 (2012); 29 C.F.R. Part 1630 (2017⁸); 28 C.F.R. Part 35 (2017⁸).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2012).

Rehabilitation Act of 1973, 29 U.S.C. §§ ~~503~~, 791, 793-794 (2012); 34 C.F.R. Part 104 (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017⁸).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012); 28 C.F.R. §§ 42.101-42.106 (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012); 29 C.F.R. § 1601 (2018).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2012).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, ~~as amended~~, 38 U.S.C. § 4212 (2012).

~~Title H of the~~ Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2012).

Yamhill Carlton School District

Code: IGBBA
Adopted: 10/9/2006
Revised:

Talented and Gifted Students - Identification**

In order to serve academically talented and intellectually gifted students in grades K through 12, the district directs the superintendent [after due consideration of the input of staff, parents and the community] to establish a written identification process.

This process of identification shall include as a minimum:

1. Use of research based best practices to identify talented and gifted students from under-represented populations such as ethnic minorities, students with disabilities, students who are culturally and/or linguistically diverse or economically disadvantaged.
2. Behavioral, learning and/or performance information.
3. A nationally standardized mental ability test for assistance in the identification of intellectually gifted students.
4. A nationally standardized academic achievement test of reading or mathematics [or a test of total English Language Arts/Literacy or total mathematics] on the Smarter Balanced Assessment [Consortium] for assistance in identifying academically talented students.

Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted may be identified.

If a parent is dissatisfied with the identification process or placement of their student, they may appeal the decision through [Board policy KL - Public Complaints] [the accompanying administrative regulation, IGBBA-AR].

After exhausting the district's appeal procedure and receiving the district's final decision, a parent may appeal the decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the OARs upon request.

END OF POLICY

Legal Reference(s):

[ORS 343.395](#)
[ORS 343.407](#)
[ORS 343.411](#)

[OAR 581-021-0030](#)
[OAR 581-022-2325](#)
[OAR 581-022-2330](#)

[OAR 581-022-2370](#)
[OAR 581-022-2500](#)

Yamhill Carlton School District

Code: IGBBC
Adopted: 10/9/2006
Revised:

Talented and Gifted – Programs and Services**

A district written plan will be developed for programs and services beyond those normally offered by the regular school program. All required written course statements shall identify the academic instructional programs and services to be provided which accommodate the assessed levels and accelerated rates of learning in identified talented and gifted students. The superintendent will remove any administrative barriers that may exist which restrict a student's access to appropriate services and will develop program and service options. [These options may include, but are not limited to, the following:

1. [Early Entrance;]
2. [Grade Skipping;]
3. [Ungraded/Multi-age Classes;]
4. [Cluster Grouping in Regular Classes;]
5. [Continuous Progress;]
6. [Cross Grade Grouping;]
7. [Compacted/Fast-Paced Curriculum;]
8. [Special Full- or Part-Time Classes;]
9. [Advanced Placement Classes;]
10. [Honors Classes;]
11. [Block Classes;]
12. [Independent Study;]
13. [Credit by Examination;]
14. [Concurrent Enrollment;]
15. [Mentorship/Internship;]
16. [Academic Competitions;]
17. [Magnet Programs/Schools.]

The Board has established an appeal process for a parent or guardian to utilize if ~~he/she is~~ they are dissatisfied with the programs and services recommended for their student that has been identified as

HR ~~9/28/17~~ 7/18/19 | PH

Talented and Gifted – Programs and Services** – IGBBC

1-2

talented and gifted, and wish to request reconsideration. The appeal process is identified in ~~Board policy KL – Public Complaints**~~ administrative regulation IGBBA-AR - Appeal Procedure for Talented and Gifted Student Identification and Placement.

The Board has established a complaint procedure to utilize if a person who resides in the district or a parent or guardian of a student attending school in the district has a complaint regarding the appropriateness of programs and services provided for a student identified as talented and gifted. This complaint procedure, IGBBC-AR - Complaints Regarding the Talented and Gifted Program, is available at the district's administrative office and on the home page of the district's website. The complainant may file an appeal to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of these OARs upon request.

END OF POLICY

Legal Reference(s):

~~OAR 581-002-0040~~
[OAR 581-022-2325](#)

[OAR 581-022-2330](#)
[OAR 581-022-2370](#)

[OAR 581-022-2500](#)

Yamhill Carlton School District

Code: KL
Adopted: 10/9/2006
Revised:

Public Complaints */** (Version 1)

~~No staff member, student,~~ A parent or guardian of a student attending a school in the district[,] [or] a person ~~that~~ who resides in the district[, a staff member][, or a student] ~~will be denied the right to~~ may petition the district with a complaint. A complainant will be referred through the proper administrative process for resolution of a complaint before investigation or action by the Board. An exception will be a complaint against the superintendent or one that involves Board actions or Board operations.

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

{The Board advises that there is a process available for resolving complaints, including but not limited to a complaints in one or more of the following areas:

1. Instruction;
2. Discipline;
3. Learning materials;
4. Compliance with State Standards;
5. Restraint and/or seclusion;
6. With a staff member; or
7. Retaliation against a student ~~or a student's parent~~ who in good faith reported information that the student believes is evidence of a violation of state ~~and~~ or federal law, rule or regulation.

The complainant must follow the complaint procedure as outlined in administrative regulation KL-AR[(1)] - Public Complaint Procedure.

{The district may offer mediation or another alternative dispute resolution process as an option if all parties to the complaint agree in writing to participate in such mediation or resolution.}

{Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.}

{Complaints against the principal ~~may start at step 3 and may~~ should be filed with the superintendent. (See KL-AR[(1)] – Public Complaint Procedure)}

[Complaints against the superintendent ~~may start at step 4 and~~ should be referred to the Board chair on behalf of the Board. (See KL-AR[(1)] – Public Complaint Procedure)]

[Complaints against the Board as a whole or against an individual Board member ~~may start at step 4 and~~ should be ~~made~~ referred to the Board chair on behalf of the Board. (See KL-AR[(1)] – Public Complaint Procedure)]

[Complaints against the Board chair ~~may start at step 4 and may~~ should be ~~made~~ referred directly to the [district counsel] [Board vice chair] on behalf of the Board. (See KL-AR[(1)] – Public Complaint Procedure)]

[A complainant must file a complaint within the later of either time limit set below, in accordance with state law:

1. Within two years after the alleged violation or unlawful incident occurred or the complainant discovered the alleged violation or unlawful incident. For incidents that are continuing in nature, the time limitation must run from the date of the most recent incident; or
2. Within one year after the affected student has graduated from, moved away from or otherwise left the district.]

The superintendent will ~~develop and~~ administer the complaint process, as appropriate.

If any complaint alleges a violation of Oregon Administrative Rule (OAR) Chapter 581, Division 22 (Division 22 Standards), Oregon Revised Statute (ORS) 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), and the complaint is not resolved through the complaint process, the complainant, ~~who is~~ if [a student,] a parent or guardian of a student attending a school in the district or a person who resides in the district, may appeal¹ ~~rights with the~~ district's final decision to the Deputy Superintendent of Public Instruction ~~as outlined in~~ under ~~Oregon Administrative Rule (OAR)s~~ 581-002-0040001 - 581-002-0023[(See KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction)].

~~If the complaint alleges discrimination pursuant to ORS 659.850 (Discrimination) and the complaint is not resolved at the local level through administrative regulation AC-AR—Discrimination Complaint Procedure, the complaint may meet the criteria to file an appeal with the Superintendent of Public Instruction as outlined in OAR 581-021-0049.~~

END OF POLICY

Legal Reference(s):

~~ORS 192.610 – 192.690~~ 660
ORS 332.107

ORS 659.852
~~OAR 581-002-0001 - 002-0005~~

~~OAR 581-022-2370~~

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

¹ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

OSBA Model Sample Policy Yamhill Carlton School District

Code: BBAA
Adopted: 5/8/2017
Revised: _____

Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of ~~his/her~~their position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as ~~his/her~~their own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Requests for legal opinions by a Board member must be approved by a majority vote of the Board. If the legal opinion sought involves the superintendent's employment or performance, the request should be made to the board chair. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy {Board policy KL – Public Complaints}. Such information will be conveyed to the superintendent.

4. Board Member's Relationship to Administration

Individual Board members will be informed about the district's educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. **No individual Board member may direct the superintendent to action without Board authorization.** Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements

All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Yamhill Carlton School District

Code: ECACB
Adopted: 1/10/2019
Revised:

Unmanned Aircraft System (UAS) a.k.a. Drone

Any employee, volunteer, or representative of the district operating an ~~district~~ unmanned aircraft system shall do so in accordance with this policy and all applicable Federal Aviation Administration (FAA) and Oregon Department of Aviation (ODA) regulations.

An “unmanned aircraft system” (UAS) means an unmanned flying machine, commonly known as a drone, and its associated elements, including communication links and the components that control the machine.

The district recognizes the academic value of student operation of a UAS as one component of curricula pertaining to principles of flight, aerodynamics and airplane design and construction, which can also serve as an academic tool in other areas such as television, film production, or the arts in general. Therefore, in compliance with the Federal Aviation Administration Modernization and Reform Act of 2012, Section 336, students may operate a UAS as part of a course requirement, as long as that student does not receive compensation directly or incidentally from such operation. District staff and authorized volunteers teaching a class that allows use of a UAS may ~~assist~~ provide limited assistance to a student ~~in their operation of the~~ operating a UAS, provided the ~~assistance is needed as part of the curriculum and assistance is to a student enrolled in the course~~ student maintains operational control of the model aircraft such that the staff member’s manipulation of the model aircraft’s controls is incidental and secondary to the student’s. The staff member’s ~~de minimis~~ participation must be limited to the student’s operation of the UAS as part of the course.

District employees shall work with administrators to ensure that proper insurance, registration with both FAA and ODA, reporting to ODA, and authorization are in place prior to adoption of curriculum that allows operation of a UAS ~~as part of the curriculum~~.

A UAS shall be operated in accordance with the policies of the Oregon School Activities Association (OSAA)¹ at OSAA sanctioned events. ~~Use of a UAS at other district-sponsored athletics or activities is prohibited.~~

A student in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion.

A staff member in violation of this policy may be subject to disciplinary action, up to and including dismissal.

All data gathered by the district as part of a UAS operation will belong to the district. The data gathering by the district will follow appropriate state and federal laws. Retention of such data will follow state and federal laws.

¹ [#8587](http://www.osaa.org/governance/handbooks/osaa)

The superintendent shall develop procedures for the implementation of this policy.
The district shall post a copy of this policy, associated procedures, and a copy of Oregon Revised Statute (ORS) 192.345 on the district's website.

{Third Party Use

Third party use of a UAS on district property or at district-sponsored events for any purpose is prohibited, unless granted permission from the {superintendent or designee}.

If permission is granted by the {superintendent or designee}, the third party operating a UAS will comply with all FAA and ODA regulations and shall provide the following to the district:

1. Proof of insurance that meets the liability limits established by the district;
2. Appropriate registration and authorization issued by the FAA and the Oregon Department of Aviation ODA when required; and
3. A signed agreement holding the district harmless from any claims of harm to individuals or damage to property.]

END OF POLICY

Legal Reference(s):

[ORS 164.885](#)
[ORS 174.109](#)
[ORS 192.345](#)

[ORS 837.300 - 837.390](#)
[ORS 837.995](#)

[OAR 738-080-0015 - 0045](#)

Federal Aviation Administration Modernization and Reform Act of 2012, P.L. 112-95 § 336 (2012).
Federal Aviation Administration, Educational Use of Unmanned Aircraft Systems (UAS) Memorandum, May 4, 2016.
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2012).
OREGON SCHOOL ACTIVITIES ASSOCIATION HANDBOOK #8587.

~~OSBA Model Sample Policy~~ Yamhill Carlton School District

Code: **GBEBA**
Adopted: 10/9/2006
Revised:

Staff - HIV, AIDS, and HBV

The district will strictly adhere in its policies and procedures, to ~~the Oregon~~ Revised Statutes law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, or HBV¹.

The district recognizes a staff member has no obligation under any circumstance to report his/her condition to the district, and the staff member has a right to continue working. If the staff member reports his/her condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed. These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon Revised Statutes law.

~~When informed of the infection, and with written, signed permission from the staff member, the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the staff member's condition.~~

Accommodations for a staff member infected with HIV, AIDS, or HBV shall be the same as with any other illness.

END OF POLICY

Legal Reference(s):

ORS 243.650	ORS 433.260	OAR 333-018-0005
ORS 342.850(78)		OAR 581-022-2220
ORS 433.008	OAR 333-017-0000	
ORS 433.045	OAR 333-018-0000	

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

Yamhill Carlton School District

Code: GBH/JECAC
Adopted: 12/14/2017
Revised:

Staff/Student/Parent Relations**

The Board encourages parents to be involved in their student's school educational activities and, unless otherwise ordered by the courts, an order of sole custody on the part of one parent shall not deprive the other parent of the following authority as it relates to:

1. Receiving and inspecting their student's education records and consulting with school staff concerning the student's welfare and education, to the same extent as provided the parent having sole custody;
2. Authorizing emergency medical, dental, psychological, psychiatric or other health care for the student if the custodial parent is, for practical reasons, unavailable.

It is the responsibility of the parent with sole custody to provide any court order **or parental plan** that curtails the rights of the noncustodial parent at the time of enrollment or any other time a court order is issued.

~~Unless provided by court order or a parental plan, a student shall not be released to the noncustodial parent nor shall the noncustodial parent be granted visitation or phone access during the school day.~~

In the case of joint custody, the district will adhere to all conditions specified and ordered by the court.
~~The district may request in writing any special requests or clarifications in areas concerning the student and the district's relationship and responsibilities.~~

The district will use reasonable methods to identify and authenticate the identity of both parents.

END OF POLICY

Legal Reference(s):

[ORS 107.101](#)
[ORS 107.102](#)

[ORS 107.106](#)
[ORS 107.154](#)

[ORS 109.056](#)
[ORS 163.245 - 163.257](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Protection of Pupil Rights, 20 U.S.C. § 1232h (2012); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2017).

Yamhill Carlton School District

Code: JECAC/GBH
Adopted: 12/14/2017
Revised:

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~~The district may request in writing any special requests or clarifications in areas concerning the student and the district's relationship and responsibilities.~~

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[ORS 107.101](#)
[ORS 107.102](#)

[ORS 107.106](#)
[ORS 107.154](#)

[ORS 109.056](#)
[ORS 163.245 - 163.257](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Protection of Pupil Rights, 20 U.S.C. § 1232h (2012); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2017).

Yamhill Carlton School District

Code: GCBDC/GDBDC
Adopted: 4/14/2008
Revised:

Domestic Violence, Harassment, Sexual Assault, or Stalking Leave

(For employers who employ six or more employees)

Definitions

1. “Covered employer” means an employer who employs six or more individuals in the state of Oregon for each working day through each of 20 or more calendar workweeks in the year in which the eligible employee takes leave to address domestic violence, harassment, sexual assault or stalking, or in the year immediately preceding the year in which an eligible employee takes leave for domestic violence, harassment, sexual assault or stalking.
2. “Eligible employee” means an employee who is a victim of domestic violence, harassment, sexual assault or stalking or is the parent or guardian of a minor child or dependent who is a victim of domestic violence, harassment, sexual assault or stalking.
3. “Protective order” means an order authorized by Oregon Revised Statute (ORS) 30.866, 107.095(1)(c), 107.700 - 107.735, 124.005 - 124.040 or 163.730 - 163.750 or any other order that restrains an individual from contact with an eligible employee or the employee’s minor child or dependent.
4. “Victim of domestic violence” means an individual who has been a victim of abuse as defined by ORS 107.705; or any other individual designated as a victim of domestic violence by rule adopted under ORS 659A.805.
5. “Victim of harassment” means an individual against whom harassment has been committed as described in ORS 166.065 and any other individual designated as a victim of harassment by rule adopted under ORS 659A.805.
6. “Victim of sexual assault” means an individual against whom a sexual offense has been committed as described in ORS 163.467 or 163.525; or any other individual designated as a victim of sexual assault by rule adopted under ORS 659A.805.
7. “Victim of stalking” means an individual against whom stalking has been committed as described in ORS 163.732; or an individual designated as a victim of stalking by rule adopted under ORS 659A.805; or an individual who has obtained a court’s stalking protective order or a temporary court’s stalking protective order under ORS 30.866.
8. “Victim services provider” means a prosecutor-based victim assistance program or a nonprofit program offering safety planning, counseling, support or advocacy related to domestic violence, harassment, sexual assault or stalking.

A district (covered employer) shall allow an (eligible) employee to take reasonable leave for any of the following reasons:

1. To seek legal or law enforcement assistance or remedies to ensure the health and safety of the employee or the employee's minor child or dependent, including preparing for and participating in protective order proceedings or other civil or criminal legal proceedings related to domestic violence, harassment, sexual assault or stalking;
2. To seek medical treatment for or to recover from injuries caused by domestic violence or sexual assault to or harassment or stalking of the eligible employee or the employee's minor child or dependent;
3. To obtain or assist a minor child or dependent in obtaining counseling from a licensed mental health professional related to an experience of domestic violence, harassment, sexual assault, or stalking;
4. To obtain services from a victim services provider for the eligible employee or the employee's minor child or dependent;
5. To relocate or take steps to secure an existing home to ensure health and safety of the eligible employee or the employee's minor child or dependent.

The district may limit the amount of leave, if the employee's leave creates an undue hardship on the district.

The district shall not deny leave to an employee or discharge, threaten to discharge, demote, suspend or in any manner discriminate or retaliate against an employee with regards to promotion, compensation or other terms, conditions or privileges of employment as a result of taking such leave.

The employee shall give the district reasonable advanced notice of the employee's intent to take leave unless giving advance notice is not feasible.

The district may require the employee to provide certification that:

1. The employee or minor child or dependent is a victim of domestic violence, harassment, sexual assault, or stalking; and
2. The leave is taken for one of the identified purposes in this policy.

Sufficient certification includes:

1. A copy of a report from law enforcement indicating the employee or child or dependent was a victim of domestic violence, harassment, sexual assault, or stalking.
2. A copy of a protective order or other evidence from a court, administrative agency, or attorney that the employee appeared in or was preparing for a civil, criminal or administrative proceeding related to domestic violence, harassment, sexual assault, or stalking.

3. Documentation from an attorney, law enforcement officer, health care professional, licensed mental professional or counselor, member of the clergy or a victim services provider that the employee, employee's child or dependent was undergoing counseling, obtaining services or relocating as a result of domestic violence, harassment, sexual assault, or stalking.

All records and information kept by the district regarding the employee's leave, including the request or obtaining of leave is confidential and may not be released without the express permission of the employee unless otherwise required by law. This information will be kept in a file separate from the employee's personnel file.

The employee may use ~~all paid~~ accrued paid leave, including personal, sick, ~~and~~ or accrued vacation leave. The ~~employee~~ employer may choose the order in which paid accrued leave is to be used when more than one type of paid leave is available, consistent with Board policies and/or any collective bargaining agreement.

END OF POLICY

Legal Reference(s):

[ORS 192.355\(38\)](#)

[ORS 659A.270 - 659A.290](#)

Yamhill Carlton School District

Code: IGDJ

Adopted:

Interscholastic Activities

The Board recognizes the integral role interscholastic activities play in the character development and general enhancement of the education of its students. Accordingly, administrators, coaches, student participants, and others associated with the district's high school activities programs and events¹ shall conduct themselves in a manner that is consistent with the letter and spirit of policies, rules, and regulations of the district and of the Oregon School Activities Association (OSAA) and the fundamental values of sportsmanship. Each will be held accountable for ~~its~~ their actions.

The district shall allow homeschooled students that reside in the district and students attending a public charter school that reside in the district to participate in available interscholastic activities ~~in compliance with state~~ when the requirements found in Oregon law are met.

Interscholastic activities when provided by ~~T~~the district will ~~provide interscholastic activities for students in compliance~~ comply with Title IX [and other nondiscrimination laws].

District employees, students, parents, alumni, and activity volunteers are prohibited from ~~making contact or otherwise causing contact to be made with a student for purposes of suggesting or encouraging the student and/or family to maintain or change residency for activities~~ inducing or attempting to induce a student to attend a district school for interscholastic activity eligibility or participation. The principal, activities director, and coaches are each responsible for ensuring student participants meet all district and OSAA eligibility requirements. The principal is responsible for ensuring accurate certification regarding the eligibility of participating students and for verifying that athletic directors, coaches of sports, and activity advisors have ~~been certified through the National Federation of High School Coaches Certification program~~ all required certifications prior to assuming ~~coaching~~ their duties. The principal shall ensure that a program is in place to effectively evaluate the performance of all coaches and activitiesy advisors under ~~his/her~~ their supervision.

Volunteers may be approved to assist with district activities with prior approval from the principal.

The principal shall investigate all allegations of district student ineligibility, staff recruitment violations or other student or staff conduct that may violate Board policies, administrative regulations, and/or OSAA rules and regulations. The principal shall notify the superintendent of conduct that violates the terms of this policy and report to the OSAA as required.

An employee determined to have violated rules and regulations of the OSAA ~~[will]~~ ~~[may]~~ be subject to discipline, up to and including, dismissal. A student in violation of the OSAA rules and regulations will be subject to discipline, up to and including, dismissal from ~~his/her~~ an interscholastic activity or program, suspension and/or expulsion from school. Volunteers in violation of the OSAA rules and regulations shall be subject to discipline, up to and including, removal from district programs and activities and such other sanctions as may be deemed appropriate by the district.

¹ This applies to only OSAA-sanctioned activities and events.

Employees, volunteers, or students in violation of OSAA rules and/or regulations ~~[will]~~ ~~[may]~~ be required to remunerate the district in the event of fines assessed by OSAA as a result of their actions.

The superintendent will develop procedures, as necessary, to implement this policy, including a process to ensure that all district rules governing the conduct of students, staff, and volunteers engaged in district activities are regularly reviewed and updated.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)
[ORS 332.075\(1\)\(e\)](#)
[ORS 339.450 - 339.460](#)

[OAR 581-015-2255](#)
[OAR 581-021-0045 - 0049](#)
[OAR 581-026-0005](#)

[OAR 581-026-0700](#)
[OAR 581-026-0705](#)
[OAR 581-026-0710](#)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017).
OREGON SCHOOL ACTIVITIES ASSOCIATION, OSAA HANDBOOK.
Montgomery v. Bd. of Educ., 188 Or. App. 63 (2003).

Yamhill Carlton School District

Code: LBE
Adopted: 10/9/2006
Revised:

Public Charter Schools**

The district recognizes that public charter schools offer an opportunity to create new, innovative and more flexible ways of educating students in an atmosphere of learning experiences based on current research and development. Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to one or more of the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

Public charter schools may be established as a new public school, from an existing public school or a portion of the school or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a **nonsectarian nonpublic sectarian** school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant and adverse impact on the quality of the public education of students residing in the district. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon [Revised Statutes](#) law, [Oregon Administrative Rules](#), Board policy, and regulation. Upon request of the Board, the public charter school applicant must furnish in a timely manner any other information the Board deems relevant and necessary to conduct a complete and good faith evaluation of the public charter school proposal.

The district will determine if it has any unused or underutilized buildings. Buildings may be made available for public charter school use, subject to Board approval. Approved use may be limited to instructional purposes only. Appropriate-use fees will be determined by the Board. Public charter school use outside the district's instructional day will be subject to Board policy KG - Community Use of District Facilities and accompanying administrative regulation.

{Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.¹ Students must adhere to state law, Board policies, regulations, and rules concerning conduct and discipline.} {Public charter school students shall not be permitted to participate in district curricular programs.²}

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met .

The district {will} {will not} provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The public charter school employer will be determined with each proposal. If the ~~Board~~ district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the ~~Board~~ district is not the sponsor of the public charter school, ~~it~~ the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will {annually {by April 1st}} {semiannually {by October 1 and April 1}} {by {December 1}}³, calculate the number of students residing in the district who are enrolled in a virtual public charter school. When the percentage is more than three percent, the district may choose to not approve additional students for enrollment to any virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).

The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

¹ This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

² Unless allowed by Oregon law related to OSAA-sanctioned activity participation.

³ [Per OAR 581-026-0305(7)(a) the district must choose annual, semi-annual, or other date used for calculation; dates are provided as a recommendation only.]

A parent may appeal a decision of a school district to not approve a student for enrollment to a virtual public charter school to the State Board of Education.

The superintendent will develop administrative regulations for public charter schools to include the proposal process, review and appeal procedures, and charter agreement provisions.

END OF POLICY

Legal Reference(s):

[ORS 327.077](#)

[ORS 327.109](#)

[ORS 332.107](#)

[ORS Chapter 338](#)

[ORS 339.141](#)

[ORS 339.147](#)

[ORS 339.460](#)

[OAR 581-026-0005 - 0515](#)

[OAR 581-026-0700](#)

[OAR 581-026-0710](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2012).

Yamhill Carlton School District

Code: JEC
Adopted: 11/9/2009
Revised:

Admissions**

The Board is committed to providing an educational program for all students living in the district. The Board believes all students living in the district who have not completed 12 years of education should regularly attend a public full-time school and be included in the available educational programs.

A child is considered to be six years of age if the sixth birthday of the child occurred on or before September 1 immediately preceding the beginning of the current school term.

All new students must register in the office. Students enrolled in the district shall comply with Oregon laws related to age, residence, health, attendance, and immunization.

Students located in the district shall not be excluded from admission solely because the student does not have a fixed, regular and adequate nighttime residence or solely because the student is not under the supervision of a parent.

Students located in the district shall not be excluded from admission where they are otherwise eligible, not receiving special education, and they have not yet attained the age of 19 prior to the beginning of the current school year.

The district may admit an otherwise eligible person who is not receiving special education and who has not yet attained 21 years of age prior to the beginning of the current school year if the person is shown to be in need of additional education ~~in order~~ to receive a high school diploma or a modified diploma.

Students who attend a district school on an interdistrict transfer or ~~open enrollment~~ were admitted prior to 2019 through open enrollment are considered residents of the district.

Students living in the district who have attained the age of majority are considered residents of the district unless the student has transferred to another district via interdistrict transfer or open enrollment.

Minor students living with a parent or guardian who resides in the district are considered residents of the district unless the student has transferred to another district via interdistrict transfer or open enrollment.

Students who are ~~wards of the court~~ in foster care and who are placed in the district are residents of the district of origin, unless the court determines that attending in the district of residence is in the best interest of the student.

END OF POLICY

Legal Reference(s):

[ORS 327.006](#)
[ORS 336.092](#)
[ORS 339.010](#)
[ORS 339.115](#)

[ORS 339.125](#)
[ORS 339.133](#)
[ORS 339.134](#)

[ORS 433.267](#)
[OAR 581-022-2220](#)

Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2012).
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act (ESSA), 42 U.S.C. §§ 11431, 11434a (2012).

Yamhill Carlton School District

Code: JECB
Adopted: 10/9/2006
Revised:

Admission of Nonresident Students

The district may enroll nonresident students as follows:

1. Interdistrict Transfer Agreement. By written consent of the affected school boards, the student becomes a resident student of the attending district thereby allowing the attending district to receive State School Fund moneys;
- ~~2. Open Enrollment. By written consent from the school board with which the student has made application for admission, the student becomes a resident student of the attending district thereby allowing the attending district to receive State School Fund moneys;~~
- 3.2. Tuition Paying Student. By admitting nonresident student with tuition, whereby neither affected districts are eligible for State School Fund moneys;
- 4.3. Court Placement. If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board ~~[will]~~ ~~[will not]~~ ~~[may, based on district criteria,]~~ deny ~~[regular school]~~ ~~or~~ ~~[alternative education program]~~ admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

Consent for Admission of a Nonresident Student by Interdistrict Transfer or Consent for Admission of a Tuition Paying Student

Annually, by ~~[April 15th]~~¹, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

~~The Board reserves the right to accept/reject nonresident students based upon the availability of space and resources.~~ The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, ethnicity, national origins, disability, health, whether a student has an individualized education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

¹ [The district must annually make this determination by a date set by the Board. Insert the date set by the Board.]

The Board may ask for the student's name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission (~~e.g., sibling in the district; change in legal residence; completion of public charter school in the district~~see the following paragraph for priorities), information about which schools the student prefers to attend, and whether the student is currently expelled.

If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process may give priority to students who have siblings currently enrolled in the district; who previously received consent for admission because of a change in legal residence; or who attended a public charter school located in the same district in which the student seeks to attend, for three consecutive years, completed the highest grade offered by the public charter school, and did not enroll and attend school in another district following completion of that highest grade in the public charter school.

The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student the Board must provide a written explanation to the student.

The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for those students on an IEP.

~~Consent by the Nonresident District Board for which the Student has applied for Admission (Open Enrollment)~~

~~Annually, by March 1, the Board shall establish the number of students to whom consent will be given for the upcoming school year. The Board may choose to limit consent based on school, grade or the combination of both. The Board may decide not to give consent to any person under this process.~~

~~Applications for consent shall be submitted to the district no later than April 1, for the following school year.~~

~~The Board may not deny consent, give priority nor request student information related to race, religion, sex, sexual orientation, ethnicity, national origin, disability, health, whether a student has an IEP or the terms of that IEP, income level, residence, proficiency in the English language, athletic ability, academic records or eligibility or participation in talented and gifted programs.~~

~~If the number of students seeking consent exceeds the number of students the Board has determined will be given consent, consent will be based on an equitable lottery selection process.~~

~~The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.~~

~~By May 1, the district shall provide written notification of admission of a nonresident student into the district, to the district of the student's legal residence.~~

END OF POLICY

Legal Reference(s):

~~[ORS 109.056](#)~~
~~[ORS 327.006](#)~~
~~[ORS 329.485](#)~~
~~[ORS 335.090](#)~~

~~[ORS 339.115 - 339.133](#)~~
~~[ORS 339.141](#)~~
~~[ORS 339.250](#)~~
~~[ORS 343.221](#)~~

~~[ORS 433.267](#)~~
~~[OAR 581-021-0019](#)~~

Yamhill Carlton School District

Code: JECF
Adopted: 11/9/2009
Revised:

Interdistrict Transfer of Resident Students**

Interdistrict Transfer

~~The district offers a variety of programs and services designed to meet the individual needs of its students. Nevertheless, t~~The Board recognizes there may be circumstances that arise in which a resident student may benefit from attendance in another public school in the state. Consequently, a student who resides within district boundaries may be released to attend school in another district that agrees to accept the student. The agreement will be by written consent of the affected school boards or designees whereby the student becomes a “resident student” of the attending district, allowing the attending district to receive State School Fund moneys. Any additional fees or tuition costs are the responsibility of the parent.

When the resident district approves the release of a resident student to another school district, the student or ~~his/her~~ **their** parent(s) will be solely responsible for transportation unless federal or state law requires transportation to be provided by the district. When a resident student, who is on an individualized education plan (IEP) is accepted to another district by an interdistrict transfer, the attending district becomes responsible for a free appropriate public education (FAPE).

Additionally, an interdistrict transfer of a resident student will be permitted, as appropriate, to meet the requirements to provide a safe public school choice in the Every Student Succeeds Act (ESSA).

The resident district may not impose any limitations on the length of time for which consent is given to the student requesting release to another district.

The resident district shall not require a student to receive consent more than one time when the student requests admission to the same receiving district, regardless of any time limitations imposed by the receiving district.

The district shall allow the student whose legal residence changes to a different district during the school year **or summer between school years**, to complete the school year in the district if the student chooses to do so.

Open Enrollment

~~A student who resides within district boundaries may make a request to attend school in another district that agrees to accept the student. The agreement will be by written consent of the attending district only whereby the student becomes a “resident student” of the attending district, allowing the attending district to receive State School Funding. When the attending district approves the admission of the student, the attending district shall notify the district in which the student resides no later than May 1. The student or his/her parent(s) will be solely responsible for transportation to the attending/receiving district unless federal or state law requires transportation to be provided by the attending/receiving district. Students under the Individuals with Disabilities Education Act (IDEA) will become the primary responsibility of the attending district.~~

~~6/27/17~~ 2/28/19 | PH

Interdistrict Transfer of Resident Students** – JECF

Safe Public School Choice Transfer Requests

An interdistrict transfer¹ may be permitted in the event a student has been a victim of a violent criminal offense occurring in or on the grounds of a school the student attends, or the student attends a school identified as persistently dangerous and all other district schools the student may transfer to are also identified as persistently dangerous or there is no other district school to which the student may transfer. The transfer must be to a safe school.

Homeless Student

A homeless student residing in the district and the student's parent, or in the case of an unaccompanied student, the district's liaison for homeless students, may request that the student attend ~~his/her~~ their school of origin² located out-of-district. The request will be considered based on the best interest of the student. The student may continue in ~~his/her~~ their school of origin for the duration of the student's homelessness. Transportation will³ be provided in accordance with law.

The superintendent is directed to establish procedures for the review of any student request to attend school in another district.

END OF POLICY

Legal Reference(s):

~~ORS 109.056~~
~~ORS 327.006~~
~~ORS 329.485~~
~~ORS 332.107~~
~~ORS 335.090~~

~~ORS 339.115 - 339.133~~
~~ORS 339.141~~
~~ORS 339.147~~
~~ORS 339.155~~
~~ORS 339.250~~

~~ORS 343.221~~
~~ORS 433.267~~
~~OAR 581-021-0019~~
~~OAR 581-022-2220~~

Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2012).
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2012).
Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

¹ Districts are encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring district to accept transfer students if there is not another school in the district in which the student legally resides for the transferring student.

² "School of origin" means the school that a student attended when permanently housed or the school in which the student was last enrolled. When the student has completed the final grade served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools.

³ McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

~~OSBA Model Sample Policy~~ Yamhill Carlton School District

Code: GBNA
Adopted: 2/27/2012
Revised: _____

Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff

The Board is committed to providing a positive and productive learning and working environment.

Hazing, harassment, intimidation, bullying, menacing, and acts of cyberbullying of staff, ~~students~~ or third parties by staff, students, or third parties is strictly prohibited and shall not be tolerated in the district.

Retaliation against the victim, any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry is ~~also~~ strictly prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a report or complaint is substantiated. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Staff whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board. Students whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including expulsion.

Individuals may also be referred to law enforcement officials. Licensed staff ~~will~~ may be reported to Teacher Standards and Practices Commission, ~~as provided by~~ if required by Oregon Administrative Rule (OAR) 584-020-0041.

The superintendent is directed to develop administrative regulations to implement this policy. Regulations shall include descriptions of prohibited conduct, reporting and investigative procedures, and provisions to ensure ~~annual~~ notice of this policy is provided to students, staff, and third parties.

END OF POLICY

Legal Reference(s):

[ORS 163.190](#)
[ORS 163.197](#)
[ORS 166.065](#)
[ORS 166.155](#) - 166.165
[ORS 174.100](#)
[ORS 332.072](#)

[ORS 332.107](#)
[ORS 339.250](#)
[ORS 659A.006](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.103](#) - 659A.143

[ORS 659A.199](#) - 659A.224
[OAR 839-003-0000](#)
[OAR 839-005-0021](#)
[OAR 839-005-0030](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. Seq. (2012).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2012); 29 C.F.R. Part 1626 (2018)

HR ~~6/12/14~~ 2/28/19 | PH

Hazing, Harassment, Intimidation, Bullying, Menacing,
or Cyberbullying – Staff – GBNA

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2012); 29 C.F.R. Part 1630 (2018); 28 C.F.R. Part 35 (2018).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2012).
Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).
OREGON BUREAU OF LABOR AND INDUSTRIES, *Workplace Bullying* (visited Feb. 26, 2019),
<<https://www.oregon.gov/boli/docs/WorkplaceBullyingPoster-2018.pdf>>.

OSBA Model Sample Policy Yamhill Carlton School District

Code: JFCF
Adopted: 2/12/2012
Revised:

Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, and Domestic Violence – Student** (Version 1)

The Board, in its commitment to providing a safe, positive, and productive learning environment for all students, will consult with parents/guardians, employees, volunteers, students, administrators, and community representatives in developing this policy in compliance with applicable Oregon Revised Statutes law.

Harassment, intimidation, or bullying and acts of cyberbullying by students, staff, and/or third parties toward students is strictly prohibited. Teen dating violence is unacceptable behavior and prohibited.

Retaliation against any person who is a victim of, who reports, is thought to have reported, or files a complaint about an act of harassment, intimidation or bullying, an act of cyberbullying, or teen dating violence, or otherwise participates in an investigation or inquiry is also strictly prohibited. A person who engages in retaliatory behavior will be subject to consequences and appropriate remedial action. False charges shall also be regarded as a serious offense and will result in disciplinary action or other consequences and appropriate sanctions remedial action.

Students whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including expulsion. The district may also file a request with the Oregon Department of Transportation to suspend the driving privileges or the right to apply for driving privileges of a student 15 years of age or older who has been suspended or expelled at least twice for assaulting or menacing another student or employee, willful damage or injury to district property, or for the use of threats, intimidation, harassment, or coercion against a district employee or another student.

Staff whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

Students, staff, or third parties may also be referred to law enforcement officials.

The principal and the superintendent are responsible for ensuring that this policy is implemented.

Definitions

“District” includes district facilities, district premises, and nondistrict property if the student is at any district-sponsored, district-approved, or district-related activity or function, such as field trips or athletic events where students are under the control jurisdiction of the district.

R7/01/17 2/28/19 | PH

Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence,
and Domestic Violence – Student** – JFCF

“Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation, or at any official district bus stop, that may be based on, but not limited to, the protected class status of a person, having the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property; or
3. Creating a hostile educational environment including interfering with the psychological well-being of the student.

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation¹, national origin, marital status, familial status, source of income, or disability.

“Teen dating violence” means:

1. A pattern of behavior in which a person uses or threatens to use physical, mental, or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

“Domestic violence” means abuse by one or more of the following acts between family and/or household members²:

1. Attempting to cause or intentionally, knowingly, or recklessly causing bodily injury;

¹ “Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual’s sex at birth.

² “Family or household members” [as defined in ORS 107.705.] OR [means any of the following:

1. Spouses;
2. Former spouses;
3. Adult persons related by blood, marriage or adoption;
4. Persons who are cohabiting or who have cohabited with each other;
5. Persons who have been involved in a sexually intimate relationship with each other within two years immediately preceding the filing by one of them of a petition under Oregon Revised Statute 107.710;
6. Unmarried parents of a child.]

2. Intentionally, knowingly or recklessly placing another in fear of imminent bodily injury;
3. Causing another to engage in involuntary sexual relations by force or threat of force.

“Cyberbullying” is the use of any electronic communication device to harass, intimidate, or bully.

“Retaliation” means any acts of, including but not limited to, harassment, intimidation or bullying, ~~teen dating violence and acts of~~, or cyberbullying toward the victim, a person in response to an ~~student for~~ actually or apparently reporting of, or participating in the investigation of, harassment, intimidation or bullying, ~~teen dating violence~~, ~~and~~ acts of cyberbullying, or retaliation.

Reporting

The ~~[employee position title]~~ administrator or designee will take reports and conduct a prompt investigation of any report of any act of harassment, intimidation or bullying, ~~and acts of~~ cyberbullying, or ~~teen dating violence~~. Any employee who has knowledge of conduct in violation of this policy shall immediately report ~~his/her~~ concerns to the ~~[administrator or designee]~~ ~~employee position title~~ who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity, or in a ~~district vehicle or~~ vehicle used for ~~transporting students to a district activity~~, district-provided transportation shall immediately report the incident to the ~~[administrator or designee]~~ ~~employee position title~~. Failure of an employee to report an act of harassment, intimidation or bullying, teen dating violence, or an act of cyberbullying to the ~~[administrator or designee]~~ ~~employee position title~~ may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels ~~he/she has~~ they have been harassed, intimidated or bullied, ~~been~~ a victim of teen dating violence ~~and~~ or acts of being cyberbullied in violation of this policy is encouraged to immediately report ~~his/her~~ their concerns to the ~~[administrator or designee]~~ ~~employee position title~~ who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report ~~his/her~~ their concerns to the ~~[administrator or designee]~~ ~~employee position title~~ ~~who has overall responsibility for all investigations~~. ~~This~~ A report from a student or volunteer may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate district official.

~~Complaints~~ Reports against the principal shall be filed with the superintendent. ~~Complaints~~ Reports against the superintendent shall be filed with the Board chair.

The ~~complainant~~ person who makes the report shall be notified ~~of the findings of~~ when the investigation has been completed and, as appropriate, ~~that~~ the findings of the investigation and any remedial action that has been taken. The ~~complainant~~ person who made the report may request that the [superintendent] review the actions taken in the initial investigation, in accordance with [administrative regulations] [district complaint procedures].

Training and Education

The district shall incorporate into existing training programs for students, information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, and acts of cyberbullying and this policy.

The district shall incorporate age-appropriate education about teen dating violence and domestic violence into new or existing training programs for students in grade 7 through 12.

The district shall incorporate into existing training programs for staff, information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence, domestic violence, and acts of cyberbullying and this policy.

Notice

The superintendent shall be responsible for ensuring annual notice of this policy is provided in a student or employee staff handbook, school and district website, and school and district office [and the development of administrative regulations, including reporting and investigative procedures]. [Complaint procedures, as established by the district, shall be followed.]

Domestic violence posters provided by the Oregon Department of Education (ODE) shall be posted in clearly visible locations on school campuses in accordance with rules adopted by the ODE.

END OF POLICY

Legal Reference(s):

ORS 163.190	ORS 332.107	OAR 581-021-0046
ORS 107.705	ORS 339.240	OAR 581-021-0055
ORS 166.065	ORS 339.250	OAR 581-022-2310
ORS 166.155 - 166.165	ORS 339.254	OAR 581-022-2370
ORS 174.100(7)	ORS 339.351 - 339.366	
ORS 332.072	OAR 581-021-0045	

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).