



**Yamhill Carlton School District
Board of Directors – Work Session
Zoom Meeting – Via Link: <https://zoom.us/j/93107753280>**

Thursday, May 14th, 2020

Board Work Session 6:45pm

AGENDA

A. Call to Order Work Session

B. Sub-Committee Reports:

1. Facilities & Security (J. Bibb, K. Watson) - TBD
2. Negotiations (K. Watson & S. FitzGerald) – TBD
3. Board Policy (S. FitzGerald & J. Egland) – TBD
4. Curriculum (S. FitzGerald & M. Gometz) – May 21st, 2020
5. Activities (J. Bibb, J. Egland) – June 11th, 2020
6. Finance (J. Egland, S. FitzGerald) – TBD
7. Communications (M. Gometz & K. Watson) – TBD

C. Adjournment

Items that are ***BOLD ITALICS*** are possible Action Items.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

Yamhill Carlton School District

Board of Directors - Regular Session Agenda

Zoom Meeting – Via Link: <https://zoom.us/j/93107753280>

Thursday, May 14th, 2020

Regular Session- 7:00 PM

AGENDA

Regular Session

- I. *Call to Order Regular Session- 30 Minutes*
- II. *Flag Salute*
- III. *Individuals, Delegations, Recognition, and Communications*

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. *Review of Agenda*

V. Regular Session- Consent Agenda

1. *Approval of Board of Directors Minutes*
 - a. *School Board Work Session of March 12th, 2020 (Pg 1)*
 - b. *School Board Special Session of April 7th, 2020 (Pg 2)*
 - c. *School Board Work Session & Regular Session of April 9th, 2020 (Pg 3)*
2. *HR Report (Pg 7)*
3. *Enrollment Report (Pg 8)*
4. *Surplus(Pg 10)*

VI. Announcements and Reports: — 30 Minutes

- I. YCES – Chad Tollefson – Verbal Report
- II. YCIS – Matt Wiles – Verbal Report
- III. YCHS – Clint Raever – Verbal Report
- IV. Financial Report and List of Bills for April 2020 – (Action Item) (Pg 11)
- V. District Facilities –Scott Henderson - Verbal Report
- VI. Superintendent’s Report- Charan Cline - Verbal Report

VII. New Business:

- I. Graduation Report
- II. Work Share Oregon
- III. Furlough Days for 2019-2020 School Year
- IV. Resolution 2019-06 – Work Share Oregon/CARES Act & Furlough Day (Action Item) (Pg 22)

VIII. Board of Directors Comments

IX. *Adjournment*

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday, March 12, 2020 Work Session – 6:45 PM

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director and YCHS Principal Clint Raever

Also Present: S. Schulze, L. Jacobs, J. Nordstrom, S. Petritis, J. Tuning, J. Frey, B. Tuning, and E. Chadwick

Call to Order Work Session – 6:45pm by S. FitzGerald

- I. Sub Committee Reports
 - a. Facilities and Security (J. Bibb & K. Watson) – Nothing new to report
 - b. Negotiations (K. Watson & S. FitzGerald) - Nothing new report
 - c. Board Policy (S. FitzGerald & J. Egland) – 1st Reading at tonight's regular session
 - d. Curriculum (S. FitzGerald & Megan Gometz) – Kagan Coaching – each teacher got feedback from coach. A. Foley getting trained to be Kagan Coach, Looked at SIA info, discuss moving 4th grade to YCIS
 - e. Activities (J. Bibb & J. Egland) – OSAA Decisions on activities vs virus, review coaching staff, still need assistant for track, have hired girls soccer coach for fall
 - f. Finance (J. Egland & S. FitzGerald) – Nothing new to report
 - g. Communications (M. Gometz & K. Watson) – Nothing New to report

With no further discussion, the meeting adjourned 6:58 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Tuesday, April 7th, 2020

Special Session – 6:30pm

MINUTES

Board Members: Jami Eglund, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Special Programs/HR Director John Horne, Business Manager Tami Zigler, YCHS Principal Clint Raever, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson and Board Secretary Michelle Rettke

Also Present: None

- I. Flag Salute
- II. Called to order by Chair S. FitzGerald at 6:30 PM
Public comment – None
- III. Review of Agenda

J. Eglund motioned to approve the agenda as presented. K. Watson seconded. All in favor, motion carried.

IV. New Business

- I. Declare Vacancy – Superintendent (Action Item)

K. Watson motioned to declare the Superintendent position vacant as of July 1, 2020

- II. Superintendent Search Consultant Discussion (Action Item)
Do we do search for Interim Superintendent or Permanent Superintendent?
 - Short timeline
 - Current Covid-19 Situation changed how we do search to virtual

K. Watson doesn't have high confidence in completing full search during Covid-19 crisis

All Board Members feel it is important to involve community in search and that is hard to do in current climate.

K. Watson motioned to start the search process for Interim Superintendent and delay selection process for permanent Superintendent to Fall 2020. J. Eglund seconded. All in favor, motion carries.

J. Bibb motioned to contract with OSBA to do search for Interim Superintendent not to exceed \$2000. K. Watson seconded. All in favor, motion carries.

With no further discussion the meeting was adjourned at 7:29pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday April 9th, 2020

Work Session – 6:45 PM

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson and Food Service Director Gia Saporito

Also Present: M. Buehler, L. Heatherly, E. Chadwick, S. Kelly,

Call to Order Work Session – 6:45pm by S. FitzGerald

I. Sub Committee Reports

- a. Facilities and Security (J. Bibb & K. Watson) – lots of cleaning going on, starting the move of 4th grade to YCIS, freezer issue and landscape issue, working on setting up childcare, waiting on architect plans to finish out gym, gym floor resurfacing
- b. Negotiations (K. Watson & S. FitzGerald) - meeting on April 13th with classified group regarding PERS Pickup
- c. Board Policy (S. FitzGerald & J. Egland) – 2nd Reading and adoption tonight
- d. Curriculum (S. FitzGerald & Megan Gometz) – Did not meet in March
- e. Activities (J. Bibb & J. Egland) – Nothing new to report
- f. Finance (J. Egland, S. FitzGerald) – Meeting April 21st
- g. Communications (M. Gometz & K. Watson) – met today, great suggestions from Shaunna that we will work to incorporate.

With no further discussion, the meeting adjourned 6:58 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday, April 9th, 2020

Regular Session – 7:00pm

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson and Food Service Director Gia Saporito

Also Present: M. Buehler, L. Heatherly, E. Chadwick, S. Kelly,

Flag Salute

- I. Called to order by Chair S. FitzGerald at 7:00 PM
- II. Individuals, Delegations, Recognition and Communications

Public comment – None

- III. Review of Agenda

J. Bibb motioned to approve the agenda as presented. M. Gometz seconded. All in favor, motion carried.

- IV. Regular Session – Consent Agenda

K. Watson motioned to approve the consent agenda as presented. J. Egland seconded. All in favor, motion carried.

- V. Announcements and Report

- I. YCES – Chad Tollefson – getting set up for distance learning, Chromebook/Ipad Check out, packet distribution, setting up childcare center
- II. YCIS – Matt Wiles – working hard at getting set up for distance learning
- III. YCHS – Clint Raever/Scott Henderson – focus on distance learning
- IV. Financial Report & List of Bills for March 2020

K. Watson motioned to approve the financial report and list of bills for March 2020 as presented. J. Egland seconded. All in favor, motion carried.

- V. District Facilities – deep cleaning all buildings
- VI. Food Service – make meals for pick up and some delivery by bus, lots of meals going out including meals for weekends, have applied for some grants.
- VII. Superintendent's Report – Lots of work going into transition form supplemental learning to Distance Learning for All

VI. New Business

I. Interim Superintendent Search Calendar (Action Item)

Committee will include Admin and District Office staff as well as representative from classified and teacher's union.

J. Bibb motioned to give S. FitzGerald authorization to make appointments to screening committee. K. Watson Seconded. All in favor, motion carried.

Screening committee will meet on May 6th at 5:30 and May 13th at 5:30 via Zoom

J. Egland motioned to approve Interim Superintendent Search Calendar. K. Watson seconded. All in favor, motion carried.

II. Qualities & Qualifications of Interim Superintendent (Action Item)

K. Watson motioned to approve the Interim Superintendent Qualities and Qualifications list as presented. J. Bibb seconded. All in favor, motion carried.

III. Interim Superintendent Salary Discussion

Set salary range at 120k to 135k

IV. Interim Superintendent Contract Parameters Discussion

Will send copy of current Superintendent Contract to board members

V. Distance Learning at Home Report

Each school is hard at work setting up Distance Learning.

Have made contact with 90% of families

Chromebook and packet work

VI. Leave of Absence Request

K. Watson motioned to approve the Leave of Absence Request of Michael Buehler without pay or benefits. J. Bibb seconded. All in favor, motion carried.

VII. Healthy & Safe Schools Plan Approval (Action Item)

K. Watson motioned to approve the Healthy & Safe Schools Plan as presented. J. Bibb Seconded. All in favor, motion carried.

VIII. Graduation Requirements (IKF) – 2nd Reading & Adoption (Action Item)

K. Watson motioned to approve Policy IKF – Graduation Requirements as presented. J. Egland seconded. All in favor, motion carried.

IX. Policy 2nd Reading & Adoption

- a. Graduation Requirements – IKF
- b. Board Member Standards of Conduct – BBF
- c. Executive Sessions – BDC
- d. Minutes of Board Meetings – BDDG
- e. Expulsions – JGE
- f. Unmanned Aircraft System (UAS) a.k.a Drone – ECACB
- g. Student Transportation Services – EEA
- h. Compulsory Attendance – JEA
- i. Admissions – JEC
- j. Admission of Resident Students – JECA
- k. Equal Employment Opportunity – GBA
- l. Workplace Harassment – GBEA
- m. Workplace Harassment Reporting and Procedure – GBEA-AR Use of Restraint or Seclusion – JGAB
- n. Medications – JHCD/JHCDA
- o. Medications – JHCD/JHCDA-AR
- p. License Requirements – GCA
- q. Personal Electronic Devices and Social Media – Staff – GCAB
- r. Volunteers – IICC
- s. Reporting of Suspected Abuse of Child – JHFE
- t. Reporting of Suspected Abuse of Child – JHFE-AR
- u. Reporting Requirements Regarding Sexual Conduct with Students – JHFF/GBNAA & GBNAA/JHFF
- v. Reporting Requirements Regarding Sexual Conduct with Students – JHFF/GBNAA-AR
- w. Discrimination Complaint Procedure – AC-AR
- x. Public Complaints – KL

J. Bibb motioned to adopt policies a thru x as presented. M. Gometz seconded. All in favor, motion carried.

VII. Board of Directors Comments

- J. Egland: appreciates creativity of staff in regards to instruction during this time
- K. Watson: we need to portray to community how hard staff are working
- M. Gometz: proud of our district. Teachers are doing fantastic

With no further discussion the meeting was adjourned at 8:51 pm

Minutes by: Michelle Rettke, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
May 2020



New Hires

None at this time

Resignation/Retirements/Layoffs

Ric Stahl (Teacher) - June 11th, 2020

Susie Amerson (Secretary) - June 17th, 2020

Jacob Wood (IA) - May 6th, 2020

John Mortimore (Facilities Manager) - May 6th, 2020

**District Enrollment Report
April 2020**

		Female	Male	Total
Kindergarten		43	48	91
1st Grade		35	41	76
2nd Grade		42	46	88
3rd Grade		38	50	88
4th Grade		32	40	72
K- 4th Subtotal:		190	225	415
5th Grade		36	34	70
6th Grade		45	41	86
7th Grade		46	47	93
8th Grade		37	38	75
5th-8th Subtotal:		164	160	324
9th Grade		31	49	80
10th Grade		28	41	69
11th Grade		33	42	75
12th Grade		24	39	63
9th – 12th Subtotal:		116	171	287
District Total:		470	556	1026

District Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	361.5	364.75	365.75	360.75	362.75	360.5	357.75			
YCIS	308.25	311.5	310.5	312.5	306.5	302.5	302.5			
YCHS	299	300	298	295	295	290	286			
Alliance	91.25	90.75	90.75	91.75	88.75	90	87.75			
Total	1060	1067	1065	1060	1053	1043	1034	0	0	0

YCES Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	81.25	82.25	83.25	83.25	81.25	81.25	81.25	82.25		
1st Grade	67	68	68	68	68	64.25	67	68		
2nd Grade	68.5	71.5	70.5	69.5	71.5	73	71.5	73.5		
3rd Grade	76.25	74.5	74.5	72.5	75.5	77.5	74.5	76.5		
4th Grade	68.5	68.5	69.5	67.5	66.5	64.5	63.5	63.5		
19/20 Total	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	0	0
18/19 Total	336	337	337	337	332	332	329.75	331.75	332	331
17/18 Total	352.5	342.5	344.25	344.25	346.75	345.25	343.25	346.25	344	

YCIS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	58.75	58.75	58.75	58.75	57.75	55.75	58.75	61.75		
6th Grade	82	82	83	84	83	82	81	80		
7th Grade	82.5	84.75	84.75	85.75	82.75	81.75	79.75	81.75		
8th Grade	85	86	84	84	83	83	83	83		
19/20 Total	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	0	0
18/19 Total	325	310	312	310	310	305	304	304.75	304	303
17/18 Total	323	321.5	318.5	314.5	315	310.5	309.5	308.5	303.5	

YCHS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	82	82	82	82	82	80	79	80		
10th Grade	66	66	66	66	67	67	69	69		
11th Grade	78	78	77	76	77	77	76	75		
12th Grade	73	74	73	71	69	66	62	63		
19/20 Total	299	300	298	295	295	290	286	287	0	0
18/19 Total	277	277	279	281	278	281	279	274	275	261
17/18 Total	312	307	305	304	303	300	300	297	296	

Alliance Academy Enrollment 2019-20

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	7.75	7.75	7.75	7.75	8.75	9.75	8.75	8.75		
1st Grade	8	8	8	8	8	8.75	8	8		
2nd Grade	14.5	14.5	15.5	16.5	14.5	14	14.5	14.5		
3rd Grade	12.75	13.5	12.5	12.5	12.5	12.5	11.5	11.5		
4th Grade	9.5	9.5	9.5	9.5	8.5	8.5	8.5	8.5		
5th Grade	9.25	9.25	9.25	9.25	8.25	8.25	8.25	8.25		
6th Grade	6	6	6	6	6	6	6	6		
7th Grade	11.5	11.25	11.25	11.25	11.25	11.25	11.25	11.25		
8th Grade	12	11	11	11	11	11	11	11		
19/20 Total	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	0	0
18/19 Total	88	89	94	94	99	105	105.5	105.5	103	103
17/18 Total	67.5	64	70.25	70.25	75.25	78.25	78.25	77.25	78.5	78.5

Surplus

(information only, no action necessary)

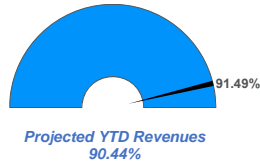
May 2020

Massive pile of dirt – located SE of Vineyard

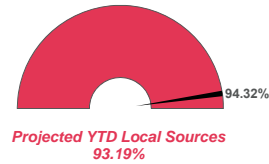
100 General Fund Revenue Dashboard Summary

For the Period Ending April 30, 2020

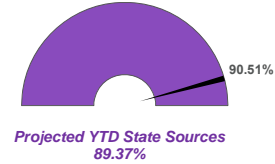
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

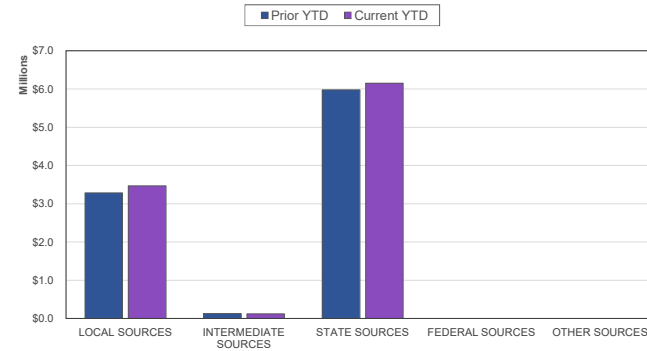


General Fund Revenues

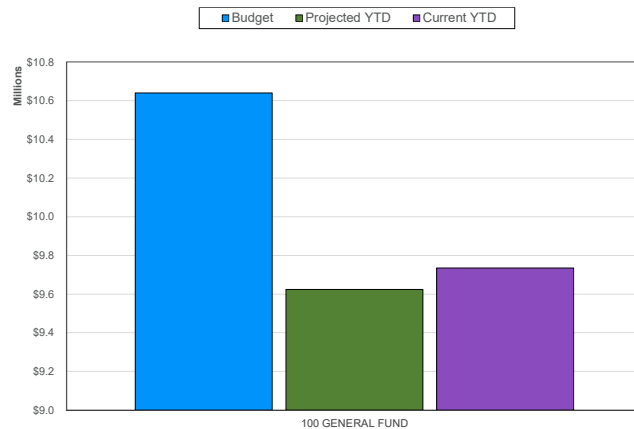
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund	\$6,149,078.26
Ad Valorem Taxes Levied By District	\$3,251,555.66
Unrestricted Revenue	\$118,070.25
Interest On Investments	\$109,184.38
Miscellaneous	\$57,837.39
Fees	\$14,900.00
Contributions And Donations From Private Sources	\$10,000.00
Penalties And Interest On Taxes	\$9,511.24
Admissions	\$7,992.90
Summer School Tuition	\$3,980.00
Percent of Total Revenues Year-to-Date	99.97%

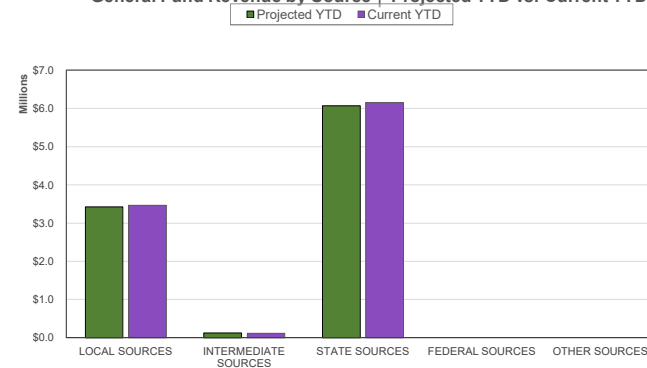
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



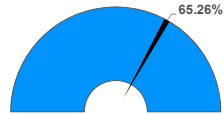
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

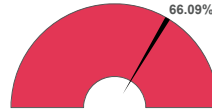
For the Period Ending April 30, 2020

Actual YTD Expenditures



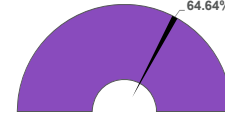
Projected YTD Expenditures
69.63%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
72.43%

Actual YTD Other Objects



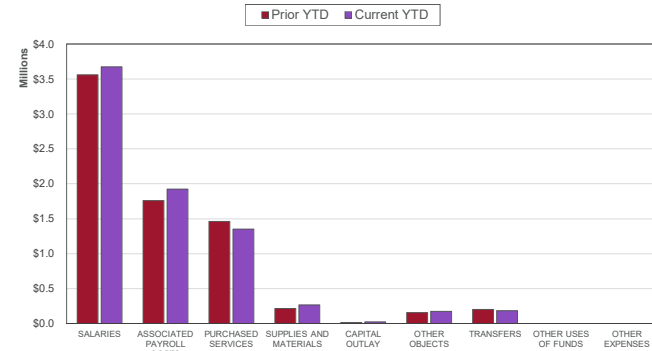
Projected YTD Other Objects
67.55%

General Fund Expenditures

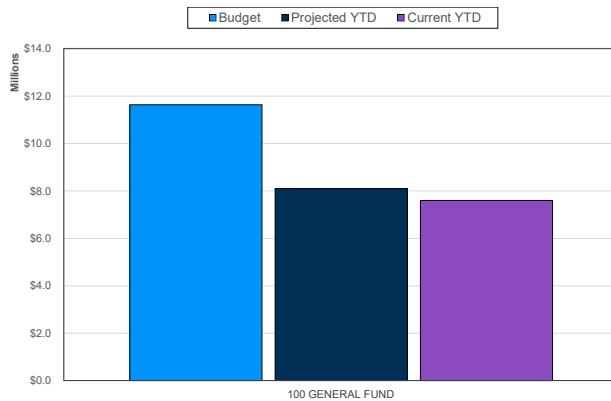
Top 10 General Fund Expenditures by Program (Year-to-Date)

Regular Salaries	\$3,373,779.27
Contractual Employee Benefits	\$830,982.62
Public Employees Retirement System	\$790,537.43
Student Transportation Services	\$512,301.67
Instructional, Professional And Technical Services	\$378,601.94
Property Services	\$347,641.14
Additional Salary	\$296,283.97
Social Security Administration	\$270,764.31
Other Transfers	\$185,029.00
Insurance And Judgments	\$156,209.00
Percent of Total Expenditures Year-to-Date	94.02%

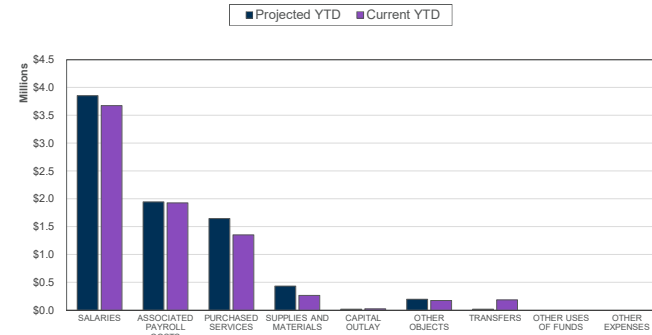
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD

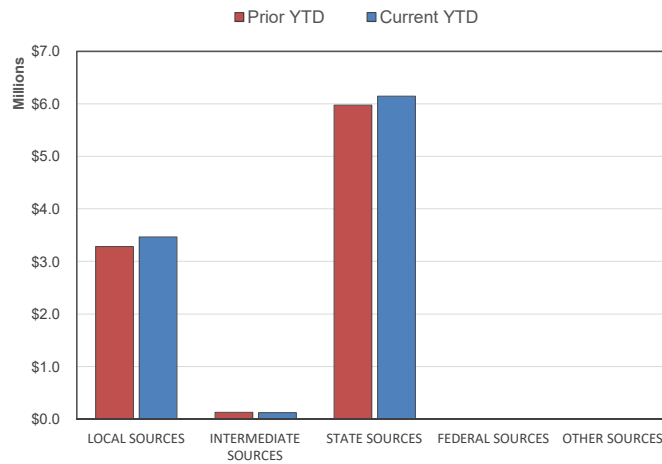


100 General Fund | Financial Summary by Object

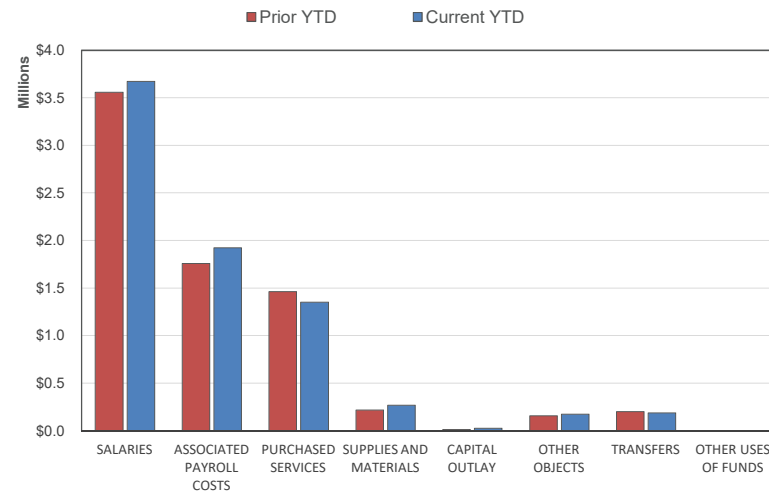
For the Period Ending April 30, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 994,721	\$ 994,721		\$ 1,176,211	\$ 1,000,000	
REVENUES						
Local Sources	3,280,432	3,673,067	89.31%	3,468,059	3,676,811	94.32%
Intermediate Sources	127,500	173,407	73.53%	118,070	170,000	69.45%
State Sources	5,978,012	6,700,482	89.22%	6,149,078	6,794,031	90.51%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
TOTAL REVENUE	\$ 9,385,944	\$ 10,546,956	88.99%	\$ 9,735,208	\$ 10,640,842	91.49%
EXPENDITURES						
Salaries	\$ 3,556,571	\$ 4,979,647	71.42%	\$ 3,671,911	\$ 5,368,043	68.40%
Associated Payroll Costs	1,758,536	2,499,220	70.36%	1,924,245	2,768,880	69.50%
Purchased Services	1,462,451	1,950,574	74.98%	1,351,068	2,187,140	61.77%
Supplies and Materials	217,817	297,540	73.21%	266,408	486,725	54.73%
Capital Outlay	13,000	22,518	57.73%	24,400	22,000	110.91%
Other Objects	154,794	155,003	99.87%	173,404	198,025	87.57%
Transfers	200,964	460,964	43.60%	185,029	185,029	100.00%
Other Uses of Funds	-	-		-	425,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 7,364,134	\$ 10,365,466	71.04%	\$ 7,596,465	\$ 11,640,842	65.26%

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



**YAMHILL CARLTON SCHOOL DISTRICT
SPECIAL REVENUE FUNDS
FISCAL YEAR 2019-2020
FOR PERIOD ENDING APRIL 30, 2020**

FUND DESCRIPTION	GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	BUDGET BALANCE
201 TITLE I	94,335.00	-	64,724.78	29,138.15	472.07
203 SPR&I	538.50	538.50	366.98	100.00	71.52
204 TITLE II-A	31,087.00	-	27,125.51	-	3,961.49
206 IDEA PART B 611	291,760.00	-	100,722.17	48,502.14	142,535.69
207 IDEA PART B 619	800.00	-	-	-	800.00
215 MEDICAID ADMIN CLAIMING (MAC)	-	-	-	-	-
218 ORTII	2,971.00	-	1,953.86	-	1,017.14
220 ASD -VIA WILLAMETTE ESD	-	-	-	-	-
228 YCCO - KINDERGARTEN TRANSITION	3,403.03	3,403.03	3,403.03	-	-
231 FUEL UP TO PLAY 60	11,993.00	11,993.00	-	1,498.09	10,494.91
233 MEASURE 98	211,994.07	-	108,237.83	40,217.26	63,538.98
234 FTC ROBOTICS	2,500.00	2,250.00	2,201.26	-	298.74
238 CAREER PATHWAYS	9,237.79	-	4,396.10	182.72	4,658.97
239 MEASURE 99 - OUTDOOR SCHOOL	20,000.00	-	-	12,110.40	7,889.60
241 ESSA SUPPORT	94,771.32	-	22,987.12	8,513.02	63,271.18
261 TAP GRANT	25,000.00	-	4,000.00	-	21,000.00
LOCAL/STATE/FED GRANTS	800,390.71	18,026.93	340,118.64	140,261.78	320,010.29

230 MISCELLANEOUS GRANTS	GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	GRANT BALANCE
000 MISCELLANEOUS GRANTS	100,000.00	9,308.22	8,090.25	7,961.31	83,948.44
850 OSBA SCHOLARSHIP - BOARD	5,000.00	5,000.00	5,000.00	-	-
401 ASPIRE	2,800.00	2,800.00	-	-	2,800.00
802 AG DRONE PROJECT	4,493.33	2,887.26	1,826.82	-	2,666.51
803 VETERANS LEGACY GRANT	500.00	1,250.00	464.97	-	35.03
809 STUDENT TEACHING	1,612.75	1,712.75	-	-	1,612.75
810 YCES SPORTS COURT	7,000.00	7,300.00	-	-	7,000.00
813 FFA GRANT - WILCO	2,000.00	2,000.00	2,000.00	-	-
814 FTC ROBOTICS DONATION	1,000.00	1,000.00	150.00	-	850.00
815 YCEF MINI GRANT - ASPIRE	80.00	80.00	75.36	-	4.64
816 YCEF MINI GRANT - 1ST CHAPTER	250.00	250.00	250.54	-	(0.54)
817 YCEF MINI GRANT - PLAYGROUND	500.00	500.00	499.92	-	0.08
818 YCEF MINI GRANT - ART	970.00	970.00	970.00	-	-
819 YCEF MINI GRANT - MUSIC	699.79	699.79	699.79	-	-
820 YCEF MINI GRANT - BEHAVIOR CLASS	203.71	203.71	-	-	203.71
SUB TOTAL MISC GRANTS	127,109.58	35,961.73	20,027.65	7,961.31	99,120.62

FUND OTHER SPECIAL REVENUE	BUDGET	REVENUE	EXPENDITURE	ENCUMBRANCE	BUDGET BALANCE
250 FOOD SERVICE	310,360.00	199,494.13	233,549.22	127,237.40	(50,426.62)
265 EARLY RETIREMENT	40,500.00	73,728.89	22,510.00	3,900.00	14,090.00
266 PROFESSIONAL DEVELOPMENT	25,000.00	49,459.74	3,806.80	6,352.29	14,840.91
280 STUDENT BODY ACCOUNTS	575,000.00	252,257.57	-	-	575,000.00
SUB TOTAL OTHER SPECIAL REVENUE	950,860.00	574,940.33	259,866.02	137,489.69	553,504.29
TOTAL ALL 200 FUNDS	1,878,360.29	628,928.99	620,012.31	285,712.78	972,635.20

*Balance is the Budget column minus Expenditures and Encumbrances. Actual Balance will change based on Revenues received.

**YAMHILL CARLTON SCHOOL DISTRICT
FISCAL YEAR 2019-2020
DEBT SERVICES, CAPITAL PROJECT, AND FIDUCIARY FUNDS
FOR PERIOD ENDING APRIL 30, 2020**

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
300 GENERAL OBLIGATION DEBT	1,555,358.00	105,865.52	1,433,170.36	270,160.70	1,285,000.82	196.48	(16,125.64)
301 QZAB DEBT	152,340.00	26,001.34	125,667.90	141,494.57	-	10,845.43	10,174.67
302 PERS UAL DEBT	1,515,000.00	654,026.95	688,031.57	140,686.00	850,686.00	523,628.00	350,686.52
303 US BANK DEBT	2,135,152.00	-	2,110,389.60	2,110,389.60	-	24,762.40	-
304 JCI PROJECT DEBT	-	-	31,654.00	-	-	-	31,654.00
TOTAL DEBT SERVICES	5,357,850.00	785,893.81	4,388,913.43	2,662,730.87	2,135,686.82	559,432.31	376,389.55

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
400 CET CAPITAL PROJECTS	220,000.00	151,849.05	187,149.00	27,601.41	5,712.50	186,686.09	305,684.14
405 BOND PROJECT 2016	675,000.00	674,810.89	8,486.00	415,049.36	5,304.00	254,646.64	262,943.53
475 CAPITAL PROJECT FUND	2,409,300.00	293,302.84	2,218,772.26	2,234,509.60	-	174,790.40	277,565.50
480 JCI CAPITAL PROJECT FUND	3,445,765.00	-	3,445,765.05	1,520,472.80	1,851,658.70	73,633.50	73,633.55
TOTAL CAPITAL PROJECTS	6,750,065.00	1,119,962.78	5,860,172.31	4,197,633.17	1,862,675.20	689,756.63	919,826.72

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
785 LAUGHLIN SCHOLARSHIP FUND	44,500.00	43,801.56	1,210.00	2,000.00	-	42,500.00	43,011.56
TOTAL TRUST IN AGENCY	44,500.00	43,801.56	1,210.00	2,000.00	-	42,500.00	43,011.56
TOTAL OTHER FUNDS	12,152,415.00	1,949,658.15	10,250,295.74	6,862,364.04	3,998,362.02	1,291,688.94	1,339,227.83

**Projected Balance is the Budget column minus Expenditures and Encumbrances. Cash Balance will change with actual Revenue.*

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 04/01/2020 To: 04/30/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58158	ALL AMERICAN SPORTS CORP	\$2,057.56
0	AMAZON CAPITAL SERVICES	\$1,505.61
0	AMUZU, NICOLE M	\$217.03
58175	AVEANNA HEALTHCARE	\$1,244.41
58176	BEACOCK MUSIC AND EDUCATION CENTER	\$40.00
58194	BETHANY BAKER	\$502.14
58159	BRETTHAUER OIL COMPANY	\$5,141.92
58177	BRETTHAUER OIL COMPANY	\$788.08
58210	BRETTHAUER OIL COMPANY	\$2,223.01
0	CDW-GOVERNMENT, INC	\$3,480.02
58160	CENTURY LINK	\$179.95
58161	CITY OF CARLTON	\$1,381.29
58178	CITY OF YAMHILL	\$3,737.61
58162	CJ HANSEN CO INC	\$946.75
58195	COMCAST NETWORK SERVICES	\$4,090.24
58163	CPR HEART SAVER LLC	\$1,835.00
0	D-N-D ELECTRICAL CONTRACTORS	\$1,711.58
0	ELIZABETH ROBINSON	\$168.00
0	ESS WEST LLC	\$8,928.12
58196	FLAGHOUSE INC	\$182.58
58197	FRONTIER	\$701.79
58165	FRYES ACTION ATHLETICS	\$570.90
58211	GARRETT, HEMANN, ROBERTSON	\$47.00
58179	HEILI HARRIS-BRANT	\$168.00
58223	JILL HINDMAN	\$270.00
58224	JOHNSTON, CARALEE	\$52.00
0	JONATHAN GROVER	\$168.00

Yamhill-Carlton School District No. 1

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☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58212	JOSTENS	\$200.91
58225	KARLY SIMS	\$341.43
0	KATIE PORRITT	\$168.00
58166	KING AND SONS EXCAVATING INC	\$80.00
58180	KONE INC	\$598.65
0	KOOPMAN, KRISTY	\$121.10
58213	LAURA ROLFSON	\$145.46
58181	LAWRENCE COMPANY	\$100.00
58167	LOWE'S COMPANIES INC.	\$1,284.07
58182	MAHON, BRIAN	\$84.00
0	MCMASTER-CARR SUPPLY COMPANY	\$887.56
0	MID COLUMBIA BUS CO., INC	\$47,524.22
58226	MILLIMAN INC	\$2,783.00
58199	MORGAN, LAURA R.	\$311.34
0	OPITZ, MATTHEW B	\$33.00
58183	PAC-VAN	\$105.00
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,611.15
58168	PLATT ELECTRIC SUPPLY	\$119.21
58200	PORTLAND GENERAL ELECTRIC	\$12,828.00
58169	PROPANE NORTHWEST	\$150.59
58185	PROPANE NORTHWEST	\$581.81
58201	PROPANE NORTHWEST	\$173.66
58214	PROPANE NORTHWEST	\$94.42
58227	PROPANE NORTHWEST	\$187.63
58186	RECOLOGY WESTERN OREGON GARBAGE	\$534.26
58187	RECOLOGY WESTERN OREGON TRASH	\$322.86
0	ROEDEL, DEANA	\$315.44

Yamhill-Carlton School District No. 1

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☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58202	ROTH HEATING & COOLING	\$1,500.00
0	RYAN STICKA	\$366.71
58228	SARA MORALES	\$150.00
58215	SHAUN DITTY	\$184.80
58170	SIERRA SPRINGS	\$25.42
58216	SIERRA SPRINGS	\$5.99
58189	THE HOME DEPOT PRO	\$1,616.03
58190	TIFFANY PISCITELLI	\$84.00
58171	TOM JACKSON'S LOCK AND KEY	\$273.00
0	UMPQUA BANK-CC	\$3,311.42
58219	VALERIE BREWER	\$100.96
58172	VALLEY ATHLETICS	\$505.00
0	VANCE, CHRISTI	\$54.75
0	VICTOR COOK	\$204.00
58220	WILLAMETTE VALLEY MUSIC COMPANY	\$383.00
58230	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$6,015.06
58173	YAMHILL SHELL STATION	\$41.92
58191	YAMHILL SHELL STATION	\$15.00
58203	YAMHILL SHELL STATION	\$161.92
58221	YAMHILL SHELL STATION	\$14.39
Total for 100 - GENERAL FUND		\$129,038.73
201 - TITLE IA		
0	REALLY GREAT READING COMPANY LLC	\$4,306.20
0	VOYAGER SOPRIS LEARNING INC	\$1,979.34
Total for 201 - TITLE IA		\$6,285.54
204 - TITLE IIA		

Yamhill-Carlton School District No. 1

Approval of Bills Report

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 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
204 - TITLE IIA		
0	ESS WEST LLC	\$710.34
Total for 204 - TITLE IIA		\$710.34
230 - MISC GRANTS		
0	AMAZON CAPITAL SERVICES	\$21.98
58164	CRABTREE ROCK COMPANY INC	\$514.85
0	UMPQUA BANK-CC	\$34.99
Total for 230 - MISC GRANTS		\$571.82
233 - MEASURE 98		
0	AMAZON CAPITAL SERVICES	\$9.99
Total for 233 - MEASURE 98		\$9.99
250 - FOOD SERVICES		
58174	ALPENROSE	\$907.84
58193	ALPENROSE	\$388.29
58209	ALPENROSE	\$639.54
58222	ALPENROSE	\$799.41
0	AMAZON CAPITAL SERVICES	\$113.93
0	ESS WEST LLC	\$168.38
58198	GENERAL PARTS LLC	\$251.69
58184	PROGUARD SERVICES AND SOLUTIONS	\$202.00
58188	SYSCO FOOD SERVICES	\$1,329.86
58217	SYSCO FOOD SERVICES	\$3,716.16
58229	SYSCO FOOD SERVICES	\$2,066.86
Total for 250 - FOOD SERVICES		\$10,583.96
280 - STUDENT BODY FUNDS		
58167	LOWE'S COMPANIES INC.	\$588.20
Total for 280 - STUDENT BODY FUNDS		\$588.20

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

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Report Sort: FUND From Fund: 100 To: 900 ☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
300 - DEBT SERVICE FUNDS		
58218	US BANK NATIONAL ASSOCIATION	\$600.00
Total for 300 - DEBT SERVICE FUNDS		\$600.00
Grand Total:		\$148,388.58

End of Report

STATE SCHOOL FUND GRANT

2018-2019

Based on \$8.2 Billion with a 50/50 split as of 4/28/2020

Yamhill County, Yamhill Carlton SD 1 - 2251

2018-2019 Local Revenue

Property Taxes and in-lieu of property taxes from local sources	=	\$3,315,812.00
Federal Forest Fees	=	\$0.00
Common School Fund	=	\$113,596.00
County School Fund	=	\$3,407.00
State Managed Timber	=	\$0.00
ESD Equalization	=	\$0.00
In-Lieu of Property Taxes(non-local sources)	=	\$0.00
Revenue Adjustments	=	\$0.00
Sum of Local Revenue	=	\$3,432,815.00

2018-2019 Experience Adjustment

District Average Teacher Experience	=	10.47
State Average Teacher Experience	=	12.11
Experience Adjustment (Difference in District and State Teacher Experience)	=	-1.64

2018-2019 Transportation Grant

Salaries	=	\$0.00
Payroll	=	\$0.00
Purchased Services	=	\$754,369.00
Supplies	=	\$0.00
Other	=	\$0.00
Garage Depreciation	=	\$0.00
Bus Depreciation	=	\$0.00
Fees Collected	=	(\$143.00)
Non-Reimbursable	=	(\$42,709.00)
Net Eligible Trans Expenditures	=	\$711,517.00
Transportation per ADMr Rank		57%
Transportation Reimbursement Rate		70.00%
70.00% of the Net Eligible Transportation Expenditures =		the Transportation Grant \$498,061.90

2018-2019 Extended ADMw

2018-2019 ADMw 1,147.68

2017-2018 ADMw 1,171.64

Extended ADMw 1,171.64

2018-2019 General Purpose Grant

Multiply the Teacher Experience Adjustment of -1.64 by \$25 then add \$4500 to the result = \$4,459.00
Then multiply \$4,459.00 by the Extended ADMw 1171.6361 and then by the funding ratio 1.76633016183 = \$9,227,883.48

2018-2019 Total Formula Revenue

Add the General Purpose Grant \$9,227,883.48 to the Transportation Grant \$498,061.90 = \$9,725,945.38

2018-2019 State School Fund Grant

Subtract the Local Revenue \$3,432,815.00 from the Total Formula Revenue \$9,725,945.38 = \$6,293,130.38

2018-2019 Rates per ADMw

General Purpose Grant per Extended ADMw = \$7,876

Total Formula Revenue per Extended ADMw = \$8,301

Charter Schools Rate(ORS 338.155) = \$8,040

Payments

SSF Total Paid To Date	\$6,462,229	SSF Estimated Remaining Balance Due	-\$169,098.24
Small HS Grant Total Paid To Date		Small HS Grant Estimated Remaining Balance Due	(\$2,722.75)
Facility Grant Total Paid To Date		Facility Grant Estimated Remaining Balance Due	
		High-Cost Disability Estimated Remaining Balance Due	\$62,124.00

May 14, 2020

RESOLUTION No. 2020-06

Resolution Approving 40% Furlough through July 2020 and Modifying 2019-20 School Calendar

RECITALS

- A. The COVID-19 global pandemic in 2020 has impacted nearly every part of Oregon's society and economy.
- B. The COVID-19 virus and the state's public-health response will have a significantly negative impact on the state economy. Public entities, including school districts, depend on state revenue derived from business and individual income taxes and other state taxes and revenue sources that will be dramatically reduced in the next fiscal year 2020-21 and likely beyond.
- C. As a result of the Oregon Governor's several executive orders in response to the COVID-19 pandemic, Yamhill Carlton School District closed all school buildings to in-person academic operations and has converted instruction to a distance-learning model.
- D. In accordance with the Governor's executive orders, any 2019-20 budget funds that can be preserved in the current fiscal year will increase an ending fund balance that can be used to offset some of the significant budget cuts that will be required in the 2020-21 fiscal year.
- E. In response to the COVID-19 pandemic, the U.S. Congress has enacted the CARES Act, which provides for an additional \$600 per week for each week eligible employees receive full or partial unemployment compensation from the state. These federal dollars are designed to provide economic stimulus revenue into our community and local economy. CARES Act unemployment benefits offset the financial impact on individual employees due to loss of wages as a result of reduced work hours. The CARES Act unemployment benefit expires on July 31, 2020.
- F. Reducing the work week and YCSD compensation by 40% (partial furlough) for Yamhill Carlton School District employees eligible for CARES Act unemployment compensation before July 31, 2020, may save the District the equivalent of 5 furlough days, or two teaching positions, or a combination of other money saving efforts for the 2020-21 school year.

RESOLUTION

- 1. The Board thanks YCSD families and employees for their hard and innovative work to serve students to the fullest extent possible during the COVID-19 pandemic. The Board also thanks students for their perseverance, adaptability, and dedication while school has changed so dramatically.
- 2. In order to prudently manage district budgets and take all reasonable steps to preserve current year budget funds for use next year when budget funds will be significantly reduced, the Board authorizes the Superintendent to implement 40% furloughs through no later than June 30th, 2020, for all CARES Act eligible employees as necessary to preserve budget funds for use in the next year. In doing so, the Superintendent should modify operations to maintain necessary school district functions, minimize financial impact on employees, and comply with the Governor's executive orders. The Superintendent is also hereby authorized to enter into memoranda of agreement with the District's labor partners to effectuate these furloughs under relevant collective bargaining agreements.