



Yamhill Carlton School District
Board of Directors – Work Session
Zoom Meeting – Via Link: <https://zoom.us/j/94451432145>

Thursday, June 11th, 2020

Board Work Session 6:45pm

AGENDA

A. Call to Order Work Session

B. Sub-Committee Reports:

1. Facilities & Security (J. Bibb, K. Watson) - TBD
2. Negotiations (K. Watson & S. FitzGerald) – TBD
3. Board Policy (S. FitzGerald & J. Egland) – TBD
4. Curriculum (S. FitzGerald & M. Gometz) – Fall 2020
5. Activities (J. Bibb, J. Egland) – TBD
6. Finance (J. Egland, S. FitzGerald) – TBD
7. Communications (M. Gometz & K. Watson) – TBD

C. Adjournment

Items that are ***BOLD ITALICS*** are possible Action Items.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

Yamhill Carlton School District

Board of Directors - Regular Session Agenda

Zoom Meeting – Via Link: <https://zoom.us/j/94451432145>

Thursday, June 11th, 2020

Regular Session- 7:00 PM

AGENDA

Budget Hearing

- I. Flag Salute
- II. Additions to Budget Document (if any)
- III. Public Comment
- IV. Adjournment

Regular Session

- I. *Call to Order Regular Session- 30 Minutes*
- II. Individuals, Delegations, Recognition, and Communications

1. Retiring Staff – Susie Amerson, Susan Dehm, Suzie Schulze & Rick Stahl

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

III. Review of Agenda

IV. Regular Session- Consent Agenda

1. *Approval of Board of Directors Minutes*
 - a. *School Board Special Sessions of May 4th, 6th, 13th, 27th & 28th, 2020 (Pg 1)*
 - b. *Budget Meeting #1 of May 4th, 2020 (Pg 6)*
 - c. *School Board Work Session & Regular Session of May 14th, 2020 (Pg 8)*
2. *HR Report (Pg 11)*
3. *Enrollment Report (Pg 12)*
4. *Surplus(Pg 14)*

V. Announcements and Reports: — 30 Minutes

- I. YCES – Chad Tollefson – Verbal Report
- II. YCIS – Matt Wiles – Verbal Report
- III. YCHS – Clint Raever – Verbal Report
- IV. Financial Report and List of Bills for May 2020 – (Action Item) (Pg 18)
- V. District Facilities –Scott Henderson - Verbal Report
- VI. Superintendent's Report- Charan Cline - Verbal Report

VI. New Business:

- I. Fall Instruction Format Update
- II. 2019-20 Budget Appropriations Resolutions (Resolutions 2020-07 & 2020-08) (Pg 28)
- III. Statement of Equity (Pg 30)
- IV. PERS Resolution – Classified Staff – Resolution 2020-09 (Pg 31)
- V. Superintendent Contract 2020-2021 (Pg 32)
- VI. School Board Vacancy (Pg 37)
- VII. Adopting the Budget – Resolution 2020-10 (Pg 38)
- VIII. July 9th Board Meeting
- IX. Board Retreat

VII. Board of Directors Comments

VIII. Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Monday, May 4th, 2020

Special Session – 6:45pm

MINUTES

Board Members: Jami Eglund, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Special Programs/HR Director John Horne, Business Manager Tami Zigler, YCHS Principal Clint Raever, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson and Board Secretary Michelle Rettke

Also Present: G. Dromgoole, R. Weinstein

- I. Flag Salute
- II. Called to order by Chair S. FitzGerald at 6:45 PM
Public comment – None

III. Review of Agenda

J. Bibb motioned to approve the agenda as presented. J. Eglund seconded. All in favor, motion carried.

IV. New Business

- I. Appoint Budget Committee Member – Ralph Weinstein

K. Watson motioned to appoint Ralph Weinstein to the budget committee, with a term expiring on June 30, 2022

- II. Approve WESD LSP

K. Watson motioned to approve the WESD LSP as presented. M. Gometz seconded. All in favor, motion carries.

With no further discussion the meeting was adjourned at 6:49pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Wednesday, May 6th, 2020 Special Session – 5:30pm

MINUTES

Board Members: Jami Eglund, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Board Secretary Michelle Rettke

Also Present: C. Raever, E. Chadwick, T. Zigler, J. Horne, S. Kaufmann, C. Tollefson, S. Kelly, M. Wiles

I. Called to order by Chair S. FitzGerald at 5:30 PM

II. Review of Agenda

K. Watson motioned to approve the agenda as presented. J. Bibb seconded. All in favor, motion carried.

III. New Business

I. Interim Superintendent Search Screening Training

No motion necessary

II. Interim Superintendent Contract Parameters

No motion necessary – will be discussed at May 13th meeting

Executive Session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent

At 6:35pm K. Watson motioned to go into executive session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent. J. Bibb seconded. All in favor, motion carried.

At 7:15pm the board returned to open session

With no further discussion the meeting was adjourned at 7:15pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Wednesday May 13th, 2020

Special Session – 5:30pm

MINUTES

Board Members: Jami Egland, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Board Secretary Michelle Rettke

Also Present: C. Raever, E. Chadwick, T. Zigler, J. Horne, S. Kaufmann, C. Tollefson, S. Kelly, M. Wiles

- I. Called to order by Chair S. FitzGerald at 5:31 PM

Public comment – None

- II. Review of Agenda

J. Egland motioned to approve the agenda as presented. K. Watson seconded. All in favor, motion carried.

- III. New Business

Executive Session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent

At 5:35pm J. Bibb motioned to go into executive session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent. M. Gometz seconded. All in favor, motion carried.

J. Bibb motioned to Returned to open session at 7:00pm. M. Gometz seconded. All in favor, motion carried.

- I. Determine Interview Schedule for applicants for Interim Superintendent

Interviews will be held on May 27th and 28th. Will begin both days at 4:00pm

- II. Discuss draft interview questions for Interim Superintendent Interviews

Some questions will need to be eliminated from the sample. Board members should send recommendations to Steve and he will send out final draft.

- III. Internet/Social Media/Reference Check Training for Interim Superintendent

M. Gometz will do all social media checks. Remaining Board members were assigned candidates to do phone call reference checks on

- IV. Discuss Interim Superintendent Contract Parameters

S. FitzGerald and K. Watson will negotiate contract with final candidate

With no further discussion the meeting was adjourned at 8:56pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Wednesday, May 27th, 2020 Special Session – 4:00pm

MINUTES

Board Members: Jami Egland, Susan FitzGerald, Jack Bibb, and Ken Watson. M. Gometz absent by prior arrangement

DO/Administration Staff: Board Secretary Michelle Rettke

Also Present: C. Raever, E. Chadwick, T. Zigler, J. Horne, S. Kaufmann, C. Tollefson, S. Kelly, M. Wiles

I. Called to order by Chair S. FitzGerald at 4:00 PM

II. Review of Agenda

K. Watson motioned to approve the agenda as presented. J. Egland seconded. All in favor, motion carried.

III. New Business

Executive Session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent

At 4:02pm K. Watson motioned to go into executive session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent. J. Bibb seconded. All in favor, motion carried.

At 8:48pm the board returned to open session

With no further discussion the meeting was adjourned at 8:49pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Thursday, May 28th, 2020

Special Session – 4:00pm

MINUTES

Board Members: Jami Egland, Susan FitzGerald, Jack Bibb, and Ken Watson. M. Gometz absent by prior arrangement

DO/Administration Staff: Board Secretary Michelle Rettke

Also Present: M. Wiles, E. Chadwick, T. Zigler, J. Horne, S. Kaufmann

I. Called to order by Chair S. FitzGerald at 4:00 PM

II. Review of Agenda

K. Watson motioned to approve the agenda as presented. J. Egland seconded. All in favor, motion carried.

III. New Business

Executive Session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent

At 4:02pm K. Watson motioned to go into executive session per ORS 192.660(2)(a) To consider the employment of public officer, employee, staff member or individual agent. J. Bibb seconded. All in favor, motion carried.

At 8:15pm the board returned to open session

With no further discussion the meeting was adjourned at 8:16pm

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Monday, May 4th, 2020

Budget Committee Meeting I- 7:00 p.m.

MINUTES

Board Members: Jami Egland, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Special Programs/HR Director John Horne, Business Manager Tami Zigler, YCHS Principal Clint Raever, YCHS Associate Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson and Board Secretary Michelle Rettke

Budget Committee Members: Ralph Weinstein, Gordon Dromgoole, Erin Galyean, Kristy Edwards, and John Donahoo.

Also Present: J. Schaljo

I. Call to Order Budget Committee—7:04 p.m. by Budget Committee Past Vice Chair, E. Galyean

II. Select Committee Chair & Vice Chair

S. FitzGerald motioned to appoint John Donahoo as Chair. J. Egland seconded. All in favor, motion carried.

S. FitzGerald motioned to appoint Erin Gaylean as Vice Chair. J. Egland seconded. All in favor, motion carried.

III. Delivery of Budget Message

See attached Budget Message and Power Point Presentation

Move of 4th Grade to YCIS

IV. Public Comment

None

V. Adoption of Budget

E. Gaylean moved that the budget committee of the Yamhill Carlton School District #1 approve the budget for the 2020-21 fiscal year in the amount of \$19,667,385 (General Fund = \$12,724,370, Special Revenue Funds = \$2,514,912, Debt Services Fund = \$3,447,603, Construction Fund = \$936,500, and Trust and Agency Funds = \$44,000). S. FitzGerald seconded. All in favor, motion carried.

E. Gaylean moved that the budget committee of the Yamhill Carlton School District #1 approve the property taxes for the 2020-21 fiscal year at the rate of \$4.7818 per \$1,000 of assessed value for the permanent rate tax levy and in the amount of \$1,655,656 for the general obligation bond levy. J. Egland seconded. All in favor, motion carried.

VI. Adoption of Budget Reduction Priorities

No consensus reached. Not enough information is known about potential reductions from the state. Economic forecast comes out May 20th. Committee will reconvene for 2nd meeting on June 1st, 2020

E. Gaylean motioned to move 2nd Budget Meeting to June, 1st, 2020 at 7:00pm. J. Egland seconded. All in favor, motion carried.

With no further business to discuss, J. Donehoo adjourned the meeting at 9:55 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday May 14th, 2020

Work Session – 6:45 PM

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, and Ken Watson. M. Gometz Absent by prior arrangement

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson

Also Present: E. Chadwick

Call to Order Work Session – 6:45pm by S. FitzGerald

- I. Sub Committee Reports
 - a. Facilities and Security (J. Bibb & K. Watson) – Nothing new to report
 - b. Negotiations (K. Watson & S. FitzGerald) - nothing new to report
 - c. Board Policy (S. FitzGerald & J. Egland) – Nothing new to report
 - d. Curriculum (S. FitzGerald & Megan Gometz) – next meeting May 21st, 2020
 - e. Activities (J. Bibb & J. Egland) – Nothing new to report
 - f. Finance (J. Egland, S. FitzGerald) – Budget meeting on June 1st
 - g. Communications (M. Gometz & K. Watson) – Nothing new to report

With no further discussion, the meeting adjourned 6:52 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday, May 14th, 2020

Regular Session – 7:00pm

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, and Ken Watson. M. Gometz Absent by prior arrangement

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson

Also Present: E. Chadwick, J. Hurley

Flag Salute

- I. Called to order by Chair S. FitzGerald at 7:00 PM
- II. Individuals, Delegations, Recognition and Communications

Public comment – None

- III. Review of Agenda

J. Bibb motioned to approve the agenda as presented. K. Watson seconded. All in favor, motion carried.

- IV. Regular Session – Consent Agenda

K. Watson motioned to approve the consent agenda as presented. J. Egland seconded. All in favor, motion carried.

- V. Announcements and Report

- I. YCES – Chad Tollefson – Distance learning going well, coordinating pick up of personal items, locker room clean out.
- II. YCIS – Matt Wiles – 60%-70% engagement rate with students, seen dip in numbers, road along with officer and did visits to check in with parents, getting painting done in main office
- III. YCHS – Clint Raever/Scott Henderson – 75% participation rate, kids are overwhelmed, building projects getting done, could get to 90% graduation rate
- IV. Financial Report & List of Bills for April 2020

J. Egland motioned to approve the financial report and list of bills for April 2020 as presented. K. Watson seconded. All in favor, motion carried.

- V. District Facilities – Lots of quotes coming in for projects, checking lots of things off the to do list
- VI. Superintendent's Report – Budget discussion: still expecting cuts will need to happen, forecast coming soon, ending new instruction on June 1st, will focus on catching kids up for last week and a half of school, still considering plans for fall waiting on guidance from the state, considering professional development options for distance learning

VI. New Business

I. Graduation Report

Working on plan, likely a drive-in graduation

II. Work Share Oregon

Work Share allows for districts to furlough staff for 20%-40% of their work week and qualify for unemployment for furloughed days

III. Furlough Days for 2019-2020 School Year

Working with unions to take some furlough days in the 2019-20 school year to help reduce the number of furlough days necessary for next year and to realize some budget savings going into next year.

IV. Resolution 2020-06 Work Share Oregon/CARES Act & Furlough Days

K. Watson motioned to adopt Resolution 2020-06 – Work Share Oregon/Cares Act as presented. J. Egland, seconded. All in favor, motion carried.

V. Surplus of Fuel

Need to empty tanks that have been borrowed so they can be returned.

K. Watson motioned to approve the surplus of approximately 1600 gallons of fuel to be sold at market rate. J. Egland seconded. All in favor, motion carried.

VII. Board of Directors Comments

J. Bibb commends efforts of all those who did screening for interim superintendent candidates
S. FitzGerald thanks everyone for their hard work.

With no further discussion the meeting was adjourned at 7:45pm

Minutes by: Michelle Rettke, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
June 2020



New Hires

None at this time

Resignation/Retirements/Layoffs

Megan Sprute (IA - YCES) effective June 10th, 2020

Michelle Rettke (Admin Assistant/Board Secretary) effective June 30th, 2020

**District Enrollment Report
May 2020**

	Female	Male	Total	
Kindergarten	45	48	93	
1st Grade	35	42	77	
2nd Grade	42	46	88	
3rd Grade	38	51	89	
4th Grade	32	39	71	
K- 4th Subtotal:	192	226	418	
5th Grade	36	34	70	
6th Grade	45	41	86	
7th Grade	46	47	93	
8th Grade	51	43	94	
5th-8th Subtotal:	178	165	343	
9th Grade	31	49	80	
10th Grade	28	41	69	
11th Grade	32	41	73	
12th Grade	24	38	62	
9th – 12th Subtotal:	115	169	284	
District Total:		485	560	1045

District Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	366.75	
YCIS	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	306.5	
YCHS	299	300	298	295	295	290	286	287	284	
Alliance	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	87.75	
Total	1060	1067	1065	1060	1053	1043	1034	1045	1045	0

YCES Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	81.25	82.25	83.25	83.25	81.25	81.25	81.25	82.25	84.25	
1st Grade	67	68	68	68	68	64.25	67	68	69	
2nd Grade	68.5	71.5	70.5	69.5	71.5	73	71.5	73.5	73.5	
3rd Grade	76.25	74.5	74.5	72.5	75.5	77.5	74.5	76.5	77.5	
4th Grade	68.5	68.5	69.5	67.5	66.5	64.5	63.5	63.5	62.5	
19/20 Total	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	366.75	0
18/19 Total	336	337	337	337	332	332	329.75	331.75	332	331
17/18 Total	352.5	342.5	344.25	344.25	346.75	345.25	343.25	346.25	344	

YCIS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	58.75	58.75	58.75	58.75	57.75	55.75	58.75	61.75	61.75	
6th Grade	82	82	83	84	83	82	81	80	80	
7th Grade	82.5	84.75	84.75	85.75	82.75	81.75	79.75	81.75	81.75	
8th Grade	85	86	84	84	83	83	83	83	83	
19/20 Total	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	306.5	0
18/19 Total	325	310	312	310	310	305	304	304.75	304	303
17/18 Total	323	321.5	318.5	314.5	315	310.5	309.5	308.5	303.5	

YCHS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	82	82	82	82	82	80	79	80	80	
10th Grade	66	66	66	66	67	67	69	69	69	
11th Grade	78	78	77	76	77	77	76	75	73	
12th Grade	73	74	73	71	69	66	62	63	62	
19/20 Total	299	300	298	295	295	290	286	287	284	0
18/19 Total	277	277	279	281	278	281	279	274	275	261
17/18 Total	312	307	305	304	303	300	300	297	296	

Alliance Academy Enrollment 2019-20

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	7.75	7.75	7.75	7.75	8.75	9.75	8.75	8.75	8.75	
1st Grade	8	8	8	8	8	8.75	8	8	8	
2nd Grade	14.5	14.5	15.5	16.5	14.5	14	14.5	14.5	14.5	
3rd Grade	12.75	13.5	12.5	12.5	12.5	12.5	11.5	11.5	11.5	
4th Grade	9.5	9.5	9.5	9.5	8.5	8.5	8.5	8.5	8.5	
5th Grade	9.25	9.25	9.25	9.25	8.25	8.25	8.25	8.25	8.25	
6th Grade	6	6	6	6	6	6	6	6	6	
7th Grade	11.5	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25	
8th Grade	12	11	11	11	11	11	11	11	11	
19/20 Total	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	87.75	0
18/19 Total	88	89	94	94	99	105	105.5	105.5	103	103
17/18 Total	67.5	64	70.25	70.25	75.25	78.25	78.25	77.25	78.5	78.5

YCES Surplus List 06/03/20

Item Description:	Quantity:	Value / Status:
Plastic art circles	11	\$0
Outdated Wall maps	2	\$0
Glass vase	1	\$0.10
Wicker Basket	1	\$1
Frog with organ pieces	1	\$1
Clifford game	1	\$1
Dr. play set	1	\$1
Stick pony	1	\$1
Wood picture frame	1	\$1
24in. Wood Christmas tree	1	\$1
Pirate pinata	1	\$1
Rotex label maker	1	\$1
Ballot box	1	\$1
Copper teapot	1	\$2
Winnie the Pooh lunch bucket	1	\$3
Black microwave	1	\$5
Clothing Rack	1	\$5
Fan	1	\$5
Metal table	1	\$5
Piano bench	1	\$5
Projector screen	1	\$5
Assorted decorations	1	\$6
Wood art 2009 class project picture	1	\$10
Picker Xray Viewer	1	\$20
Small trophy case	1	\$20
Fireproof file cabinets	3	\$20
Seal Dry Mounting press	1	\$150
Bamboo sticks	38	\$.05 each
Assorted VHS movies	35	\$.25 each
12 in. flags	41	\$.25 each
Fly swatters	6	\$.25 each
Old plastic blue tray	2	\$.25 each
Assorted Library VHS tapes	72	\$.25 each
Assorted Blank VHS tapes	132	\$.50 each
Black felt curtain	2	\$1 each
Plastic chart holder	3	\$1 each
Toy fireman helmets	5	\$1 each
Typewriter ribbons	12	\$1 each
Assorted dress up shoes	10 pairs	\$1 for the lot
4th of July table decorations	11	\$1 for the lot
Large metal desk	2	\$15 each
Empty CD cases	67	\$2 for the lot

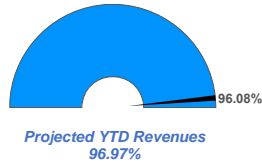
Reflections of Carlton	208	\$20 each
Assorted rubber stamps and ink	60	\$20 for the lot
Christmas tree stands	4	\$3 each
Pressboard shelves	2	\$5 each
Assorted Christmas cards	130	\$5 for the lot
Milk straws	23,500	\$5 for the lot
Cassette Tape	70	\$5 for the lot
Boxes of old marmoleum tiles	18	\$5 per box
Yellow rectangle table	1	Damaged
2 Drawer file cabinet	1	Damaged
Flip Chart Stand	1	Damaged
Black tower fan	1	Damaged
Student desk	7	Damaged
Wood shelf, no shelves	2	Damaged
Wizard of Oz poster	1	Damaged
Foam alphabet sets - missing letters	32	Damaged
Assorted board games	9	Damaged
Decks of cards	10	Damaged
Assorted puzzles	7	Damaged
Boards	4	Damaged
Small green table	3	Damaged
V Tech alphabet machine	1	Damaged
Assorted Books	539	Damaged
Drum	2	Damaged
Butterfly Nets	6	Damaged
Assorted feminine products	3 cases	Damaged
Conference room chairs	3	Damaged
Scale	1	Damaged
Small heater	1	Damaged
Boombox	1	Damaged
Toilet seat handle	1	Damaged
Assorted cassette tapes	10	Damaged
3 ring binder	1	Damaged
Reflections of Carlton	2	Damaged
Assorted old batteries	139	Damaged
Small black computer cart	1	Damaged
Assorted Library books	30	Damaged
Small magnifiers	27	Damaged
Typewriter	1	Damaged
Office chairs	2	Damaged
Laminator	1	Damaged
Old roller vacuum	1	Damaged
Metal tote racks	3	Damaged
Old mp3 players	2	Damaged

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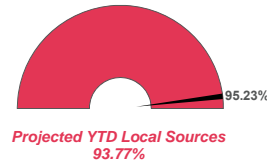
100 General Fund Revenue Dashboard Summary

For the Period Ending May 31, 2020

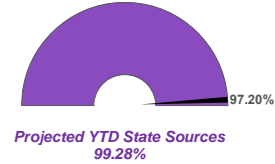
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

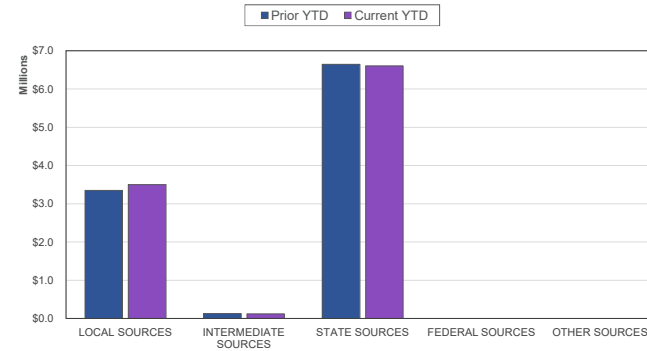


General Fund Revenues

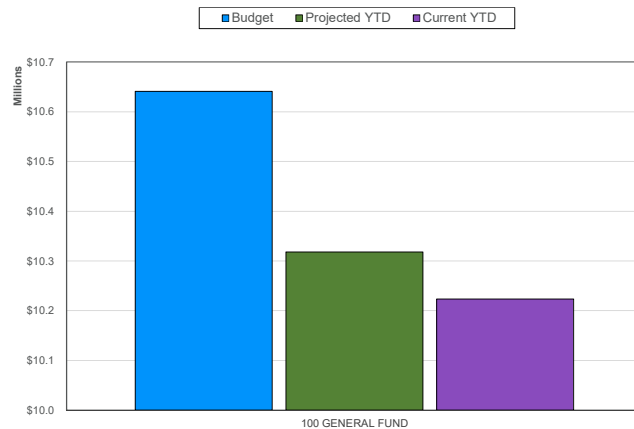
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund	\$6,604,037.24
Ad Valorem Taxes Levied By District	\$3,264,562.82
Interest On Investments	\$128,242.09
Unrestricted Revenue	\$118,070.25
Miscellaneous	\$58,794.86
Fees	\$14,900.00
Contributions And Donations From Private Sources	\$10,000.00
Penalties And Interest On Taxes	\$9,915.66
Admissions	\$7,992.90
Summer School Tuition	\$3,980.00
Percent of Total Revenues Year-to-Date	99.97%

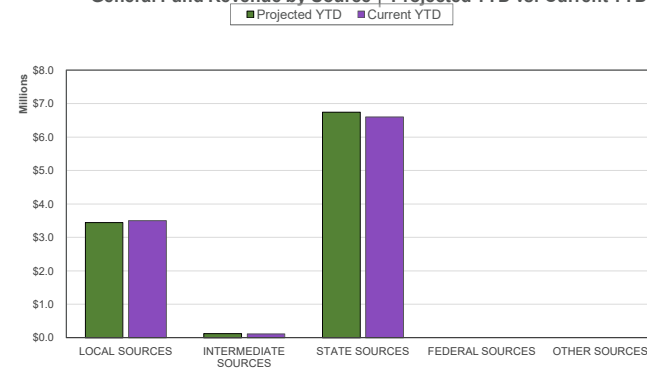
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



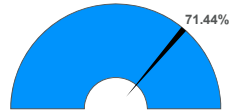
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

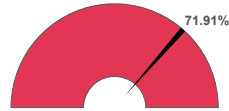
For the Period Ending May 31, 2020

Actual YTD Expenditures



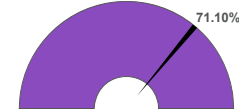
Projected YTD Expenditures
77.50%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
81.41%

Actual YTD Other Objects



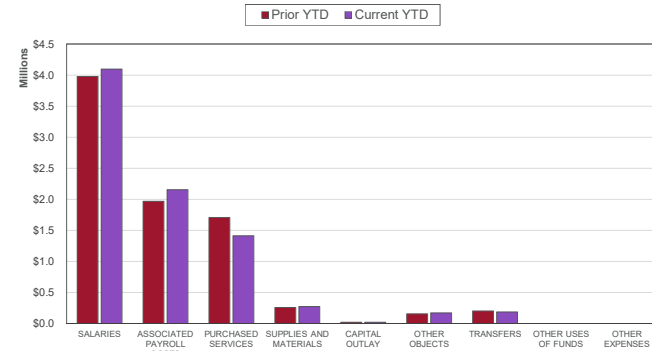
Projected YTD Other Objects
74.60%

General Fund Expenditures

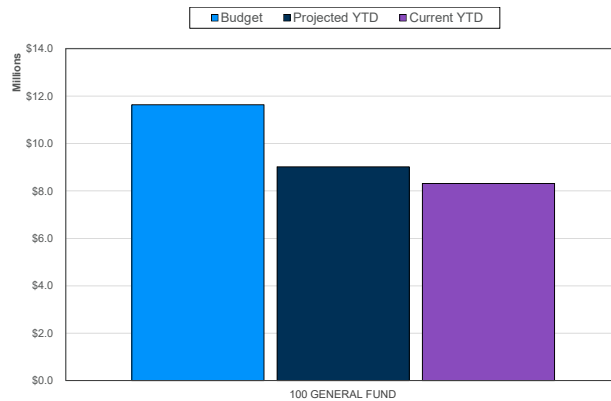
Top 10 General Fund Expenditures by Program (Year-to-Date)

Regular Salaries	\$3,770,096.64
Contractual Employee Benefits	\$928,756.10
Public Employees Retirement System	\$886,991.64
Student Transportation Services	\$512,301.67
Instructional, Professional And Technical Services	\$407,242.34
Property Services	\$367,226.15
Additional Salary	\$325,270.37
Social Security Administration	\$302,154.03
Other Transfers	\$185,029.00
Insurance And Judgments	\$156,209.00
Percent of Total Expenditures Year-to-Date	94.28%

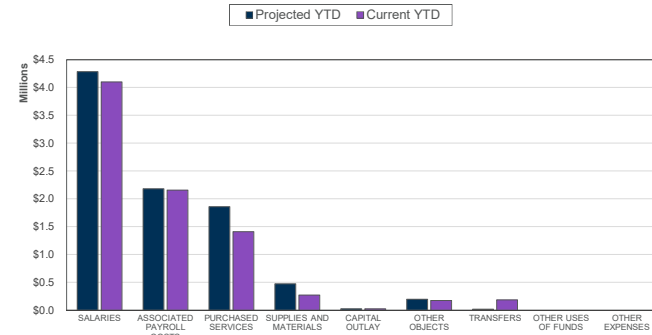
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD

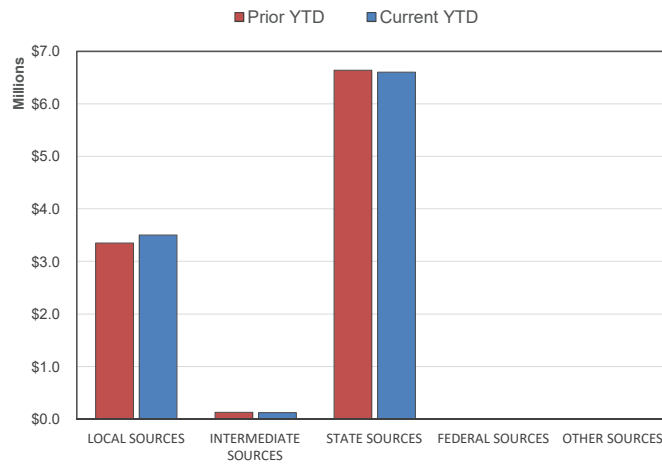


100 General Fund | Financial Summary by Object

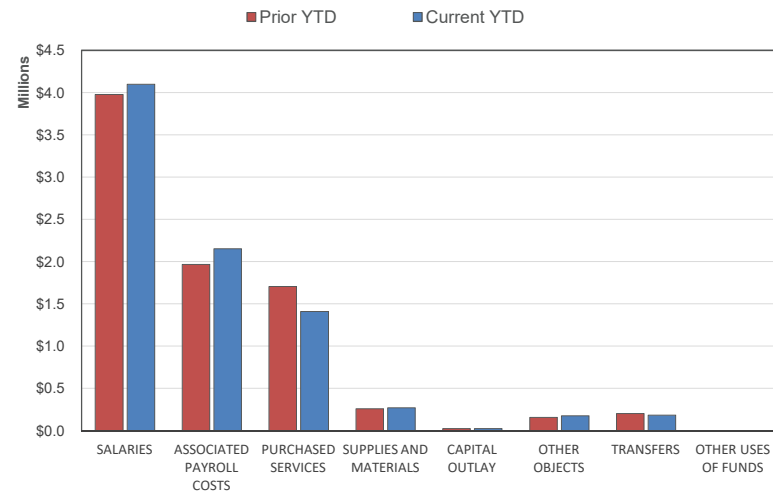
For the Period Ending May 31, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 994,721	\$ 994,721		\$ 1,176,211	\$ 1,000,000	
REVENUES						
Local Sources	3,351,782	3,673,067	91.25%	3,501,486	3,676,811	95.23%
Intermediate Sources	127,500	173,407	73.53%	118,070	170,000	69.45%
State Sources	6,643,684	6,700,482	99.15%	6,604,037	6,794,031	97.20%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
TOTAL REVENUE	\$ 10,122,966	\$ 10,546,956	95.98%	\$ 10,223,594	\$ 10,640,842	96.08%
EXPENDITURES						
Salaries	\$ 3,975,305	\$ 4,979,647	79.83%	\$ 4,097,215	\$ 5,368,043	76.33%
Associated Payroll Costs	1,967,488	2,499,220	78.72%	2,153,106	2,768,880	77.76%
Purchased Services	1,704,630	1,950,574	87.39%	1,410,834	2,187,140	64.51%
Supplies and Materials	259,113	297,540	87.09%	272,166	486,725	55.92%
Capital Outlay	22,518	22,518	100.00%	24,400	22,000	110.91%
Other Objects	155,166	155,003	100.10%	173,849	198,025	87.79%
Transfers	200,964	460,964	43.60%	185,029	185,029	100.00%
Other Uses of Funds	-	-		-	425,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 8,285,184	\$ 10,365,466	79.93%	\$ 8,316,598	\$ 11,640,842	71.44%

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



**YAMHILL CARLTON SCHOOL DISTRICT
SPECIAL REVENUE FUNDS
FISCAL YEAR 2019-2020
FOR PERIOD ENDING MAY 31, 2020**

FUND DESCRIPTION	GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	BUDGET BALANCE
201 TITLE I	94,335.00	72,010.49	72,352.85	21,977.52	4.63
203 SPR&I	538.50	538.50	366.98	100.00	71.52
204 TITLE II-A	31,087.00	29,598.84	30,873.06	-	213.94
206 IDEA PART B 611	291,760.00	-	112,600.20	36,624.11	142,535.69
207 IDEA PART B 619	800.00	-	-	-	800.00
215 MEDICAID ADMIN CLAIMING (MAC)	-	-	-	-	-
218 ORTII	2,971.00	-	1,953.86	-	1,017.14
220 ASD -VIA WILLAMETTE ESD	-	-	-	-	-
228 YCCO - KINDERGARTEN TRANSITION	3,403.03	3,403.03	3,403.03	-	-
231 FUEL UP TO PLAY 60	11,993.00	11,993.00	1,413.57	3,468.21	7,111.22
233 MEASURE 98	211,994.07	-	118,293.49	30,528.10	63,172.48
234 FTC ROBOTICS	2,500.00	2,250.00	2,201.26	-	298.74
238 CAREER PATHWAYS	9,237.79	-	4,396.10	-	4,841.69
239 MEASURE 99 - OUTDOOR SCHOOL	20,000.00	-	12,110.40	-	7,889.60
241 ESSA SUPPORT	94,771.32	-	25,017.11	6,483.03	63,271.18
261 TAP GRANT	25,000.00	-	11,500.00	-	13,500.00
LOCAL/STATE/FED GRANTS	800,390.71	119,636.26	396,481.91	99,180.97	304,727.83
230 MISCELLANEOUS GRANTS	GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	GRANT BALANCE
000 MISCELLANEOUS GRANTS	100,000.00	15,808.22	15,667.28	381.31	83,951.41
850 OSBA SCHOLARSHIP - BOARD	5,000.00	5,000.00	5,000.00	-	-
401 ASPIRE	2,800.00	2,800.00	-	-	2,800.00
802 AG DRONE PROJECT	4,493.33	2,887.26	1,826.82	-	2,666.51
803 VETERANS LEGACY GRANT	500.00	1,250.00	464.97	-	35.03
809 STUDENT TEACHING	1,612.75	1,712.75	-	-	1,612.75
810 YCES SPORTS COURT	7,000.00	7,300.00	-	-	7,000.00
813 FFA GRANT - WILCO	2,000.00	2,000.00	2,000.00	-	-
814 FTC ROBOTICS DONATION	1,000.00	1,000.00	150.00	-	850.00
815 YCEF MINI GRANT - ASPIRE	80.00	80.00	75.36	-	4.64
816 YCEF MINI GRANT - 1ST CHAPTER	250.00	250.00	250.54	-	(0.54)
817 YCEF MINI GRANT - PLAYGROUND	500.00	500.00	499.92	-	0.08
818 YCEF MINI GRANT - ART	970.00	970.00	970.00	-	-
819 YCEF MINI GRANT - MUSIC	699.79	699.79	699.79	-	-
820 YCEF MINI GRANT - BEHAVIOR CLASS	203.71	203.71	-	-	203.71
SUB TOTAL MISC GRANTS	127,109.58	42,461.73	27,604.68	381.31	99,123.59
FUND OTHER SPECIAL REVENUE	BUDGET	REVENUE	EXPENDITURE	ENCUMBRANCE	BUDGET BALANCE
250 FOOD SERVICE	310,360.00	261,122.96	251,884.36	110,555.34	(52,079.70)
265 EARLY RETIREMENT	40,500.00	73,728.89	24,260.00	2,150.00	14,090.00
266 PROFESSIONAL DEVELOPMENT	25,000.00	49,459.74	8,149.76	1,964.88	14,885.36
280 STUDENT BODY ACCOUNTS	575,000.00	252,257.57	-	-	575,000.00
SUB TOTAL OTHER SPECIAL REVENUE	950,860.00	636,569.16	284,294.12	114,670.22	551,895.66
TOTAL ALL 200 FUNDS	1,878,360.29	798,667.15	708,380.71	214,232.50	955,747.08

*Balance is the Budget column minus Expenditures and Encumbrances. Actual Balance will change based on Revenues received.

**YAMHILL CARLTON SCHOOL DISTRICT
FISCAL YEAR 2019-2020
DEBT SERVICES, CAPITAL PROJECT, AND FIDUCIARY FUNDS
FOR PERIOD ENDING MAY 31, 2020**

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
300 GENERAL OBLIGATION DEBT	1,555,358.00	105,865.52	1,439,136.18	1,555,161.52	-	196.48	(10,159.82)
301 QZAB DEBT	152,340.00	26,001.34	127,096.63	141,494.57	-	10,845.43	11,603.40
302 PERS UAL DEBT	1,515,000.00	654,026.95	770,236.77	140,686.00	850,686.00	523,628.00	432,891.72
303 US BANK DEBT	2,135,152.00	-	2,110,389.60	2,110,389.60	-	24,762.40	-
304 JCI PROJECT DEBT	-	-	31,654.00	-	-	-	31,654.00
TOTAL DEBT SERVICES	5,357,850.00	785,893.81	4,478,513.18	3,947,731.69	850,686.00	559,432.31	465,989.30

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
400 CET CAPITAL PROJECTS	220,000.00	151,849.05	187,149.00	25,813.91	540.00	193,646.09	312,644.14
405 BOND PROJECT 2016	675,000.00	674,810.89	9,671.31	415,049.36	5,304.00	254,646.64	264,128.84
475 CAPITAL PROJECT FUND	2,409,300.00	293,302.84	2,218,772.26	2,234,509.60	-	174,790.40	277,565.50
480 JCI CAPITAL PROJECT FUND	3,445,765.00	-	3,445,765.05	1,521,672.80	1,850,958.70	73,133.50	73,133.55
TOTAL CAPITAL PROJECTS	6,750,065.00	1,119,962.78	5,861,357.62	4,197,045.67	1,856,802.70	696,216.63	927,472.03

		BEGINNING FUND				PROJECTED	CASH
FUND DESCRIPTION	BUDGET	BALANCE	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE*	BALANCE
785 LAUGHLIN SCHOLARSHIP FUND	44,500.00	43,801.56	1,210.00	2,000.00	-	42,500.00	43,011.56
TOTAL TRUST IN AGENCY	44,500.00	43,801.56	1,210.00	2,000.00	-	42,500.00	43,011.56
TOTAL OTHER FUNDS	12,152,415.00	1,949,658.15	10,341,080.80	8,146,777.36	2,707,488.70	1,298,148.94	1,436,472.89

**Projected Balance is the Budget column minus Expenditures and Encumbrances. Cash Balance will change with actual Revenue.*

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 05/01/2020 To: 05/31/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	ALISON CHEATHAM	\$264.00
0	AMAZON CAPITAL SERVICES	(\$148.19)
58275	AVEANNA HEALTHCARE	\$2,000.00
0	BALES, KATHERINE A	\$155.84
0	BELT-VERHOEF, STEPHANIE	\$18.40
58264	BETHANY BAKER	\$150.00
58276	BETHANY BAKER	\$329.86
0	BRATTAIN, EMILY A	\$42.92
0	CDW-GOVERNMENT, INC	\$21.41
58247	CENTURY LINK	\$169.84
58277	CHEMEKETA COMMUNITY COLLEGE	\$445.00
0	CHRIS FEATHERSTON	\$418.32
0	CHRISTA HOLCOMBE	\$227.00
0	CINDY ERICKSON-ROBERTS	\$26.55
58248	CITY OF CARLTON	\$1,115.75
58249	CITY OF YAMHILL	\$3,977.92
58265	CITY OF YAMHILL	\$2,500.00
58250	CJ HANSEN CO INC	\$459.00
58266	COMCAST NETWORK SERVICES	\$4,113.40
58278	DAVISON AUTO PARTS	\$144.34
0	ELIZABETH ROBINSON	\$168.00
0	ERIN GALYEAN	\$150.00
0	FOLEY, ANNE MICHELLE	\$72.95
58279	GARRETT, HEMANN, ROBERTSON	\$1,762.50
0	HADASSAH SHEPARD	\$686.68
0	HEATHER MCINNIS	\$163.20
0	HEATHER NICHOLS	\$871.05

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 05/01/2020 To: 05/31/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58233	HEILI HARRIS-BRANT	\$168.00
58280	HONEY BUCKET	\$234.86
58281	JOHNSTON, CARALEE	\$116.00
0	JONATHAN GROVER	\$287.97
0	KARI BILLETTE	\$206.95
58267	KARLY SIMS	\$209.43
0	KATIE PORRITT	\$168.00
0	KNAPP, WHITNEY A	\$42.92
0	KOOPMAN, KRISTY	\$77.28
58251	LEARNING WITHOUT TEARS	\$470.03
58262	LOWE'S COMPANIES INC.	\$1,284.07
58282	LOWE'S COMPANIES INC.	\$706.16
0	LYNNEA LUX-KOSIEWICZ	\$45.00
58283	MAHON, BRIAN	\$84.00
0	MARIE-CHRISTINE GOODWORTH	\$86.91
0	MCMASTER-CARR SUPPLY COMPANY	\$887.56
0	MICHAEL ERWIN	\$347.00
0	MONIQUE BICKLE	\$6.81
58284	NATIONAL ASSOCIATION OF ROCKETRY	\$62.00
58252	NEWS REGISTER	\$193.67
0	NORTHWEST REGIONAL ESD	\$1,681.44
58268	NORTHWEST SCHOLASTIC PRESS	\$35.00
58285	OADA	\$145.00
58286	PAC-VAN	\$105.00
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$3,222.30
58253	PAULY, ROGERS AND CO., P.C.	\$8,060.00
58254	PORTLAND GENERAL ELECTRIC	\$7,998.37

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 05/01/2020 To: 05/31/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58287	PORTLAND GENERAL ELECTRIC	\$1,959.85
58235	PROPANE NORTHWEST	\$77.33
58236	QUILL CORPORATION	\$230.70
58255	RECOLOGY WESTERN OREGON GARBAGE	\$434.63
58237	ROBERT BRIAN NICHOLS	\$300.00
58256	SALEM BASKETBALL OFFICIAL	\$5,188.75
58269	SHAUN DITTY	\$150.00
0	SHAYNA BEATTY	\$636.20
58257	STACY ARMSTRONG	\$500.00
58271	T AND E GENERAL STORE	\$25.92
0	TAD BECKWITH	\$40.14
0	TAMARA DERBYSHIRE	\$227.00
58258	THE HOME DEPOT PRO	\$90.94
58272	THE HOME DEPOT PRO	\$142.77
58290	THE HOME DEPOT PRO	\$1,138.83
0	THERESA BREITHAUP	\$1,286.75
58239	TIFFANY PISCITELLI	\$84.00
58291	TOM JACKSON'S LOCK AND KEY	\$54.00
0	TRAMELLI, REID M	\$23.00
58292	TRIPOLI ROCKETRY ASSOCIATION	\$60.00
0	UMPQUA BANK-CC	\$559.43
58240	VALERIE BREWER	\$288.43
58260	VALERIE BREWER	\$104.97
0	VICTOR COOK	\$150.00
0	WILLIAMSON, JODY	\$253.98
58293	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$9,296.00
58261	YAMHILL SHELL STATION	\$14.50

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 05/01/2020 To: 05/31/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900 ☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58273	YAMHILL SHELL STATION	\$65.70
58295	YAMHILL SHELL STATION	\$64.92
0	ZIGLER, TAMARA JO	\$199.98
58297	ZIPLY FIBER	\$701.79
Total for 100 - GENERAL FUND		\$71,587.98
230 - MISC GRANTS		
58246	BERNHARDT GOLF	\$6,500.00
0	NORTHWEST REGIONAL ESD	\$1,077.03
Total for 230 - MISC GRANTS		\$7,577.03
231 - FUEL UP TO PLAY 60		
0	AMAZON CAPITAL SERVICES	\$1,250.86
58272	THE HOME DEPOT PRO	\$162.71
Total for 231 - FUEL UP TO PLAY 60		\$1,413.57
233 - MEASURE 98		
58234	LOWE'S COMPANIES INC.	\$316.70
Total for 233 - MEASURE 98		\$316.70
239 - MEASURE 99 - OUTDOOR SCHOOL		
0	NORTHWEST REGIONAL ESD	\$12,110.40
Total for 239 - MEASURE 99 - OUTDOOR SCHOOL		\$12,110.40
250 - FOOD SERVICES		
58263	ALPENROSE	\$240.74
58274	ALPENROSE	\$1,023.82
0	AMAZON CAPITAL SERVICES	\$63.80
58288	PORTLAND MECHANICAL CONSTRUCTION LLC	\$823.31
58238	SYSKO FOOD SERVICES	\$1,153.54

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 05/01/2020 To: 05/31/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
250 - FOOD SERVICES		
58270	SYSCO FOOD SERVICES	\$903.02
58289	SYSCO FOOD SERVICES	\$887.17
58294	YAMHILL COUNTY PUBLIC HEALTH	\$474.00
Total for 250 - FOOD SERVICES		\$5,569.40
261 - TAP GRANT ODE		
58296	ZCS ENGINEERING & ARCHITECTURE	\$5,712.50
Total for 261 - TAP GRANT ODE		\$5,712.50
266 - TUITION REIMBURSEMENT		
0	CHADWICK, EMILY	\$1,302.00
0	LUCERO, JONATHAN M	\$870.96
0	POST, BRADLEY A	\$1,302.00
0	SUNDAY, ERIN	\$868.00
Total for 266 - TUITION REIMBURSEMENT		\$4,342.96
280 - STUDENT BODY FUNDS		
58262	LOWE'S COMPANIES INC.	\$588.20
Total for 280 - STUDENT BODY FUNDS		\$588.20
300 - DEBT SERVICE FUNDS		
58259	US BANK ST PAUL	\$1,285,000.82
Total for 300 - DEBT SERVICE FUNDS		\$1,285,000.82
480 - CAPITAL CONSTRUCTION JCI		
0	ENVIRONMENTAL INSPECTION SERVICES	\$1,200.00
0	JOHNSON CONTROLS	\$564,837.55
Total for 480 - CAPITAL CONSTRUCTION JCI		\$566,037.55
Grand Total:		\$1,960,257.11

End of Report

RESOLUTION 2020-07

YAMHILL CARLTON SCHOOL DISTRICT
RESOLUTION TO MAKE CHANGES IN APPROPRIATIONS
CAPITAL PROJECT FUNDS
2019-2020 BUDGET

Appropriation Details

Capital Project Funds – The transfer needed to cover the debt service payments in fund 300 was just over what was originally budgeted. This resolution will fix the appropriations for the fiscal year by moving \$10,390 from the Construction Function to the Other Transfer function.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2019, the budget shown below, with the change in appropriations, in order to provide proper budget authority as described above, are hereby appropriated as indicated within the funds listed:

CAPITAL PROJECTS FUND 400

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Adjusted Budget</u>
Operation & Maintenance (2520)	\$ 0,000	\$ 0	\$ 10,000
Construction (4150)	4,640,065	(10,390)	4,629,675
Other Transfers (5200)	<u>2,100,000</u>	<u>10,390</u>	<u>2,110,390</u>
Total	<u>\$ 6,750,065</u>	<u>0</u>	<u>\$ 6,750,065</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 11th day of June 2020.

Susan FitzGerald, Chair

Charan Cline, Superintendent

RESOLUTION 2020-08

YAMHILL CARLTON SCHOOL DISTRICT
RESOLUTION TO MAKE CHANGES IN APPROPRIATIONS
SPECIAL REVENUE FUNDS
2019-2020 BUDGET

Appropriation Details

Special Revenue Funds – The food service fund has been impacted by the COVID pandemic. The increase in appropriations are needed due to feeding students 7 days per week and running the food service program through June 30. The appropriations will be offset by increased revenue from the National School Lunch Program. The purchase of the dishwasher at the Café will need to be transferred from the General Fund to offset the costs.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2019, the budget shown below, with the change in appropriations, in order to provide proper budget authority as described above, are hereby appropriated as indicated within the funds listed:

SPECIAL REVENUE FUNDS 200

<u>Resources</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Adjusted Budget</u>
Local Sources (1000)	\$ 493,010	\$ 0	\$ 493,010
Intermediate Sources (2000)	2,800	0	2,800
State Sources (3000)	248,550	0	248,550
Federal Sources (4000)	492,567	30,000	522,567
Interfund Transfers (5200)	72,689	20,000	92,689
Beginning Fund Balance (5400)	<u>442,811</u>	<u>0</u>	<u>442,811</u>
Total	<u>\$ 1,752,427</u>	<u>50,000</u>	<u>\$ 1,802,427</u>

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Adjusted Budget</u>
Instruction (1000)	\$ 1,266,167	\$ 0	\$ 1,266,167
Support Services (2000)	175,900	0	175,900
Community Relations (3000)	<u>310,360</u>	<u>50,000</u>	<u>360,360</u>
Total	<u>\$ 1,752,427</u>	<u>50,000</u>	<u>\$ 1,802,427</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 11th day of June 2020.

Susan FitzGerald, Chair

Charan Cline, Superintendent



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

June 8th, 2020

Dear YC Parent and Community Member,

In this time of national self-reflection and social upheaval, we would like to highlight several aspects of our School District Policy JBB: Educational Equity:

- The district is committed to the success of every student in each of our schools. For that success to occur, the district is committed to equity by recognizing institutional barriers and creating access and opportunities that benefit each student. “Achieving equity” means students’ identities will not predict or predetermine their success in school
- Educational equity is based on the principles of fairness and justice in allocating resources, opportunity, treatment and creating success for each student.
- Educational equity promotes the real possibility of equality of educational results for each student and between diverse groups of students. Equity strategies are intentional, systemic and focused on the core of the teaching and learning process
- To achieve educational equity the district will commit to:
 - Systematically using districtwide and individual school level data, disaggregated by race/ethnicity, national origin, language, special education, sex, socioeconomic status and mobility to inform district decision making.
 - Raising the achievement of all students while narrowing the gap between the lowest and the highest performing students.
 - Eliminating the predictability and disparity in all aspects of education and its administration, including but not limited to, the disproportionate representation of students by race, poverty, sex, sexual orientation and national origin in discipline, special education and in various advanced learning.
 - Graduating all students ready to succeed in a diverse local, national and global community.

To find our policy in its entirety, please go to our district website, look under the *parents* dropdown list for *policy book*, and type JBB into the search menu.

As a school district we are deeply committed to the success of all of our students and our staff members. We believe that each one of our students has the potential to make a positive and important impact upon our society. We are committed to helping our community and our country overcome the historic and institutional barriers that still exist.

Sincerely,

Charan Cline, Ed.D
Superintendent

Susan Fitzgerald, Ed.D
School Broad Chair

BEFORE THE GOVERNING BOARD OF

YAMHILL-CARLTON SCHOOL DISTRICT #1

A resolution to change the type of employee contributions for employees of the District who are members of the Classified Bargaining Group from Member Paid Pre-Tax (MPPT) to Employer Paid Pre-Tax (EPPT), rescinding any resolution, agreement, policy or rule which provided for MPPT contributions, and deem them “Picked Up” for purposes of Internal Revenue Code Section 414(h)(2).

WHEREAS, the required six percent PERS contribution can be deemed “picked up” for the purposes of section 414(h)(2) of the Internal Revenue Code (IRC) and can be assumed and paid by the District for purposes of ORS 238A.335(2)(b);

WHEREAS, the District, through its governing board, has the authority to implement the provisions of section 414(h)(2) of the IRC and ORS 238A.335(2)(b); and

WHEREAS, the District, through its governing board, has determined that even though the implementation of the provisions of IRC section 414(h)(2) is not required by law, the tax benefit offered by IRC section 414(h)(2) should be provided to the employees of the District who are members of the Classified Bargaining Group:

NOW, THEREFORE, BE IT RESOLVED:

- I. That, effective immediately, the required PERS employee contribution of the employees of the District who are members of the Classified Bargaining Group is deemed to be picked up for purposes of IRC Section 414(h)(2) and is assumed and paid for purposes of ORS 238A.335(2)(b);
- II. The affected employees do not have the option of receiving the assumed amount directly;
- III. The affected employees’ compensation may not be reduced and the District shall provide the additional amounts necessary to make the employee contributions, as set forth in the applicable collective bargaining agreements; and
- IV. This resolution is not retroactive in its application.

PASSED AND ADOPTED by the governing board of Yamhill-Carlton School District #1
on this 11th day of June, 2020.

BY

(Signature of Official)

(Title of Official)

EMPLOYMENT CONTRACT
Between
William Rhoades
And
Board of Directors of Yamhill Carlton School District No. 1

This Agreement, made and entered into this 1st day of July, 2020, between Yamhill Carlton School District No. 1, hereinafter referred to as the District, and William Rhoades, hereinafter referred to as the Superintendent.

WITNESSETH:

WHEREAS, the SUPERINTENDENT is desirous of serving as the chief executive officer of the DISTRICT and to perform all duties required by that office; and

WHEREAS, the DISTRICT is desirous of securing a Superintendent of Schools to supervise and direct the schools and the educational program of the DISTRICT under the general supervision of the DISTRICT'S School Board; and

WHEREAS, the DISTRICT and the SUPERINTENDENT believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the DISTRICT hereby employs the SUPERINTENDENT as Superintendent of Schools in and for said DISTRICT, and the SUPERINTENDENT hereby accepts such employment upon the terms and conditions following:

1. **TERM:** The District hereby employs the Superintendent for a period of one year, beginning on the first day of July, 2020, and terminating on the 30th day of June, 2021. This Contract does not automatically extend for an additional term. The Board may elect to extend the contract for an additional year at any time.
2. **SALARY:** The District shall pay the Superintendent at an annual salary rate of \$130,00.00 for the twelve months of employment under this agreement, payable in twelve equal monthly payments beginning July 15th, 2020 and ending June 15th, 2021. The SUPERINTENDENT shall be provided up to eight (8) consultancy days to be used in June 2020 for his transition into the District. The actual consultancy days SUPERINTENDENT spends in the District in June 2020 will be compensated by the District providing an equal amount of additional paid vacation days in the 2020-2021 school year. These extra days may not be paid out if not used by SUPERINTENDENT.
3. **SUPERINTENDENT RESPONSIBILITIES:** The Superintendent shall be the chief executive officer of the District. As such, the Superintendent shall have the primary

responsibility for execution of policies, whereas the Board shall retain the primary responsibility for formulating and adopting said policy. The parties agree, individually and collectively, not to interfere with nor usurp the primary responsibility of the other party. The members of the Board, individually and collectively, further agree to refer promptly all criticisms, complaints and suggestions called to their attention to the Superintendent for study and recommendation. The Superintendent will have freedom, subject to approval by the Board, to reorganize the staff including instruction and business affairs, which in the Superintendent's judgment best serves the District. The Board shall vest the responsibility for selection, placement, and transfer of personnel in the Superintendent, subject to Board approval.

4. DUTIES: As chief executive officer of the District, the Superintendent shall perform the duties of district Superintendent as prescribed by the laws of the State of Oregon.
5. GOALS AND OBJECTIVES: Prior to or within 60 days after the beginning of the term of this agreement, the parties shall meet to establish District goals and objectives for the ensuing school year. Said goals and objectives shall be reduced to writing and shall be among the criteria by which the Superintendent is evaluated as hereafter provided.
6. PROFESSIONAL GROWTH OF SUPERINTENDENT: The District encourages the continuing professional growth of the Superintendent through his participation in;

The operations, programs and other activities conducted or sponsored by local, state and school board activities;
Seminars and courses offered by public or private educational institutions;
Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional responsibilities for the District.

In its encouragement, the District shall permit a reasonable amount of release time for the Superintendent to attend to such matters and shall pay for the necessary membership, travel, conference/workshop registration and subsistence expenses with prior Board approval.

7. SUPERINTENDENT'S LICENSE: The Superintendent shall maintain throughout the life of this agreement a valid and appropriate license to act as Superintendent of Schools as required by the State of Oregon. Should the Superintendent fail to maintain such a license in good standing, the District may seek any appropriate remedy under this agreement.

8. TERMINATION:

- a. Termination Without Superintendents Concurrence. In the event the District intends to act to terminate the employment contract for good and just cause prior to its termination date without Superintendent's written concurrence, Superintendent shall be entitled to a due process hearing before the Board prior to the occurrence of any purported act of termination. Due process shall include at least a written notice of the reasons why the District is considering termination of this employment contract; the right to appear before the Board in closed executive meeting or public hearing, at the option of the Superintendent; the right to be represented at the hearing by a representative of the Superintendent's choice, and the right to a written decision describing the results of the hearing. The District shall give Superintendent not less than ten (10) days' written notice in advance of termination. This provision does not constitute a waiver of any rights the District or Superintendent may have to enforce this employment contract in the courts under contract or other applicable law.
- b. No-Fault Termination: The District may dismiss the Superintendent as the Superintendent and terminate this contract without any showing of cause upon ten (10) days' written notice and a notice that the District is willing to pay the balance of salary and benefits due under this contract.
- c. Termination at the Request of Superintendent. In the event the Superintendent intends to act to terminate this employment contract prior to its termination day, the Superintendent will notify the Board immediately and shall give the District no less than sixty (60) days written notice in advance. It is agreed that such a resignation will be accepted by the District. The Superintendent will be paid for days actually worked and holidays that occur prior to contract termination.

9. DISABILITY OF SUPERINTENDENT: Notwithstanding anything in this agreement to the contrary, the District is hereby given the option to terminate this agreement in the event that the Superintendent shall become permanently disabled during the term of this agreement or any extension thereof. Permanent disability is a disability which incapacitates the Superintendent from performing Superintendent's duties under this agreement on a regular and continuing basis. For purposes of this Agreement, the Superintendent shall be deemed to have become permanently disabled if Superintendent's doctor determines that because of health, physical or mental disability the Superintendent is permanently unable to perform assigned duties. (It is understood and agreed that any such medical opinion rendered by the Superintendent's doctor shall be deemed exempt from public disclosure within the meaning of ORS 192.502(2) and safeguarded as such.) Such option shall be exercised by the District giving ten (10) day's written notice to

Superintendent by registered mail and addressed to Superintendent at the District office or at such other address as Superintendent shall furnish in writing to the District.

In the event of a disability covered by this section, the Superintendent shall be entitled to utilize accumulated sick leave, subject to the maximum accumulated. The District will provide Superintendent with a long-term disability insurance policy, based upon a 90-day exclusionary period. Upon final termination of this Contract, Superintendent's compensation will continue to be provided by the terms of the disability insurance policy, subject to the retirement provisions of the Public Employees Retirement System.

In no event shall the amount paid to the Superintendent exceed the full pay of Superintendent, including PERS and insurance benefits. If a question exists concerning the capacity of Superintendent to return to Superintendent's duties, the District may require Superintendent to submit to a medical examination, to be performed by a doctor licensed to practice medicine selected by the District. The examination shall be done at the expense of the District. The physician shall limit the report to the issue of whether Superintendent has a permanent disability as defined herein.

10. EVALUATION: At least once during the term of this Agreement the Board and the Superintendent shall meet in closed executive session for the purpose of evaluation of the performance of the Superintendent.
11. VACATIONS: The Superintendent shall be required to render twelve months of full and regular service to the District during each annual period covered by this agreement, except that he shall be entitled to 20 days of paid vacation per contract year in addition to any other holidays normally recognized by the District.
12. FRINGE BENEFITS: The Superintendent shall be entitled to participate in all fringe benefits provided other administrative employees of the District. SUPERINTENDENT shall not participate in the District's health insurance program and shall not receive an opt-out stipend for his nonparticipation in the District's health insurance. The District shall pay to Superintendent \$2,000 per month into a tax-deferred vehicle of the SUPERINTENDENT'S choice so long as SUPERINTENDENT remains employed under this Agreement.
13. SICK LEAVE: Sick leave shall be credited the Superintendent's account upon his reporting for duty and shall accrue during the term of this agreement in accordance with ORS 342.596.
14. PERSONAL LEAVE: The Superintendent will receive the same number of personal days as other District staff.

15. EXPENSES: The District shall reimburse the Superintendent for all actual and necessary expenses incurred by him within the scope of his employment; supporting vouchers shall be submitted for all expenditures. Superintendent shall be provided a \$500 per month travel allowance in lieu of an actual monthly mileage reimbursement.
16. MEMBERSHIP DUES: The District shall pay the cost of the Superintendent's annual membership dues in professional organizations such as AASA, COSA, OASE.
17. CELL PHONE: The District shall pay a monthly cell phone Stipend in the amount of \$100.
18. APPLICABLE LAW: This agreement is subject to all applicable laws of the State of Oregon, rules and regulations of the State Board of Education, and rules, regulations, and policies of this District, which pertain to the Superintendent.

IN WITNESS WHEREOF, the DISTRICT, pursuant to the authority of its Board of Directors, by resolution duly and regularly adopted, has caused two originals of this agreement to be signed in the name of the DISTRICT by the Chairman of the School Board, and the SUPERINTENDENT has hereunto affixed his hand and seal the day and year herein above mentioned.

Yamhill Carlton School District No. 1

Susan FitzGerald, Board Chair

Date

William Rhoades, Superintendent

Date

Yamhill Carlton School District
120 N Larch Place
Yamhill, OR 97148

Application for Appointment to Board of Directors

Applications must be received by the District Office
120 N Larch Place, Yamhill OR 97148
July 6th, 2020 at 5:00pm

Name: _____

Address: _____

Phone: (Home) _____ (Work) _____ Email _____

Occupation: _____ Employer: _____

How long have you resided in this District? _____ (years) Are you a registered voter in this District? _____

Do you have children who attend school in Yamhill Carlton School District? _____

List your experience with school-related activities _____

Please answer the following two questions. If needed, use additional paper.

Why are you interested in serving as a School Board Member and what particular experience or qualifications do you believe you would bring to the School Board?

Complete the following statement:

"I am a qualified applicant for appointment to the Yamhill Carlton School Board of Directors because:"

Applicants Signature

Date

Application for Appointment to Board of Directors – Position 2 – Term ending June 30, 2023

**Yamhill Carlton School District
Resolution # 2020-10**

ADOPTING THE BUDGET

BE IT RESOLVED THAT THE Board of Directors of the Yamhill Carlton School District hereby adopts the budget for the fiscal year 2020-2021 in the total of \$19,667,385 now on file at the Yamhill Carlton District Office on our website www.ycsd.k12.or.us.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020 and for the purposes shown below are hereby appropriated.

GENERAL FUND

Instruction	6,703,656
Support Services	4,753,788
Transfers	266,926
Debt Service	-
Contingency	1,000,000
Total General fund	12,724,370

SPECIAL REVENUE FUNDS

Instruction	1,632,286
Support Services	526,780
Community Services	355,846
Total Special Revenue Funds	2,514,912

DEBT SERVICE FUND

Debt Service	3,447,603
Total Debt Service Funds	3,447,603

CONSTRUCTION PROJECT FUND

Support Services	10,000
Building & Acquisition	926,500
Debt Service	-
Contingency	-
Total Construction Project Fund	936,500

TRUST AND AGENCY FUNDS

Instruction	2,000
Reserved for Next Year	42,000
Total Trust & Agency Fund	44,000

TOTAL APPROPRIATIONS, All Funds

	19,625,385
Total Unappropriated and Reserve Amounts	42,000
TOTAL ADOPTED BUDGET	19,667,385

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2020-2021:

- (1) At the rate of \$4.7818 per \$1000 of assessed value for permanent rate tax
- (2) In the amount of \$1,655,656 for debt service on general obligation bonds

CATERGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax \$4.7818/per \$1000

Excluded from Limitation

General Obligation Bond Debt Service \$1,655,656

The above resolution statements were approved and declared adopted on the 14th day of June 2018.

X

Susan FitzGerald, Board Chair

X

Charan Cline, Superintendent