

Yamhill Carlton School District

Board of Directors - Regular Session Agenda

Zoom Meeting – Via Link: <https://zoom.us/j/96213830995>

Thursday July 9, 2020

Regular Session- 7:00pm

AGENDA

- I. Flag Salute
- II. *Call to Order Regular Session- 30 Minutes*
- III. Individuals, Delegations, Recognition, and Communications

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- IV. *Review of Agenda*
- V. *Nominate & Approve Board Chair and Vice Chair (Action Item)*
- VI. *Appoint Committee Members (Negotiations & Policy) (Action Item) (Pg 1)*
- VII. *2020-2021 Appointments & Designations (Action Item) (Pg 2)*
- VIII. *Approve Meeting Schedule (Action Item) (Pg 3)*
- IX. Regular Session- Consent Agenda
 1. *Approval of Board of Directors Minutes*
 - a. *Budget Meeting #2 June 1st, 2020 (Pg 4)*
 - b. *Work Session & Regular Meeting June 11th, 2020 (Pg 6)*
 2. *Enrollment Report (Pg 11)*
 3. *Personnel (Pg 13)*
- X. Announcements and Reports
 - I. District Facilities- Scott Henderson – Verbal Report
 - II. Financial Report & List of Bills for June 2020 – Tami Zigler (Action Item) (Pg 14)
 - III. Superintendent's Report- Bill Rhoades – Verbal Report
- XI. New Business:
 - I. Appoint Board Member to Vacant Position 2 (Action Item) (Pg 22)
 - II. Account Signers – Umpqua Bank Accounts – Resolution 2021-01(Pg 23)
 - III. Account Signers – First Federal Bank Accounts - Resolution 2021-02 (Pg 24)
 - IV. Account Signers – Other Accounts (LGIP POOL, QZAB 2007) – Resolution 2021-03(Pg 25)

Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

INTERPRETERS FOR THE HEARING IMPAIRED: To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

Sub Committees 2020-2021

<u>Committee</u>	<u>Chair</u>	<u>Additional Member</u>	<u>Administrator/Manager</u>
Negotiations (Meets as Needed)			
Board Policy (Quarterly During School Day)			



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

2020-2021 School Year Yamhill Carlton School District Designations and Authorizations

Authorize the Superintendent and the Business Manager to pay salaries, bills and other financial requirements.

Designate the following:

- Superintendent as Clerk and Chief Budget Officer.
- McMinnville News Register as Publication of Records.
- The Hungerford Law Firm and Garrett Hemann Robertson P.C. (Paul Dakopolos) as legal counsel, but the Superintendent has authority to seek other counsel for specific other legal services.
- Umpqua Bank, First Federal Savings, US Bank and State of Oregon Local Government Investment Pool as depositories of District funds.
- Bill Rhoades, Ed. D., and Tami Zigler as District representatives with the authority to apply for Title 1 Funds, and other federal and state grants.
- Pauly, Rogers and Co., PC as official auditor for the 2020-2021 School Year
- SAIF as worker's compensation insurance carried for the 2020-2021 School Year
- WHA as the agent of record for liability insurance coverage through Property and Casualty Coverage for Education (PACE) for the 2020-2021 School Year.

2020-2021 School Board Meeting Schedule

<u>Date of Meeting</u>	<u>Student Spotlight</u>
July 9, 2020	None
August 13, 2020	None
September 10, 2020	None
October 8, 2020	YCES
November 12, 2020	YCIS
December 10, 2020	YCHS
January 14, 2021	None
February 11, 2021	YCES
March 11, 2021	YCIS
April 8, 2021	YCHS
May 13, 2021	Valedictorians/Salutatorians (YCHS)
June 10, 2021	None

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Zoom Meeting via Public Link

Monday, June 1, 2020

Budget Committee Meeting II – 7:00pm

Minutes

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, and Ken Watson. M. Gometz absent by prior arrangement.

District Office/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCHS Principal Clint Raever, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson

Budget Committee Members: John Donehoo, Ralph Weinstein, Erin Galyean, and Kristy Edwards

Also Present: K. Watson, M. McKinney, R. McKinney, R. Stahl, Q. Takashima, J. Schaljo, E. Chadwick, and L. Nolan

- I. Call to Order Budget Committee - Meeting called to order at 7:04pm by Budget Committee Chair, J. Donehoo.

- II. Budget Reduction Priorities

J. Egland moved to accept the cuts presented by Tami Zigler and Charan Cline, identified by priorities as discussed. Spreadsheet of the list of priorities will be attached to the minutes. S. FitzGerald seconded. All in favor, motion carried.

The Budget Committee would like to be included on any updates sent to staff on the status of the state school funds.

With no further business to discuss, J. Donehoo adjourned the meeting at 8:35pm.

Minutes by: Tami Zigler, Business Manager

**Yamhill Carlton School District
Budget Meeting
June 1, 2020**

Budget Deficit (General Fund)

(793,000)

Budget Deficit predicted as of June 1, 2020

Cuts by Priority	Level	Description	Cost Savings	Running Total	Restore	Furlough Days	Notes
1	1	19-20 Workshare Furlough	150,000	150,000			
2	3	20-21 Furlough Days @ \$35k per day	105,000	105,000		3	
3	2	Ending Balance to \$850K	150,000	150,000			
4	3	20-21 Furlough Days @ \$35k per day	105,000	105,000		3	
5	5	District AP/Payroll	43,000	43,000			
6	5	Communications Increase	13,000	13,000			
7	6	HS Instructional Assistant (IA)	22,000	22,000			
8	6	.5 Athletic Secretary	30,000	30,000			
9	6	Student Resource Office (SRO)	10,000	10,000			
10	4	Ending Balance to \$700K	150,000	150,000			
11	7	Additional Furlough	140,000	140,000		4	<i>Union Discussions will be needed</i>
12	5	HS/IS Art Teacher	95,000	95,000			<i>Is there is an opportunity to revise SIA Funds if the budget deficit hits these levels</i>
13	6	1st Grade Teacher	85,000	85,000			<i>Is there is an opportunity to revise SIA Funds if the budget deficit hits these levels</i>
Running Total of Cuts Prioritized				1,098,000			
Remaining Funds to cut (if Negative):				305,000			

Levels	Savings by Original Proposed Levels	Totals
1	19-20 Workshare Furlough	150,000
2	Ending Balance to \$850K	150,000
3	20-21 6 Furlough Days @ \$35k per day	210,000
4	Ending Balance to \$700K	150,000
5	AP/PR, Communications, HS/IS Teacher	151,000
6	1st Grade, HS I/A, SRO, .5 AD Secretary	147,000
7	4 Additional Furlough	140,000
	Total of all Potential Resources	1,098,000

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

Thursday June 11th, 2020

Work Session – 6:45 PM

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, and Ken Watson. M. Gometz Absent by prior arrangement

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson

Also Present: E. Chadwick, L. Heatherly & B. Rhoades

Call to Order Work Session – 6:46pm by S. FitzGerald

- I. Sub Committee Reports
 - a. Facilities and Security (J. Bibb & K. Watson) – 854K left for facilities improvements, plan to spend on YCES parking lot, locker rooms of new dome and track resurfacing. YCHS Booster club has secured a large number of donations and is able to pay for half of the track resurfacing so the district is moving forward with track resurfacing over the summer to take advantage of those funds. Gym floors have been resurfaced in all the buildings, sump pump issue being worked on, JCI progressing, received 1.5 million dollar grant for seismic improvements at YCHS, 30x30 storage building for sports equipment funned by Booster Club.
 - b. Negotiations (K. Watson & S. FitzGerald) - Superintendent Contract to approve at regular session tonight
 - c. Board Policy (S. FitzGerald & J. Egland) – Meeting over summer
 - d. Curriculum (S. FitzGerald & Megan Gometz) – 57 teachers participated in “after action meeting on distance learning” – gave everyone a voice, had breakout sessions
 - e. Activities (J. Bibb & J. Egland) – Nothing new to report
 - f. Finance (J. Egland, S. FitzGerald) – Budget Hearing tonight at regular session, prioritized cuts at Final budget meeting on June, 1st
 - g. Communications (M. Gometz & K. Watson) – Nothing new to report

With no further discussion, the meeting adjourned 6:52 pm.

Minutes by: Michelle Rettke, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N Larch Place, Yamhill, OR 97148

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Regular Session – 7:00pm

MINUTES

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, and Ken Watson. M. Gometz Absent by prior arrangement

DO/Administration Staff: Superintendent Charan Cline, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Associate Principal/Athletic Director, YCHS Principal Clint Raever, YCHS Athletic Director/Associate Principal Scott Henderson

Also Present: L. Heatherly, E. Chadwick, M. VanDyke & B. Rhoades

Budget Hearing

- I. Call to Order by S. FitzGerald at 7:01pm
- II. Additions to the budget document – None
- III. Public Comment – none
- IV. Budget Hearing adjourned at 7:02pm

Regular Session

Flag Salute

- I. Called to order by Chair S. FitzGerald at 7:02 PM
- II. Individuals, Delegations, Recognition and Communications

Recognition: Honoring Retiring staff of Susie Amerson, Susan Dehm, Suzie Schulze & Ric Stahl with thanks and gratitude for their many years of service to the Yamhill Carlton School District

- III. Review of Agenda

J. Egland motioned to approve the agenda as presented. K. Watson seconded. All in favor, motion carried.

- IV. Regular Session – Consent Agenda

J. Bibb motioned to approve the consent agenda as presented. J. Egland seconded. All in favor, motion carried.

- V. Announcements and Report

- I. YCES – Chad Tollefson – “We made it” - Staff stepped up to finish up year, did reverse parade, staff video, Chromebook collection and report card distribution (60%). Lots of staff willing to dig in and plan for next year.

- II. YCIS – Matt Wiles – Last day with teachers. Relief that school year is over, focus on what lessons we learned from this spring, 8th grade promotion in front of YCIS (Drive Thru)
- III. YCHS – Clint Raever/Scott Henderson – Planning for next year- great minds working on it, commencement at Baileys Nursery was a huge success, 55 students with incompletes in at least one class.
- IV. Financial Report & List of Bills for May 2020

J. Bibb motioned to approve the financial report and list of bills for May 2020 as presented. J. Egland seconded. All in favor, motion carried.

- V. District Facilities – Painting at YCIS, getting bids on stuff to get things going, grants, going with all touchless soap and paper towel dispensers for next year, keeping buildings sanitized according to state requirements
- VI. Superintendent’s Report – Glad to have the year in the books, staff was very focused on student success, working on collecting materials, “graduation was fun and enjoyable”, teacher feedback session scheduled.

VI. New Business

I. Fall Instruction Format Update

“Ready Schools/Safe Learners” Plan just released by the state. Large set of requirements (8 sections), long road ahead, focus on requirements

II. 2019-20 Budget Appropriations Resolutions – Resolution 2020-07 & 2020-08

J. Bibb Motion to approve Resolution 2020-07 as presented. K. Watson seconded. All in favor, motion carried.

J. Egland motioned to approve Resolution 2020-08 as presented. K. Watson seconded. All in favor, motion carried.

III. Statement of Equity

K. Watson motioned to affirm the District Policy on equity. J. Egland seconded. All in favor, motion carried.

IV. PERS Resolution – Classified Staff – Resolution 2020-09

J. Egland Motioned to approve Resolution 2020-09 as presented. K. Watson seconded. All in favor, motion carried.

V. Superintendent Contract

J. Bibb express concern that salary and benefit package was \$160K, his understanding was that salary range was 120K to 130K. Specifically questioned cell phone and travel items.

J. Egland motioned to approve the contract for Interim Superintendent William Rhoades as presented. K. Watson seconded. J. Bibb opposed. With 3 in favor and 1 opposed, motion carried.

VI. School Board Vacancy

M. Gometz has resigned her position on the School Board

J. Bibb motioned to declare Board of Directors position 2 vacant and begin accepting applications. J. Egland seconded. All in favor, motion carried.

VII. Adopting the Budget – Resolution 2020-10

K. Watson would like the budget reduction list attached to the minutes (see attached)

J. Bibb motioned to adopt Resolution 2020-10 as presented. K. Watson seconded. All in favor, motion carried.

VIII. July 9th, 2020 Board Meeting

Reminder that July Meeting is on July 9th, 2020

IX. Board Retreat

Will work to schedule Board retreat for late July or Early August

VII. Board of Directors Comments

S. FitzGerald – “Charan wonderful working with you and talking education ease”

J. Egland – “Thanks to you (Charan) and good luck”

J. Bibb – “Thanks for all your (Charan) hard work on the Bond”

K. Watson – “Thanks for doing what was best for kids and wish you (Charan) the best of luck.

C. Cline – Thanks to Michelle and the Admin staff for all their hard work

With no further discussion the meeting was adjourned at 8:28pm

Minutes by: Michelle Rettke, Board Secretary

**Yamhill Carlton School District
Budget Meeting
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	Total of all Potential Resources	1,098,000

**District Enrollment Report
June 2020**

	Female	Male	Total
Kindergarten	45	48	93
1st Grade	35	41	76
2nd Grade	42	46	88
3rd Grade	38	51	89
4th Grade	32	39	71
K- 4th Subtotal:	192	225	417
5th Grade	36	34	70
6th Grade	45	41	86
7th Grade	46	47	93
8th Grade	51	43	94
5th-8th Subtotal:	178	165	343
9th Grade	31	49	80
10th Grade	28	41	69
11th Grade	32	41	73
12th Grade	24	38	62
9th – 12th Subtotal:	115	169	284
District Total:	485	559	1044

District Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	366.75	365.75
YCIS	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	306.5	306.5
YCHS	299	300	298	295	295	290	286	287	284	284
Alliance	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	87.76	87.75
Total	1060	1067	1065	1060	1053	1043	1034	1045	1045	1044

YCES Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	81.25	82.25	83.25	83.25	81.25	81.25	81.25	82.25	84.25	84.25
1st Grade	67	68	68	68	68	64.25	67	68	69	68
2nd Grade	68.5	71.5	70.5	69.5	71.5	73	71.5	73.5	73.5	73.5
3rd Grade	76.25	74.5	74.5	72.5	75.5	77.5	74.5	76.5	77.5	77.5
4th Grade	68.5	68.5	69.5	67.5	66.5	64.5	63.5	63.5	62.5	62.5
19/20 Total	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	366.75	365.75
18/19 Total	336	337	337	337	332	332	329.75	331.75	332	331
17/18 Total	352.5	342.5	344.25	344.25	346.75	345.25	343.25	346.25	344	

YCIS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	58.75	58.75	58.75	58.75	57.75	55.75	58.75	61.75	61.75	61.75
6th Grade	82	82	83	84	83	82	81	80	80	80
7th Grade	82.5	84.75	84.75	85.75	82.75	81.75	79.75	81.75	81.75	81.75
8th Grade	85	86	84	84	83	83	83	83	83	83
19/20 Total	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	306.5	306.5
18/19 Total	325	310	312	310	310	305	304	304.75	304	303
17/18 Total	323	321.5	318.5	314.5	315	310.5	309.5	308.5	303.5	

YCHS Enrollment for 2019-20 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	82	82	82	82	82	80	79	80	80	80
10th Grade	66	66	66	66	67	67	69	69	69	69
11th Grade	78	78	77	76	77	77	76	75	73	73
12th Grade	73	74	73	71	69	66	62	63	62	62
19/20 Total	299	300	298	295	295	290	286	287	284	284
18/19 Total	277	277	279	281	278	281	279	274	275	261
17/18 Total	312	307	305	304	303	300	300	297	296	

Alliance Academy Enrollment 2019-20

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	7.75	7.75	7.75	7.75	8.75	9.75	8.75	8.75	8.75	8.75
1st Grade	8	8	8	8	8	8.75	8	8	8	8
2nd Grade	14.5	14.5	15.5	16.5	14.5	14	14.5	14.5	14.5	14.5
3rd Grade	12.75	13.5	12.5	12.5	12.5	12.5	11.5	11.5	11.5	11.5
4th Grade	9.5	9.5	9.5	9.5	8.5	8.5	8.5	8.5	8.5	8.5
5th Grade	9.25	9.25	9.25	9.25	8.25	8.25	8.25	8.25	8.25	8.25
6th Grade	6	6	6	6	6	6	6	6	6	6
7th Grade	11.5	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25
8th Grade	12	11	11	11	11	11	11	11	11	11
19/20 Total	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	87.75	87.75
18/19 Total	88	89	94	94	99	105	105.5	105.5	103	103
17/18 Total	67.5	64	70.25	70.25	75.25	78.25	78.25	77.25	78.5	78.5

Yamhill Carlton School District
Human Resources
Board Report
July 2020



New Hires

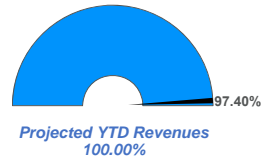
Eric Kraft, Administrative Assistant to the Superintendent / School Board

Resignation/Retirements

100 General Fund Revenue Dashboard Summary

For the Period Ending June 30, 2020

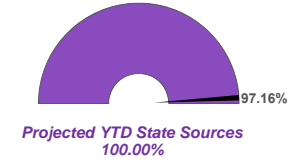
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

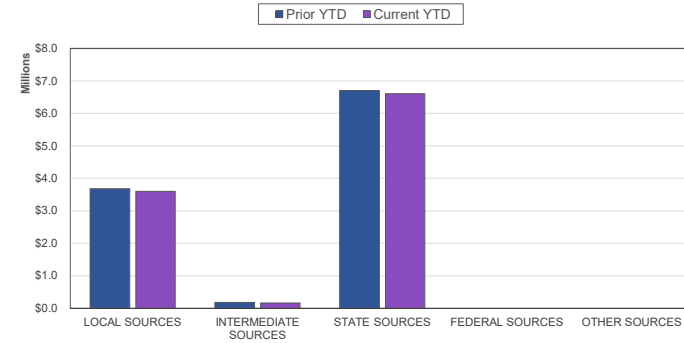


General Fund Revenues

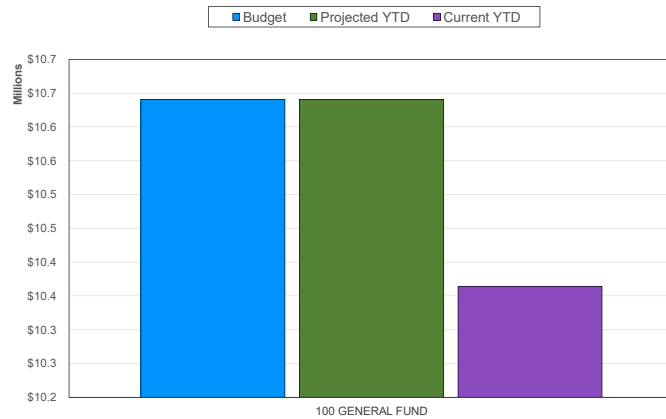
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund	\$6,601,037.07
Ad Valorem Taxes Levied By District	\$3,343,308.61
Unrestricted Revenue	\$160,617.00
Interest On Investments	\$133,638.52
Miscellaneous	\$58,940.06
Fees	\$22,875.00
Admissions	\$13,877.90
Penalties And Interest On Taxes	\$12,420.90
Contributions And Donations From Private Sources	\$10,000.00
Summer School Tuition	\$3,980.00
Percent of Total Revenues Year-to-Date	99.97%

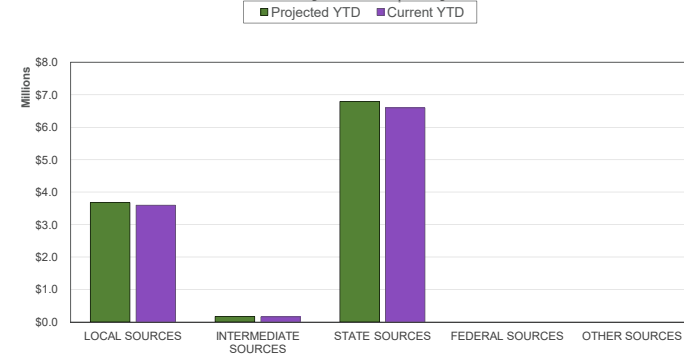
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



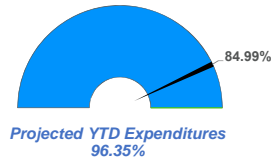
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

For the Period Ending June 30, 2020

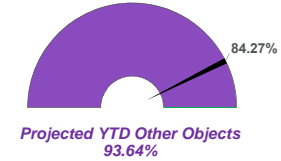
Actual YTD Expenditures



Actual YTD Salaries/Benefits



Actual YTD Other Objects

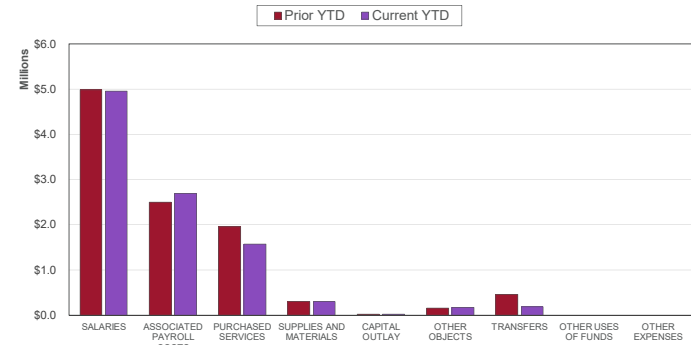


General Fund Expenditures

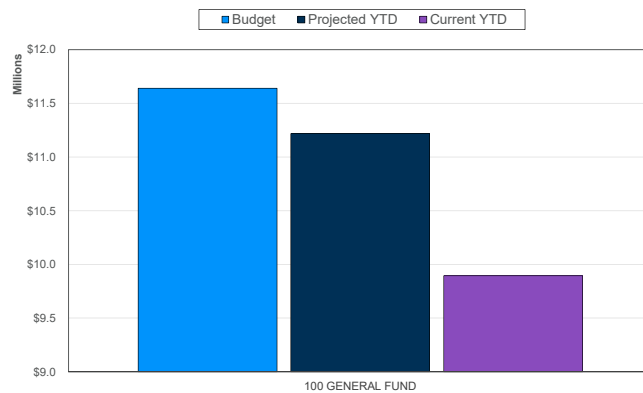
Top 10 General Fund Expenditures by Program (Year-to-Date)

Regular Salaries	\$4,566,251.52
Contractual Employee Benefits	\$1,184,776.42
Public Employees Retirement System	\$1,100,512.54
Student Transportation Services	\$611,197.05
Instructional, Professional And Technical Services	\$433,959.64
Property Services	\$394,359.08
Additional Salary	\$386,949.33
Social Security Administration	\$365,472.19
Other Transfers	\$185,029.00
Insurance And Judgments	\$155,852.00
Percent of Total Expenditures Year-to-Date	94.86%

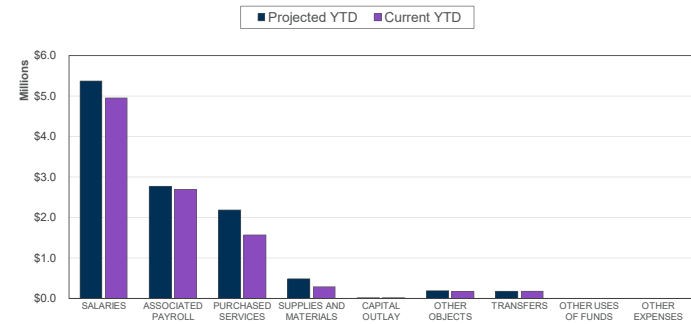
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD

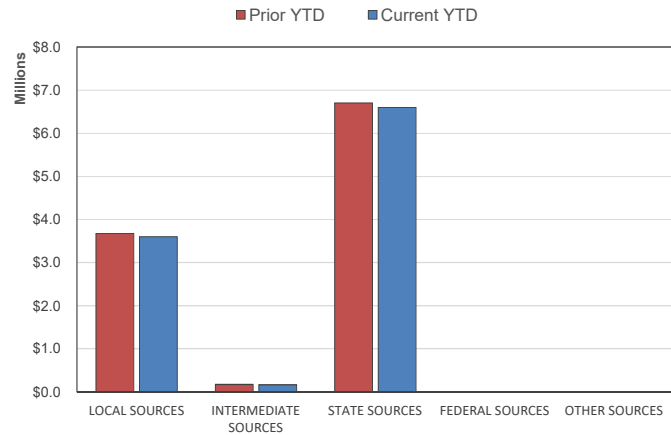


100 General Fund | Financial Summary by Object

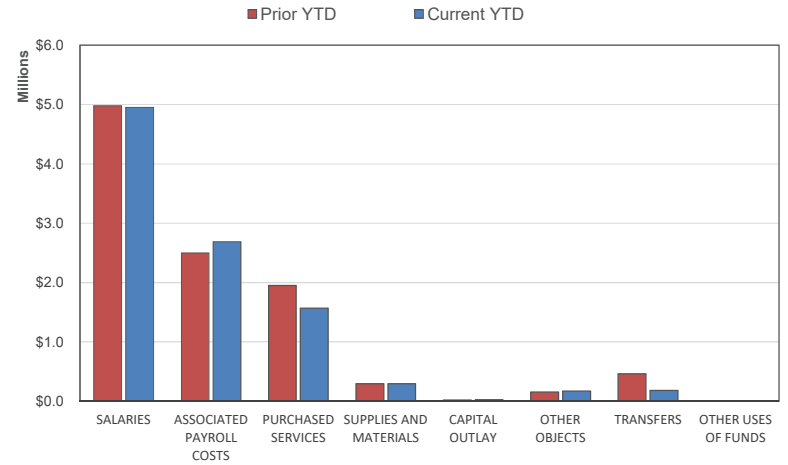
For the Period Ending June 30, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 994,721	\$ 994,721		\$ 1,176,211	\$ 1,000,000	
REVENUES						
Local Sources	3,673,067	3,673,067	100.00%	3,602,219	3,676,811	97.97%
Intermediate Sources	173,407	173,407	100.00%	160,617	170,000	94.48%
State Sources	6,700,482	6,700,482	100.00%	6,601,037	6,794,031	97.16%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
TOTAL REVENUE	\$ 10,546,956	\$ 10,546,956	100.00%	\$ 10,363,873	\$ 10,640,842	97.40%
EXPENDITURES						
Salaries	\$ 4,979,647	\$ 4,979,647	100.00%	\$ 4,955,049	\$ 5,368,043	92.31%
Associated Payroll Costs	2,499,220	2,499,220	100.00%	2,691,467	2,768,880	97.20%
Purchased Services	1,950,574	1,950,574	100.00%	1,568,644	2,187,140	71.72%
Supplies and Materials	297,540	297,540	100.00%	294,895	486,725	60.59%
Capital Outlay	22,518	22,518	100.00%	24,400	22,000	110.91%
Other Objects	155,003	155,003	100.00%	173,630	198,025	87.68%
Transfers	460,964	460,964	100.00%	185,029	185,029	100.00%
Other Uses of Funds	-	-		-	425,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 10,365,466	\$ 10,365,466	100.00%	\$ 9,893,114	\$ 11,640,842	84.99%
SURPLUS / (DEFICIT)	\$ 181,491	\$ 181,491		\$ 470,758	\$ (1,000,000)	
ENDING FUND BALANCE	\$ 1,176,211	\$ 1,176,211		\$ 1,646,970	\$ -	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 06/01/2020 To: 06/30/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58345	2080 MEDIA INC	\$3,000.00
58321	A-MAX HARDWOOD	\$9,410.00
58298	ACADIENCE LEARNING INC	\$506.00
0	ALISON CHEATHAM	\$288.41
0	AMANDA MORTIMORE	\$106.83
0	AMAZON CAPITAL SERVICES	\$138.26
0	AMY STOKES	\$0.00
58322	AMY STOKES	\$104.97
0	ANDRE JAILLET	\$235.11
58347	AVEANNA HEALTHCARE	\$1,228.94
58301	BRIGHTSIDE ELECTRIC AND	\$810.00
0	CENTURY LINK	\$188.24
0	CHRIS FEATHERSTON	\$263.43
0	CHRISTOPHER HARDY	\$133.95
58303	CITY OF CARLTON	\$1,115.75
58304	CITY OF YAMHILL	\$4,147.50
58332	CITY OF YAMHILL	\$2,500.00
58333	COMCAST NETWORK SERVICES	\$4,113.40
0	ELIZABETH ROBINSON	\$150.00
0	ERIN CONNAUGHTON	\$190.00
0	ERIN GALYEAN	\$150.00
0	GAYLE BIZEAU	\$3,444.17
58305	GIUDICE, BEN	\$804.60
0	HADASSAH SHEPARD	\$771.32
0	HEATHER MCINNIS	\$157.90
0	HEATHER NICHOLS	\$150.00
0	HENDERSON, SCOTT M	\$4,788.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

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☐ Page Break

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Check Number	Vendor	Amount
100 - GENERAL FUND		
58334	IRON MOUNTAIN INCORPORATED	\$304.74
0	JASON BOURNE	\$140.97
58306	JILL HINDMAN	\$254.60
58335	JOSTENS	\$22.08
58349	JOSTENS	\$846.87
0	KARI BILLETTE	\$474.39
58307	KARLY SIMS	\$150.00
58350	KONE INC	\$683.45
58308	LAURA ROLFSON	\$71.13
58351	LINGUISTIC SERVICES	\$70.00
58309	LOMELI, JASMINE	\$150.00
0	LYNNEA LUX-KOSIEWICZ	\$135.00
58310	MAHON, BRIAN	\$150.00
0	MARIE-CHRISTINE GOODWORTH	\$381.68
0	MID COLUMBIA BUS CO., INC	\$98,895.38
58311	MORGAN, LAURA R.	\$385.13
0	NORTHWEST REGIONAL ESD	\$10,798.10
58352	OREGON STATIONERS	\$140.00
0	OSEGUEDA, VICTOR J	\$34.50
58312	OVS	\$158.72
58313	PAC-VAN	\$105.00
58336	PACIFIC OFFICE AUTOMATION	\$3,456.39
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,689.84
58337	PORTLAND GENERAL ELECTRIC	\$8,652.80
58314	PROPANE NORTHWEST	\$83.96
58338	RECOLOGY WESTERN OREGON GARBAGE	\$434.63
0	RIVAS, KAYLA M	\$201.38

Yamhill-Carlton School District No. 1

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Check Number	Vendor	Amount
100 - GENERAL FUND		
0	ROEDEL, DEANA	\$348.64
0	RYAN STICKA	\$268.99
58358	SALEM FOOTBALL OFFICIALS	\$2,027.00
58315	SAMUELSON, CAROLINE A	\$100.00
58316	SARA MORALES	\$150.00
58317	SHAUN DITTY	\$774.64
58339	SIERRA SPRINGS	\$25.29
0	STACIE SHAVER	\$446.72
0	TAD BECKWITH	\$436.50
0	TAMARA DERBYSHIRE	\$570.99
58354	THE HOME DEPOT PRO	\$1,241.07
58319	TIFFANY PISCITELLI	\$146.94
58355	TOM JACKSON'S LOCK AND KEY	\$210.00
0	UMPQUA BANK-CC	\$595.13
0	VICTOR COOK	\$922.61
58324	WILCO	\$113.98
58356	WILLIAMS FUEL & LANDSCAPE SUPPLY	\$1,200.00
0	WILLIAMSON, JODY	\$439.56
58341	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$9,296.00
58342	YAMHILL FIRE PROTECTION DISTRICT	\$760.00
58325	YAMHILL SHELL STATION	\$135.61
58343	YAMHILL SHELL STATION	\$40.25
58357	YAMHILL SHELL STATION	\$72.34
58344	ZIPLY FIBER	\$701.79
Total for 100 - GENERAL FUND		\$188,791.57
201 - TITLE IA		
0	AMAZON CAPITAL SERVICES	\$125.08

Yamhill-Carlton School District No. 1

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Check Number	Vendor	Amount
201 - TITLE IA		
0	LITERACY RESOURCES	\$342.36
Total for 201 - TITLE IA		\$467.44
230 - MISC GRANTS		
58331	BERNHARDT GOLF	\$6,500.00
58302	BSN SPORTS LLC	\$381.31
58348	IMAGINE LEARNING INC	\$600.00
Total for 230 - MISC GRANTS		\$7,481.31
231 - FUEL UP TO PLAY 60		
58340	SUPPLIES ON THE FLY	\$3,322.00
Total for 231 - FUEL UP TO PLAY 60		\$3,322.00
233 - MEASURE 98		
58323	BOTTEN'S EQUIPMENT RENTAL INC	\$366.50
Total for 233 - MEASURE 98		\$366.50
241 - ESSA SUPPORT		
58351	LINGUISTIC SERVICES	\$95.00
Total for 241 - ESSA SUPPORT		\$95.00
250 - FOOD SERVICES		
58299	ALPENROSE	\$804.79
58330	ALPENROSE	\$1,589.76
58346	ALPENROSE	\$53.94
58340	SUPPLIES ON THE FLY	\$63.10
58318	SYSCO FOOD SERVICES	\$1,758.15
58353	SYSCO FOOD SERVICES	\$635.32
Total for 250 - FOOD SERVICES		\$4,905.06
266 - TUITION REIMBURSEMENT		

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria: From Check Date: 06/01/2020 To: 06/30/2020 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900 ☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
266 - TUITION REIMBURSEMENT		
0	SUNDAY, ERIN	\$868.00
Total for 266 - TUITION REIMBURSEMENT		\$868.00
280 - STUDENT BODY FUNDS		
0	NORTHWEST REGIONAL ESD	\$7,687.39
0	UMPQUA BANK-CC	\$217.76
Total for 280 - STUDENT BODY FUNDS		\$7,905.15
400 - CAPITAL PROJECT FUNDS - CET		
0	UMPQUA BANK-CC	\$540.00
Total for 400 - CAPITAL PROJECT FUNDS - CET		\$540.00
480 - CAPITAL CONSTRUCTION JCI		
58300	ATEZ INC	\$500.00
Total for 480 - CAPITAL CONSTRUCTION JCI		\$500.00
Grand Total:		\$215,242.03

End of Report

Yamhill Carlton School District
120 N Larch Place
Yamhill, OR 97148

Application for Appointment to Board of Directors

Applications must be received by the District Office
120 N Larch Place, Yamhill OR 97148
July 6th, 2020 at 5:00pm

Name: Jennifer Nordstrom

Address: [REDACTED]

Phone: (Home) [REDACTED] (Work) [REDACTED] Email [REDACTED]

Occupation: Math Professor Employer: Linfield College

How long have you resided in this District? 14 (years) Are you a registered voter in this District? Yes

Do you have children who attend school in Yamhill Carlton School District? Yes

List your experience with school-related activities Director of Math PLUS mentoring program pairing

Linfield mentors with YCIS students on Math-based STEM Fair projects (5 years). Served as a parent

volunteer on the YC School Improvement Committee in 2019. Parent of 2 YC students (5th grade and 8th grade).

Please answer the following two questions. If needed, use additional paper.

Why are you interested in serving as a School Board Member and what particular experience or qualifications do you believe you would bring to the School Board?

As a parent of children who have been in the district since Kindergarten, I have an interest in the success of our district.

As an educator, myself, I value the public education system. In my profession I am involved with high school through

college mathematics pathways. My Math PLUS program has allowed me to collaborate with students, parents, and teachers in the district.

Complete the following statement:

"I am a qualified applicant for appointment to the Yamhill Carlton School Board of Directors because:"
I have been an educator at Linfield College for 20 years. I am invested in student success in my professional life.


I have experience serving on hiring committees, applying for and administering grants, and managing budgets.

I have experience with academic assessment and strategic planning. I am interested in listening to stake-holders in education

including teachers, administrators, staff, parents, and students. I understand that the current situation with COVID and budget cuts

means additional challenges for the district. I am interested in working towards solutions that do the best we can for students and

our community. As a YC parent for many years, I feel it is my turn to step-up and serve our district at this time.


Applicants Signature

6/21/2020
Date

Application for Appointment to Board of Directors – Position 2 – Term ending June 30, 2023

Yamhill Carlton School District
120 N Larch Place
Yamhill, OR 97148

Application for Appointment to Board of Directors

Applications must be received by the District Office
120 N Larch Place, Yamhill OR 97148
July 6th, 2020 at 5:00pm

Name: Erin Galyeon

Address: [REDACTED]

Phone: (Home) [REDACTED] (Work) [REDACTED] Email [REDACTED]

Occupation: Controller Employer: A-dec, Inc.

How long have you resided in this District? 7 (years) Are you a registered voter in this District? Yes

Do you have children who attend school in Yamhill Carlton School District? Yes

List your experience with school-related activities Volunteer time in classrooms,
supported the most recent bond effort through phone calls, etc,
most recently served on the Budget Committee 2018-2020.

Please answer the following two questions. If needed, use additional paper.

Why are you interested in serving as a School Board Member and what particular experience or qualifications do you believe you would bring to the School Board?

Complete the following statement:

"I am a qualified applicant for appointment to the Yamhill Carlton School Board of Directors because:"

Erin Galyeon

Applicants Signature

6/26/2020

Date

Application for Appointment to Board of Directors – Position 2 – Term ending June 30, 2023

Why are you interested in serving as a School Board Member and what particular experience or qualifications do you believe you would bring to the School Board?

I am interested in serving as a School Board Member for several reasons. First is that my kids attend the school in this district and so do close friends and family and I want to see their experience be the best that it can be. Another is that I grew up in Yamhill and graduated from YCHS, so did my parents and grandmother, and I have an appreciation for the history of the community and an excitement for making it even better. I also strongly value education having graduated with a bachelor's degree and paying for my own education and support the importance of student success.

I value strong community of which schools, businesses and churches are an integral part and I serve as a volunteer to strengthen that community. I have been involved in the schools since my oldest child started school and have seen a lot of really positive things happen like the passing of the school bond, good fiscal responsibility, student achievement improvement, a growing student population, and even successes in sports. I want to contribute to the continued success and even improvement as YCSD faces some real challenges coming up, most importantly Ready Schools Safe Learners, but also a growing student population and supporting a new superintendent.

I have a vision for YCSD to be a safe and desirable place for students to be their best selves that will open up opportunities for their future success. And to gain the trust and support of the entire community. We'll know we've achieved this as we see student achievement improve, but also when we see a positive school culture with strong leadership, strong business and community partnerships, active PTOs, high volunteerism, the ability to find funding solutions, and when the positive stories outweigh the negative. YCSD is making strides toward these things and I believe I can contribute as a School Board Member to additional successes.

I am a qualified applicant for appointment to the Yamhill Carlton School Board of Directors because

I am a qualified applicant for appointment to the Yamhill Carlton School Board of Directors because I have volunteered in the schools and have served the School Board as a Budget Committee Member so I understand many of the challenges that the School District is facing. I have almost 20 years of experience in the accounting field where I have developed skills that I can apply to a School Board position. Some of those skills include strong analysis skills, leadership, and collaboration. I am a licensed CPA and as such am held to a higher ethical standard and an expectation of strong financial competence.



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Resolution 2021-01

Authorizations Change of Signature on Bank Accounts

Yamhill Carlton High School

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the change of the authorizing signers on the YCHS Accounts for:

Umpqua (Acct #6690) – Remove Susie Amerson and add Tina Vertner (Secretary) with the powers to open any deposits or share accounts in the name of the association. Tami Zigler (Business Manager), Clint Raever (Principal) and Scott Henderson (Associate Principal/Athletic Director) will remain on account.

Yamhill Carlton School District

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the change of the authorizing signers on the YCSD Accounts for:

Umpqua (Acct#9814 – Cafeteria Fund) – Remove Charan Cline and add William (Bill) Rhoades (Superintendent) with the powers to open any deposit or share accounts in the name of the association. Tami Zigler (Business Manager) and Susan FitzGerald (Board Chair) will remain on account.

Umpqua (Acct#2403 – General Fund) – Remove Charan Cline and add William (Bill) Rhoades (Superintendent) with the powers to open any deposit or share accounts in the name of the association. Tami Zigler (Business Manager) and Susan FitzGerald (Board Chair) will remain on account.

Umpqua (Acct#2403 – General Fund – ACH Wires) – Remove Charan Cline and add William (Bill) Rhoades (Superintendent) with the powers to open any deposit or share accounts in the name of the association. Tami Zigler (Business Manager) and Susan FitzGerald (Board Chair) will remain on account.

Dated: July 9, 2020

Eric Kraft, Board Secretary



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Resolution 2021-02

Authorizations Change of Signature on Bank Accounts

Yamhill Carlton High School

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the change of the authorizing signers on the YCHS Accounts for:

First Federal (Savings - Acct #2685) – Remove Susie Amerson and add Tina Vertner with the powers to Open any deposits or share accounts in the name of the association. Tami Zigler (Business Manager), Clint Raever (Principal) and Scott Henderson (Associate Principal/Athletic Director) will remain on account.

First Federal (Scholarship - Acct #2657) – Remove Susie Amerson and add Tina Vertner with the powers to Open any deposits or share accounts in the name of the association. Tami Zigler (Business Manager), Clint Raever (Principal) and Scott Henderson (Associate Principal/Athletic Director) will remain on account.

First Federal (Investments - Acct #0850) – Remove Susie Amerson and add Tina Vertner with the powers to Open any deposits or share accounts in the name of the association. Tami Zigler (Business Manager), Clint Raever (Principal) and Scott Henderson (Associate Principal/Athletic Director) will remain on account.

Dated: July 9, 2020

Eric Kraft, Board Secretary



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Resolution 2021-03

Authorizations Change of Signature on Bank Accounts

Yamhill Carlton School District

Whereas, the Board of Directors of Yamhill Carlton School District has authorized the change of the authorizing signers on the YCSD Accounts for:

LGIP POOL (Acct 4556 and 4653) - Under the provisions of District policy, the following persons serving in the positions indicated below will act as administrators and be authorized signers for the account: Tami Zigler (Business Manager), William (Bill) Rhoades (Superintendent), and Susan FitzGerald (Board Chair).

QZAB 2007 (Acct 03626) - Under the provisions of District policy, the following persons serving in the positions indicated below will act as administrators and be authorized signers for the account: Tami Zigler (Business Manager), William (Bill) Rhoades (Superintendent), and Susan FitzGerald (Board Chair).

Dated: July 9, 2020

Eric Kraft, Board Secretary