

## ADDENDUM NO. 1

(Issued October 21, 2024)

### Request for Qualifications and Proposals

#### Site Survey Services for Site Improvement Projects at Various School Sites

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the proposal documents for the project and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown;

#### Question #1

General Statement of Work:

Item 1 – Will we be required to plot the Record Boundary and Easement information onto the topographic survey? Will the School District expect the cost of a Record of Survey map to be created and filed with the County Surveyor to be included?

#### District Response #1

Record Boundary and Easement information shall be included in the topography survey. Surveys are indicated for design purposes and filing with County Surveyor is not requested.

#### Question #2

Field Topographic Survey:

Item 2.1 - Please clarify what is meant by “mapping of school properties shall extend out to face of curbs for all streets surrounding the sites”. The extent of work maps you have created stop the survey work at the school property lines. Do you also want additional topographic survey to cover the area to the street curb? Or do you just want the street curbs located? Or something else?

#### District Response #2

The surveys of the area of work shall be set relative to the school property lines and the face of curbs.

#### Question #3

Items 2.5 and 2.6 – Will existing as-built drawings of on-site utilities be available from the school district?

#### District Response #3

Assume as-built drawings are not available for all sites.

#### Question #4

Item 2.10 – Please clarify “Locate main point of entry for communication utilities”. Is this where these utilities enter the site or buildings or what?

#### District Response #4

Delete this criteria.

#### Question #5

Item 2.11 – Please clarify “Mechanical detection of existing utilities”. Do you mean electronic (ground penetrating radar) or some other form of utility detection technique that is “mechanical”?

### District Response #5

Existing utilities shall be located either by electronic and/or mechanical means, and not by aerial photogrammetry

### Question #6

Post-construction Services:

Item 3 – Please clarify scope of work for “Post-construction Services”. What type of projects will this be for that we are verifying elevations. Is it only elevations that you need verified? Do you need stamped certification letters? When will this construction occur?

### District Response #6

Post-construction Services is requested for all sites to verify construction was performed to meet accessibility requirements for elevations and slopes. Certified letters are not required. Proposed fees for Post-construction Services shall be on an hourly basis with a not-to-exceed amount.

### Question #7

Utility Locating

Item 4.1 – Is this referring to utility maps from the City of Oakland and the utility companies?

### District Response #7

Yes.

### Question #8

Item 4.2 – Please clarify “Utilities will be located using standard locating methods pursuant to CA Government Code 4216 through 4219.9”. These sections specify procedures for performing underground utility locating by means of construction excavations. I don’t think you intend for land surveyors to do this.

### District Response #8

The surveyor shall alert the District if conditions require excavation and/or potholing to perform underground utility locating.

### Question #9

Registered Site Surveyor

Item 6 - Please clarify “Surveys must be prepared and signed by a California Registered Site Surveyor”. Do you mean a California Licensed Professional Land Surveyor?

### District Response #9:

Yes.

### Question #10

Firm Information

Item 2.2.3 - Please clarify “Describe firm’s experience developing projects within a political environment including facilitation of community involvement”.

### District Response #10:

Delete this criteria.

**Question #11**

District Evaluation / Selection Process

Item 1 – It doesn't specifically say that the fee is included in the evaluation process. Will the selection be based only on qualifications and responsiveness to the RFQ/P? Or will the fee amount also be a consideration? Is there a percentage that each represents or a scorecard used to determine the consultant selection?

**District Response #11**

The proposals will be evaluated based on qualifications, responsiveness to the RFQ/P, and proposed fee.

**Question #12**

What type of projects are these surveys to be used for?

**District Response #12**

The proposed site improvements are limited to nature exploration areas, play structures, and sport courts.

**Question #13**

Do you need us to survey all playground striping?

**District Response #13**

No.

**Question #14**

Should all the topographic survey data be obtained using ground survey equipment and not aerial photogrammetry? Probably so, since you are requiring 0.01 foot precision on spot elevations.

**District Response #14**

Yes.

**Question #15**

Do you require any specific tie to an elevation benchmark for each site?

**District Response #15**

No.

**Question #16**

Do you require any specific coordinate reference or rotation of drawings?

**District Response #16**

No.

**Question #17**

Are there any restriction to what days and times we can perform field work? Can we do work at the sites on weekends?

**District Response #17**

Work can be performed on weekends but coordinated with the District's Project Manager.



**Question #18**

Do you consider this a prevailing wage project? Do you need any verified reports for that?

**District Response #18**

No to both questions.

**RECEIPT OF THIS ADDENDUM (AS WELL AS PREVIOUSLY ISSUED ADDENDA) MUST BE  
ACKNOWLEDGED IN THE PROPOSAL.**