



STEPS FOR RETURNING PSEO STUDENTS

① COMPLETE NOTICE OF STUDENT REGISTRATION (NOSR) FORM

- This form **must** be completed for each semester you plan on doing PSEO.
 - Riverland Community College wants you to complete 2 NOSR forms (1 for Fall and 1 for Spring)

② COMPLETE ANY COLLEGE SUPPLEMENTAL PAPERWORK

- Some colleges have a supplemental form for a credit check. Please check the colleges PSEO website.
 - Riverland Community College has a **Planning Guide** that needs to be completed.

③ CONNECT WITH YOUR SCHOOL COUNSELOR

- Email or bring your completed PSEO paperwork to your school counselor.
- Your school counselor will complete Counselor sections of paperwork.
 - Your PSEO paperwork (NOSR form(s) & any supplemental forms), transcript and test scores will be sent to the college.

④ SCHEDULE A MEETING WITH COLLEGE PSEO ADVISOR

- You will want to wait at least 5 business days before you schedule a meeting.
 - Check with the colleges PSEO website on further instructions.

⑤ EMAIL OR DROP OFF YOUR PSEO SCHEDULE

- Email or drop off a copy of your PSEO schedule to your high school counselor.
 - Once this is received your high school schedule will be adjusted
 - If you make any changes a new schedule must be emailed or dropped off to your high school counselor.