



STEPS FOR NEW PSEO STUDENTS

① ATTEND PSEO INFORMATION SESSION

- Attend the mandatory PSEO information session.
- If you were unable to attend watch the PSEO presentation session.

② APPLY TO THE COLLEGE

- Apply to the college as a PSEO student.
 - Always use your personal email address!
- If you are attending Riverland and have already applied **please do not** apply again (move to step 3).
 - All Minn State Colleges will have students Create a StarID and password then apply to the college.
 - You will also be given a student ID (later sent in email)

③ COMPLETE NOTICE OF STUDENT REGISTRATION (NOSR) FORM

- This form **must** be completed for each semester you plan on doing PSEO.
 - Riverland Community College wants you to complete 2 NOSR forms (1 for Fall and 1 for Spring)

④ COMPLETE ANY COLLEGE SUPPLEMENTAL PAPERWORK

- Some colleges have a supplemental form for a credit check. Please check the colleges PSEO website.
 - Riverland Community College has a **Planning Guide** that needs to be completed.

⑤ CONNECT WITH YOUR SCHOOL COUNSELOR

- Email or bring your completed PSEO paperwork to your school counselor.
- Your school counselor will complete Counselor sections of paperwork.
 - Your PSEO paperwork (NOSR form(s) & any supplemental forms), transcript and test scores will be sent to the college.

⑥ CHECK YOUR EMAIL

- Follow directions in email to complete New PSEO College steps.

⑦ MEET WITH PSEO ADVISOR TO REGISTER

- Once you complete the colleges next steps you will meet with a PSEO advisor to register for classes.

⑧ EMAIL OR DROP OFF YOUR PSEO SCHEDULE

- Email or drop off a copy of your PSEO schedule to your high school counselor.
 - Once this is received your high school schedule will be adjusted.
 - If you make any changes a new schedule must be emailed or dropped off to your high school counselor.