



**Administrative Council Agenda  
New Market Skills Center  
October 18, 2024  
11:00 AM – 1:00 PM**

**REGULAR ITEMS**

- Call Meeting to Order/Flag Salute
- Agenda Discussion/Approval
- Introduction of Board, Guests/Audience
- Public Comment

**APPROVAL OF CONSENT AGENDA**

- Administrative Council Minutes – May 10, 2024
- August Update – August 29, 2024
- South Sound Council Meeting Minutes – May 16, June 20, September 19, and October 10, 2024
- Skills Center Directors' Meeting Minutes – May 14 and June 11, 2024
- Student Appreciation Note - SkillsUSA Nationals
- New Market News – September and October
- Donation
- Surplus - Medical Programs' Supplies and Ford Ranger

**EXECUTIVE DIRECTOR'S REPORT**

- 2024-2025 School Improvement Plan
- 2024-2025 Professional Development Plan and Schedule
- Program Development & Publicity
  - Medical Assistant: Apprenticeship Consortium & CiHS Courses (21 credits)
  - Construction Trades: Pre-Electrical
  - Olympia School of Advanced Skincare – Thurston Talk Article
  - Youth Leadership Thurston County- Thurston Talk Article
  - NM School of Cosmetology – Superintendent Bogatin and Executive Director Ishler
- Fall Counselor Breakfast
- 2023-2024 CTE Student Support Services Specialist Report
- Capital Projects – Minor Works and NM School of Cosmetology Electrical
- Enrollment Reports
  - By District
  - Student Headcount by Program
- Financial Reports – Update Anticipated Prior to Meeting

**PERSONNEL**

- New Hires
  - Gordon Phillips: Campus Supervisor
  - Cami Burrow: Medical Assistant Instructor
  - Natalie Noonan: Veterinary Assistant Instructor
  - Estela Iwinski: Cosmetology; Bilingual instructor
  - Rachel McPherson: Cosmetology
  - Ena Robinson: Cosmetology; Paris Fashion Week Participant

**GRANTS**

- I-CAR Academy License \$1,200

**INFORMATIONAL**

- Career & College Fair – November 19, 2024
- Thurston Chamber Find Your Future: April 12, 2025
- Move the May 9, 2025 Administrative Council Meeting to 10:00 AM?

**COUNCIL MEMBER COMMENTS**

- Standing Question: Future Meeting Topics

**ADJOURNMENT**

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