

Approved October 18, 2024

**NEW MARKET SKILLS CENTER  
Administrative Council Minutes  
May 10, 2024**



**REGULAR ITEMS:**

**Call Regular Meeting to Order**

Chair Kevin Bogatin called the meeting to order at 11:00 AM

Meeting Location: New Market Skills Center – Derek Lohmeyer Lecture Hall

Administrative Council Members Present: Kevin Bogatin, Bryon Bahr, Clint Endicott, Lisa Grant, Patrick Murphy, Thad Nelson, Brad Hooper – North Thurston Public Schools CTE Director for Deb Clemens, and Gretchen Maliska – Career Connected Learning Director for Wyatt Jessee

New Market Staff Present: Matt Ishler and Chris Bradshaw

Scribe: Colleen Bonner

Guests: Paula Perryman – Olympia School District CTE Director

The agenda was unanimously approved.

**APPROVAL OF CONSENT AGENDA:**

**Administrative Council Minutes** – March 22, 2024

**South Sound Council Meeting Minutes** – March 21 and April 11, 2024

**New Market News** – April and May

**Junk Vehicles**

Council Member Nelson motioned and Representative Maliska seconded the approval of the Consent Agenda. This motion was approved by unanimous vote.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Ishler opened the meeting with an invitation for the Council Members to attend New Market High School's graduation ceremony scheduled for June 5. The high school is expecting 38 students to walk. Most of which have attended a consortium district in the past.

**Program Highlight – Construction Trades and Future Growth Discussion**

The Council Members walked over to the Construction Trades classroom and was given a tour of the shop by instructor Adam Shell. Congratulations were offered for the number of students on the waitlist wanting to get into the program. All agreed to continue the work toward expanding the program with a 3<sup>rd</sup> session.

**Student Recognitions:**

Cosmetology State License Graduates

Centralia Beauty College has seen six students pass the Cosmetology State Exam this year with NM School of Cosmetology seeing two.

## **EXECUTIVE DIRECTOR'S REPORT – Continued**

### **SkillsUSA State Results**

Of New Market's 37 students who competed in the State SkillsUSA competition, nine medaled from six different programs. Fire Fighting and Emergency Services earned gold, silver, and bronze. Mr. Ishler was pleased with the participation across the programs. He also thanked the New Market Foundation for their financial support in helping to send three students to Nationals in Atlanta, GA.

### **Students of the Quarter**

There were many different schools and districts represented at this past week's Students of the Quarter celebration. Unless students have opted out for photos, we take pictures and send them to their sending school counselors and parents.

### **Thurston County Economic Development Council – Highlights New Market Skills Center**

The Thurston County Economic Development Council held their recent board meeting in New Market's lecture hall and, unbeknownst to Mr. Ishler, they interviewed him for the enclosed article.

### **On Campus Partners & Activities**

Enclosed is a list showing the different entities New Market collaborates with. We have had a full successful year working with businesses, industries, schools, and community groups.

### **Summer School – Update**

Our summer school registration is about 90% full and we do not anticipate not running a program due to a lack of enrollment.

### **Fall Registration - Update**

As of yesterday, all AM seats are filled. With 975 students enrolled – we are at 99% of our capacity, which is approximately 570 FTE. Our new Master Esthetics program will be held off campus.

### **Enrollment Reports**

The Enrollment Reports are included in the packet for the Council Members review.

### **Financial Report**

The Financial Report shows our FTE and headcount up when compared to the 2022-2023 school year.

## **PERSONNEL REPORT**

Criminal Justice Instructor – Michael Morfoot

Mr. Morfoot will join our campus beginning with the summer program as current instructor Ken Dukes retires. Mr. Morfoot is a 21-year Kent Police Department veteran which included a position as a training officer.

Last May, the Council Members gave approval for New Market to hire an academic support teacher or para educator. We contracted with a para educator. With the additional enrollment, Mr. Ishler would like to update the role of this individual to include campus security and plans to repost the position. There were no concerns expressed.

## **ACTION ITEMS**

Out-of-State Travel – SkillsUSA Nationals – Atlanta, GA June 24-28, 2024

New Market is requesting approval to send three students and two instructors to Atlanta, GA for the SkillsUSA Nationals competition.

Council Member Endicott motioned and Council Member Murphy seconded the Out-of-State Travel request. This motion was approved by unanimous vote.

## **ACTION ITEMS – Continued**

### 2024-2025 Administrative Council Meeting Dates

Chair Bogatin requested the May Administrative Council meeting date on the attached document be changed from May 16, 2025 to May 9, 2025.

Council Member Endicott motioned and Council Member Grant seconded the 2024-2025 Administrative Council Meeting Dates with the change to May 9, 2025. This motion was approved by unanimous vote.

### 2024-2025 Administrative Council Chair

It was decided Chair Bogatin would continue as the 2024-2025 Administrative Council Chair

Council Member Endicott motioned and Council Member Murphy seconded the 2024-2025 Administrative Council Chair. This motion was approved by unanimous vote.

## **INFORMATIONAL**

Scholarship Ceremony – May 16, 2024

Professional Medical Careers Pinning Ceremony – May 29, 2024

New Market High School Graduation – June 5, 2024

Summer School 2024 – June 20-July 12 (no school July 4 &5)

## **COUNCIL MEMBER COMMENTS**

*Standing Question: Future Meeting Topics*

Council Member Endicott thanked Mr. Ishler for the great work he has seen over his past three years on the Administrative Council; stating the growth and stability have been great.

## **ADJOURNMENT**

The meeting adjourned at 12:03 PM

## **NON-DISCRIMINATION STATEMENT**

***EQUAL OPPORTUNITY EMPLOYER:*** Tumwater School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Shawn Batstone, 360-709-7030, [shawn.batstone@tumwater.k12.wa.us](mailto:shawn.batstone@tumwater.k12.wa.us), Title IX Coordinator: Wendy Bromley, 360-709-7020, [wendy.bromley@tumwater.k12.wa.us](mailto:wendy.bromley@tumwater.k12.wa.us) and Section 504 Coordinator: Chris Burgmeier, 360-709-7040, [Chris.Burgmeier@tumwater.k12.wa.us](mailto:Chris.Burgmeier@tumwater.k12.wa.us) Address: 621 Linwood Avenue SW, Tumwater, WA 98512