

REGULAR MEETING

GRISWOLD BOARD OF EDUCATION

Griswold Middle School Cafeteria, First Floor
211 Slater Avenue
Griswold, Connecticut 06351

THURSDAY,
October 24th, 2024
6:00 PM

THIS MEETING WILL BE LIVE-STREAMED ON OUR DISTRICT FACEBOOK PAGE.

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes
 - A. Regular Meeting—October 24th, 2024
4. Communications
 - A. October, 2024, Letter to Families Regarding School Safety
 - B. October 10, 2024, MEMO to Scott Davis, Chair, Town of Griswold, Board of Finance
5. Public Comments
6. New Business
 - A. Review and Discussion to Approve Revised Bylaw 9324—Advance Delivery of Meeting Materials—First Reading
 - B. Review and Discussion to Approve Revised Policy 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading
 - C. Review and Discussion to Approve Revised Regulation 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading
 - D. Review and Discussion to Approve New Policy 3542.31—Business/Non-Instructional Operations—Free or Reduced Price Lunches—Participation in the National School Lunch Program—First Reading
 - E. Review and Discussion to Approve New Policy 3516.11—Business/Non-Instructional Operations—Hazardous Materials Communication—First Reading
 - F. Review and Discussion to Approve New Policy 3326.3—Business/Non-Instructional Operations—Board of Education Credit Card—First Reading
 - G. Review and Discussion to Approve New Policy 3520.13—Business/Non-Instructional Operations—Data Based Information and Management Systems/Student Data Protection and Privacy/Cloud-Based Issues—First Reading
7. Old Business
 - A. Review and Discussion on Non-Lapsing Account Draft Policy
 - B. Review, Discussion, and Possible Action to Approve the Potential Capital Committee Projects for the 2025-2026 School Year
8. Administrators' Reports
 - A. Assistant Superintendent's Report
 1. AimswebPlus Benchmark Fall 2024 Student Performance Data
 2. Teaching, Learning, and Innovation Committee Update
 - B. Director of Student Services Report
 1. Department of Student Services Semi-Annual Report
 2. Ensuring Equity Committee Update

- C. Director of Fiscal and Personnel Services Report
 - 1. Financial Forecast, Budget 2024-2025—1st Quarter Report
 - 2. Internal Accounts Update
 - 3. Department of Fiscal and Services Semi-Annual Report
 - a. Wolverines Forward Program Update
 - b. Communications & Marketing Update
- 9. Superintendent's Report
 - A. Vacancies/Appointments/Resignations
 - B. Superintendent's Timely Updates
 - 1. Facilities Updates
 - 2. Talk with Town Recreation Director
 - 3. Budget Development Booklet, 2025-2026 School Year
- 10. Committee/Board Reports
 - A. Policy Subcommittee—Yvonne Palasky
 - B. Town of Griswold, Board of Finance—Mary Beth Malin
 - C. Town of Griswold, Capital Committee—Mary Beth Malin/Martin Osga
- 11. Other Business That May Properly Come Before this Board
- 12. Adjournment

*The Board may go into executive session on these items per Connecticut State Statute § 1-200 (6).

Board of Education Meeting Notes
REGULAR MEETING
LIVE: GRISWOLD MIDDLE SCHOOL CAFETERIA
Thursday, October 24th, 2024
6:00 PM Start Time

ADOPTED GOALS

1. *Griswold Public Schools will commit to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.*
2. *Griswold Public Schools will focus on promoting the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program)-12 learning environments.*
3. *Griswold Public Schools will explore and implement research-based instruction to improve outcomes for all Griswold students.*

ENCLOSED ARE THE MEETING NORMS

NOTE: The purpose of the notes is to provide more context to each agenda item, so that our meeting times are productive and offer Board members the background information to ask for clarification, to ask for additional information, and to discuss matters they deem necessary. If there are any questions or information not included in the notes or packet and you have questions ahead of time, please let us know.

1. Call to Order

2. Pledge of Allegiance

3. Approval of the Minutes

- A. Regular Meeting—October 24th, 2024
Enclosed/attached for your review.

4. Communications

Enclosed/attached for your review.

- A. October, 2024, Letter to Families Regarding School Safety

- B. October 10, 2024, MEMO to Scott Davis, Chair, Town of Griswold, Board of Finance

5. Public Comments

6. New Business

All of these documents are in draft form. Note: If there's an existing policy where revisions are suggested, those are "red-lined." If it's a new policy recommendation, then the recommended put forward by the committee is included. Note: For Regulation 4112.5/4212.5, the proposed new regulation in its entirety is enclosed. The current regulation is also enclosed, in its entirety, for your review.

- A. Review and Discussion to Approve Revised Bylaw 9324—Advance Delivery of Meeting Materials—First Reading
- B. Review and Discussion to Approve Revised Policy 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading
- C. Review and Discussion to Approve Revised Regulation 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading
- D. Review and Discussion to Approve New Policy 3542.31—Business/Non-Instructional Operations—Free or Reduced Price Lunches—Participation in the National School Lunch Program—First Reading
- E. Review and Discussion to Approve New Policy 3516.11—Business/Non-Instructional Operations—Hazardous Materials Communication—First Reading

- F. Review and Discussion to Approve New Policy 3326.3—Business/Non-Instructional Operations—Board of Education Credit Card—First Reading
- G. Review and Discussion to Approve New Policy 3520.13—Business/Non-Instructional Operations—Data Based Information and Management Systems/Student Data Protection and Privacy/Cloud-Based Issues—First Reading

7. Old Business

Both of these items will remain on the agenda until there has been additional and/or finalized action on these topics. The Capital Committee plan, as was approved, will be included in the packet.

- A. Review and Discussion on Non-Lapsing Account Draft Policy
- B. Review, Discussion, and Possible Action to Approve the Potential Capital Committee Projects for the 2025-2026 School Year

8. Administrators' Reports

All reports are enclosed/attached for your review. In some cases, where there's no "written report" included, the administrator will provide a brief update on the work of a specific district committee and/or initiative.

- A. Assistant Superintendent's Report
 - 1. AimswebPlus Benchmark Fall 2024 Student Performance Data
 - 2. Teaching, Learning, and Innovation Committee Update
- B. Director of Student Services Report
 - 1. Department of Student Services Semi-Annual Report
 - 2. Ensuring Equity Committee Update
- C. Director of Fiscal and Personnel Services Report
 - 1. Financial Forecast, Budget 2024-2025—1st Quarter Report
 - 2. Internal Accounts Update
 - 3. Department of Fiscal and Services Semi-Annual Report
 - 1. Wolverines Forward Program Update
 - 2. Communications & Marketing Update

9. Superintendent's Report

- A. Vacancies/Appointments/Resignations/Retirements
- B. Superintendent's Timely Updates
 - 1. Facilities Updates
 - 2. Talk with the Town Recreation Director
 - 3. Budget Development Booklet, 2025-2026 School Year

10. Committee/Board Reports

- A. Policy Subcommittee—Yvonne Palasky
- B. Town of Griswold, Board of Finance—Mary Beth Malin
- C. Town of Griswold, Capital Committee—Mary Beth Malin/Martin Osga

Because Mr. Osga was on a family vacation for the last Town of Griswold, Capital Committee meeting, Mrs. Malin will join with Mr. Osga to provide any updates.

11. Other Business That May Properly Come Before this Board

12. Adjournment

BOE Meeting Norms

Norm	By . . .
<i>We adhere to clear meeting guidelines</i>	<ul style="list-style-type: none"> ● Focusing on students ● Having high expectations ● Previewing topics and ensuring the essential items are included on the agenda ● Staying on topic ● Participating in an orderly way ● Appreciating community members' participation ● Notifying the chair or superintendent if we will be absent
<i>We are actively involved</i>	<ul style="list-style-type: none"> ● Participating and sharing our thoughts ● Asking questions and seeking clarity ● Using all available information to make informed decisions
<i>We celebrate successes</i>	<ul style="list-style-type: none"> ● Sharing celebrations at each meeting ● Highlighting student successes
<i>We respect each other</i>	<ul style="list-style-type: none"> ● Hearing all voices ● Sharing different views ● Maintaining positive relationships despite differing opinions ● Being courteous

DRAFT

1. A regular meeting of the Griswold Board of Education was held on Thursday, October 10th, 2024, in the Griswold Middle School Cafeteria, located on the first floor, 211 Slater Avenue, Griswold, CT. The meeting was called to order at 6:00 PM by Mary Beth Malin, Griswold Board of Education Chair.

PRESENT

Mary Beth Malin, Griswold BOE Chair; Yvonne Palasky, Griswold BOE Vice-Chair, Jaimee O'Neill-Eaton, Griswold BOE Secretary; Stuart Norman, Jr., Martin Osga, Jennifer Norman, and Cathy Waselik, Griswold BOE Members.

ALSO PRESENT

Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent; Christopher Champlin, GPS Director of Student Services; Stephen Cravinho, GPS Campus Wide Activities & Athletic Director; Erin Palonen, GHS Principal; Art Howe, GHS Associate Principal; Louis Zubek, GMS Principal; Steven Bourque, GMS Assistant Principal; Joseph Bordeau, GES Principal; Jacqueline Love, GES Assistant Principal; Patricia Feeney and Jessica Gillespie, TLI Directors; Katy Sawaryn, GPS Assistant Director of Student Services & Early Childhood; and Thomas Verville, GPS Director of Facilities.

ABSENT

Deborah Martin, GPS Director of Fiscal & Personnel Services.

2. Pledge of Allegiance -The Board and the audience performed the Pledge of Allegiance.

MOTION

By Yvonne Palasky

Seconded by Jaimee O'Neill-Eaton

To add agenda item 5C – Introduction to our new Assistant Principal at Griswold Middle School, Mr. Steven Bourque.

Motion unanimously carried.

3. Approval of the Minutes

A. Regular Meeting—September 26th, 2024

MOTION

By Yvonne Palasky

Seconded by Cathy Waselik

To approve the regular meeting minutes of September 26th, 2024, with correction to note that Jaimee O'Neill-Eaton abstained from the vote on item 8A – Review, Discussion, and Possible Action to Approve the “Senior Paint Day” fundraiser proposal, as she is the parent of a Griswold Senior.

Motion unanimously carried.

4. Communications

A. Connecticut State Department of Education, “Supporting Your Child’s Health and Well-Being During the School Year” - The Board received a copy of a communication from the State of Connecticut,

Department of Education, outlining how families can support their child's health and well-being during the school year, how to prepare families for cold and flu season, and how to protect our youth: a community approach to suicide prevention. These topics will be offered to families virtually

5. Recognitions

- A. GPS Griswold Forward Recipient, GMS's Shae Crosby
- B. GPS Employee of the Quarter, GHS's Stacy Jewell

The Board, the Superintendent, administrators and audience members took time to recognize and honor two of our employees. Shae Crosby, who is a teacher at Griswold Middle School, was chosen as the Griswold Forward recipient for the month of October 2024. Stacy Jewell, a Special Education teacher at Griswold High School, was chosen as the GPS Employee of the 1st quarter for the 2024/2025 school year.

- 5C. Introduction to our New Assistant Principal at Griswold Middle School, Mr. Steven Bourque – The Board, the Superintendent, administrators, and audience members had the opportunity to officially meet our newly appointed Assistant Principal, Mr. Steven Bourque.

6. Student Representative Reports

- A. GES Student Representatives: Briseis Carignan & Angel Nieves
- B. GMS Student Representatives: Samiah Vincent & Delilah Munoz
- C. GHS Student Representatives: Ava Mehrens & Andrew Hardin

The Board received updates from student representative Angel Nieves from GES, Samiah Vincent and Delilah Munoz from GMS and Ava Mehrens & Andrew Hardin from GHS, which outlined student activities occurring in each school.

7. Public Comments – There were no requests for public comment this evening.
8. Consent Agenda - (All routine items can be approved with one motion and without discussion. Points of clarification and discussion requests can be allowed)
- A. Review, Discussion, and Possible Action on New Bylaw of the Board 9325.5—Requests for Information by Board Members—Second Reading
 - B. Review, Discussion, and Possible Action on New Policy 0100—Mission-Goals-Objectives—Mission Statement—Second Reading
 - C. Review, Discussion, and Possible Action on New Policy 0050—Mission-Goals-Objectives—Code of Ethics—Second Reading
 - D. Review, Discussion, and Possible on New Policy 0521.2—Mission-Goals-Objectives—Nondiscrimination—Commitment to Religious Neutrality (Prayer in Schools--Second Reading

MOTION

By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the consent agenda, as presented.

Discussion: Stuart Norman, Jr. asked if new Bylaw #9325.5 could be separated from the approval of the consent agenda as he has a number of questions and concerns. BOE Chair, Mary Beth Malin, asked both Yvonne Palasky and Jaimee O'Neill-Eaton to rescind their motion and Mary Beth Malin stated that they would take up item 8A separately.

Yvonne Palasky and Jaimee O'Neill-Eaton rescinded their motion and their second to approve the consent agenda, as presented.

MOTION

By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the consent agenda, excluding item 8A and including item 8B, C, D, as presented.
Motion unanimously carried.

MOTION

By Jaimee O'Neill-Eaton
Seconded by Yvonne Palasky
To approve New Bylaw of the Board 9325.5—Requests for Information by Board Members—Second Reading

Discussion: Jennifer Norman addressed the Board and reported that she was the BOE member who asked for this policy to be reviewed. She stated that the policy was changed from the sample policy that was provided by CABE and she shared a number of concerns she had with this revised bylaw.

Stuart Norman, Jr. also shared his concerns for the change to this Bylaw and asked that it not be voted on this evening.

Mary Beth Malin asked if Board members wished to put a motion on the floor or move it back to policy.

Superintendent, Sean McKenna, asked for a copy of the statement that was read by Jennifer Norman. BOE Chair Mary Beth Malin asked that Jennifer provide a copy to executive assistant, Robin Drobiak.

MOTION

By Jaimee O'Neill Eaton
Seconded by Yvonne Palasky
To rescind the prior motion to approve Bylaw of the Board 9325.5 – Requests for Information by Board Members - and refer it back to the Policy subcommittee.
Motion unanimously carried.

9. New Business

A. Referral Topics

1. Review, Discussion, and Possible Action on Adding Absenteeism/Chronic Absenteeism to a Future BOE Meeting Agenda
2. Review, Discussion, and Possible Action on Adding the New SAT Format to a Future BOE Meeting agenda

The Superintendent asked the Board for direction on reporting on the two topics listed above and BOE members confirmed that they would like to see future presentations on both topics.

10. Old Business

- A. Review and Discussion on Non-Lapsing Account Draft Policy - This is a standing item under Old Business, however, this Non-Lapsing Account draft policy is still being reviewed by the Policy subcommittee at this time.
- B. Review, Discussion, and Possible Action to Approve the Potential Capital Committee Projects for the 2025-2026 School Year – The Board approved the potential capital committee projects for the 2025/2026 school year.

MOTION

By Martin Osga

Seconded by Yvonne Palasky

To put forward the Capital Committee priorities for the 2025/2026 school year, as presented.

Discussion: Board members discussed their feelings on the list of priorities presented and where they should fall in line. The Board then voted as follows:

Ayes – Yvonne Palasky, Jaimee O’Neill-Eaton, Cathy Waselik, and Martin Osga.

Nays – Stuart Norman, Jr. and Jennifer Norman.

Abstain –

Motion carried.

11. Administrator’s Reports

- A. Review and Discussion on Presentation of Student Performance Data from the 2023-2024 School Year—Building Administration
 - 1. GES: Principal Joe Bordeau & Assistant Principal Jackie Love
 - 2. GMS: Principal Louis Zubek & Assistant Principal Steve Bourque
 - 3. GHS: Principal Erin Palonen & Associate Principal Art HoweAdministrators from GES, GMS, and GHS provided a presentation to the Board on Student Performance Data from the 2023/2024 school year.
- B. Department of Technology, Semi-Annual Report—Kyle Gunderman, Director of Technology – The Board received a semi-annual presentation from GPS Technology Director, Kyle Gunderman, overviewing the work in his department.
- C. Assistant Superintendent’s Report
 - 1. Upcoming Professional Development Plan for October 11th, 2024 – Glenn LaBossiere, GPS Assistant Superintendent, provided an update to the Board on the upcoming professional development plan for Friday, October 11th, 2024.
 - 2. Update on Math Curriculum – Glenn LaBossiere, GPS Assistant Superintendent, provided an update to the Board on the new Math Curriculum.

3. Update on the Implementation of New Educator Evaluation Plan– Glenn LaBossiere, GPS Assistant Superintendent, provided an update to the Board on the implementation of the new Educator Evaluation Plan.

12. Superintendent's Report

- A. Vacancies/Appointments/Resignations – The Board received a list of vacancies, appointments, and resignations.
- B. Superintendent's Timely Updates
 1. Review of October 1st, 2024, Enrollment Data and Comparative Analysis – GPS Superintendent, Sean McKenna, provided the October 1 enrollment data and comparative analysis. Each year, the enrollment data is considered official based on the October 1st date.
 2. Review of October 1st, 2024, Tuition Revenue Projections – The Board received an update on projected tuition revenues based on the official October 1 enrollment of tuition students attending Griswold Public Schools.
 3. Sending Town/Tuition Partner Meeting – The Board received an update from the Superintendent on a recent meeting that took place with our tuition partner towns.

13. Committee/Board Reports

- A. Policy Subcommittee—Yvonne Palasky – Chair of the Policy subcommittee, Yvonne Palasky, provided an update to the Board on the recent Policy meeting that took place.
 - B. District Partnership Advisory Council (DPAC)—Yvonne Palasky – The Board received an update from Yvonne Palasky on the recent District Partnership Advisory Council meeting that took place.
 - C. Facilities Subcommittee—Martin Osga – There was no report for Facilities subcommittee, as the meeting for October 10th at 5:15 PM was canceled.
14. Other Business That May Properly Come Before this Board – There was no other business that came before the Board this evening.

MOTION

By Yvonne Palasky
Seconded by Cathy Waselik
To adjourn the regular BOE meeting at 7:59 PM.
Motion unanimously carried.

Minutes recorded by: Robin Drobiak

File

View only



Share

Sign up



The background of the entire poster is a close-up, slightly blurred image of the American flag, showing the stars and stripes in a diagonal orientation.

Griswold Middle School Presents...

Veteran's Day Assembly & Breakfast

Friday, November 8, 2024

Breakfast at 7:45am GMS Cafeteria

Assembly at 8:30am GMS Gym

You Are Invited

Each year, our Griswold Middle School Community demonstrates their appreciation and respect for our veterans in a beautiful school-wide assembly. We are expecting 75+ veterans to join us, and would love to have you with us to honor our distinguished guests.

PLEASE RSVP TO AMANDA RICHMOND
ARICHMOND@GRISWOLDPUBLICSCHOOLS.ORG



STATE OF CONNECTICUT



October 2024

Dear Parents and Guardians,

The safety and well-being of children and everyone in our schools is our top priority. Recently, there have been several threats against schools in Connecticut, which has understandably caused some concern as the school year begins — a time usually filled with excitement and hope.

When your child's school learns about potential threats, please know that superintendents and school staff are dedicated to sharing information with families and the school community as quickly as possible. However, there may be limits to what can be shared due to the sensitive nature of the information and the need to keep everyone safe. Local police and first responders are members of School Security and Safety Committees, are fully updated on any threats made, and work closely with school staff to handle any safety concerns.

All schools in Connecticut must have a School Security and Safety Plan, created with input from School Security and Safety Committees. Plans focus on five important areas: prevention, protection, mitigation, response, and recovery. Specifically, efforts go into prevention, which means stopping violence before it happens, keeping everyone prepared and safe, responding quickly during emergencies, and sharing information effectively. To maintain everyone's safety, schools do not publicly share specific details of their School Security and Safety Plans.

Safety and security begin at home, and we encourage parents and caregivers to help us with this. Here are some ways families can support safe schools:

- Be aware of your child's online activities and the social media and gaming platforms they use.
- Discuss with your child the seriousness of threats to schools, emphasizing that they are not harmless jokes. Such threats and false reports can cause fear and lead to serious legal consequences, including arrest.
- Don't allow your child to bring toy guns or other pretend weapons to school as they may be seen as real, frighten others, cause disruption of the school day, and lead to discipline for your child, including suspension and expulsion.
- Monitor the personal information your child shares online, as it can be misused by strangers on the internet and gaming platforms.
- Encourage your child to report any threats or threatening behavior they see to local police or the school.
- Set a good example on social media, as children learn from adults how to behave online. Don't repost threats that you see on social media; instead, notify the police.
- Connecticut law requires that, if you have guns in your home, they must be stored in locked containers so that children cannot access them.

Thank you for your continued support. Together, we can help keep our students and school community safe.

Sincerely,

Ned Lamont
Governor
State of Connecticut

Charlene M. Russell-Tucker
Commissioner
CT State Department of Education

Ronnell A. Higgins
Commissioner
Department of Emergency Services
and Public Protection



GRISWOLD PUBLIC SCHOOLS

211 Slater Avenue, Griswold, CT 06351
Tel: (860) 376-7600 Fax: (860) 376-7607
griswoldpublicschools.org

Sean P. McKenna, Superintendent of Schools
Deborah A. Martin, Director of Fiscal & Personnel Services

Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services

MEMO

TO: Scott Davis, Chair
Town of Griswold, Board of Finance

FROM: Sean P. McKenna/Superintendent

SUBJECT: October Updates from the Griswold Board of Education

DATE: October 10th, 2024

+++++

Dear Chairman Davis: I have two updates to share with the Town of Griswold, Board of Finance. The following information has been shared with the Griswold Board of Education at their regular meeting on October 10th, 2024.

Update #1: October 1st, 2024 Enrollment

Each October, we must submit our "current enrollment" figures to the state of Connecticut. While these numbers may fluctuate due to new enrollments and withdrawals throughout the school year, they are crucial for various planning activities, such as budgeting. I'm pleased to announce an increase in total enrollment, primarily attributed to the rise in students from sending tuition towns.

10/01/21	10/01/22	10/01/23	10/01/24
1,713	1,732	1,760	1,810

Update #2: October 1st, 2024, Tuition Enrollment and Projected Revenue

Attached is a detailed breakdown of our tuition enrollment and projected revenues. Please note that tuition is prorated for students enrolling after the first day of school, and these adjustments are reflected in our projections. I'm pleased to report that we are currently projecting revenues to exceed our budget target for fiscal year 2025. Initially, we projected \$3.75 million, but we are now anticipating \$4.13 million.

C: Mary Beth Malin, Chair, Griswold Board of Education
Griswold Board of Education

GRISWOLD PUBLIC SCHOOLS
Tuition Enrollment and Projected Revenues
Based on October 1, 2024 Enrollment

Tuition Town	Regular Ed Tuition		Special Ed Tuition		Soule Street Academy	
Brooklyn	1	13,731	0	0	0	0
Canterbury	7	96,117	2	55,042	0	0
Colchester	0	0	1	27,521	0	0
East Hampton	0	0	1	27,521	0	0
Lisbon	32	439,392	11	302,731	0	0
Norwich	28	370,737	26	772,728	7	304,851
*Preston	16	225,180	5	137,605	3	149,112
Private	1	4,119	0	0	0	0
Sprague	12	165,230	10	261,420	0	0
Voluntown	26	357,006	10	278,268	2	99,408
Totals	123	1,671,512	66	1,862,836	12	596,448

***Please note that regular education students for Preston are billed based on last year's enrollment. Please note that there are twenty three students who will be billed out next October 1st at a total of \$316,347 per contract with the Preston Board of Education. This figure is not included in the totals above.**

Amount Due to Town of Griswold \$4,130,796

October 1 is the official enrollment date for tuition students. Projected tuition for 2024/2025 to the Town of Griswold was \$3.75 million.

TOWN	Elementary Middle Tuition Students	Grade 9 Tuition Students	Gr. 10 Tuition Students	Gr. 11 Tuition Students	Gr. 12 Tuition Students	TOTAL
Brooklyn	0	0	0	1	0	1
Canterbury	0	6	1	2	0	9
Colchester	1	0	0	0	0	1
East Hampton	0	1	0	0	0	1
Lisbon	0	18	6	15	4	43
Norwich	0	11/2	17/2	14/2	12/1	54/7
*Preston	0/1	16	4/1	0	1/1	21/3
Private	0	0	1	0	0	1
Sprague	0	5	5	7	5	22
Voluntown	0	9	12	7/2	8	36/2
Windham	1/1 Elem/ Middle	66/2 Grade 9	46/3 Grade 10	46/4 Grade 11	30/2 Grade 12	189/12 Tuition Students

Explanation: Each sending town pays the following per student rates: Regular Tuition \$13,731; Special Education Tuition \$27,521; Soule Street Tuition \$ 49,704 for 2024/2025.

The tuition totals listed above will not be exact when taking the total number of students and multiplying by the tuition rate for 2024/2025 SY. The reason for this is because some students started later than the first day of school and so the tuition towns are billed on a prorated basis and based on when the student(s) officially enrolled.

October 10th, 2024

Bylaws of the Board

Advance Delivery of Meeting Materials

The Board meeting materials shall be disseminated as follows:

1. The complete Board of Education agenda and the appropriate materials pertaining thereto shall be sent to each Board member.

The agenda will be available to the public at the Central Office and the district website after 3:00 P.M. on ~~Mondays~~ ~~Fridays~~ preceding each regular Board of Education meeting. An agenda will also be available ~~to the public to each member of the press~~ on ~~Monday~~ ~~Friday~~ afternoons.

In addition to posting the Board of Education meeting agendas on the district website 24 hours prior to the meeting, any associated documents that may be reviewed by members of the Board at such meeting will be made available on the Board's website prior to the meeting.

2. Electronic copies of the agenda shall be forwarded to presidents of each bargaining unit.

(cf. [9323](#) - Construction/Posting of Agenda)

Legal Reference: Public Act 23-160 An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes

Bylaw adopted by the Board: May 28, 2013

Bylaw revised: February 8, 2024

GRISWOLD PUBLIC SCHOOLS
Griswold, Connecticut

Personnel -- Certified/Non-Certified

Security Check/Fingerprinting

In order to create a safe and orderly environment for students, all offers of employment will be conditional upon the successful outcome of a criminal record check. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired.

***Note:** Applicants for all positions, certified or non-certified must submit to a check of Department of Children and Families Child Abuse and Neglect Registry.*

Applicants, as required, shall make disclosures containing (1) current and past employers' contact information; (2) authorization allowing contact with such employers; and (3) statements about any past misconduct, discipline, or licensure penalties as a result of sexual misconduct or abuse allegations.

The District, prior to hiring such applicants, applicants, will (1) ensure that they complete the above stated three requirements; (2) review applicants' employment history after making a documented, good faith effort to contact previous employers for information; and (3) request any available information about applicants from SDE.

The background/reference checks shall be done in compliance with the statutory guidelines contained in Board policy #4112.51/4212.51, as ~~amended~~ **updated in 2019**.

District employees shall within 30 days after they are hired submit to state and national criminal checks. District students employed by the school system are exempted from this requirement.

Workers placed in a school under a public assistance employment program shall also submit to the criminal check if such individuals will have direct contact with students.

~~School nurses and nurse practitioners appointed by the Board or under contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.~~

Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate, effective July 1, 2010, shall also be required to undergo the same criminal background checks already required for school employees.

A District student, employed by the District or a person employed by the Board as a teacher for a non-credit adult class or adult education activity (as defined in C.G.S. 10-67) who is not required to hold a teaching certificate, pursuant to C.G.S. 10-145b, as amended by PA 18-51, is exempt from the fingerprinting requirement.

Criminal Justice Information

Criminal Justice Information (CJI) is to be maintained in accordance with the administrative regulation pertaining to the use and disclosure of criminal justice information.

Personnel -- Certified/Non-Certified

Security Check/Fingerprinting

(cf. 4112.51/4212.51 - Employment/Reference Checks)

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181 and June 19 Special Session, PA 09-1, PA 11-93 and PA 16-67 and PA 18-51)

29-17a Criminal history checks. Procedure. Fees.

PA 16-67 An Act Concerning the Disclosure of Certain Education Personnel Records

Criminal Justice Information Services (CJIS) Security Policy, Version 5.4, U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Division, October 6, 2015.

Criminal Justice Information Services (CJIS) Security Policy, Version 5.8, June 2019.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting

Each person hired by the school system shall be required to submit to state and national criminal record checks. In order to process such record checks, the following procedure will be followed:

1. No later than ten calendar days after the Superintendent or his/her designee has notified job applicant of a decision to hire the applicant, or as soon thereafter as practicable, the Superintendent or his/her designee will supply the applicant with a packet containing all documents and materials necessary for the applicant to be fingerprinted by the Regional Service Center. This packet shall also contain all documents and materials necessary for the Regional Service Center to submit the completed fingerprints to the State Police Bureau of Identification for the processing of state and national criminal record checks.
2. No later than ten calendar days after the Superintendent or his/her designee has provided the successful job applicant with the fingerprinting packet, the applicant must arrange to be fingerprinted. Failure of the applicant to have his/her fingerprints taken within such ten-day period, without good cause, will be grounds for the withdrawal of the offer of employment.
3. Any person for whom criminal records checks are required to be performed pursuant to this policy must pay all fees and costs associated with the fingerprinting process and/or the submission or processing of the requests for criminal record checks.
4. Upon receipt of a criminal record check indicating a previously undisclosed conviction, the Superintendent or his/her designee will notify the affected applicant/employee in writing of the results of the record check and will provide an opportunity for the affected applicant/ employee to respond to the results of the criminal record check.
5. Decisions regarding the effect of a conviction upon an applicant/employee, whether disclosed or undisclosed by the applicant/employee, will be made on a case-by-case basis. Notwithstanding the foregoing, the falsification or omission of any information on a job application or in a job interview, including, but not limited to information concerning criminal convictions or pending criminal charges, shall be grounds for disqualification from consideration for employment or discharge from employment.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

6. Each applicant for a position involving direct student contact is required to make three disclosures to the Board for a position involving direct student contact. The applicant must:
 - a. Provide the District with contact information for current and former employers if they were education employers or the employment otherwise involved contact with children. The contact information must include each employer's name, address, and telephone number.
 - b. Provide a written authorization that consents to and authorizes such former employers to disclose information and related records about him or her that is requested on the SDE-designed standardized form that interviewing education employers send. The authorization also must consent to and authorize SDE to disclose information and related records to requesting education employers and release such former employers and SDE from any liability that may arise from such disclosure or release.
 - c. Give a written statement about whether he or she:
 - i. was the subject of an abuse or neglect or sexual misconduct investigation by any employer, state agency, or municipal police department, unless the investigation resulted in a finding that all allegations were unsubstantiated;
 - ii. was disciplined or asked to resign from a job or resigned from or otherwise separated from any job while an allegation of abuse or neglect was pending or under investigation by the Department of Children and Families (DCF), or an allegation of sexual misconduct was pending or under investigation or because of an allegation substantiated by DCF of abuse or neglect or sexual misconduct or a conviction for abuse or neglect or sexual misconduct; or
 - iii. had a professional or occupational license or certificate suspended or revoked or ever surrendered one while an allegation of abuse or neglect was pending or under investigation by DCF, or an investigation of sexual misconduct was pending or under investigation, or because of an allegation substantiated by DCF of abuse or sexual misconduct or a conviction for abuse or sexual misconduct.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

7. The District is prohibited from offering employment for any position involving direct student contact until the following has occurred:
 - a. the applicant has complied with the above disclosure requirements;
 - b. the District has reviewed, either through written or telephone communication, the applicant's employment history on the standardized form filled out by current and past employers, which current or former employers must complete and return within five business days of receipt; and
 - c. the District has requested information from SDE about the applicant's eligibility status for a position requiring a certificate, authorization, or permit; previous disciplinary action for a substantiated finding of abuse or neglect or sexual misconduct; and notice of a criminal conviction or pending criminal charges against the applicant.
8. A good faith effort to reach an applicant's current and previous employers shall be made. A "good faith effort" is one requiring no more than three phone calls on three separate days.
9. The District may request additional information from an applicant's current or former employers relating to any response the applicant listed on the standardized SDE form, to which the applicant must respond within five business days of receipt. Immunity is provided from criminal and civil liability to any employer who provides such information, as well as to SDE, as long as the information supplied is not knowingly false.
10. The information available to the Board from SDE about an applicant may include:
 - a. any information about the applicant's eligibility for employment with such education employer in a position that requires a certificate, authorization, or permit;
 - b. whether SDE knows if the applicant was disciplined for a finding of abuse or neglect or sexual misconduct, and any information related to the finding; and
 - c. whether SDE has been notified that the applicant has been convicted of a crime or of pending criminal charges against the applicant and any information about such charges.
11. Applicants for substitute teaching positions must also fulfill the disclosure requirements as listed above. The District will also request information from the applicant's prior employers and SDE (in the same manner required for other applicants).

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

12. Adult education teachers and substitute teachers, if they are continuously employed by the district, do not have to be re-fingerprinted after fulfilling the initial requirement.
13. The District shall maintain a list of individuals suitable to work as substitute teachers. Only those on the list may be hired as substitute teachers. An individual remains on the list as long as (1) he or she is continuously employed by the District as a substitute teacher and (2) District does not have any knowledge that would cause the person to be removed from the list.
14. School nurses and nurse practitioners appointed by the Board or under contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.
15. Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate shall also submit to a criminal history check. The criminal history check shall be done prior to being placed in a school for clinical experiences such as field experiences, student teaching or internship. Candidates are required to be fingerprinted at one of the RESCs and not through local police stations or the school district. The District is required to notify the State Board of Education if notice is received that a student teacher has been convicted of a crime.
16. Each applicant for a certified position must submit to a records check of the Department of Children and Families (DCF) Child Abuse and Neglect Registry established pursuant to C.G.S. 17a-101k before the applicant may be hired. The Superintendent or his/her designee shall request the required records check of DCF in accordance with the procedures established by DCF.
17. Each applicant for a non-certified position must submit to a records check of the Department of Children and Families (DCF) Child Abuse and Neglect Registry established pursuant to C.G.S. 17a-101k before the applicant may be hired. The Superintendent or his/her designee shall request the required records check of DCF in accordance with the procedures established by DCF.
18. Contractors that apply for positions involving direct student contact are required to perform the checks on their employees who would fill such positions. These checks are similar to the ones the District must perform on applicants.
 - a. A contractor's employee must fulfill the three disclosure requirements that a regular, direct applicant for such a position must fulfill.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

- b. The contractor must contact any current or former employers that were education employers and request, by telephone or in writing, any information about whether there was a finding of abuse or neglect or sexual misconduct against the employee, and which the employer must report if there is one.
 - c. Should the contractor receive any information indicating such a finding or otherwise has knowledge of one, he or she must immediately forward, either by telephone or in writing, the information to the District.
 - d. The District must determine whether the employee may work in a position involving direct student contact at any of its schools.
 - e. It is not considered a breach of contract for the District to determine that the contractor's employee is forbidden to work under any such contract in such a position.
19. The District shall notify SDE when it receives information that applicants or employees have been disciplined for a finding of abuse or sexual misconduct.
20. The District is required to provide upon request, to any other education employer or to the Commissioner of Education, information it may have about a finding of abuse or sexual misconduct for someone being vetted for hire as a direct employee of the Board or a contractor's employee.
21. The Board is prohibited from entering into any collective bargaining agreement, employment contract, resignation or termination agreement, severance agreement, or any other agreement or take any action that results in any of the following outcomes:
- a. has the effect of suppressing information about an investigation of a report of suspected abuse or neglect or sexual misconduct by a current or former employee;
 - b. affects the education employer's ability to report suspected abuse or neglect or sexual misconduct to appropriate authorities; or
 - c. requires the district to expunge information about an allegation or finding of suspected abuse or neglect or sexual misconduct from any documents it maintains, unless after investigation the allegation is dismissed or found to be false.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

22. The District may employ or contract with an applicant for up to 90 days while awaiting the complete review of their application information, as long as the following has occurred:
 - a. the applicant has submitted to the District the three required disclosures,
 - b. the District has no information about the applicant that would disqualify him or her from employment, and
 - c. the applicant affirms that he or she is not disqualified from employment with the education employer.
23. Applicants who knowingly provide false information or knowingly fail to disclose information that is statutorily required to the District is subject to discipline by the District. Such discipline may include denial of employment or termination of a certified employee's contract.

Criminal Justice Information*

Policies #4112.5/4212.5 and #4112.51/4212.51 and applicable law require applicants for employment in the District to submit to state and national criminal record checks. All results for such background checks and accompanying information is considered "Criminal Justice Information (CJI)." Such information is to be maintained, used and disclosed in compliance with this administrative regulation. These regulations apply to all CJI that the District possesses or controls in any form or format, including CJI contained in correspondence, documentation or reports of the District.

Definitions

Criminal Justice Information (CJI) means the results of any state or federal criminal record checks of an applicant for employment in the district, volunteer, employee, or contractor and all copies thereof.

Criminal Justice Information Officer (CJI Officer) means the individual appointed by the Superintendent to be responsible for the use, disclosure, and safeguarding of CJI in the District. This individual serves as the District's primary point of contact for CJI matters and these regulations.

Permitted Individual means an individual designated by the Superintendent, or his/her designee, who may access CJI. Such individuals may include, but are not limited to, human resources personnel, and certain administrative staff.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

Request and Use of Criminal Justice Information

An employee, contractor, applicant, volunteer, will be asked by the District for CJI as permitted or required by applicable policy and/or law.

The Superintendent or his/her designee shall designate those individuals who will be considered “Permitted Individuals” for purposes of these regulations. CJI may not be accessed by any other member of the District staff or be used for any reason without obtaining prior written approval from the CJI Officer. CJI used by the “Permitted Individual” is limited to that permitted or required by law or District policy.

“Permitted Individuals” must satisfy applicable legal screening requirements prior to access to CJI, including the following:

1. Permitted Individuals who are Connecticut residents shall be screened by the District through a Connecticut and national fingerprint-based record check after designations as a Permitted Individual.
2. Permitted Individuals who are not Connecticut residents shall be subject to a District state and national fingerprint-based record check and follow FBI guidance pertaining to additional screening requirements.

The Connecticut Department of Emergency Services and Public Protection may be consulted by the CJI Officer pertaining to the execution of the above cited screening requirements.

A Permitted Individual’s access to CJI may be terminated with or without cause at the discretion of the Superintendent, CJI Officer, or their respective designees. Upon termination of the Permitted Individual’s employment in or contract with the District, such individual’s access to CJI is to be immediately terminated. Reassignment or modification of a Permitted Individual’s professional responsibilities is considered cause to reconsider CJI access.

Maintenance and Safeguarding of Criminal Justice Information (CJI)

The District will designate the locations, files and information systems where CJI is to be maintained. These controlled areas, locked when unattended, are limited to Permitted Individuals and other authorized personnel. If not possible to reasonably restrict access, all CJI is to be maintained in encrypted format in a manner consistent with legal requirements and industry standards.

The written approval of the CJI Officer is required in order to remove CJI from a controlled area. The CJI Officer must develop a protocol to ensure the protection of CJI while being transported and while out of the controlled area.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

Maintenance and Safeguarding of Criminal Justice information (CJI) (continued)

CJI that is maintained in paper format must be kept in a physically secure location, with a posted notice of restricted access to such records. An access log or sign-in sheet is to be used to record access to paper records.

The Criminal Justice Information Services (CJIS) Security Policy contains safeguards for CJI records maintained in electronic format which the District shall comply. These safeguards include, but are not limited to, maintaining CJI on secure electronic systems and media; positioning information systems in a manner to prevent unauthorized individuals access and viewing CJI; storing electronic media containing CJI in a secure location; instituting access controls to limit access to Permitted Individuals; validating and authenticating information system users accessing CJI; developing protocols for configuration management and providing necessary access for system modifications and maintenance; providing the capability to detect and protect against threats to the integrity of CJI; developing parameters for auditing electronic systems containing CJI; and instituting media protection policies and procedures.

Disclosure of CJI by Permitted Individuals

CJI may be disclosed by Permitted Individuals to (1) District staff upon written approval of the Superintendent, CJI Officer or their respective designees when such disclosure is viewed as reasonably necessary for the performance of District function or policy or consistent with applicable law; (2) third-party individuals/entities when such disclosure has been approved by the Superintendent or CJI Officer or their respective designees, when consistent with applicable law; or as otherwise required or permitted by law. All such disclosures shall be logged.

Security Incident Response

“Security Incident” is the actual or suspected acquisition, access, use, or disclosure of CJI in a manner not permitted by these regulations or applicable law. A Security Incident must be reported immediately to the CJI Officer, who will investigate, collect relevant evidence and respond to all such incidents.

The CJI Officer is to document each security incident including the District’s response, steps taken to mitigate harm to the affected individuals and changes, as necessary to District policies and procedures to avoid a reoccurrence of such incidents.

Security incidents are to be reported in writing to the District, regarding an individual’s CJI that may have been accessed, acquired or disclosed during the Security Incident. Affected individuals and/or appropriate government agencies will be notified by the District as required by law or as the District determines appropriate.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

Record Retention, Disposal and Destruction of CJI

CJI shall be maintained by the District in conformity with applicable record retention laws. Records containing CJI shall be stored for extended periods only if they are key elements for the integrity and/or utility of case files and/or criminal record files. Any audit records and transaction logs are to be maintained for one year. All records containing CJI are to be destroyed when the District is no longer required to keep CJI on file.

CJI containing paper records shall be disposed of as to make them unreadable and unable to be reconstructed, by shredding or incineration of such records. Electronic media containing CJI shall be destroyed utilizing a method that renders the CJI unreadable, indecipherable or unable to be reconstructed. Media destruction is to be done only by authorized personnel and witnessed and the method used documented.

Training

District staff with access to CJI shall initially be trained in the use, disclosure and safeguarding of such information and no less than biennially after the initial training.

(cf. 4112.51/4212.51 - Employment/Reference Checks)

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181, June 19 Special Session, PA 09-1, PA 11-93 and PA 16-67)

17a-101k Registry of findings of abuse or neglect of children maintained by Commissioner of Children and Families. Notice of finding of abuse or neglect of child. Appeal of finding. Hearing procedure. Appeal after hearing. Confidentiality. Regulations.

29-17a Criminal history checks. Procedure. Fees.

PA 16-67 An Act Concerning the Disclosure of Certain Education Personnel Records.

PA 16-83 An Act Concerning Fair Chance Employment

Personnel – Certified/Non-Certified

Security Check/Fingerprinting (continued)

Legal Reference: Connecticut General Statutes (continued)

Criminal Justice Information Services (CJIS) Security Policy, Version 5.4,
U.S. Department of Justice, Federal Bureau of Investigation, Criminal
Justice Information Services Division, October 6, 2015.

*This section of the administrative regulation pertaining to Criminal Justice Information (CJI) is based upon information originally developed by the law firm of Shipman and Goodwin.

Regulation approved: August 28, 2017

GRISWOLD PUBLIC SCHOOLS
Griswold, Connecticut

A new model regulation to consider, to fully comply with the procedures mandated through the Criminal Justice Information Services Security Policy,

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction

The following administrative regulations are developed to ensure Criminal Justice Information compliance:

Relevant Acronym Key

CJI/CJIS	Criminal Justice Information/Services
CJA	Criminal Justice Agency
CSA	CJIS Systems Agencies
CSO	CJIS Systems Officer
CGA	Contracting Government Agency
AC	Agency Coordinator
CSA ISO	CJIS Systems Agency Information Security Officer
LASO	Local Agency Security Officer
FBI CJIS ISO	FBI CJIS Division Information Security Officer
CJI	Criminal Justice Information
CHRI	Criminal History Record Information
PII	Personally Identifiable Information
COLLECT CJBAU	CT On-Line Law Enforcement Communications Teleprocessing Criminal Justice Business Applications Unit

Purpose

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for hiring personnel for employment in the Griswold School District.

The following policies were developed using the FBI's Criminal Justice Information Services (CJIS) Security Policy. While the Griswold School District may complement CJIS policy with local requirements, CJIS policy shall always be the minimum standard. The local policy may augment or increase the standards but shall not detract from the CJIS Security Policy Standards.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Criminal Justice Information (CJI) and Criminal History Record Information (CHRI)

CJI is the term used to refer to all of the FBI CJIS-provided data necessary for law enforcement and civil agencies to perform their missions, including, but not limited to, biometric, identity history, biographic, property, and case/incident history data.

CHRI is a subset of CJI and is considered interchangeable for purposes of this document. Due to its comparatively sensitive nature, additional controls are required for the access, use and dissemination of CHRI. In addition to the dissemination restrictions outlined below, Title 28, Part 20, Code of Federal Regulations (CFR), defines CHRI and provides the regulatory guidance for dissemination of CHRI

Requesting CHRI Checks

Fingerprint-based CHRI checks will only be conducted as authorized by the FBI and the Connecticut Department of Emergency Services and Public Protection – COLLECT CJBAU, in accordance with all applicable state and federal rules and regulations.

If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, they shall be informed of this requirement and instructed on how to comply with the law. Such instructions will include information on the procedure for submitting fingerprints. In addition, the applicant or employee will be provided with all information needed to successfully register for a fingerprinting appointment.

Acceptable Use of CHRI

All CHRI is subject to strict state and federal rules and regulations. CHRI is used only for the official purpose for which it was requested, and CHRI cannot be shared with other entities for any purpose, including subsequent hiring determinations. All receiving entities are subject to audit by the COLLECT CJBAU (Connecticut On-Line Law Enforcement Communications Teleprocessing/Criminal Justice Business Applications Unit) and the FBI, and failure to comply with such rules and regulations could lead to sanctions. Furthermore, the Griwold School District and the employee responsible for overseeing CJI can be charged with federal and state crimes for the willful, unauthorized disclosure of CHRI.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Personnel Training

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI for the Griswold School District will review and become familiar with educational and relevant training materials regarding CHRI laws and regulations made available by the appropriate agencies.

In addition to the above, all personnel authorized to receive and/or review CHRI must undergo Security Awareness Training on a biennial basis. This training will be accomplished using the training provided by CJIS Online.

The Superintendent or his/her/their designee will be responsible for overseeing all training programs and adherence to all training requirements.

Personnel Security (All Personnel)

All personnel requiring access to CHRI must first be deemed “Authorized Personnel” by the Superintendent or his/her/their designee. The COLLECT CJBAU will review and determine if access is appropriate. Access is denied if the individual has ever had a felony conviction of any kind, no matter when it occurred. Access may be denied if the individual has one or more recent misdemeanor convictions.

In addition to the above, an individual believed to be a fugitive from justice or having an arrest history without convictions will be reviewed to determine if access to CHRI is appropriate. The COLLECT CJBAU will take into consideration extenuating circumstances where the severity of the offense and the time that has passed would support a possible variance.

Persons already having access to CHRI and who are subsequently arrested and/or convicted of a crime will:

1. Have their access to CVHRI suspended until the outcome of an arrest is determined and reviewed by the COLLECT CJBAU to determine if continued access is appropriate;
2. Have their access suspended indefinitely if a conviction results in a felony of any kind;
3. Have their access denied by the COLLECT CJBAU, where it is determined that access to CHRI by the person would not be in the public’s best interest.

Support personnel, contractors, and custodial workers will be denied access to CHRI. If such persons need to be in an area (s) where CHRI is maintained or processed (at rest or in transit), they will be escorted by authorized personnel or under their supervision at all times while in the area(s). .

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Personnel Termination

The Local Agency Security Officer (LASO) shall terminate access to CHRI immediately upon notification of an individual's termination of employment.

The Griswold School District shall follow the following CHRI termination process:

1. Notification will be sent via email to the COLLECT CJBAU;
2. This is to be done within 24 hours of receiving notification of termination;
3. All keys, email accounts, and other district accounts and materials identified by the Superintendent. will be obtained/disabled from the user within 24 hours.

Adverse Decisions Based on CHRI

If inclined to make an adverse decision based on an individual's CHRI, the Griswold School District will take the following steps prior to making a final adverse determination:

1. Provide the individual the opportunity to complete or challenge the accuracy of his/her/their CHRI; and
2. Provide the individual with information on the process for updating, changing, or correcting CHRI.

A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable fifteen-day period (15) to correct or complete the CHRI.

Non-Criminal Agency Coordinator (TAC)

The Griswold School District TAC is the Superintendent or Designee and is responsible for the following:

1. Maintaining an updated Authorized Personnel List on file with the COLLECT CJBAU.
 - a. Ensuring everyone included on this list must undergo the appropriate level of CJIS Security Awareness Training;
 - b. Ensuring everyone included on the list has appropriate access based on job functions and a need-to-know basis.
2. Inform the COLLECT CJBAU of changes in the agency head or any relevant business information (agency name changes, mailing/physical address changes, etc.).
 - a. Contact the COLLECT CJBAU immediately to update the User Agreement and, if necessary, submit the new authorization to the COLLECT CJBAU;
 - b. Submit a TAC change form to the COLLECT CJBAU in the event of a change in roles.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Local Agency Security Officer (LASO)

The Griswold School District LASO is the Superintendent's Executive Assistance and is responsible for the following:

1. Identifying who is using or accessing CHRI and/or systems with access to CHRI;
2. Ensuring that personnel security screening procedures are being followed as stated in this policy.
3. Ensuring the approved and appropriate security measures are in place and working as expected.

Storage of CHRI

CHRI shall only be stored for extended periods of time when necessary to ensure the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which comply with the most recent COLLECT CJBAU and FBI Security Policy, have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to become familiarized with these safeguards.

In addition to the above, each individual involved in handling CHRI will strictly adhere to the policy on its storage and destruction.

Media/Physical Protection

All media containing CHRI must be protected and secured at all times. The following is established and to be implemented to ensure the appropriate security, handling, transporting, and storage of CHRI media in all forms.

Controls shall be in place to protect electronic and physical media containing CHRI while at rest, stored, or actively being accessed. "Electronic media" includes memory devices in laptops and computers (hard drives) and any removable, transportable digital memory media, such as magnetic tape or disk, backup medium, optical disk, flash drives, external hard drives, or digital memory card. "Physical media" includes printed documents and imagery that contain CHRI.

The District shall securely store electronic and physical media within physically secure locations or controlled areas and restrict access to electronic and physical media to only authorized individuals. If physical and personnel restrictions are not feasible, the data shall be encrypted per Section 5.10.1.2.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Physical Storage and Access

Physical CHRI media shall be securely stored within physically secured locations or controlled areas. A physically secure location is a facility or an area, a room, or a group of rooms within a facility with both the physical and personnel security controls sufficient to protect the FBI CJI and associated information systems. The perimeter of the physically secure location shall be prominently posted and separated from non-secure locations by physical controls. Access to such media is restricted to authorized personnel only and shall be secured at all times when not in use or under the supervision of an authorized individual.

Only authorized personnel will have access to physically secure non-public locations. The Superintendent or his/her/their designee will maintain and keep a list of authorized personnel. Before granting access, all physical access points into the District's secure areas will be authorized. The Superintendent or his/her/their designee will implement access controls and monitor physically secure areas to protect all transmission and display mediums of CJI.

Authorized personnel will take necessary steps to prevent and protect the agency from physical, logical, and electronic breaches.

Physical CHRI media:

1. Is to be stored within employee records when feasible or by itself when necessary.
2. Is to be maintained within a lockable filing cabinet, drawer, closet, office, safe, vault, or other secure container.

Electronic CHRI media:

1. Is to be stored on secure servers within a physically secure location when feasible.
2. (Include details on how electronic CHRI is secured.)

Destruction of CHRI

Disposal of Physical Media

Once physical CHRI media (paper/hard copies) is determined to be no longer needed by the District, it shall be destroyed and disposed of appropriately. Physical CHRI media shall be destroyed by cross-cut shredding or incineration. The Superintendent or his/her/their designee will ensure such destruction is witnessed or carried out by authorized personnel:

1. The LASO shall witness or conduct disposal
2. Cross-cut shredding will be the method of destruction used by the District.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction (continued)

Destruction of CHRI

Media Sanitization and Disposal (Disposal of Electronic Media)

Once the District determines that electronic CHRI media (data stored on computers) are no longer needed, they shall be destroyed and disposed of appropriately.

The Griswold Public Schools shall choose one of the following options below to use in this policy:

Option 1: Overwriting

Overwriting involves a program writing onto the media where the file to be sanitized is located. The NCJA will sanitize the electronic CHRI by overwriting the data at least three times before disposing of or reusing the computer/device/system on which it was stored. Overwriting the CHRI data must be completed or witnessed by authorized district personnel.

Option 2: Degaussing

Degaussing is a method to magnetically erase data from magnetic media. Two types of degaussing exist: strong magnets and electric degausses. Note that common magnets are weak and cannot effectively degauss magnetic media. The NCJA will degauss the electronic CHRI prior to disposing of or reusing the computer/device/system on which the electronic CHRI was stored. Degaussing the CHRI data must be completed or witnessed by authorized district personnel. (Degaussing means neutralizing a magnetic field to erase information from a magnetic disk or other storage device.)

Option 3: Destruction

If the computer/device on which the CHRI data is stored is no longer operational, The NCJA must physically destroy the device. Destruction of the device containing physical electronic CHRI, including printouts and other media, shall be disposed of by one of the following methods:

Remote Access

The Superintendent shall authorize, monitor, and control all methods of remote access to the information systems that can access, process, transmit, and/or store FBI CJI. Remote access means any temporary access to an agency's information system by a user or information system communicating temporarily through an external, non-district-controlled network, such as the Internet.

The District shall employ automated mechanisms to facilitate the monitoring and control of remote access methods. The Superintendent or his/her/their designee shall control all remote access through managed access control points and may permit remote access for privileged functions only for compelling operational needs. However, this person shall document the rationale for such access in the security plan for the information system.

Personnel – Certified/Non-Certified

Security Check/Fingerprinting/Criminal Justice Information

CHRI Retention and Destruction

Incident Response (continued)

The following security incident handling procedures must be followed by each individual:

1. All incidents will be reported directly to the LASO.
2. If any records are stolen, the incident will also be reported to appropriate authorities.
3. Once the cause of the breach has been determined, disciplinary measures will be taken in accordance with the disciplinary policy of the District

In addition to the above, the LASO shall report all security-related incidents to the COLLECT CJBAU within 24 hours.

All District personnel with access to FBI and/or COLLECT CJBAU CHRI have a duty to protect the system and related systems from physical and environmental damage and are responsible for the correct use, operation, care, and maintenance of the information. All existing laws, District regulations, and policies apply, including those that may apply to personal conduct. Misuse or failure to secure any information resources may result in temporary or permanent restriction of all privileges up to employment termination.

The Superintendent shall ensure that all staff members are aware of this policy and that those responsible for implementation and oversight receive adequate training and updates.

(cf. 4112.51/4212.51 - Employment/Reference Checks)

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181, June 19 Special Session, PA 09-1, PA 11-93, PA 16-67 and PA 18-51, and PA 19-91)

17a-101k Registry of findings of abuse or neglect of children maintained by Commissioner of Children and Families. Notice of finding of abuse or neglect of child. Appeal of finding. Hearing procedure. Appeal after hearing. Confidentiality. Regulations.

29-17a Criminal history checks. Procedure. Fees.

PA 16-67 An Act Concerning the Disclosure of Certain Education Personnel Records.

PA 16-83 An Act Concerning Fair Chance Employment

Criminal Justice Information Services (CJIS) Security Plan, Version 5.8, 06/01/2019 Prepared by CJIS Information Officer Approved by CJIS Advisory Policy Board

Regulation approved:

cps 4/24

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

A recommended policy to consider.

Business/Non-Instructional Operations

Free or Reduced Price Lunches

Participation in the National School Lunch Program

Participation in the National School Lunch Program (NSLP) (and School Breakfast Programs) (SBP) is/are herewith authorized. Authorization is granted to the Superintendent to act on behalf of the Board for purposes of participating in the National School Lunch Program (and School Breakfast Program).

Free nutritious meals will be served to children from families whose income falls within the current criteria established by the Secretary of Agriculture under the Federal Lunch Program for free lunches.

The District shall establish an appeals process under which a parent/guardian may appeal a decision regarding his/her initial application for benefits, or any subsequent reduction or termination of benefits.

The schools shall not physically segregate or discriminate against any child because of his or her inability to pay for a meal. The names of children eligible to receive free meals shall not be published, posted, or announced in any manner; and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means.

The District shall ensure that, in the operation of the free and reduced-price meals and/or free milk programs, no student shall be discriminated against because of race, color, age, creed, religion, sex, sexual orientation, ancestry, gender identity or expression, national origin, marital status, pregnancy or disability, or any other basis prohibited by law, in its implementation of such a program.

The District's NSLP and SBP shall operate to meet dietary specifications in accordance with the Healthy, Hunger-Free Kids Act of 2010 and applicable state laws and regulations.

(cf. 3542 – School Lunch Program)

(cf. 3542.33 – Food Sales Other Than National School Lunch Program)

(cf. 3542.34 – Nutrition Program)

(cf. 3542.43 – Charging Policy)

(cf. 6142.101 – Student Nutrition and Physical Wellness, School Wellness)

Business/Non-Instructional Operations

Free or Reduced Price Lunches

Participation in the National School Lunch Program

Legal Reference: Connecticut General Statutes

10-215 Lunches, breakfasts and other feeding programs for public school children and employees. (as amended by PA 21-46)

10-216 Payment of expenses.

10-221o Lunch periods. Recess. Boards to adopt policies addressing limitations of physical exercise.

Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq. as amended by Title IX, Equal Employment Opportunity Act.

United States Department of Agriculture 7 C.F.R. 15, re nondiscrimination.

42 U.S.C. Sec. 1758, 7 CFR Part 145, Sec. 245.5, 245.6, 245.7, 210.9, 210.20

U.S.D.A., Eligibility Guidance for School Meals Manual

U.S.D.A., FNS Instruction 765-7 Rev. 2: Handling Lost, Stolen and Misused Meal Tickets

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§203, 205

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Assistance, 7 C.F.R. Part 15b (2001)

Policy adopted:

rev 11/12

rev 1/15

rev 12/21

A recommended policy to consider.

Business/Non-Instructional Operations

Hazardous Materials Communication

The Griswold Board of Education recognizes the necessity of utilizing hazardous materials in the day-to-day operation of school facilities and in supporting education requirements. The Board realizes that with the use of hazardous materials, responsibility must be taken to ensure personal safety and to protect the environment during use, storage and transportation. There are many areas of the District, from science laboratories and art departments to custodial services and vehicle maintenance, where such a variety of uses is performed.

Hazardous materials include any substance or mixture of substances that poses a fire, explosive, reactive or health hazard. Examples of materials classed as hazardous are: common household cleaning supplies, spray oven cleaners, cleaning solvents, photo chemicals, soldering flux, some ceramic glazes, oils and gasoline.

The Board, through the Superintendent, shall cause to be created, procedures which address the purchase, storage, handling, transportation and disposal of hazardous materials for school facilities and operations including instructional areas.

The goal of the procedures shall be to have in place an ongoing process by which each location in the District will have a program of identifying and managing hazardous materials. The Hazard Communication Program materials will be located in the school office. District personnel shall be encouraged to substitute non-hazardous materials for hazardous substances to the extent possible and to minimize the quantities of hazardous substances stored on school property.

Business/Non-Instructional Operations

Board of Education Credit Card

A credit card will be issued only in the name of the Board of Education. The credit card will be under the sole supervision of the Superintendent, the Superintendent's designee, and/or the Director of Fiscal and Personnel Services. Only expenditures by Board employees to conduct business associated with the school system will be authorized by the Superintendent, the Superintendent's designee, and/or the Director of Fiscal and Personnel Services. The Board of Education credit card shall be used for school business only, not for any personal business. Authorized users will be granted use of the credit only after the Director of Fiscal Personnel Services approves the request; in the event that the Director is not available, requests will be made to the Superintendent or the Superintendent's designee. If the Board of Education credit card is used for personal business disciplinary action, which may include termination, will be taken.

Immediately subsequent to the use of the credit card, the Board employee will return the credit card and submit a fully itemized receipt of expenses. In the event that unauthorized charges are discovered, following a reconciliation, said employee may receive disciplinary action, which may include termination.

The Board, Superintendent, or Director of Fiscal and Personnel Services has the unlimited authority to terminate the use of the credit card by any employee if there is any suspicion the use of the credit card is being abused in any manner.

Legal Reference: Connecticut General Statutes

10-248 Payment of school expenses.

A policy to consider.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board when entering into a contract with a contractor for purposes listed above, shall ensure the contract includes, but is not limited to the following:

1. A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)
2. A description of the means by which the Board may request the deletion of any student information, student records or student-generated content in the possession of the contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, provided the Board of Education may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate data following a disaster recovery.
3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.
4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student's record, student information or student-generated content and correct erroneous information, if any in such student material.
5. A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

6. A description of the procedures that a contractor will follow for notifying the Board, in compliance with C.G.S. 10-234dd when there has been an unauthorized release, disclosure or acquisition of student information, student records or student-generated content.
7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon expiration of the contract between the contractor and the Board of Education except a student, parent or legal guardian of a student may choose to independently establish or maintain an electronic account with the contractor after the expiration of such contract for the purpose of storing student-generated content. (e.g., essays, research papers, portfolios, creative writing, music, audio files, or photographs, but not standardized assessment responses.)
8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
9. A statement that Connecticut laws shall govern the rights and duties of all parties to the contract, (contractor and the Board).
10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.
11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the contract.

The Board of Education may use the uniform student data privacy terms-of-service agreement addendum, developed by the Commission for Educational Technology (CET), in contracts entered into pursuant to C.G.S. 10-234bb. Such amendment shall conform to the requirements for a contract listed above.

Any provision of a contract or the terms-of-service agreement addendum entered into between a contractor and the Board on or after July 1, 2018, that conflicts with the provisions listed above shall be void. Moreover, a contract is void if it lacks any of the above provisions. The Board will give the contractor reasonable notice to amend the contract or the terms-of-service agreement addendum to include the missing provisions.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

Any contract entered into on and after July 1, 2018, or the terms-of-service agreement addendum that does not include the provisions listed above shall be void, provided the Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract or the terms-of-service agreement addendum to include the required provisions.

The Board of Education shall maintain and update, as necessary, a website with information relating to all contracts entered into pursuant to this policy. Not later than five business days after executing a contract pursuant to this policy the Board shall post notice of such contract on the Board's website. The notice shall include the contract and (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student information, student records or student-generated content may be collected as a result of the contract.

On or before September 1st annually, the Board of Education shall electronically notify students and the parents/guardians of students of the address of the Internet website described in this policy.

The Board of Education and a contractor may include in any contract executed pursuant to this policy, the uniform student data privacy terms-of-service agreement addendum, previously described, to satisfy the requirements of this policy.

The Board of Education is not required to enter into a contract pursuant to this policy if the use of an Internet website, online service or mobile application operated by a consultant or an operator is unique and necessary to implement a child's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, and such Internet website, online service or mobile application is unable to comply with the provisions of this policy, provided (1) such Internet website, online service or mobile application complies with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, as amended from time to time, (2) the Board of Education can provide evidence that it has made a reasonable effort to (A) enter into a contract with such consultant or operator to use such Internet website, online service or mobile application, and (B) find an equivalent Internet website, online service or mobile application operated by a consultant or an operator that complies with the provisions of this section, (3) the consultant or operator complies with the provisions of section 10-234cc, as amended for such use, and (4) the parent/legal guardian of such child, and, in the case of a child with an individualized education program, a member of the planning and placement team, sign an agreement that (A) acknowledges such parent/legal guardian is aware that such Internet website, online service or mobile application is unable to comply with the provisions of this policy, and (B) authorizes the use of such Internet website, online service or mobile application. The Board of Education shall, upon the request of a child's parent/legal guardian, provide the evidence described above to such parent/legal guardian.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues (continued)

The Board expects that an operator shall implement and maintain security procedures and practices that meet or exceed industry standards and that are designed to protect student information, student records, and student-generated content from unauthorized access, destruction use, modification and disclosure; and delete any student information, student records or student-generated content within a reasonable amount of time if a student, parent/guardian or Board requests deletion of such student information, student records or student generated content unless:

1. state or federal law prohibits such deletion or otherwise requires the retention of such student information, student records or student-generated content, or
2. a copy of such student information, student records or student-generated content is in the possession of the operator as part of a disaster recovery storage system and is inaccessible to the public and unable to be used in the normal course of business by the operator, provided such student, parent/legal guardian of a student or the Board may request the deletion of any such student information, student records or student-generated content if such copy is used by the operator to repopulate accessible data following a disaster recovery.

The Board will utilize the written guidance developed by the Department of Education in consultation with the Commission for Educational Technology concerning the implementation of FERPA and the laws relating to student data privacy. Such written guidance includes, a plain language explanation of how such student data privacy laws are to be implemented, information about the uniform student data privacy terms-of-service agreement addendum, and (3) how such addendum may be incorporated into contracts executed pursuant to section 10-234bb, as amended.

Notice of Breach of Security/Data Breaches

Upon notice of a breach of security by a contractor, the Board shall, not later than two business days after receipt of such notice, notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

Notice of Breach of Security/Data Breaches (continued)

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

Note: The Board may desire to contract for more prompt notice of a breach of security.

Definitions

1. **“Contractor”** means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.
2. **“Operator”** means the operator of an Internet website, online service, online application, (app) or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.
3. **“Consultant”** means a professional who provides non-instructional services, including administrative, planning, analytical, statistical, or research services to a board of education under a contract.
4. **“Student”** means a Connecticut resident enrolled in a preschool program participating in the state-wide public school information system, pursuant to section 10-10a of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.
5. **“Deidentified information”** means any information that has been altered to prevent the identification of an individual student.
6. **“Eligible student”** means a student who has reached 18 years of age.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

Definitions (continued)

7. **“Student-generated content”** means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. “Student-generated content” does not include student responses to a standardized assessment.
8. **“Student records”** means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.

“Student records” does not mean any of the following:
 - a. Deidentified information, allowed under the contract to be used by the contractor to improve educational products for adaptive learning purposes and for customizing student learning.
 - b. Deidentified information, used to demonstrate the effectiveness of the contractor’s products in the marketing of such products.
 - c. Deidentified information, used for the development and improvement of the contractor’s products and services.
9. **“Online service”** includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.
10. **“Student information”** is personally identifiable information regarding a student that in any media or format that is not publicly available that meets any of the following:
 - a. Is created or provided by a student, or the student’s parent or legal guardian, by using an operators’ website, online service, or mobile application (app) for school purposes.
 - b. Is created or provided by an employee or agent of the board of education, to an operator for school purposes.
 - c. Is gathered by an operator through the operation of the operator’s Internet website, online service, or mobile application (app) and identifies a student including but not limited to information in the student’s educational record or email account, first and last name, home address, telephone number, date of birth, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or behavioral assessments.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-Based Issues

Definitions (continued)

11. **“School purposes”** means purposes that customarily take place at the direction of a teacher, or a board of education or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians.
12. **“Targeted advertising”** means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student-generated content or inferred from the usage of the operator’s Internet website, online service or mobile application by such student. It does not include any advertising to a student on a website that the student accesses at the time or in response to a student’s response or request for information or feedback.

The Board, through this policy, places restrictions on an “operator” as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online service or mobile application:

1. Engage in targeted advertising on the operator’s site, service, or application, or on any other Internet website, online service or mobile application;
2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;
3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or
4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator’s Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-based Issues (continued)

The Board recognizes that an operator may:

1. Use student information (1) to maintain, support, evaluate or diagnose the operator's Internet website, online service or mobile application (app), or (2) for adaptive learning purposes or customized student learning.
2. Use de-identified student information (1) to develop or improve the operator's Internet website, online service or mobile application (app), or other Internet websites, online services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.
3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.

Nothing in this policy shall be construed to:

1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;
2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;
3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;
4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;
5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;
6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information;
7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for school purposes.

Business and Non-Instructional Operations

Data-Based Information and Management Systems

Student Data Protection and Privacy/Cloud-based Issues (continued)

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.

(cf. 3520.1 – Information Security Breach and Notification)

(cf. 3520.11 – Electronic Information Security)

(cf. 3520.12 – Data-Based Information Management System Confidentiality Policy)

(cf. 5125 – Student Records)

(cf. 5145.15 – Directory Information)

(cf. 6162.51 – Surveys of Students/Student Privacy)

Legal Reference: Connecticut General Statutes
 1-19(b)(11) Access to public records. Exempt records.
 7-109 Destruction of documents.
 10-15b Access of parent or guardians to student's records.
 10-209 Records not to be public.
 10-234aa Definitions
 10-234bb Contracts between boards of education and contractors re
 student data. Requirements. (as amended by PA 18-125)
 10-234cc Requirements for operators re student data
 10-234dd Duties re unauthorized release, disclosure or acquisition of
 student data (as amended by PA 18-125)
 11-8a Retention, destruction and transfer of documents
 11-8b Transfer or disposal of public records. State Library Board to adopt
 regulations.
 46b-56(e) Access to Records of Minors.
 Connecticut Public Records Administration Schedule V - Disposition of
 Education Records (Revised 1983).
 P.A. 16-189 An Act Concerning Student Privacy
 PA 17-200 An Act Making Revisions to the Student Data Privacy Act of
 2016
 PA 18-125 An Act Concerning Revisions to the Student Data Privacy Act
 Federal Family Educational Rights and Privacy Act of 1974 (section 438
 of the General Education Provisions Act, as amended, added by section
 513 of P.L. 93-568, codified at 20 U.S.C.1232g).



Griswold Public Schools

Capital Requests

2025-26 School Year

District Mission

Griswold Public Schools educate for excellence by ensuring our students are connected, by nurturing individual student talents, and by fostering a future-focused mindset.

District Vision

Graduates of Griswold Public Schools journey into the future as engaged citizens, effective communicators, critical thinkers, and resilient problem solvers.

Version 2.0
Approved by the Board
October 10th, 2024

GUIDING CONSIDERATIONS AND TRACKING DOCUMENT

As we start the process of collecting information for the capital committee requests for the 2025-2026, there are some guiding thoughts to keep in mind. Additionally, we have included a tracking table (on the next page) to document the different developments, revisions, additions, and/or changes that happen along the way.

CONSIDERATIONS

- This document is a “work in progress,” which means that the final, adopted version may look very different from what was originally presented.
- As has been the case in previous years, in the event that the administration can remove a capital committee submission due to another feasible funding pathway, that could very well happen. There are some items we were able to address with unexpended funds from last year’s operating budget.
- Our initial submissions may very well be incomplete, as we are trying to obtain cost estimates, work with different vendors, and make informed decisions at the earliest stages in the process. In some cases, we are still waiting for cost estimates and additional information; once that information is finalized, we will include it in the next iteration and present a revised version to the Board.
- We started this process in the past month or so to be prepared to make our first presentation to the Town of Griswold, Capital Committee, at some point in October, following last year’s timeline.
- It is completely expected and understood that the BOE will weigh-in, ask for additional information, and/or may re-prioritize submissions before adopting a finalized plan.
- In some cases, for requests that were on last year’s list and we don’t have an updated cost estimate, we have added .05% increase if the cost estimate was from a year ago. We added .08% if the cost estimate came from two years ago.

Tracking Table	
September 26, 2024	<ul style="list-style-type: none"> • This is the first version. There are some outstanding cost estimates we are still waiting for.
October 10th, 2024	<ul style="list-style-type: none"> • This is the second version. The only change that has been made has been the adjustment to Priority/Urgency #8, as we have real cost estimates. • Of note: While the Board discussed the plan on 9/26/24, no changes were made. Suggestions were certainly appreciated and noted. • The Town is looking for a plan to be submitted for the following week. It is suggested that the Board submit an initial plan, subject to adjustments. • The plan shall remain on the Board agenda as "Old Business" until further notice.
October 11th, 2024	<ul style="list-style-type: none"> • This Version 2.0 will be forwarded to the Town for a "first look." • The Board of Education approved this version, and they will continue to have this plan on their agenda as "Old Business" for the next several meetings.

Priority/Urgency #1

Internet Access (including wireless access) at Griswold Elementary School & Griswold Middle School

Highly functioning internet access, including wireless access, is essential to the operations of the school district. This includes all operational aspects, including business and financial functions and many aspects of teaching and learning. Upgraded access points will help to preserve seamless internet service for smooth operations in various aspects of the school district.

ESTIMATED COST: \$58,609.85
(APPENDIX A—see cost proposal)

Priority/Urgency #2

Smartboard replacements--Cycle 2

There were originally 3-planned cycles for the Smartboard replacements. The first cycle was presented and was approved for the 2022-23 school year. The second cycle, due to other, more pressing needs, was put on hold. This request represents the needs for Cycle 2, which has been delayed.

ESTIMATED COST \$132,485.70
(APPENDIX B—see cost proposal)

Priority/Urgency #3

Fire Pump Controller

The Fire Pump Controller, located in the pump house, is the original 30-year old installation. This item needs replacement. The price includes installation and mounting.

ESTIMATED COST \$9,450.00
(APPENDIX C—see cost proposal)

Priority/Urgency #4

Upgrade Existing Security System at Griswold High School & Griswold Elementary School

This cost proposal covers (2) upgrades, projected at \$9,825.00 each, to provide upgrades to the security system (burglar alarms) at Griswold High School and Griswold Elementary School. This upgrade would allow for easier activation of the system and would provide more reliable coverage.

ESTIMATED COST \$ 19,650.00
(APPENDIX D—see cost proposal)

Priority/Urgency #5

Outside Concrete Barriers for Protecting Buildings

This proposal addresses the need to protect our buildings. In many ways, this request is a reconsideration of the bollards, which were forward before. The barriers, 4,500 lbs each, will provide an additional protective measure for grounds, in particular, for our buildings. The barriers are concrete and pinned to the ground, so that they are anchored.

ESTIMATED COST: \$8,250.00
(APPENDIX E--see cost proposal)

Priority/Urgency #6

Flooring Repair for GHS--Upper Level Band Area and Offices

This request would address the floor replacement to the GHS band room and offices. The pricing includes all materials and labor. Flooring materials include carpeting and tile. Furniture moving would have been planned for and executed by the GPS custodial staff.

ESTIMATED COST \$13,000.00
(APPENDIX F—see cost proposal)

Priority/Urgency #7

Flooring Repair for GMS Middle School Ramp

This request would address the floor replacement to the GMS ramp area in the 5th grade wing, near the Central Office internal entryway. The pricing includes all materials and labor. Flooring materials include tile and associated materials.

ESTIMATED COST \$10,557.00
(APPENDIX G—see cost proposal)

Priority/Urgency # 8

Community Multi-Purpose Field Internet Access and Security Cameras

There has been a request to extend internet access to the Community Multi-Purpose Field, namely the announcer's booth and the concession stand. This extension of Internet service would come with a cost, but it would also allow the district to install security cameras that are web-based, which could provide around-the-clock security for the field complex area. Note: We are still waiting on a cost proposal for this submission.

ESTIMATED COST \$35,515.90
Press Box Connection = \$16,890.78
Concession Stand = \$18,625.12
(APPENDIX H--see cost proposals)

Priority/Urgency # 9

Community Multi-Purpose Field Future Planning

Because of the Griswold community investment in the Community Multi-Purpose Field project that was finalized last year, there are a number of individuals interested in the eventual replacement cost of the field itself after 10 years or so of use. This matter was discussed last year that if, hypothetically, the Capital Committee could plan for an incremental investment each year, for the next several years, then the replacement cost would not be a shock to the system in the future.

ESTIMATED COST \$100,000.00
(no cost proposal included)

Priority/Urgency # 10

Gymnasium Divider

The gymnasium divider, which was installed in 1992 with the GHS construction project, warrants replacement. This cost estimate covers a complete replacement. Given the recent revitalization of GHS athletics and gym use, this proposal comes forward with obvious importance.

ESTIMATED COST \$17,799.00 * .05% \$ 18,699.00
(APPENDIX I---see cost proposal)

Priority/Urgency #11

Repair and Seat Replacement at the Griswold High School Gymnasium

Because there are a number of damaged seats in the GHS gym, for spectator viewing, this project proposal warrants serious consideration. The cost proposal details the different color seats to be replaced in the gymnasium. Cost estimates come from last year.

ESTIMATED COST \$25,130.00 * .05% = \$26,386.00

(APPENDIX J--see cost proposal)

Priority/Urgency #12

New carpet for GHS Auditorium

This estimate covers the removal and installation of a new carpet in the GHS Auditorium. The estimate does not include furniture moves. Because we are still waiting for an updated quote, we have added an additional 5% to the cost estimate we received in 2022. Cost estimate comes from two years ago.

ESTIMATED COST \$25,554.00 * .08% = \$27,599.00

(APPENDIX K--see cost proposal)

Priority/Urgency #13

New carpet for GHS Main Office

This estimate covers the removal and installation of a new carpet in the GHS Main Office.. The estimate does not include furniture moves. Because we are still waiting for an updated quote, we have added an additional 5% to the cost estimate we received in 2022. Cost stein

ESTIMATED COST \$37,422.40 * .08% = \$40,416.00

(APPENDIX L--see cost proposal)

Priority/Urgency #14

Tennis Court Area

This project proposal prepared by Field Turf presents different options, with different cost ranges. Long and short, the project would fall within the range of \$615,000.00 - \$675,00.00

ESTIMATED COST \$615,000.00 - \$675,000.00

(APPENDIX M--see cost proposal)

PREVIOUS SUBMISSIONS THAT HAVE BEEN COMPLETED

~~Priority/Urgency +++++ COMPLETED WITH OPERATING BUDGET FUND~~

~~Repairing & Filling Cracks in Campus Roadways and Parking Lots~~

~~This cost estimate covers cleaning all cracks and filling them on the roadways, parking lots, and near the ball field areas to cover our entire campus.~~

~~ESTIMATED COST \$29,300.00~~

~~Priority/Urgency +++ COMPLETED WITH OPERATING BUDGET FUND~~

~~Striping Campus Crosswalks and Striping~~

~~This cost estimate covers re-striping the crosswalks and curbing throughout the GPS Campus~~

~~ESTIMATED COST \$9,800.00~~

APPENDIX A



VANCORD

Quote

Quote Number: 14933

Payment Terms:
Expiration Date: 11/30/2024

Quote Prepared For

Kyle Gunderman
GRIS - Griswold Public Schools
267 Slater Avenue
Griswold, CT 6351
Phone: +1 860-376-7660
kgunderman@griswoldpublicschools.org

Quote Prepared By

Michael Paone
Vancord - HQ
500 Boston Post Road
Milford, CT 06460
United States
Phone: 203-874-9607
Fax: (203) 783-0601
mpaone@vancord.com

Item#	Item	Quantity	Unit Price	Extended Price
One-Time Items				
1)	Ruckus R650 Access Point	50	\$792.33	\$39,616.50
2)	Ruckus Access Point Management License 5yr	50	\$226.62	\$11,331.00
3)	Mounting of Access Points Mounting of Access Points at existing AP Locations	50	\$84.50	\$4,225.00
4)	Vancord Project Engineering Services Network Services: Design, configuration, & installation of proposed solution	1	\$3,217.50	\$3,217.50
One-Time Total				\$58,390.00
Shipping Items				
5)	Ground Shipping	1	\$220.00	\$220.00
Shipping Total				\$220.00
One-Time Discount Items				
6)	Discount Discount due to auto-rounding	1	\$0.00	(\$0.15)
One-Time Discount Total				(\$0.15)
Subtotal				\$58,609.85
Total Taxes				\$0.00
Total				\$58,609.85

Authorized Signature _____

Date _____

1) Final design and/or consulting modifications may impact these figures. 2) Estimate and pricing is valid until the end of the current month. 3) Deposit of 50% due upon signature of acceptance (if applicable) 4) Additional Professional Services can be provided at Vancord standard rates, please contact your Account Manager. 5) Client Responsible for payment of all State Sales Tax, as applicable 6) For all terms and



APPENDIX B

FROM

Ryan Given
RnB Enterprises
115 Hurley Rd
Oxford, CT 06478
www.RnBEnterprises.com

PHONE

(800) 998-8865

FOR

Griswold Public Schools

ADDRESS

211 Slater Ave
Griswold
CT 06351

PHONE

860-376-7600

TO

Kyle Gunderman

EMAIL

Kgunderman@griswoldpublicschools.org

QUOTE NUMBER

26538

DATE

September 4, 2024

EXPIRY DATE

November 3, 2024 at 9:00 AM

Griswold Public Schools - Smartboard Budget Quote

Budget Quote Only

RnB will not accept a single purchase order over \$100,000.

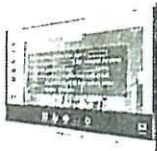
SMART MX 75 Inch Interactive Display With IQ

3,348.00

x 30

100,440.00

Digital whiteboard. Chromium™ web browser. Easy screen sharing. SMART Board MX series has all the essentials educators need to bring the devices students love into any learning environment. Available in 65", 75" and 86" sizes with 4K Ultra HD resolution, MX series is a great value for schools that need an interactive display on a tight budget.



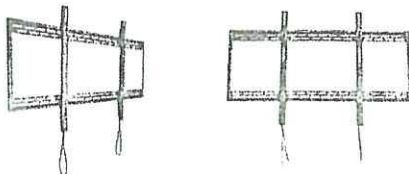
Tripp-Lite Fixed Wall Mount 60"-100"

134.11

x 30

4,023.30

Tripp Lite's Fixed Flat-Screen Wall Mount's low-profile design keeps the unit out of sight for a sleek, professional appearance. Its durable, all-metal construction with scratch-resistant, powder-coat finish supports up to 350 lbs. and fits most 60-to 100-inch flat-screen displays. It comes with all the necessary mounting hardware. To help you install it perfectly, features a built-in bubble level to enable accurate display leveling.



© 15' HDMI & Active USB Cable / Wall Plate Package

130.66
x 30
3,919.80

Package includes the below items:

- 1- 15' HDMI Cable
- 1- 16' Active USB Cable
- 1- 1' USB Cable
- 1- 6' HDMI Connection Cable
- 1- 6' USB Connection Cable
- 1- Custom HDMI & USB Wall Plate



© 35' HDMI & Active USB Cable / Wall Plate Package

220.90
x 30
6,627.00
Not selected

Package includes the below items:

- 1- 35' HDMI Cable
- 1- 35' Active USB Cable
- 1- 6' HDMI Connection Cable
- 1- 6' USB Connection Cable
- 1- Custom HDMI & USB Wall Plate



© 50' HDMI & Active USB Cable / Wall Plate Package

272.60
x 30
8,178.00
Not selected

Package includes the below items:

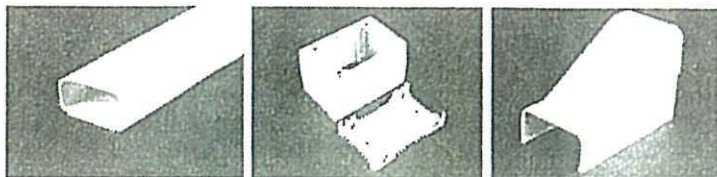
- 1- 50' HDMI Cable
- 1- 50' Active USB Cable
- 1- 6' HDMI Connection Cable
- 1- 6' USB Connection Cable
- 1- Custom HDMI & USB Wall Plate



Wiremold Non-Metallic Raceway Package*

56.94
x 30
1,708.20

Co-extruded design, smooth plastic finish with adhesive backing



Installation Services

Installation of above products by a licensed installer

700.00
x 30
21,000.00



☒ Comprehensive 6-Outlet Black Surge Protector 12Ft AC Cord

26.99
x 30

15 amps circuit breaker/rocker switch combo with reset feature to safely shut-off overload or short circuit occurrence
Lifetime warranty

809.70



☒ Comprehensive Displayport to HDMI female

19.49
x 30

Keep your existing display while using a DisplayPort source. With the DP2HDJ (DisplayPort to HDMI) adapter you can connect your DisplayPort source to an HDMI display. This adapter supports resolutions up to 1920x1200 and allows you to take full advantage of your HDMI capable display.

584.70



Options selected

3 of 5

Total

\$132,485.70

State of Connecticut Certified Small Business Enterprise

We would like to thank you for giving RnB Enterprises, Inc the opportunity to quote you on the above-listed items. Our goal is to provide you with the products and information that help you succeed. Should you have any questions regarding this quote or any other A/V pricing needs, please feel free to contact me at (800) 998-8865 or email me at Ryan@rnbenterprises.com

Like us on Facebook: facebook.com/RnBCT

Follow us on Twitter: twitter.com/rnb_enterprises

Please Note: RnB has licensed E1 Electrician on staff license # ELC.0202483-E1, should you require any electrical installation to accompany your Audio-Visual needs.

The above project is non-plenum, non-prevailing wage and electrical is to be provided by others unless otherwise specified. A walkthrough (if necessary) will be scheduled once the PO has been received by RnB Enterprises.



Rosemont Engineering, Inc.
225 Stedman Street, Unit 34
Lowell, MA 01851
+19784539191
<https://www.rosemonteng.com/>

APPENDIX C

Estimate

ADDRESS

Bd. of Education
2 N. Main St
Griswold, CT 06351

SHIP TO

Griswold Public School
Bd. of Education
2 N. Main St
Griswold, CT 06351

ESTIMATE # 28058

DATE 09/06/2024

WORK LOCATION

211 Slater Avenue, Griswold, CT

SALES | SERVICE REP

Eric Silva

QTY	DESCRIPTION	UNIT	PRICE	TOTAL
FTA1100	FTA1100-JL12N-Y5 12vdc diesel engine controller -Y5 Engine Terminal 7 Alternator Output for Battery Charging and Alternator Excitation	1	8,500.00	8,500.00
Controller Start-up	Start Up Services	1	950.00	950.00

- Installation, mounting and field/alarm wiring by others.
- Controller price includes one start-up visit during normal business hours. Off-hours start-up will incur an additional cost.
- Payment terms: 50% at order entry, 50% before shipment
- Quote validity: 60 days
- All applicable permits by others.
- Taxes NOT included, if applicable will be added at time of invoicing.
- Acceptance testing per NFPA25 to be performed by others.

SUBTOTAL	9,450.00
TAX	0.00
TOTAL	\$9,450.00

Accepted By

Accepted Date

INTEGRATED SECURITY SOL

388 Butlertown Road
Oakdale, CT 06370
860-701-0815

APPENDIX D**Proposal**

Proposal Date: 9/10/2024
Proposal #: 1800.

Bill To:

Griswold Public Schools
Attn Business Office
211 Slater Ave
Griswold CT 06351



Qty	Description	Rate	Total
	Upgrade the existing security system for the High School, This will be done on a time and material basis at a rate of \$110 per hour and will include the following:		
1	Honeywell Vista 128BPT Master Control Panel with Battery Backup	400.00	400.00
2	Honeywell 6160 Keypads	125.00	250.00
1	LTEM-PV Communicator	165.00	165.00
48	CK-IS3050ASN V-Plex Motion Sensors 50'	100.00	4,800.00
6	4193 V-Plex 2-Zone Expanders (To pick up door contacts)	25.00	150.00
	Miscellaneous Electrical Cable and Connectors, etc.	100.00	100.00
36	Labor Estimate	110.00	3,960.00
<p>All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, hurricane and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.</p>		Subtotal	\$9,825.00
		Total	\$9,825.00

Acceptance of Proposal--The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment as outlined above

SIGNATURE _____

Date of Acceptance _____



United Concrete Products
173 Church St
Yalesville, CT 06492
Phone: (800) 234-3119
Fax: (203) 265-4941

Quote Number: 58952

Order Date: 9/18/2024

Bill to:	GRISWOLD, TOWN OF 28 MAIN ST GRISWOLD, CT 06351		Delivery to:	TEMP BARRIER GRISWOLD, CT 06351	
Contact:			Project Manager:		
Phone :	(860) 376-7080	Fax: (860) 376-7070	Phone :		Fax:
Customer ID:	0685	PO:	ShipVia:	Sales Rep: James D	
Terms:	NET 30				

Qty	Item	Description	Weight	Unit F/H	Unit Price	TX	Extension
		Structure: ☐ BARRIER					
15	CUB120TMB	TEMPORARY MEDIAN BARRIER-10'	64,500	\$0.00	\$490.00	☒	\$7,350.00
2	CUFBARRI	BARRIER DELIVERY	0	\$0.00	\$450.00	☒	\$900.00
		CUSTOMER TO OFFLOAD TRAILER ON SITE					
							\$8,250.00

APPENDIX E



United Concrete Products
173 Church St
Yalesville, CT 06492
Phone: (800) 234-3119
Fax: (203) 265-4941

Quote Number: 58952

Order Date: 9/18/2024

Total Weight 64,500

Taxable	\$0.00
Non-Taxable	\$8,250.00
Sub Total	\$8,250.00
Tax	\$0.00
Total	\$8,250.00

UNITED CONCRETE PRODUCTS MUST BE INFORMED IF THIS IS A STATE FUNDED PROJECT. THE STATE PROJECT NUMBER MUST BE PROVIDED TO UCP PRIOR TO DELIVERY OF ANY PRODUCT.

IF GRADE RINGS REQUIRED:

• MANHOLE GRADE RINGS:

- 2"x24": \$45 EACH
- 3"x24": \$35 EACH
- 3"x30": \$40 EACH
- 3"x36": \$42 EACH

• CATCH BASIN GRADE RINGS:

- 2": \$45/EACH
- 4": \$65/EACH
- 6": \$85/EACH
- 12": \$155/EACH

.....

THIS QUOTATION IS GOOD FOR ONLY 30 DAYS.

ALL PRICING BASED ON APPROVAL OF UCP SUBMITTALS.

.....

Quantities/heights provided are approximations and may vary based on actual field conditions. Billings to reflect actual product produced.

CONTRACTOR IS RESPONSIBLE FOR CONFIRMING ALL QUANTITIES LISTED ON THIS QUOTATION PRIOR TO ISSUANCE OF PURCHASE ORDER.

INCLUDES:

- * Day-Time Delivery FOB Jobsite (Full Loads Only - Partial Loads Will Be Billed Separately)
- * 5000 PSI Type III SCC Concrete
- * Plain Reinforcing (BLACK)
- * If Lifting Devices Are Required for Installation, Contractor Will Be Billed \$400/Lifter at Time of Delivery. Contractor Will Be Credited Upon Return of the Lifters.

EXCLUDES:

- * Crane/Rigging Services and Offloading
- * Coatings, Sealers, Dampproofing, Waterproofing
- * Piping
- * Boots, Link Seals, Grout
- * Aluminum Ladder Rungs
- * All Other Materials or Hardware Not Listed On This Quotation

** BUOYANCY IS THE RESPONSIBILITY OF THE CONTRACTOR

APPENDIX F

PROPOSAL

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Griswold Public Schools	PHONE C: 860-373-4501	DATE September 13, 2024
STREET 211 Slater Avenue	JOB LOCATION Griswold High School – Upper Level Band Area And (5) Offices	
CITY, STATE & ZIP Griswold, CT 06351	JOB DETAIL Flooring	PROPOSAL NUMBER 240607
ATTN: Tom Verville, Facilities Director	E-MAIL tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Labor And Materials To Install Approx. (120) Yards Of Mohawk Carpet Tile And (6) 6' Lengths Of Johnsonite Stair Tread/Riser Combos With Visually Impaired Grit Tape:

TOTAL = \$13,000.00

Pricing Includes Flooring, Adhesives, Ardex Feather Finish Patch, Nose Caulk, Contact Cement, 4" Vinyl Cove Base, Reducer, Removal Of Existing Floor Covering, All Prep Labor And Installation During Normal Business Hours.

Pricing Does Not Include Furniture Move Services.

Flooring State Contract #20PSX0088 Amendment #6 REV 7/1/23

PRICE As indicated above	Travis Pullen
TERMS Net 30	
ACCEPTED BY:	

INPROPSL

APPENDIX G

PROPOSAL

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Griswold Public Schools	PHONE C: 860-373-4501	DATE June 21, 2024
STREET 211 Slater Avenue	JOB LOCATION Griswold Middle School – 5 th Floor Ramp	
CITY, STATE & ZIP Griswold, CT 06351	JOB DETAIL Rubber Tile	PROPOSAL NUMBER 240419
ATTN: Tom Verville, Facilities Director	E-MAIL tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Labor & Materials To Install Approx. (500) SF Of Johnsonite Color Splash Rubber Tile = \$10,557.00

Pricing Includes Rubber Tile, Adhesive, Ardex Feather Finish Patch, 6" Vinyl Cove Base, Reducer, Removal Of Existing Floor Covering, All Prep Labor And Installation During Normal Business Hours.

Above Pricing Does Not Include Furniture Move Services.

Flooring State Contract #20PSX0088.

PRICE As indicated above	Travis Pullen
TERMS Net 30	
ACCEPTED BY:	

INPROPSL

APPENDIX H

CONSTR

TO: Town of Griswold
28 Main St
Griswold, CT
Attention: Kyle Gunderman

DATE: 9/23/2024

REF: High School to Press Box Fiber Optic Cable Connection

PREPARED BY: Russell Freeman

CODE	DESCRIPTION	PART NUMBER	UM	QTY	UNIT	EXTENSION
<u>OSP Construction - Labor to install Duct and 12 Strand Single Mode Fiber Cable from the High School to the Press Box</u>						<u>Prevailing Wage: NO</u>
402	Project Manager	L-2	HR	8	\$ 164.00	\$ 1,312.00
301	Trench, Place, & Backfill HDPE Conduit (<1.5")	U-1	LF	260	\$ 26.78	\$ 6,962.80
303	Remove & Replace Asphalt	U-3	SF-IN	480	\$ 3.69	\$ 1,771.20
311	Boring One(1) Innerduct 18-24" Depth	U-11	LF	12	\$ 45.00	\$ 540.00
314	Riser Installation	U-13	EA	2	\$ 412.00	\$ 824.00
203	Underground Installation in Existing Conduit	C-3	LF	260	\$ 1.55	\$ 403.00
205	Indoor Cable / Innerduct Placement	C-5	LF	50	\$ 4.89	\$ 244.50
209	Install Patch Panel	C-9	EA	2	\$ 450.00	\$ 900.00
210	Fusion Splice Fiber	C-10	EA	24	\$ 24.00	\$ 576.00
212	Port Testing - 1st Port	C-12	Port	1	\$ 101.00	\$ 101.00
213	Port Testing - Each additional	C-13	Port	11	\$ 36.05	\$ 396.55
<u>OSP Construction - Materials</u>						
1001	ALTOS® Loose Tube, Gel-Free Cable, 12 F, Single-mode (OS2)	012EU4-T4701D20	LF	400	\$ 0.41	\$ 164.00
6001	Closet Connector Housing (CCH), 1 rack unit, accepts up to 2 CCH panels, cassettes or modules; comes with blank panels and hardware to strain-relieve	CCH-01U	EA	1	\$ 318.31	\$ 318.31
7001	Wall-Mountable Connector Housing (WCH), holds 2 CCH Connector Panels	WCH-02P	EA	1	\$ 170.65	\$ 170.65
8001	Closet Connector Housing (CCH) Pigtail Cassette, loaded with CCH panel and factory-terminated pigtails, 12 F, SC Duplex, SM/UPC, single fiber splicing	CCH-CS12-59-P00RE	EA	2	\$ 536.12	\$ 1,072.24
9003	1.25" SDR 13.5 Innerduct	SDR135-ID	LF	500	\$ 1.21	\$ 605.00
9007	2" Schedule 40 PVC Conduit and appertenances	CONDUIT	LF	50	\$ 2.67	\$ 133.33
9008	2500 lb Mule Tape Pull Line	TAPE	LF	260	\$ 0.17	\$ 44.20
	12"x12" HDPE Handhole	HH	EA	2	\$ 150.00	\$ 300.00
	Tracer Wire	TRACER	LF	260	\$ 0.20	\$ 52.00
TOTAL ENGINEERING & CONSTRUCTION						\$ 16,890.78
						\$ -
						\$ -
						\$ -
TOTAL PROJECT						\$ 16,890.78

CONSTRUCTION ESTIMATE

TO: Town of Griswold
28 Main St
Griswold, CT
Attention: Kyle Gunderman

DATE: 9/23/2024

REF: High School Press Box to Concession Stand - Fiber Optic Cable Installation PREPARED BY: Russell Freeman

CODE	DESCRIPTION	PART NUMBER	UM	QTY	UNIT	EXTENSION
<i>OSP Construction - Labor to install Duct and 12 Strand Fiber Optic Cable from High School Press box to Concession Stand</i>						<i>Prevailing Wage: NO</i>
402	Project Manager	L-2	HR	8	\$ 164.00	\$ 1,312.00
301	Trench, Place, & Backfill HDPE Conduit (<1.5")	U-1	LF	350	\$ 26.78	\$ 9,373.00
303	Remove & Replace Asphalt	U-3	SF-IN	480	\$ 3.69	\$ 1,771.20
314	Riser Installation	U-13	EA	2	\$ 412.00	\$ 824.00
203	Underground Installation in Existing Conduit	C-3	LF	350	\$ 1.55	\$ 542.50
205	Indoor Cable / Innerduct Placement	C-5	LF	50	\$ 4.89	\$ 244.50
209	Install Patch Panel	C-9	EA	2	\$ 450.00	\$ 900.00
210	Fusion Splice Fiber	C-10	EA	24	\$ 24.00	\$ 576.00
212	Port Testing - 1st Port	C-12	Port	1	\$ 101.00	\$ 101.00
213	Port Testing - Each additional	C-13	Port	11	\$ 36.05	\$ 396.55
 <i>OSP Construction - Materials</i>						
1001	ALTOS® Loose Tube, Gel-Free Cable, 12 F, Single-mode (OS2)	012EU4-T4701D20	LF	450	\$ 0.41	\$ 184.50
7001	Wall-Mountable Connector Housing (WCH), holds 2 CCH Connector Panels	WCH-02P	EA	2	\$ 170.65	\$ 341.30
8001	Closet Connector Housing (CCH) Pigtail Cassette, loaded with CCH panel and factory-terminated pigtails, 12 F, SC Duplex, SM/UPC, single fiber splicing	CCH-CS12-59-P00RE	EA	2	\$ 536.12	\$ 1,072.24
9003	1.25" SDR 13.5 Innerduct	SDR135-ID	LF	350	\$ 1.21	\$ 423.50
9007	2" Schedule 40 PVC Conduit and appertenances	CONDUIT	LF	50	\$ 2.67	\$ 133.33
	12x12 HDPE Handhole	HH	EA	2	\$ 150.00	\$ 300.00
9008	2500 lb Mule Tape Pull Line	TAPE	LF	350	\$ 0.17	\$ 59.50
	Tracer Wire	TRACER	LF	350	\$ 0.20	\$ 70.00
TOTAL ENGINEERING & CONSTRUCTION						\$ 18,625.12
 TOTAL PROJECT						\$ 18,625.12



APPENDIX I

PROPOSAL# 1461

Sales-Service-Installation

DATE: SEPTEMBER 5, 2023
EXPIRATION DATE: OCTOBER 5, 2023

166 Mason Island Road
Mystic, CT 06355
Phone 203-232-0214 Fax 860-440-0628
aortiz@nefacsales.com
CT State Contract #18PSX0319

TO: Griswold Public Schools
211 Slater Avenue
Griswold, CT 06351

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Angelo Ortiz	Griswold High School	Best Way	Purchase Order	Pending		ASAP

QTY	ITEM #	DESCRIPTION	UNIT PRICE	UOM	LINE TOTAL
1		Jaypro 25' x 90' Fold Up Divider Curtain *Final electrical hookups by others* Demo and Disposal of Existing curtain included. Shipping and Installation Included		LOT	\$17,799.00

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and accepted. You are authorized to provide all items as described above.

Date of acceptance: _____ Signature: _____

Company: _____

Purchase Order Number: _____

Please include a physical copy of the purchase order for our records.

This is a PROPOSAL on the goods named, subject to the conditions noted below: Permits and Bonds are not included. Liquidated damages are not included. All Electrical work is performed by others. Installation, if quoted, is at labor rates specified. Installation, if quoted, is for work performed during normal working hours granting full un-interrupted access to the complete facility for the duration of the installation. Insurance limits are \$ 2 million, Additional limits are available for additional charges. Quote assumes no conflicts to normal attachment points. Unload of material shipment shall be the responsibility of the customer. Delivery is 6-8 weeks after approvals and field check of site conditions. Actual Field verification of site may require additional materials at additional expense.



APPENDIX J

QUOTATION

TO: Tom Verville
Facilities Director

PROJECT: Griswold High School
267 Slater Ave
Griswold CT, 06351

DATE:	21-Sep-23	
	DESCRIPTION: Bleacher Repair	

Please accept the following quotation for the service on the above referenced project.

MATERIAL AND LABOR AS FOLLOWS ARE BAED ON OUR ANNUAL MAINTNEANCE 3/10/23:

Facilities: Main Gymnasium
Product: Interkal

Repair Description: BANKS 1 & 2

Repairs: Remove all seat on last row to to reposition Decks to sit properly
and reanchor bleacher to the wall.
Cut Last Row End Rails on both Banks 1 & 2
Replace: (3) Skirtboards 3/4" x4 1/4" x 20 Broken
(2) Frame Cross Braces Missing

Seat Replacement : (108) White Seats and (272) Green Seats are cracked
Remove crakced seats and replace with new seats

BANK 1 - Repairs & Seat Replacement	\$12,100.00
BANK 2 - Repairs & Seat Replacement	\$13,030.00

FURNISHED, DELIVERED & INSTALLED

TOTAL :	\$25,130.00
----------------	--------------------

Please Note: No Gymnasium Activities / Events While Work/Modification Is Being Performed

THIS QUOTATION IS SUBJECT TO THE FOLLOWING CONDITIONS:

1. Based on the manufacturer's standard color offerings unless otherwise noted.
2. Does not include any taxes, permits, licenses or performance bonds of any kind.
3. Pricing is based on Non-Union wages.
4. Payment terms: net 30 days
5. Freight not included unless noted otherwise.
6. The removal and disposal of used or broken items being replaced, is the sole responsibility of the owner.

Respectfully Submitted,

Tom Carissimi
Territory Sales Manager
Hussey Advantage
PH 203.757.2486
Cell 203.206.2087
tcarissimi@husseyseating.com

Please sign below and return with a formal Purchase Order form to Hussey Seating to execute this proposal. Thank you

CUSTOMER:

DATE:

TITLE:

PUT THE POWER OF THE FACTORY TO WORK FOR YOU

38 Dyer Street Ext., North Berwick, ME 03906 T: 800.341.0401 F: 207.676.0257 advantage@husseyseating.com www.husseyseating.com/advantage doc 11.30.2017

APPENDIX K

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Griswold Public Schools	PHONE C: 860-373-4501	DATE August 15, 2022
STREET 211 Slater Avenue	JOB LOCATION Griswold High School – Auditorium	
CITY, STATE & ZIP Griswold, CT 06351	JOB DETAIL Carpet Tile	PROPOSAL NUMBER 220559
ATTN: Tom Verville, Facilities Director	E-MAIL tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Carpet Tile: Mohawk	Style: Learn And Live	Color: TBD
Mohawk Carpet Tile:	360 Yards x \$38.00/each	= \$13,680.00
Carpet Tile Adhesive:	3 Pails x \$149.00/Pail	= \$447.00
Ardex Feather Finish Patch:	55 Bags x \$19.50/Bag	= \$1,072.50
4" Vinyl Cove Base:	4 Boxes x \$214.80/Box	= \$859.20
Reducer:	516 Linear Feet x \$4.00/Linear Foot	= \$2,064.00
All Labor:	4 Men x 24 Hours @ \$67.00/Man/Hour	= \$6,432.00
Total		= \$24,554.70

Pricing Includes Removal Of Existing Carpet.

Pricing Does Not Include Furniture Move Services.

All Labor To Be Performed During Normal Business Hours.

Flooring State Contract #20PSX0088.

PRICE As indicated above	Artie Trudelle
TERMS Net 30	
ACCEPTED BY:	
NPROPSL	

APPENDIX L

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Griswold Public Schools	PHONE C: 860-373-4501	DATE August 15, 2022
STREET 211 Slater Avenue	JOB LOCATION Griswold High School – Main Office	
CITY, STATE & ZIP Griswold, CT 06351	JOB DETAIL Carpet Tile	PROPOSAL NUMBER 220558
ATTN: Tom Verville, Facilities Director	E-MAIL tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Carpet Tile: Mohawk	Style: Learn And Live	Color: TBD
Mohawk Carpet Tile:	576 Yards x \$38.00/each	= \$21,888.00
Carpet Tile Adhesive:	5 Pails x \$149.00/Pail	= \$745.00
Ardex Feather Finish Patch:	90 Bags x \$19.50/Bag	= \$1,755.00
4" Vinyl Cove Base:	13 Boxes x \$214.80/Box	= \$2,792.40
Reducer:	48 Linear Feet x \$4.00/Linear Foot	= \$192.00
All Labor:	6 Men x 25 Hours @ \$67.00/Man/Hour	= \$10,050.00
	Total	= \$37,422.40

Pricing Includes Removal Of Existing Carpet.

Pricing Does Not Include Furniture Move Services.

All Labor To Be Performed During Normal Business Hours.

Flooring State Contract.#20PSX0088.

PRICE As indicated above	Artie Trudelle
TERMS Net 30	
ACCEPTED BY:	
INPROPSL	

PROJECT BUDGET

APPENDIX M

GRISWOLD HIGH SCHOOL TENNIS COURT RENOVATIONS

SEPT. 21, 2023

Prepared For: Sean McKenna, Superintendent of Schools – Griswold Public Schools

Prepared By: Chris Hulk, PE – Director of Design and Construction, New England

Andrew Dyjak – Regional Vice President, New England

Address: Griswold High School Tennis Courts

Project Description / Assumptions:

It is assumed that the existing tennis courts at Griswold High School will be renovate to new post tension concrete courts. The existing tennis courts are in a state of disrepair and require renovation to become safe and playable. The final scope is to be determined. Two options have been provided including the renovation of the courts in their current location and a second option adding several pickleball courts.

For this project, all fencing and netting will be removed. The area surrounding the existing courts will be excavated as required to provide anchor curbing. The post tension concrete slab will then be installed. Additionally, all new netting, curbing and fencing will be included.

FieldTurf will also assist in supporting any necessary standard related design documents and attendance in up to three meetings to support the local permitting efforts. FieldTurf will supply drawing files of the field area to be used by them in the permitting efforts. Lastly, FieldTurf will review any written documents requested during the permitting process.

The proposed athletic fields are anticipated to be built in 2 – 3 month time frame, pending final scope. Additional time may be required for parking areas and facilities outside of the field limits. It is understood that adequate lay down areas will be available on the site.

Final scope and concept plans may be refined and result in revisions to the proposed pricing.

—HMTFURD

PROJECT BUDGET



Tennis Court and Pickle Ball Court Development Areas:

Note: Excludes all work inside of post tensioned concrete slab

- **Removals and Sediment and Erosion Controls**
 - Remove and dispose of all fencing and netting
 - Maintain existing pavement to the extent available
 - Install perimeter sediment and erosion controls as necessary
- **Site Work**
 - Perform mass earthwork operations
 - Cuts and fills to meet proposed subgrade
 - Laser grade base
 - Furnish and install new net footings, posts, nets and center straps
 - Furnish and install 4-1/2" post tensioned concrete court slab
 - Furnish and install black vinyl coated chain link fence
 - Surface courts with up to 2 colors
 - Furnish and install all court striping
 - All post tension courts come with a 25 year guarantee against any structural cracking
 - Restore site to preconstruction status

SUGGESTED PROJECT BUDGET

- **Contingency** **\$615,000 - \$675,000**
 - A typical project of this type and scope we would suggest a contingency for design, general conditions and construction of 8% - 12%. This contingency would provide the School / Town level of safety for unknown site conditions such as rock removal, unsuitable soils, etc..
- **Bid Alternate 1: Athletic Court Lighting for Tennis and Pickle Ball** **\$115,000-135,000**
 - **Assumes adequate power available within 100 linear feet of site to supply athletic field lighting**
 - Supply power from nearby sources
 - Furnish and install all conduits and electrical supplies
 - Furnish and install concrete foundations with appropriate excavation, light poles and fixtures
 - Supply controls and training support for lighting system

PROJECT BUDGET



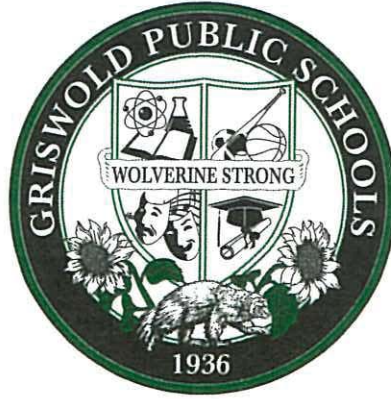
EXCLUSIONS:

- Any costs associated with necessary charges relating to the delineation of the field
- The supply of manholes or clean-outs or grates, or supply of the manhole covers
- Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price
- Soil stabilization or remediation of any type
- Mass Excavation as required to achieve subgrade
- Rock excavation
- Offsite disposal of generated spoils
- Excavation or disposal of unsuitable or contaminated soils
- Site security
- Wetland remediation
- Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods per project Engineer
- Testing or Inspection Fees
- Site restoration, sodding, landscaping or grow-in beyond disturbed areas
- Repair or resurfacing existing asphalt parking lot if damaged by truck traffic
- All union labor, prevailing wages or other labor law levies
- Bond fees and permits
- Contingency

Please feel free to reach out to any member of our project team with questions about our offer:

Andrew Dyjak
Regional Vice President
(860) 333-7839
Andrew.Dyjak@Fieldturf.com

Christopher Hulk, PE
Director of Design and Construction
(203) 676-4445
Christopher.Hulk@Fieldturf.com



GPS Spotlight

AimswebPlus Benchmark Fall 2024

Purpose

This presentation will review

- Insights from year 2 testing in the state approved AimswebPlus system.
- Recent reading and math data for GPS students, including year to year growth.
- Steps the district is taking to support students in their growth and achievement.



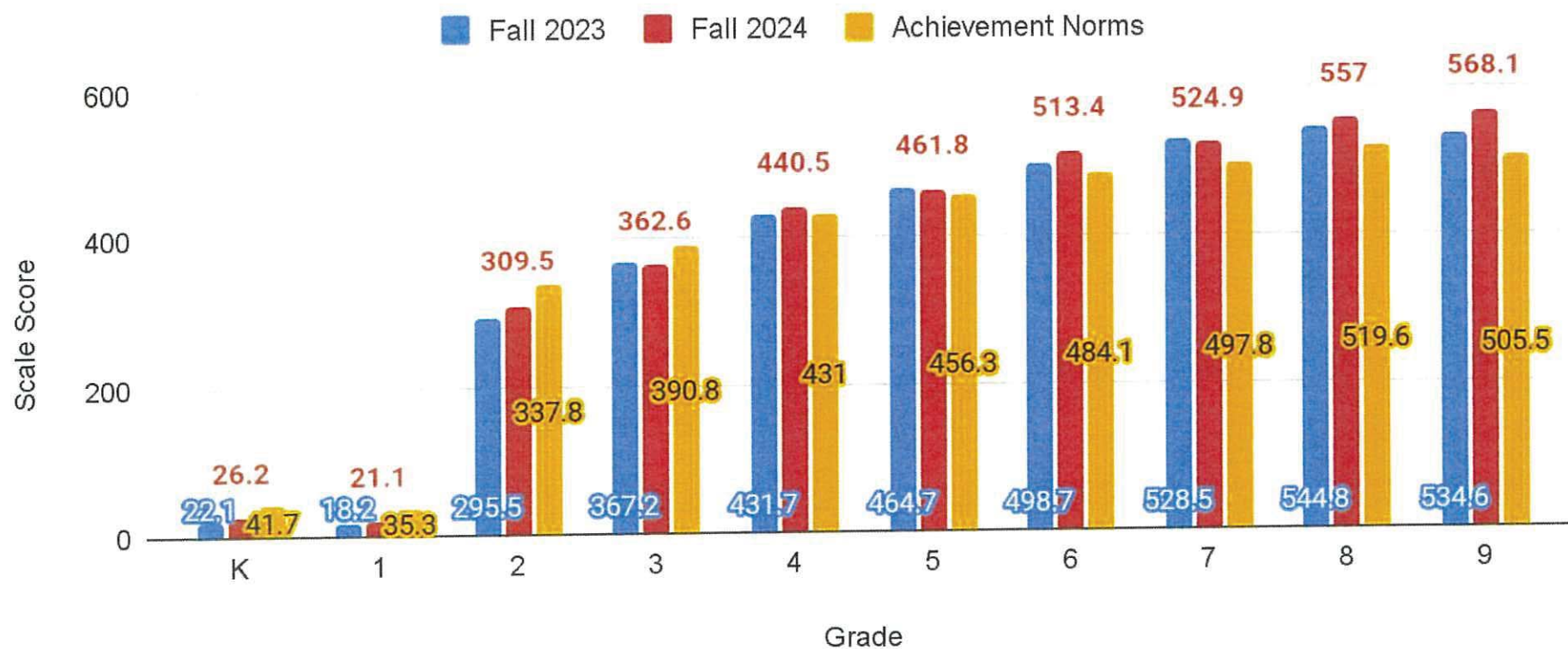
AimswebPlus Fall Testing

- Based on past experience, each building created their own testing plan: most students tested with their classroom teacher, and testing make-ups were more efficient.
- Data was accessible almost immediately for teacher and team use
 - Students at risk were immediately prioritized for specific, targeted, interventions
 - Teachers and specialists began progress monitoring student performance using specific subtests
- Students who needed to test using off grade level materials were able to take Survey Level Assessments to assist with initiating progress monitoring

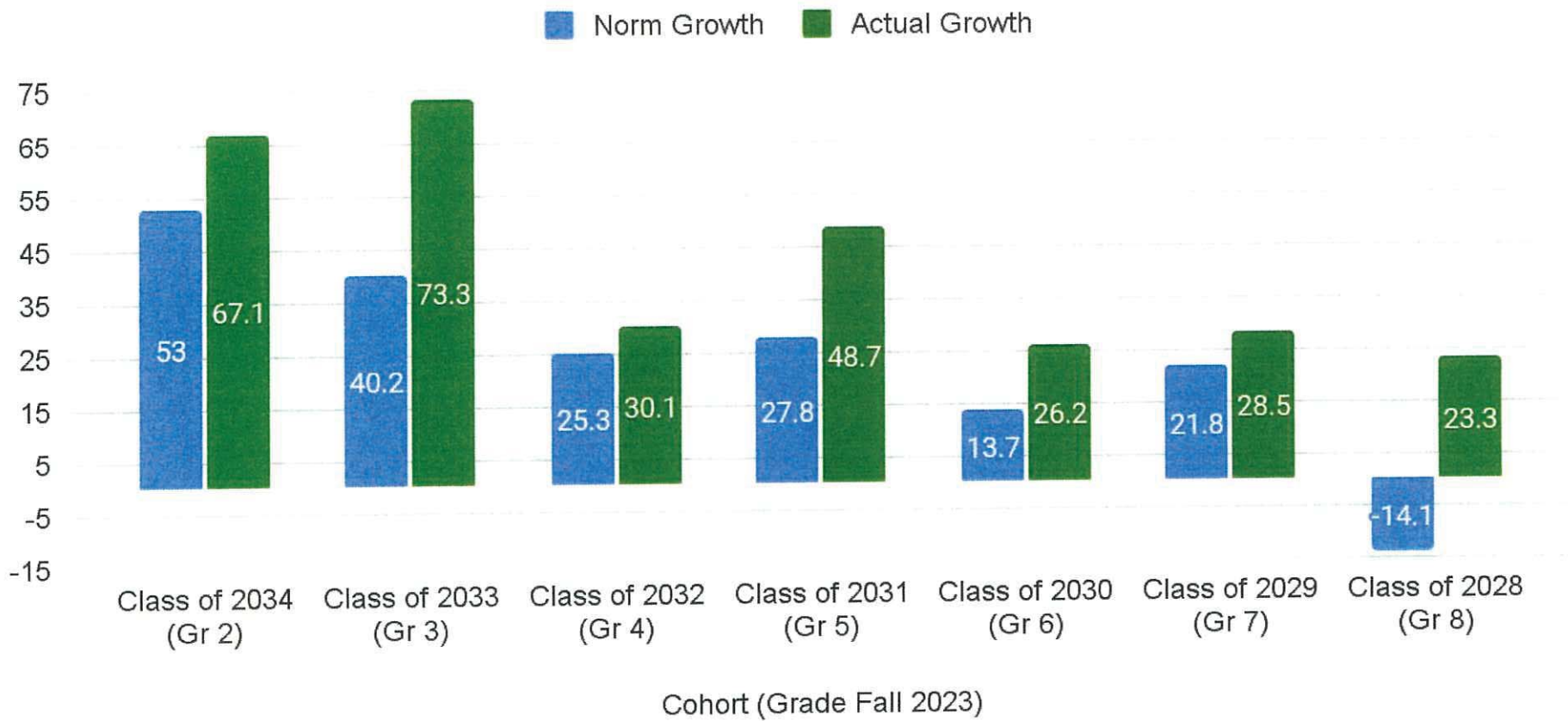
AimswebPlus Reading
Baseline Data
Fall 2024
Grades K-9

Aimsweb Reading Benchmark Means

Fall 2024



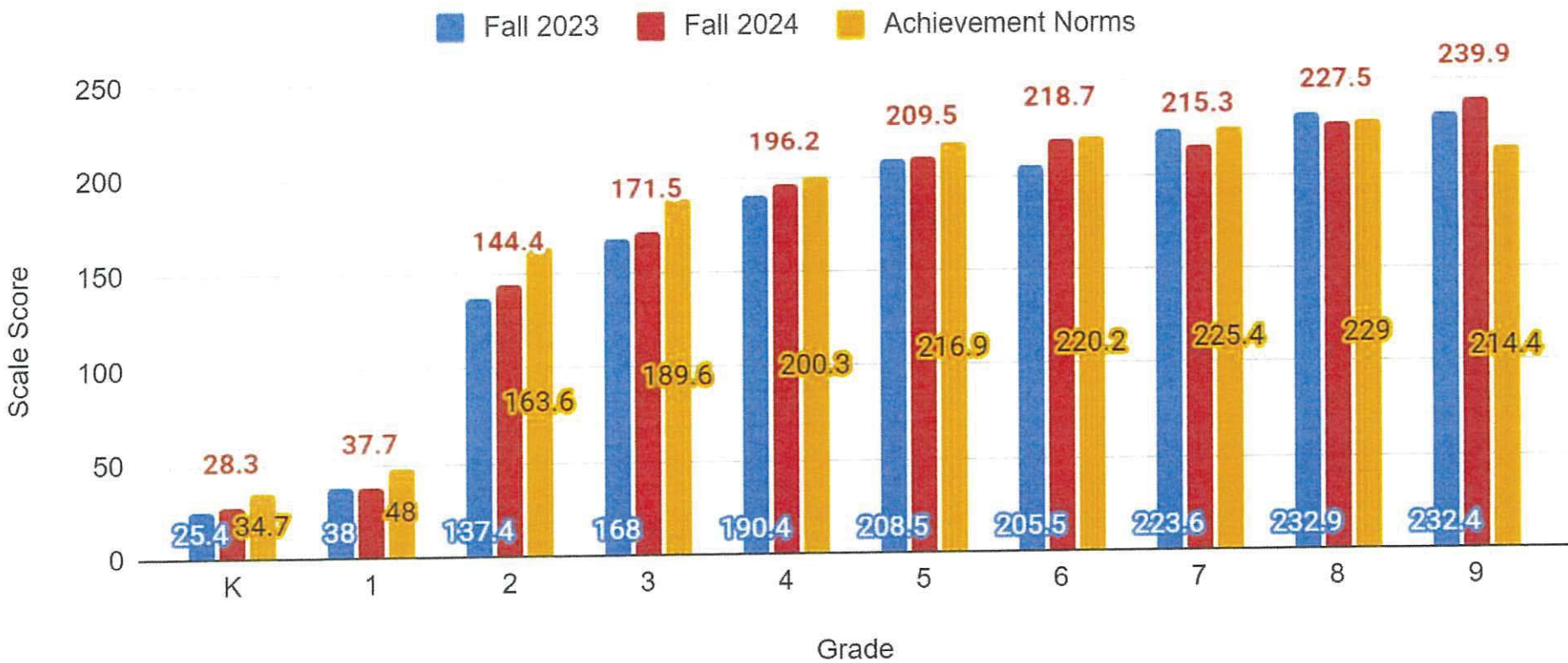
Cohort Fall-to-Fall Norm Growth vs. Actual Growth, Reading 2023-2024



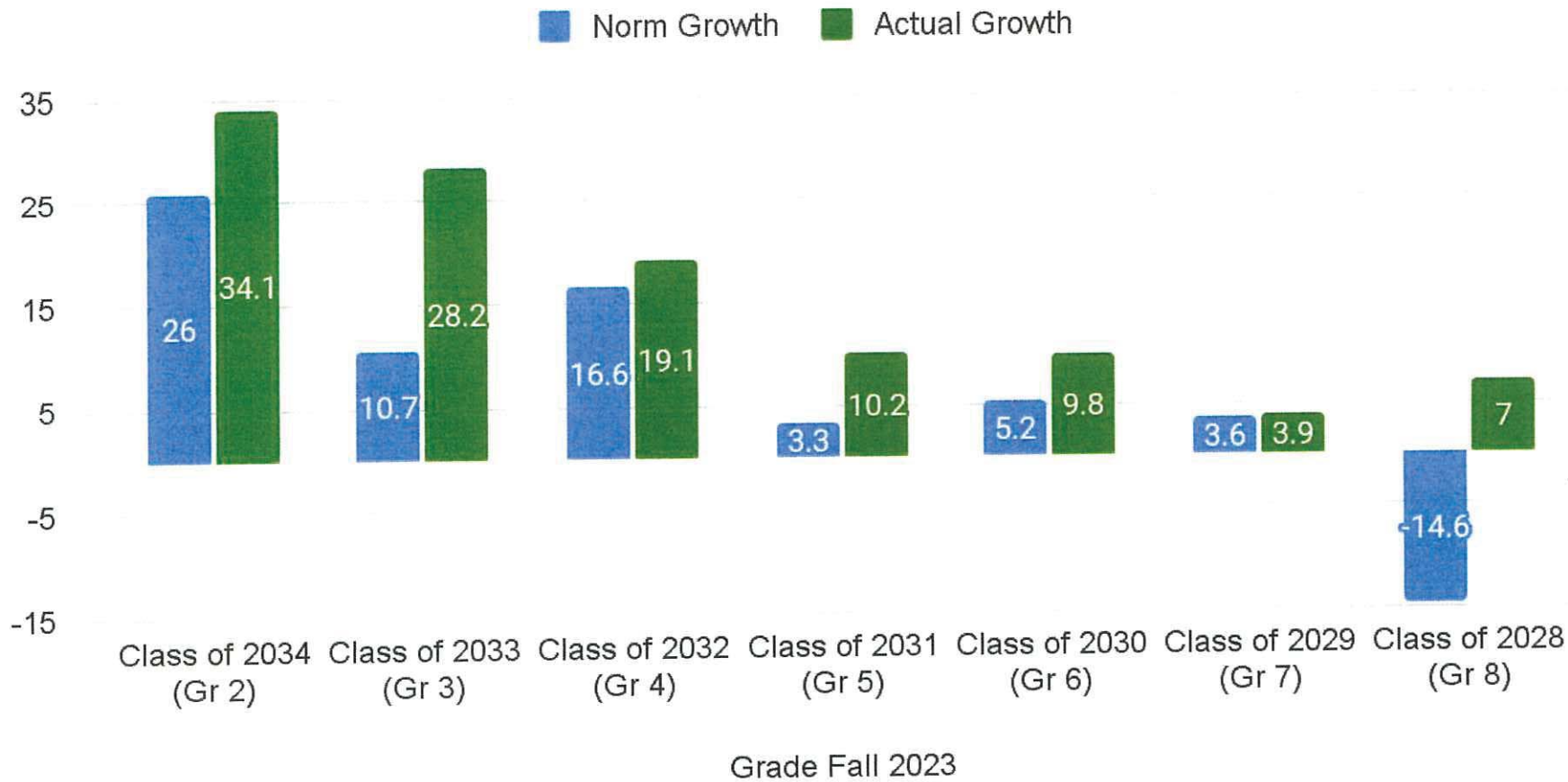
AimswebPlus Math
Baseline Data
Fall 2024
Grades K-9

Aimsweb Math Benchmark Means

Fall 2024

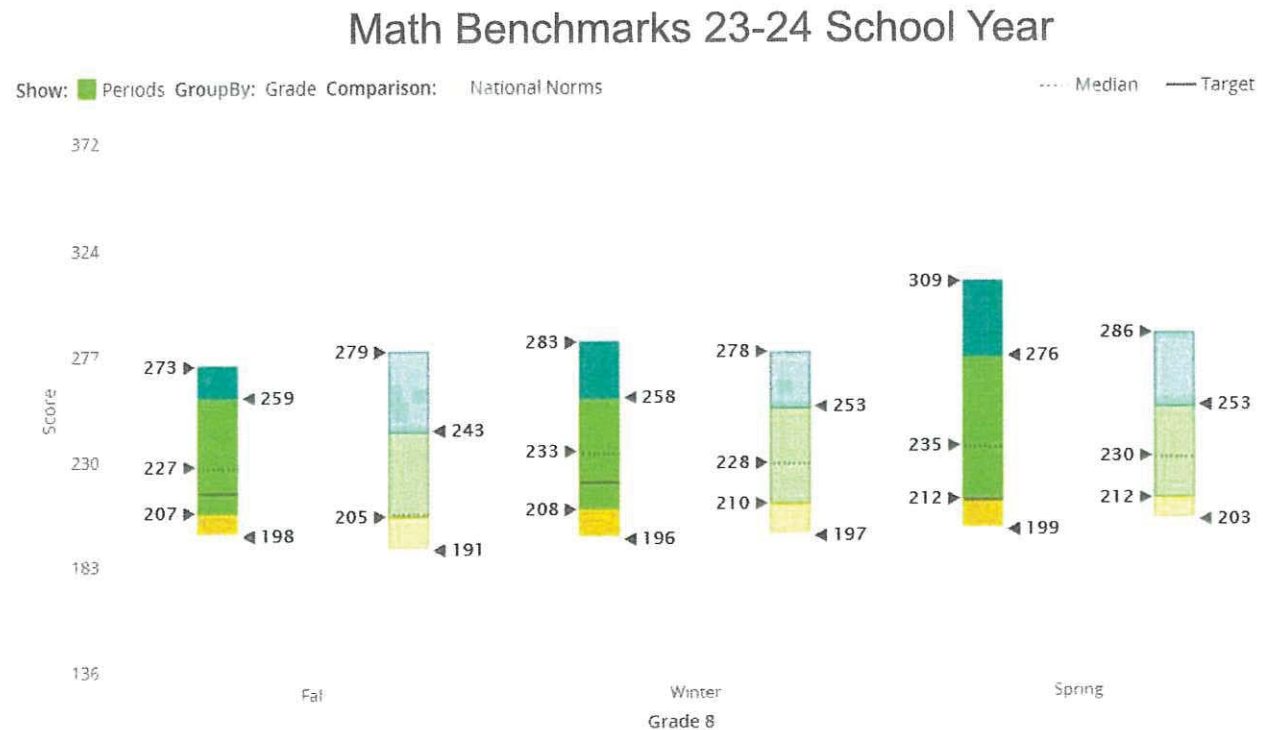


Cohort Fall-to-Fall Norm Growth vs. Actual Growth, Math 2023-2024



Key Insights from Data

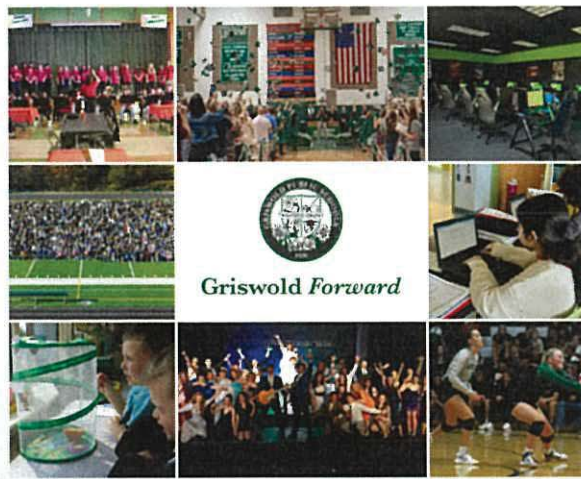
- Trend: Over time, we catch up and surpass the achievement norm
- Trend: Cohort growth is consistently at or above the norm



What's Next?

Supporting Student Achievement and Growth with Authentic Data

- Measure student growth from fall to winter
- Data team meetings at the building and district level
- Identify class, school, and district trends in subtest data
- Identify students in need of interventions
- MTSS plans supported by data
- Identify specific areas of strength and need
- Continue to compare student and cohort data from year to year



Griswold Forward

**Student Services Update
Griswold Board of Education
October 24, 2024**

Student Count - October 1, 2024

	Special Education Students	504 Students
GHS	142	77
GMS	92	60
GES	123	40
GAS	19	0

Griswold Forward



Student Count - October 1, 2024

Total In District Student Count	1808
Total In District Special Education Student Count	376
Total In District Special Education Student Percentage	20.79%
Last Published State Percentage (October 2022)	16.7% (Griswold was 18%)

Griswold Forward



Student Count - October 1, 2024

Total Out of District Students	26
"Griswold Placed" through PPT determination	15
Enrolled in Post Grad Transition Programming	7
DCF Placed	2
Parent Placed - VoAg/Magnet	2

Griswold Forward



Student Count - October 1, 2024

Total Student Experiencing Homelessness	5
GES	0
GMS	2
GHS	3

**2 additional students enrolled in area schools became displaced in another point of origin, Griswold is responsible for half of their transportation costs



Griswold Forward



Student Count - October 1, 2024

Total English Learners	32
GES	11
GMS	8
GHS	12
GAS	1

Griswold Forward



Griswold Soule St. Academy

Resident Towns	
Griswold	7
Norwich	7
Preston	3
Voluntown	2
TOTAL	19

CURRENT WORK:

- Continued consultation with EASTCONN regarding behavioral framework
- Weekly collaboration with “Bully Busters”
- Pilot location for students requiring tutoring
- Exploration of portfolio based assessment for credit recovery

Griswold Forward



Student Services Initiatives / Professional Learning - Fall 2024

- Continued implementation and training with CT-SEDS
- Implementation of the MTSS module (PK-12) for tiered intervention
- Collaboration with CHDI (GMS/GHS) focusing on systems of care and community health resources
- MTSS consultation with EASTCONN (Dr. Erin Dunn) GES
- Connecting Reading/Writing/Math goals to Core Standards in the IEP

Griswold Forward



Griswold Board of Education Monthly Financial Report

Fiscal Year 2024-2025

Figures Current as of October 17, 2024

Budget				
Account	Object #s	Budget 2024-2025	Transfers 2024-2025	Adjusted Budget 2024-2025
Salaries	100	\$18,840,048.41	\$0.00	\$18,840,048.41
Benefits	200	\$6,317,949.91	\$0.00	\$6,317,949.91
Purchased Services	300	\$765,955.20	\$0.00	\$765,955.20
Property Services	400	\$1,256,795.73	\$0.00	\$1,256,795.73
Trans,Ins,Commun,Tuition	500	\$3,847,671.71	\$0.00	\$3,847,671.71
Supplies	600	\$669,064.77	\$0.00	\$669,064.77
Equipment	700	\$86,338.27	\$0.00	\$86,338.27
Dues & Fees	810	\$58,600.00	\$0.00	\$58,600.00
Grand Totals		\$31,842,424.00	\$0.00	\$31,842,424.00

We continue to closely monitor expenditures, encumbrances and balances of each line within the budget.

-It is important to note that we have not yet been billed tuition and transportation for students that are attending out-of-district facilities. We have sent all tuition invoices to Sending Districts for students attending Griswold School District. Invoices are sent and received using October 1 data counts for billing. We expect tuition invoices for our out-placed students will be received in November and December.

- The Director of Student Services and I work together to ensure we account for all enrollments/withdrawals on an ongoing basis.

- This is the current worst-case projection; a slightly better position than previously projected. It assumes that all monies are spent down, but that will not necessarily be the case. - The enclosed financial projection is a worst-case scenario projection. It is still very early; however, we do not foresee any issues at this time. As we move through the upcoming few months we continue updating encumbrances for anticipated vendor agreements and annualized billing.

Expense & Revenue							
Account	Object #s	Expended 2024-2025	Encumbered 2024-2025	Total Exp/Encumb 2024-2025	Revenue 2024-2025	Balance 2024-2025	% Exp 2024-2025
Salaries	100	\$3,754,498.60	\$14,969,414.06	\$18,818,217.70	\$0.00	\$21,830.71	99.88%
Benefits	200	\$1,283,170.78	\$4,888,038.61	\$6,171,209.39	\$0.00	\$146,740.52	97.68%
Purchased Services	300	\$144,347.23	\$312,986.09	\$457,333.32	\$0.00	\$308,621.88	59.71%
Property Services	400	\$405,783.26	\$592,961.29	\$998,744.55	\$0.00	\$258,051.18	79.47%
Trans,Ins,Commun,Tuition	500	\$1,502,649.07	\$2,321,308.68	\$3,823,957.75	\$0.00	\$23,713.96	99.38%
Supplies	600	\$169,031.78	\$225,952.25	\$394,984.03	\$0.00	\$274,080.74	59.04%
Equipment	700	\$8,609.58	\$2,827.09	\$11,436.67	\$0.00	\$74,901.60	13.25%
Dues & Fees	810	\$36,300.50	\$3,572.30	\$39,872.80	\$0.00	\$18,727.20	68.04%
Grand Totals		\$7,304,390.80	\$23,317,060.37	\$30,715,756.21	\$0.00	\$1,126,667.79	96.46%

Projections			
Account	Object #s	Estimated Adj 2024-2025	Estimated Balance 2024-2025
Salaries	100	(\$16,013.19)	\$5,817.52
Benefits	200	(\$146,740.52)	\$0.00
Purchased Services	300	(\$308,621.88)	\$0.00
Property Services	400	(\$258,051.18)	\$0.00
Trans,Ins,Commun,Tuition	500	(\$216,183.96)	(\$192,470.00)
Supplies	600	(\$274,080.74)	\$0.00
Equipment	700	(\$74,901.60)	\$0.00
Dues & Fees	810	(\$18,727.20)	\$0.00
Grand Totals		(\$1,313,320.27)	(\$186,652.48)

Sped Tuitions, transportation and Services

FY 2024-2025 Financial Overview

Figures Current as of October 17, 2024

Account	Object #s												Projections	
		Budget	Transfers	Adjusted Budget	Expended	Encumbered	Total Exp/Encumb	Revenue	Balance	% Exp	Estimated Adj	Estimated Balance	2024-2025	2024-2025
		2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025		
Administrators	120-122	\$ 1,845,861.00	\$0.00	\$1,845,861.00	\$424,210.52	\$1,389,401.64	\$1,813,612.16	\$0.00	\$32,248.84	98.25%	(\$32,248.84)	\$0.00		
Teachers	101-103,118,123,124	\$ 12,199,389.72	\$0.00	\$12,199,389.72	\$2,148,363.32	\$9,942,182.79	\$12,149,737.65	\$0.00	\$49,652.07	99.59%	(\$128,119.29)	(\$78,467.22)		
Non-Certified Instructional	94,105,109,111, 112, 119,12	\$ 1,816,844.02	\$0.00	\$1,816,844.02	\$449,861.35	\$1,715,654.89	\$2,165,516.24	\$0.00	(\$348,672.22)	119.19%	\$395,605.47	\$46,933.25		
Substitutes	163, 165, 170-173	\$ 267,373.75	\$0.00	\$267,373.75	\$44,684.77	\$0.00	\$44,684.77	\$0.00	\$222,688.98	16.71%	(\$222,688.98)	\$0.00		
Clerical, Custodial/Maint	130, 131, 141, 142	\$ 1,949,707.70	\$0.00	\$1,949,707.70	\$509,645.08	\$1,383,092.46	\$1,927,851.04	\$0.00	\$21,856.66	98.88%	(\$56,970.16)	(\$35,113.50)		
Overtime	143	\$ 88,620.00	\$0.00	\$88,620.00	\$17,842.17	\$0.00	\$17,842.17	\$0.00	\$70,777.83	20.13%	\$0.00	\$70,777.83		
Support Services	106, 150, 160, 162, 166	\$ 520,952.30	\$0.00	\$520,952.30	\$119,902.95	\$429,971.72	\$549,874.67	\$0.00	(\$28,922.37)	105.55%	\$30,609.53	\$1,687.16		
Security/X-Guard	177, 178	\$ 151,299.92	\$0.00	\$151,299.92	\$39,988.44	\$109,110.56	\$149,099.00	\$0.00	\$2,200.92	98.55%	(\$2,200.92)	(\$0.00)		
Salaries	100	\$18,840,048.41	\$0.00	\$18,840,048.41	\$3,754,498.60	\$14,969,414.06	\$18,018,217.70	\$0.00	\$21,830.71	99.88%	(\$16,013.19)	\$5,817.52		
Health Insurance	205, 206, 209	\$ 4,542,427.00	\$0.00	\$4,542,427.00	\$757,984.01	\$3,699,295.88	\$4,457,279.89	\$0.00	\$85,147.11	98.13%	(\$85,147.11)	\$0.00		
Other (required)	202, 203, 207, 208, 211, 240	\$ 1,775,522.91	\$0.00	\$1,775,522.91	\$525,186.77	\$1,188,742.73	\$1,713,929.50	\$0.00	\$61,593.41	96.53%	(\$61,593.41)	\$0.00		
Benefits	200	\$6,317,949.91	\$0.00	\$6,317,949.91	\$1,283,170.78	\$4,888,038.61	\$6,171,209.39	\$0.00	\$146,740.52	97.68%	(\$146,740.52)	\$0.00		
Instructional Improv	320, 321, 324, 327	\$ 388,415.75	\$0.00	\$388,415.75	\$41,478.81	\$296,783.49	\$338,262.30	\$0.00	\$50,153.45	87.09%	(\$50,153.45)	\$0.00		
Management Services	323	\$ 5,038.00	\$0.00	\$5,038.00	\$4,725.00	\$0.00	\$4,725.00	\$0.00	\$313.00	93.79%	(\$313.00)	\$0.00		
Other Prof/Tech Services	329, 330	\$ 372,501.45	\$0.00	\$372,501.45	\$98,143.42	\$16,202.60	\$114,346.02	\$0.00	\$258,155.43	30.70%	(\$258,155.43)	\$0.00		
Purchased Services	300	\$765,955.20	\$0.00	\$765,955.20	\$144,347.23	\$312,986.09	\$457,333.32	\$0.00	\$308,621.88	59.71%	(\$308,621.88)	\$0.00		
Utilities	410	\$ 527,032.00	\$0.00	\$527,032.00	\$132,301.92	\$389,063.89	\$521,365.81	\$0.00	\$5,666.19	98.92%	(\$5,666.19)	\$0.00		
Repair/Maintenance	430, 432	\$ 205,729.00	\$0.00	\$205,729.00	\$82,297.12	\$14,735.50	\$97,032.62	\$0.00	\$108,696.38	47.17%	(\$108,696.38)	\$0.00		
Maintenance Agreements	431	\$ 523,334.73	\$0.00	\$523,334.73	\$190,663.22	\$188,074.90	\$378,738.12	\$0.00	\$144,596.61	72.37%	(\$144,596.61)	\$0.00		
Rentals	440, 441	\$ 700.00	\$0.00	\$700.00	\$521.00	\$1,087.00	\$1,608.00	\$0.00	(\$908.00)	229.71%	\$908.00	\$0.00		
Property Services	400	\$1,256,795.73	\$0.00	\$1,256,795.73	\$405,783.26	\$592,961.29	\$998,744.55	\$0.00	\$258,051.18	79.47%	(\$258,051.18)	\$0.00		
Transportation: Schools	510, 511	\$ 1,777,559.53	\$0.00	\$1,777,559.53	\$132,459.65	\$1,895,442.80	\$2,027,902.45	\$0.00	(\$250,342.92)	114.08%	\$24,242.92	(\$226,100.00)		
Property & Liability Ins	520, 521	\$ 194,733.20	\$0.00	\$194,733.20	\$202,430.00	\$0.00	\$202,430.00	\$0.00	(\$7,696.80)	103.95%	\$7,696.80	\$0.00		
Communicaitons	530, 540, 550	\$ 121,274.50	\$0.00	\$121,274.50	\$15,084.05	\$40,495.62	\$55,579.67	\$0.00	\$65,694.83	45.83%	(\$65,694.83)	\$0.00		
Tuition	560, 561	\$ 1,496,044.00	\$0.00	\$1,496,044.00	\$1,047,326.20	\$326,038.60	\$1,373,364.80	\$0.00	\$122,679.20	91.80%	(\$122,679.20)	\$0.00		
Other Travel	580, 582	\$ 98,826.48	\$0.00	\$98,826.48	\$14,099.39	\$52,502.66	\$66,602.05	\$0.00	\$32,224.43	67.39%	(\$32,224.43)	\$0.00		
Other Purchased Services	590	\$ 125,604.00	\$0.00	\$125,604.00	\$91,249.78	\$6,829.00	\$98,078.78	\$0.00	\$27,525.22	78.09%	(\$27,525.22)	\$0.00		
Trans,Ins,Commun,Tuition	500	\$3,814,041.71	\$0.00	\$3,814,041.71	\$1,502,649.07	\$2,321,308.68	\$3,823,957.75	\$0.00	(\$9,916.04)	100.26%	(\$216,183.96)	(\$226,100.00)		
Instructional Supplies	611	\$ 75,919.54	\$0.00	\$75,919.54	\$36,769.90	\$2,659.28	\$39,429.18	\$0.00	\$36,490.36	51.94%	(\$35,788.75)	\$701.61		
Maintenance Supplies	613	\$ 90,000.00	\$0.00	\$90,000.00	\$25,925.89	\$31,314.82	\$57,240.71	\$0.00	\$32,759.29	63.60%	(\$33,460.90)	(\$701.61)		
Heating Oil	620	\$ 205,000.00	\$0.00	\$205,000.00	\$16,730.72	\$183,269.28	\$200,000.00	\$0.00	\$5,000.00	97.56%	(\$5,000.00)	\$0.00		
Textbooks	641	\$ 8,925.00	\$0.00	\$8,925.00	\$3,780.78	\$1.19	\$3,781.97	\$0.00	\$5,143.03	42.38%	(\$5,143.03)	\$0.00		
Library Books/Periodicals	642, 643	\$ 24,129.71	\$0.00	\$24,129.71	\$14,471.34	\$195.22	\$14,666.56	\$0.00	\$9,463.15	60.78%	(\$9,463.15)	\$0.00		
Other Supplies/Materials	690, 691	\$ 265,090.52	\$0.00	\$265,090.52	\$71,353.15	\$8,512.46	\$79,865.61	\$0.00	\$185,224.91	30.13%	(\$185,224.91)	\$0.00		

FY 2024-2025 Financial Overview

Figures Current as of October 17, 2024

											Projections	
Account	Object #s	Budget 2024-2025	Transfers 2024-2025	Adjusted Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Total Exp/Encumb 2024-2025	Revenue 2024-2025	Balance 2024-2025	% Exp 2024-2025	Estimated Adj 2024-2025	Estimated Balance 2024-2025
Supplies	600	\$669,064.77	\$0.00	\$669,064.77	\$169,031.78	\$225,952.25	\$394,984.03	\$0.00	\$274,080.74	59.04%	(\$274,080.74)	\$0.00
Instructional Equipment	730	\$ 32,289.27	\$0.00	\$32,289.27	\$6,089.88	\$2,827.09	\$8,916.97	\$0.00	\$23,372.30	27.62%	(\$23,372.30)	\$0.00
Non-Instructional Equipment	738, 739	\$ 54,049.00	\$0.00	\$54,049.00	\$2,519.70	\$0.00	\$2,519.70	\$0.00	\$51,529.30	4.66%	(\$51,529.30)	\$0.00
Equipment	700	\$86,338.27	\$0.00	\$86,338.27	\$8,609.58	\$2,827.09	\$11,436.67	\$0.00	\$74,901.60	13.25%	(\$74,901.60)	\$0.00
Dues & Fees	810	\$ 58,600.00	\$0.00	\$58,600.00	\$36,300.50	\$3,572.30	\$39,872.80	\$0.00	\$18,727.20	68.04%	(\$18,727.20)	\$0.00
Grand Totals		\$ 31,842,424.00	\$ -	\$31,842,424.00	\$7,304,390.80	\$23,317,060.37	\$30,715,756.21	\$0.00	\$1,126,667.79	96.46%	(\$1,313,320.27)	\$ (186,652.48)

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
Administrators	120-122	\$ 1,845,861.00	\$424,210.52	\$1,389,401.64	\$0.00	\$1,813,612.16	\$0.00	\$ 32,248.84	(\$32,248.84)	\$ 0.00	
Central Office Admin	1010.5.00.2300.99.120	\$ 718,605.00	\$174,805.87	\$543,268.52	\$0.00	\$718,074.39		\$530.61	(\$530.61)	\$0.00	
GES Principal Salary	1010.5.03.2400.99.121	\$ 295,100.00	\$90,800.00	\$204,300.00	\$0.00	\$295,100.00		\$0.00	\$0.00	\$0.00	
GMS Principal Salary	1010.5.51.2400.99.121	\$ 295,100.00	\$77,499.53	\$206,436.42	\$0.00	\$283,935.95		\$11,164.05	(\$11,164.05)	\$0.00	
GHS Principal Salary	1010.5.62.2400.99.121	\$ 308,363.00	\$94,880.96	\$213,482.04	\$0.00	\$308,363.00		\$0.00	\$0.00	\$0.00	
Special Ed Admin Salary	1010.5.30.2400.99.122	\$ 228,693.00	\$-13,775.84	\$221,914.66	\$0.00	\$208,138.82		\$20,554.18	(\$20,554.18)	\$0.00	
Teachers	101-103,118,123,124	\$ 12,199,389.72	\$2,148,363.32	\$9,942,182.79	\$59,191.54	\$12,149,737.65	\$0.00	\$ 49,652.07	(\$128,119.29)	(\$78,467.22)	
GES Regular Salary	1010.5.03.1000.99.101	\$ 2,812,985.00	\$518,215.76	\$2,256,344.24	\$17,955.00	\$2,792,515.00		\$ 20,470.00	(\$20,470.00)	\$0.00	
GMS Regular Salary	1010.5.51.1000.99.101	\$ 2,495,323.50	\$438,066.84	\$2,009,588.57	\$0.00	\$2,447,655.41		\$47,668.09	(\$47,668.09)	\$0.00	
GHS Regular Salary	1010.5.62.1000.99.101	\$ 3,550,303.00	\$620,149.81	\$2,928,382.34	\$41,236.54	\$3,548,532.15		\$1,770.85	(\$1,770.85)	\$0.00	
Summer Learning	1010.5.00.1000.99.101	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS- Academy Tutor	1010.5.62.1000.99.102	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Spec Ed Teacher Salary	1010.5.30.1210.99.102	\$ 2,228,535.00	\$349,815.32	\$1,837,507.00	\$0.00	\$2,187,322.32		\$41,212.68	(\$21,212.68)	\$20,000.00	Charges for Services
Special Ed Instruction- Tutors	1010.5.30.1212.99.102	\$ 20,000.00	\$9,114.14	\$0.00	\$0.00	\$9,114.14		\$10,885.86	(\$10,885.86)	\$0.00	
Spec Ed Summer Salary	1010.5.30.1213.99.102	\$ 44,240.00	\$32,425.78	\$0.00	\$0.00	\$32,425.78		\$11,814.22	(\$11,814.22)	\$0.00	Charges for Services
Psy Service Salaries	1010.5.30.2140.99.103	\$ 363,301.00	\$59,633.00	\$295,668.00	\$0.00	\$355,301.00		\$8,000.00	(\$8,000.00)	\$0.00	Charges for Services
Support Programs - Salary	1010.5.00.1015.99.118	\$ 7,725.00	\$0.00	\$7,250.00	\$0.00	\$7,250.00		\$475.00	(\$475.00)	\$0.00	
GES Librarian	1010.5.03.2220.99.123	\$ 88,961.00	\$14,233.76	\$74,727.24	\$0.00	\$88,961.00		\$0.00	\$0.00	\$0.00	
GMS Librarian	1010.5.51.2220.99.123	\$ 88,961.00	\$14,233.76	\$74,727.24	\$0.00	\$88,961.00		\$0.00	\$0.00	\$0.00	
GHS Librarian	1010.5.62.2220.99.123	\$ 88,961.00	\$14,233.76	\$74,727.24	\$0.00	\$88,961.00		\$0.00	\$0.00	\$0.00	
GES Guidance	1010.5.03.2120.99.124	\$ 74,933.22	\$11,665.28	\$61,242.72	\$0.00	\$72,908.00		\$2,025.22	(\$2,025.22)	\$0.00	
GMS Guidance	1010.5.51.2120.99.124	\$ 87,169.00	\$22,940.72	\$121,458.96	\$0.00	\$144,399.68		(\$57,230.68)	\$0.00	(\$57,230.68)	
GHS Guidance	1010.5.62.2120.99.124	\$ 247,992.00	\$43,635.39	\$200,559.24	\$0.00	\$244,194.63		\$3,797.37	(\$3,797.37)	\$0.00	
Non-Certified Instructional		\$ 1,816,844.02	\$449,861.35	\$1,715,654.89	\$0.00	\$ 2,165,516.24	\$0.00	\$ (348,672.22)	\$395,605.47	\$46,933.25	
Tech Manager	1010.5.00.2230.99.104	\$ 6,782.88	\$0.00	\$0.00	\$0.00	\$0.00		\$6,782.88	\$0.00	\$6,782.88	
Career Ed Coordinator	1010.5.62.1000.03.105	\$ 17,531.00	\$2,724.32	\$6,129.68	\$0.00	\$8,854.00		\$8,677.00	(\$8,677.00)	\$0.00	
Ed Tech Director	1010.5.00.2230.99.109	\$ 103,816.92	\$31,758.48	\$72,058.44	\$0.00	\$103,816.92		\$0.00	\$0.00	\$0.00	
Ed Tech Para Salary	1010.5.00.2230.99.111	\$ 134,338.22	\$33,154.55	\$101,998.72	\$0.00	\$135,153.27		\$2,826.63	(\$815.05)	\$815.05	
Student Supervisor / ISS	1010.5.62.1000.99.112	\$ 65,819.00	\$3,527.49	\$59,464.88	\$0.00	\$62,992.37		\$2,826.63	(\$2,826.63)	\$0.00	
SEL Interventionist	1010.5.03.1000.99.112	\$ 38,865.00	\$2,031.24	\$36,562.28	\$0.00	\$38,593.52		\$271.48	(\$271.48)	\$0.00	
SEL Interventionist	1010.5.51.1000.99.112	\$ 40,150.00	\$0.00	\$0.00	\$0.00	\$0.00		\$40,150.00	\$0.00	\$40,150.00	
Special Ed IA Salary	1010.5.30.1210.99.112	\$ 1,332,378.00	\$301,393.89	\$1,439,440.89	\$0.00	\$1,740,834.78		(\$408,456.78)	\$408,456.78	\$0.00	Charges for Services *
Special Ed Summer	1010.5.30.1213.99.112	\$ 71,163.00	\$75,022.63	\$0.00	\$0.00	\$75,022.63		\$5,751.25	(\$3,859.63)	\$0.37	
Work Study Students	1010.5.30.1210.99.119	\$ 6,000.00	\$248.75	\$0.00	\$0.00	\$248.75		\$5,751.25	(\$5,751.25)	\$0.00	
Library IA Salary	1010.5.62.2220.99.125	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Substitutes		\$ 267,373.75	\$44,684.77	\$0.00	\$0.00	\$44,684.77	\$0.00	\$ 222,688.98	(\$222,688.98)	\$0.00	
Nurse Sub	1010.5.00.2130.99.163	\$ 7,700.00	\$2,504.12	\$0.00	\$0.00	\$2,504.12		\$5,195.88	(\$5,195.88)	\$0.00	
Nurse Aide Sub	1010.5.00.2130.99.165	\$ 2,500.00	\$1,035.54	\$0.00	\$0.00	\$1,035.54		\$1,464.46	(\$1,464.46)	\$0.00	
Teacher Subs	1010.5.00.1000.99.170	\$ 202,898.75	\$24,175.00	\$0.00	\$0.00	\$24,175.00		\$178,723.75	(\$178,723.75)	\$0.00	
Special Ed Teacher Subs	1010.5.30.1210.99.171	\$ 10,000.00	\$10,687.12	\$0.00	\$0.00	\$10,687.12		(\$687.12)	\$687.12	\$0.00	
Special Ed Para Subs	1010.5.00.1000.99.171	\$ 44,275.00	\$6,282.99	\$0.00	\$0.00	\$6,282.99		\$37,992.01	(\$37,992.01)	\$0.00	

Detail Page

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
								\$0.00	\$0.00	\$0.00	
Secretary Subs	1010.5.00.1000.99.172	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00			
									(\$56,970.16)	(\$35,113.50)	
Clerical, Custodial/Maint		\$ 1,949,707.70	\$509,645.08	\$1,383,092.46	\$35,113.50	\$1,927,851.04	\$0.00	\$ 21,856.66		\$0.00	
Special Ed Secretary Salary	1010.5.30.2400.99.130	\$ 105,370.33	\$26,087.25	\$71,180.93	\$0.00	\$97,268.18		\$8,102.15	(\$8,102.15)	\$0.00	
Central Office Secretary Salary	1010.5.00.2300.99.130	\$ 194,704.96	\$57,150.68	\$135,212.04	\$0.00	\$192,362.72		\$2,342.24	(\$2,342.24)	\$0.00	
GES Secretary Salary	1010.5.03.2400.99.131	\$ 140,454.00	\$34,058.33	\$103,366.80	\$35,113.50	\$137,425.13		\$3,028.87	(\$3,028.87)	\$0.00	
GMS Secretary Salary	1010.5.51.2400.99.131	\$ 128,099.25	\$30,783.24	\$96,059.46	\$0.00	\$126,842.70		\$1,256.55	(\$1,256.55)	\$0.00	
GHS Secretary Salary	1010.5.62.2400.99.131	\$ 192,018.00	\$47,546.30	\$150,171.79	\$0.00	\$197,718.09		(\$5,700.09)	\$5,700.09	\$0.00	
Tech Secretary Salary	1010.5.00.2230.99.131	\$ 57,142.50	\$5,107.20	\$0.00	\$0.00	\$5,107.20		\$52,035.30	(\$52,035.30)	\$0.00	
Custodian Salary	1010.5.00.2600.99.141	\$ 1,082,344.00	\$284,618.78	\$787,331.04	\$0.00	\$1,071,949.82		\$10,394.18	(\$10,394.18)	\$0.00	
Part-time Maintenance Salary	1010.5.00.2600.99.142	\$ 49,574.66	\$24,293.30	\$39,770.40	\$0.00	\$64,063.70		(\$14,489.04)	\$14,489.04	\$0.00	
Overtime		\$ 88,620.00	\$17,842.17	\$0.00	\$0.00	\$17,842.17	\$0.00	\$ 70,777.83	\$0.00	\$70,777.83	
Special Ed IA OT	1010.5.30.1210.99.143	\$ 6,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$6,000.00		\$6,000.00	
Custodian OT	1010.5.00.2600.99.143	\$ 82,620.00	\$17,842.17	\$0.00	\$0.00	\$17,842.17		\$64,777.83		\$64,777.83	
Support Services		\$ 520,952.30	\$119,902.95	\$429,971.72	\$0.00	\$549,874.67	\$0.00	\$ (28,922.37)	\$30,609.53	\$1,687.16	Charges for Services
OT/PT Salary	1010.5.30.2170.99.106	\$ 249,660.00	\$50,757.40	\$227,215.44	\$0.00	\$277,972.84		(\$28,312.84)	\$30,000.00	\$1,687.16	
Special Ed Summer OT/PT	1010.5.30.1213.99.106	\$ 6,400.00	\$25,411.11	\$0.00	\$0.00	\$25,411.11		(\$19,011.11)	\$19,011.11	\$0.00	
Special Ed Summer Nurse	1010.5.30.1213.99.160	\$ 4,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,500.00	(\$4,500.00)	\$0.00	
Nurse Salary	1010.5.00.2130.99.160	\$ 165,242.90	\$29,679.68	\$133,959.32	\$0.00	\$163,639.00		\$1,603.90	(\$1,603.90)	\$0.00	
Nurses' Aide Salary	1010.5.00.2130.99.162	\$ 85,149.40	\$10,977.80	\$61,873.92	\$0.00	\$72,851.72		\$12,297.68	(\$12,297.68)	\$0.00	
Print Shop Salary GHS	1010.5.62.1000.11.166	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Print Shop Salary	1010.5.00.1013.99.166	\$ 10,000.00	\$3,076.96	\$6,923.04	\$0.00	\$10,000.00		\$0.00	\$0.00	\$0.00	
Security/X-Guard	177, 178	\$ 151,299.92	\$39,988.44	\$109,110.56	\$0.00	\$149,099.00	\$0.00	\$ 2,200.92	(\$2,200.92)	(\$0.00)	
Security Salary	1010.5.00.2600.99.177	\$ 137,248.28	\$38,488.76	\$98,093.68	\$0.00	\$136,582.44		\$665.84	(\$665.84)	\$0.00	
X-Guard Salary	1010.5.00.2600.99.178	\$ 14,051.64	\$1,499.68	\$11,016.88	\$0.00	\$12,516.56		\$1,535.08	(\$1,535.08)	\$0.00	
Employee Insurance	210, 211, 290, 295	\$ 4,542,427.00	\$757,984.01	\$3,699,295.88	\$0.00	\$4,457,279.89	\$0.00	\$ 85,147.11	(\$85,147.11)	\$0.00	
Medical Insurance	1010.5.00.2310.99.210	\$ 4,294,415.00	\$727,920.99	\$3,535,148.89	\$0.00	\$4,263,069.88		\$ 31,345.12	(\$31,345.12)	\$0.00	
Long-Term Disability	1010.5.00.2300.99.295	\$ 1,812.00	\$0.00	\$0.00	\$0.00	\$0.00		\$ 1,812.00	(\$1,812.00)	\$0.00	
Dental Insurance	1010.5.00.2310.99.211	\$ 226,100.00	\$26,934.94	\$147,175.07	\$0.00	\$174,110.01		\$ 51,989.99	(\$51,989.99)	\$0.00	
Life Insurance	1010.5.00.2310.99.290	\$ 20,100.00	\$3,128.08	\$16,971.92	\$0.00	\$20,100.00		\$0.00	\$0.00	\$0.00	
Other (required)	202, 220, 208, 260, 240	\$ 1,775,522.91	\$525,186.77	\$1,188,742.73	\$0.00	\$1,713,929.50	\$0.00	\$ 61,593.41	(\$61,593.41)	\$0.00	
MERF	1010.5.00.2310.99.230	\$ 903,107.00	\$218,841.54	\$683,428.64	\$0.00	\$902,270.18		\$836.82	(\$836.82)	\$0.00	
FICA	1010.5.00.2310.99.220	\$ 637,999.00	\$134,909.49	\$487,400.89	\$0.00	\$622,310.38		\$15,688.62	(\$15,688.62)	\$0.00	
Workmen's Comp	1010.5.00.2310.99.208	\$ 165,216.91	\$164,010.70	\$0.00	\$0.00	\$164,010.70		\$1,206.21	(\$1,206.21)	\$0.00	
Unemployment Comp	1010.5.00.2310.99.260	\$ 30,000.00	\$348.00	\$1,740.00	\$0.00	\$2,088.00		\$27,912.00	(\$27,912.00)	\$0.00	
Admin Annuity	1010.5.00.2300.99.240	\$ 39,200.00	\$7,077.04	\$16,173.20	\$0.00	\$23,250.24		\$15,949.76	(\$15,949.76)	\$0.00	
Instructional Improv	320, 321, 324, 327	\$ 388,415.75	\$41,478.81	\$296,783.49	\$0.00	\$338,262.30	\$0.00	\$ 50,153.45	(\$50,153.45)	\$0.00	
GES Team Leader	1010.5.03.1000.99.320	\$ 24,191.64	\$0.00	\$22,904.00	\$0.00	\$22,904.00		\$1,287.64	(\$1,287.64)	\$0.00	

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
GMS Team Leader	1010.5.51.1000.99.320	\$ 23,519.36	\$0.00	\$15,045.00	\$0.00	\$15,045.00		\$8,474.36	(\$8,474.36)	\$0.00	
GHS Team Leader	1010.5.62.1000.99.320	\$ 38,574.06	\$0.00	\$22,938.00	\$0.00	\$22,938.00		\$15,636.06	(\$15,636.06)	\$0.00	
GAS Team Leader	1010.5.30.1220.99.320	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES Coaches	1010.5.03.3200.99.321	\$ 6,391.00	\$0.00	\$1,016.40	\$0.00	\$1,016.40		\$5,374.60	(\$5,374.60)	\$0.00	
GMS Coaches	1010.5.51.3200.99.321	\$ 39,682.02	\$5,132.75	\$38,752.65	\$0.00	\$43,885.40		(\$4,203.38)	\$4,203.38	\$0.00	
GHS Coaches	1010.5.62.3200.99.321	\$ 221,819.43	\$36,346.06	\$167,118.44	\$0.00	\$203,464.50		\$18,354.93	(\$18,354.93)	\$0.00	
GES Advisor Salary	1010.5.03.3200.99.324	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Advisor Salary	1010.5.51.3200.99.324	\$ 7,011.01	\$0.00	\$5,523.00	\$0.00	\$5,523.00		\$1,488.01	(\$1,488.01)	\$0.00	
GHS Advisor Salary	1010.5.62.3200.99.324	\$ 20,411.18	\$0.00	\$16,866.00	\$0.00	\$16,866.00		\$3,545.18	(\$3,545.18)	\$0.00	
GHS Extra Music Directors	1010.5.62.3200.99.327	\$ 6,816.05	\$0.00	\$6,620.00	\$0.00	\$6,620.00		\$196.05	(\$196.05)	\$0.00	
Management Services		\$ 5,038.00	\$4,725.00	\$0.00	\$0.00	\$4,725.00	\$0.00	\$ 313.00	(\$313.00)	\$0.00	
District Wide Medical Advisor	1010.5.00.2130.99.323	\$ 5,038.00	\$4,725.00	\$0.00	\$0.00	\$4,725.00		\$313.00	(\$313.00)	\$0.00	
Other Prof/Tech Services		\$ 372,501.45	\$98,143.42	\$16,202.60	\$0.00	\$114,346.02	\$0.00	\$ 258,155.43	(\$258,155.43)	\$ -	
GMS Athletics Specialists	1010.5.51.3200.99.329	\$ 6,581.25	\$0.00	\$0.00	\$0.00	\$0.00		\$6,581.25	(\$6,581.25)	\$0.00	
GHS Athletics Specialists	1010.5.62.3200.99.329	\$ 54,661.20	\$9,726.92	\$0.00	\$0.00	\$9,726.92		\$44,934.28	(\$44,934.28)	\$0.00	
GES Office OPS	1010.5.03.2400.99.330	\$ 1,200.00	\$36.19	\$108.57	\$0.00	\$144.76		\$1,055.24	(\$1,055.24)	\$0.00	
GMS Office, H&S OPS	1010.5.51.1000.06.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Office, other Prof. Serv	1010.5.51.2400.99.330	\$ 1,200.00	\$36.19	\$144.76	\$0.00	\$180.95		\$1,019.05	(\$1,019.05)	\$0.00	
GHS Foreign Language OPS	1010.5.62.1000.05.330	\$ 425.00	\$0.00	\$0.00	\$0.00	\$0.00		\$425.00	(\$425.00)	\$0.00	
GHS Health & Safety, OPS	1010.5.62.1000.06.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Language Arts, OPS	1010.5.62.1000.09.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Math, other prof serv	1010.5.62.1000.10.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Music, other prof serv	1010.5.62.1000.11.330	\$ 1,200.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,200.00	(\$1,200.00)	\$0.00	
GHS Business, other prof serv	1010.5.62.1000.17.330	\$ 230.00	\$0.00	\$0.00	\$0.00	\$0.00		\$230.00	(\$230.00)	\$0.00	
GHS Guidance, other prof serv	1010.5.62.2120.99.330	\$ 350.00	\$0.00	\$0.00	\$0.00	\$0.00		\$350.00	(\$350.00)	\$0.00	
GHS Office, other prof serv	1010.5.62.2400.99.330	\$ 7,575.00	\$448.14	\$1,123.57	\$0.00	\$1,571.71		\$6,003.29	(\$6,003.29)	\$0.00	
Athletics, other prof serv	1010.5.62.3200.99.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed, other prof serv	1010.5.30.1210.99.330	\$ 30,000.00	\$14,354.73	\$6,425.00	\$0.00	\$20,779.73		\$9,220.27	(\$9,220.27)	\$0.00	
Special Ed, other prof serv	1010.5.30.1213.99.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Sys Wide, OPS	1010.5.30.1214.99.330	\$ 20,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$20,000.00	(\$20,000.00)	\$0.00	
Psy Services, other prof serv	1010.5.30.2140.99.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Office, OPS	1010.5.30.2400.99.330	\$ 600.00	\$153.51	\$338.05	\$0.00	\$491.56		\$108.44	(\$108.44)	\$0.00	
Support Services, Interns	1010.5.00.1015.99.330	\$ 35,710.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00		\$27,710.00	(\$27,710.00)	\$0.00	
System Wide, Prof. Devel.	1010.5.00.2130.99.330	\$ 3,019.00	\$2,969.28	\$0.00	\$0.00	\$2,969.28		\$49.72	(\$49.72)	\$0.00	
Curriculum Othr Prof Serv	1010.5.00.2212.99.330	\$ 40,000.00	\$13,549.72	\$0.00	\$0.00	\$13,549.72		\$26,450.28	(\$26,450.28)	\$0.00	
System Wide, other prof serv	1010.5.00.2510.99.330	\$ 169,750.00	\$56,868.74	\$62.65	\$0.00	\$56,931.39		\$112,818.61	(\$112,818.61)	\$0.00	
Other Professional Services	1010.5.00.2600.99.330	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Utilities		\$ 527,032.00	\$132,301.92	\$389,063.89	\$0.00	\$521,365.81	\$0.00	\$ 5,666.19	(\$5,666.19)	\$0.00	
Alt School, public utilities	1010.5.30.1220.99.410	\$ 5,892.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00		\$2,392.00	(\$2,392.00)	\$0.00	
System wide, public utilities	1010.5.00.2600.99.410	\$ 521,140.00	\$132,301.92	\$385,563.89	\$0.00	\$517,865.81		\$3,274.19	(\$3,274.19)	\$0.00	

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Projected Adjustments	Projected Ending Balance	Notes
		\$ 205,729.00	\$82,297.12	\$14,735.50	\$3,003.84	\$97,032.62	\$0.00	\$ 108,696.38	(\$108,696.38)	\$0.00	
Repair/Maintenance											
GES Music Repairs	1010.5.03.1000.11.430	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Music Repairs	1010.5.51.1000.11.430	\$ 1,000.00	\$113.00	\$0.00	\$0.00	\$113.00		\$887.00	(\$887.00)	\$0.00	
GMS System Wide Repairs	1010.5.51.1000.99.430	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00	
GMS Auditorium Repairs	1010.5.51.1000.99.432	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Art Repairs	1010.5.62.1000.01.430	\$ 500.00	\$297.84	\$0.00	\$0.00	\$297.84		\$202.16	(\$202.16)	\$0.00	
GHS FCS Repairs	1010.5.62.1000.07.430	\$ 1,430.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,430.00	(\$1,430.00)	\$0.00	
GHS Tech Ed Repairs	1010.5.62.1000.08.430	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00	
GHS Music Repairs	1010.5.62.1000.11.430	\$ 4,500.00	\$483.43	\$0.00	\$0.00	\$483.43		\$4,016.57	(\$4,016.57)	\$0.00	
GHS Science Repairs	1010.5.62.1000.15.430	\$ 2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00		\$0.00	\$0.00	\$0.00	
GHS System Wide Repairs	1010.5.62.1000.99.430	\$ 3,000.00	\$0.00	\$3,003.84	\$3,003.84	\$3,003.84		(\$3.84)	\$3.84	\$0.00	
GHS Ed Media Repairs	1010.5.62.2220.99.430	\$ 384.00	\$162.37	\$0.00	\$0.00	\$162.37		\$221.63	(\$221.63)	\$0.00	
Athletics Repairs/Maint.	1010.5.62.3200.99.430	\$ 18,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$18,000.00	(\$18,000.00)	\$0.00	
Alt School Repairs / Maint.	1010.5.30.1220.99.430	\$ 500.00	\$425.00	\$0.00	\$0.00	\$425.00		\$75.00	(\$75.00)	\$0.00	
System Wide Repairs/Maint.	1010.5.00.2130.99.430	\$ 415.00	\$0.00	\$0.00	\$0.00	\$0.00		\$415.00	(\$415.00)	\$0.00	
Maintenance Dept Repairs/Main.	1010.5.00.2600.99.430	\$ 145,000.00	\$78,336.82	\$9,483.06	\$0.00	\$87,819.88		\$57,180.12	(\$57,180.12)	\$0.00	
Technology Repairs/Maint.	1010.5.00.2230.99.430	\$ 28,000.00	\$2,478.66	\$248.60	\$0.00	\$2,727.26		\$25,272.74	(\$25,272.74)	\$0.00	
		\$ 523,334.73	\$190,663.22	\$188,074.90	\$63,244.45	\$378,738.12	\$0.00	\$ 144,596.61	(\$144,596.61)	\$0.00	
Maintenance Agreements											
GES Library Main. Agreement	1010.5.03.2220.99.431	\$ 1,900.00	\$1,593.01	\$0.00	\$0.00	\$1,593.01		\$306.99	(\$306.99)	\$0.00	
GES System Wide Main. Agree	1010.5.03.2400.99.431	\$ 48,400.00	\$17,470.70	\$55,466.10	\$0.00	\$72,936.80		(\$24,536.80)	\$24,536.80	\$0.00	
GMS Library Maintenance Agree.	1010.5.51.2220.99.431	\$ 1,855.00	\$1,698.00	\$0.00	\$0.00	\$1,698.00		\$157.00	(\$157.00)	\$0.00	
GMS System Wide Main. Agree.	1010.5.51.2400.99.431	\$ 38,961.00	\$7,803.83	\$22,615.77	\$0.00	\$30,419.60		\$8,541.40	(\$8,541.40)	\$0.00	
GHS System Wide Main. Agree	1010.5.62.1000.99.431	\$ 16,750.00	\$0.00	\$0.00	\$0.00	\$0.00		\$16,750.00	(\$16,750.00)	\$0.00	
GHS Library Maintenance Agree	1010.5.62.2220.99.431	\$ 1,951.73	\$1,951.73	\$0.00	\$0.00	\$1,951.73		\$0.00	\$0.00	\$0.00	
GHS System Wide Main. Agree	1010.5.62.2400.99.431	\$ 53,300.00	\$8,566.28	\$29,208.16	\$0.00	\$37,774.44		\$15,525.56	(\$15,525.56)	\$0.00	
Alt School Maintenance Agree	1010.5.30.1220.99.431	\$ 7,017.00	\$38.33	\$461.67	\$0.00	\$500.00		\$6,517.00	(\$6,517.00)	\$0.00	
Health Service Maint. Agree	1010.5.00.2130.99.431	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Central Office Maint. Agree	1010.5.00.2300.99.431	\$ 11,200.00	\$3,656.39	\$12,315.85	\$0.00	\$15,972.24		(\$4,772.24)	\$4,772.24	\$0.00	
Maintenance Dept Agreements	1010.5.00.2600.99.431	\$ 160,000.00	\$22,034.91	\$1,345.00	\$0.00	\$23,379.91		\$136,620.09	(\$136,620.09)	\$0.00	
Technology Maint Agree	1010.5.00.2230.99.431	\$ 182,000.00	\$125,850.04	\$66,662.35	\$63,244.45	\$192,512.39		(\$10,512.39)	\$10,512.39	\$0.00	
		\$ 700.00	\$ 521.00	\$ 1,087.00	\$ -	\$ 1,608.00	\$ -	\$ (908.00)	\$908.00	\$0.00	
Rentals											
Maintenance Dept Lease Agree	1010.5.00.2600.99.441	\$ 700.00	\$521.00	\$1,087.00	\$0.00	\$ 1,608.00		(\$908.00)	\$908.00	\$0.00	
		\$ 1,777,559.53	\$ 132,459.65	\$ 1,895,442.80	\$ -	\$ 2,027,902.45	\$ -	\$ (250,342.92)	\$24,242.92	(\$226,100.00)	
Transportation: Schools											
Spec Ed Summer Enrich Trans	1010.5.30.1213.99.510	\$ 31,173.00	\$38,152.35	\$0.00	\$0.00	\$ 38,152.35		(\$6,979.35)	\$6,979.35	\$0.00	
Reg Ed ESY Transportation	1010.5.00.1000.18.510	\$ -	\$0.00	\$0.00	\$0.00	\$ -		\$0.00	\$0.00	\$0.00	
Spec Ed Transportation	1010.5.30.2700.99.510	\$ 374,820.28	\$78,959.06	\$529,449.44	\$0.00	\$ 608,408.50		(\$233,588.22)	\$7,488.22	(\$226,100.00)	Excess Costs *
System Wide Pupil Transport	1010.5.00.2700.99.510	\$ 1,131,363.45	\$12,790.20	\$1,138,327.80	\$0.00	\$ 1,151,118.00		(\$19,754.55)	\$19,754.55	\$0.00	*
System Wide Pupil Transport Out	1010.5.00.2700.99.511	\$ 240,202.80	\$2,558.04	\$227,665.56	\$0.00	\$ 230,223.60		\$9,979.20	(\$9,979.20)	\$0.00	

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Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
		\$ 194,733.20	\$ 202,430.00	\$ -	\$ -	\$ 202,430.00	\$ -	\$ (7,696.80)	\$7,696.80	\$0.00	
Property & Liability Ins											
Property Insurance	1010.5.00.2600.99.520	\$ 80,975.20	\$77,182.00	\$0.00	\$0.00	\$ 77,182.00		\$3,793.20	(\$3,793.20)	\$0.00	
Athletics Liability Insurance	1010.5.62.3200.99.521	\$ 16,320.00	\$7,969.00	\$0.00	\$0.00	\$ 7,969.00		\$8,351.00	(\$8,351.00)	\$0.00	
System Wide Gen Liab. Insur.	1010.5.00.2600.99.521	\$ 97,438.00	\$117,279.00	\$0.00	\$0.00	\$ 117,279.00		(\$19,841.00)	\$19,841.00	\$0.00	
Communications		\$ 121,274.50	\$15,084.05	\$40,495.62	\$867.00	\$55,579.67	\$0.00	\$ 65,694.83	(\$65,694.83)	\$0.00	
GES Postage	1010.5.03.2400.99.530	\$ 2,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,000.00	(\$2,000.00)	\$0.00	
GMS Postage	1010.5.51.2400.99.530	\$ 4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00		\$0.00	\$0.00	\$0.00	
GHS Music Postage	1010.5.62.1000.11.530	\$ 75.00	\$0.00	\$0.00	\$0.00	\$0.00		\$75.00	(\$75.00)	\$0.00	
GHS Business Postage	1010.5.62.1000.17.530	\$ 93.00	\$0.00	\$0.00	\$0.00	\$0.00		\$93.00	(\$93.00)	\$0.00	
GHS System Wide Postage	1010.5.62.2400.99.530	\$ 3,000.00	\$500.00	\$0.00	\$0.00	\$500.00		\$2,500.00	(\$2,500.00)	\$0.00	
Central Office Postage	1010.5.00.2300.99.530	\$ 3,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,000.00	(\$3,000.00)	\$0.00	
System Wide Telephone	1010.5.00.2600.99.530	\$ 89,400.00	\$13,207.23	\$35,128.62	\$0.00	\$48,335.85		\$41,064.15	(\$41,064.15)	\$0.00	
System Wide Advertising	1010.5.00.2310.99.540	\$ 4,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,000.00	(\$4,000.00)	\$0.00	
GES System Wide P&B	1010.5.03.1000.99.550	\$ 1,530.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,530.00	(\$1,530.00)	\$0.00	
GMS System Wide P&B	1010.5.51.1000.99.550	\$ 1,600.00	\$1,328.25	\$0.00	\$0.00	\$1,328.25		\$271.75	(\$271.75)	\$0.00	
GHS Art Printing & Binding	1010.5.62.1000.01.550	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Tech Ed Printing & Binding	1010.5.62.1000.08.550	\$ 526.50	\$48.57	\$0.00	\$0.00	\$48.57		\$477.93	(\$477.93)	\$0.00	
GHS Business Printing & Binding	1010.5.62.1000.17.550	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS System Wide P&B	1010.5.62.1000.99.550	\$ 10,000.00	\$0.00	\$867.00	\$867.00	\$867.00		\$9,133.00	(\$9,133.00)	\$0.00	
GHS Guidance Printing & Binding	1010.5.62.2120.99.550	\$ 600.00	\$0.00	\$0.00	\$0.00	\$0.00		\$600.00	(\$600.00)	\$0.00	
GHS Library Printing & Binding	1010.5.62.2220.99.550	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Music Printing & Binding	1010.5.62.1000.11.550	\$ 450.00	\$0.00	\$0.00	\$0.00	\$0.00		\$450.00	(\$450.00)	\$0.00	
CO Printing & Binding	1010.5.00.2300.99.550	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Principals Office P&B	1010.5.62.2400.99.550	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00	
System Wide Print Shop	6012.5.00.3201.00.750	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Tuition		\$ 1,496,044.00	\$1,047,326.20	\$326,038.60	\$12,240.00	\$1,373,364.80	\$0.00	\$ 122,679.20	(\$122,679.20)	\$ -	
System Wide Public Tuition	1010.5.62.6110.99.560	\$ 196,044.00	\$0.00	\$12,240.00	\$12,240.00	\$12,240.00		\$183,804.00	(\$183,804.00)	\$0.00	
Special Ed Services	1010.5.30.1210.99.010	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Public Tuition	1010.5.30.6110.99.560	\$ 1,300,000.00	\$1,047,326.20	\$313,798.60	\$0.00	\$1,361,124.80		(\$61,124.80)	\$61,124.80	\$0.00	
Other Travel		\$ 98,826.48	\$14,099.39	\$52,502.66	\$100.50	\$66,602.05	\$0.00	\$ 32,224.43	(\$32,224.43)	\$ -	
GES Principals Office Travel	1010.5.03.2400.99.580	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Music Travel	1010.5.51.1000.11.580	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,000.00	(\$1,000.00)	\$0.00	
GMS Athletics Transportation	1010.5.51.3200.99.580	\$ 8,484.48	\$0.00	\$0.00	\$0.00	\$0.00		\$8,484.48	(\$8,484.48)	\$0.00	
GHS Music Travel	1010.5.62.1000.11.580	\$ 2,500.00	\$0.00	\$254.30	\$0.00	\$254.30		\$2,245.70	(\$2,245.70)	\$0.00	
GHS Guidance Travel	1010.5.62.2120.99.580	\$ 2,850.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,850.00	(\$2,850.00)	\$0.00	
GHS Principals Office Travel	1010.5.62.2400.99.580	\$ 1,200.00	\$162.14	\$0.00	\$0.00	\$162.14		\$1,037.86	(\$1,037.86)	\$0.00	
GHS System Wide Travel	1010.5.62.2790.99.580	\$ 6,000.00	\$255.89	\$0.00	\$0.00	\$255.89		\$5,744.11	(\$5,744.11)	\$0.00	
GHS Athletics Transportation	1010.5.62.3200.99.580	\$ 63,882.00	\$13,445.52	\$50,436.48	\$0.00	\$63,882.00		\$0.00	\$0.00	\$0.00	
Special Ed Office Travel	1010.5.30.2400.99.580	\$ 1,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,500.00	(\$1,500.00)	\$0.00	
Special Ed System Wide Travel	1010.5.30.2790.99.580	\$ 4,860.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,860.00	(\$4,860.00)	\$0.00	

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Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Projected Ending Balance	Notes
Central Office Travel	1010.5.00.2300.99.580	\$ 2,850.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,850.00	(\$2,850.00)	\$0.00
System Wide Other Travel	1010.5.00.2790.99.580	\$ 3,500.00	\$235.84	\$1,811.88	\$100.50	\$2,047.72		\$1,452.28	(\$1,452.28)	\$0.00
Sped Summer Field Trips	1010.5.30.1213.99.582	\$ 200.00	\$0.00	\$0.00	\$0.00	\$0.00		\$200.00	(\$200.00)	\$0.00
Other Purchased Services		\$ 125,604.00	\$91,249.78	\$6,829.00	\$0.00	\$98,078.78	\$0.00	\$ 27,525.22	(\$27,525.22)	\$0.00
GMS System Wide OPS	1010.5.51.1000.99.590	\$ 3,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,000.00	(\$3,000.00)	\$0.00
GHS Music Other Purch Serv	1010.5.62.1000.11.590	\$ 900.00	\$0.00	\$0.00	\$0.00	\$0.00		\$900.00	(\$900.00)	\$0.00
GHS Guidance Other Purch Serv	1010.5.62.2120.99.590	\$ 3,800.00	\$3,519.23	\$0.00	\$0.00	\$3,519.23		\$280.77	(\$280.77)	\$0.00
GHS Principals Office OPS	1010.5.62.2400.99.590	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00
Alt School Other Purch Serv	1010.5.30.1220.99.590	\$ 1,771.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,771.00	(\$1,771.00)	\$0.00
Adult Ed (Other Purch Serv)	1010.5.00.1310.99.590	\$ 25,193.00	\$52,382.00	\$0.00	\$0.00	\$52,382.00		(\$27,189.00)	\$27,189.00	\$0.00
Maintenance Dept OPS	1010.5.00.2600.99.590	\$ 60,000.00	\$10,937.41	\$6,829.00	\$0.00	\$17,766.41		\$42,233.59	(\$42,233.59)	\$0.00
Technology Other Purch Serv	1010.5.00.2230.99.590	\$ 25,000.00	\$20,871.14	\$0.00	\$0.00	\$20,871.14		\$4,128.86	(\$4,128.86)	\$0.00
Health & Safety Other Purch Serv	1010.5.00.2670.99.590	\$ 3,605.00	\$3,540.00	\$0.00	\$0.00	\$3,540.00		\$65.00	(\$65.00)	\$0.00
System Wide Other Purch Serv	1010.5.00.2700.99.590	\$ 1,835.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,835.00	(\$1,835.00)	\$0.00
Instructional Supplies		\$ 75,919.54	\$36,769.90	\$2,659.28	\$0.00	\$39,429.18	\$0.00	\$ 36,490.36	(\$35,788.75)	\$701.61
GES Art Instructional Supplies	1010.5.03.1000.01.611	\$ 1,250.12	\$1,244.71	\$0.00	\$0.00	\$1,244.71		\$5.41	(\$5.41)	\$0.00
GES Health Instr. Supplies	1010.5.03.1000.06.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
GES LA Instr. Supplies	1010.5.03.1000.09.611	\$ 2,411.89	\$2,317.00	\$340.20	\$0.00	\$2,657.20		(\$245.31)	\$245.31	\$0.00
GES Math Instructional Supplies	1010.5.03.1000.10.611	\$ 329.00	\$200.00	\$0.00	\$0.00	\$200.00		\$129.00	(\$129.00)	\$0.00
GES Music Instr. Supplies	1010.5.03.1000.11.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
GES P.E. Instr. Supplies	1010.5.03.1000.13.611	\$ 677.65	\$635.05	\$0.00	\$0.00	\$635.05		\$42.60	(\$42.60)	\$0.00
GES Reading Instr. Supplies	1010.5.03.1000.14.611	\$ 2,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,500.00	(\$2,500.00)	\$0.00
GES Science Instr. Supplies	1010.5.03.1000.15.611	\$ 500.00	\$401.43	\$16.10	\$0.00	\$417.53		\$82.47	(\$82.47)	\$0.00
GES SS Instr. Supplies	1010.5.03.1000.16.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
GES Instru. Supplies	1010.5.03.1000.99.611	\$ 2,876.59	\$3,016.49	\$416.40	\$0.00	\$3,432.89		(\$556.30)	\$556.30	\$0.00
GES Guidance Instr. Supplies	1010.5.03.2120.99.611	\$ 1,000.00	\$650.00	\$0.00	\$0.00	\$650.00		\$350.00	(\$350.00)	\$0.00
GES Reg. Ed. Summer Supplies	1010.5.03.1000.18.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
GMS Foreign Lang Instr. Supplies	1010.5.51.1000.05.611	\$ 280.00	\$199.99	\$0.00	\$0.00	\$199.99		\$80.01	(\$80.01)	\$0.00
GMS Health Instructional Supplies	1010.5.51.1000.06.611	\$ 429.00	\$430.49	\$0.00	\$0.00	\$430.49		(\$1.49)	\$1.49	\$0.00
GMS Tech Ed Instr. Supplies	1010.5.51.1000.08.611	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,000.00	(\$1,000.00)	\$0.00
GMS Math Instructional Supplies	1010.5.51.1000.10.611	\$ 5,295.00	\$4,495.00	\$0.00	\$0.00	\$4,495.00		\$800.00	(\$800.00)	\$0.00
GMS Science Instr. Supplies	1010.5.51.1000.15.611	\$ 1,500.00	\$63.44	\$819.80	\$0.00	\$883.24		\$616.76	(\$616.76)	\$0.00
GMS Music Instructional Supplies	1010.5.51.1000.11.611	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00
GMS System Wide Instr. Supplies	1010.5.51.1000.99.611	\$ 9,000.00	\$2,311.71	\$0.00	\$0.00	\$2,311.71		\$6,688.29	(\$5,986.68)	\$701.61
GMS Ed Media Instr. Supplies	1010.5.51.2220.99.611	\$ 500.00	\$371.26	\$0.00	\$0.00	\$371.26		\$128.74	(\$128.74)	\$0.00
GMS Art Instructional Supplies	1010.5.51.1000.01.611	\$ 3,630.00	\$2,396.97	\$0.00	\$0.00	\$2,396.97		\$1,233.03	(\$1,233.03)	\$0.00
GMS LA Instructional Supplies	1010.5.51.1000.09.611	\$ 160.00	\$0.00	\$0.00	\$0.00	\$0.00		\$160.00	(\$160.00)	\$0.00
GMS Reg. Ed. Summer Supplies	1010.5.51.1000.18.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
GHS Art Instructional Supplies	1010.5.62.1000.01.611	\$ 3,240.00	\$3,277.26	\$0.00	\$0.00	\$3,277.26		(\$37.26)	\$37.26	\$0.00
GHS Foreign Lang. Instr. Supplies	1010.5.62.1000.05.611	\$ 100.00	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00	(\$100.00)	\$0.00
GHS Health Instructional Supplies	1010.5.62.1000.06.611	\$ 1,200.00	\$421.43	\$0.00	\$0.00	\$421.43		\$778.57	(\$778.57)	\$0.00

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Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
GHS FCS Instructional Supplies	1010.5.62.1000.07.611	\$ 5,400.00	\$2,147.28	\$342.79	\$0.00	\$2,490.07		\$2,909.93	(\$2,909.93)	\$0.00	
GHS Tech Ed Instr. Supplies	1010.5.62.1000.08.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS LA Instructional Supplies	1010.5.62.1000.09.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Math Instructional Supplies	1010.5.62.1000.10.611	\$ 500.00	\$441.82	\$0.00	\$0.00	\$441.82		\$58.18	(\$58.18)	\$0.00	
GHS Music Instructional Supplies	1010.5.62.1000.11.611	\$ 4,000.00	\$1,063.84	\$205.99	\$0.00	\$1,269.83		\$2,730.17	(\$2,730.17)	\$0.00	
GHS P.E. Instructional Supplies	1010.5.62.1000.13.611	\$ 2,000.00	\$1,460.55	\$0.00	\$0.00	\$1,460.55		\$539.45	(\$539.45)	\$0.00	
GHS Science Instr. Supplies	1010.5.62.1000.15.611	\$ 3,276.00	\$1,139.76	\$518.00	\$0.00	\$1,657.76		\$1,618.24	(\$1,618.24)	\$0.00	
GHS Business Instr. Supplies	1010.5.62.1000.17.611	\$ 679.00	\$671.66	\$0.00	\$0.00	\$671.66		\$7.34	(\$7.34)	\$0.00	
GHS System Wide Instr. Supplies	1010.5.62.1000.99.611	\$ 8,000.00	\$5,745.89	\$0.00	\$0.00	\$5,745.89		\$2,254.11	(\$2,254.11)	\$0.00	
GHS Library Instructional Supplies	1010.5.62.2220.99.611	\$ 585.29	\$508.81	\$0.00	\$0.00	\$508.81		\$76.48	(\$76.48)	\$0.00	
GHS Reg. Ed. Summer Supplies	1010.5.62.1000.18.611	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Instructional Supplies	1010.5.30.1210.99.611	\$ 8,100.00	\$859.06	\$0.00	\$0.00	\$859.06		\$7,240.94	(\$7,240.94)	\$0.00	
Alt School Instructional Supplies	1010.5.30.1220.99.611	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,000.00	(\$1,000.00)	\$0.00	
Speech Instructional Supplies	1010.5.30.2150.99.611	\$ 4,000.00	\$299.00	\$0.00	\$0.00	\$299.00		\$3,701.00	(\$3,701.00)	\$0.00	
Maintenance Supplies		\$ 90,000.00	\$25,925.89	\$31,314.82	\$290.94	\$57,240.71	\$0.00	\$ 32,759.29	(\$33,460.90)	(\$701.61)	
GHS Maintenance Supplies	1010.5.62.2600.99.613	\$ -	\$0.00	\$701.61	\$190.00	\$ 701.61		(\$701.61)	\$701.61	\$0.00	
Maintenance Supplies	1010.5.00.2600.99.613	\$ 90,000.00	\$25,925.89	\$30,613.21	\$100.94	\$ 56,539.10		\$33,460.90	(\$33,460.90)	\$0.00	
Heating Oil		\$ 205,000.00	\$16,730.72	\$ 183,269.28	\$ -	\$ 200,000.00	\$ -	\$ 5,000.00	(\$5,000.00)	\$0.00	
Heating Oil	1010.5.00.2600.99.620	\$ 205,000.00	\$16,730.72	\$183,269.28	\$0.00	\$ 200,000.00		\$5,000.00	(\$5,000.00)	\$0.00	
Textbooks		\$ 8,925.00	\$3,780.78	\$1.19	\$0.00	\$3,781.97	\$0.00	\$ 5,143.03	(\$5,143.03)	\$0.00	
GES LA Textbooks	1010.5.03.1000.09.641	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS LA Textbooks	1010.5.51.1000.09.641	\$ 450.00	\$445.40	\$0.00	\$0.00	\$445.40		\$4.60	(\$4.60)	\$0.00	
GHS Foreign Lang Textbooks	1010.5.62.1000.05.641	\$ 2,975.00	\$2,972.20	\$0.00	\$0.00	\$2,972.20		\$2.80	(\$2.80)	\$0.00	
GMS Music Textbooks	1010.5.51.1000.11.641	\$ 500.00	\$197.99	\$0.00	\$0.00	\$197.99		\$302.01	(\$302.01)	\$0.00	
GHS LA Textbooks	1010.5.62.1000.09.641	\$ -	\$165.19	\$1.19	\$0.00	\$166.38		(\$166.38)	\$166.38	\$0.00	
GHS Social Studies Textbooks	1010.5.62.1000.16.641	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Curriculum Develop. Textbooks	1010.5.00.2212.99.641	\$ 5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,000.00	(\$5,000.00)	\$0.00	
Library Books/Periodicals		\$ 24,129.71	\$14,471.34	\$195.22	\$0.00	\$14,666.56	\$0.00	\$ 9,463.15	(\$9,463.15)	\$0.00	
GES Library B/P	1010.5.03.2220.99.642	\$ 2,500.00	\$2,440.51	\$195.22	\$0.00	\$2,635.73		(\$135.73)	\$135.73	\$0.00	
GMS Foreign Language B/P	1010.5.51.1000.05.642	\$ 800.00	\$0.00	\$0.00	\$0.00	\$0.00		\$800.00	(\$800.00)	\$0.00	
GMS LA B/P	1010.5.51.1000.09.642	\$ 800.00	\$485.36	\$0.00	\$0.00	\$485.36		\$314.64	(\$314.64)	\$0.00	
GMS Science Resource B/P	1010.5.51.1000.15.642	\$ 400.00	\$269.70	\$0.00	\$0.00	\$269.70		\$130.30	(\$130.30)	\$0.00	
GMS System Wide B/P	1010.5.51.1000.99.642	\$ 400.00	\$0.00	\$0.00	\$0.00	\$0.00		\$400.00	(\$400.00)	\$0.00	
GMS Library B/P	1010.5.51.2220.99.642	\$ 1,300.00	\$166.70	\$0.00	\$0.00	\$166.70		\$1,133.30	(\$1,133.30)	\$0.00	
GMS System Wide B/P	1010.5.51.2400.99.642	\$ 500.00	\$89.99	\$0.00	\$0.00	\$89.99		\$410.01	(\$410.01)	\$0.00	
GHS FCS B/P	1010.5.62.1000.07.642	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Guidance B/P	1010.5.62.2120.99.642	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Library B/P	1010.5.62.2220.99.642	\$ 991.00	\$983.61	\$0.00	\$0.00	\$983.61		\$7.39	(\$7.39)	\$0.00	
GHS Principals Office B/P	1010.5.62.2400.99.642	\$ 200.00	\$0.00	\$0.00	\$0.00	\$0.00		\$200.00	(\$200.00)	\$0.00	

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Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
Special Ed B/P	1010.5.30.1210.99.642	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Curriculum Development B/P	1010.5.00.2212.99.642	\$ 5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,000.00	(\$5,000.00)	\$0.00	
Central Office B/P	1010.5.00.2300.99.642	\$ 675.00	\$0.00	\$0.00	\$0.00	\$0.00		\$675.00	(\$675.00)	\$0.00	
System Wide Resource B/P	1010.5.00.2310.99.642	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00	
GES Online Services	1010.5.03.1000.99.643	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES Library Online Services	1010.5.03.2220.99.643	\$ 2,400.00	\$2,399.00	\$0.00	\$0.00	\$2,399.00		\$1.00	(\$1.00)	\$0.00	
GMS Library Online Services	1010.5.51.2220.99.643	\$ 1,225.00	\$1,197.76	\$0.00	\$0.00	\$1,197.76		\$27.24	(\$27.24)	\$0.00	
GHS Library Online Services	1010.5.62.2220.99.643	\$ 6,438.71	\$6,438.71	\$0.00	\$0.00	\$6,438.71		\$0.00	\$0.00	\$0.00	
Other Supplies/Materials		\$ 265,090.52	\$71,353.15	\$8,512.46	\$357.06	\$79,865.61	\$0.00	\$ 185,224.91	(\$185,224.91)	\$0.00	
GES Health Other Supplies	1010.5.03.1000.06.690	\$ 1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00		\$0.00	\$0.00	\$0.00	
GES LA Other Supplies	1010.5.03.1000.09.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES Math Other Supplies	1010.5.03.1000.10.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES Music Other Supplies	1010.5.03.1000.11.690	\$ 1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00		\$0.00	\$0.00	\$0.00	
GES Tech Ed Other Supplies	1010.5.03.1000.17.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES System Wide Other Supp	1010.5.03.1000.99.690	\$ 7,006.52	\$6,949.19	\$1,253.60	\$0.00	\$8,202.79		(\$1,196.27)	\$1,196.27	\$0.00	
GES Library Other Supplies	1010.5.03.2220.99.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES Other Purchased Services	1010.5.03.2400.99.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Library Other Supplies	1010.5.51.2220.99.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Music Other Supplies	1010.5.51.1000.11.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$270.00	(\$270.00)	\$0.00	
GMS Social Science Other Supp	1010.5.51.1000.16.690	\$ 270.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,845.67	(\$1,845.67)	\$0.00	
GMS System Wide Other Supp	1010.5.51.1000.99.690	\$ 4,800.00	\$3,464.91	\$510.58	\$0.00	\$2,954.33		\$1,500.00	(\$1,500.00)	\$0.00	
GMS Guidance Other Supplies	1010.5.51.2120.99.690	\$ 1,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,609.05	(\$1,609.05)	\$0.00	
GMS Office Other Supplies	1010.5.51.2400.99.690	\$ 1,700.00	\$90.95	\$0.00	\$0.00	\$90.95		\$1,940.00	(\$1,940.00)	\$0.00	
GMS Athletics Other Supplies	1010.5.51.3200.99.690	\$ 2,000.00	\$0.00	\$60.00	\$0.00	\$60.00		\$0.00	\$0.00	\$0.00	
GMS Art Other Supplies	1010.5.51.1000.01.690	\$ -	\$21.15	\$0.00	\$0.00	\$21.15		(\$21.15)	\$21.15	\$0.00	
GHS Foreign Language Supplies	1010.5.62.1000.05.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Tech Ed Other Supplies	1010.5.62.1000.08.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Music Other Supplies	1010.5.62.1000.11.690	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,000.00	(\$1,000.00)	\$0.00	
GHS Science Other Supplies	1010.5.62.1000.15.690	\$ 1,266.00	\$974.04	\$8.50	\$0.00	\$982.54		\$283.46	(\$283.46)	\$0.00	
GHS System Wide Other Supp	1010.5.62.1000.99.690	\$ 1,000.00	\$348.57	\$285.04	\$285.04	\$633.61		\$366.39	(\$366.39)	\$0.00	
GHS Guidance Other Supplies	1010.5.62.2120.99.690	\$ 385.00	\$0.00	\$0.00	\$0.00	\$0.00		\$385.00	(\$385.00)	\$0.00	
GHS LA Other Supplies	1010.5.62.1000.09.690	\$ 675.00	\$86.19	\$0.00	\$0.00	\$86.19		\$588.81	(\$588.81)	\$0.00	
GHS Library Other Supplies	1010.5.62.2220.99.690	\$ 647.00	\$294.96	\$0.00	\$0.00	\$294.96		\$352.04	(\$352.04)	\$0.00	
GHS Principals Office Other	1010.5.62.2400.99.690	\$ 8,000.00	\$2,293.90	\$0.00	\$0.00	\$2,293.90		\$5,706.10	(\$5,706.10)	\$0.00	
GHS Athletics Other Supplies	1010.5.62.3200.99.690	\$ 20,000.00	\$15,959.77	\$3,960.90	\$0.00	\$19,920.67		\$79.33	(\$79.33)	\$0.00	
Special Ed Other Supplies	1010.5.30.1210.99.690	\$ 13,600.00	\$732.81	\$2,926.67	\$0.00	\$3,659.48		\$9,940.52	(\$9,940.52)	\$0.00	
Special Ed Summer Enrich Other Supplies	1010.5.30.1213.99.690	\$ 2,000.00	\$2,025.61	\$0.00	\$0.00	\$2,025.61		(\$25.61)	\$25.61	\$0.00	
Alt School Other Supplies	1010.5.30.1220.99.690	\$ 1,500.00	\$60.28	\$0.00	\$0.00	\$60.28		\$1,439.72	(\$1,439.72)	\$0.00	
Psy Services Other Supplies	1010.5.30.2140.99.690	\$ 6,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$6,500.00	(\$6,500.00)	\$0.00	
Special Ed Principals Office	1010.5.30.2400.99.690	\$ 2,000.00	\$115.29	\$0.00	\$0.00	\$115.29		\$1,884.71	(\$1,884.71)	\$0.00	
System Wide Other Supplies	1010.5.00.2130.99.690	\$ 1,441.00	\$95.87	\$0.00	\$0.00	\$95.87		\$1,345.13	(\$1,345.13)	\$0.00	
Curriculum Development	1010.5.00.2212.99.690	\$ 13,000.00	\$8,187.01	\$178.37	\$0.00	\$8,365.38		\$4,634.62	(\$4,634.62)	\$0.00	

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
Central Office Other Supplies	1010.5.00.2300.99.690	\$ 4,500.00	\$2,052.96	\$72.02	\$72.02	\$2,124.98		\$2,375.02		\$0.00	
System Wide Other Supplies	1010.5.00.2310.99.690	\$ 5,200.00	\$994.98	\$0.00	\$0.00	\$994.98		\$4,205.02	(\$2,375.02)	\$0.00	
Maintenance Other Supplies	1010.5.00.2600.99.690	\$ 4,000.00	\$1,375.00	\$252.54	\$0.00	\$1,627.54		\$2,372.46	(\$2,372.46)	\$0.00	
Technology Other Supplies	1010.5.00.2230.99.690	\$ 15,000.00	\$2,711.00	\$25.40	\$0.00	\$2,736.40		\$12,263.60	(\$12,263.60)	\$0.00	
Fiscal Services Other Supplies	1010.5.00.2510.99.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Other Supplies/Materials	1010.5.00.2670.99.690	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
System Wide Other Supplies	1010.5.00.2700.99.690	\$ 142,800.00	\$19,218.71	\$0.00	\$0.00	\$19,218.71		\$123,581.29	(\$123,581.29)	\$0.00	
Instructional Equipment		\$ 32,289.27	\$6,089.88	\$2,827.09	\$0.00	\$8,916.97	\$0.00	\$ 23,372.30	(\$23,372.30)	\$0.00	
GES Music Instructional Equip	1010.5.03.1000.11.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS PE Instructional Equipment	1010.5.51.1000.13.730	\$ 725.00	\$751.26	\$0.00	\$0.00	\$751.26		(\$26.26)	\$26.26	\$0.00	
GMS Equipment	1010.5.51.1000.16.730	\$ 500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$500.00	(\$500.00)	\$0.00	
GMS Instructional Equipment	1010.5.51.1000.99.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Art Instructional Equipment	1010.5.62.1000.01.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Health Instructional Equip	1010.5.62.1000.06.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Tech Ed Instructional Equip	1010.5.62.1000.08.730	\$ 2,505.00	\$2,123.64	\$0.00	\$0.00	\$2,123.64		\$381.36	(\$381.36)	\$0.00	
GHS Music Instructional Equip	1010.5.62.1000.11.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Science Instructional Equip	1010.5.62.1000.15.730	\$ 347.00	\$345.99	\$0.00	\$0.00	\$345.99		\$1.01	(\$1.01)	\$0.00	
GHS Guidance Equip	1010.5.62.2120.99.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Library Instructional Equip	1010.5.62.2220.99.730	\$ 212.27	\$179.99	\$0.00	\$0.00	\$179.99		\$32.28	(\$32.28)	\$0.00	
GHS Instructional Equipment	1010.5.62.1000.99.730	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Instructional Equip	1010.5.30.1210.99.730	\$ 4,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,000.00	(\$4,000.00)	\$0.00	
Speech Instructional Equip	1010.5.30.2150.99.730	\$ 10,000.00	\$2,689.00	\$0.00	\$0.00	\$2,689.00		\$7,311.00	(\$7,311.00)	\$0.00	
Tech Instr. Equip	1010.5.00.2230.99.730	\$ 14,000.00	\$0.00	\$2,827.09	\$0.00	\$2,827.09		\$11,172.91	(\$11,172.91)	\$0.00	
Non-Instructional Equipment		\$ 54,049.00	\$2,519.70	\$0.00	\$0.00	\$2,519.70	\$0.00	\$ 51,529.30	(\$51,529.30)	\$0.00	
GHS Auditorium Other Equipment	1010.5.62.1000.99.738	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Other Equipment	1010.5.30.1210.99.739	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Alt School Other Equipment	1010.5.30.1220.99.739	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Central Office Other Equipment	1010.5.00.2300.99.739	\$ 300.00	\$0.00	\$0.00	\$0.00	\$0.00		\$300.00	(\$300.00)	\$0.00	
System Wide Other Equipment	1010.5.00.2600.99.739	\$ 750.00	\$0.00	\$0.00	\$0.00	\$0.00		\$750.00	(\$750.00)	\$0.00	
Health Services Other Equip.	1010.5.00.2130.99.739	\$ 1,067.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,067.00	(\$1,067.00)	\$0.00	
GHS Athletic Equipment	1010.5.62.3200.99.739	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Curriculum Other Equipment	1010.5.00.2212.99.739	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Technology Other Equipment	1010.5.00.2230.99.739	\$ 51,932.00	\$2,519.70	\$0.00	\$0.00	\$2,519.70		\$49,412.30	(\$49,412.30)	\$0.00	
Dues & Fees		\$ 58,600.00	\$36,300.50	\$3,572.30	\$515.00	\$39,872.80	\$0.00	\$ 18,727.20	(\$18,727.20)	\$0.00	
GES Music Dues & Fees	1010.5.03.1000.11.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GES System Wide Dues & Fees	1010.5.03.1000.99.810	\$ 2,179.00	\$0.00	\$1,509.30	\$0.00	\$1,509.30		\$669.70	(\$669.70)	\$0.00	
GES Library Dues & Fees	1010.5.03.2220.99.810	\$ 375.00	\$267.00	\$0.00	\$0.00	\$267.00		\$108.00	(\$108.00)	\$0.00	
GES Office Dues & Fees	1010.5.03.2400.99.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GMS Music Dues & Fees	1010.5.51.1000.11.810	\$ 300.00	\$0.00	\$0.00	\$0.00	\$0.00		\$300.00	(\$300.00)	\$0.00	
GMS Science Dues & Fees	1010.5.51.1000.15.810	\$ 150.00	\$0.00	\$0.00	\$0.00	\$0.00		\$150.00	(\$150.00)	\$0.00	

FY 2023-24 Financial Detail
Figures Current as of October 17, 2024

Account	Account	Budget 2024-2025	Expended 2024-2025	Encumbered 2024-2025	Pre-Enc 2024-2025	Total Exp/Enc 2024-2025	Revenue 2024-2025	Balance 2024-2025	Adjustments	Projected Ending Balance	Notes
						\$0.00		\$0.00	\$0.00	\$0.00	
GMS Art Dues & Fees	1010.5.51.1000.01.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$40.00	(\$40.00)	\$0.00	
GMS Dues & Fees	1010.5.51.1000.99.810	\$ 1,100.00	\$1,060.00	\$0.00	\$0.00	\$1,060.00		\$60.00	(\$60.00)	\$0.00	
GMS Guidance Dues & Fees	1010.5.51.2120.99.810	\$ 60.00	\$0.00	\$0.00	\$0.00	\$0.00		\$10.00	(\$10.00)	\$0.00	
GMS Library Dues & Fees	1010.5.51.2220.99.810	\$ 40.00	\$30.00	\$0.00	\$0.00	\$30.00		\$100.00	(\$100.00)	\$0.00	
GMS Office Dues & Fees	1010.5.51.2400.99.810	\$ 100.00	\$0.00	\$0.00	\$0.00	\$0.00		\$710.00	(\$710.00)	\$0.00	
GMS Athletics Dues & Fees	1010.5.51.3200.99.810	\$ 750.00	\$40.00	\$0.00	\$0.00	\$40.00		\$0.00	\$0.00	\$0.00	
GHS Health Dues & Fees	1010.5.62.1000.06.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS Tech Ed Dues & Fees	1010.5.62.1000.08.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$1,650.00	(\$1,650.00)	\$0.00	
GHS Music Dues & Fees	1010.5.62.1000.11.810	\$ 2,040.00	\$125.00	\$265.00	\$165.00	\$390.00		\$0.00	\$0.00	\$0.00	
GHS Science Dues & Fees	1010.5.62.1000.15.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
GHS SS Dues & Fees	1010.5.62.1000.16.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$145.00	(\$145.00)	\$0.00	
GHS Business Dues & Fees	1010.5.62.1000.17.810	\$ 810.00	\$0.00	\$665.00	\$0.00	\$665.00		(\$795.00)	\$795.00	\$0.00	
GHS System Wide Dues & Fees	1010.5.62.1000.99.810	\$ 8,500.00	\$9,295.00	\$0.00	\$0.00	\$9,295.00		\$490.00	(\$490.00)	\$0.00	
GHS Guidance Dues & Fees	1010.5.62.2120.99.810	\$ 550.00	\$60.00	\$0.00	\$0.00	\$60.00		\$0.00	\$0.00	\$0.00	
GHS Library Dues & Fees	1010.5.62.2220.99.810	\$ 171.00	\$136.00	\$35.00	\$0.00	\$171.00		\$1,000.00	(\$1,000.00)	\$0.00	
GHS Principals Dues & Fees	1010.5.62.2400.99.810	\$ 1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,536.50	(\$3,536.50)	\$0.00	
GHS Athletics Dues & Fees	1010.5.62.3200.99.810	\$ 10,000.00	\$6,113.50	\$350.00	\$350.00	\$6,463.50		\$0.00	\$0.00	\$0.00	
Psy Services Dues & Fees	1010.5.30.2140.99.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	
Special Ed Dues & Fees	1010.5.30.1210.99.810	\$ -	\$0.00	\$0.00	\$0.00	\$0.00		\$3,954.00	(\$3,954.00)	\$0.00	
Central Office Dues & Fees	1010.5.00.2300.99.810	\$ 13,150.00	\$9,196.00	\$0.00	\$0.00	\$9,196.00		\$5,024.00	(\$5,024.00)	\$0.00	
System Wide Dues & Fees	1010.5.00.2310.99.810	\$ 15,750.00	\$9,978.00	\$748.00	\$0.00	\$10,726.00		\$825.00	(\$825.00)	\$0.00	
Health Services Dues & Fees	1010.5.00.2130.99.810	\$ 825.00	\$0.00	\$0.00	\$0.00	\$0.00		\$750.00	(\$750.00)	\$0.00	
Maintenance Dues & Fees	1010.5.00.2600.99.810	\$ 750.00	\$0.00	\$0.00	\$0.00	\$0.00					
Grand Totals		\$ 31,842,424.00	\$7,304,390.80	\$ 23,317,060.37	\$ 174,923.83	\$ 30,715,756.21	\$ -	\$ 1,126,667.79	(\$1,313,320.27)	\$ (186,652.48)	

Griswold Elementary School
Student Activity Accounts October 2024

Account	Description	Balance	Encumbrance	Budget Balance	Pre Encumbrance	Pending Invoices	Uncommitted Balance
9150.2.03.0000.00.310	SA Checking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.A3.310	SA - Art	\$190.21	\$0.00	\$190.21	\$0.00	\$190.21	\$190.21
9150.2.03.0000.C1.310	SA - Charity	\$784.24	\$0.00	\$784.24	\$0.00	\$784.24	\$784.24
9150.2.03.0000.C2.310	SA - Checking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.E1.310	SA - Enrichment/After School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.F5.310	SA - Field Day	\$1,409.38	\$0.00	\$1,409.38	\$0.00	\$1,409.38	\$1,409.38
9150.2.03.0000.H1.310	SA - Health	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00
9150.2.03.0000.L2.310	SA - Library	\$675.58	\$0.00	\$675.58	\$0.00	\$675.58	\$675.58
9150.2.03.0000.M3.310	SA - Misc.	\$41.18	\$0.00	\$41.18	\$0.00	\$41.18	\$41.18
9150.2.03.0000.M5.310	SA - Music	\$1,118.86	\$0.00	\$1,118.86	\$0.00	\$1,118.86	\$1,118.86
9150.2.03.0000.N3.310	SA - Nurse	\$48.86	\$0.00	\$48.86	\$0.00	\$48.86	\$48.86
9150.2.03.0000.S2.310	SA - School Store	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.S4.310	SA - SFCP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.S7.310	SA - Soda	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.SI.310	SA - Student Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.03.0000.SS.310	SA - Sunshine	\$1,737.19	\$0.00	\$1,737.19	\$0.00	\$1,737.19	\$1,737.19
9150.2.03.0000.X1.310	SA - Grade 1	\$376.02	\$0.00	\$376.02	\$0.00	\$376.02	\$376.02
9150.2.03.0000.X2.310	SA - Grade 2	\$304.92	\$0.00	\$304.92	\$0.00	\$304.92	\$304.92
9150.2.03.0000.X3.310	SA - Grade 3	\$1,472.62	\$0.00	\$1,472.62	\$0.00	\$1,472.62	\$1,472.62
9150.2.03.0000.X4.310	SA - Grade 4	\$853.76	\$0.00	\$853.76	\$0.00	\$853.76	\$853.76
9150.2.03.0000.XK.310	SA - Grade K	\$414.88	\$0.00	\$414.88	\$0.00	\$414.88	\$414.88
9150.2.03.0000.XP.310	SA - Grade PK	\$0.30	\$0.00	\$0.30	\$0.00	\$0.30	\$0.30
9150.2.03.0000.Y1.310	SA - Yearbook	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$10,228.00	\$0.00	\$10,228.00	\$0.00	\$10,228.00	\$10,228.00

Griswold Middle School
Student Activity Accounts October 2024

Account	Description	Balance	Encumbrance	Budget Balance	Pre Encumbrance	Pending Invoices	Uncommitted Balance
9150.2.51.0000.00.311	SA Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.70.300	SA - Yearbook Stipend	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.A1.311	SA - Activities/Principal	\$673.45	\$0.00	\$673.45	\$0.00	\$0.00	\$673.45
9150.2.51.0000.A3.311	SA - Art	\$185.59	\$0.00	\$185.59	\$0.00	\$0.00	\$185.59
9150.2.51.0000.A4.311	SA - Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.AS.311	SA - Advisory	\$1,451.46	\$0.00	\$1,451.46	\$0.00	\$0.00	\$1,451.46
9150.2.51.0000.B1.311	SA - Band	\$522.87	\$402.46	\$120.41	\$0.00	\$0.00	\$120.41
9150.2.51.0000.C1.311	SA - Charity	\$714.69	\$0.00	\$714.69	\$0.00	\$0.00	\$714.69
9150.2.51.0000.C2.311	SA - Check Exchange	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.C3.311	SA - Cheerleading	\$4,367.05	\$0.00	\$4,367.05	\$0.00	\$0.00	\$4,367.05
9150.2.51.0000.C4.311	SA - Chorus	\$2,083.79	\$1,008.62	\$1,075.17	\$0.00	\$0.00	\$1,075.17
9150.2.51.0000.D1.311	SA - Drama	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.E2.311	SA - Exploratory	\$1,806.58	\$0.00	\$1,806.58	\$0.00	\$0.00	\$1,806.58
9150.2.51.0000.G2.311	SA - Grade 8 Dance	\$6,757.77	\$0.00	\$6,757.77	\$0.00	\$0.00	\$6,757.77
9150.2.51.0000.G6.311	SA - Griswold Pride	\$1,528.89	\$0.00	\$1,528.89	\$0.00	\$0.00	\$1,528.89
9150.2.51.0000.L2.311	SA - Library	\$2,461.67	\$0.00	\$2,461.67	\$0.00	\$0.00	\$2,461.67
9150.2.51.0000.L4.311	SA - Lost Books	\$2,164.38	\$0.00	\$2,164.38	\$0.00	\$0.00	\$2,164.38
9150.2.51.0000.M3.311	SA - Misc.	\$305.67	\$0.00	\$305.67	\$0.00	\$0.00	\$305.67
9150.2.51.0000.N1.311	SA - National Junior Honor Society	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.O1.311	SA - Orchestra	\$349.20	\$0.00	\$349.20	\$0.00	\$0.00	\$349.20
9150.2.51.0000.S3.311	SA - Science	\$1,979.80	\$0.00	\$1,979.80	\$0.00	\$0.00	\$1,979.80
9150.2.51.0000.S5.311	SA - Ski Club	\$633.53	\$0.00	\$633.53	\$0.00	\$0.00	\$633.53
9150.2.51.0000.S6.311	SA - Soccer	\$7,007.73	\$0.00	\$7,007.73	\$0.00	\$0.00	\$7,007.73
9150.2.51.0000.S7.311	SA - Soda	\$215.96	\$0.00	\$215.96	\$0.00	\$0.00	\$215.96
9150.2.51.0000.SA.311	SA - Student Activity	\$1,203.57	\$0.00	\$1,203.57	\$0.00	\$0.00	\$1,203.57
9150.2.51.0000.SC.311	SA - Student Council	\$778.60	\$0.00	\$778.60	\$0.00	\$0.00	\$778.60
9150.2.51.0000.SS.311	SA - Sunshine	\$207.97	\$0.00	\$207.97	\$0.00	\$0.00	\$207.97
9150.2.51.0000.W1.311	SA - Wrestling	\$3,245.54	\$0.00	\$3,245.54	\$0.00	\$0.00	\$3,245.54
9150.2.51.0000.X5.311	SA - Grade 5	\$670.84	\$0.00	\$670.84	\$0.00	\$0.00	\$670.84
9150.2.51.0000.X6.311	SA - Grade 6	\$297.46	\$0.00	\$297.46	\$0.00	\$0.00	\$297.46
9150.2.51.0000.X7.311	SA - Grade 7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.51.0000.X8.311	SA - Grade 8	\$3.55	\$0.00	\$3.55	\$0.00	\$0.00	\$3.55
9150.2.51.0000.Y1.311	SA - Yearbook	\$1,743.60	\$0.00	\$1,743.60	\$0.00	\$0.00	\$1,743.60
		\$43,361.21	\$1,411.08	\$41,950.13	\$0.00	\$0.00	\$41,950.13

Griswold High School
Student Activity Accounts October 2024

Account	Description	Balance	Encumbrance	Budget Balance	Pre Encumbrance	Pending Invoices	Uncommitted Balance
9150.2.62.0000.A1.312	SA - Activities/Principal	\$171.33	\$0.00	\$171.33	\$0.00	\$0.00	\$171.33
9150.2.62.0000.A4.312	SA - Athletics	\$6,508.50	\$38.97	\$6,469.53	\$0.00	\$0.00	\$6,469.53
9150.2.62.0000.A6.312	SA - Alt School	\$35.82	\$0.00	\$35.82	\$0.00	\$0.00	\$35.82
9150.2.62.0000.B2.312	SA - Baseball	\$2,028.78	\$0.00	\$2,028.78	\$0.00	\$0.00	\$2,028.78
9150.2.62.0000.B3.312	SA - Basketball Boys	\$210.21	\$0.00	\$210.21	\$0.00	\$0.00	\$210.21
9150.2.62.0000.B4.312	SA - Brown Trust	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
9150.2.62.0000.B5.312	SA - Basketball Girls	\$1,743.36	\$0.00	\$1,743.36	\$0.00	\$0.00	\$1,743.36
9150.2.62.0000.C3.312	SA - Cheerleading	\$1.72	\$0.00	\$1.72	\$0.00	\$0.00	\$1.72
9150.2.62.0000.C5.312	SA - Construction	\$2,733.89	\$0.00	\$2,733.89	\$0.00	\$0.00	\$2,733.89
9150.2.62.0000.C6.312	SA - CTE After School Program	\$61.26	\$0.00	\$61.26	\$0.00	\$0.00	\$61.26
9150.2.62.0000.C7.312	SA - Graduating Class	\$4,467.16	\$0.00	\$4,467.16	\$0.00	\$0.00	\$4,467.16
9150.2.62.0000.C8.312	SA - Cash Short/Over	\$13.30	\$0.00	\$13.30	\$0.00	\$0.00	\$13.30
9150.2.62.0000.D2.312	SA - Dress Down	\$1,364.30	\$0.00	\$1,364.30	\$0.00	\$0.00	\$1,364.30
9150.2.62.0000.E3.312	SA - Esports	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00
9150.2.62.0000.F1.312	SA - Fall Drama	\$13,366.74	\$493.09	\$12,873.65	\$0.00	\$0.00	\$12,873.65
9150.2.62.0000.F3.312	SA - FCS	\$553.70	\$0.00	\$553.70	\$0.00	\$0.00	\$553.70
9150.2.62.0000.F4.312	SA - Fencing	\$5,423.56	\$0.00	\$5,423.56	\$0.00	\$0.00	\$5,423.56
9150.2.62.0000.F6.312	SA - Field Trips	\$702.13	\$0.00	\$702.13	\$0.00	\$0.00	\$702.13
9150.2.62.0000.F7.312	SA - Football	\$121.11	\$0.00	\$121.11	\$0.00	\$0.00	\$121.11
9150.2.62.0000.F8.312	SA - FBLA	\$1,172.44	\$0.00	\$1,172.44	\$0.00	\$0.00	\$1,172.44
9150.2.62.0000.G1.312	SA - Golf	\$888.56	\$0.00	\$888.56	\$0.00	\$0.00	\$888.56
9150.2.62.0000.G3.312	SA - Graphics	\$29.22	\$0.00	\$29.22	\$0.00	\$0.00	\$29.22
9150.2.62.0000.G4.312	SA - GSA Group	\$1,127.89	\$0.00	\$1,127.89	\$0.00	\$0.00	\$1,127.89
9150.2.62.0000.G5.312	SA - Guidance	\$18,896.06	\$0.00	\$18,896.06	\$0.00	\$0.00	\$18,896.06
9150.2.62.0000.G6.312	SA - Griswold Pride	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00
9150.2.62.0000.J1.312	SA - Jewelry Making	\$22.00	\$0.00	\$22.00	\$0.00	\$0.00	\$22.00
9150.2.62.0000.L1.312	SA - Lacrosse Boys	\$2,829.02	\$0.00	\$2,829.02	\$0.00	\$0.00	\$2,829.02
9150.2.62.0000.L3.312	SA - Locks Books	\$517.72	\$15.92	\$501.80	\$0.00	\$0.00	\$501.80
9150.2.62.0000.L4.312	SA - Lost/Damaged Books	\$4,035.90	\$0.00	\$4,035.90	\$0.00	\$0.00	\$4,035.90
9150.2.62.0000.L6.312	SA - Lacrosse Girls	\$9,363.24	\$135.00	\$9,228.24	\$0.00	\$0.00	\$9,228.24
9150.2.62.0000.M1.312	SA - Madrigal Dinner	\$962.86	\$0.00	\$962.86	\$0.00	\$0.00	\$962.86
9150.2.62.0000.M2.312	SA - Medical Professional Scholars	\$311.11	\$0.00	\$311.11	\$0.00	\$0.00	\$311.11
9150.2.62.0000.M3.312	SA - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9150.2.62.0000.M4.312	SA - Model UN	\$1,385.84	\$0.00	\$1,385.84	\$0.00	\$0.00	\$1,385.84

Griswold High School
Student Activity Accounts October 2024

Account	Description	Balance	Encumbrance	Budget Balance	Pre Encumbrance	Pending Invoices	Uncommitted Balance
9150.2.62.0000.M5.312	SA - Music	\$1,548.42	\$240.00	\$1,308.42	\$0.00	\$0.00	\$1,308.42
9150.2.62.0000.M6.312	SA - Music Theatre	\$18,523.82	\$381.78	\$18,142.04	\$0.00	\$0.00	\$18,142.04
9150.2.62.0000.N2.312	SA - NHS	\$45.83	\$0.00	\$45.83	\$0.00	\$0.00	\$45.83
9150.2.62.0000.S1.313	SA GHS Scholarship Activity	\$79,922.12	\$0.00	\$79,922.12	\$0.00	\$0.00	\$79,922.12
9150.2.62.0000.S2.312	SA - School Store	\$2,676.41	\$0.00	\$2,676.41	\$0.00	\$0.00	\$2,676.41
9150.2.62.0000.S6.312	SA - Soccer Boys	\$2,390.73	\$0.00	\$2,390.73	\$0.00	\$0.00	\$2,390.73
9150.2.62.0000.S8.312	SA - Softball	\$4,332.26	\$0.00	\$4,332.26	\$0.00	\$0.00	\$4,332.26
9150.2.62.0000.S9.312	SA - Sports Camp	\$940.00	\$0.00	\$940.00	\$0.00	\$0.00	\$940.00
9150.2.62.0000.SA.312	SA - School Activity	\$336.73	\$0.00	\$336.73	\$0.00	\$0.00	\$336.73
9150.2.62.0000.SC.312	SA - Student Council	\$3,815.93	\$0.00	\$3,815.93	\$0.00	\$0.00	\$3,815.93
9150.2.62.0000.SG.312	SA - Soccer Girls	\$2,322.68	\$0.00	\$2,322.68	\$0.00	\$0.00	\$2,322.68
9150.2.62.0000.SS.312	SA - Sunshine	\$646.41	\$0.00	\$646.41	\$0.00	\$0.00	\$646.41
9150.2.62.0000.T1.312	SA - Track/Cross Country	\$4,295.69	\$0.00	\$4,295.69	\$0.00	\$0.00	\$4,295.69
9150.2.62.0000.T2.312	SA - Tri M Society	\$3,604.47	\$0.00	\$3,604.47	\$292.00	\$0.00	\$3,312.47
9150.2.62.0000.U1.312	SA - Unified Sports	\$496.20	\$400.00	\$96.20	\$0.00	\$0.00	\$96.20
9150.2.62.0000.V1.312	SA - Video Club	\$1,044.70	\$0.00	\$1,044.70	\$0.00	\$0.00	\$1,044.70
9150.2.62.0000.V2.312	SA - Volleyball	\$734.99	\$0.00	\$734.99	\$0.00	\$0.00	\$734.99
9150.2.62.0000.W1.312	SA - Wrestling	\$9,603.21	\$0.00	\$9,603.21	\$0.00	\$0.00	\$9,603.21
9150.2.62.0000.Y1.312	SA - Yearbook	\$15,346.90	\$0.00	\$15,346.90	\$0.00	\$0.00	\$15,346.90
		\$238,726.23	\$1,704.76	\$237,021.47	\$292.00	\$0.00	\$236,729.47

Wolverines Forward Before & After School Program Update

Jaselyn Caviness

Department of Fiscal & Personnel Services



Griswold Forward



Wolverines Forward Updates

- Largest enrollment numbers yet
 - Before School: 89 students
 - After School: 107 students
 - PreK: 21 students
 - **Serving a total of 162 GES students**
- We have 20 returning staff members and 5 new staff members
- OEC update: Staff to student ratios for students over 5 have changed from 1:10 to 1:15



Griswold Forward



Wolverines Forward Before School

NEW THIS YEAR

We will open on delayed openings at 9:30am for K-4 and 10am for PreK. Previously we did not open and this was a hardship for families.

Daily Schedule

Free Choice Centers: Centers are set out and students are able to choose and rotate through as they wish. Centers include Legos, drawing, circuit building sets, dramatic play, puzzles, board games, and books.

Art project: A daily staff-led art project is offered to students.

Recess: Students are given 20-30 minutes on the playground or in the gym



Griswold Forward



Wolverines Forward After School

Snack (Monday-Friday)

Recess (20min Monday-Friday): on playground or in gym

Homework Time (20min Monday-Thursday):

- 2 days/week students do class assigned work or reading
- 2 days/week students use their school issued Chromebooks to complete class work, use Lexia or other school apps.

Enrichments (50min Monday-Thursday): Students are grouped by grade and rotate monthly through enrichments:

- Art Explorers
- Nature Explorers
- STEM Explorers
- World Explorers
- Fitness/Nutrition Explorers

Free Choice Centers (40min): Students choose and rotate through Centers as they wish.

Fun Fridays: Special fun-themed stations for groups to rotate through.



Griswold Forward



Wolverines Forward PreK

Wolverines Forward PreK offers an opportunity for Griswold families to attend the Griswold Early Education Program and be provided safe/affordable programming before and after that 2.5 hours session.

HIGHLIGHTS

- All staff are CPR and First Aid Certified
- All staff complete an additional 10 hours of professional development. This year we focused on creating a developmentally appropriate classroom and classroom management.
- We work collaboratively with the Griswold Early Education team to mirror classroom themes.



Griswold Forward



Griswold Forward



Marketing & Communications Update

Kayla Hedman

Department of Fiscal & Personnel Services

Griswold Forward



A lot has changed in four years...

- Social Media following increased by 95% and engagement increased exponentially
- Designed and instituted district brand standards
- Digital Sign installed to highlight campus news and events, and new campus signage celebrates Griswold pride and new branding
- Redesigned GPS website Aug. 2024 for better user-experience
- Opened Community Multi-Purpose Track & Turf Field and GSSA, all documented for the community via a facilities project dashboard
- Enrollment has increased; GHS by ~100 students
- And so much more!

Griswold Forward



Website

- Redesign August 2024
- We've seen a huge increase in website impressions and traffic since the launch
 - 316k impressions since 8/17 on Google Search to griswoldpublicschools.org and each school subdomain
- Top 10 webpages include Staff Resources, each school's homepage, lunch menu & food services dept, fall athletics, GHS Capstone info, Parent/Family Resources, and the search page
- The website will continue to be updated and optimized in content and design for a better user-experience



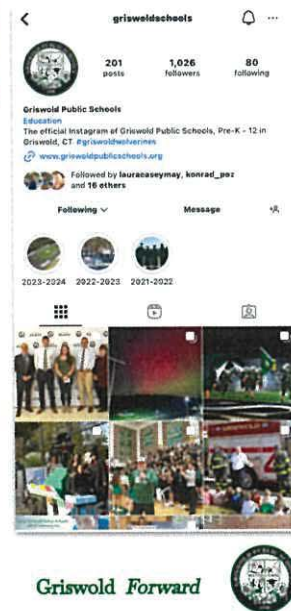
Social Media

- Main two channels are Facebook & Instagram
- GPS utilizes YouTube for long-form videos and LinkedIn for job posts and other news catered to prospective employees and community partners
- All social media growth is organic; we do not utilize paid advertising
- Utilizes social media and website to showcase recent campus photography and videography
- Utilizes social media, Griswold Engage, and the website news posts section to showcase timely campus updates
- Many other GPS-related organizations have their own social media pages we share content from

Social Media: Instagram



- 1,026 followers (+878 since 9/7/21, +226 since 10/23)
- 5.7k profile visits this year (+25% YOY)
- 15.9k content reach to unique accounts this year (+118%) and 9.2k content interactions (+100%)
 - Top post was Homecoming Football Game photo carousel. Reached 9k accounts (63% non-followers), had 230 likes, and 43 shares
- Stories are the way most followers consistently engage with our account (61%); our stories showcase event posters and other timely content, including posts shared by other GPS Instagram accounts (i.e. Boosters, individual sports & clubs)
- Our link in bio clicks increased 446% YOY



Social Media: Facebook

- 3,245 Page Follows (+1,200 since 9/7/21, +333 YOY)
- 119,100 Page Reach so far in 2024 (+44k YOY, +713% since 9/7/21)
- Photos/galleries do best on Facebook
- The top performing post so far in 2024 was the homecoming parade photos, which reached 15.8k accounts, had 216 interactions (likes, loves, comments, etc.). A typical post on our account reaches ~506-1,647 accounts.
 - Top post in 2021 reached 4,400 people
 - Top post in 2023 reached 10,385 people



Collaborations

- GHS: help attract sending town families
 - Creating GHS marketing collateral, i.e. booklets and posters
 - Open House and other event promotion
 - Materials for Sending Town Meetings
 - Keeping GHS web presence up-to-date
 - Improving registration process by redesigning district-wide registration forms
 - Instituting registration timeline
 - Organizing emails of interested families and sending updates



Collaborations

- District TLI: create resources for families about Infinite Campus, Google Classrooms, other district tools and common core teaching strategies
- GPS Attendance Committee: brainstorm ways to communicate with families about the importance of attendance
 - Created Chronic Absenteeism Home Visit Door Tags
 - Working on Attendance Workbook and other resources for families
- GEEP: update family resources and videos
- GMS: Red Ribbon Rally videos
- Wolverines Forward: registration promotion
- District committees: publish meeting notes, promote meetings/programs

Collaborations

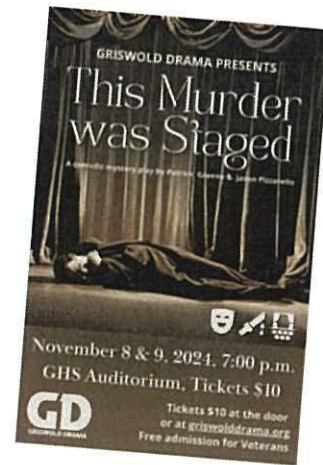
- Tech department: maintain digital presence, design tools (Canva), and Channel 22 Public Access TV
- School Administrators: research and apply for program grants; refine/create community presentations and assist with select internal communications
- Central Office and Print Shop: any collateral or swag needs, i.e. business cards, envelopes, greeting cards, district posters

Griswold Forward



Collaborations

- GHS Capstone teachers: shared insights by creating a "How to 'Wow' the Panel, Easy" presentation to share with students to simplify the Senior Showcase project expectations
- GPS-affiliated organizations: assist with promoting programs
 - Booster Club: Sports Media Days, Athlete of the Week, event/fundraiser promotion
 - Griswold Drama: promote programs
 - GPS Athletics / Archives: kicked off GHS Athletic Hall of Fame Oct 2024, started improvements on GHS display cases, digitized all GHS yearbooks 1937-2017 on Classmates.com
 - PTOs and Project Safe Grad event/fundraiser promotion
 - Community Partners: share news relevant to GPS families



Griswold Forward



Contact Information

Kayla Hedman, Marketing & Communications Director
khedman@griswoldpublicschools.org

Contact regarding:

- Website updates and general questions
- Social Media content requests
- Digital Sign and Channel 22 content requests
- Brand Standards information
- Media requests such as photos/video or press info
- District Canva questions or help with Google Sites or other design projects

Griswold Forward



VACANCIES

<u>Certified Positions</u>	<u>Location</u>	<u>Closing Date</u>
Special Education Teacher, 1.0 FTE	GMS	Until Filled
Special Education Teacher, 1.0 FTE	Soule Street Academy	Until Filled

<u>Non-Certified Positions</u>	<u>Location</u>	<u>Closing Date</u>
Paraeducators, Full-Time	GPS	Until Filled
Paraeducators, Part-Time	GPS	Until Filled
Paraeducators, Preschool	GES	Until Filled
Reading Tutor, Part-Time	GES	Until Filled
Café Service Provider, Part-Time	GES	Until Filled

<u>Extra-Curricular Positions</u>	<u>Location</u>	<u>Closing Date</u>
Coach – Track Outdoor Boys Assistant	GHS	2024/2025 SY

RESIGNATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Last Day</u>
Brennan, Caleb	GES	Wolverine B/A School Instructor	October 7 th , 2024
Cargene, Shelby	GES	Wolverine B/A School Instructor	October 16, 2024

APPOINTMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Rate</u>
Wittkopf, Erin	GES	Secretary, F/T – 12 Months	October 23, 2024	Hourly

Notes:

October 24th, 2024

SUPERINTENDENT'S UPDATES

Regular Meeting, October 24th, 2024

PROJECT/AREA	UPDATE
<p>FACILITIES UPDATES</p> 	<p>NEW GMS PLAYGROUND</p> <ul style="list-style-type: none"> • Pre-installation work has begun, as many of you have noticed. • The new “playground/fitness course” will be located near the Central Office area. • As Marty has reported, we have been working with the Tree Warden for some tree trimming. <p>NEW FLOORING IN 5TH GRADE WING--GMS</p> <ul style="list-style-type: none"> • We have completed installation in the next 5th grade wing--down from the central office area. • This would have been a “Capital Improvement” project; however, we were able to assign the improvements to unexpended funds designated in the facilities lines from FY '24. • The new flooring definitely “brightens” the hallway. • A special thanks to Tom Verville
<p>TALK WITH THE TOWN RECREATION DIRECTOR</p> 	<ul style="list-style-type: none"> • In light of our Capital Improvement plan and the inclusion of the proposal for the tennis court area, Ryan Aubin wanted to have a very preliminary meeting with us. Glenn and I met with Ryan last week. • He discussed the possibility of having pickleball courts on campus, given how many local communities, including Lisbon, have installed the courts for a cross range of community interests--youth through adults. • We reviewed the Field Turf proposal with Ryan and discussed our satisfaction working with Field Turf on the Community Multi-Purpose Field project last year. • We will keep the Board on any future development on these talks; we just wanted to keep the Board informed.



Budget Development Booklet

2025-2026 School Year

Mission

Griswold Public Schools educate for excellence by ensuring our students are connected, by nurturing individual student talents, and by fostering a future-focused mindset.

Vision

Graduates of Griswold Public Schools journey into the future as engaged citizens, effective communicators, critical thinkers, and resilient problem solvers.



October 21st, 2024

Dear Colleagues:

As we embark on the journey of shaping the budget proposal for the upcoming fiscal year, we celebrate the remarkable achievements and progress of our Griswold community. Our students continue to excel and shine, not only in academics, but also in extracurricular activities, and in their post-secondary pursuits, whether in college or their chosen careers. These achievements are a testament to the collective efforts of our community, reflected in transformative projects like new playgrounds, the newly commissioned Griswold Soule Street Academy, and our fairly new Community Multi-purpose Field & Track complex—a beacon of pride and a regional showcase for all to enjoy.

Together, as we craft the next school year's budget, we remain steadfast in our commitment to making strategic investments that honor our past accomplishments while embracing the bright future that lies ahead. Griswold is gaining recognition as a vibrant community where living and learning thrive hand-in-hand. Let us harness this shared vision to propel us into a future filled with rewarding experiences for our students, families, and the entire community.

Sincerely yours,

A handwritten signature in blue ink that reads "Sean P. McKenna".

Sean P. McKenna,
Superintendent of Schools

Roles and Responsibilities of Principals, Directors and Other Leaders

- Focus on student needs and our district goals:
 - A. Griswold Public Schools will commit to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.
 - B. Griswold Public Schools will focus on promoting the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program)-12 learning environments.
 - C. Griswold Public Schools will explore and implement research-based instruction to improve outcomes for all Griswold students.
- Think critically and “out-of-the-circle” (we live in a time when the box itself is outdated) about resource allocation. Consider the shifting fiscal landscape we find ourselves in and embrace ways to navigate things differently.
- Review our Griswold Forward plan carefully to ensure that budgetary decisions align to our work moving forward
- Involve all staff who have a stake in the budget and who have the opportunity to request needed items. Be sure that the distinction between “what is nice” and “what is necessary” is clear and that priorities will sometimes cause requests to go unanswered. Be sure that all staff understands the timetable for budgeting and how far into the future the budgeting process requires one to think.
- Notes on the worksheets should explain changes and details about requests. Compare the line items with previous years. Significant discrepancies need to have reasonable explanations. Principals and Directors are responsible for reviewing and adjusting budget assumptions from programs and departments within their charge.
- Be sure that requests include shipping charges and expected increases. Also, important: Requests should be accompanied by a quote, a print-out, some documentation that assures us the best information we can have for budgetary planning.
- Principals and Directors will meet with the Superintendent, Assistant Superintendent, and Director of Fiscal and Personnel Services. If necessary, adjustments will be made to the site/prograbudgets.
- The Director of Fiscal and Personnel Services will finalize adjustments and prepare copies of the budget for the Board workshops.
- Further adjustments will be made at the Board and/or town level.

Budget Development Process & Calendar

Given that we are starting the 25/26 budget process a bit later than usual, schools/departments will be split into two groups with different deadlines and meeting timeframes. This will allow those with larger budgets more time to prepare, while still having everything submitted in time for Alisha, Glenn, and I to meet with everyone before the December break.

DATES	MEETINGS/ACTIONS/STEPS
Wednesday, October 23rd, 2024	Overview meeting of the 2025/2026 Budget Development Process
Friday, November 22nd, 2024	Deb will send out a link to the spreadsheet.
Monday, December 2nd, 2024 <i>The Google sheet will be locked for these groups at the end of the day.</i>	Group I Due Date & Meetings (to be scheduled in AM): <ul style="list-style-type: none"> • Athletics • Nursing • Technology • Teaching, Learning, & Innovation
Wednesday, December 4th, 2024 <i>The Google sheet will be locked for these groups at the end of the day.</i>	Group II Due Date & Meetings (to be scheduled in AM) <ul style="list-style-type: none"> • GES • GMS • GHS • Student Services
Thursday, December 5th, 2024 (after 11:00 am)	Additional Meetings, if necessary; administrators will be notified ahead of time
Friday, December 6th, 2024--10:00 am <i>Select administrators will be invited to attend</i>	Administrators' Workshop
Thursday, December 12th, 2024	BOE Budget Workshop: Fixed Costs Budget
Thursday, January 9th, 2025	Regular Meeting/BOE Budget Workshop: Improvement Requests
Thursday, January 16th 2025--Special Meeting	Special Board Meeting: Initial Budget Proposal
Thursday, January 23rd, 2025	Regular Regular Meeting: Budget Deliberations
Thursday, February 6th, 2025	5:30 pm, Public Hearing
	6:00 pm, Special Board Meeting: Budget Deliberations
Thursday, February 13th, 2025	Regular Meeting Initial Budget Proposal (ideally) should be adopted to forward to Board of Finance
March, 2025– Date TBD <i>The Board of Education will present their adopted budget to the BOF</i>	BOE Presentation to BOF
Date TBD <i>The budget goes to the town-wide referendum following the town meeting. Following the adoption of the budget, the BOF sets the mill rate.</i>	Annual Town Meeting on the Budget

**Additional Special Meetings will be scheduled as needed.*

Glossary of Commonly Used Terms and Codes

Code	Description	Definition or Examples
330	<i>Other Professional Services:</i>	Services that are needed to deliver the program and must be purchased. For example, a museum expert who comes into the school to do a lecture on dinosaurs and is paid a fee.
430	<i>Repairs/Maintenance:</i>	The repairs or maintenance checks of equipment that is not under a maintenance agreement (VCR, overhead)
431	<i>Maintenance Agreement:</i>	The cost of repair agreements such as copiers.
530	<i>Postage:</i>	The cost of mailing communications associated with the program (parent notification letters, etc.)
550	<i>Printing/Binding:</i>	The cost of printing forms, booklets, etc. and/or binding them such as student planners, handbooks, etc.
580	<i>Travel:</i>	Field Trips.
590	<i>Other Purchased Services:</i>	Services related to the program such as testing.
611	<i>Instructional Supplies:</i>	Supplies that are generally valued less than \$100 and are either consumable or replaced frequently.
641	<i>Textbooks:</i>	Collections of student books that are used as primary instructional materials. This includes hardcover as well as soft-cover books.
642	<i>Library Books and Periodicals:</i>	Books and Periodicals that are usually stored in the library/media center and are borrowed resources.
690	<i>Other Supplies and Materials:</i>	Other materials that do not fit the other 600 categories but are definitely related to instruction. These may include teacher references and kits.
730	<i>Equipment:</i>	Items that are valued at least \$100 and are expected to last a number of years.
810	<i>Dues & Fees:</i>	The cost of belonging to an organization or group such as NCTM