



West Broward Academy School-Level Parent and Family Engagement Plan (PFEP) 2024-2025

Mission Statement

The mission of West Broward Academy is to provide students with a well-rounded elementary and middle-school education, through a challenging program, focused on mathematics and science using innovative, reform-based instructional methods in a stimulating and nurturing environment that fosters maximum student achievement.

Engagement of Parents and Families

West Broward Academy will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Jointly develop and revise with parents the school-level PFEP, distribute it to parents of attending students, and make the plan available to the local community by posting on the school website and copies available in the front office of the school.

Coordination and Integration

West Broward Academy will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Title I Annual Meeting/Open House	Administration
2	Weekly Updates (Newsletter)	Teachers, Administration
3	Parent Academy Nights (inclusive ESOL & ESE)	Teachers/Resource Staff/Administration/Interpreters/Parent Liaisons
4	Steam Night/Science Night	Teachers and other local partners supporting West Broward Academy
5	Robo Callouts/emails/texts to events	Administrations
6	Mystery Reader	Teachers/Parents
7	Family Night Book Fair twice a year and Reading on the Lawn during Lunch times	All stakeholders
8	Annual Title I Meetings/SAC	Administration
9	Parent/Teacher Conferences	Teacher Parent
10	Parent/Student Survey	CSA and Title I
11	Assessment and Data Night (Test and Tacos)	Resource/Padron/Hugue
12	Family Literacy Event	Teachers
13	Kindergarten Round UP	Teachers
14	Family Reading and Math Support	Teachers
15	Science Spooktacular	All staff
16	Science Night/Science Fair	Teachers
17	Parent Discovery Night	Admin

Annual Parent Meeting

West Broward Academy will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents

and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
The PFEP is jointly developed with, agreed upon with and will be distributed to all parents in September 2024.	<i>Annual</i>	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teachers' feedback, quarterly student assessments and progress
Review Meeting conducted for parents and staff, before the end of the school year, and prior to the final approval of the PFEP.	<i>Annual</i>	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teacher feedback, quarterly student assessments and progress
School-Parent Compact quality instruction for all learners. Monitor attendance, monitor homework completion & participate in decisions relating to their child's education.	<i>Annual</i>	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teacher feedback, quarterly student assessments and progress

Flexible Parent Meetings

West Broward Academy will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

- *Parents and families' involvement in the planning, reviewing, and improvement of Title 1*
- *Parent Allocation, PFFP, & Parent-School Compact Meeting with the Principal*
- *Literacy events*
- *Title 1 supported family events*

Building Capacity

West Broward Academy will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Parent & Family Engagement Workshops (ie. Literacy night, Parent University, etc.)</i>	<i>Quarterly</i>	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teachers' feedback, quarterly student assessments and progress
Parent & Family Engagement Meeting	Annually	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teacher feedback, quarterly student assessments and progress
PFFP Parent-School Compact	Annually	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in</i>	Parents and teacher feedback, quarterly student assessments and progress

		<i>Gearing Up Parent and Family Engagement Efforts</i>	
6 th Grade Orientation	Annually	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Parents and teacher feedback
SAC Meetings	Monthly	<i>Denise Diaz Atwell Ed. D. (2022). The Essential Elements of Family-School Partnerships: A Practical Resource Guide for school Leaders and Teachers to Aid in Gearing Up Parent and Family Engagement Efforts</i>	Staff Debriefing and/or surveys, Evaluation Forms and Sign-in Sheets

Staff Training

West Broward Academy will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Instructional support Training	Quarterly	<i>Daniel M. Hyson, Joseph F. Kovalski, et al. (2020). The Data-Driven School : Collaborating to Improve Student Outcomes (The Guilford Practical Intervention in the Schools Series)</i>	Weekly classroom walkthroughs, Staff Debriefing and Observations
Effective Parent Communication	Monthly	<i>Daniel M. Hyson, Joseph F. Kovalski, et al. (2020). The Data-Driven School :</i>	Weekly classroom walkthroughs, Staff Debriefing and

		<i>Collaborating to Improve Student Outcomes (The Guilford Practical Intervention in the Schools Series)</i>	Observations
Professional Learning Communities	Monthly	<i>Daniel M. Hyson, Joseph F. Kovalski, et al. (2020). The Data-Driven School : Collaborating to Improve Student Outcomes (The Guilford Practical Intervention in the Schools Series)</i>	Weekly classroom walkthroughs, Staff Debriefing and Observations

Other Activities

West Broward Academy will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

- Zoom in with the Principal Monthly
- Monthly Family events
- Parent Liaisons meetings

Communication

Insert School Name will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

- Title 1 Annual Parent Meeting
- PowerSchool Communication (e-mail, text, phone calls)
- Facebook Page
- Instagram Page
- Information by mail and parent flyers
- School website
- FAST Information Night
- School Newsletters

Accessibility

Insert School Name will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Language

Spanish and Haitian Creole Translators

Documents translated in family native language

School-Parent Compact

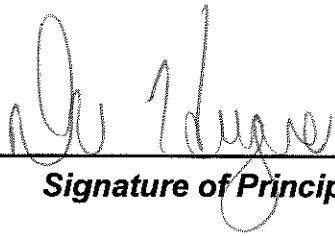
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/15/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.


Signature of Principal

3/15/24
Date


SAC Chairperson

3/15/24
Date