

**West Valley Central Schools
2023-2024
Budget Development Calendar**

January 17, 2023	Budget Development Calendar presented to Board of Education for adoption
February 15-28, 2023	Development of building and department level budgets
February 28, 2023	BOE Meeting 6:30 PM – State Aid and Revenue Review-Bus Purchase/Capital Reserve Discussion
March 1, 2023	Property Tax Cap Submission due to the NYS Comptroller’s Office
March 21, 2023	BOE Meeting 7:00 PM – Budget Review & Update-Instructional and Athletic Updates
March 21, 2023	Petitions available for Board of Education Candidates from District Clerk
March 31, 2023	1st Publication of Legal Notice for Budget Hearing, Vote, and Election (Subsequent publications on April 14th, April 28th, and May 12th) (1st Publication occurs at least 45 days before annual meeting, no sooner than 49 days before annual meeting)
April 11, 2023	Budget Workshop – 7:00 p.m. – Budget Overview Prior to April 19th Adoption
April 17, 2023	Board candidate petitions due to District Clerk by 5:00 p.m. (No later than 30 days before annual meeting)
April 18, 2023	BOE Meeting 6:30 PM – Final Budget Review, Adoption of 2023-2024 Budget & Property Tax Report Card/Adoption of BOCES Admin Budget
April 19, 2023	Submission of Property Tax Report Card to SED (by the end of the business day following budget adoption/no less than 21 days prior to annual meeting) Submission of Property Tax Report Card to local newspaper
May 2 – May 16, 2023	Copies of the budget must be available to the residents upon request (during the 14 days before the vote and on the day of the vote)
May 4, 2023	Voter Registration Day 3:00 -7:00 pm, District Office (no more than 14 days, nor less than 5 days before vote)
May 9, 2023	Annual Budget Hearing 6:30 PM Auditorium (7 to 14 days prior to annual meeting) BOE meeting following hearing
May 10, 2023	Budget Notice mailed to district residents (at least 6 days prior to annual meeting)
May 16, 2023	Annual Budget vote and Board of Education Election from 12:00 p.m. to 9:00 p.m. (3rd Tuesday in May)/ BOE Meeting 9:00 p.m.