

Hellgate Elementary Board of Trustees

Regular Meeting August 12, 2024

6:00 p.m.

OPENING

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, August 12th, 2024. The meeting was held in-person. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Tom McLaughlin, Rich Thornock, Kallie Gatzemeier, Lori Christensen, Tom Cook, Jacquelyn Ryan. Trustee Rod Sharkey attended via phone. Superintendent Molly Blakely and District Clerk Justine Reese were present for the meeting. District staff participating included Erin Ellis (Curriculum Coordinator), Sara Bermingham (Teacher), and Zach Cain (Director of Maintenance). There were up to 12 total guests/participants in the meeting, in-person.

PUBLIC COMMENT

Zach Cain updated the Trustees on the projects that were occurring on campus.

HEEA

Sara Bermingham notified the Trustees that the staff are getting ready for the upcoming school year.

RECOGNITION OF STUDENTS AND STAFF

There was no recognition at the meeting.

BOARD CORRESPONDENCE

Trustees reviewed the monthly newsletter from OPI.

REVIEW OF THE MINUTES-REGULAR MEETING 7-08-2024

A motion was made by Rich Thornock to approve the minutes from the July 8th, 2024 regular meeting. There was no discussion on the topic. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

REVIEW OF THE MINUTES-SPECIAL MEETING 7-11-2024

A motion was made by Rich Thornock to approve the minutes from the July 11th, 2024 special meeting. There was no discussion on the topic. The motion was seconded by Tom Cook. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

REVIEW OF THE WARRANTS-JULY 2024

A motion was made by Rich Thornock to approve the July 2024 claims. The motion was seconded by Kallie Gatzemeier. There was no discussion on the topic. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

REVIEW OF BUDGET REPORTS

Trustees reviewed the budget reports for July 2024.

REVIEW OF STUDENT ACTIVITIES

A motion was made by Lori Christensen to approve the July 2024 Student Activities Report. There was no discussion on the item. The motion was seconded by Jacquelyn Ryan. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

CERTIFIED STAFF RESIGNATION APPROVAL

A motion was made by Rich to approve the resignation of Mr. Jonkar Arceniega, effective July 31, 2024 (letter included in board packet). There no discussion on the item. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

CLASSIFIED STAFF RESIGNATION APPROVAL

A motion was made by Tom Cook to approve the resignation of Ms. Karla Anderson, custodian, effective September 30, 2024 and Ms. Laura Helgeson, paraprofessional, effective August 5 2024 (letter included in board packet). There was no discussion on the item. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

CLASSIFIED STAFF HIRING CONSIDERATION

A motion was made by Lori Christensen to approve the hiring of Ms. Hannah Kneeshaw to be a bullpen substitute for the 2024-2025 school year and Eric Monson to be a custodian, effective August 12, 2024. There was brief discussion on the item. The motion was seconded by Jacquelyn Ryan. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

APPROVAL OF 24-25 SCHOOL YEAR MAEFAIRS BUDGET

A motion was made by Rich Thornock to approve the following Hellgate Elementary 2024/2025 annual budget figures with the understanding that the Hellgate Elementary District Clerk/Business Manager shall have the ability to slightly adjust the final budget totals once all final financial data has been sent to the school district from state and county financial department sources (full budget detail available in the board packet). District Clerk Justine Reese provided the Trustees with an overview of the budget detail. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

APPROVAL OF 23-24 SCHOOL YEAR TRUSTEES FINANCIAL STATEMENT

A motion was made by Jacquelyn Ryan to accept the Trustees Fiscal Summary Report for the 2023-2024 school year (full Trustees Financial Statement available in the board packet). The motion was seconded by Kallie Gatzemeier. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

DISCUSSION ITEMS/ANNOUNCEMENTS:

Big Brothers and Sisters Organization/Agreement SY 24-25: The organization will begin working with students during the school day.

Appleseed Foundation: The grant awarded Hellgate Elementary \$5,000 for playground equipment.

Accreditation Scores OPI: No accreditation concerns based on the results.

Costco Donation: Costco donated backpacks for students and \$500 to purchase snacks and school supplies.

Open-Enrollment: Trustees were curious how the open-enrollment acceptance/denial process was going. Superintendent Blakely updated the Trustees on the overall process and noted no concerns.

COMMITTEE REPORTS:

There were no committee reports at the meeting.

PRINCIPALS' REPORTS

There were no Principal reports at the meeting.

NEXT MEETING DATE:

The next regular meeting of the Board will be September 9, 2024 at 6:00 p.m.

PUBLIC COMMENT:

There was no public comment.

ADJOURN

The meeting adjourned at 6:27 pm.

Tom McLaughlin, Board Chair

Justine Reese, Business Manager/Clerk