

Port Neches – Groves ISD
Application for Use of School Property

Name of Facility Requested: _____

Purpose for Which Facility is to be Used: _____

Date of Event _____ Beginning Time _____ Ending Time _____

Special Equipment that will be needed: _____

Application Date _____ *Amount of Fee _____

Name of Organization _____

Applicant _____

Contact Phone Number _____

Approved
Principal _____

Approved
Business Manager _____

*Amount of fee calculation:

Building Rental a. _____

Hourly Fee for Additional Hours _____ x Number of Additional Hours _____ b. _____

Hourly Fee if Sound & Lighting Required \$100 x Number of Hours _____ c. _____

TOTAL d. _____

Please see the list of fees on page 2

Payment should be made to PNGISD and turned in at the campus of rental.

Port Neches – Groves ISD Facility Rental Rates

	First 3 Hours (\$)	Additional Hour (\$/hr)
Port Neches – Groves High School		
Auditorium*	\$800	\$60
Cafeteria	\$250	\$60
Competition Gym**	\$375	\$60
Other Gyms**	\$250	\$60
Large Group Instruction (LGI)	\$300	\$60
Port Neches Middle School		
Cafeteria	\$300	\$60
Gym**	\$250	\$60
Groves Middle School		
Auditorium*	\$400	\$60
Gym**	\$250	\$60

All outdoor athletic complexes not openly available to the public will be charged at a rate of \$3,000 for a maximum of 4 hours of stadium use.

All above prices include a custodian/district employee for all hours of rental.

ALL CHARGES REQUIRE THE SERVICES OF A DISTRICT EMPLOYEE TO SUPERVISE USE OF FACILITY AND EQUIPMENT

* If special sound and/or lighting is needed, the district will provide a district technician at a rate of \$100 per hour. Sound/lighting equipment is to be operated by district personnel only.

** All gyms require a separate fee as needed.

*** We do not rent classrooms or other facilities not listed on this price sheet.
