



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 9/18/2024 Time: 5:00 p.m. – 6:00 p.m.

Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thorton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice Chair	Member	Non-Voting Member
	x		x	x	x	x	x	x		x

Summary

Time	Item	Owner
5:00 pm	Procedure: Call to Order	Chair
5:02 pm	Action Item: Approval of Agenda	Chair
	Accept the Agenda with corrections	
	1 st : Mr. Geib	
	2 nd : Mr. Rouse	
	With all in favor, the motion <u>to approve the agenda has passed.</u>	
5:05 p	Action Item: Approval of August Meeting Minutes	Chair
	Accept the Meeting Minutes	
	1 st : Mr. Rouse	
	2 nd : Ms. Session	
	With all in favor, the motion <u>to approve the minutes has passed.</u>	
5:10 pm	Discussion Item: Review Meeting Norms- Meeting Norms were kept the same.	All Members
5:15 pm	Discussion Item: A reminder that all new SGC members are required to complete New Member Onboarding. This training can be completed asynchronously online and introduces Fulton's approach to education and the flexibility we are afforded as a Charter System. The training allows new members to learn the roles and responsibilities that exist on our School Governance Councils and strategies for holding effective meetings to drive local decision-making.	Chair
	All SGC Officers (Council Chairs, Vice-Chairs, and Parliamentarians) are required to complete Officer Training (unless completed in previous years). This training will offer our officers the opportunity to learn from the Governance Team and each other about council responsibilities and tactics for focusing the work of their teams on the strategic vision of their school. The dates/times/location options for this year's trainings are listed below	
	09/18/23 [5:00pm - 6:30pm] @ Centennial High School (Media Center)	
	09/19/23 [10:00am - 11:30am] @ North Learning Center (Room 106/107/111)	



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	x		x	x	x	x	x	x		x

Summary

Time	Item	Owner																
	10/17/23 [10:00am - 11:30am] @ FCS Administrative Building (Room 176 A/B)																	
5:20 pm	Action Item: Section 2.8. Vacancies: Vacancies on the Council must be filled by a replacement member. The replacement will be nominated by the principal and elected by a majority vote of the remaining Council members. Current vacancies: 1 parent position	(All Members)																
	Dr. Stephens Nominee: Brittani Thornton																	
	Do I have a motion to accept the Parent Nominee?																	
5:25 pm	1st: Ms. Session																	
	2nd: Mr. Geib	Chair																
	With all in favor, the motion <u>to approve the parent nominee has passed.</u>																	
	Discussion Item: Finalize Council Staffing. A final reading of the council staff was read to the board.																	
	Discussion Item: SGC Council Development Opportunities Debrief on Cross Council Meeting																	
	Volunteers for Cross Council Meeting: Dr. Van Ness and J. Gage																	
	Discussion Item: Budget and Finance Committee	Principal																
		Chair to Gage																
5:30 pm	<table><tr><th>Budget & Finance Committee (Budget, Grant Opportunities, Fundraisers etc.)</th><th>Name</th></tr><tr><td>SGC Chair</td><td>Shanna Van Ness-Ancrum</td></tr><tr><td>SGC Member</td><td>Joan Gage</td></tr><tr><td>SGC Member</td><td>Tyler Rouse</td></tr><tr><td>SGC Member</td><td>Maria Stephens</td></tr><tr><td>External Member (Possibly Bookkeeper)</td><td>Charline Rogers</td></tr><tr><td>External Member</td><td></td></tr><tr><td>External Member</td><td></td></tr></table>	Budget & Finance Committee (Budget, Grant Opportunities, Fundraisers etc.)	Name	SGC Chair	Shanna Van Ness-Ancrum	SGC Member	Joan Gage	SGC Member	Tyler Rouse	SGC Member	Maria Stephens	External Member (Possibly Bookkeeper)	Charline Rogers	External Member		External Member		
Budget & Finance Committee (Budget, Grant Opportunities, Fundraisers etc.)	Name																	
SGC Chair	Shanna Van Ness-Ancrum																	
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SGC Member	Tyler Rouse																	
SGC Member	Maria Stephens																	
External Member (Possibly Bookkeeper)	Charline Rogers																	
External Member																		
External Member																		
	Discussion Item: Budget and Finance Committee: No report, or business to be discussed by the Budget and Finance Committee																	
		J. Gage																

Communication & Outreach Committee (Elections, Community Partnerships, School Events etc.)	Name



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Board Position	Member	Member	Member	Chair	Member	Parlementarian	Member	Vice Chair	Member	Non-Voting Member
	x		x	x	x	x	x	x		x

Summary

Time Item Owner

5:35 pm	SGC Chair	Shanna Van Ness-Ancrum
	SGC Member	Joan Gage
	SGC Member	Joseph Geib
	SGC Member	Tyler Rouse
	SGC Member	Christine Taylor
	External Member	Martha Hickman (Parent Liaison)
	External Member	

Discussion Item: Communication & Outreach Committee: No report, or business to be discussed by the Budget and Finance Committee

Discussion Item: Review SGC Website for Compliance, The board discussed SGC Website Audit

Gage

Principal Update

Chair

Dr. Stephens reviewed the strategic initiatives. Once we get to the Charter Fund recommendations. We have started kids working with Focused Notes. We also have had Avid staff training. We are celebrating our first student of the month for the year. Current enrollment is 811. These numbers will fluctuate. We have one teaching vacancy. We need to find someone who speaks Spanish that can teach to three grade levels. We are an off-track target school. This initiative addresses the attendance initiative. If students miss less than two days, they can participate in PBIS rewards. I have sent out a form for requests of what our school needs. How we would like to spend our Charter Funds.
PBIS \$10,000.00
School Uniforms- \$10,000.00 for this year and 25-26 school year.
Staff Wellness and Emotional Stability \$10,000.00
Innovation in Instruction- \$10,000.00

Principal Stephens

Action Item: Approval of Charter Fund Dollars and Strategic Plan

Accept the Designation of Charter Fund Dollars to Match Areas within the Presented Strategic Plan.

1st: Geib

2nd: Ms. Stephens

With all in favor, the motion to approve the designation of Charter Funds has passed.



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	x		x	x	x	x	x	x		x

Summary

Time	Item	Owner
	Action Item: Finalize Council Staffing* NOTES	
	Action Item: Strategic Plan and Charter Funds Approval	
	Discussion Item: Review 2024 Council Self-Assessment and Create Initiatives: A PowerPoint Presentation highlighted the results of the Council Self-Assessment results.	Gage Chair
	Adjournment	All Members