



HR Committee Minutes

<u>Committee/Team/Dept.:</u> HR Committee	<u>Date/Time:</u> August 19, 2024 3:45pm	<u>Location:</u> Counseling Center Conference Room
Facilitator/ Notetaker	Matthew Rubin	

Call to Order/Roll call	
Call to Order/ Attendance	<p style="text-align: center;">Meeting called to order at 3:46</p> <p>Members Present: Matthew Rubin, Peggie Sierer, Leila Haghi, Amber Pentecost, Violetta Milman</p> <p>Members Absent: Ari Bennett, Kristine Torres</p>
Open Communications	
Discussion:	<ul style="list-style-type: none"> • Amber shared that staff members are expressing concern about parking, which is impacting morale <ul style="list-style-type: none"> ○ She sent Tommy and Matthew and email with some suggestions for improvement, and Tommy responded with his thoughts on the suggestions ○ Her ideas included color coding to distinguish staff sports from student spots, reducing student spaces, assigning staff a designated spot, and more ○ Peggy said she liked the idea of delineating spaces ○ Amber stated that some staff don't want to park in certain spots because they fear their cars will be damaged by sports equipment, or get wet from the sprinklers ○ Amber and Leila shared that many staff members are concerned about using certain gates due to risk from unsafe drivers, most often parents • Violetta shared that it would be nice to have an awning in the parking lot to keep things cooler • Matthew shared that this might encounter challenges with LAUSD • Amber noted that staff morale is very low because of the lack of a contract agreement between the school and UTLA

	Discussion Items	Presenter: Various
Background / information presented:		
Discussion: <u>New Timekeeping Program Update</u>	<ul style="list-style-type: none"> • Matthew shared that we will be rolling out TCP beginning on August 26. • This program should be more reliable than AptaTime, and will also reduce the need for TCAR forms • A question was asked regarding the availability of the app, and Matthew answered that an app, desktop option, and iPad option will continue to be available. 	
<u>Collaboration Room Update</u>	Matthew stated that he was not certain of where the collaboration room update plan stood, and we would discuss this in September.	
<u>ACTION ITEMS</u>	Approval of May Minutes – Approved unanimously	

	Adjournment	Adjourned at 4:15 pm
--	--------------------	-------------------------