

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Meeting Minutes
Tuesday, September 17, 2024

REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

FLAG SALUTE

PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 4, 2024.
- B. Mailed written notice to the *Burlington County Times* on January 8, 2024 and the *Courier Post* on January 10, 2024.
- C. Filed written notice with the Clerk of Eastampton Township on January 4, 2024.
- D. Posted official notice on the district’s website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Board Member	Present	Absent	Late Arrival Time
Kerry Douglas, Board President	X		
Florencia Norton, Vice President		X	
Edward Besko	X		
Edward Hill	X		
Walter Maluchnik	X		
Stephanie McHugh	X		
Jamie Smith	X		

- Lianne M. Kane, Superintendent of Schools
- Ashlee Caldwell, DBA, School Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Donald Graham asked how the district came up with the tuition rates Westampton is being charged. Dr Caldwell responded per the board approved tuition rates by grade and program.

APPROVAL OF MINUTES: (24-25-21)

August 27, 2024 (Public Hearing, Regular Session, and Executive Session)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President							X
Edward Besko			X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh			X		X		
Jamie Smith		X	X				

Motion Carries

Motion Fails

- Dr. Caldwell noted a name correction in the minutes. The board accepted the minutes with the correction.

SUPERINTENDENT’S REPORT: (Lianne Kane, Superintendent/Principal)

A. Information Item(s):

- 1) Opening of school for the 2024-2025 year
- 2) Liaison Reports

B. Action Item(s):

- 1) Recommend the Board approve the action items on the HIB Report dated September 11, 2024 as initially presented at the August 27, 2024 meeting. **(24-25-22)**

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President							X
Edward Besko		X	X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh					X		
Jamie Smith			X				

Motion Carries

Motion Fails

- Mrs. Kane reported on the September 13th school closing. Mrs. Kane thanked the Eastampton Police Department, staff, and parents for their patience. Mrs. Kane reviewed several safety and security measures the district is taking such as the safety and security plan, meeting with Robert Sensi from the NJDOE, one way entry point system, locked classroom doors during the day, panic button, walkie talkies, increased adult supervision in the hallways, 24 hour cameras, and a School Based Threat Assessment team.
- Edward Besko reported the Liaison Report; Street sweeping is finished and Eastampton Community Day was on Saturday.

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President							X
Edward Besko			X				
Edward Hill		X	X				
Walter Maluchnik	X		X				
Stephanie McHugh			X				
Jamie Smith			X				

Motion Carries

Motion Fails

- Edward Hill asked what the transportation coordinator position does. Dr. Caldwell responded that the position creates routes, answers parent inquiries, and communicates with the transportation vendors.
- Edward Hill asked if the position was internal. Dr. Caldwell responded yes.

FINANCE: (Jamie Smith, Chairperson)

A. Information Item(s):

- 1) Burlington County Joint Insurance Fund Safety Incentive Award Plaque

B. Action Item(s):

- 1) Recommend the Board approve the following payroll:
 - a. August 30, 2024 - \$55,261.83
 - b. September 13, 2024 - \$323,635.11
- 2) Recommend the Board approve the following invoices for payment: **(24-25-26)**
 - a. Regular Bills:
 - i. September Bill List - \$225,318.72
- 3) Recommend the Board approve Line Item Transfers dated July 31, 2024. **(24-25-27)**
- 4) Recommend the Board approve the Treasurer's Report dated July 31, 2024 **(24-25-28)**
- 5) Recommend the Board approve the Board Secretary's Report dated July 31, 2024. **(24-25-29)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of July 31, 2024 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of July 31, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the attached Cafeteria expense. **(24-25-30)**
- 8) Recommend the Board approve the attached request for professional development. **(24-25-31)**
- 9) Recommend the Board approve the attached three year Comprehensive Maintenance Form and Form M-1. **(24-25-32)**
- 10) Recommend the Board approve the submission of the Annual Nonpublic School Nursing Report Form to the Burlington County Office of Education.
- 11) Recommend the Board approve the following revised 2024-2025 Tuition – Receiving:

Placement	Student ID #	Tuition per Student	1:1 Aide	District of Responsibility
Eastampton Community School / MD	12295	\$21,140 (181 days at \$116.80 per day)	\$490.89 (3 days at \$163.63 per day) \$500.00 (4 days at \$125.00 per day) Westampton to provide the remainder	Westampton-09/05/2024 - 06/20/2025

- 12) Recommend the Board approve the Service Contract Renewal with Med-Flex for medical waste services effective July 25, 2024 through July 24, 2027.
- 13) Recommend that the Board of Education approve the adoption of the updated OPRA request form (effective September 3, 2024), established by the Government Records Counsel pursuant to subsection b. of section 8 of P.L.2001, c.404 (C.47:1A-7), as required by N.J.S.A. 47:1A-5(f). **(24-25-33)**
- 14) Recommend the Board approve the following revised resolution:

WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedure, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eastampton Board of Education wishes to deposit anticipated current year surplus into the Impact Aid Reserve account at year end, and

WHEREAS, the Eastampton Board of Education has determined that up to \$62,420.00 could be available for such purpose of transfer for use in future general fund budgets for general fund expenditures,

NOW THEREFORE BE IT RESOLVED, the Eastampton on Board of Education does hereby authorize the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

15) Recommend the Board approve the following resolution:

RESOLVED that upon the recommendation of the Superintendent, the Eastampton Board of Education approves the settlement agreement with Bancroft d/b/a/ Bancroft Neurohealth for non-resident student listed below:

Student ID#	Grade	Tuition Cost	Dates
12088	Second Grade	\$3,525.03	07/20/2023-08/01/2023

WHEREAS, the Eastampton Board of Education will be required to pay for tuition,

NOW THEREFORE BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the settlement agreement for non-resident student #12088 for 2023-2024 School.

16) Motion to approve the 2023 - 2024 Homeless reimbursement provided by the State in the amount of \$18,953.

17) Motion to approve the Business Administrator to close out all the 2023 - 2024 Grants and submit Final Expenditure and Reimbursement reports.

18) Recommend the Board approve the Citizen's Bank Client Agreement attached authorizing the School Business Administrator/Board Secretary to open an R&T investment account to maximize interest on available cash balances. This account replaces the 2019 Certificate of Deposit, which matures on 09/26/2024. (24-25-34)

19) Recommend the Board, upon the recommendation of the Superintendent, retroactively approve three evaluations totaling \$3,300.00 for Student No. 4052719431, services provided by Dr. Andre J. Francois, Ph.D., dba/The Bilingual Child Study Team as follows:

Psychological Evaluation \$1,100.00
 Educational Evaluation \$1,100.00
 Speech Evaluation \$1,100.00

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President							X
Edward Besko			X				
Edward Hill			X to All, except #18			X to #18 only	
Walter Maluchnik		X	X				
Stephanie McHugh			X				
Jamie Smith	X		X				

- Motion Carries
- Motion Fails

- Dr. Caldwell presented a plaque from BCJIF to the board for safety in 2022-2023.
- Dr. Caldwell provided information on agenda item #18 regarding interest rates and benefits.

CURRICULUM: (Edward Hill, Chairperson)

A. Information Item(s):

- 1) NJSLA Standardized Test Results Presentation

B. Action Item(s):

- 1) Recommend the Board approve the online submission of an application for the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant for a maximum funding amount of \$38,000.
- 2) Recommend the Board approve the updated District Student Code of Conduct. (24-25-35)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President							X
Edward Besko		X	X				
Edward Hill	X		X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith			X				

- Motion Carries
- Motion Fails

- Nicole McGann gave the NJSLA Standardized Test Results Presentation.
- Jamie Smith asked if iReady tracks students through each grade. Nicole McGann responded yes.
- Jamie Smith asked if iReady tracks social-emotional. Nicole McGann responded no.
- Kerry Douglas asked if 8th grade students will have their scores mailed to them. Nicole McGann responded yes.
- Kerry Douglas asked what is the biggest difference between her approach and her predecessor. Nicole McGann responded: using the curriculum, teaching teachers, teaching to the standards, and the new pre-algebra class.

POLICY: (Kerry Douglas, Chairperson)

A. Action Item(s):

- 1) Recommend the first reading of the following policies from Alert 233 (sent via email):

- P 0141 Board Member Number and Term (Revised)
- ~~P 0141.1 Board Member Number and Term Sending District (Revised)~~
- ~~P 0141.2 Board Member Number and Term Receiving District (Revised)~~
- P 0164.6 Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
- P 2200 Curriculum Content (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- R 5200 Attendance (M) (Revised)
- P 5337 Service Animals (Revised)
- P 5350 Student Suicide Prevention (M) (Revised)
- P 7231 Gifts From Vendors (M) (Abolished)
- P 8420 Emergency and Crisis Situations (M) (Revised)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President							X
Edward Besko			X				
Edward Hill			X				
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith		X	X				

Motion Carries

Motion Fails

- Kerry Douglas advised the board of the noteworthy changes; Kerry Douglas and Mrs. Kane agreed on the proposed changes.

PUBLIC PARTICIPATION:

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- Donald Graham asked about the percentage breakout of race for the school. Nicole McGann said she can have this broken out.
- Donald Graham asked why the Certificate of Deposit was not reopened 2 years ago. Dr. Caldwell responded that the recommendation for the new account is based on today’s interest rates, which are much higher than before.
- Donald Graham asked if the account has stocks and bonds. Dr. Caldwell responded no.
- Donald Graham asked how many students we have. Mrs. Kane responded about 540.
- Teri Montgomery stated the buildings and grounds were embarrassing, curbs need to be painted and there are cracks in the sidewalk. Teri Montgomery asked how it can be fixed. Lianne Kane said she cannot speak specifically but we are short staffed. Due to interior concerns, the interior is a priority.
- A parent stated concerns about the retention pond by the preschool, parking, and traffic.
- John Geary, resident, stated concerns about the retention pond and staff speeding on Student Drive. Lianne Kane responded that she will address it with staff.
- Robert Apgar asked if test scores had been mailed out yet. Nicole McGann said no.

ADJOURNMENT TO EXECUTIVE SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Walter Maluchnik	Aye	

Motion Carries

Motion Fails

**Eastampton Township Board of Education
Resolution 2024-2025
Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:38pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not

detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Walter Maluchnik	Aye	

- Motion Carries
- Motion Fails

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 8:38 pm.

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Walter Maluchnik	Aye	

- Motion Carries
- Motion Fails

Respectfully submitted,

Dr. Ashlee Caldwell

Dr. Ashlee Caldwell
School Business Administrator/Board Secretary