

Pine Plains Central School District  
Regular Meeting Minutes  
July 17, 2024

**MEMBERS PRESENT:**

Amie Fredericks, President  
Joseph Kiernan, Vice President  
Claire Copley-Eisenberg, Absent  
Fred Couse, Jr.  
James Griffin, Virtual  
Heidi Johnson, Absent  
Jean Stapf

**ALSO PRESENT:**

Brian Timm, Superintendent of Schools  
Laura Rafferty, Business Manager  
Julia W. Tomaine, District Clerk

**OPEN MEETING**

The regular meeting was called to order at 6:30 pm by Mrs. Amie Fredericks, Board President. She then led the Pledge of Allegiance. She read the Mission and Vision Statements:

**Mission Statement:**

We develop the whole child to be a lifelong learner and a productive member of the global community.

**Vision Statement:**

We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

Mr. James Griffin, BOE Member will be attending the meeting remotely. He will be at the following address:

Hotel Tilisit Etoile Paris  
23 rue Brey 75017  
Paris - France RM 61

**EXECUTIVE SESSION**

Mr. Couse moved and Mr. Kiernan seconded a motion to enter into executive session to discuss the employment history of a particular person(s) at 6:31 pm.

**VOTE: Motion passed unanimously. (Motion #2024/25-41)**

Mr. Couse moved and Mr. Kiernan seconded a motion to return to public session at 6:40 pm.

**VOTE: Motion passed unanimously. (Motion #2024/25-42)**

**RECOGNITION OF VISITORS WISHING TO SPEAK**

None

**REPORT OF BOARD AND STANDING COMMITTEES**

None

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**SUPERINTENDENT'S REPORT**

1. Mr. Lester Funk, Athletic Director, shared the updated Athletic Code of Conduct with the Board of Education. The document was dated and he revised it to reflect current terminology.
2. Ms. Lauren Ross, Transportation Supervisor, reported on the status of the bus runs for the 2024-25 school year.
3. Dr. Rick Timbs, presented a 5-year fiscal presentation to the Board.
4. Dr. Timm shared information regarding the District Superintendent search for the Dutchess BOCES Superintendent. There is a Thought Exchange link included in your Board Packet to share your thoughts.
5. Dr. Timm shared the Administrators' reports.

**CONSENT AGENDA**

Mr. Kiernan moved and Mr. Couse seconded a motion to approve the Consent Agenda 1-4:

1. To approve the regular meeting minutes from the July 3, 2024 regular and Reorganizational Board of Education meetings.
2. To approve the following financial documents:
  - a. Claims Auditor's Reports and Cash Disbursements
  - b. Extra-Classroom Activity Report (June)
3. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
4. To approve the following conference request:
  - a. Claire Copley-Eisenberg to attend the MHSSC School Law Conference – Newburgh at an estimated cost of \$135.00.

**VOTE: Motion passed unanimously. (Motion #2024/25-43)**

**NEW BUSINESS - OTHER**

Mrs. Stapf moved and Mr. Kiernan seconded a motion to modify the FTE of the School Psychologist assigned to an elementary position from a 1.0 FTE to a 1.1 FTE per the memorandum from Janine Babcock, Director of Pupil Personnel Services.

*Aye: Fredericks, Griffin, Kiernan, Stapf Nay: Couse*

**VOTE: Motion passed. (Motion #2024/25-44)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve a 504 Coordinator Stipend per the memorandum from Janine Babcock, Director of Pupil Personnel Services.

*Aye: Fredericks, Griffin, Kiernan, Stapf Nay: Couse*

**VOTE: Motion passed. (Motion #2024/25-45)**

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Mrs. Stapf moved and Mr. Kiernan seconded a motion to approve the Transportation Administration Oversight stipend for Richard McKibben in the amount of \$15,000 for the 2024-25 school year.

**VOTE: Motion passed unanimously. (Motion #2024/25-46)**

Mr. Couse moved and Mrs. Stapf seconded a motion to appoint Christopher Wyant to the position of Asbestos (Licensed) Handler for the 2023-24 and 2024-25 school year per the SRP contract.

**VOTE: Motion passed unanimously. (Motion #2024/25-47)**

Mrs. Stapf moved and Mr. Kiernan seconded a motion to accept as a first reading and adoption of the following policy as recommended by the Policy Committee:

4710: Grading Systems

**VOTE: Motion passed unanimously. (Motion #2024/25-48)**

Mrs. Stapf moved and Mr. Couse seconded a motion to accept as a first reading of the following policy as recommended by the Policy Committee:

8414.5: Alcohol and Drug Testing

**VOTE: Motion passed unanimously. (Motion #2024/25-49)**

Mr. Kiernan moved and Mr. Couse seconded a motion to acknowledge the following resolution: BE IT RESOLVED, that the Board of Education hereby acknowledges the following change order in connection with the 2021 Capital Project, as presented to the Board at this meeting:

- Change Order No. CO 04-004 (Seymour Smith Elementary) to the general construction contract with RLJ Electric Corporation in the amount of \$(43,520.00), to be credited in the contract amount with RLJ Electric Corporation.

**VOTE: Motion passed unanimously. (Motion #2024/25-50)**

Mrs. Stapf moved and Mr. Couse seconded a motion to approve RBT, CPA's attached agreements as it pertains to the audit of the District and the Extra-classroom for year ending June 30, 2024.

**VOTE: Motion passed unanimously. (Motion #2024/25-51)**

**NEW BUSINESS- PERSONNEL**

Mr. Couse moved and Mr. Kiernan seconded a motion to accept the resignation of Carol Michetti-Stracher from the position of Special Education Teacher, effective June 30, 2024.

**VOTE: Motion passed unanimously. (Motion #2024/25-52)**

Mr. Kiernan moved and Mrs. Stapf seconded a motion to appoint Corinna Hengen-Burton to the position of Dean of Students for the 2024-25 school year, SMOA documentation pending.

**VOTE: Motion passed unanimously. (Motion #2024/25-53)**

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Mrs. Stapf moved and Mr. Kiernan seconded a motion to approve the request from Emily Elsasser, Special Education Teacher for a Child Rearing Leave for the 2024-25 school year.

**VOTE: Motion passed unanimously. (Motion #2024/25-54)**

Mr. Griffin moved and Mr. Kiernan seconded a motion to approve the request from Ariana Carley for a FMLA leave to be effective on or about October 6, 2024.

**VOTE: Motion passed unanimously. (Motion #2024/25-55)**

Mrs. Stapf moved and Mr. Kiernan seconded a motion to change the employment status of the following employees after successfully completing the 26-week probationary period:

-Ryan Harrison, Bus Driver-Auto Mechanic's Helper

-Autumn Matthews, School Monitor

-Lilyanna Brenner, Teacher Aide

**VOTE: Motion passed unanimously. (Motion #2024/25-56)**

Mr. Kiernan moved and Mr. Couse seconded a motion to appoint temporary summer custodial workers:

-Ella Fitzpatrick (Student)

**VOTE: Motion passed unanimously. (Motion #2024/25-57)**

**PUBLIC COMMENT**

None

**BOARD COMMENT**

Amie reminded the Board to think about their thoughts on Board Goals and dates for scheduling a Board retreat.

**ADJOURN**

Mr. Kiernan moved and Mr. Couse seconded a motion to adjourn at 8:56 pm.

**VOTE: Motion passed unanimously. (Motion #2024/25-58)**

Respectfully submitted,

Julia W. Tomaine, District Clerk