

MATTAPOISETT SCHOOL COMMITTEE MEETING
Mattapoisett, Massachusetts
BY: HYBRID FORMAT

MEETING MINUTES
September 12, 2024

Regular meeting of the Mattapoisett School Committee was held on Thursday, September 12, 2024, and called to order by Chairperson Carly Lavin at 6:03pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Cristin Cowles and Jack LeBrun (all in-person).

MEMBERS ABSENT: Amanda Hastings

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning (in-person); Linda Ashley, Principal – Center School (in-person); Stephanie Wells, Principal – Old Hammondtown School (in-person) and Melissa Wilcox, Recording Secretary (remote).

MEETING TO ORDER:

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

Tour of Building

Mr. Jones, Facilities Director, escorted the school committee members present around Center School to discuss summer updates and happenings from his standpoint.

Recognition

Superintendent Nelson, Chairperson Lavin and the school committee recognized the new staff members joining the Mattapoisett Public Schools for the 2024-2025 school year. Please refer to appendix A.

I. Approval of Minutes:

1. A. 1. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of June 13, 2024.

MOTION: by James Muse to approve the Regular Meeting minutes of June 13, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

1. A. 2. Approval of Minutes – Executive Session

Recommendation:

That the School Committee review and approve the minutes of June 13, 2024.

MOTION: by James Muse to approve the Executive Session Meeting minutes of June 13, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

IV. General

A. Opening Day Update

Recommendation:

That the School Committee hear an update from administration.

Superintendent Nelson shared his welcome back message to staff and opening day schedule, which included a meet and greet breakfast for staff to reconnect and opening remarks in which he recognized the years of service from staff. Dr. Fedorowicz also provided a recap of the work completed thus far for Vision2028 and plans for the coming years. Superintendent Nelson then shared that a keynote presentation ‘Every Kid Deserves a Champion’ was provided by Steve Maguire, M.Ed. Steve has been a full-time teacher for 24 years. He teaches Meteorology, Astronomy, Environmental Science, Forensics, Oceanography and Ornithology at Scituate High School in Scituate, MA and he was well received by the faculty and staff. Then the faculty and staff returned to their respective school buildings in which the principals took the lead with faculty meetings and more in preparation for the start of the school year.

B. Approval of School Improvement Plan

Recommendation:

That the School Committee review the 2024-2026 School Improvement Plan for Center and Old Hammondtown Schools. Superintendent Nelson explained that the first year of Vision2028 concluded in June, along with one-year school improvement plans. Now, a two-year school improvement plan was shared with the school committee for review and approval this evening. Dr. Ashley and Principal Wells highlighted the 2024-2026 School Improvement Plan including on-going initiatives and new plans for the next two years. Please see Appendix B.

School Committee Feedback:

Mr. Muse thanked Dr. Ashley and Principal Wells for the presentation. He added that this format and description has come a long way over the years and showcases the plans well.

MOTION: by James Muse to approve the School Improvement Plan for 2024-2026 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

C. Approval of Donation(s)

Recommendation:

That the School Committee review two donations from Shutterfly in the amount of \$286.35 and \$76.12.

MOTION: by James Muse to approve the two Shutterfly donations as presented

SECONDED: Jack LeBrun

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

D. Approval of Revised 2024-2025 Student Handbook

Recommendation:

That the School Committee review a revision to the Student Handbook for the 2024-2025 school year.

Superintendent Nelson shared that the handbook was already approved, but on page fourteen a revision was made to include library books opt-out language. This has always been practice but it is now put in writing within the handbook and includes the link to Alexandria so all families can search to see what books are available in the library.

MOTION: by James Muse to approve the revised student handbook as presented

SECONDED: Jack LeBrun

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

V. New Business

B. Business

1. Financial Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

The Mattapoisett School District closed the Fiscal Year June 30, 2024 operating budget. The total of expenditures incurred or encumbered expended the total of the fiscal year budget of 7,743,424.

For the purpose of our Financial Forecasting:

The Mattapoisett School District currently has \$1,386,974 available of the general funds appropriated in the 2025 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes the activity of the total \$8,064,433 appropriated to the Mattapoisett School District.

\$ 8,064,433 - General Funds Approved

\$ 6,677,459 – Obligations Paid Year to Date

\$ 1,386,974 - Remaining Available Funds

2. Record of Warrant(s)

Mr. Barber shared the record warrant(s) since July 1, 2024.

3. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

Center School

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the online meal benefit application, if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Had the new oven installed.
- Fun Facts: in SY 23-24 Center Cafe served: 8,665 School Breakfast and 21,815 School Lunches

Old Hammondtown School

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Fun Facts: in SY 23-24 OHS Cafe served: 8,552 School Breakfast and 19,449 School Lunches

4. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

Facilities Director's Report (By: Gene Jones) as follows:

Center School

- Clock tower and steeple repaired, primed and painted.
- Security access added to 2nd floor hallway door.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Annual air quality testing of facility completed.
- Completed routine maintenance on all facility systems.

Old Hammondtown School

Repaired, primed and painted roof soffits (Capital Project).

Replaced water heater (Capital Project).

Replaced Roof Top Unit serving library.

All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.

The boilers have been cleaned, serviced.

Annual air quality testing of facility Completed.

Hosted Town Election.

Completed routine maintenance on all facility systems.

VI. CHAIRPERSON'S REPORT:

Chairperson Lavin stated the following: *Good Evening fellow Committee Members, Administrators, dedicated teachers, staff and invaluable supporters of the Mattapoissett School District, As the chairperson of this school committee, it is both an honor and privilege to speak to you this evening. Together, we navigate through an era of unparalleled challenges – locally and beyond - and opportunities, steadfast in our commitment to education and the wellbeing of every student who walks through our doors. Let me begin by expressing our profound gratitude to the teachers and staff of Center School and Old Hammond Town School. Your dedication, resilience, and passion are the heartbeat of our community. You have not only adapted to unprecedented challenges, but have also demonstrated an unwavering commitment to our students' education and personal growth. Your work does not go unnoticed, and we are here because of your tireless efforts and love for teaching. Over the past 5 years, unity and togetherness have shown to be our greatest strengths. They say "it takes a village to raise a child", and this has never been truer than it is today. Our combined efforts – parents, teachers, administration, staff, students, and the extended community – have created a fabric of support and resilience. This unity is our fortress, protecting and nurturing our future leaders, thinkers, and innovators as they grow. Moreover, our collective spirit reaffirms my belief that together, we can overcome any obstacle or challenge, and achieve remarkable feats. It is in this spirit of oneness that has allowed us to continue to provide quality education, irrespective of the circumstances. To our parents and community members, your support and trust have been instrumental in this journey. Your involvement enriches our school's culture, making it vibrant and inclusive. However, our work does not stop here. As a community dedicated to fostering excellence, we must continue to push our expectations higher, challenge our norms, and innovate our methodologies. The pursuit of excellence is a perpetual journey, one that requires us to adapt, learn, and above all, support each other. I want to welcome Principal Wells to the Mattapoissett District formally. As Dr. Ashley can attest, falling the footsteps of a local legend brings unique challenges; however, I'm looking forward to seeing her rise to the opportunity. As a parent, I've appreciated the dedication to the Sunday newsletters from all building administration and I was particularly pleased to see Principal Wells' outline for the foundational work being done within each classroom as part of our long-standing commitment to Responsive Classroom. The importance of each individual outlining their hopes and dreams and then working together for creating their shared classroom rules aims to create an engaging and joyful learning environment for students and teachers. Reflecting on how this evidence-based approach may lend itself to our work here, at the School Committee I wanted to share my hopes and dream for the year and remind everyone of our operating rules: I hope this year that this shared educational community, which stretches beyond the people currently in the room or listening via zoom, can work together to support each and every future leader, thinker and innovator that walks these halls. I hope that this talented staff, in collaboration with families, can continue to find ways to bring out the best version of each learner. I will remind everyone that this School Committee has oversight of and responsibility for the school system, sets the direction in which the system must go, and establishes criteria to determine if its goals and policies are being met. The Superintendent serves at the school's chief executive officer and educational advisor. Collaboration and communication is of the utmost importance. These school committee meetings are effectively board meetings, with the purpose of conducting the business of the district, and the public must abide by the committee's policy on public participation. By law, agendas will be posted in advance. As we look forward, let us recommit ourselves to the mission of the District. Let us build on the foundation of unity and support we have for one another, to create a brighter future for our students. In closing, I extend my deepest thanks to every one of you. Your presence, dedication, and support fuel our collective journey towards excellence. Together, there is no challenge too great, no mountain too high. Let us continue to work hard, hand in hand, with hearts united towards the noble cause of education and personal growth. Thank you, and let's move forward together, stronger and more connected than ever.*

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson thanked Chairperson Lavin for her remarks on behalf of the administrative team along with their continued support. He added that important information was highlighted in the most recent Superintendent's newsletter. He wanted to share some highlights of recent visits to Center and Old Hammondtown Schools including Kindergarten's first lunch of the school year, Mr. Squire's turtles of the year, recess fun, new routines with Project Grow, math models with Ms. Renna and teamwork activities with Ms. Tranfaglia. He concluded by thanking the community for their on-going support as shown at recent open house events. He thanked the school committee for supporting the schools, holding the administration accountable and volunteering their time by being on this committee.

Dr. Fedorowicz reported the following: *New Teacher Induction was held last Thursday and we had a terrific turnout. New teachers received an overview of Teaching and Learning, Technology, and Student Support services before heading to their*

buildings. So fun to meet the new teachers! Thank you to the new teachers for a great day and a special thank you to the mentors, principals and administrators supporting our new teachers. I also want to thank Kim Read for the time and energy she took by creating a welcoming setup for our new teachers.

Our full PD day was held on Tuesday, August 27 to start the year. We had targeted PD to start the year around curriculum. Science focused on training from Amplify Science and also teachers had time to collaborate on OSE units. Our Social Studies teachers dove into the Investigating History units in preparation for the school year. And our literacy teachers were able to do the next unit of Science of Reading, worked on DIBELS data analysis and had horizontal collaborative planning time together across all districts- grade 3 from RMS collaborated with grade 3 in Marion and Mattapoisett to share ideas.

Literacy is in year two this year. We are continuing to partner with the HILL to work on DIBELS assessments, which has the dyslexia screener embedded in it, and data to align and improve our instructional strategies to meet the various needs of students.

This is where we are starting the year and we are off to a great start! I was here on opening day with Heidi and Charley and they did a marvelous job having the school ready to go! Kids and teachers were excited to be back and it is just a warm and welcoming place to go to school. I am looking forward to the continued work and support with all of you for this coming year! I think it will be a wonderful year!

Dr. Curley reported the following: Thank you for your warm welcome. I feel very fortunate to be here. Great meeting staff on Monday and welcoming students yesterday. To share a little about myself, I spent 18 years in Dennis-Yarmouth working as a para, special education teacher, school psychologist and then two years as the Director of Pupil Services. The last seven years I worked in Mashpee Public Schools as the Director of Special Education.

This year I plan to continue meeting with principals and special education teams to learn the strengths of the districts and the areas for improvement. I will also be working with principals to set up Meet & Greets for parents at each building. I plan to be visible throughout the district (open houses, events, etc.), spend time meeting and getting to know staff and students and to learn about the communities of Marion, Mattapoisett, and Rochester.

On Tuesday, August 27th I conducted a new IEP training with staff which will be ongoing throughout the year. I know a training was offered for families last year through SMEC, but we do plan to offer additional parent trainings this year as well regarding the new IEP.

PRINCIPAL'S REPORTS

Dr. Ashley shared the following report:

- We have had a fantastic start to the school year at Center School. We welcomed 213 students in grades K - 3 and 15 students in Project Grow.
- We have three staff member changes on the Center School Team.
 - Mrs. Katie Crowley is excited to begin her new role as a paraprofessional in Project Grow.
 - We welcome Whitney Rolfs back to her position as a paraprofessional in Project Grow.
 - Mrs. Christina Victoria is enjoying her position as our lunch/recess paraprofessional.
- A big thank you to Mrs. Monteforte, our school secretary, for her work preparing for a successful start to the new school year.
- A big high five to our custodial team, led by Mr. Medeiros, who worked all summer to clean our school from top to bottom. Everything is sparkling!
- We thank Mr. Bill Simmons and the technology team for their dedicated work setting up our iPads and Chromebooks over the summer.
- Thank you to the Town of Mattapoisett for having the clock tower painted. It looks wonderful!

Upcoming events:

- September 11 - Center School Open House @ 5:30 - 7:00 pm
- September 25
 - K- 3 Early Release @ 12:20 pm, lunches served

- Project Grow Early Release @ 11:30 am, No lunches served
- October 2 - PTA @ 7:00 - 8:00 pm via Zoom
- October 14 - No School - Columbus Day
- October 17 and October 18
 - K - 3 Early Release @ 11:30 am Parent Conferences - lunches served
 - Project Grow Early Release @ 11:00 am Parent Conferences - no lunches served
- November 5 - No School - Professional Development Day
- November 6 - PTA @ 7:00 - 8:00 pm via Zoom
- November 11 - No School - Veterans' Day
- November 27
 - K- 3 Early Release @ 12:20 pm, lunches served
 - Project Grow Early Release @ 11:30 am, No lunches served
- November 28 and 29 - No School – Thanksgiving

Principal Wells shared the following report:

I have genuinely enjoyed getting to know the staff, students, and families of Old Hammondtown over the past couple of months. Over half of the teachers signed up for informal meet-and-greets with me during the summer, and almost everyone took advantage of a staff survey I sent out. A highlight for me was the Popsicles with the Principal night, which took place on the Old Hammondtown playground on August 16th. With the help of some recent OHS graduates and other Project 351 students from the Junior and Senior High Schools who volunteered to help, we passed out over 60 popsicles.

Students and families have expressed how much they enjoy the music that greets them as they arrive and kicks off our All School Meeting in the gymnasium, which incorporates elements of Responsive Classroom's Morning Meetings, including a message from me and opportunities for students to share thoughts and ideas and celebrate the positive things going on in our school. The emphasis is on the importance of being intentional about how we start our day to put us in the right mindset, set us up for success, and make our school-wide theme this year a reality...

As a Responsive Classroom district, teachers focus during these first six weeks of school on establishing routines, building a sense of community, and creating fun and engaging learning environments. As part of the Responsive Classroom approach, teachers have been eliciting students' hopes and dreams for the year, which are the basis for the classroom rules they have been working with students to create.

Fun and engaging lessons and activities are happening throughout the building, including in art, physical education, and music. Speaking of music, our new Instrumental Music Teacher, Mr. Alan Sweet, began lessons for grades 5 and 6 students this week. Also, Symphony Music Shop visited this week to introduce the 4th-grade students to the instruments they might begin studying this year. Finally, we welcomed students and families to our successful Open House on August 29th. I look forward to an amazing year with many more happy memories and engaging learning experiences. As I told the students, a great year doesn't mean it won't have its share of challenges. However, the learning and growth that occur as a result of those challenges will make this our "Best Year Yet!"

Upcoming Dates:

September 2 - No School - Labor Day
 September 4 - PTA @ 7:00 - 8:00 pm via Zoom
 September 25- Early Release @ 12:20 pm, lunches served
 September 29- Dr. Curley Meet & Greet with OHS Special Education Parents, 2:00-3:00 p.m.
 October 2 - PTA @ 7:00 - 8:00 pm via Zoom
 October 10- Picture Day
 October 14 - No School - Columbus Day
 October 17 and 18- Early Release @ 11:30 am Parent Conferences - lunches served
 November 5 - No School - Professional Development Day
 November 6 - PTA @ 7:00 - 8:00 pm via Zoom
 November 11 - No School - Veterans' Day
 November 14- Make-up Picture Day
 November 27- Early Release @ 12:20 pm, lunches served
 November 28 and 29 - No School - Thanksgiving

VIII. School Committee

A. Committee Reports

1. ORR District School Committee - James Muse reported that they met last night and had a similar agenda to this evening with opening updates and the school improvement plan.
2. SMEC – no report.
3. READS – Superintendent Nelson reported they met earlier in the day and Dr. Curley joined him and was introduced to the group. This was one of the joint meetings of the year which included the Board of Directors and Special Education administrators. They reviewed minutes, subcommittee members and new hires.
4. Early Childhood Council – no report.
5. MASC – no report.
6. Mattapoisett Capital Planning – no report.
7. Tri-Town Education Foundation Fund– no report.
8. Policy Subcommittee – Cristin Cowles reported they meet on October 10th.
9. Budget Subcommittee – Chairperson Lavin shared that Mattapoisett is working hard on starting the budget season and discussions earlier.
10. Equity Subcommittee – no report.

B. School Committee Reorganization:

Superintendent Nelson asked for nominations for the Chairperson.

MOTION: James Muse to nominate Carly Lavin as Chairperson.

SECONDED: Cristina Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

MOTION: Cristina Cowles to nominate James Muse as Vice-Chairperson.

SECONDED: Carly Lavin

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

The school committee reviewed the remaining items on the subcommittee list as noted below.

School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox/ Diana Russo /Toni Bailey
ORR District School Committee	James Muse
Mass. School Supt. Union No. 55	Cristin Cowles VACANT Jack LeBrun Carly Lavin
READS	Michael S. Nelson
Sick Leave Bank	Amanda Hastings James Muse Carly Lavin (Alternate)
SMEC	VACANT Jack LeBrun
Early Childhood Advisory Council	Cristin Cowles
Sole Signatory	James Muse
MASC Delegate/Legislative Liaison	James Muse

School Physician	Dr. Reynolds/Dr. Mendes
Collective Bargaining (Board of Selectmen)	VACANT
Capital Planning Committee	Carly Lavin VACANT (Alternate)
Policy Subcommittee	Cristin Cowles Jack LeBrun (Alternate)
Tri-Town Education Foundation Committee	Amanda Hastings VACANT (Alternate)
Budget Subcommittee	James Muse Carly Lavin
Town Liaison	James Muse
Superintendent's Goals Subcommittee	Carly Lavin
Equity Subcommittee	Amanda Hastings Cristin Cowles (Alternate)

MOTION: James Muse to update the subcommittee list as discussed

SECONDED: Cristina Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoisett School Committee

October 17, 2024 at 6:30pm

Joint School Committee

September 26, 2024 at 6:30pm

B. FUTURE AGENDA ITEMS

- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

X. Open Comments

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in

sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

ADJOURNMENT:

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 7:45pm.

MOTION: James Muse to adjourn at 7:45pm

SECONDED: Carly Lavin

MOTION PASSED: 4:0

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

Welcome Back to School Educators and Staff!



August 26, 2024

Old Rochester Regional School District
Massachusetts Superintendency Union #55

Vision 2028

New Strategic Plan

Mission Statement

The mission of our school system is to inspire all students to think, to learn, and to care.



VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.



CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity which encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.



Theory of Action

IF WE...

implement an equitable, rigorous, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and equitable climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.



STRATEGIC OBJECTIVES

- Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.
- Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.



STRATEGIC OBJECTIVES

Support Systems

- Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.

Climate & Culture

- Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members.

Safe Schools

- Ensure safe, secure, and equitable learning environments in all schools.

Professional Development

1. Strategic Plans: A main objective focuses on teaching and learning
1. Professional Development Feedback Survey (top priorities)
 - ES: Literacy and Writing; Social Emotional Learning
 - Secondary: Content-based teaching strategies; Instructional Technology
1. Curriculum Review Cycle
 - Developed by Instructional Council
 - Content-based starting point - State of the State
 - Consistent conversations and approaches to curriculum, instruction, and assessment

Strategic Plan, PD Feedback, Curriculum Review Cycle will steer PD in curriculum, instruction, and assessment this year



New Administrators





Jaime Curley

Assistant Superintendent of Student Services



SUMMER HIGHLIGHT:

Getting together with my college roommates in Newport.

FUN FACTS:

- I love to read in my spare time.
- I've worked on Cape Cod my whole life until coming to ORR.
- I love to take long walks with my dog.





Stephanie Wells

Principal

Old Hammondtown School

SUMMER HIGHLIGHT:

This summer I presented at the UNITED Conference for School Leaders in Nashville. My presentation was entitled "3 Minutes to Transform Your Leadership and Your Life" and was focused on developing a non-negotiable morning routine to prepare for the day ahead.

FUN FACTS:

- My undergraduate degree is from NYU in Acting and Broadcast Journalism.
- My husband and I enjoy ballroom dancing together, both socially and competitively.
- This summer, I performed in a professional production of "Murder on the Orient Express" with the Americana Theatre Company at the Spire in my hometown of Plymouth.



New Educators and Staff





Sarah Leahy

Music Teacher

Center School & Old Hammondtown School



SUMMER HIGHLIGHT:

Going to the Museum of Science with my family and watching our child explore it for the very first time.

FUN FACTS:

- I was recently featured in a news article about my career in music education.
- I married my HS Sweetheart and we have one child, Ryker.
- I love painting.





Christina Victoria

Lunch/Recess Aide

Center School



SUMMER HIGHLIGHT:

Hanging out by the pool with my family.

FUN FACTS:

- I have three kids in the Mattapoisett school system.
- I am the chairperson for the Mattapoisett school book fairs.
- I love to read and crochet!





Alan Sweet

Music Teacher

Old Hammondtown School



SUMMER HIGHLIGHT:

My favorite summer highlight was anytime that I got to go hiking with my dog.

FUN FACTS:

- I love hiking and riding my bike
- I lived in New York for 6 years while in college
- My family owns chickens, and previously owned goats and rabbits.





Ashleigh Wilson

Instructional Assistant

Old Hammondtown School



SUMMER HIGHLIGHT:

Celebrating my birthday in Boston with friends.

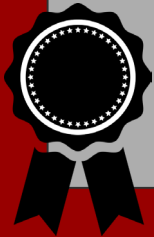
FUN FACTS:

- I graduated from Old Rochester Regional High School in 2018 and also attended the Junior High, Old Hammondtown School, and Center School.
- I started taking dance classes and performing at four years old and continued to do so until I graduated college.
- I have an Australian Labradoodle named Benny.





Years of Service Recognition





Center School Recognition

10 Years

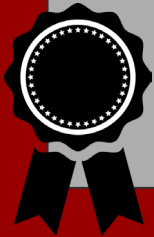
Jaime Balsis
Nurse

Michele Barry
Grade 2 Teacher

Amy Renna
Grade 2 Teacher

25 Years

Laurie Souza
Cafeteria Staff





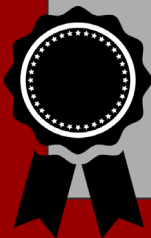
Old Hammondtown School Recognition

10 Years

Julie Letourneau
Grade 6 Teacher

15 Years

Kyle Letendre
Grade 6 Teacher





Old Hammondtown School Recognition

50 Years of Service

Margaret DeMello





Welcome Back!

**Wishing you a
successful
year ahead!**

**Thank you for
all you do!**



OLD ROCHESTER REGIONAL SCHOOL DISTRICT MA SUPERINTENDENCY UNION NO. 55



2024-2026 Center and Old Hammondtown Schools Improvement Plan

MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social-emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences, and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity that encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real-world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

THEORY OF ACTION**IF WE...**

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#1: Teaching & Learning Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.	1.1 <ul style="list-style-type: none">Engage in professional development work to create an elementary Portrait of a Graduate in alignment with the Jr. High School and High School Portrait of the Graduate (POG)	1.1 <ul style="list-style-type: none">Staff can explain what a Portrait of a Graduate is, why we have it, and our part	1.1 <ul style="list-style-type: none">Elementary administration will have outlined the meaning and purpose of Portrait of the Graduate for faculty and staff to begin this work at the elementary level
	1.2 <ul style="list-style-type: none">Implement a curriculum review cycle in accordance with the identified Phases in the “2024	1.2 <ul style="list-style-type: none">The curriculum review cycle for the 2024-2025 school cycle reflects the next steps as such	1.2 <ul style="list-style-type: none">Identified faculty are participating in the math curriculum review work

	<p>Curriculum Review Cycle Plan”</p> <ul style="list-style-type: none"> Continue the implementation of the Literacy Action Plan 	<p>as reviewing the math curriculum</p> <ul style="list-style-type: none"> Literacy Action Plan steps are outlined with the DLLT and faculty as appropriate 	<ul style="list-style-type: none"> The Literacy Action Plan is implemented and reviewed annually for updates
	<p>1.3</p> <ul style="list-style-type: none"> Continue monthly meetings with the Instructional Council Establish elementary curriculum leaders by grade span/department 	<p>1.3</p> <ul style="list-style-type: none"> Monthly Instructional Council meetings are scheduled with clear objectives Elementary Curriculum Leader job descriptions have been outlined, and the positions have been posted 	<p>1.3</p> <ul style="list-style-type: none"> Instructional Council meetings continue to be an active committee outlining professional development needs for the district The Curriculum Leaders are identified and are engaged in curriculum work at Center and OHS as well as district-wide
	<p>1.4</p> <ul style="list-style-type: none"> Establish common assessment practices in literacy and math PreK-6 that are vertically and horizontally aligned and enhance common data collection and analysis procedures to inform instruction 	<p>1.4</p> <ul style="list-style-type: none"> Common assessment data is analyzed to inform instruction Grade-level data meetings take place in accordance with the assessment schedule Professional development time is allocated for vertical and horizontal data analysis 	<p>1.4</p> <ul style="list-style-type: none"> Time is given to analyze student data and make informed instructional focus areas Common Assessment practices are established and implemented in PreK-6 for literacy and math Data analysis professional development is provided to highlight areas needing improvement and areas that are working
	<p>1.5</p> <ul style="list-style-type: none"> Maintain, enhance, and utilize a 	<p>1.5</p> <ul style="list-style-type: none"> Additions and edits to 	<p>1.5</p> <ul style="list-style-type: none"> Educators utilize a curriculum

	curriculum management system containing a scope and sequence for vertical articulation of standards covered during grade-level transitions, daily instruction, and assessments	curriculum are documented in a curriculum management system and shared with appropriate grade level/content areas faculty	management system to inform curriculum, instruction, and assessment in literacy and math
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Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#2: Teaching & Learning Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.	2.1 <ul style="list-style-type: none"> Implement the professional development plan that supports effective and equitable teaching and learning 	2.1 <ul style="list-style-type: none"> Surveys are prepared and uploaded to SMART PD for educators to complete at the end of each PD session Educators complete the survey at the end of each professional development day The Instructional Council will analyze the survey data to determine its effectiveness and plan future PD to reflect the needs of educators 	2.1 <ul style="list-style-type: none"> Educators have participated in high-quality, effective professional development opportunities that transfer into the classroom and are in alignment with the District Strategic Plan Instructional Council agendas reflect discussion on survey results from PD offerings PD plans reflect input from the survey results
	2.2 <ul style="list-style-type: none"> Align the purpose and responsibility of the curriculum leadership team to drive teaching and learning initiatives system-wide through professional development and train the trainer models 	2.2 <ul style="list-style-type: none"> The curriculum leadership team guides and develops district-wide curriculum initiatives 	2.2 <ul style="list-style-type: none"> The curriculum leadership team has been implemented and is supporting teaching, learning, and professional development initiatives Professional development for the adoption of high-quality instructional materials is provided based on the

			curriculum review cycle in math, science, ELA, and social studies
	2.3 <ul style="list-style-type: none"> Provide educational leaders/teacher leaders with ongoing professional development in curriculum writing, such as Understanding by Design (UbD) to support consistent curriculum implementation and instructional practices 	2.3 <ul style="list-style-type: none"> Professional development will be provided in curriculum writing, such as Understanding by Design (UbD) model with applicable educators 	2.3 <ul style="list-style-type: none"> Educational leaders/teacher leaders will be engaged in purposeful professional development, which is aligned with curriculum initiatives and lessons reflect the UbD planning model
	2.4 <ul style="list-style-type: none"> Support implementation of the Portrait of a Graduate (POG) with dedicated time and resources 	2.4 <ul style="list-style-type: none"> Building-based discussions/ teams will begin Portrait of a Graduate work by collaborating across the district 	2.4 <ul style="list-style-type: none"> Professional development time has been provided with school schedules for professional development and educator collaboration that focuses on the POG
	2.5 <ul style="list-style-type: none"> Provide Professional Development to support and implement adoptions of the current Literacy Action Plan 	2.5 <ul style="list-style-type: none"> Continue to provide resources, materials, and training that support the implementation of the <i>Into Reading</i> program PD time is designated for <i>Into Reading</i> training through Houghton Mifflin Harcourt (HMH) and Hill for Literacy Data meetings take place 3-5 times a year Science of Reading training modules are offered during PD Days, and/or PLC time 	2.5 <ul style="list-style-type: none"> Professional development is aligned with the Literacy Action Plan Data meetings have been outlined for the year Science of Reading Modules are completed by each educator, as applicable

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#3: Support Systems Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.	3.1 <ul style="list-style-type: none"> Review, design, and expand consistent district-wide support systems available to all students through the general education setting 	3.1 <ul style="list-style-type: none"> Identify the systems of support for academics, behavioral and social and emotional learning (SEL) Targeted staff will participate in the development and implementation of the Safe and Supportive Schools grant Building-based Support Team (BBST) team will meet weekly to ensure that student intervention needs are being addressed, and Student Resource Study Team (SRST) meetings will take place bi-weekly Educators will use the assigned FLEX block to provide intervention and enrichment to students 	3.1 <ul style="list-style-type: none"> Outline current systems of support in academics and SEL, including Responsive Classroom Safe and Supportive Schools Grant initiatives will be shared at the building level and reported out to staff as applicable BBST/SRST meetings are attended, and action steps are identified to support students PLC and grade level meeting time is used to plan FLEX Block focus areas for student success and planning for Tiered Instruction
	3.2 <ul style="list-style-type: none"> Revise, design, and expand consistent district-wide intervention systems of support available to students in small group or individual settings 	3.2 <ul style="list-style-type: none"> Finalize district DCAP that defines what tiered intervention looks like at the elementary and secondary level 	3.2 <ul style="list-style-type: none"> Intervention systems of support are identified and implemented to address the academic, behavioral, and social-emotional needs of all learners
	3.3 <ul style="list-style-type: none"> Identify and provide professional development in all schools that foster the full implementation of the systems of support 	3.3 <ul style="list-style-type: none"> Train and support educators on the systems of support at the classroom level while being in alignment with the district plan 	3.3 <ul style="list-style-type: none"> Educators have participated in training in the tiered levels of support aligned to the DCAP to address the academic, behavioral, and social-emotional needs of all learners

	3.4 <ul style="list-style-type: none"> Review and enhance a district-wide system for data collection and screenings to assess students' behavioral and social-emotional needs, as applicable Implement data collection and screening tools to identify SEL and behavior support needs 	3.4 <ul style="list-style-type: none"> Educators will use assessment data to provide targeted literacy and math interventions in the classrooms and in small groups A school-based data team is identified with an outline of roles and responsibilities Data team meetings are scheduled and agendas outline the purpose of meetings 	3.4 <ul style="list-style-type: none"> Data collection and screening practices are scheduled and analyzed consistently to assess students' academic, behavioral and social-emotional needs
	3.5 <ul style="list-style-type: none"> Provide systems of support that ensure successful grade-level transitions based on students' academic, behavioral, and social-emotional learning needs 	3.5 <ul style="list-style-type: none"> Grade-level transitions are planned and communicated within/between schools 	3.5 <ul style="list-style-type: none"> Transition plans are outlined and scheduled for each grade level/grade span as applicable

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#4: Climate & Culture Provide an inclusive, equitable, and positive climate and culture in all schools that promotes a sense of belonging for all school community members.	4.1 <ul style="list-style-type: none"> Implement and sustain evidence-based approaches to teaching and discipline that promote the development of strong academic and social skills for all students 	4.1 <ul style="list-style-type: none"> Responsive Classroom techniques including: Morning Meeting, school & classroom rules, behavior supports, and restorative practices, will be implemented school-wide Provide Responsive Classroom resources to faculty Review expectations at the fall staff meeting and throughout the year as applicable Explore SEL resources and lessons within the Into Reading 	4.1 <ul style="list-style-type: none"> Evidence-based practices related to teaching and discipline are implemented to decrease behavioral referrals Responsive Classroom training takes place for faculty and staff needing to be trained Morning Meeting is implemented on a daily basis with a focus on SEL practices as outlined in Responsive Classroom curriculum

		program	
	4.2 <ul style="list-style-type: none"> Develop and promote a unified brand that embodies the spirit of the school system and the school community at large 	4.2 <ul style="list-style-type: none"> Identify staff to work at the district level to determine the unified brand of the district Determine how the branding of the district will transfer to the school level and identify the who, what, when, why, and how this will be shared 	4.2 <ul style="list-style-type: none"> A unified school system brand has been established, embodying the spirit of all districts The unified branding is implemented and reflected in school communications and logos
	4.3 <ul style="list-style-type: none"> Develop and implement a clear and flexible communication plan for individual schools and the school system to ensure family engagement and information sharing 	4.3 <ul style="list-style-type: none"> Weekly newsletters (SMORE) are sent out on Sunday afternoons Blackboard messages are created to inform families, faculty, and staff of important school-related events and/or community events The school website and social media pages are kept up-to-date, highlighting school, district and/or community events and happenings 	4.3 <ul style="list-style-type: none"> Schools provide consistent and timely communication to community stakeholders and faculty on a consistent basis School websites reflect up-to-date social media posts and current events
	4.4 <ul style="list-style-type: none"> Utilize student voice, student engagement, and student leadership skills to guide and enhance a respectful and successful learning environment for all 	4.4 <ul style="list-style-type: none"> Implement Student Councils Create opportunities to utilize student voice within classrooms and school community Identify Project 351 Influencers in grades 4-6 Hold monthly meetings with Project 351 students Hold bi-monthly meetings with student ambassadors School Influencers attend the four training meetings and attend monthly meetings 	4.4 <ul style="list-style-type: none"> Student voice and student leadership are fostered and highlighted throughout the school year Students meet to share ideas and problem-solve with their peers throughout the year School-based initiatives are identified by Project 351 students and school-based Ambassadors

	4.5 <ul style="list-style-type: none"> Provide professional development to support and implement best practices related to monitoring and improving student behavior and discipline 	4.5 <ul style="list-style-type: none"> Provide PD and continue to improve upon behavior reporting system Continue to improve upon behavior data reporting and analysis Engage in PD to further support students with social-emotional and behavioral needs 	4.5 <ul style="list-style-type: none"> Administrators and Educators consistently implement proactive approaches to decrease student incidents and promote positive behaviors
	4.6 <ul style="list-style-type: none"> Plan transition days and activities to support students entering Center and OHS at the beginning of the year and end of the year 	4.6 <ul style="list-style-type: none"> Schedule Open House and Orientation Days Explore implementing a Step Up Day in Spring of 2025 	4.6 <ul style="list-style-type: none"> Dates are scheduled, implemented and reviewed for efficiency and effectiveness

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#5: Safe Schools Ensure safe, secure, and equitable learning environments in all schools.	5.1 <ul style="list-style-type: none"> Provide professional development to school community members regarding physical and cyber safety and security practices 	5.1 <ul style="list-style-type: none"> Provide faculty and staff training on school safety and cyber security Conduct safety drills throughout the school year in alignment with the safety manual Professional training in Crisis Prevention Intervention (CPI) Invite local police and fire department personnel to visit and walk the schools Continue to improve upon GoGuardian Use 	5.1 <ul style="list-style-type: none"> Training take place throughout the year on ALICE training Fire drills are conducted with the support of the Mattapoissett Fire Department Updated manual shared with The Leadership Council to be followed in emergencies Staff training in CPI takes place each fall and throughout the year, as needed Go Guardian is implemented and updated as needed Health and safety trainings take

		<ul style="list-style-type: none"> Continue training staff of Heimlich Maneuver, EpiPen, CPR and First Aid as applicable 	place annually and/or as appropriate
	5.2 <ul style="list-style-type: none"> Establish annual review and audit procedures of all facility systems and related phase replacement plans 	5.2 <ul style="list-style-type: none"> The annual plan is outlined with a timeline of check-ins to review facility and maintenance needs 	5.2 <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported with the facilities director and actions steps will be taken as applicable
	5.3 <ul style="list-style-type: none"> Adopt a classroom technology plan review cycle to maintain equipment and infrastructure for instructional technology 	5.3 <ul style="list-style-type: none"> Maintain classroom, student and staff technology equipment Support maintenance and refurbishment of technology Improve upon tech ticket reporting Support the development of replacement plans 	5.3 <ul style="list-style-type: none"> All instructional technology is updated and functional to support student learning The technology maintenance plan is outlined by the technology department Increase staff submission of technology and maintenance requests within the ticketing system Technology maintenance and replacement plan is in place
	5.4 <ul style="list-style-type: none"> Establish short and long-term capital plans for all school buildings, grounds, and facility operations 	5.4 <ul style="list-style-type: none"> School administration will meet with the district administrative department heads to target areas of need in the building School and district administration will meet with 	5.4 <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported to central administration Long and short-term capital plans for buildings and grounds are outlined

		<p>town officials to walk the building and view areas of need</p> <ul style="list-style-type: none"> Items agreed upon will be added to the town's capital improvement plan as applicable 	<ul style="list-style-type: none"> Items added to the Capital Plan will be reviewed with town leadership Town capital planning documents reflect the needs identified by the school
	<p>5.5</p> <ul style="list-style-type: none"> Continue to be engaged and actively involved in the budget process at the building level 	<p>5.5</p> <ul style="list-style-type: none"> Fiscally support the needed personnel, technology, and resources to ensure a safe and effective learning environment Participate in discussions to identify and prioritize the budget process 	<p>5.5</p> <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported to the budget subcommittee

MATTAPOISETT SCHOOL COMMITTEE MEETING

Mattapoisett, Massachusetts

REGULAR MEETING

September 12, 2024

ZOOM LINK:

Join Zoom Meeting

<https://oldrochester-org.zoom.us/j/96815845547?pwd=MIJtRVFXOVlPTWVHaUllcEg3U2l1QT09>

Meeting ID: 968 1584 5547

Passcode: 146869

This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Cafeteria at Center School located at, 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Public is able to attend in person or via zoom.

6:00pm

MEETING TO ORDER TOUR OF BUILDING

6:30pm (approximately)

RECOGNITION – New Staff

- I. Approval of Minutes**
 - A. Minutes**
 - 1. Regular Meeting Minutes – June 13, 2024**
 - 2. Executive Session Minutes – June 13, 2024**
 - 3. Budget Subcommittee Minutes**
- II. Consent Agenda**
- III. Agenda Items Pending**
- IV. General**
 - A. Opening Day Update**
 - B. Approval of School Improvement Plan**
 - C. Approval of Donation(s)**
 - D. Approval of Revised 2024-2025 Student Handbook**
- V. New Business**
 - A. Curriculum**
 - B. Business/Finance & Operations**
 - 1. Financial Report**
 - 2. Record of Warrant(s)**
 - 3. Food Services Report**
 - 4. Facilities Report**
 - 5. Budget Transfers**
 - C. Personnel**
- VI. Special Topic Report**
- CHAIRPERSON’S REPORT**
- CENTRAL OFFICE ADMINISTRATORS REPORT**
- PRINCIPAL’S REPORT**
- VII. Unfinished Business**
- VIII. School Committee**
 - A. Committee Reports**
 - 1. ORR District School Committee**
 - 2. SMEC**
 - 3. READS**
 - 4. Early Childhood Council**
 - 5. MASC**
 - 6. Mattapoisett Capital Planning**
 - 7. Tri-Town Education Foundation Fund**
 - 8. Policy Subcommittee**
 - 9. Budget Subcommittee**
 - 10. Equity Subcommittee**
 - B. School Committee Reorganization**
 - C. School Committee Goals**
- IX. Future Business**

A. Timeline

B. Future Agenda Items

X. Open Comments

XI. Information Items

XII. Executive Session

ADJOURNMENT

**MATTAPOISETT PUBLIC SCHOOLS
MATTAPOISETT, MA**

TO: Mattapoisett School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: September 10, 2024
RE: Agenda Items

The following items are on the agenda for September 12, 2024:

Tour of Building

Mr. Jones, Facilities Director, will provide a tour of the building.

Recognition –New Staff

The school committee recognize new staff. Please refer to “MTSC 09122024 Opening Day Presentation”.

I. Approval of Minutes (VOTE NEEDED)

1. Approval of Minutes – Regular Session

Recommendation

That the School Committee review and approve the minutes of June 13, 2024. Please refer to “MTSC 09122024 June Minutes”.

2. Approval of Minutes – Executive Session

Recommendation

That the School Committee review and approve the minutes of June 13, 2024.

IV. General

A. Opening Day Update

Recommendation:

That the School Committee hear an update from administration. Please refer to “MTSC 09122024 Welcome Back Message & Opening Day Schedule 2024-2025”.

B. Approval of School Improvement Plan (VOTE NEEDED)

Recommendation:

That the School Committee review the 2024-2026 School Improvement Plan for Center and Old Hammondtown Schools. Please refer to “MTSC 09122024 School Improvement Plan”.

C. Approval of Donation(s) (VOTE NEEDED)

Recommendation:

That the School Committee two donations from Shutterfly in the amount of \$286.35 and \$76.12. Please refer to “MTSC 09122024 Shutterfly Donations”.

D. Approval of Revised 2024-2025 Student Handbook (VOTE NEEDED)

Recommendation:

That the School Committee review a revision to the Student Handbook for the 2024-2025 school year. Please refer to “MTSC 09122024 Student Handbook Revised”.

V. New Business

B. Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122024 FY24 Financial Reports Memo”, “MTSC 09122024 FY24 Financial Report”, “MTSC 09122024 FY24 Financial Report by Department”, “MTSC 09122024 FY24 Financial Reports Memo”, “MTSC 09122024 FY24 Financial Report” and “MTSC 09122024 FY24 Financial Report by Department”.

2. Record of Warrant(s)

Recommendation

That the School Committee review a record of the warrant(s). Please refer to “MTSC 09122024 Warrant(s)”.

3. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122024 Food Service Report”.

4. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122024 Facilities Report”.

C. Personnel

The following staff members were hired for the 2024-2025 school year.

Dr. Jaime Curley – Assistant Superintendent of Student Services

Stephanie Wells – Principal OHS

Christina Victoria – Lunch/Recess Aide

Whitney Rolfs – Instructional Assistant

Alan Sweet – Music Teacher

Krystle Bradshaw – Instructional Assistant

The following staff members changed positions.

Ashleigh Wilson – Instructional Assistant

Katie Crowley – Instructional Assistant

The following staff members retired/resigned/non-renewal.

Kevin Tavares – Principal OHS

Mary Ann Amoruso – Instructional Assistant

Jordan Methia – Instructional Assistant

Brent Alger – Music Teacher

Sharon Thuestad – Instructional Assistant

Allyson Bradford – Instructional Assistant

VIII. School Committee

B. School Committee Reorganization (VOTE NEEDED)

Recommendation:

That the School Committee reorganize for the 2024-2025 school year. Please refer to “MTSC 09122024 Reorganization”.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoissett School Committee

October 17, 2024 at 6:30pm

Hybrid Format

Joint School Committee

September 26, 2024 at 6:30pm

Hybrid Format

B. FUTURE AGENDA ITEMS

- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson’s Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

If you have questions about any of the recommendations above, please feel free to contact the Superintendent’s Office.

Welcome Back to School Educators and Staff!



August 26, 2024

Old Rochester Regional School District
Massachusetts Superintendency Union #55

Vision 2028

New Strategic Plan

Mission Statement

The mission of our school system is to inspire all students to think, to learn, and to care.



VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.



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Our school community will inspire us to:

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LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.



Theory of Action

IF WE...

implement an equitable, rigorous, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and equitable climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.



STRATEGIC OBJECTIVES

- Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.
- Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.



STRATEGIC OBJECTIVES

Support Systems

- Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.

Climate & Culture

- Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members.

Safe Schools

- Ensure safe, secure, and equitable learning environments in all schools.

Professional Development

1. Strategic Plans: A main objective focuses on teaching and learning
1. Professional Development Feedback Survey (top priorities)
 - ES: Literacy and Writing; Social Emotional Learning
 - Secondary: Content-based teaching strategies; Instructional Technology
1. Curriculum Review Cycle
 - Developed by Instructional Council
 - Content-based starting point - State of the State
 - Consistent conversations and approaches to curriculum, instruction, and assessment

Strategic Plan, PD Feedback, Curriculum Review Cycle will steer PD in curriculum, instruction, and assessment this year



New Administrators





Jaime Curley

Assistant Superintendent of Student Services



SUMMER HIGHLIGHT:

Getting together with my college roommates in Newport.

FUN FACTS:

- I love to read in my spare time.
- I've worked on Cape Cod my whole life until coming to ORR.
- I love to take long walks with my dog.





Stephanie Wells

Principal

Old Hammondtown School

SUMMER HIGHLIGHT:

This summer I presented at the UNITED Conference for School Leaders in Nashville. My presentation was entitled "3 Minutes to Transform Your Leadership and Your Life" and was focused on developing a non-negotiable morning routine to prepare for the day ahead.

FUN FACTS:

- My undergraduate degree is from NYU in Acting and Broadcast Journalism.
- My husband and I enjoy ballroom dancing together, both socially and competitively.
- This summer, I performed in a professional production of "Murder on the Orient Express" with the Americana Theatre Company at the Spire in my hometown of Plymouth.



New Educators and Staff





Sarah Leahy

Music Teacher

Center School & Old Hammondtown School



SUMMER HIGHLIGHT:

Going to the Museum of Science with my family and watching our child explore it for the very first time.

FUN FACTS:

- I was recently featured in a news article about my career in music education.
- I married my HS Sweetheart and we have one child, Ryker.
- I love painting.





Christina Victoria

Lunch/Recess Aide

Center School



SUMMER HIGHLIGHT:

Hanging out by the pool with my family.

FUN FACTS:

- I have three kids in the Mattapoisett school system.
- I am the chairperson for the Mattapoisett school book fairs.
- I love to read and crochet!





Alan Sweet

Music Teacher

Old Hammondtown School



SUMMER HIGHLIGHT:

My favorite summer highlight was anytime that I got to go hiking with my dog.

FUN FACTS:

- I love hiking and riding my bike
- I lived in New York for 6 years while in college
- My family owns chickens, and previously owned goats and rabbits.





Ashleigh Wilson

Instructional Assistant

Old Hammondtown School



SUMMER HIGHLIGHT:

Celebrating my birthday in Boston with friends.

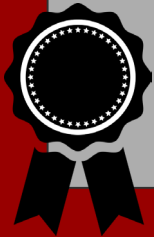
FUN FACTS:

- I graduated from Old Rochester Regional High School in 2018 and also attended the Junior High, Old Hammondtown School, and Center School.
- I started taking dance classes and performing at four years old and continued to do so until I graduated college.
- I have an Australian Labradoodle named Benny.





Years of Service Recognition





Center School Recognition

10 Years

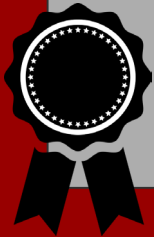
Jaime Balsis
Nurse

Michele Barry
Grade 2 Teacher

Amy Renna
Grade 2 Teacher

25 Years

Laurie Souza
Cafeteria Staff





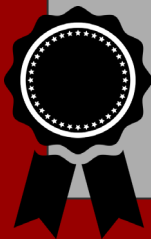
Old Hammondtown School Recognition

10 Years

Julie Letourneau
Grade 6 Teacher

15 Years

Kyle Letendre
Grade 6 Teacher





Old Hammondtown School Recognition

50 Years of Service

Margaret DeMello





Welcome Back!

**Wishing you a
successful
year ahead!**

**Thank you for
all you do!**



MATTAPOISETT SCHOOL COMMITTEE MEETING
Mattapoisett, Massachusetts
BY: HYBRID FORMAT

MEETING MINUTES
June 13, 2024

Regular meeting of the Mattapoisett School Committee was held on Thursday, June 13, 2024, and called to order by Chairperson Carly Lavin at 6:34pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Cristin Cowles, Amanda Hastings and Jack LeBrun (all in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning (in-person); Linda Ashley, Principal – Center School (in-person); Kevin Tavares, Principal – Old Hammondtown School and Melissa Wilcox, Recording Secretary (remote).

MEETING TO ORDER:

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

RECOGNITION PRESENTATION

Chairperson Lavin shared the following for retirees MaryAnn Amoruso (not present) and Sharon Thuestad (not present).

Mrs A.: Congratulations on your Retirement! Your role required patience, empathy, and an extraordinary ability to connect with students, and you excelled in every aspect. You've not just supported students academically; you've championed their well-being, celebrated their achievements, and provided a steady hand through their challenges. The unique bond you've formed with each student has been inspiring to witness and has made a significant difference in their lives.

The collaboration and support you've provided to your colleagues have not gone unnoticed. Your insights, experience, and willingness to go above and beyond have made our educational environment richer and more inclusive. Your contribution has been invaluable, achieving together what might have been impossible alone. Best wishes as your next phase of life begins!

Sharon Thuestad: Congratulations on your Retirement! Your unwavering passion for early childhood education and your nurturing spirit have laid a foundation of love, learning, and growth for countless young minds. Your ability to transform every day into an adventure of discovery has not only enriched the lives of the children you've taught but has also inspired your colleagues and the families within our community. Your kindness, patience, and creative spirit will be greatly missed, but your legacy will continue to resonate within the walls of our school and in the hearts of those, you've touched. Best wishes as you move beyond the halls of Center School!

Chairperson Lavin shared the following for retiree Kevin Tavares.

Dear Mr. Tavares,

As you approach the culmination of what can only be described as an illustrious three-decade journey with the Mattapoisett School District, I find myself reflecting on the profound impact you've had on our academic community. It is with a mixture of joy for you and nostalgia for us that I write to express our deepest gratitude for your unwavering dedication and exceptional leadership. For over 30 years, you have been a staple of the Mattapoisett schools, guiding both Center and OHS with wisdom, integrity, and a visionary outlook. Your commitment to excellence in education, your passion for nurturing young minds, and your tireless efforts to foster an environment where everyone could thrive are unparalleled. Under your leadership, Mattapoisett has not only achieved academic excellence but has also cultivated a culture of kindness, inclusivity, and resilience among staff and students alike. Through the years, your guidance has shaped the futures of countless students, inspiring them to reach their fullest potential. You have influenced generations, leaving a legacy that will be cherished and remembered long after your

departure. Your ability to recognize and nurture talent, to address challenges with grace and decisiveness, and to lead by example has been a source of inspiration for us all. As we bid you farewell, know that your contributions have left an indelible mark on the fabric of our school community. You are leaving behind a robust legacy, a school that stands as a testament to your extraordinary leadership and your unwavering belief in the power of education. While we will miss your guidance and presence, we are excited for you as you embark on this new chapter of your life. Retirement offers an opportunity for reflection, relaxation, and pursuit of passions old and new. May this next phase bring you joy, peace, and the opportunity to explore new horizons with the same zest and dedication that you have bestowed upon our school district. On behalf of the Mattapoisett School District, I extend our heartfelt thanks for your 30+ years of exceptional service. Please know that you will always have a home here, and we look forward to celebrating your achievements now and in the years to come. Thank you, Mr. T, for everything.

Mr. Tavares thanked Chairperson Lavin and the school committee for their support over the years. He shared that education chooses you, not the other way around! He thanked Mr. Muse for his guidance and he is grateful for the teachers, staff and families he has met over the years. Mr. Muse congratulated Mr. T and told him he always has a home here! Superintendent Nelson shared that Mr. T's superpower is his ability to connect with children and let them feel seen and heard. He congratulated Mr. T on his retirement.

I. Approval of Minutes:

1. A. 1. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of April 30, 2024.

MOTION: by James Muse to approve the Regular Meeting minutes of April 30, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 3:0

Lavin (yes), Muse (yes), Cowles (yes), Hastings (abstain), LeBrun (abstain)

IV. General

A. Approval of Grant(s)

Recommendation:

That the School Committee review the following grants:

FY25 Fund Code 202 Vacation Acceleration Academies Grant in the amount of \$30,500.

Superintendent Nelson shared that the district was not awarded this grant last year, but had been previously. These funds will be utilized to support one full week of learning after the conclusion of the summer SAIL program and ahead of the first week of school. He added that all four of the districts received this award.

FY24 Fund Code 165 High-Quality Instructional Materials Purchase Grant in the amount of \$27,992.

Dr. Fedorowicz explained that this grant is for additional science and STEM resources and materials.

FY25 Fund Code 589 Civics Teaching and Learning Grant in the amount of \$32,000.

Superintendent Nelson shared that this grant award aligns with the initiative from DESE to support curriculum, development, and/or collaborative planning designed to further students' civic knowledge, skills and dispositions. He thanked Dr. Fedorowicz because this was originally for \$16,000 but was increased to \$32,000 this week. Dr. Fedorowicz explained this will support the state's initiative for Investigating History and the purchase of DESE approved materials.

From the Tri-Town Education Foundation Fund, \$2,000 to Carolyn Pawlishen for Empowering, Engaging and Motivating Students with Learning Differences.

Superintendent Nelson shared that Dr. Ashley supports this project for Ms. Pawlishen and thanked the Tri-Town Education Foundation Fund for their efforts this year, awarding staff from each of the schools, totaling almost \$9,000.

MOTION: by James Muse to accept the Fund Code 202, Fund Code 165, Fund Code 589 and Tri-Town Education Foundation Fund Grants as presented

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

\$2,000 from The Feinstein Foundation to Jennifer Janicki for a Japanese Silk Lilac tree and two benches on school grounds, one in honor of Jenny Rusinoski and one in honor of Mr. Tavares.

Superintendent Nelson thanked Ms. Janicki for her efforts to obtain this grant. He shared a photo of the proposed benches made of recycled plastic, the tree and an example of the engravings.

MOTION: by Carly Lavin to accept the Feinstein Foundation grant in the amount of \$2,000 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

B. Approval of Student Handbook for the 2024-2025 School Year

Recommendation:

That the School Committee review the Student Handbook for the 2024-2025 school year.

Dr. Ashley explained that the elementary school principals across the districts collaborated when reviewing the handbooks this year. She highlighted the updates to dress code (hats and smart watches), bullying and behavior, which were updated to match policies updated by the Joint School Committee earlier in the school year.

School Committee Feedback:

Ms. Cowles asked to make sure the MCAS dates are cross-referenced with town elections.

Ms. Lavin asked if the new behavior graphic was from Responsive Classroom. Superintendent Nelson and Dr. Ashley confirmed that it was. She asked that a title be added 'Responsive Classroom' to the graphic to help families recognize this.

Ms. Lavin asked for further explanation on the addition of smartwatches as an item that should be off and stored in the locker.

Mr. Tavares explained that kids were texting parents to come pick them up if they were not feeling well and parents would come to the school and the staff was unaware. He said they want to set clear expectations and that the watches have become a distraction. Chairperson Lavin said it is important to talk about the expectations for phones and watches along with bus safety expectations.

MOTION: by James Muse to approved the 2024-2025 Student Handbook as presented

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

C. Approval of School Committee Dates for the 2024-2025 School Year

Recommendation:

That the School Committee review the following school committee dates: September 12, 2024, October 17, 2024, November 21, 2024, February 6, 2025, March 13, 2025, April 10, 2025 and June 5, 2025.

MOTION: by James Muse to approved the 2024-2025 Mattapoisett School Committee dates as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

D. Approval of Leases for the 2024-2025 School Year

Recommendation:

That the School Committee review for approval the leases of SMEC and Countryside for the 2024-2025 School Year.

Superintendent Nelson shared that this is an annual obligation of the school committee to review lease renewals. There are no major changes to the agreements. He said that he appreciates the relationship with SMEC (Southeastern Massachusetts Educational Collaborative) and Mr. Tavares supports the SMEC lease. Superintendent Nelson added that the rates are set by SMEC and each of our committees has representation on the SMEC board.

MOTION: by James Muse to approved the Memorandum of Agreement between the Mattapoisett School Committee and the Southeastern MA Educational Collaborative for the rental of classroom space at the Old Hammondtown School for Fiscal Year June 30, 2025.

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

Chairperson Lavin asked for the Countryside agreement to be amended to have a start date to match the first day of school instead of September 1st.

MOTION: by James Muse to approved the Memorandum of Agreement between the Mattapoisett School Committee and the Bonnie A. Morrison, Countryside Child Care Center, Inc. for the rental of classroom space at the Center School for the Fiscal Year June 30, 2025 with the discussed date change.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

E. Approval of Library Disposal List

Recommendation:

That the School Committee review the list of disposal of library materials.

Dr. Ashley explained that Ms. Mirabito spent a lot of time reviewing current library materials and books and with the help of parent volunteers developed this list of materials to be disposed of. She explained that books on the list due to multiple copies but if in good condition were shared with teachers, some would be donated but most are too old and/or damaged.

MOTION: by James Muse to library disposal list as presented

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

F. Approval of Technology List

Recommendation:

That the School Committee review the list of disposal of technology materials.

MOTION: by James Muse to library disposal list as presented

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

G. School Improvement Plan Update

Recommendation:

That the School Committee hear an update of the 2023-2024 School Improvement Plan.

Superintendent Nelson explained this is an update of the current school improvement plan and a new, two year school improvement plan will be presented in the fall. Dr. Ashley presented the completed and on-going items of the school improvement plan. Please see appendix A.

School Committee Feedback:

Chairperson Lavin appreciated the presentation and the hard work from a lot of people. Superintendent Nelson added that as the committee may recall, the curriculum review cycle was approved by the Joint School Committee the same evening as the Strategic Plan earlier in the school year so the districts have clear, articulated plans to enable system-wide and building based conversations. He continued that most of the professional development this year was devoted to literacy, but he can see how next year, and the year after the districts can continue to improve with OpenSciEd, Fly Five and Investigating History. The Curriculum Review Cycle calls for the teams to look at Math in the future which all ties into the Portrait of the Graduate work and Vision 2028.

V. New Business

B. Business

2. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Mr. Barber added the importance of families completing the free and reduced lunch application as needed throughout the school year.

Food Service Director's Report (By: Jill Henesey) as follows:

- Completed the procurement process for food and supplies for next year.
- Currently have a 3-hour vacancy at the ORR campus.

Fun Facts: District-wide TOTAL Meals served (through May 31st)

Breakfast SY 23 = 69,580

Lunch SY 23 = 223,824

Breakfast SY 24 = 72,661

Lunch SY 24 = 239,031

Increase of 3,081

Increase of 15,207

3. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

Facilities Director's Report (By: Gene Jones) as follows:

Center Elementary School

- Put Town Nurse vaccine freezer on emergency backup power through emergency generator
- Replaced staff entrance flooring.
- Solicited bids for approved Capital Improvement Projects.
- Shifted from boilers to chiller for summer cooling.
- Preparing school for mandated summer inspections.
- Completed routine repair/maintenance on all facility equipment and systems.

Old Hammondtown Elementary School

- Hosted Town Elections.
- Solicited bids for approved Capital Improvement Projects.
- Preparing school for mandated summer inspections.
- Shifted from boilers to chiller for summer cooling.
- Completed routine repair/maintenance on all facility equipment and systems.

VI. CHAIRPERSON'S REPORT:

Chairperson Lavin stated the following: *I just wanted to offer a quick word of congratulations to our students, families, staff and administration on a great school year. There is a lot to celebrate and many goals to be proud of and many end of year events to enjoy. Mattapoisett is a special place.*

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson shared that the schools have all been celebrating across the districts, many events he was able to attend. He added that the Superintendent's monthly newsletters this year he has tried to highlight all of the good things happening throughout the schools. He also thanked those stakeholders that participated in the hiring process for the new OHS principal and Stephanie Wells has been hired in this role.

Dr. Fedorowicz stated the following: *We finished first year of implementation with IntoReading. We finalized our last trainings and data analysis with the HILL last week and look forward to additional supports for next year to provide data and coaching supports. We completed 4 of 10 modules in the Science of Reading which will be continued next year. As a side note, I also would like to just reiterate that a lot of effort comes with the change and in many cases, there is likely to be an implementation dip which might be reflected this year's MCAS scores. It is temporary but does sometimes come with a big change in curriculum...no matter the subject. Congratulations to the teachers and support staff for all of their hard work and successful first year...I know it was challenging but what a celebration. As a side note, I received letters from Ms. Trudell's 5th grade class wondering how curriculum is selected because they learned about the Wild West in both ELA and Social Studies and wondering why the two couldn't be combined...even though Ms. Trudell did combine for an interdisciplinary lesson. So I visited her classroom and we had a conversation about how curriculum is selected for the schools and asked their opinions on ELA and Social Studies. They like them both and wondered why the companies didn't write the same thing. One boy even said he could do away with Social Studies and focus more on ELA. We finished learning walks last month and will continue to work with the Instructional Council to planning next year. The last PD day for the year was yesterday, June 5th, where teachers worked on placement and transitions for next year. After working with the TLC and Instructional Council, a final PD plan for next year which will be shared at the Joint School Committee meeting later this month. New teachers and mentors ended their last meeting with a celebration of the year! We asked them to share their success and challenges along with a thank you to the mentors. I personally would like to thank the mentors for supporting the new teachers and helping them navigate a successful year! Project351 is wrapped up. I just want to acknowledge all of the wonderful end of year happenings in the buildings...culminating projects, events, and another successful year.*

PRINCIPAL'S REPORTS

Mr. Tavares submitted the following report:

The end of the year at OHS is always a busy time and this year certainly met all expectations. Teachers did an amazing job planning activities and lessons to make the last few weeks of school exciting. It is a bittersweet time for me as I write my last principal's report but I know that I am only saying "see you later" to a place that I have called home for the past 30 years. Here are

some highlights from the past few weeks. I think you can agree that it's been busy. Members of this year's Math Olympiad squad. Made up of 5th and 6th grade students, this year's team ranked in the top 20% in the nation with some individual members reaching the top 5%. Math Olympiad provides monthly problem-solving contests for elementary and middle school students. The Elementary division is for grades 4, 5 and 6. More than 120,000 students from around the US and the world participate. We couldn't be more proud of this year's accomplishments and for excelling in the competition.

Off to Cutty Hunk. OHS 6th Grade students were treated to a day on Cutty Hunk thanks to the efforts of Ben Squire, Center/OHS science interventionist, the Cutty Hunk STEAM Academy, and the Mattapoisett Land Trust. This annual trip is a 6th grade favorite and I was so happy to be able to take part in the learning this year.

Memorial Day

The OHS Marching Band was on hand to help celebrate this year's Memorial Day event. The band played for a packed audience inside the Center School gymnasium before leading the parade to the library and wharf where Veterans placed flowers to honor the lives of soldiers who lost their lives defending our freedom. The Old Hammondtown March could be heard throughout the village on this special day. Leia Perez and Willem Haley played taps at the wharf while a wreath was placed in the sea.

OHS Spring Concert 2024: Standing Room Only

The OHS cafetorium was the place to be on Wednesday, June 29th where members of the OHS Chorus wowed the crowd with their renditions of Hawaiian Beach Party, Count on Me, Wipe Out, and White Sandy Beach. They sounded amazing and we couldn't be more proud of them. The 4th grade band, and Concert and Jazz bands also entertained the audience with their versions of Southern Nights, Funky Town, Au Clair De La Lune, We Will Rock You, Revenge of the Dust Bunnies, and The Greatest Show. It was a amazing night of music and the students shined.

OHS Field Day 2024

First and foremost I would be remiss if I did not thank physical education teacher Chad Cabecieras. Without his dedication and hard work Field Day would not happen. His hard work, preparation, and commitment to this annual event should not go unnoticed and we cannot thank him enough. This year's event was a tremendous success and one that had a record number of visitors. The weather cooperated and it was a fabulous day for all.

Grade 5 Mattapoisett Village Walking Field Trip 2024

The rain did not get in our way.

Did you know that Mattapoisett artist Frank Millet went down on the Titanic? Did you know that Mattapoisett Capt. Charles Bryant was the first territorial administrator of the newly purchased Alaska? Did you know that the Mattapoisett Salt Works produced and supplied salt to the world during the years of the American Revolution? These were just a few of the things that the fifth grade students learned on the recent walking field trip. This annual event is a great opportunity to learn more about our special town. A big shout out to the grade 5 teachers for organizing this event. Special thanks goes out to Mattapoisett resident, and former school committee member Mrs. Carole Clifford. Her stories about growing up in Mattapoisett were some that I will never forget. And another big thanks to Mrs. Jen McIntyre for sharing her historical knowledge about the town and its history. They plugged through the rain and didn't skip a beat.

Center School Grade 3 Students Visit OHS

Grade 3 students visited OHS on Tuesday, June 4th for a tour and meet and greet. This annual tradition is a nice way for incoming 4th graders to see the school and meet the teachers.

Old Colony Seniors Visit OHS

Old Colony graduating seniors had their own walk thru on Thursday June, 6th. This was the first time that OC grads came back to OHS to visit and we hope the tradition will continue in the future.

Dr. Ashley reported the following:

It seems like just yesterday that we were greeting students and welcoming them to the first day of school. This year has been full of many exciting learning experiences! We congratulate all Center School students for their hard work and accomplishments this year. Thank you to our dedicated faculty and staff for providing a high-quality educational program and supporting our young learners' social-emotional development. Center School students thrive due to the hard work of our faculty and staff and the support of our families. We want to thank all parents and guardians, our PTA, School Council, School Committee members, and all Center School community members for your continuous support. Our students made tremendous progress this year as a result of your partnership. We couldn't have done it without you! We want to thank our Mattapoisett Fire Department and Police Department for their fabulous partnership with our school! They attend and participate in school events, read to students, and provide educational opportunities.

Accomplishments:

- Implemented the new Into Reading programs in grades K-3

- Teachers worked with the Hill for Literacy on implementing DIBELS reading assessments and analyzing student progress data during district-wide grade-level data meetings five times a year.
- Teachers met with Hill for Literacy in monthly implementation meetings to learn the components of the Into Reading program.
- The District Literacy Leadership team, comprised of administrators and teachers from all elementary schools, met monthly to plan and implement district-wide literacy initiatives.
- Our math specialist, Mrs. Dunn, developed a third-grade problem-solving program. She met with each class weekly to work on learning and applying specific problem-solving strategies using a checklist and rubric. She will be working with second grade next year.
- We welcomed incoming kindergarten students for screening appointments in May.

May and June were filled with many educational field trips and enrichment opportunities.

Thank you to our active PTA and the Mattapoissett Land Trust for providing funding for the following field trips:

- Grade 1 Walking field trip to Dunseith Park to plant sunflowers with the Mattapoissett Land Trust volunteers
- Grade 2 Field Trip to Heritage Museums and Gardens - Mattapoissett Land Trust
- Grade 3 Field Trip to Plimoth Patuxet - PTA
- Grade 3 Field trip to the YMCA – PTA

Kudos and thank you to Dr. Sarah Leahy for her enthusiasm and musical direction for our grades 1, 2, and 3 concerts.

Thank you to ORRJRS 8th graders for doing community service at Center School. 8th graders worked in all Center School classrooms to read, play math games, and help with other activities. Hopefully, we inspired some future teachers!

Thank you to Mr. Cabeceiras and many parent volunteers for facilitating a wonderful field day. We had a terrific turnout of family members to cheer on our students at the various events.

VIII. School Committee

A. Committee Reports

1. ORR District School Committee - James Muse shared that they met last night and approved grants, student handbooks and recognized retirees and heard an updated on the school improvement plans.
2. SMEC – no report.
3. READS – Superintendent Nelson reported they recently met and approved FY25 rates, policies and staffing changes.
4. Early Childhood Council – Cristin Cowles reported they have not met.
5. MASC – James Muse shared the most recently newsletter recently came out and they held the Day on the Hill.
6. Mattapoissett Capital Planning – Chairperson Lavin thanked the residents for their support the Town Meeting.
7. Tri-Town Education Foundation Fund– Amanda Hastings reported they met in May to review and approve grant applications, awarding around \$9,000.
8. Policy Subcommittee – Cristin Cowles reported they met last week and discussed social media and fundraising policies which will be coming to the next Joint School Committee meeting.
9. Budget Subcommittee – Chairperson Lavin thanked the residents again for their support at the Town Meeting.
10. Equity Subcommittee – Amanda Hastings reported they meet again next week.

Reorganization:

Chairperson Lavin suggested the school committee discuss filling Tiffini Reedy's spot at the Joint School Committee meeting next week. She added that Amanda Hastings or Jack LeBrun would be eligible. Amanda Hastings volunteered.

MOTION: by James Muse to appoint Amanda Hastings as Mattapoissett representative to the Union side of the Joint School Committee in replacement of Tiffini Reedy.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), Hastings (yes), LeBrun (yes)

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

B. FUTURE AGENDA ITEMS

- School Committee Reorganization (September)
- School Improvement Plan (September)
- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

X. Open Comments

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

XI. Information Items

Recommendation:

That the School Committee review the 24-25 school calendar with the addition of the Kindergarten start date. That the School Committee review the READS Quarterly Report and the READS Amended Collaborative Agreement.

School Committee Feedback:

Chairperson Lavin suggested changing 'all' to grades 1-12 on Opening Day.

XII. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

MOTION: by James Muse to enter into executive session at 7:52pm for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements only to return to regular session to adjourn.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), Hastings (yes), LeBrun (yes)

MOTION: by James Muse to exit into executive session at 8:06pm only to return to regular session to adjourn.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), Hastings (yes), LeBrun (yes)

ADJOURNMENT:

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 8:07pm.

MOTION: by James Muse to adjourn at 8:07pm

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

Respectfully Submitted,

Melissa Wilcox, Recording Secretary



OLD ROCHESTER REGIONAL SCHOOL DISTRICT MA SUPERINTENDENCY UNION NO. 55



2023-2024 CENTER/OLD HAMMONDTOWN JOINT SCHOOL IMPROVEMENT PLAN

Key: Highlighted **Green** is On-going

Highlighted **Pink** is Completed

Anything **Bold** is Completed

MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity which encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

THEORY OF ACTION

IF WE...

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

STRATEGIC OBJECTIVES

1. & 2.
Teaching & Learning

3.
Support Systems

4.
Climate & Culture

5.
Safe Schools

Strategic Objective #1: Teaching & Learning

Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.

Strategic Initiatives	Person(s) Responsible	Level-based Goal	Action Steps	2023-2024 Anticipated Outcomes & Evidence (Indicators of Success)
1.2 Adopt and implement a curriculum review cycle and continue the implementation	Office of Teaching and Learning Principals Teachers	In collaboration with The Hill for Literacy, implement the Into Reading core literacy program	1. Provide PD to staff members regarding the implementation of the Into Reading program and the Science of Reading 2. Provide Into Reading resources to educators	1. Consistent reading program implemented across the ORR district 2. Teachers will have up-to-date resources

of the Literacy Action Plan. (multi-year)			<ul style="list-style-type: none"> 3. Provide monthly support to teachers through The HILL for Literacy around best practices in literacy instruction 4. Ongoing support available for educators with HILL for Literacy consultants 	<ul style="list-style-type: none"> 3. Educators will have familiarity with Into Reading program and Science of Reading methods and strategies 4. Educators will have questions and concerns addressed through Hill for Literacy consultation
1.4 Establish common assessment practices at all grade levels that are vertically and horizontally aligned and enhance common data collection and analysis procedures to inform instruction (multi-year)	<ul style="list-style-type: none"> Office of Teaching and Learning Principals Teachers The HILL for Literacy Building-Based Data Teams 	In collaboration with The Hill for Literacy, develop a literacy assessment plan to measure and monitor student literacy achievement	<ul style="list-style-type: none"> 1. Establish a District Literacy Leadership Team that will create a common assessment plan/schedule across the district 2. Administer literacy assessments 3. Conduct meetings to analyze literacy data and inform instruction practice 4. Analyze student assessment data to inform instructional planning 	<ul style="list-style-type: none"> 1. Monthly DLLT roster, meeting agendas, and notes (Nov. - June) 2. Student benchmark data rosters available for data meetings and progress monitoring meetings 3. Agendas for meetings as well as instructional focus data to drive instruction and guide intervention
1.5 Maintain, enhance, and utilize a curriculum management system containing a scope and sequence for vertical	<ul style="list-style-type: none"> Office of Teaching and Learning Instructional Council Principals Teachers 	The District Instructional Council members and select Center/OHS staff members will continue to review and update the curriculum in the	<ul style="list-style-type: none"> 1. Instructional Council will meet throughout the year to plan for auditing and updating curriculum content 2. Departments/grade level leaders will update courses/units following parameters set by Instructional Council 	<ul style="list-style-type: none"> 1. Instructional Council agendas reflect audits and updates made to units 2. Content updates are available to teachers in our curriculum management system

articulation of standards covered during grade level transitions, daily instruction, and assessments (multi-year)		curriculum management system		
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Strategic Objective #2: Teaching & Learning

Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.

Strategic Initiatives	Person(s) Responsible	Level-based Goal	Action Steps	2023-2024 Anticipated Outcomes & Evidence (Indicators of Success)
2.1 Design and adopt a revised professional development planning process that supports effective and equitable teaching and learning with consistent and dedicated time (multi-year)	Office of Teaching and Learning Instructional Council Principals Teachers	The District Instructional Council will assist in planning the 23-24 SY professional development plan The professional development plan will include learning opportunities for all educators including special educators, related service providers, specialists, and paraprofessionals	1. Data from staff surveys will be used to plan for professional development offerings 2. The professional development plan will be developed and communicated to educators in advance of the PD day 3. Professional development will be relevant and meaningful to all educators 4. District administration in collaboration with The Hill and Open Sci Ed will use data points and input from stakeholders to plan cohesive professional development to staff	1. Staff survey data is analyzed and PD plans are reviewed and updated to reflect the needs of educators 2. The Professional Development Plan will be completed prior to the upcoming school year 3. Instructional Council agendas reflect input shared out with grade levels and departments 4. Professional Development plans reflect input from our consultancies

2.5 Provide professional development to support and implement adoption of current Literacy Action Plan (multi-year)	Office of Teaching and Learning Principals Teachers	Center and Old Hammondtown School staff will participate in literacy professional development related to Science of Reading and implementation of the core literacy program	1. Implementation Meetings with The Hill for Literacy 2. Through The Hill for Literacy, staff members will complete Science of Reading training to understand up to date research around how the brain encodes and decodes 3. Educators will have access to The Hill for Literacy Implementation Coach 4. Provide monthly support to teachers through The HILL for Literacy around best practices. in literacy instruction	1. The Hill and HMM agendas and rosters 2. The Hill and HMM provides PD sessions 3. The Hill Implementation meeting agendas reflect the coverage of critical components of the Into Reading series 4. Science of Reading modules are provided to teachers during portions of PD and early release days
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Strategic Objective #3: Support Systems

Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.

Strategic Initiatives	Person(s) Responsible	Level-based Goal	Action Steps	2023-2024 Anticipated Outcomes & Evidence (Indicators of Success)
3.1 Review, design, and expand consistent district-wide systems of support available to all students	Office of Teaching and Learning Principals Teachers	Center and Old Hammondtown Schools will develop and implement systems of support consistent with district initiatives	1. RTI (Response to Intervention) teams will meet weekly to ensure that student intervention needs are being addressed 2. Grade level/departments will use the FLEX intervention blocks in the weekly schedule to provide interventions to students in need of extra support in the content areas	1. Agendas and meeting notes reflect topics of discussion at weekly meetings 2. Instructional planning occurs during The Hill Data meetings, progress monitoring meetings, grade level FLEX

through the general education setting. (multi-year)	School Adjustment Counselors Reading Specialists Math Specialists Title I Math and Reading Interventionists	to ensure supports are in place to meet the needs of our students Educators will use assessment data to provide targeted literacy and math interventions in the classrooms and in small groups	3. Grade level/departments will use assessment data to drive instruction in Tiers I, II, and III 4. Targeted staff will participate on the district team developing and implementing action steps from the Safe and supportive schools grant. This will include looking at SEL curriculums that may be used by the district	planning meetings, SRST (Student Resource Support Team) and BBST (Building Based Support Team) meetings 3. FLEX planning minutes reflect intervention updates as well as data sheets that drive the groupings 4. Agendas and action items will be shared at the building level
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Strategic Objective #4: Climate & Culture

Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members.

Strategic Initiatives	Person(s) Responsible	Level-based Goal	Action Steps	2023-2024 Anticipated Outcomes & Evidence (Indicators of Success)
4.1 Implement and sustain evidence-based approaches to teaching and discipline that promote the development of strong academic and social skills for all students	Principals Teachers Adjustment Counselors	The Center and OHS school community will collaborate to promote the development of strong academic and social skills for all students	1. Responsive Classroom techniques including: Morning meeting, school & classroom rules, behavior supports, restorative practices, and establishing hopes and dreams will be implemented school wide 2. Explore SEL resources and lessons within the Into Reading program	1. Increase focus on students' strengths and positive contributions to school community 2. Decreased discipline referrals 3. Time provided on staff meeting agendas to review and share ideas related to best practices including sharing RC success stories

(multi-year)				
<p>4.3 Develop and implement a clear and flexible communication plan for individual schools and the school-system to ensure family engagement and information sharing (multi-year)</p>	<p>Principals Teachers Community Groups</p>	<p>Center and OHS school administration will consistently communicate with the school community through weekly update emails to promote school community engagement</p>	<p>1. Weekly school newsletter updates will be sent to families on Sundays at 3:00 pm</p> <p>2. School events including: parent teacher conferences, Art Show, PTA fundraisers and band/chorus concerts will be included in school newsletter to ensure that families have a chance to plan for and participate in events</p> <p>3. ORRConnect app for school community communication</p>	<p>1. School newsletter sent weekly to update staff and families of upcoming happenings</p> <p>2. School newsletters will be posted on school websites weekly</p> <p>3. Monthly calendars are maintained and included in the weekly newsletters</p>
<p>4.4 Utilize student voice, student engagement, and student leadership skills to guide and enhance a respectful and successful learning environment for all (multi-year)</p>	<p>Principals School Adjustment Counselors Project 351 Leaders, students, and staff</p>	<p>Center and OHS students, with the support of staff members, will enhance student voice through school and district leadership opportunities</p>	<p>1. Project 351 will be open to grades 4-6. Student “Influencers” will attend four training sessions to understand their roles. Monthly times will be offered for planning for student voice at All School Meetings throughout the year</p> <p>2. Project 351 will present at a staff meeting to familiarize PreK-6 educators with the work of Project 351</p> <p>3. Students will share their hopes and dreams and learning goals during the school year</p> <p>4. Students will have opportunities to participate in surveys for school culture-building activities e.g. spirit days, All School Meetings</p>	<p>1. Trainings for students occur at the JHS/HS and students present content at monthly All School Meetings</p> <p>2. Staff meeting agenda items and students’ presentation to staff</p> <p>3. Student hopes and dreams recorded and displayed in classrooms</p>

4.5 Provide professional development to support and implement best practices related to tracking and improving student behavior and discipline	Principals Teachers	Center and OHS staff will participate in professional development and training related to tracking and improving student behavior and discipline	<p>1. Power School training and overview of the tracking system will be provided to all staff</p> <p>2. Follow-up will be provided at monthly staff meetings and grade level PLC meetings</p> <p>3. Center and OHS behavior matrix will be reviewed and updated as needed</p> <p>4. Responsive Classroom strategies and techniques will be implemented school-wide for consistency and supports to address behavioral needs</p>	<p>1. Meeting agendas and attendance logs reflect time spent on topic</p> <p>2. Staff meeting/PLC agendas and attendance logs reflect time spent on topic</p> <p>3. Meeting notes reflect the data that was reviewed and updated</p> <p>4. Staff meeting agenda and notes reflect time spent sharing challenges and best practices</p>
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Strategic Objective #5: Safe Schools

Ensure safe, secure, and equitable learning environments in all schools.

Strategic Initiatives	Person(s) Responsible	Level-based Goal	Action Steps	2023-2024 Anticipated Outcomes & Evidence (Indicators of Success)
5.1 Provide professional development to school community members regarding physical and cyber safety and security practices (multi-year)	District Business Office, District Tech Team, SRO, First Responders Fire, Police, EMS, Principals Teachers	Center and OHS staff will participate in physical and cyber safety practices to reinforce best practices in school safety and cyber safety	<p>1. Cyber security training will be provided to staff to ensure continued online safety</p> <p>2. ALICE trainings will be conducted with staff and students during the school year with the support of local first responders and the District ALICE Training Team</p> <p>3. Fire Drills will be conducted 4 times per school year with the support of local first responders</p>	<p>1. Trainings are sent (through email) and completed by selected staff members. Completion logs</p> <p>2. Staff training occurs in the fall with follow up as needed with staff and then with the students during a school day</p> <p>3. Fire drills are conducted with the support of the</p>

			4. District administration will update the Crisis Manual Plan that provides guidance of procedures and protocols in emergency situations	Mattapoisett Fire Department (Fire Dept. Reports) 4. Updated manual shared with The Leadership Council and staff to be followed in emergency situations
5.4 Establish short and long term capital plans for all school buildings, grounds, and facility operations (multi-year)	District Business Office Supt's office ORR District Facilities Director Principals	Building, district departments and administration will collaborate to understand and document short and long term building needs to be shared with town leadership	1. School administration will meet with the district leadership to target areas of need in the building 2. School and district administration will meet with town officials to tour the buildings and view identified areas of need 3. Building reviews will be conducted yearly to identify building improvements needed and added to the town's capital improvement plan	1. Items added to the Capital Plan to be reviewed with town leadership 2. Building tour occurs with a focus on high need areas 3. Town capital planning documents reflect the needs presented



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

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Michael S. Nelson, M.Ed.
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Sharlene Fedorowicz, Ph.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Jaime L. Curley, Ed.D.
Assistant Superintendent of Student Services

STATEMENT ON BACK TO SCHOOL 2024-2025

Ideally, the summer days have provided time for each one of you to reflect on the past school year and envision a successful 2024-2025 school year.

Additionally, it is my hope that the summer break provided an opportunity for each one of you to decompress, relax, and rejuvenate your professional mindset.

As I have said many times to our faculty and staff members – the field of education brings with it complex responsibilities, an assortment of challenges, and the highest of expectations.

Nevertheless - no occupation is more important or rewarding than being an educator.

Educators are skilled leaders who care about the intricate needs of our students and work tirelessly to ensure that our students make academic progress, along with social and emotional gains.

This coming year our school community will continue to follow our strategic plan known as Vision2028.

During the next 180 school days, we will build upon the progress and achievements that were made during year one of Vision2028 and pursue the objectives and initiatives that are called for during year two.

Collectively, we will continue to enhance our teaching and learning practices, improve our support systems, and our climate and culture, while ensuring that our schools are safe for all of our students and their families.

The mission of our school system remains consistent and as appropriate as ever.

We strive to inspire all students to think, to learn, and to care.

Thank you for being educators – our work matters.

Michael S. Nelson
Superintendent of Schools

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District and Massachusetts Superintendency Union #55 does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities.



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OPENING DAY AGENDA

August 26, 2023

Breakfast (7:30am – 8:30am) – Meet & Greet

Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues.

Opening Remarks, Introductions, & Recognitions (8:30am) – The Leadership Council

All staff members are expected to report to the high school auditorium for opening remarks and to listen to our keynote speaker.

Keynote Presentation (9:15am) – Every Kid Deserves a Champion

Mr. Steve Maguire, M.Ed.

Keynote Presentation Overview

Steve is a father, teacher, and professional speaker. He has spoken to thousands of teachers, parents, and camp staff across the US and Canada and is known for his energy, simple takeaways, and ability to fire up a room. He makes every effort to help people get more awesome at working with kids so they can make the impact they believe in. Steven's goal is to give a few wicked simple tools and a boatload of energy so all the kids get the best version of their educators.

Biography of Keynote Speaker

Steve has been a full-time school teacher for 24 years. He teaches Meteorology, Astronomy, Environmental Science, Forensics, Oceanography and Ornithology at Scituate High School in Scituate, MA. In his teaching career, he has taught high school and middle school. Teaching in a classroom and being on the "front lines" with kids is part of what makes Steve so credible to his audiences.

Participants in Steve's work consistently say he "gets it" when it comes to working with kids. Steve and Jess, his wife, are the parents of four children...Nolan (11), Emmitt (9), Greta (8), and Scotia (6).



Dismissal – Return to School Buildings

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Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Mattapoisett

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: September 12, 2024

Re: Financial Report – Fiscal Year 2025

Financial Report:

Please find the following financial report in relation to the general funds of Mattapoisett School District:

- Budget Report – Detail Based as of September 9, 2024
- Budget Report - Department Based as of September 9, 2024

For the purpose of our Financial Forecasting:

The Mattapoisett School District currently has \$1,386,974 available of the general funds appropriated in the 2025 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes the activity of the total \$8,064,433 appropriated to the Mattapoisett School District.

- **\$ 8,064,433 - General Funds Approved**
- **\$ 6,677,459 – Obligations Paid Year to Date**
- **\$ 1,386,974 - Remaining Available Funds**

OLD ROCHESTER REGIONAL SCHOOL DISTRICT MA SUPERINTENDENCY UNION NO. 55



2024-2026 Center and Old Hammondtown Schools Improvement Plan

MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social-emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences, and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity that encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real-world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

THEORY OF ACTION**IF WE...**

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#1: Teaching & Learning Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.	1.1 <ul style="list-style-type: none">Engage in professional development work to create an elementary Portrait of a Graduate in alignment with the Jr. High School and High School Portrait of the Graduate (POG)	1.1 <ul style="list-style-type: none">Staff can explain what a Portrait of a Graduate is, why we have it, and our part	1.1 <ul style="list-style-type: none">Elementary administration will have outlined the meaning and purpose of Portrait of the Graduate for faculty and staff to begin this work at the elementary level
	1.2 <ul style="list-style-type: none">Implement a curriculum review cycle in accordance with the identified Phases in the “2024	1.2 <ul style="list-style-type: none">The curriculum review cycle for the 2024-2025 school cycle reflects the next steps as such	1.2 <ul style="list-style-type: none">Identified faculty are participating in the math curriculum review work

	<p>Curriculum Review Cycle Plan”</p> <ul style="list-style-type: none"> Continue the implementation of the Literacy Action Plan 	<p>as reviewing the math curriculum</p> <ul style="list-style-type: none"> Literacy Action Plan steps are outlined with the DLLT and faculty as appropriate 	<ul style="list-style-type: none"> The Literacy Action Plan is implemented and reviewed annually for updates
	<p>1.3</p> <ul style="list-style-type: none"> Continue monthly meetings with the Instructional Council Establish elementary curriculum leaders by grade span/department 	<p>1.3</p> <ul style="list-style-type: none"> Monthly Instructional Council meetings are scheduled with clear objectives Elementary Curriculum Leader job descriptions have been outlined, and the positions have been posted 	<p>1.3</p> <ul style="list-style-type: none"> Instructional Council meetings continue to be an active committee outlining professional development needs for the district The Curriculum Leaders are identified and are engaged in curriculum work at Center and OHS as well as district-wide
	<p>1.4</p> <ul style="list-style-type: none"> Establish common assessment practices in literacy and math PreK-6 that are vertically and horizontally aligned and enhance common data collection and analysis procedures to inform instruction 	<p>1.4</p> <ul style="list-style-type: none"> Common assessment data is analyzed to inform instruction Grade-level data meetings take place in accordance with the assessment schedule Professional development time is allocated for vertical and horizontal data analysis 	<p>1.4</p> <ul style="list-style-type: none"> Time is given to analyze student data and make informed instructional focus areas Common Assessment practices are established and implemented in PreK-6 for literacy and math Data analysis professional development is provided to highlight areas needing improvement and areas that are working
	<p>1.5</p> <ul style="list-style-type: none"> Maintain, enhance, and utilize a 	<p>1.5</p> <ul style="list-style-type: none"> Additions and edits to 	<p>1.5</p> <ul style="list-style-type: none"> Educators utilize a curriculum

	curriculum management system containing a scope and sequence for vertical articulation of standards covered during grade-level transitions, daily instruction, and assessments	curriculum are documented in a curriculum management system and shared with appropriate grade level/content areas faculty	management system to inform curriculum, instruction, and assessment in literacy and math
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Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#2: Teaching & Learning Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.	2.1 <ul style="list-style-type: none"> Implement the professional development plan that supports effective and equitable teaching and learning 	2.1 <ul style="list-style-type: none"> Surveys are prepared and uploaded to SMART PD for educators to complete at the end of each PD session Educators complete the survey at the end of each professional development day The Instructional Council will analyze the survey data to determine its effectiveness and plan future PD to reflect the needs of educators 	2.1 <ul style="list-style-type: none"> Educators have participated in high-quality, effective professional development opportunities that transfer into the classroom and are in alignment with the District Strategic Plan Instructional Council agendas reflect discussion on survey results from PD offerings PD plans reflect input from the survey results
	2.2 <ul style="list-style-type: none"> Align the purpose and responsibility of the curriculum leadership team to drive teaching and learning initiatives system-wide through professional development and train the trainer models 	2.2 <ul style="list-style-type: none"> The curriculum leadership team guides and develops district-wide curriculum initiatives 	2.2 <ul style="list-style-type: none"> The curriculum leadership team has been implemented and is supporting teaching, learning, and professional development initiatives Professional development for the adoption of high-quality instructional materials is provided based on the

			curriculum review cycle in math, science, ELA, and social studies
	2.3 <ul style="list-style-type: none"> Provide educational leaders/teacher leaders with ongoing professional development in curriculum writing, such as Understanding by Design (UbD) to support consistent curriculum implementation and instructional practices 	2.3 <ul style="list-style-type: none"> Professional development will be provided in curriculum writing, such as Understanding by Design (UbD) model with applicable educators 	2.3 <ul style="list-style-type: none"> Educational leaders/teacher leaders will be engaged in purposeful professional development, which is aligned with curriculum initiatives and lessons reflect the UbD planning model
	2.4 <ul style="list-style-type: none"> Support implementation of the Portrait of a Graduate (POG) with dedicated time and resources 	2.4 <ul style="list-style-type: none"> Building-based discussions/ teams will begin Portrait of a Graduate work by collaborating across the district 	2.4 <ul style="list-style-type: none"> Professional development time has been provided with school schedules for professional development and educator collaboration that focuses on the POG
	2.5 <ul style="list-style-type: none"> Provide Professional Development to support and implement adoptions of the current Literacy Action Plan 	2.5 <ul style="list-style-type: none"> Continue to provide resources, materials, and training that support the implementation of the <i>Into Reading</i> program PD time is designated for <i>Into Reading</i> training through Houghton Mifflin Harcourt (HMH) and Hill for Literacy Data meetings take place 3-5 times a year Science of Reading training modules are offered during PD Days, and/or PLC time 	2.5 <ul style="list-style-type: none"> Professional development is aligned with the Literacy Action Plan Data meetings have been outlined for the year Science of Reading Modules are completed by each educator, as applicable

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#3: Support Systems Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.	3.1 <ul style="list-style-type: none"> Review, design, and expand consistent district-wide support systems available to all students through the general education setting 	3.1 <ul style="list-style-type: none"> Identify the systems of support for academics, behavioral and social and emotional learning (SEL) Targeted staff will participate in the development and implementation of the Safe and Supportive Schools grant Building-based Support Team (BBST) team will meet weekly to ensure that student intervention needs are being addressed, and Student Resource Study Team (SRST) meetings will take place bi-weekly Educators will use the assigned FLEX block to provide intervention and enrichment to students 	3.1 <ul style="list-style-type: none"> Outline current systems of support in academics and SEL, including Responsive Classroom Safe and Supportive Schools Grant initiatives will be shared at the building level and reported out to staff as applicable BBST/SRST meetings are attended, and action steps are identified to support students PLC and grade level meeting time is used to plan FLEX Block focus areas for student success and planning for Tiered Instruction
	3.2 <ul style="list-style-type: none"> Revise, design, and expand consistent district-wide intervention systems of support available to students in small group or individual settings 	3.2 <ul style="list-style-type: none"> Finalize district DCAP that defines what tiered intervention looks like at the elementary and secondary level 	3.2 <ul style="list-style-type: none"> Intervention systems of support are identified and implemented to address the academic, behavioral, and social-emotional needs of all learners
	3.3 <ul style="list-style-type: none"> Identify and provide professional development in all schools that foster the full implementation of the systems of support 	3.3 <ul style="list-style-type: none"> Train and support educators on the systems of support at the classroom level while being in alignment with the district plan 	3.3 <ul style="list-style-type: none"> Educators have participated in training in the tiered levels of support aligned to the DCAP to address the academic, behavioral, and social-emotional needs of all learners

	3.4 <ul style="list-style-type: none"> Review and enhance a district-wide system for data collection and screenings to assess students' behavioral and social-emotional needs, as applicable Implement data collection and screening tools to identify SEL and behavior support needs 	3.4 <ul style="list-style-type: none"> Educators will use assessment data to provide targeted literacy and math interventions in the classrooms and in small groups A school-based data team is identified with an outline of roles and responsibilities Data team meetings are scheduled and agendas outline the purpose of meetings 	3.4 <ul style="list-style-type: none"> Data collection and screening practices are scheduled and analyzed consistently to assess students' academic, behavioral and social-emotional needs
	3.5 <ul style="list-style-type: none"> Provide systems of support that ensure successful grade-level transitions based on students' academic, behavioral, and social-emotional learning needs 	3.5 <ul style="list-style-type: none"> Grade-level transitions are planned and communicated within/between schools 	3.5 <ul style="list-style-type: none"> Transition plans are outlined and scheduled for each grade level/grade span as applicable

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#4: Climate & Culture Provide an inclusive, equitable, and positive climate and culture in all schools that promotes a sense of belonging for all school community members.	4.1 <ul style="list-style-type: none"> Implement and sustain evidence-based approaches to teaching and discipline that promote the development of strong academic and social skills for all students 	4.1 <ul style="list-style-type: none"> Responsive Classroom techniques including: Morning Meeting, school & classroom rules, behavior supports, and restorative practices, will be implemented school-wide Provide Responsive Classroom resources to faculty Review expectations at the fall staff meeting and throughout the year as applicable Explore SEL resources and lessons within the Into Reading 	4.1 <ul style="list-style-type: none"> Evidence-based practices related to teaching and discipline are implemented to decrease behavioral referrals Responsive Classroom training takes place for faculty and staff needing to be trained Morning Meeting is implemented on a daily basis with a focus on SEL practices as outlined in Responsive Classroom curriculum

		program	
	4.2 <ul style="list-style-type: none"> Develop and promote a unified brand that embodies the spirit of the school system and the school community at large 	4.2 <ul style="list-style-type: none"> Identify staff to work at the district level to determine the unified brand of the district Determine how the branding of the district will transfer to the school level and identify the who, what, when, why, and how this will be shared 	4.2 <ul style="list-style-type: none"> A unified school system brand has been established, embodying the spirit of all districts The unified branding is implemented and reflected in school communications and logos
	4.3 <ul style="list-style-type: none"> Develop and implement a clear and flexible communication plan for individual schools and the school system to ensure family engagement and information sharing 	4.3 <ul style="list-style-type: none"> Weekly newsletters (SMORE) are sent out on Sunday afternoons Blackboard messages are created to inform families, faculty, and staff of important school-related events and/or community events The school website and social media pages are kept up-to-date, highlighting school, district and/or community events and happenings 	4.3 <ul style="list-style-type: none"> Schools provide consistent and timely communication to community stakeholders and faculty on a consistent basis School websites reflect up-to-date social media posts and current events
	4.4 <ul style="list-style-type: none"> Utilize student voice, student engagement, and student leadership skills to guide and enhance a respectful and successful learning environment for all 	4.4 <ul style="list-style-type: none"> Implement Student Councils Create opportunities to utilize student voice within classrooms and school community Identify Project 351 Influencers in grades 4-6 Hold monthly meetings with Project 351 students Hold bi-monthly meetings with student ambassadors School Influencers attend the four training meetings and attend monthly meetings 	4.4 <ul style="list-style-type: none"> Student voice and student leadership are fostered and highlighted throughout the school year Students meet to share ideas and problem-solve with their peers throughout the year School-based initiatives are identified by Project 351 students and school-based Ambassadors

	4.5 <ul style="list-style-type: none"> Provide professional development to support and implement best practices related to monitoring and improving student behavior and discipline 	4.5 <ul style="list-style-type: none"> Provide PD and continue to improve upon behavior reporting system Continue to improve upon behavior data reporting and analysis Engage in PD to further support students with social-emotional and behavioral needs 	4.5 <ul style="list-style-type: none"> Administrators and Educators consistently implement proactive approaches to decrease student incidents and promote positive behaviors
	4.6 <ul style="list-style-type: none"> Plan transition days and activities to support students entering Center and OHS at the beginning of the year and end of the year 	4.6 <ul style="list-style-type: none"> Schedule Open House and Orientation Days Explore implementing a Step Up Day in Spring of 2025 	4.6 <ul style="list-style-type: none"> Dates are scheduled, implemented and reviewed for efficiency and effectiveness

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
#5: Safe Schools Ensure safe, secure, and equitable learning environments in all schools.	5.1 <ul style="list-style-type: none"> Provide professional development to school community members regarding physical and cyber safety and security practices 	5.1 <ul style="list-style-type: none"> Provide faculty and staff training on school safety and cyber security Conduct safety drills throughout the school year in alignment with the safety manual Professional training in Crisis Prevention Intervention (CPI) Invite local police and fire department personnel to visit and walk the schools Continue to improve upon GoGuardian Use 	5.1 <ul style="list-style-type: none"> Training take place throughout the year on ALICE training Fire drills are conducted with the support of the Mattapoissett Fire Department Updated manual shared with The Leadership Council to be followed in emergencies Staff training in CPI takes place each fall and throughout the year, as needed Go Guardian is implemented and updated as needed Health and safety trainings take

		<ul style="list-style-type: none"> Continue training staff of Heimlich Maneuver, EpiPen, CPR and First Aid as applicable 	place annually and/or as appropriate
	5.2 <ul style="list-style-type: none"> Establish annual review and audit procedures of all facility systems and related phase replacement plans 	5.2 <ul style="list-style-type: none"> The annual plan is outlined with a timeline of check-ins to review facility and maintenance needs 	5.2 <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported with the facilities director and actions steps will be taken as applicable
	5.3 <ul style="list-style-type: none"> Adopt a classroom technology plan review cycle to maintain equipment and infrastructure for instructional technology 	5.3 <ul style="list-style-type: none"> Maintain classroom, student and staff technology equipment Support maintenance and refurbishment of technology Improve upon tech ticket reporting Support the development of replacement plans 	5.3 <ul style="list-style-type: none"> All instructional technology is updated and functional to support student learning The technology maintenance plan is outlined by the technology department Increase staff submission of technology and maintenance requests within the ticketing system Technology maintenance and replacement plan is in place
	5.4 <ul style="list-style-type: none"> Establish short and long-term capital plans for all school buildings, grounds, and facility operations 	5.4 <ul style="list-style-type: none"> School administration will meet with the district administrative department heads to target areas of need in the building School and district administration will meet with 	5.4 <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported to central administration Long and short-term capital plans for buildings and grounds are outlined

		<p>town officials to walk the building and view areas of need</p> <ul style="list-style-type: none"> Items agreed upon will be added to the town's capital improvement plan as applicable 	<ul style="list-style-type: none"> Items added to the Capital Plan will be reviewed with town leadership Town capital planning documents reflect the needs identified by the school
	<p>5.5</p> <ul style="list-style-type: none"> Continue to be engaged and actively involved in the budget process at the building level 	<p>5.5</p> <ul style="list-style-type: none"> Fiscally support the needed personnel, technology, and resources to ensure a safe and effective learning environment Participate in discussions to identify and prioritize the budget process 	<p>5.5</p> <ul style="list-style-type: none"> The needs of the school will be documented, prioritized, and reported to the budget subcommittee

Shutterfly, LLC

Customer #: 0000115223

Check Date: 06/17/24

Check #: 207354

Invoice#	PO#	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
558340		06/15/24	\$286.35	\$0.00	\$286.35
On behalf of Shutterfly Lifetouch, LLC, enclosed is a commission check for the Lifetouch Spring Individuals 2023-2024 Program. Thank you for allowing us to photograph your students. If you have any questions, concerns or suggestions please contact us at 401-7 81-6320					
TOTALS:			\$286.35	\$0.00	\$286.35

Shutterfly, LLC

Shutterfly, LLC
10 Almaden Blvd, Suite 900
San Jose CA 95113

Wells Fargo
56-382/412

\$286.35

PAY EXACTLY

TWO HUNDRED EIGHTY-SIX and 35/100 Dollars

PAY
TO THE
ORDER
OF

OLD HAMMONDTOWN ELEM SCHOOL
20 Shaw St
Mattapoisett MA 02739-1423

Date

06/17/2024

Number

207354

Amount

\$*****286.35

⑈0000207354⑈ ⑆041203824⑆ 9622001213⑈

Shutterfly, LLC

Customer #: 0000115223

Check Date: 06/24/24

Check #: 208819

Invoice#	PO#	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
558843		06/20/24	\$76.12	\$0.00	\$76.12
On behalf of Shutterfly Lifetouch, LLC, enclosed is a commission check for the Lifetouch Classroom Groups 2023-2024 Program. Thank you for allowing us to photograph your students. If you have any questions, concerns or suggestions please contact us at 401-7 81-6320					
TOTALS:			\$76.12	\$0.00	\$76.12

Shutterfly, LLC

Shutterfly, LLC
10 Almaden Blvd, Suite 900
San Jose CA 95113

Wells Fargo
56-382/412

\$76.12

Date

06/24/2024

Number

208819

PAY EXACTLY

SEVENTY-SIX and 12/100 Dollars

Amount

\$*****76.12

PAY
TO THE
ORDER
OF

OLD HAMMONDTOWN ELEM SCHOOL
20 Shaw St
Mattapoisett MA 02739-1423

⑈0000208819⑈ ⑆041203824⑆ 9622001213⑈

▲ Detach at Perforation Before Depositing Check ▲

Mattapoisett Public Schools

Center School and Old Hammondtown School

2024-2025 Student Handbook



Center School
17 Barstow Street
P.O. Box 477
Mattapoisett, MA 02739
School Office Phone 508-758-2521
School Office Fax 508-758-3153

Old Hammondtown School
20 Shaw Street
Mattapoisett, MA 02739
School Office Phone 508-758-6241
School Office Fax 508-758-4667



August 28, 2024

Dear Parents and Guardians:

Welcome to a new school year!

The Center School and Old Hammondtown School staff welcome the opportunity to share each day with your children. We are confident that together we can create the optimum learning environment to ensure the success of all students.

The Mattapoisett Public Schools Handbook has been designed to share information with you regarding school policies and the daily school operations. We hope that you will find the information contained in this handbook to be a useful reference throughout the school year.

We are looking forward to this new school year and continuing to work with each family. Together we can make a difference in the life of each child in the Mattapoisett Public Schools!

Thank you for your continued support!

Sincerely,

Linda Ashley, Center School Principal

Stephanie Wells, Old Hammondtown School Principal

MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social-emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences, and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity that encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real-world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

THEORY OF ACTION

IF WE...

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members, ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Center School and Administration

Dr. Linda Ashley Principal
Erin Monteforte Administrative Assistant
Jamie Balsis Center School Nurse
Kathleen McManamon Adjustment Counselor

Old Hammondtown School and Administration

Stephanie Wells Principal
Jennifer Janicki Administrative Assistant
Amy Ripley Old Hammondtown School Nurse
Bethanie Grant Adjustment Counselor

Old Rochester Regional School District and Massachusetts Superintendency Union #55 Administration

Michael S. Nelson Superintendent of Schools
Jaime Curley Assistant Superintendent of Student Services
Sharlene Fedorowicz Assistant Superintendent of Teaching and Learning
Howard Barber Assistant Superintendent of Finance and Operations
Eugene Jones District Facilities Director

Central Office Phone (508) 758 - 2772

Mattapoisett School Committee Members

Carly Lavin - Chairperson
James Muse - Vice Chairperson
Cristin Cowles
Amanda Hastings
Jack LeBrun

Center School Staff

Aarsheim, Courtney - Grade One Teacher
Aguiar, Jennifer - Grade One Teacher
Anderson, Greta - Art Teacher
Ashley, Linda - Principal
Balsis, Jamie - Center School Nurse
Barry, Michele - Grade Two Teacher
Cabeceiras, Chad - Physical Education Teacher
Camacho, Deborah - Reading Specialist
Crowley, Katie, Project GROW /Paraprofessional
Allison Dunn - Math Interventionist
Dawicki, Cynthia - Special Education Paraprofessional
Duke, Claudia - Special Education Teacher
Eble, Miriam - Special Education Teacher
Farell, Karen - Special Education Paraprofessional
Fernandes, Stacey - Head Cook
Fiore, Tracy - Speech/Language Pathologist
Goodwin, Beth - Special Education Paraprofessional
Guertin, Brittany - Health Teacher
Griffin, Kim - Grade Three Teacher
Hughes, Marissa - Grade One Teacher
Julian, Christylyn - Kindergarten Teacher
Kendall, Jane - Project GROW Teacher
Klinka, Tara - Special Education Paraprofessional
Leahy, Sarah - Music Teacher
Lourenco, Lisa - Technology Teacher
McManamon, Kathleen - School Adjustment Counselor
Medeiros, Alda - Special Education Secretary
Medeiros, Steve - Custodian
Mendes, Sarah - Grade Three Teacher
Mirabito, Laura - Librarian
Monteforte, Erin - Administrative Assistant
Pawlishen, Carolyn - Reading Specialist
Perriera, Virginia - Special Education Teacher
Plant, Valeri - Special Education Paraprofessional
Renna, Amy - Grade Two Teacher
Rotchford, Virginia - Special Education Paraprofessional
Simmons, William - Technology Consultant
Souza, Laurie - Cook
Squire, Benjamin - Science Specialist
Sylvia, Mackenzie - Kindergarten Teacher
Tippins, Nancy - Special Education Paraprofessional
Titcomb, Joy - School Psychologist
Tranfaglia, Jeannine - Grade Three Teacher

Christina Victoria - Lunch/Recess Monitor/Paraprofessional
Williams, Kate - Grade Two Teacher
Zajac, Jane - Kindergarten Teacher

Old Hammondtown School Staff

Alan Sweet - Instrumental Music
Anderson, Greta - Art Teacher
Aruri, Linda - Title I Math Tutor
Atwood, Cynthia - Special Education Paraprofessional
Barrows, Stacy - Grade Five Teacher
Behan, Michele - Special Education Teacher
Krystle Bradshaw - Special Education Paraprofessional
Brogioli, Stella - Special Education Paraprofessional
Cabeceiras, Chad - Physical Education Teacher
Casi, Amy - Grade Five Teacher
Daniel, Susan - Head Cook
DeMello, Margaret - Title I Director
Foye, Jill - Speech Therapist
Grant, Bethanie - School Adjustment Counselor
Jacobsen, Sara - Grade Six Teacher
Jennifer Janicki - Principal's Secretary
Lakey, Jillian - Reading Interventionist
Leahy, Sarah - Music Teacher
Letendre, Kyle - Grade Six Teacher
Letourneau, Julie - Grade Six Teacher
Lourenco, Lisa - Technology Instructor
Mare, Jocelyn - Grade Four Teacher
Medeiros, Alda - Special Education Secretary
Mirabito, Laura - Librarian
Panek, Sherri - Special Education Paraprofessional
Pierson, Miranda - Special Education Teacher
Querim, Kristen - Lunch Recess Monitor
Ripley, Amy - Old Hammondtown School Nurse
Simmons, William - Technology Consultant
Squire, Benjamin - Science Specialist
Sunde, Kristen - Grade Four Teacher
Titcomb, Joy - School Psychologist
Trudell, Katie - Grade Five Teacher
Valliere, Elizabeth - Grade Four Teacher
Ashley Wilson - Special Education Paraprofessional
Wells, Stephanie, - Principal

GENERAL SCHOOL INFORMATION

SCHOOL HOURS: 8:30 AM - 2:45 PM

Center School and OHS Transportation Information

Bus Transportation

Bus routes for the Old Rochester Regional School District and Massachusetts Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Bus routes are modified slightly each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District’s transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch Manager at amaralbustritown@gmail.com or 508-324-0551.

Changes in student transportation plans are strongly discouraged. Please contact the main office with any questions or requests.

For Center/OHS Routes, please use this link.
<https://www.olderochester.org/>
This link will take you to the District web page.

Calendar and Hours of Operation:

In-Person ARRIVAL TIME/TARDINESS

Students may be dropped off at the designated door at each school starting at 8:15 a.m.
Buses arrive between 8:15 – 8:30 am.
Students who arrive after 8:30 must report to the office and will be marked tardy.
Students arriving after 11:30 will be marked absent according to state law.

EARLY RELEASE/DISMISSAL DAYS

Parent Conferences — Students dismissed at 11:30 am

Thursday, October 17, 2024	Lunch is served
Friday, October 18, 2024	Lunch is served

Additional Early Release Days — Students dismissed at 12:20 pm

Friday, August 30, 2024	Lunch is served
Wednesday, September 25, 2024	Lunch is served
Wednesday, November 27, 2024	Lunch is served
Friday, December 20, 2024	Lunch is served
Wednesday, January 29, 2025	Lunch is served
Wednesday, March 5, 2025	Lunch is served
Wednesday, May 28, 2025	Lunch is served

Full-day Professional Development Days - No School for Students

Tuesday, November 5, 2024

EMERGENCY CLOSING

Parents and guardians should make a plan and a backup plan with students ahead of time in the event of an emergency closing of school in the middle of the day. Students may be sent home for such conditions as a snowstorm, boiler failure, or power outage. **The Blackboard Connect telephone communication system will be used to notify parents if school is closed unexpectedly. This system will notify families using a home telephone number, a cell phone number or a work telephone number as provided by the parent/guardian.** If school is closed early, an announcement will be made to the students explaining the time buses will take them home. Students, who do not know what their emergency plan is, or where to go, will be allowed to use the telephone to call their parents/guardian..

INCLEMENT WEATHER PROCEDURE

The decision to close school, due to inclement weather, will be made by 5:45 a.m. School cancellations will be broadcast on the following radio stations: **WBSM (1420 AM), WFHN (107.1 FM).** It is advisable to begin listening to the 6:00 AM news announcements.

The Blackboard Connect telephone communication system will be used to contact all parents/guardians regarding the closing of school. Parents will be contacted using a home telephone number. Cell phones or a work telephone number will also be inputted into the system if the parents/guardian provide them.

Student Drop Off and Pick-Up at Dismissal Time

CENTER SCHOOL

ARRIVAL: Students may be dropped off between 8:15 and 8:30 am at the Hammond Street entrance of the school. Please access this entrance by using the Hammond Street entrance near the tennis court.

END OF DAY DISMISSAL: All students being picked up at the end will be dismissed from the Hammond Street entrance.

Signs with the STUDENT'S NAME, GRADE, and the NAME of the TEACHER should be displayed in the window of the passenger side of the car. We will have the students ready to exit the building at 2:45 pm. This will decrease the waiting time for each vehicle. Students will be dismissed on a car-by-car basis. Students will only be allowed to enter the vehicle on the curbside of the car.

OLD HAMMONDTOWN SCHOOL

ARRIVAL: Students may be dropped off at 8:15 am. Dismissal will begin at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus drop off. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP. For safety reasons, students should only exit the vehicle on the curb side.

END OF DAY DISMISSAL: Dismissal begins at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus pick-up. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP to the sidewalk near the small basketball court. Students will only be allowed to enter your vehicle on the curbside. (and exit on the curb side during morning drop off)

Student Emergency Information or Status: Parent Notification to Center/OHS

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office **immediately**. It is important that all our records are up to date.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is continuing with online forms using our student information system Powerschool. In an effort to update student contacts, addresses, emails and phone numbers we ask that you log into your PowerSchool account and update all of the required student information forms.

Families moving from the community should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the “new” school before any records will be forwarded.

Attendance

School attendance is compulsory. Attendance law states that:

- *The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.*
- *Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.*
- *Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.*

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being chronic absenteeism. “All students are considered “chronically absent” if they miss 10% of the school year.”

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the nurse’s office at **508-758-2521** before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student’s name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse uses the *Blackboard Connect* messaging system to contact parents/guardians

at home or work. **After any absence, students should present a parent's note indicating the reason for the absence to the School Nurse.**

Absences are "excused" for only the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment
- Obligatory religious holidays
- Illness substantiated by a note (Five days or more of continuous absences for medical reasons must be corroborated by a physician's note).
- Weather so inclement as to endanger the health of the child

A child may also be excused for other exceptional reasons with approval of the Principal or designee.

In instances of chronic or irregular absence reportedly due to illness, the school administration may request a physician's statement certifying such absences to be justified.

Excessive absenteeism can occur because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. After students return to school they will be made aware of missed assignments, making them up as soon as possible. Missed assignments are factored into students' grades.

When Absences Exceed Three or More Days

On the third day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. Each Principal or designee shall make a reasonable effort to meet with any student, and that student's parent/guardian, who has missed five (5) or more unexcused school days (a school day shall be equal to two (2) or more class periods in the same day) in a school year. The meeting shall be to develop action steps to improve student attendance and shall be developed jointly by the Principal or designee, the student, and the student's parent/guardian. The parties may seek input from other relevant school staff and/or officials from relevant public safety, health and human service, housing, and nonprofit agencies.

On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* may be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRA) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

Tardiness

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

Dismissals

All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Mattapoisett School Committee and town safety officials.

Dismissals During the School Day

No child will be dismissed from school during the day unless an authorized adult comes to the office to dismiss the student. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

Any Change in Dismissal Routine

To ensure each child's safety, a note from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office prior to a bus switch. This restriction is in place for each child's safety.

Bikes to School

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Students not following safety rules may have their riding privileges revoked. A bike rack is available in front of the cafeteria. Students are encouraged to lock their bicycles.

School Breakfast & Lunch - Food Service

The Commonwealth of Massachusetts has signed into law on August 09, 2023; all children in public schools will receive 1 FREE Breakfast and 1 FREE Lunch per day, permanently. (Students wanting milk only are not part of the free program and will be charged.)

Please note that even though meals will be free for all, it is very important for families to still complete the household Application for Free and Reduced Price Meals for the 2023-2024 school year. You can view and complete the application here: [link to meal application](#). We strongly encourage ALL families to submit this form as it allows us to establish eligibility for P-EBT benefits, as well as other benefits such as waived or reduced college testing and application fees, sports fees, and other fees for those who qualify, and serve families most effectively.

In addition, please consider applying for SNAP, the federal nutrition program that provides eligible residents with monthly financial assistance to purchase groceries. More SNAP information can be found at gettingsnap.org or by calling Project Bread's FoodSource Hotline at 1-800-645-8333.

Food Service Page - <https://orrschoolmeals.com/>

Interactive menus and the Titan payment system.

Lunch Protocol

Brief description:

- Lunch in the building cafeteria
- Students enter their lunch number into the Point of Sale system.
- Lunch monitors clean the cafeteria tables after children leave and prior to the next group entering.

Bringing Lunch from Home

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source. Please note District Life Threatening Allergy Policy Below. [Life Threatening Allergy Information](#)

School Safety and School Visits

All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's office. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.

Parents, guardians, or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit.

Student Dress

The responsibility for the dress and appearance of the students will rest with individual students and parents/guardians.

They have the right to determine how the student will dress providing that attire is not destructive to school property, complies with requirements for health and safety, and does not cause disorder or disruption. The administration is authorized to take action in instances where individual dress does not meet the stated requirements.

This does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that students will not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the requirements set forth above.

Center School and Old Hammondtown Schools have have a no head-adornment policy while students are in the school building, including but not limited to hats and hoods. Head adornments worn for medical, religious and/or cultural reasons are permitted.

Decorative footwear and flip-flops can create a safety issue when students play at recess and during Physical Education classes. Therefore, flip-flops or any other type of open-toed shoes are strongly discouraged for safety reasons.

All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names. For those of you who have seen our Lost and Found area, you know that this can be a problem. Take the time to label! This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Several cases of lost clothing were donated to charity during the last school year.

Recess

All students will have outdoor recess. Only in very inclement weather is recess held indoors. **Please be sure that your child is properly dressed.** Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are not allowed to be worn to school. We strongly recommend sneakers for all students. A student requires a doctor's note for temporary excuse from physical education or outdoor recess.

Student Valuables

It is strongly recommended that students do not bring large sums of money, hand-held video games, Smartwatches, toys or stuffed animals to school. This includes trading cards. ie Pokemon cards.

Inclement Weather: Cancellations and Delays

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be canceled. It is important that families have plans in place for dealing with these possibilities.

We utilize the "BlackBoard" communication program that is capable of contacting all Center and OHS families within a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we will send out a "BlackBoard" call.

Because all district schools utilize the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls that interfere with their ability to handle true emergencies.

Should the decision be made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the "BlackBoard" system. In the event of a non-weather emergency, we will contact all parents using the same system.

Telephone Calls

Responsibility is an important attribute for all students. No school telephone in any office may be used by students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers' classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

Cell phones and Smartwatches

A student may carry or keep a cell phone or Smartwatch in his/her backpack **if authorized by the school office**. The phone or Smartwatch must be shut off and kept in the child's locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone or Smartwatch may not be used to receive or send messages anytime during school hours **or on school buses**. Student phones or Smartwatches used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

Homework and Independent Reading

The School Committee has established homework guidelines that all teachers follow. Your child's teacher will establish homework routines appropriate to his grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become "Reading Partners" with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to indicate that the material has been completed.

Library Books

If you prefer that your child does not check out a specific library book, you may opt out of having your child check out the book by emailing your school's librarian with the exact title of the book and the author's full name. If no email was sent to opt out, your student will have full access to the variety of books available in the library. Here is the link to the library book platform Alexandria: <https://mattapoisett.goalexandria.com/>

Photographs of School Activities for Local News Outlets

Contact the office for Opt-Out Procedure for Parents Who Do NOT Want Their Child's Picture to Appear.

As part of our public relations efforts, local newspapers are invited to photograph many school programs and events. Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form, included in this packet, and returning it to the school office before September 8, 2023.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

Parent Involvement

1. Being actively involved in your child's school is one way to alleviate concerns about their education. The Mattapoisett PTA meets for an hour once a month via ZOOM. A link to the meeting can be found on the Mattapoisett PTA website.
2. Parent volunteers are needed to be a part of our School Council. Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month from 3:15-4:15 pm.

Parent Concerns

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principals, Linda Ashley, and Stephanie Wells are available to all parents by appointment. Please call the school office or contact the principals directly via email:
lindaashley@oldrochester.org or stephaniewells@oldrochester.org

FIRST AID / EMERGENCIES

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Mattapoisett Police / EMS will be called for transport to the hospital.

Health Information

Health Records

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

Dispensing Medications

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

Additional Services Available

Center and Old Hammondtown offers all students General Education support and accommodations including:

- Title I Services
- Social Work/Counseling Services
- Availability of the School Psychologist

- Reading Specialist Support
- Math Interventionist Support
- STEM Interventionist
- Others outlined the Mattapoisett Schools Curriculum Accommodation Plan.

Since we are all different with varying needs, our schools provide many special education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist
- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

Health and Guidance Curricula

ORR District Health and Guidance Curricula have been implemented across all grade levels at Center and OHS. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:

Growth & Development

Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).

● Nutrition

Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.

● Social & Emotional Health

Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.

● Family Life

Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.

● Interpersonal Relationships

Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.

● Disease Prevention & Controls

Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.

● Safety & Injury Prevention

Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire

safety, and weapons safety.

● **Violence Prevention**

Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence.

If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.

The Massachusetts Comprehensive Assessment System (MCAS) Testing

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests. Testing during the 2024-2025 school year will take place at the following times:

2025 MCAS Dates Center and OHS

Grade 3	ELA	April 8 and April 9, 2025
Grade 3	Math	May 13 and May 14, 2025
Grade 4	ELA	April 10 and April 11, 2025
Grade 4	Math	May 13 and May 14, 2025
Grade 5	ELA	April 8 and April 9, 2025
Grade 5	Math	May 6 and May 7, 2025
Grade 5	Science	May 15 and May 16, 2025
Grade 6	ELA	April 3 and April 4, 2025
Grade 6	Math	May 8 and May 9, 2025

It is highly recommended that all students be present during MCAS testing.

MCAS Makeup Dates:

ELA- 4/14 - 4/18

Math - 5/19 - 5/23

Student Records

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is

necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

In accordance with the student record regulations of the Massachusetts Department of Education, parents have the right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents and you will find the office staff most cooperative in this matter.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office.

Report Cards and Parent Conferences

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

2024-2025 Marking System and Report Cards

Term	Period Covered	Number of Days	Marks Close	Report Cards Issued
<u>1st</u>	Wednesday, Aug. 28th to Friday, Nov. 22nd	60 days	Friday, November 22, 2024	Friday, Dec. 6, 2024
<u>2nd</u>	Monday, November 25th to Friday, March 7th	59 days	Friday, March 7, 2025	Friday, March 21, 2025
<u>3rd</u>	Monday, March 10th to Wednesday, June 11th	61 days	Wednesday, June 11, 2025	Wednesday, June 11, 2025 Day 180

Parent/Guardian - Teacher Conferences

Regular communication between school and home is important if we are to be successful. Conferences between families and teachers are scheduled twice during the school year, but if questions about your child's progress should arise in any curricular area, do not hesitate to initiate a conversation with teachers at any time.

The **October 17th and October 18th Early Release Days** will be set-aside for families to schedule conferences with teachers. Please contact your child's teacher to schedule a conference. An appointment for a Parent/Guardian

Conference can be set up at any time during the year by calling the school office or sending an email to the classroom teacher requesting a conference.

Student Placement and Requesting Teachers

Parent/Guardian requests for specific classroom teachers will not be accepted. It is neither possible to grant the request of the parents/guardian of all the students at Center School or Old Hammondtown School, nor is it fair or appropriate to grant the requests of only a select group of families.

The placement of students is done in a thoughtful and careful manner, and is not done haphazardly or randomly. Information on each student is gathered through the use of a placement card completed by each child's teacher. These are reviewed by the school principal. Two meetings are then held involving the teachers at that specific grade level, the special education teachers, consulting teachers of reading, school adjustment counselor, and the principal, to discuss placement for the following year. All students are placed in heterogeneous classes which reflects a range of student ability levels. In order to achieve a truly heterogeneous class composition, students of high, average and low ability levels are placed in each room. No class should have all the high, or low, ability students. Research has shown this to be an inappropriate way to group students. Strengths and weaknesses of students are evaluated, and placement is made in the best educational interest of the child. A student who does not interact well with another particular student is not placed in the same class, if at all possible.

All students in Kindergarten through Grade Six, and their parents/guardians, will be informed of their assigned teacher for the next school year by mail on or about the 15th of August prior to each school year's opening.

Promotion/Retention of Students

It is expected that students progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

Student Enrichment

Our schools offer various ways for students to enrich their academic learning. Here are some examples:

- Chorus: Groups meet weekly during school, and perform each year at the district *FORM* concert.
- 4th Grade Band: Students select an instrument for in-school instrumental instruction. In January, students come together as a beginner band.
- 5th and 6th Grade Band: Weekly instrumental instruction continues and the students meet as a band once a week.
- Jazz Band: Auditions are held in the fall and the band meets before school once a week
- After School Activities: The Mattapoisett Recreation Department offers after school enrichment/athletic sessions each year.
- Art, General Music, Instrumental Music (grades 4-6), Technology education, Physical Education, and Library are also part of our weekly classes.

Field Trips

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher in charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a

field trip based on poor academic performance or inappropriate behavior.

General Statement and School Rules

Mattapoisett elementary schools emphasize a positive, community-based sense of responsibility and respect throughout the school day. Students learn what is expected of them through the consistent modeling of the adults around them. Students, teachers, administrators and parents/guardians all work together to maintain a safe, orderly school environment where everyone can learn and grow.

Party Invitations

In keeping with our Responsive Classroom beliefs, and not wanting any child to feel hurt or excluded, we remind parents/guardians of the insensitive practice of students bringing party invitations to school. It puts students who are not invited (and many times the student doing the inviting) into unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day. We ask that you not call the office for this information.

School Staff Role in Establishing High Behavioral Expectations

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents/guardians who have ongoing concerns about a student's behavior have several sources of support - the School Adjustment Counselor, Administration, and the Staff RTI (Response to Intervention) Team.

Responsive Classroom

The Mattapoisett elementary schools utilize the Responsive Classroom approach in supporting our students in the learning process. All Center/OHS teachers have participated in Responsive Classroom training.

Responsive Classroom is a way of teaching that creates a safe, challenging, and joyful classroom and schoolwide climate for all students. Teachers who use the Responsive Classroom approach understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary and middle school teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

Bullying Prevention and Intervention

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 are committed to providing a safe, positive and productive educational environment where students can achieve the highest academic standards. No student shall be subjected to harassment, intimidation, bullying, or cyberbullying.

"Bullying" is the repeated use by one or more students or school staff members of a written, verbal, or electronic expression, or a physical act or gesture, or any combination thereof, directed at a target that:

- causes physical or emotional harm to the target or damage to the target's property;
- places the target in reasonable fear of harm to themselves, or of damage to their property;
- creates a hostile environment at school for the target;
- infringes on the rights of the target at school; or
- materially and substantially disrupts the education process or the orderly operation of a school.

"Cyber-bullying" means bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.

Cyber-bullying shall also include the creation of electronic medium in which the creator assumes the identity of another person or knowingly impersonates another person as author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying.

Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

Bullying and cyber-bullying may occur in and out of school, during and after school hours, at home and in locations outside of the home. When bullying and cyber-bullying are alleged, the full cooperation and assistance of parents and families are expected.

For the purpose of this policy, whenever the term bullying is used it is to denote either bullying, or cyber-bullying.

Bullying is prohibited:

- On school grounds;
- On property immediately adjacent to school grounds;
- At school-sponsored or school-related activities;
- At functions or programs whether on or off school grounds
- At school bus stops;
- On school buses or other vehicles owned, leased or used by the school district; or,
- Through the use of technology or an electronic device owned, leased or used by the schools;

Bullying and cyber-bullying are prohibited at a location, activity, function or program that is not school-related or through the use of technology or an electronic device that is not owned, leased or used by the school district if the act or acts in question:

- create a hostile environment at school for the target;
- infringe on the rights of the target at school; and/or
- materially and substantially disrupt the education process or the orderly operation of a school.

Prevention and Intervention Plan

The Superintendent and/or their designee shall oversee the development of a prevention and intervention plan, in consultation with all district stakeholders, which may include teachers, school staff, professional support personnel, school volunteers, administrators, community representatives, local law enforcement agencies, students, parents and guardians, consistent with the requirements of this policy, as well as state and federal laws. The bullying prevention and intervention plan shall be reviewed and updated at least biennially.

The Principal is responsible for the implementation and oversight of the bullying prevention and implementation plan within their school.

Reporting

Students, who believe that they are a target of bullying, observe an act of bullying, or who have reasonable grounds to believe that these behaviors are taking place, are obligated to report incidents to a member of the school staff. The target shall, however, not be subject to discipline for failing to report bullying.

Each school shall have a means for anonymous reporting by students of incidents of bullying. No formal disciplinary action shall be taken solely on the basis of an anonymous report.

Any student who knowingly makes a false accusation of bullying shall be subject to disciplinary action.

Parents or guardians, or members of the community, are encouraged to report an incident of bullying as soon as possible.

A member of a school staff shall immediately report any instance of bullying the staff member has witnessed or become aware of to the school Principal or their designee.

Investigation Procedures

The Principal or their designee, upon receipt of a viable report, shall promptly contact the parents or guardians of a student who has been the alleged target or alleged perpetrator of bullying. The actions being taken to prevent further acts of bullying shall be discussed.

The school Principal or a designee shall promptly investigate the report of bullying, using a Bullying/Cyber-bullying Report Form which may include interviewing the alleged target, alleged perpetrator, staff members, students and/or witnesses.

Support staff shall assess an alleged target's needs for protection and create and implement a safety plan that shall restore a sense of safety for that student.

Confidentiality shall be used to protect a person who reports bullying, provides information during an investigation of bullying, or is witness to or has reliable information about an act of bullying.

If the school Principal or a designee determines that bullying has occurred they shall take appropriate disciplinary action and if it is believed that criminal charges may be pursued against the perpetrator, the Principal shall consult with the school's resource officer and the Superintendent to determine if criminal charges are warranted. If it is determined that criminal charges are warranted, the local law enforcement agency shall be notified.

The investigation shall be completed within fourteen school days from the date of the report. The parents or guardians shall be contacted upon completion of the investigation and informed of the results, including whether the allegations were found to be factual, whether a violation of this policy was found, and whether disciplinary action has or shall be taken. At a minimum the Principal or their designee shall contact the parents or guardians as to the status of the investigation on a weekly basis.

Disciplinary actions for students who have committed an act of bullying or retaliation shall be in accordance with district disciplinary policies.

Each school shall document any incident of bullying that is reported per this policy and a file shall be maintained by the Principal or designee. A monthly report shall be provided to the Superintendent.

Confidentiality shall be maintained to the extent consistent with the school's obligations under law.

Retaliation

Retaliation against a person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying, shall be prohibited.

Target Assistance

The Schools shall provide counseling or referral to appropriate services, including guidance, academic intervention, and protection to students, both targets and perpetrators, affected by bullying, as necessary.

Training and Assessment

Annual training shall be provided for school employees and volunteers who have significant contact with students in preventing, identifying, responding to, and reporting incidents of bullying.

Age-appropriate, evidence-based instruction on bullying prevention shall be incorporated into the curriculum for all K to 12 students.

Publication and Notice

Annual written notice of the relevant sections of the bullying prevention and intervention plan shall be provided to students and their parents or guardians, in age-appropriate terms.

Annual written notice of the bullying prevention and intervention plan shall be provided to all school staff. The faculty and staff at each school shall be trained annually on the bullying prevention and intervention plan applicable to the school.

Relevant sections of the bullying prevention and intervention plan relating to the duties of faculty and staff shall be included in the school employee handbook.

The bullying prevention and intervention plan shall be posted on the Schools website.

*LEGAL REFS.: Title VII, Section 703, Civil Rights Act of 1964 as amended
Federal Regulation 74676 issued by EEO Commission*

Title IX of the Education Amendments of 1972

603 CMR [26.00](#)

M.G.L. [71:37O](#); [265:43](#), [43A](#); [268:13B](#); [269:14A](#)

REFERENCES: *Massachusetts Department of Elementary and Secondary Education's Model Bullying Prevention and Intervention Plan*

CROSS REFS.: [AC](#), *Nondiscrimination*

[ACAB](#), *Sexual Harassment*

[JIC](#), *Student Discipline*

[JICFA](#), *Prohibition of Hazing*

[JK](#), *Student Discipline Regulations*

SOURCE: *MASC Updated 2023*

Approved by the Joint School Committee on September 28, 2023.

School Contacts

- Linda Ashley, Principal (508)-758-2521 lindaashley@oldrochester.org
- Stephanie Wells, Principal (508)-758-6241 stephaniewells@oldrochester.org
- Katie McManamon, Center School Guidance Counselor katiemcmanamon@oldrochester.org
- Bethanie Grant, OHS School Guidance Counselor bethaniegrant@oldrochester.org

Discrimination

The Old Rochester School District, including Center and Old Hammondtown Schools adheres to the following Anti-Racism Resolution:

- WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students;
- WHEREAS, it is the responsibility that every district provide to all district staff, including School Committee members annual professional development on diversity, anti-racism, equity and inclusion; WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce;
- WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based;
- WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by diverse authors and works from diverse perspectives;
- WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to impact our public and private institutions;
- RESOLVED: that the Old Rochester School District and all the school districts in the Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and 17 practiced for our students, families, faculty and staff. We must ensure our own school culture and that of every district in the Commonwealth is actively anti-racist.

Treating people differently, or interfering with or preventing a person from enjoying the advantages, privileges or courses of study in a public school because of an individual's actual or perceived race, color, national origin, ethnicity,

religion, sex, sexual orientation, age, or disability (i.e., protected status). A person may not be subjected to discipline or more severe punishment for wrongdoing, nor denied the same rights as other students, because of his/her membership in a protected class.

The Mattapoisett School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

Harassment

Harassment is oral, written, graphic, electronic or physical conduct on school property or at a school related event, function or activity relating to an individual's action or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status), that is sufficiently severe, pervasive or persistent so as to interfere with or limit a student's ability to participate in or benefit from the district's programs or activities, by creating a hostile, humiliating, intimidating, or offensive educational environment. For purposes of this policy, harassment shall also mean conduct, if it persists, that will likely create such a hostile, humiliating, intimidating or offensive educational environment.

Retaliation

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

Hate Crime

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age, disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

Video Cameras

The School Committee, after carefully considering the privacy rights of students and drivers and the District's duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

School Bus Conduct Rules

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward.
4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission
7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.
10. Throwing objects is unsafe and forbidden.

Bus Discipline Policy

The driver to the offending student, school principal and the student's parents in writing will report violations of bus rules promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and including suspension.

1st Offense – Warning

2nd Offense – **Detention or Assigned Seat at Front of Bus**– *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - **5-day bus suspension**

Repeated Offenses* - Consideration of permanent exclusion

*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. are advised that school buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

Copies of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 Bus Policy are available at the office or by visiting the link below.

<http://z2policy.ctspublish.com/masc/browse/oldrochesterset/rochester/EEAE>

Student Behavior Expectations

Old Rochester Regional School District and Massachusetts Superintendency Union #55's school discipline philosophy recognizes and respects the rights and dignity of others. As a community of educators, we believe that building relationships with students is paramount. This includes collaboration with students and their families, so together we can partner to ensure student success. We need the support of all stakeholders, especially our families, to make this goal a reality.

The ultimate goal of our school discipline philosophy, including restorative practices, is to build inclusive school communities that allow students to remain actively engaged in learning and minimize time taken from instruction and learning.

Rules for behavior in school are necessary to protect the educational rights and privileges of all students. It is essential that all students accept personal responsibility for maintaining high standards of conduct, including the observance of all school rules. The purpose of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 discipline policy is corrective; it is to encourage students to improve their conduct.

The school's discipline code is designed to assist students to show respect for others and their property, as well as for themselves. We ask our students to take a look at themselves and their actions. Being respectful is defined as having common courtesy, treating others kindly, saying please and thank you, etc. Students are reminded of these goals throughout their school day. Students are expected to comply with school rules and accept the leadership of teachers

and school staff. Students should fully understand that any staff member in the building has the authority to address behavior at any time. Students must adhere to school rules not only on school grounds, but also on the way to and from school, on school buses, during after school activities, field trips and any other time when they are under school supervision. All students must also comply with state and federal laws as they apply to the conduct of minors and juveniles

Our intentions for school discipline are aligned with the following objectives:

- Students, parents/guardians/caregivers, and school personnel, are provided with a clear understanding of the various administrative responses to discipline as described in the student handbook.
- Utilization of discipline practices that are progressive and tiered by design.
- The exercise of any of a student's rights ceases when it impacts the rights of another individual or group.
- No student has the right to disrupt the educational process within a school or designated learning environment.
- Provide students with ample restorative opportunities to change behavior and nurture relationships when possible.
- Provide professional learning and support to employ strategies and actions that align with the principles of restorative practices.
- Every reasonable effort will be made to keep students actively engaged in their learning environment as much as possible.
- An office visit, detention, suspensions, and/or expulsions are used judiciously in alignment with the expectations of student behavior.

Each day in our schools, we support our students' social emotional learning and development, while employing practices to help strengthen our learning community. We are focused on building healthy, positive relationships, preventing harmful behavior, productively resolving conflict with individuals and groups, and fostering a positive and inclusive learning environment. We value open dialogue to repair relationships, and we remain committed to the idea that harmful and disruptive behavior shall not be permitted to interfere with other students' access to learning. Families are encouraged to reach out to classroom teacher, school social worker or school administration with any questions or concerns.

File: JK - STUDENT CONDUCT

The Massachusetts General Laws require the School Committee to adopt written policies, rules and regulations not inconsistent with law, which may relate to study, discipline, conduct, safety and welfare of all students, or any classification thereof, enrolled in the public schools of the District.

The implementation of the general rules of conduct is the responsibility of the Principal and the professional staff of the building. In order to do this, each school staff in the District shall develop specific rules not inconsistent with the

law nor in conflict with School Committee policy. These building rules shall be an extension of the District policies by being more specific as they relate to the individual schools.

The purpose of disciplinary action is to restore acceptable behavior. When disciplinary action is necessary, it shall be administered with fairness and shall relate to the individual needs and the individual circumstances.

Students violating any of the policies on student conduct and control will be subject to disciplinary action. The degree, frequency, and circumstances surrounding each incident shall determine the method used in enforcing these policies. Most of the situations which require disciplinary action can be resolved within the confines of the classroom or as they occur by reasonable but firm reprimand, and/or by teacher conferences with the student and/or parents or guardians.

If a situation should arise in which there is no applicable written policy, the staff member shall be expected to exercise reasonable and professional judgment.

LEGAL REFS.: M.G.L. [71:37H](#) and [37L](#); [76:16](#) and [17](#)

Chapter 380 of the Acts of 1993

Chapter 766 Regulations, S. 338.0

Mass. Dept. Of Education, Advisory Opinion on Student Discipline, January 27, 1994

File: JIC - STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents/guardians.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

Suspension

In every case of student misconduct for which suspension may be imposed, a Principal shall consider ways to re-engage the student in learning. Unless specific reasons are documented as to why such alternative remedies are unsuitable or counter-productive, and/or in cases where the student's continued presence in school would pose a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school, the principal shall not suspend or exclude a student until alternatives have been employed and their use and results documented. Alternatives may include but shall not be limited to the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and collaborative problem-solving.

The superintendent and/or principal shall also implement district/school-wide models to re-engage students in the learning process which shall include but not be limited to positive behavioral interventions and support models, and trauma sensitive learning models.

Notice of Suspension:

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent/guardian oral and written notice, and provide the student an opportunity for a hearing and the parent/guardian an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent/guardian in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent/guardian present, the Principal must be able to document reasonable efforts to include the parent/guardian.

The principal or a designee shall notify the superintendent in writing, including by electronic means, of any out-of-school suspension imposed on a student enrolled in kindergarten through grade 3 prior to such suspension taking effect. That notification shall describe the student's alleged misconduct and the reasons for suspending the student out-of-school. For the purposes of this section, the term "out-of-school suspension" shall mean a disciplinary action imposed by school officials to remove a student from participation in school activities for 1 day or more.

For any suspension or exclusion under this section, the principal or designee of a school in which the student is enrolled, shall provide to the student and parent/guardian, notice of the charges and the reason for the suspension or exclusion in English and in the primary language spoken in the home of the student. The student shall receive the written notification and shall have the opportunity to meet with the principal, or a designee, to discuss the charges and reasons for the suspension or exclusion prior to the suspension or exclusion taking effect. The principal, or a designee, shall ensure that the parent or guardian of the student is included in the meeting, provided that such meeting may take place without the parent or guardian only if the principal, or a designee, can document reasonable efforts to include the parent or guardian in that meeting.

Emergency Removal

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or

disruption. The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall:

1. Make immediate and reasonable efforts to orally notify the student and the student's parent/guardian of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation;
2. Provide written notice to the student and parent/guardian as required above. The notice shall include the rights enumerated in law and regulation;
3. Provide the student an opportunity for a hearing with the Principal that complies with applicable regulations, and the parent/guardian an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent/guardian;
4. Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

In School Suspension - not more than 10 days consecutively or cumulatively

The Principal may use in-school suspension as an alternative to short-term suspension for disciplinary offenses provided that the Principal follows the process set forth in State regulation and the student has the opportunity to make academic progress.

Principal's Hearing - Short Term Suspension of up to 10 days

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

The Principal shall notify the student and parent/guardian of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

Principal's Hearing - Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's/guardian's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent/guardian requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent/guardian upon request.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension. The Principal shall send the written determination to the student and parent/guardian by hand-delivery, certified mail, first-class mail, email to an address provided by the parent/guardian for school communications, or any other method of delivery agreed to by the Principal and the parent/guardian.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent/guardian must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5) calendar days, the student or parent/guardian may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

Superintendent's Hearing

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent/guardian shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing - Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent/guardian requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent/guardian in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has made efforts to find a day and time for the hearing that would allow the parent/guardian and Superintendent to participate. The Superintendent shall send written notice to the parent/guardian of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent/guardian upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent/guardian upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

Expulsion

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

Academic Progress

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other schoolwork as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent/guardian of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan shall include the process for notifying such students and their parents/guardians of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent/guardian and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

Reporting

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short- and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC - August 2022

LEGAL REF: M.G.L. [71:37H](#); [71:37H ½](#); [71:37H ¾](#); [76:17](#); [76:21](#)

603 CMR [53.00](#)

603 CMR [53.10](#)(3) through (5)

603 CMR [53.13](#)(1)[Chapter 222 An Act Relative to Student Access to Educational Services and Exclusion from School](#)

[Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973](#) and

[Questions and Answers Addressing the Needs of Children with Disabilities and the Individuals with Disabilities Education Act's \(IDEA's\) Discipline Provisions.](#)

Approved by the Joint School Committee January 29, 2024.

Behavior

Level 1

- Disrupting class
- Invading personal space and boundaries
- Excessive noise
- Not using materials or equipment properly
- Not completing class work/homework
- Noncompliance to adult request
- Dress code violation

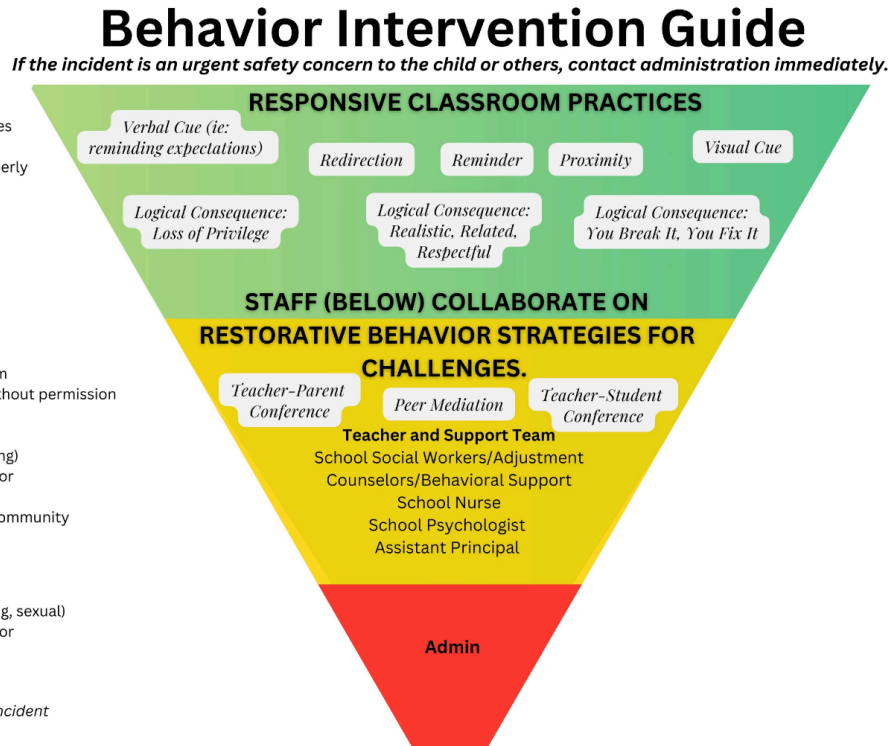
Level 2

- Defiance
- Disruption in any area
- Disrespect of others
- Obscene language
- Physical contact without intent to harm
- Leaving classroom or assigned area without permission
- Throwing objects at others
- General or peer conflict
- Taking someone else's property (stealing)
- Documented persistent Level 1 behavior
- *Property destruction
- *Social media impacting the learning community
- *Purposefully harmful to self or others

Level 3

- Assault (physical, biting, hitting, spitting, sexual)
- Documented persistent Level 2 behavior

*Could be Level 3 based on severity of incident



Possible Outcome

Level 1

- Re-teach the rules
- Review expectations
- Verbal reminders
- Reflection sheet
- Conference with student
- Conference with parent

Level 2

- Logical consequences
- Re-teach rules and expectations
- Parent meeting
- Behavior Contract (Teacher and Student)
- Develop Student Support Plan
- BBST Referral
- SRST referral
- Meeting with administration

Level 3

- Parent, teacher, admin meeting
- Develop or update Safety and/or Support Plan
- Individual behavior monitoring and/or contract
- Detention
- Suspension
- Police and/or legal involvement

Special Offenses

Massachusetts General Laws, Chapter 71, Section 37H

G.L. Chapter 71, §37H

Offenses:

On school premises or at school-sponsored events or activities:

- Possession of a dangerous weapon
- Possession of a controlled substance
- Assault on a member of the educational staff

Consequence:

- Exclusion for amount of time up to expulsion;
- Principal may suspend and not expel as he or she deems appropriate

Due Process:

- Constitutional due process;
- Prior notice to student of charge and written notice of right to hearing;
- Right to representation at hearing; and to present evidence and witnesses at hearing.

Appeal from Principal's Decision:

- Right to appeal expulsion decision to superintendent
- Timeline for requesting appeal: ten days from date of expulsion
- Right to counsel at hearing
- Superintendent can make factual determinations as well as determine consequence.

Provision of Education Services:

Provide every student an opportunity to make academic progress during the period of suspension (whether in-school or out-of-school) or expulsion, to makeup assignments, and earn credits missed. A district that suspends or expels a student for more than 10 consecutive days must provide the student and parent with a list of alternative educational services.

See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.

Discipline Collection and Reporting:

- Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services
- Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate
- Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of suspensions or expulsions in Massachusetts for more than 10 cumulative days in a school year.

See 603 CMR 53.14 for details.

G.L. Chapter 71, §37H ½

Offenses:

1. A felony charge or felony delinquency complaint against a student.
2. Conviction, adjudication, or admission of guilt with respect to such felony.

Consequence:

1. Felony charge or felony delinquency complaint: suspension for a period of time deemed appropriate by principal if the principal determines the student's continued presence would have a substantial detriment on the general welfare of the school.
2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) if the principal determines that the student's continued presence would have a substantial detriment on the general welfare of the school.

Due Process (for either suspension or expulsion):

- Constitutional due process;
- Written notice of the charges and of the reasons before the suspension takes effect;
- Principal may determine the appropriate amount of time for suspension;
- Written notice of the right to appeal to the superintendent;
- Suspension remains in effect pending appeal to the superintendent.

Appeal from Principal's Decision to Suspend or to Expel:

- Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion
- Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days.
- Superintendent may overturn or alter the decision.

A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

G.L. Chapter 71, §37H ³/₄

Offenses: Any offense that is not addressed in 37H or 37H ¹/₂.

Consequence:

- May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been considered; consider ways to re-engage the student in learning.
- Consequences other than suspension may draw from evidence- based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports.
- No student may be suspended for more than 90 school days in a school year.

Due Process:

- Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect.
- Consult 603 CMR 53:08 for details on notices.
- Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school suspension process

- Explicit requirement to translate notice of the charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.
- Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student.
- Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping.
- Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate.
- Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student out-of-school.

Appeal from Principal's Decision:

- Timeline for requesting appeal: written request not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.
- The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent.
- The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing.
- The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped.
- The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written decision is due within 5 calendar days of the hearing.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

Sexual Harassment

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that they have been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Associate Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Associate Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be accused may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

Procedure for the Discipline of Students With Disabilities

If a suspension of more than ten days is proposed, or if a shorter series of suspensions would result in more than ten cumulative days out of class, for any student who has an IEP or 504 Plan, the school must convene a TEAM meeting before the expiration of the ten-day period.

At that meeting, the TEAM must first develop or review a behavioral intervention plan, consistent with the functional behavioral assessment of the student, then review the relationship between the student's disability and the behavior that is the subject of the discipline action. If the TEAM determines that the student's misconduct is a manifestation of the student's special needs, or results from an inappropriate special education program/program placement, or from an IEP that was not fully implemented, the long-term suspension or expulsion may not be imposed.

If the TEAM concludes that the misconduct is not related to the student's special needs, and it does not result from an inappropriate special education program/program placement, or an IEP that was not fully implemented, then the long-term suspension or expulsion may be imposed, following the procedures listed in the law. Among other things the TEAM must offer placement in an interim alternative setting that will (1) enable the student to continue to participate in the general curriculum, (2) enable the student to receive services listed in the last agreed upon IEP, and (3) include any services and modifications designed to address the student's behavior. The parents have the right to request an

expedited hearing before the Bureau of Special Appeals (BSEA) to challenge the manifestation determination or the alternative program. If the parents request a hearing, the “stay put” provision of the IDEA entitles the student to remain in the last agreed upon educational placement while the procedures are pending before the BSEA. The right does not apply if the student is charged with possession of a dangerous weapon or drugs. In those circumstances, the school personnel may remove the student to an interim alternative setting without parental consent for up to 45 calendar days. Similarly, if the school convinces the BSEA hearing officer that the student’s continued presence in the current placement poses a danger to that student or to others, the student may be ordered into an interim alternative setting for up to 45 calendar days without parental consent.

Procedural Requirements Applied to Students not yet determined to be Eligible for Special Education:

1. If, prior to the disciplinary action, a district had knowledge that the student may be a student with a disability, then the district makes all protections available to the student until and unless the student is subsequently determined not to be eligible. The district may be considered to have prior knowledge if: a. The parent had expressed concern in writing; or
b. The parent had requested an evaluation; or
c. District staff had expressed directly to the special education director or other supervisory personnel specific concerns about a pattern of behavior demonstrated by the student. d. The district may not be considered to have had prior knowledge if the parent has not consented to evaluation of the student or has refused special education services, or if an evaluation of the student has resulted in a determination of ineligibility.
2. If the district had no reason to consider the student disabled, and the parent requests an evaluation subsequent to the disciplinary action, the district must have procedures consistent with federal requirements to conduct an expedited evaluation to determine eligibility.
3. If the student is found eligible, then he/she receives all procedural protections subsequent to the finding of eligibility.

Conflict of Interest Law and Gifts for Teachers

The Commonwealth’s conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of ‘substantial value’* which is given for or because of an official act or act within the public employee’s official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state’s general laws and language surrounding gifts.

****Anything worth \$50.00 or more is considered to be “of substantial value” for the purposes of the conflict of***

interest law.

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

135 Marion Road, Mattapoisett, MA 02739
Tel. (508) 758 -2772 FAX (508) 758-2802
www.oldrochester.org

NON-DISCRIMINATION POLICY

The Old Rochester Regional School District and the Massachusetts Superintendency Union No. 55, Marion, Mattapoisett, and Rochester, Massachusetts are committed to equal employment and educational opportunity for all members of the school community. Students and employees are protected from discrimination on the basis of race, color, gender identity, religion, national origin, gender, sexual orientation, age, pregnancy, homelessness, or disability in admission to, access to, treatment in or employment in its programs and activities.

The schools are also committed to maintaining a school and work environment that is free of harassment based on race, color, religion, national origin, gender, sexual orientation, age, gender identity, pregnancy, homelessness, and disability. Harassment includes physical or verbal conduct that is derogatory; this may include jokes, gestures, unsolicited remarks, or other behavior that creates an intimidating or offensive working or learning environment.

A student or employee who has a concern about discrimination or harassment should inform the Principal or the Superintendent of Schools, who will take appropriate steps to attempt to resolve the situation, such as discussion with involved persons, identifying and questioning of witnesses, and other appropriate steps. In most cases, a resolution will be achieved. However, if it is determined that a hearing is warranted, a hearing will be held before the Superintendent of Schools or a person that he or she may designate.

The goals of the above grievance procedures are to resolve complaints in a fair and timely manner and to ensure compliance with nondiscriminatory practices. Additionally, reprisals or retaliation against any individual who reports on, or files a discrimination or harassment complaint is strictly prohibited.

If you wish to discuss your rights, would like further information, or want to obtain help in filing a complaint, you may contact the Superintendent of Schools. The telephone number is (508) 758-2772 x1956. Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI, Title IX, Section 504, ADA, or Chapter 622 is directed to contact the superintendent of schools, who has been designated by the School District to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, Section 504, ADA, and Chapter 622, or write to:

Office for Civil Rights
John W. McCormack Post Office and Courthouse
Room 222
Post Office Square
Boston, MA 02109

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55
Marion – Mattapoisett – Rochester, Massachusetts**

Annual Notification of Rights Under PPRA

August 28, 2024

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School Committee has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify, such as through US Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

Center School and Old Hammondtown Health Office Information

Annual Screenings

Vision Screening: Grade Kindergarten through Grade 5

Hearing Screening: Grade Kindergarten through Grade 3

Postural Screenings: Grade 5 and Grade 6

If for any reason you would like your child to opt out of the screenings listed above, please submit a written request to the Health Office.

Health Requirements

School Physicals: Required upon entry to Kindergarten and prior to entering grade 4 and grade 7. Dr. Mendes, our school physician, is available to conduct physicals for students upon written request to the Health Office.

School Immunizations: Before entering Kindergarten, students **must** have:

3 doses of Hep B

5 doses of DTaP/DTP

4 doses of Polio
2 doses of MMR
2 doses of Varicella
Lead screening

Guidelines for when to keep your child home from school

- Fever greater than 100 degrees (must be fever free without fever reducing medication for 24 hours) ● Vomiting and/or diarrhea prior to coming to school
- Thick green tinged mucous
- Persistent cough
- Lingering sore throat with or without fever
- Rash of unknown origin
- Asthma flare up if you have not provided necessary medication to the Health Office
- Red eyes with or without drainage

Medications

The administration of any medication, including over-the-counter medications such as Tylenol, Motrin and cough medicine, may only be given under an order from a physician, dentist, nurse practitioner or physician assistant, in conjunction with parental permission. These forms are available in the Health office at both schools.



Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Mattapoisett

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: September 12, 2024

Re: Final Financial Report – Fiscal Year 2024

Financial Report:

The Mattapoisett School District closed the Fiscal Year June 30, 2024 operating budget. The total of expenditures incurred or encumbered expended the total of the fiscal year budget.

Please find the following financial report in relation to the general funds of Mattapoisett School District:

- Budget Report – Detail Based for June 30, 2024
- Budget Report - Department Based for June 30, 2024

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.001.1110.04.33	M A S C	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	DOE AUDIT	\$2,000.00	\$1,857.88	\$1,857.88	\$142.12	\$0.00	\$142.12	7.11%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$1,522.20	\$1,522.20	\$477.80	\$0.00	\$477.80	23.89%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$1,376.86	\$1,376.86	\$623.14	\$0.00	\$623.14	31.16%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$4,756.94	\$4,756.94	\$5,943.06	\$0.00	\$5,943.06	55.54%
01.303.004.1110.04.35	CENSUS	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$37,393.00	\$36,260.63	\$36,260.63	\$1,132.37	\$0.00	\$1,132.37	3.03%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$13,667.00	\$11,407.38	\$11,407.38	\$2,259.62	\$0.00	\$2,259.62	16.53%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$9,700.00	\$2,063.04	\$2,063.04	\$7,636.96	\$0.00	\$7,636.96	78.73%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$1,100.30	\$1,100.30	(\$100.30)	\$0.00	(\$100.30)	-10.03%
01.303.004.1210.05.22	SUPPLIES	\$2,500.00	\$8,975.69	\$8,975.69	(\$6,475.69)	\$0.00	(\$6,475.69)	-259.03%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$4,621.49	\$4,621.49	(\$3,621.49)	\$0.00	(\$3,621.49)	-362.15%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$3,000.00	\$3,773.80	\$3,773.80	(\$773.80)	\$0.00	(\$773.80)	-25.79%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$24,127.00	\$25,009.52	\$25,009.52	(\$882.52)	\$0.00	(\$882.52)	-3.66%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$9,185.00	\$8,713.83	\$8,713.83	\$471.17	\$0.00	\$471.17	5.13%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$29,855.00	\$27,863.55	\$27,863.55	\$1,991.45	\$0.00	\$1,991.45	6.67%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$34,545.00	\$31,630.07	\$31,630.07	\$2,914.93	\$0.00	\$2,914.93	8.44%
01.303.004.1420.03.02	HUMAN RESOURCES	\$14,313.00	\$13,109.33	\$13,109.33	\$1,203.67	\$0.00	\$1,203.67	8.41%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$325.44	\$325.44	\$674.56	\$0.00	\$674.56	67.46%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$1,749.19	\$1,749.19	\$2,250.81	\$0.00	\$2,250.81	56.27%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$3,500.00	\$689.64	\$689.64	\$2,810.36	\$0.00	\$2,810.36	80.30%
	Dept: SUPERINTENDENTS OFFICE - 004	\$203,660.00	\$178,167.90	\$178,167.90	\$25,492.10	\$0.00	\$25,492.10	12.52%
01.303.007.2210.01.02	PRINCIPAL	\$124,630.00	\$124,630.00	\$124,630.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.007.2210.02.02	PRINCIPAL'S SECRETARY	\$0.00	\$3,737.50	\$3,737.50	(\$3,737.50)	\$0.00	(\$3,737.50)	0.00%
01.303.007.2210.02.09	CLERICAL	\$46,935.00	\$39,046.08	\$39,046.08	\$7,888.92	\$3,766.56	\$4,122.36	8.78%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$1,692.24	\$1,692.24	(\$192.24)	\$307.76	(\$500.00)	-33.33%
01.303.007.2210.03.08	CAFE LUNCH MONITOR	\$29,459.00	\$20,295.66	\$20,295.66	\$9,163.34	\$3,690.12	\$5,473.22	18.58%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$499.00	\$499.00	\$301.00	\$0.00	\$301.00	37.63%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$12,778.12	\$12,778.12	(\$5,278.12)	\$0.00	(\$5,278.12)	-70.37%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$460.30	\$460.30	\$639.70	\$0.00	\$639.70	58.15%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$67.99	\$67.99	\$2,432.01	\$0.00	\$2,432.01	97.28%
01.303.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$6,750.00	\$15,153.14	\$15,153.14	(\$8,403.14)	\$0.00	(\$8,403.14)	-124.49%
	Dept: SCHOOL ADMINISTRATION - 007	\$227,274.00	\$218,360.03	\$218,360.03	\$8,913.97	\$7,764.44	\$1,149.53	0.51%
01.303.010.2305.01.03	TEACHERS	\$876,026.00	\$746,490.09	\$746,490.09	\$129,535.91	\$134,609.91	(\$5,074.00)	-0.58%
01.303.010.2324.01.34	LONG TERM SUBS CENTER-PROFESS	\$0.00	\$31,095.54	\$31,095.54	(\$31,095.54)	\$0.00	(\$31,095.54)	0.00%
01.303.010.2325.03.34	SUBSTITUTES - CENTER	\$36,894.00	\$56,323.10	\$56,323.10	(\$19,429.10)	\$0.00	(\$19,429.10)	-52.66%
01.303.010.2325.03.35	OTHER SALARIES	\$0.00	\$165.00	\$165.00	(\$165.00)	\$0.00	(\$165.00)	0.00%
01.303.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$7,000.00	\$7,000.00	(\$3,500.00)	\$0.00	(\$3,500.00)	-100.00%
01.303.010.2356.06.37	TRAVEL & CONFERENCES TEACHERS	\$7,500.00	\$1,725.00	\$1,725.00	\$5,775.00	\$0.00	\$5,775.00	77.00%

Mattapoisett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: CLASSROOM TEACHERS - 010	\$923,920.00	\$842,798.73	\$842,798.73	\$81,121.27	\$134,609.91	(\$53,488.64)	-5.79%
01.303.013.2300.05.23	SUPPLIES CS	\$0.00	\$978.02	\$978.02	(\$978.02)	\$0.00	(\$978.02)	0.00%
01.303.013.2305.01.03	TEACHERS	\$286,982.00	\$241,715.42	\$241,715.42	\$45,266.58	\$43,766.58	\$1,500.00	0.52%
01.303.013.2430.05.23	KINDERGARTEN SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: KINDERGARTEN - 013	\$289,382.00	\$242,693.44	\$242,693.44	\$46,688.56	\$43,766.58	\$2,921.98	1.01%
01.303.016.2305.01.03	TEACHERS	\$49,660.00	\$40,365.68	\$40,365.68	\$9,294.32	\$7,293.82	\$2,000.50	4.03%
01.303.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,419.22	\$1,419.22	\$980.78	\$0.00	\$980.78	40.87%
	Dept: ART - 016	\$52,060.00	\$41,784.90	\$41,784.90	\$10,275.10	\$7,293.82	\$2,981.28	5.73%
01.303.022.2305.01.03	TEACHERS	\$208,220.00	\$175,636.12	\$175,636.12	\$32,583.88	\$31,733.88	\$850.00	0.41%
01.303.022.2430.05.23	READING SUPPLIES	\$2,400.00	\$2,726.29	\$2,726.29	(\$326.29)	\$0.00	(\$326.29)	-13.60%
	Dept: READING - 022	\$210,620.00	\$178,362.41	\$178,362.41	\$32,257.59	\$31,733.88	\$523.71	0.25%
01.303.024.2300.05.23	SUPPLIES	\$0.00	\$343.81	\$343.81	(\$343.81)	\$0.00	(\$343.81)	0.00%
01.303.024.2305.01.03	TEACHERS	\$19,206.00	\$13,696.90	\$13,696.90	\$5,509.10	\$0.00	\$5,509.10	28.68%
01.303.024.2356.06.37	TRAVEL & CONFERENCES ELL	\$0.00	\$84.44	\$84.44	(\$84.44)	\$0.00	(\$84.44)	0.00%
01.303.024.2430.05.23	ELL SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ELL PROGRAM - 024	\$21,606.00	\$14,125.15	\$14,125.15	\$7,480.85	\$0.00	\$7,480.85	34.62%
01.303.025.2430.05.23	ENGLISH SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
01.303.037.2305.01.03	TEACHERS	\$35,084.00	\$29,025.26	\$29,025.26	\$6,058.74	\$5,277.24	\$781.50	2.23%
	Dept: MATHEMATICS - 037	\$35,084.00	\$29,025.26	\$29,025.26	\$6,058.74	\$5,277.24	\$781.50	2.23%
01.303.040.2330.01.03	LIBRARIAN	\$0.00	\$300.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
01.303.040.2340.01.03	LIBRARIAN	\$49,343.00	\$43,835.00	\$43,835.00	\$5,508.00	\$7,970.00	(\$2,462.00)	-4.99%
01.303.040.2340.03.08	LIBRARY PARAPROFESSIONAL	\$17,570.00	\$0.00	\$0.00	\$17,570.00	\$0.00	\$17,570.00	100.00%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$2,400.00	\$297.21	\$297.21	\$2,102.79	\$0.00	\$2,102.79	87.62%
01.303.040.2430.05.24	BOOKS AND MAGAZINES LIBRARY	\$0.00	\$1,939.42	\$1,939.42	(\$1,939.42)	\$0.00	(\$1,939.42)	0.00%
01.303.040.2430.05.25	RESOURCE MATERIALS LIBRARY	\$0.00	\$89.00	\$89.00	(\$89.00)	\$0.00	(\$89.00)	0.00%
01.303.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRA	\$0.00	\$1,061.00	\$1,061.00	(\$1,061.00)	\$0.00	(\$1,061.00)	0.00%
	Dept: MEDIA SERVICES - 040	\$69,313.00	\$47,521.63	\$47,521.63	\$21,791.37	\$7,970.00	\$13,821.37	19.94%
01.303.043.2305.01.03	TEACHERS	\$50,658.00	\$39,732.23	\$39,732.23	\$10,925.77	\$4,729.17	\$6,196.60	12.23%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$1,033.94	\$1,033.94	\$1,366.06	\$0.00	\$1,366.06	56.92%
	Dept: MUSIC - 043	\$53,058.00	\$40,766.17	\$40,766.17	\$12,291.83	\$4,729.17	\$7,562.66	14.25%
01.303.049.2305.01.03	TEACHER	\$41,304.00	\$35,468.00	\$35,468.00	\$5,836.00	\$6,376.00	(\$540.00)	-1.31%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$3,033.69	\$3,033.69	(\$633.69)	\$0.00	(\$633.69)	-26.40%
	Dept: PHYSICAL EDUCATION - 049	\$43,704.00	\$38,501.69	\$38,501.69	\$5,202.31	\$6,376.00	(\$1,173.69)	-2.69%
01.303.052.2305.01.03	TEACHER	\$61,896.00	\$52,419.76	\$52,419.76	\$9,476.24	\$9,476.33	(\$0.09)	0.00%
01.303.052.2305.01.04	TECHNOLOGY LAB INSTRUCTOR	\$51,830.00	\$44,335.00	\$44,335.00	\$7,495.00	\$7,970.00	(\$475.00)	-0.92%
01.303.052.2430.05.23	SUPPLIES	\$2,400.00	\$404.36	\$404.36	\$1,995.64	\$0.00	\$1,995.64	83.15%
	Dept: SCIENCE - 052	\$116,126.00	\$97,159.12	\$97,159.12	\$18,966.88	\$17,446.33	\$1,520.55	1.31%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$3,249.85	\$3,249.85	(\$849.85)	\$0.00	(\$849.85)	-35.41%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$3,249.85	\$3,249.85	(\$849.85)	\$0.00	(\$849.85)	-35.41%

Mattapoisett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.061.2351.04.03	CORE PROGRAM & DEVELOPMENT	\$25,000.00	\$28,106.08	\$28,106.08	(\$3,106.08)	\$0.00	(\$3,106.08)	-12.42%
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$3,228.90	\$3,228.90	\$971.10	\$0.00	\$971.10	23.12%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$857.32	\$857.32	\$1,942.68	\$0.00	\$1,942.68	69.38%
	Dept: CURRICULUM DEVELOPMENT - 061	\$36,000.00	\$32,192.30	\$32,192.30	\$3,807.70	\$0.00	\$3,807.70	10.58%
01.303.067.2305.05.23	SUPPLIES P/G	\$0.00	\$574.77	\$574.77	(\$574.77)	\$0.00	(\$574.77)	0.00%
	Dept: ENRICHMENT PROGRAM - 067	\$0.00	\$574.77	\$574.77	(\$574.77)	\$0.00	(\$574.77)	0.00%
01.303.076.3200.01.11	NURSE	\$91,452.00	\$78,537.36	\$78,537.36	\$12,914.64	\$14,069.64	(\$1,155.00)	-1.26%
01.303.076.3200.04.11	PHYSICIAN SVCS - CONTRACTED	\$0.00	\$993.00	\$993.00	(\$993.00)	\$0.00	(\$993.00)	0.00%
01.303.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$2,060.24	\$2,060.24	\$339.76	\$0.00	\$339.76	14.16%
	Dept: HEALTH SERVICES - 076	\$93,852.00	\$81,590.60	\$81,590.60	\$12,261.40	\$14,069.64	(\$1,808.24)	-1.93%
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$278,000.00	\$264,880.90	\$264,880.90	\$13,119.10	\$0.00	\$13,119.10	4.72%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUS	\$20,000.00	\$8,383.26	\$8,383.26	\$11,616.74	\$0.00	\$11,616.74	58.08%
	Dept: TRANSPORTATION - 079	\$298,000.00	\$273,264.16	\$273,264.16	\$24,735.84	\$0.00	\$24,735.84	8.30%
01.303.085.3520.06.36	STUDENT ACTIVITY EXTRACURRICUL	\$2,400.00	\$365.75	\$365.75	\$2,034.25	\$0.00	\$2,034.25	84.76%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$365.75	\$365.75	\$2,034.25	\$0.00	\$2,034.25	84.76%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$19,553.00	\$17,470.08	\$17,470.08	\$2,082.92	\$0.00	\$2,082.92	10.65%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$53,293.00	\$62,268.80	\$62,268.80	(\$8,975.80)	\$0.00	(\$8,975.80)	-16.84%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$97,000.00	\$120,768.33	\$120,768.33	(\$23,768.33)	\$0.00	(\$23,768.33)	-24.50%
01.303.088.4110.03.34	CUSTODIAL SUBSTITUTES	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.303.088.4120.04.17	HEAT (GAS) CS	\$132,000.00	\$103,520.78	\$103,520.78	\$28,479.22	\$0.00	\$28,479.22	21.58%
01.303.088.4130.04.15	TELEPHONE	\$13,000.00	\$8,646.80	\$8,646.80	\$4,353.20	\$0.00	\$4,353.20	33.49%
01.303.088.4130.04.16	ELECTRICITY	\$216,000.00	\$183,100.96	\$183,100.96	\$32,899.04	\$0.00	\$32,899.04	15.23%
01.303.088.4130.04.19	WATER	\$36,000.00	\$14,066.04	\$14,066.04	\$21,933.96	\$0.00	\$21,933.96	60.93%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$7,500.00	\$28,251.99	\$28,251.99	(\$20,751.99)	\$0.00	(\$20,751.99)	-276.69%
01.303.088.4220.04.26	LIGHTING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$66,550.00	\$217,848.76	\$217,848.76	(\$151,298.76)	\$0.00	(\$151,298.76)	-227.35%
01.303.088.4220.05.26	CHEMICALS	\$12,400.00	\$47,926.93	\$47,926.93	(\$35,526.93)	\$0.00	(\$35,526.93)	-286.51%
01.303.088.4220.05.27	PAPER	\$14,000.00	\$16,994.89	\$16,994.89	(\$2,994.89)	\$0.00	(\$2,994.89)	-21.39%
01.303.088.4220.06.37	TRAVEL	\$850.00	\$253.35	\$253.35	\$596.65	\$0.00	\$596.65	70.19%
01.303.088.4224.05.26	MISCELLANEOUS	\$1,000.00	\$1,491.42	\$1,491.42	(\$491.42)	\$0.00	(\$491.42)	-49.14%
01.303.088.4227.06.37	TRAVEL	\$850.00	\$0.00	\$0.00	\$850.00	\$0.00	\$850.00	100.00%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$8,300.00	\$0.00	\$0.00	\$8,300.00	\$0.00	\$8,300.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$685,296.00	\$822,609.13	\$822,609.13	(\$137,313.13)	\$0.00	(\$137,313.13)	-20.04%
01.303.093.2130.01.04	BUILDING TECH COORDINATOR	\$0.00	\$625.00	\$625.00	(\$625.00)	\$0.00	(\$625.00)	0.00%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$80,494.00	\$63,374.71	\$63,374.71	\$17,119.29	\$0.00	\$17,119.29	21.27%
01.303.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$553.64	\$553.64	(\$53.64)	\$0.00	(\$53.64)	-10.73%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$25,000.00	\$22,783.90	\$22,783.90	\$2,216.10	\$0.00	\$2,216.10	8.86%
01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOG	\$15,000.00	\$9,827.27	\$9,827.27	\$5,172.73	\$0.00	\$5,172.73	34.48%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOL	\$0.00	\$8,852.21	\$8,852.21	(\$8,852.21)	\$0.00	(\$8,852.21)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$11,000.00	\$11,643.33	\$11,643.33	(\$643.33)	\$0.00	(\$643.33)	-5.85%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$180.00	\$180.00	\$3,320.00	\$0.00	\$3,320.00	94.86%
01.303.093.4230.04.35	COMPUTER CONTRACT SERVICES	\$0.00	\$1,471.32	\$1,471.32	(\$1,471.32)	\$0.00	(\$1,471.32)	0.00%
	Dept: COMPUTER PROGRAM - 093	\$135,494.00	\$119,311.38	\$119,311.38	\$16,182.62	\$0.00	\$16,182.62	11.94%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

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☐ Include pre encumbrance

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.100.1435.04.36	LEGAL SETTLEMENTS - SPED	\$5,000.00	\$4,988.00	\$4,988.00	\$12.00	\$0.00	\$12.00	0.24%
01.303.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$127.28	\$127.28	(\$127.28)	\$0.00	(\$127.28)	0.00%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$24,905.00	\$18,290.17	\$18,290.17	\$6,614.83	\$0.00	\$6,614.83	26.56%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SV	\$12,593.00	\$11,598.18	\$11,598.18	\$994.82	\$0.00	\$994.82	7.90%
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$6,200.00	\$0.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	100.00%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$100.54	\$100.54	\$99.46	\$0.00	\$99.46	49.73%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$5,866.12	\$5,866.12	(\$2,566.12)	\$0.00	(\$2,566.12)	-77.76%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$52,398.00	\$40,970.29	\$40,970.29	\$11,427.71	\$0.00	\$11,427.71	21.81%
01.303.102.2305.01.03	TEACHERS	\$105,260.00	\$86,766.12	\$86,766.12	\$18,493.88	\$15,793.88	\$2,700.00	2.57%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$60,222.00	\$50,720.62	\$50,720.62	\$9,501.38	\$10,846.37	(\$1,344.99)	-2.23%
01.303.102.2351.06.37	TRAVEL PROJ GROW	\$200.00	\$27.51	\$27.51	\$172.49	\$0.00	\$172.49	86.25%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.102.2430.05.23	SUPPLIES & MATERIALS	\$600.00	\$609.00	\$609.00	(\$9.00)	\$0.00	(\$9.00)	-1.50%
	Dept: PROJECT GROW - 102	\$166,782.00	\$138,123.25	\$138,123.25	\$28,658.75	\$26,640.25	\$2,018.50	1.21%
01.303.103.2300.05.24	SUPPLIES & MATERIALS	\$750.00	\$1,020.26	\$1,020.26	(\$270.26)	\$0.00	(\$270.26)	-36.03%
01.303.103.2305.01.03	TEACHERS	\$307,506.00	\$289,138.19	\$289,138.19	\$18,367.81	\$46,985.64	(\$28,617.83)	-9.31%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$191,580.00	\$159,514.72	\$159,514.72	\$32,065.28	\$26,381.43	\$5,683.85	2.97%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$470.00	\$470.00	\$30.00	\$0.00	\$30.00	6.00%
01.303.103.2430.05.24	SUPPLIES & MATERIALS	\$0.00	\$153.58	\$153.58	(\$153.58)	\$0.00	(\$153.58)	0.00%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$2,405.78	\$2,405.78	\$94.22	\$0.00	\$94.22	3.77%
	Dept: LEARNING SUPPORT CENTER - 103	\$502,836.00	\$452,702.53	\$452,702.53	\$50,133.47	\$73,367.07	(\$23,233.60)	-4.62%
01.303.118.2305.01.03	TEACHERS	\$103,660.00	\$90,755.00	\$90,755.00	\$12,905.00	\$15,940.00	(\$3,035.00)	-2.93%
01.303.118.2350.01.03	PROFESSIONAL DEVELOPMENT	\$0.00	\$4.24	\$4.24	(\$4.24)	\$0.00	(\$4.24)	0.00%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$739.57	\$739.57	\$60.43	\$0.00	\$60.43	7.55%
01.303.118.2800.04.35	THERAPY	\$18,984.00	\$2,500.00	\$2,500.00	\$16,484.00	\$0.00	\$16,484.00	86.83%
	Dept: SPEECH - 118	\$123,944.00	\$93,998.81	\$93,998.81	\$29,945.19	\$15,940.00	\$14,005.19	11.30%
01.303.121.2110.02.09	CLERICAL	\$17,888.00	\$15,453.50	\$15,453.50	\$2,434.50	\$2,237.00	\$197.50	1.10%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
01.303.121.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$731.96	\$731.96	\$18.04	\$0.00	\$18.04	2.41%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$38,000.00	\$105,751.52	\$105,751.52	(\$67,751.52)	\$0.00	(\$67,751.52)	-178.29%
01.303.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$43,175.00	\$43,175.00	(\$18,175.00)	\$0.00	(\$18,175.00)	-72.70%
01.303.121.2800.04.35	THERAPY	\$98,000.00	\$110,519.33	\$110,519.33	(\$12,519.33)	\$0.00	(\$12,519.33)	-12.77%
	Dept: SUPPORT SERVICES - 121	\$188,138.00	\$275,631.31	\$275,631.31	(\$87,493.31)	\$2,237.00	(\$89,730.31)	-47.69%
01.303.124.2300.01.03	TEACHER HOME TUTOR	\$0.00	\$4,640.00	\$4,640.00	(\$4,640.00)	\$0.00	(\$4,640.00)	0.00%
	Dept: HOME TUTOR - 124	\$0.00	\$4,640.00	\$4,640.00	(\$4,640.00)	\$0.00	(\$4,640.00)	0.00%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.127.2710.01.03	ADJUSTMENT COUNSELOR	\$94,819.00	\$80,731.36	\$80,731.36	\$14,087.64	\$14,587.64	(\$500.00)	-0.53%
01.303.127.2800.01.03	PSYCHOLOGIST	\$45,843.00	\$40,204.64	\$40,204.64	\$5,638.36	\$6,914.47	(\$1,276.11)	-2.78%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$726.49	\$726.49	\$23.51	\$0.00	\$23.51	3.13%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$9,316.00	\$8,643.00	\$8,643.00	\$673.00	\$0.00	\$673.00	7.22%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$151,228.00	\$130,305.49	\$130,305.49	\$20,922.51	\$21,502.11	(\$579.60)	-0.38%

Mattapoissett Public Schools

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABOR	\$132,266.88	\$133,780.77	\$133,780.77	(\$1,513.89)	\$0.00	(\$1,513.89)	-1.14%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHO	\$83,000.00	\$53,752.76	\$53,752.76	\$29,247.24	\$0.00	\$29,247.24	35.24%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHO	\$1,733.12	\$0.00	\$0.00	\$1,733.12	\$0.00	\$1,733.12	100.00%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY	\$35,404.90	\$36,791.79	\$36,791.79	(\$1,386.89)	\$0.00	(\$1,386.89)	-3.92%
01.303.130.3300.06.47	SPED TRANSPORTATION - INTEGRAT	\$0.00	\$15,183.93	\$15,183.93	(\$15,183.93)	\$0.00	(\$15,183.93)	0.00%
01.303.130.3300.06.49	SPED TRANSPORTATION - EXTRA CU	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
	Dept: SPED TRANSPORTATION - 130	\$257,404.90	\$239,509.25	\$239,509.25	\$17,895.65	\$0.00	\$17,895.65	6.95%
01.303.133.9300.06.13	TUITION PRIVATE SCHOOLS	\$147,143.10	\$61,608.18	\$61,608.18	\$85,534.92	\$0.00	\$85,534.92	58.13%
01.303.133.9300.06.43	SPED - TUITION COLLABORATIVE	\$28,768.00	\$28,106.00	\$28,106.00	\$662.00	\$0.00	\$662.00	2.30%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$175,911.10	\$89,714.18	\$89,714.18	\$86,196.92	\$0.00	\$86,196.92	49.00%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
01.304.007.2210.01.02	PRINCIPAL	\$119,036.00	\$118,404.94	\$118,404.94	\$631.06	\$16,186.68	(\$15,555.62)	-13.07%
01.304.007.2210.02.09	CLERICAL	\$34,015.00	\$39,232.94	\$39,232.94	(\$5,217.94)	\$5,117.46	(\$10,335.40)	-30.38%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$1,692.24	\$1,692.24	(\$192.24)	\$307.76	(\$500.00)	-33.33%
01.304.007.2210.03.08	PARAPROFESSIONALS	\$33,439.00	\$27,926.50	\$27,926.50	\$5,512.50	\$5,023.04	\$489.46	1.46%
01.304.007.2210.04.33	ASSOCIATION DUES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.304.007.2210.05.22	SUPPLIES ADMINISTRATION	\$4,000.00	\$2,792.37	\$2,792.37	\$1,207.63	\$0.00	\$1,207.63	30.19%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$7,163.81	\$7,163.81	\$336.19	\$0.00	\$336.19	4.48%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$819.40	\$819.40	\$180.60	\$0.00	\$180.60	18.06%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$2,860.89	\$2,860.89	(\$1,960.89)	\$0.00	(\$1,960.89)	-217.88%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$204,990.00	\$200,893.09	\$200,893.09	\$4,096.91	\$26,634.94	(\$22,538.03)	-10.99%
01.304.010.2305.01.03	TEACHERS	\$582,475.00	\$463,897.42	\$463,897.42	\$118,577.58	\$83,690.58	\$34,887.00	5.99%
01.304.010.2324.01.34	LONG TERM SUBS OHS-PROFESSION.	\$0.00	\$10,892.35	\$10,892.35	(\$10,892.35)	\$0.00	(\$10,892.35)	0.00%
01.304.010.2324.03.34	LONG TERM SUBS OHS - OTHER	\$0.00	\$16,434.41	\$16,434.41	(\$16,434.41)	\$184.48	(\$16,618.89)	0.00%
01.304.010.2325.03.34	SUBSTITUTES - OHS	\$30,655.00	\$51,285.30	\$51,285.30	(\$20,630.30)	\$0.00	(\$20,630.30)	-67.30%
01.304.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$7,500.00	\$1,689.65	\$1,689.65	\$5,810.35	\$0.00	\$5,810.35	77.47%
	Dept: CLASSROOM TEACHERS - 010	\$624,130.00	\$544,199.13	\$544,199.13	\$79,930.87	\$83,875.06	(\$3,944.19)	-0.63%
01.304.016.2305.01.03	TEACHERS	\$54,394.00	\$40,365.68	\$40,365.68	\$14,028.32	\$7,293.82	\$6,734.50	12.38%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,109.33	\$1,109.33	\$1,290.67	\$0.00	\$1,290.67	53.78%
	Dept: ART - 016	\$56,794.00	\$41,475.01	\$41,475.01	\$15,318.99	\$7,293.82	\$8,025.17	14.13%
01.304.022.2305.01.03	TEACHERS	\$33,084.00	\$0.00	\$0.00	\$33,084.00	\$0.00	\$33,084.00	100.00%
01.304.022.2430.05.23	SUPPLIES READING	\$2,400.00	\$393.73	\$393.73	\$2,006.27	\$0.00	\$2,006.27	83.59%
	Dept: READING - 022	\$35,484.00	\$393.73	\$393.73	\$35,090.27	\$0.00	\$35,090.27	98.89%
01.304.025.2305.01.03	TEACHERS	\$103,160.00	\$86,537.66	\$86,537.66	\$16,622.34	\$15,940.00	\$682.34	0.66%
01.304.025.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$105,560.00	\$86,537.66	\$86,537.66	\$19,022.34	\$15,940.00	\$3,082.34	2.92%
01.304.037.2305.01.03	TEACHERS	\$103,160.00	\$87,366.12	\$87,366.12	\$15,793.88	\$15,793.88	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$103,160.00	\$87,366.12	\$87,366.12	\$15,793.88	\$15,793.88	\$0.00	0.00%

Mattapoisett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.040.2305.01.03	PROFESSIONAL SALARIES	\$475.00	\$0.00	\$0.00	\$475.00	\$0.00	\$475.00	100.00%
01.304.040.2330.01.03	LIBRARIAN	\$2,850.00	\$44,135.00	\$44,135.00	(\$41,285.00)	\$7,970.00	(\$49,255.00)	-1728.25%
01.304.040.2340.01.03	MEDIA CENTER	\$49,343.00	\$0.00	\$0.00	\$49,343.00	\$0.00	\$49,343.00	100.00%
01.304.040.2340.03.08	LIBRARY ASSISTANT	\$11,830.00	\$0.00	\$0.00	\$11,830.00	\$0.00	\$11,830.00	100.00%
01.304.040.2430.05.23	MEDIA SERVICE SUPPLIES	\$2,525.00	\$457.09	\$457.09	\$2,067.91	\$0.00	\$2,067.91	81.90%
01.304.040.2430.05.24	MEDIA BOOKS & MAGAZINES	\$0.00	\$3,152.60	\$3,152.60	(\$3,152.60)	\$0.00	(\$3,152.60)	0.00%
01.304.040.2440.05.23	MEDIA RESOURCE MATERIALS	\$0.00	\$264.32	\$264.32	(\$264.32)	\$0.00	(\$264.32)	0.00%
01.304.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRA	\$0.00	\$1,332.27	\$1,332.27	(\$1,332.27)	\$0.00	(\$1,332.27)	0.00%
	Dept: MEDIA SERVICES - 040	\$67,023.00	\$49,341.28	\$49,341.28	\$17,681.72	\$7,970.00	\$9,711.72	14.49%
01.304.043.2305.01.03	TEACHERS	\$98,433.00	\$80,135.68	\$80,135.68	\$18,297.32	\$12,075.33	\$6,221.99	6.32%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$560.00	\$560.00	\$290.00	\$0.00	\$290.00	34.12%
01.304.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$1,616.56	\$1,616.56	\$783.44	\$0.00	\$783.44	32.64%
01.304.043.4230.04.29	MAINTENANCE OF EQUIPMENT MUSIC	\$0.00	\$467.97	\$467.97	(\$467.97)	\$0.00	(\$467.97)	0.00%
	Dept: MUSIC - 043	\$101,683.00	\$82,780.21	\$82,780.21	\$18,902.79	\$12,075.33	\$6,827.46	6.71%
01.304.049.2305.01.03	TEACHERS	\$85,217.00	\$71,636.02	\$71,636.02	\$13,580.98	\$12,915.68	\$665.30	0.78%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$1,160.78	\$1,160.78	\$1,239.22	\$0.00	\$1,239.22	51.63%
	Dept: PHYSICAL EDUCATION - 049	\$87,617.00	\$72,796.80	\$72,796.80	\$14,820.20	\$12,915.68	\$1,904.52	2.17%
01.304.052.2305.01.03	TEACHERS	\$93,094.00	\$79,281.36	\$79,281.36	\$13,812.64	\$14,287.55	(\$474.91)	-0.51%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$1,057.64	\$1,057.64	\$1,342.36	\$0.00	\$1,342.36	55.93%
	Dept: SCIENCE - 052	\$95,494.00	\$80,339.00	\$80,339.00	\$15,155.00	\$14,287.55	\$867.45	0.91%
01.304.055.2305.01.03	TEACHER - STEM	\$100,716.00	\$87,366.12	\$87,366.12	\$13,349.88	\$15,793.88	(\$2,444.00)	-2.43%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: SOCIAL STUDIES - 055	\$103,116.00	\$87,366.12	\$87,366.12	\$15,749.88	\$15,793.88	(\$44.00)	-0.04%
01.304.076.3200.01.11	NURSE	\$69,826.00	\$59,083.64	\$59,083.64	\$10,742.36	\$10,742.36	\$0.00	0.00%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$607.55	\$607.55	\$1,792.45	\$0.00	\$1,792.45	74.69%
01.304.076.4230.04.29	MAINTENANCE OF EQUIPT OHS NURSI	\$0.00	\$123.13	\$123.13	(\$123.13)	\$0.00	(\$123.13)	0.00%
	Dept: HEALTH SERVICES - 076	\$72,226.00	\$59,814.32	\$59,814.32	\$12,411.68	\$10,742.36	\$1,669.32	2.31%
01.304.085.3520.06.36	EXTRACURRICULAR	\$2,400.00	\$7,970.20	\$7,970.20	(\$5,570.20)	\$0.00	(\$5,570.20)	-232.09%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$7,970.20	\$7,970.20	(\$5,570.20)	\$0.00	(\$5,570.20)	-232.09%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$54,863.00	\$55,993.60	\$55,993.60	(\$1,130.60)	\$0.00	(\$1,130.60)	-2.06%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$97,000.00	\$114,106.77	\$114,106.77	(\$17,106.77)	\$0.00	(\$17,106.77)	-17.64%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$12,448.14	\$12,448.14	(\$12,448.14)	\$0.00	(\$12,448.14)	0.00%
01.304.088.4220.04.26	LIGHTING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$152,363.00	\$182,548.51	\$182,548.51	(\$30,185.51)	\$0.00	(\$30,185.51)	-19.81%
01.304.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.093.2430.05.23	SOFTWARE TECHNOLOGY	\$15,000.00	\$79.99	\$79.99	\$14,920.01	\$0.00	\$14,920.01	99.47%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$115.50	\$115.50	(\$115.50)	\$0.00	(\$115.50)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$9,003.09	\$9,003.09	(\$7,003.09)	\$0.00	(\$7,003.09)	-350.15%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$10,000.00	\$6,022.80	\$6,022.80	\$3,977.20	\$0.00	\$3,977.20	39.77%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLC	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$31,000.00	\$15,221.38	\$15,221.38	\$15,778.62	\$0.00	\$15,778.62	50.90%
01.304.103.2305.01.03	TEACHERS	\$265,420.00	\$222,970.60	\$222,970.60	\$42,449.40	\$40,449.40	\$2,000.00	0.75%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.103.2330.03.08	PARAPROFESSIONALS	\$225,614.00	\$158,536.56	\$158,536.56	\$67,077.44	\$30,962.85	\$36,114.59	16.01%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2430.05.23	SUPPLIES	\$750.00	\$750.14	\$750.14	(\$0.14)	\$0.00	(\$0.14)	-0.02%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$5,500.00	\$19,668.15	\$19,668.15	(\$14,168.15)	\$0.00	(\$14,168.15)	-257.60%
	Dept: LEARNING SUPPORT CENTER - 103	\$500,284.00	\$401,925.45	\$401,925.45	\$98,358.55	\$71,412.25	\$26,946.30	5.39%
01.304.118.2305.01.03	TEACHERS	\$93,791.00	\$77,882.36	\$77,882.36	\$15,908.64	\$14,069.64	\$1,839.00	1.96%
	Dept: SPEECH - 118	\$93,791.00	\$77,882.36	\$77,882.36	\$15,908.64	\$14,069.64	\$1,839.00	1.96%
01.304.121.2110.02.09	CLERICAL	\$18,013.00	\$12,303.50	\$12,303.50	\$5,709.50	\$2,237.00	\$3,472.50	19.28%
	Dept: SUPPORT SERVICES - 121	\$18,013.00	\$12,303.50	\$12,303.50	\$5,709.50	\$2,237.00	\$3,472.50	19.28%
01.304.127.2710.01.03	ADJUSTMENT COUNSELOR	\$104,712.00	\$86,991.11	\$86,991.11	\$17,720.89	\$15,793.88	\$1,927.01	1.84%
01.304.127.2800.01.03	PSYCHOLOGIST	\$45,843.00	\$38,029.42	\$38,029.42	\$7,813.58	\$6,914.47	\$899.11	1.96%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$150,555.00	\$125,020.53	\$125,020.53	\$25,534.47	\$22,708.35	\$2,826.12	1.88%
Grand Total:		\$7,743,424.00	\$6,988,950.82	\$6,988,950.82	\$754,473.18	\$754,473.18	\$0.00	0.00%

End of Report

Mattapoisett Public Schools
Fiscal Year 2023-2024 Final Approved Budget - Department Based
Fiscal Year June 30, 2024

Department	Department Name	FY2024				Available FY2024	
		Budget	Year to Date	Encumbrances	Total Committed	Budget	
001	SCHOOL COMMITTEE	\$ 10,700	\$ 4,757	\$ -	\$ 4,757	\$ 5,943	
004	SUPERINTENDENTS OFFICE	\$ 210,410	\$ 178,168	\$ -	\$ 178,168	\$ 32,242	
007	SCHOOL ADMINISTRATION	\$ 432,264	\$ 419,253	\$ 34,399	\$ 453,653	\$ (21,389)	
010	CLASSROOM TEACHERS	\$ 1,548,050	\$ 1,386,998	\$ 218,485	\$ 1,605,483	\$ (57,433)	
013	KINDERGARTEN	\$ 289,382	\$ 242,693	\$ 43,767	\$ 286,460	\$ 2,922	
016	ART	\$ 108,854	\$ 83,260	\$ 14,588	\$ 97,848	\$ 11,006	
022	READING	\$ 246,104	\$ 178,756	\$ 31,734	\$ 210,490	\$ 35,614	
024	ELL PROGRAM	\$ 21,606	\$ 14,125	\$ -	\$ 14,125	\$ 7,481	
025	ENGLISH	\$ 107,960	\$ 86,538	\$ 15,940	\$ 102,478	\$ 5,482	
037	MATHEMATICS	\$ 138,244	\$ 116,391	\$ 21,071	\$ 137,463	\$ 782	
040	MEDIA SERVICES	\$ 136,336	\$ 96,863	\$ 15,940	\$ 112,803	\$ 23,533	
043	MUSIC	\$ 154,741	\$ 123,546	\$ 16,805	\$ 140,351	\$ 14,390	
049	PHYSICAL EDUCATION	\$ 131,321	\$ 111,298	\$ 19,292	\$ 130,590	\$ 731	
052	SCIENCE	\$ 211,620	\$ 177,498	\$ 31,734	\$ 209,232	\$ 2,388	
055	SOCIAL STUDIES	\$ 105,516	\$ 90,616	\$ 15,794	\$ 106,410	\$ (894)	
061	CURRICULUM DEVELOPMENT	\$ 36,000	\$ 32,192	\$ -	\$ 32,192	\$ 3,808	
067	ENRICHMENT PROGRAM	\$ -	\$ 575	\$ -	\$ 575	\$ (575)	
076	HEALTH SERVICES	\$ 166,078	\$ 141,405	\$ 24,812	\$ 166,217	\$ (139)	
079	TRANSPORTATION	\$ 298,000	\$ 273,264	\$ -	\$ 273,264	\$ 24,736	
085	MISCELLANEOUS	\$ 4,800	\$ 8,336	\$ -	\$ 8,336	\$ (3,536)	
088	OPERATION AND MAINTENANCE	\$ 837,659	\$ 1,005,158	\$ -	\$ 1,005,158	\$ (167,499)	
093	COMPUTER PROGRAM	\$ 166,494	\$ 134,533	\$ -	\$ 134,533	\$ 31,961	
100	SPECIAL NEEDS ADMINISTRATION	\$ 52,398	\$ 40,970	\$ -	\$ 40,970	\$ 11,428	
102	PROJECT GROW	\$ 166,782	\$ 138,123	\$ 26,640	\$ 164,764	\$ 2,018	
103	LEARNING SUPPORT CENTER	\$ 1,003,120	\$ 854,628	\$ 144,779	\$ 999,407	\$ 3,713	
118	SPEECH	\$ 217,735	\$ 171,881	\$ 30,010	\$ 201,891	\$ 15,844	
121	SUPPORT SERVICES	\$ 206,151	\$ 287,935	\$ 4,474	\$ 292,409	\$ (86,258)	
124	HOME TUTOR	\$ -	\$ 4,640	\$ -	\$ 4,640	\$ (4,640)	
127	PSYCHOLOGICAL SERVICES	\$ 301,783	\$ 255,326	\$ 44,210	\$ 299,536	\$ 2,247	
130	SPED TRANSPORTATION	\$ 257,405	\$ 239,509	\$ -	\$ 239,509	\$ 17,896	
133	PROGRAM WITH OTHERS SPED	\$ 175,911	\$ 89,714	\$ -	\$ 89,714	\$ 86,197	
Grand Total		\$ 7,743,424	\$ 6,988,951	\$ 754,473	\$ 7,743,424	\$ -	

Mattapoisett Public Schools

FY24-25 APPROVED BUDGE

From Date: 7/1/2024

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.001.1110.04.33	M A S C	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	DOE AUDIT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$0.00	\$0.00	\$10,700.00	\$0.00	\$10,700.00	100.00%
01.303.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$0.00	\$875.00	\$0.00	\$875.00	100.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$37,018.64	\$0.00	\$0.00	\$37,018.64	\$5,202.42	\$31,816.22	85.95%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$12,085.25	\$0.00	\$0.00	\$12,085.25	\$1,754.99	\$10,330.26	85.48%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$9,700.00	\$0.00	\$0.00	\$9,700.00	\$0.00	\$9,700.00	100.00%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.1210.05.22	SUPPLIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$23,375.79	\$0.00	\$0.00	\$23,375.79	\$3,782.36	\$19,593.43	83.82%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$9,240.58	\$0.00	\$0.00	\$9,240.58	\$1,070.68	\$8,169.90	88.41%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$29,958.02	\$0.00	\$0.00	\$29,958.02	\$3,820.46	\$26,137.56	87.25%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$33,552.15	\$0.00	\$0.00	\$33,552.15	\$5,503.43	\$28,048.72	83.60%
01.303.004.1420.03.02	HUMAN RESOURCES	\$13,963.48	\$0.00	\$0.00	\$13,963.48	\$0.00	\$13,963.48	100.00%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$199,768.91	\$0.00	\$0.00	\$199,768.91	\$21,134.34	\$178,634.57	89.42%
01.303.007.2210.01.02	PRINCIPAL	\$128,368.90	\$23,967.30	\$23,967.30	\$104,401.60	\$100,662.70	\$3,738.90	2.91%
01.303.007.2210.02.09	CLERICAL	\$47,270.82	\$2,786.98	\$2,786.98	\$44,483.84	\$34,558.94	\$9,924.90	21.00%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$76.92	\$76.92	\$1,423.08	\$1,923.08	(\$500.00)	-33.33%
01.303.007.2210.03.08	CAFE LUNCH MONITOR	\$24,705.58	\$1,865.25	\$1,865.25	\$22,840.33	\$46,631.13	(\$23,790.80)	-96.30%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$454.00	\$454.00	\$346.00	\$0.00	\$346.00	43.25%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$5,901.70	\$5,901.70	\$1,598.30	\$2,153.64	(\$555.34)	-7.40%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$847.80	\$847.80	\$252.20	\$73.00	\$179.20	16.29%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.303.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$16,100.00	\$3,949.61	\$3,949.61	\$12,150.39	\$11,250.39	\$900.00	5.59%
	Dept: SCHOOL ADMINISTRATION - 007	\$235,945.30	\$39,849.56	\$39,849.56	\$196,095.74	\$197,252.88	(\$1,157.14)	-0.49%
01.303.010.2305.01.03	TEACHERS	\$898,487.00	\$34,435.30	\$34,435.30	\$864,051.70	\$867,982.70	(\$3,931.00)	-0.44%
01.303.010.2325.03.34	SUBSTITUTES - CENTER	\$36,894.00	\$110.00	\$110.00	\$36,784.00	\$0.00	\$36,784.00	99.70%
01.303.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.303.010.2356.06.37	TRAVEL & CONFERENCES TEACHERS	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
	Dept: CLASSROOM TEACHERS - 010	\$946,381.00	\$34,545.30	\$34,545.30	\$911,835.70	\$867,982.70	\$43,853.00	4.63%
01.303.013.2305.01.03	TEACHERS	\$294,360.00	\$11,233.58	\$11,233.58	\$283,126.42	\$281,839.42	\$1,287.00	0.44%

Mattapoisett Public Schools

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From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.013.2430.05.23	KINDERGARTEN SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: KINDERGARTEN - 013	\$296,760.00	\$11,233.58	\$11,233.58	\$285,526.42	\$281,839.42	\$3,687.00	1.24%
01.303.016.2305.01.03	TEACHERS	\$48,608.00	\$1,859.93	\$1,859.93	\$46,748.07	\$46,748.18	(\$0.11)	0.00%
01.303.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,299.33	\$1,299.33	\$1,100.67	\$0.00	\$1,100.67	45.86%
	Dept: ART - 016	\$51,008.00	\$3,159.26	\$3,159.26	\$47,848.74	\$46,748.18	\$1,100.56	2.16%
01.303.022.2305.01.03	TEACHERS	\$213,278.00	\$8,128.00	\$8,128.00	\$205,150.00	\$204,300.00	\$850.00	0.40%
01.303.022.2430.05.23	READING SUPPLIES	\$2,400.00	\$1,598.82	\$1,598.82	\$801.18	\$0.00	\$801.18	33.38%
	Dept: READING - 022	\$215,678.00	\$9,726.82	\$9,726.82	\$205,951.18	\$204,300.00	\$1,651.18	0.77%
01.303.024.2305.01.03	TEACHERS	\$20,683.00	\$0.00	\$0.00	\$20,683.00	\$0.00	\$20,683.00	100.00%
01.303.024.2430.05.23	ELL SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$539.88	\$1,860.12	77.51%
	Dept: ELL PROGRAM - 024	\$23,083.00	\$0.00	\$0.00	\$23,083.00	\$539.88	\$22,543.12	97.66%
01.303.025.2430.05.23	ENGLISH SUPPLIES	\$2,400.00	\$1,175.85	\$1,175.85	\$1,224.15	\$989.52	\$234.63	9.78%
	Dept: ENGLISH - 025	\$2,400.00	\$1,175.85	\$1,175.85	\$1,224.15	\$989.52	\$234.63	9.78%
01.303.037.2305.01.03	TEACHERS	\$36,388.00	\$1,345.71	\$1,345.71	\$35,042.29	\$33,642.79	\$1,399.50	3.85%
	Dept: MATHEMATICS - 037	\$36,388.00	\$1,345.71	\$1,345.71	\$35,042.29	\$33,642.79	\$1,399.50	3.85%
01.303.040.2330.01.03	LIBRARIAN	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	(\$300.00)	0.00%
01.303.040.2340.01.03	LIBRARIAN	\$53,082.00	\$2,032.00	\$2,032.00	\$51,050.00	\$50,800.00	\$250.00	0.47%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$2,400.00	\$596.80	\$596.80	\$1,803.20	\$49.99	\$1,753.21	73.05%
	Dept: MEDIA SERVICES - 040	\$55,482.00	\$2,628.80	\$2,628.80	\$52,853.20	\$51,149.99	\$1,703.21	3.07%
01.303.043.2305.01.03	TEACHERS	\$36,781.30	\$1,456.98	\$1,456.98	\$35,324.32	\$36,424.52	(\$1,100.20)	-2.99%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$986.50	\$1,413.50	58.90%
	Dept: MUSIC - 043	\$39,181.30	\$1,456.98	\$1,456.98	\$37,724.32	\$37,411.02	\$313.30	0.80%
01.303.049.2305.01.03	TEACHER	\$63,758.40	\$1,625.60	\$1,625.60	\$62,132.80	\$41,040.00	\$21,092.80	33.08%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$1,239.39	\$1,239.39	\$1,160.61	\$0.00	\$1,160.61	48.36%
	Dept: PHYSICAL EDUCATION - 049	\$66,158.40	\$2,864.99	\$2,864.99	\$63,293.41	\$41,040.00	\$22,253.41	33.64%
01.303.052.2305.01.03	TEACHER	\$63,128.40	\$4,448.48	\$4,448.48	\$58,679.92	\$111,512.01	(\$52,832.09)	-83.69%
01.303.052.2305.01.04	TECHNOLOGY LAB INSTRUCTOR	\$53,332.00	\$0.00	\$0.00	\$53,332.00	\$500.00	\$52,832.00	99.06%
01.303.052.2430.05.23	SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: SCIENCE - 052	\$118,860.40	\$4,448.48	\$4,448.48	\$114,411.92	\$112,012.01	\$2,399.91	2.02%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$3,661.84	\$3,661.84	(\$1,261.84)	\$0.00	(\$1,261.84)	-52.58%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$3,661.84	\$3,661.84	(\$1,261.84)	\$0.00	(\$1,261.84)	-52.58%
01.303.061.2351.04.03	CORE PROGRAM & DEVELOPMENT	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$1,072.00	\$1,072.00	\$3,128.00	\$1,321.20	\$1,806.80	43.02%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
01.303.061.2430.05.23	ACADEMIC SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$454.00	(\$454.00)	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$61,000.00	\$1,072.00	\$1,072.00	\$59,928.00	\$1,775.20	\$58,152.80	95.33%
01.303.076.3200.01.11	NURSE	\$93,882.00	\$3,587.77	\$3,587.77	\$90,294.23	\$90,194.23	\$100.00	0.11%
01.303.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$1,881.33	\$1,881.33	\$518.67	\$0.00	\$518.67	21.61%
	Dept: HEALTH SERVICES - 076	\$96,282.00	\$5,469.10	\$5,469.10	\$90,812.90	\$90,194.23	\$618.67	0.64%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$397,000.00	\$0.00	\$0.00	\$397,000.00	\$0.00	\$397,000.00	100.00%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUS	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00	100.00%
	Dept: TRANSPORTATION - 079	\$419,000.00	\$0.00	\$0.00	\$419,000.00	\$0.00	\$419,000.00	100.00%
01.303.085.3520.06.36	STUDENT ACTIVITY EXTRACURRICUL	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$19,153.87	\$0.00	\$0.00	\$19,153.87	\$1,894.21	\$17,259.66	90.11%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$56,024.11	\$10,857.01	\$10,857.01	\$45,167.10	\$45,197.15	(\$30.05)	-0.05%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$115,727.00	\$9,643.84	\$9,643.84	\$106,083.16	\$106,083.16	\$0.00	0.00%
01.303.088.4110.03.34	CUSTODIAL SUBSTITUTES	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.303.088.4115.03.34	SUBSTITUTES,P/T, OVERTIME	\$0.00	\$40.20	\$40.20	(\$40.20)	\$0.00	(\$40.20)	0.00%
01.303.088.4120.04.17	HEAT (GAS) CS	\$132,000.00	\$556.50	\$556.50	\$131,443.50	\$101,443.50	\$30,000.00	22.73%
01.303.088.4130.04.15	TELEPHONE	\$12,500.00	\$1,123.83	\$1,123.83	\$11,376.17	\$7,576.17	\$3,800.00	30.40%
01.303.088.4130.04.16	ELECTRICITY	\$194,005.40	\$11,245.73	\$11,245.73	\$182,759.67	\$170,754.27	\$12,005.40	6.19%
01.303.088.4130.04.19	WATER	\$34,750.00	\$0.00	\$0.00	\$34,750.00	\$0.00	\$34,750.00	100.00%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$2,000.00	\$5,500.00	73.33%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$66,000.00	\$28,168.43	\$28,168.43	\$37,831.57	\$39,881.37	(\$2,049.80)	-3.11%
01.303.088.4220.05.26	CHEMICALS	\$12,750.00	\$1,944.54	\$1,944.54	\$10,805.46	\$1,690.47	\$9,114.99	71.49%
01.303.088.4220.05.27	PAPER	\$15,500.00	\$0.00	\$0.00	\$15,500.00	\$0.00	\$15,500.00	100.00%
01.303.088.4220.05.28	CUSTODIAL SUPPLIES	\$0.00	\$4,043.50	\$4,043.50	(\$4,043.50)	\$1,956.50	(\$6,000.00)	0.00%
01.303.088.4220.06.37	TRAVEL	\$1,700.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	100.00%
01.303.088.4224.04.26	Lighting	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4224.05.26	MISCELLANEOUS	\$1,000.00	\$195.58	\$195.58	\$804.42	\$1,304.42	(\$500.00)	-50.00%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$6,550.00	\$0.00	\$0.00	\$6,550.00	\$0.00	\$6,550.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$682,160.38	\$67,819.16	\$67,819.16	\$614,341.22	\$479,781.22	\$134,560.00	19.73%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$76,239.32	\$0.00	\$0.00	\$76,239.32	\$7,541.01	\$68,698.31	90.11%
01.303.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$233.16	\$233.16	\$266.84	\$266.84	\$0.00	0.00%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$0.00	\$38,000.00	100.00%
01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOG	\$26,000.00	\$957.85	\$957.85	\$25,042.15	\$0.00	\$25,042.15	96.32%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOL	\$0.00	\$0.00	\$0.00	\$0.00	\$6,031.75	(\$6,031.75)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$11,000.00	\$0.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	100.00%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$155,239.32	\$1,191.01	\$1,191.01	\$154,048.31	\$13,839.60	\$140,208.71	90.32%
01.303.100.1435.04.36	LEGAL SETTLEMENTS - SPED	\$5,000.00	\$107.50	\$107.50	\$4,892.50	\$4,892.50	\$0.00	0.00%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$23,588.35	\$0.00	\$0.00	\$23,588.35	\$2,636.13	\$20,952.22	88.82%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SV	\$12,301.61	\$0.00	\$0.00	\$12,301.61	\$979.49	\$11,322.12	92.04%
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$6,200.00	\$0.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	100.00%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00	100.00%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,789.96	\$107.50	\$107.50	\$50,682.46	\$8,508.12	\$42,174.34	83.04%
01.303.102.2305.01.03	TEACHERS	\$105,314.00	\$4,027.46	\$4,027.46	\$101,286.54	\$101,286.54	\$0.00	0.00%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$64,506.04	\$1,997.23	\$1,997.23	\$62,508.81	\$49,930.46	\$12,578.35	19.50%
01.303.102.2351.06.37	TRAVEL PROJ GROW	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.102.2430.05.23	SUPPLIES & MATERIALS	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: PROJECT GROW - 102	\$171,120.04	\$6,024.69	\$6,024.69	\$165,095.35	\$151,217.00	\$13,878.35	8.11%
01.303.103.2300.05.24	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.303.103.2305.01.03	TEACHERS	\$313,478.00	\$12,016.46	\$12,016.46	\$301,461.54	\$302,411.54	(\$950.00)	-0.30%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$184,942.92	\$11,289.39	\$11,289.39	\$173,653.53	\$240,059.44	(\$66,405.91)	-35.91%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$53.29	\$2,446.71	97.87%
	Dept: LEARNING SUPPORT CENTER - 103	\$502,170.92	\$23,305.85	\$23,305.85	\$478,865.07	\$542,524.27	(\$63,659.20)	-12.68%
01.303.118.2305.01.03	TEACHERS	\$106,664.00	\$4,064.00	\$4,064.00	\$102,600.00	\$102,600.00	\$0.00	0.00%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$0.00	\$0.00	\$800.00	\$107.10	\$692.90	86.61%
01.303.118.2800.04.35	THERAPY	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	Dept: SPEECH - 118	\$127,964.00	\$4,064.00	\$4,064.00	\$123,900.00	\$102,707.10	\$21,192.90	16.56%
01.303.121.2110.02.02	SPECIAL NEEDS SECRETARY	\$0.00	\$594.50	\$594.50	(\$594.50)	\$14,862.50	(\$15,457.00)	0.00%
01.303.121.2110.02.09	CLERICAL	\$14,976.72	\$0.00	\$0.00	\$14,976.72	\$0.00	\$14,976.72	100.00%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
01.303.121.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$400.00	\$400.00	\$350.00	\$0.00	\$350.00	46.67%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$35,000.00	\$5,441.28	\$5,441.28	\$29,558.72	\$0.00	\$29,558.72	84.45%
01.303.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
01.303.121.2800.04.35	THERAPY	\$100,000.00	\$2,378.22	\$2,378.22	\$97,621.78	\$68,453.78	\$29,168.00	29.17%
	Dept: SUPPORT SERVICES - 121	\$184,226.72	\$8,814.00	\$8,814.00	\$175,412.72	\$83,316.28	\$92,096.44	49.99%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.127.2710.01.03	ADJUSTMENT COUNSELOR	\$96,716.00	\$7,747.31	\$7,747.31	\$88,968.69	\$194,182.69	(\$105,214.00)	-108.79%
01.303.127.2800.01.03	PSYCHOLOGIST	\$48,630.54	\$1,763.19	\$1,763.19	\$46,867.35	\$44,079.81	\$2,787.54	5.73%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$241.00	\$241.00	\$509.00	\$0.00	\$509.00	67.87%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,300.00	\$0.00	\$0.00	\$8,300.00	\$8,436.00	(\$136.00)	-1.64%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$154,896.54	\$9,751.50	\$9,751.50	\$145,145.04	\$246,698.50	(\$101,553.46)	-65.56%
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABOR	\$161,425.00	\$1,045.20	\$1,045.20	\$160,379.80	\$158,294.80	\$2,085.00	1.29%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHO	\$82,800.00	\$5,290.32	\$5,290.32	\$77,509.68	\$22,909.68	\$54,600.00	65.94%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHO	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$42,300.00	(\$13,300.00)	-45.86%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
	Dept: SPED TRANSPORTATION - 130	\$283,225.00	\$6,335.52	\$6,335.52	\$276,889.48	\$223,504.48	\$53,385.00	18.85%
01.303.133.9300.06.13	TUITION PRIVATE SCHOOLS	\$152,000.00	\$0.00	\$0.00	\$152,000.00	\$16,034.19	\$135,965.81	89.45%
01.303.133.9300.06.43	SPED - TUITION COLLABORATIVE	\$35,944.00	\$865.00	\$865.00	\$35,079.00	\$38,715.00	(\$3,636.00)	-10.12%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$187,944.00	\$865.00	\$865.00	\$187,079.00	\$54,749.19	\$132,329.81	70.41%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
01.304.007.2210.01.02	PRINCIPAL	\$125,000.00	\$23,269.25	\$23,269.25	\$101,730.75	\$97,730.75	\$4,000.00	3.20%
01.304.007.2210.02.09	CLERICAL	\$45,680.50	\$3,519.43	\$3,519.43	\$42,161.07	\$43,527.61	(\$1,366.54)	-2.99%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$76.92	\$76.92	\$1,423.08	\$1,923.08	(\$500.00)	-33.33%
01.304.007.2210.03.08	PARAPROFESSIONALS	\$33,929.50	\$1,287.12	\$1,287.12	\$32,642.38	\$32,477.99	\$164.39	0.48%
01.304.007.2210.04.33	ASSOCIATION DUES	\$1,000.00	\$608.00	\$608.00	\$392.00	\$0.00	\$392.00	39.20%
01.304.007.2210.04.35	ADMINISTRATION MENTORING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	(\$3,000.00)	0.00%

Mattapoisett Public Schools

FY24-25 APPROVED BUDGE

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.007.2210.05.22	SUPPLIES ADMINISTRATION	\$4,000.00	\$2,017.98	\$2,017.98	\$1,982.02	\$0.00	\$1,982.02	49.55%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$3,651.54	\$3,651.54	\$3,848.46	\$421.64	\$3,426.82	45.69%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$1,390.00	\$1,390.00	(\$490.00)	\$0.00	(\$490.00)	-54.44%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$223,110.00	\$35,820.24	\$35,820.24	\$187,289.76	\$179,081.07	\$8,208.69	3.68%
01.304.010.2305.01.03	TEACHERS	\$560,109.00	\$21,339.00	\$21,339.00	\$538,770.00	\$537,575.00	\$1,195.00	0.21%
01.304.010.2324.01.34	LONG TERM SUBS OHS-PROFESSION.	\$0.00	\$0.00	\$0.00	\$0.00	\$452.34	(\$452.34)	0.00%
01.304.010.2324.03.34	LONG TERM SUBS OHS - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$196.51	(\$196.51)	0.00%
01.304.010.2325.03.34	SUBSTITUTES - OHS	\$30,655.00	\$155.00	\$155.00	\$30,500.00	\$0.00	\$30,500.00	99.49%
01.304.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
	Dept: CLASSROOM TEACHERS - 010	\$601,764.00	\$21,494.00	\$21,494.00	\$580,270.00	\$538,223.85	\$42,046.15	6.99%
01.304.016.2305.01.03	TEACHERS	\$48,608.00	\$1,859.92	\$1,859.92	\$46,748.08	\$46,747.97	\$0.11	0.00%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,068.20	\$1,068.20	\$1,331.80	\$0.00	\$1,331.80	55.49%
	Dept: ART - 016	\$51,008.00	\$2,928.12	\$2,928.12	\$48,079.88	\$46,747.97	\$1,331.91	2.61%
01.304.022.2305.01.03	TEACHERS	\$77,372.80	\$2,975.88	\$2,975.88	\$74,396.92	\$74,396.92	\$0.00	0.00%
01.304.022.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: READING - 022	\$79,772.80	\$2,975.88	\$2,975.88	\$76,796.92	\$74,396.92	\$2,400.00	3.01%
01.304.025.2305.01.03	TEACHERS	\$106,164.00	\$4,064.00	\$4,064.00	\$102,100.00	\$101,600.00	\$500.00	0.47%
01.304.025.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$108,564.00	\$4,064.00	\$4,064.00	\$104,500.00	\$101,600.00	\$2,900.00	2.67%
01.304.037.2305.01.03	TEACHERS	\$105,314.00	\$4,027.46	\$4,027.46	\$101,286.54	\$101,286.54	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$105,314.00	\$4,027.46	\$4,027.46	\$101,286.54	\$101,286.54	\$0.00	0.00%
01.304.040.2305.01.03	PROFESSIONAL SALARIES	\$475.00	\$0.00	\$0.00	\$475.00	\$0.00	\$475.00	100.00%
01.304.040.2330.01.03	LIBRARIAN	\$2,850.00	\$0.00	\$0.00	\$2,850.00	\$300.00	\$2,550.00	89.47%
01.304.040.2340.01.03	MEDIA CENTER	\$53,082.00	\$2,032.00	\$2,032.00	\$51,050.00	\$50,800.00	\$250.00	0.47%
01.304.040.2430.05.23	MEDIA SERVICE SUPPLIES	\$2,525.00	\$0.00	\$0.00	\$2,525.00	\$0.00	\$2,525.00	100.00%
01.304.040.2440.05.23	MEDIA RESOURCE MATERIALS	\$0.00	\$33.00	\$33.00	(\$33.00)	\$0.00	(\$33.00)	0.00%
	Dept: MEDIA SERVICES - 040	\$58,932.00	\$2,065.00	\$2,065.00	\$56,867.00	\$51,100.00	\$5,767.00	9.79%
01.304.043.2305.01.03	TEACHERS	\$87,434.10	\$3,376.98	\$3,376.98	\$84,057.12	\$131,255.29	(\$47,198.17)	-53.98%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$0.00	\$0.00	\$850.00	\$0.00	\$850.00	100.00%
01.304.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$999.80	\$999.80	\$1,400.20	\$0.00	\$1,400.20	58.34%
	Dept: MUSIC - 043	\$90,684.10	\$4,376.78	\$4,376.78	\$86,307.32	\$131,255.29	(\$44,947.97)	-49.57%
01.304.049.2305.01.03	TEACHERS	\$67,090.80	\$3,293.07	\$3,293.07	\$63,797.73	\$82,926.63	(\$19,128.90)	-28.51%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$959.39	\$959.39	\$1,440.61	\$0.00	\$1,440.61	60.03%
	Dept: PHYSICAL EDUCATION - 049	\$69,490.80	\$4,252.46	\$4,252.46	\$65,238.34	\$82,926.63	(\$17,688.29)	-25.45%
01.304.052.2305.01.03	TEACHERS	\$95,417.60	\$3,642.98	\$3,642.98	\$91,774.62	\$91,774.53	\$0.09	0.00%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$823.94	\$823.94	\$1,576.06	\$0.00	\$1,576.06	65.67%
	Dept: SCIENCE - 052	\$97,817.60	\$4,466.92	\$4,466.92	\$93,350.68	\$91,774.53	\$1,576.15	1.61%

Mattapoisett Public Schools

FY24-25 APPROVED BUDGE

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.055.2305.01.03	TEACHER - STEM	\$104,714.00	\$4,027.46	\$4,027.46	\$100,686.54	\$101,186.54	(\$500.00)	-0.48%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$37.95	\$37.95	\$2,362.05	\$0.00	\$2,362.05	98.42%
	Dept: SOCIAL STUDIES - 055	\$107,114.00	\$4,065.41	\$4,065.41	\$103,048.59	\$101,186.54	\$1,862.05	1.74%
01.304.076.3200.01.11	NURSE	\$74,071.00	\$2,739.31	\$2,739.31	\$71,331.69	\$68,482.69	\$2,849.00	3.85%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$1,475.80	\$1,475.80	\$924.20	\$655.62	\$268.58	11.19%
	Dept: HEALTH SERVICES - 076	\$76,471.00	\$4,215.11	\$4,215.11	\$72,255.89	\$69,138.31	\$3,117.58	4.08%
01.304.085.3520.06.36	EXTRACURRICULAR	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$57,673.82	\$11,523.54	\$11,523.54	\$46,150.28	\$47,962.98	(\$1,812.70)	-3.14%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$115,727.00	\$9,953.68	\$9,953.68	\$105,773.32	\$105,773.32	\$0.00	0.00%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$1,400.28	\$1,400.28	(\$1,400.28)	\$0.00	(\$1,400.28)	0.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$173,400.82	\$22,877.50	\$22,877.50	\$150,523.32	\$153,736.30	(\$3,212.98)	-1.85%
01.304.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.093.2430.05.23	SOFTWARE TECHNOLOGY	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$16,800.00	\$16,800.00	(\$16,800.00)	\$0.00	(\$16,800.00)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$10,000.00	\$1,099.98	\$1,099.98	\$8,900.02	\$0.00	\$8,900.02	89.00%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLC	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$46,000.00	\$17,899.98	\$17,899.98	\$28,100.02	\$0.00	\$28,100.02	61.09%
01.304.103.2305.01.03	TEACHERS	\$273,244.00	\$10,351.15	\$10,351.15	\$262,892.85	\$259,778.85	\$3,114.00	1.14%
01.304.103.2330.03.08	PARAPROFESSIONALS	\$229,235.82	\$8,117.12	\$8,117.12	\$221,118.70	\$236,641.71	(\$15,523.01)	-6.77%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2430.05.23	SUPPLIES	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$12,000.00	\$296.37	\$296.37	\$11,703.63	\$0.00	\$11,703.63	97.53%
	Dept: LEARNING SUPPORT CENTER - 103	\$518,229.82	\$18,764.64	\$18,764.64	\$499,465.18	\$496,420.56	\$3,044.62	0.59%
01.304.118.2305.01.03	TEACHERS	\$98,581.64	\$3,719.85	\$3,719.85	\$94,861.79	\$93,496.15	\$1,365.64	1.39%
	Dept: SPEECH - 118	\$98,581.64	\$3,719.85	\$3,719.85	\$94,861.79	\$93,496.15	\$1,365.64	1.39%
01.304.121.2110.02.02	SPECIAL NEEDS SECRETARY	\$0.00	\$594.50	\$594.50	(\$594.50)	\$14,862.50	(\$15,457.00)	0.00%
01.304.121.2110.02.09	CLERICAL	\$14,976.72	\$0.00	\$0.00	\$14,976.72	\$0.00	\$14,976.72	100.00%
	Dept: SUPPORT SERVICES - 121	\$14,976.72	\$594.50	\$594.50	\$14,382.22	\$14,862.50	(\$480.28)	-3.21%
01.304.127.2710.01.03	ADJUSTMENT COUNSELOR	\$106,808.28	\$0.00	\$0.00	\$106,808.28	\$0.00	\$106,808.28	100.00%
01.304.127.2800.01.03	PSYCHOLOGIST	\$48,630.54	\$1,763.19	\$1,763.19	\$46,867.35	\$44,079.81	\$2,787.54	5.73%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$155,438.82	\$1,763.19	\$1,763.19	\$153,675.63	\$44,079.81	\$109,595.82	70.51%
Grand Total:		\$8,064,433.31	\$411,287.54	\$411,287.54	\$7,653,145.77	\$6,266,170.89	\$1,386,974.88	17.20%

End of Report

Mattapoisett Public Schools
Fiscal Year 2024-2025 Final Approved Budget - Department Based
As of September 9, 2024 for the Fiscal Year June 30, 2025

Department	Department Name	FY2024 Final						Available FY2025
		Expenditures	FY2025 Budget	Year to Date	Encumbrances	Total Committed	Budget	
001	SCHOOL COMMITTEE	\$ 4,757	\$ 10,700	\$ -	\$ -	\$ -	\$ 10,700	
004	SUPERINTENDENTS OFFICE	\$ 178,168	\$ 206,519	\$ -	\$ 21,134	\$ 21,134	\$ 185,385	
007	SCHOOL ADMINISTRATION	\$ 453,653	\$ 459,055	\$ 75,670	\$ 376,334	\$ 452,004	\$ 7,052	
010	CLASSROOM TEACHERS	\$ 1,605,483	\$ 1,548,145	\$ 56,039	\$ 1,406,207	\$ 1,462,246	\$ 85,899	
013	KINDERGARTEN	\$ 286,460	\$ 296,760	\$ 11,234	\$ 281,839	\$ 293,073	\$ 3,687	
016	ART	\$ 97,848	\$ 102,016	\$ 6,087	\$ 93,496	\$ 99,584	\$ 2,432	
022	READING	\$ 210,490	\$ 295,451	\$ 12,703	\$ 278,697	\$ 291,400	\$ 4,051	
024	ELL PROGRAM	\$ 14,125	\$ 23,083	\$ -	\$ 540	\$ 540	\$ 22,543	
025	ENGLISH	\$ 102,478	\$ 110,964	\$ 5,240	\$ 102,590	\$ 107,829	\$ 3,135	
037	MATHEMATICS	\$ 137,463	\$ 141,702	\$ 5,373	\$ 134,929	\$ 140,303	\$ 1,400	
040	MEDIA SERVICES	\$ 112,803	\$ 114,414	\$ 4,694	\$ 102,250	\$ 106,944	\$ 7,470	
043	MUSIC	\$ 140,351	\$ 129,865	\$ 5,834	\$ 168,666	\$ 174,500	\$ (44,635)	
049	PHYSICAL EDUCATION	\$ 130,590	\$ 135,649	\$ 7,117	\$ 123,967	\$ 131,084	\$ 4,565	
052	SCIENCE	\$ 209,232	\$ 216,678	\$ 8,915	\$ 203,787	\$ 212,702	\$ 3,976	
055	SOCIAL STUDIES	\$ 106,410	\$ 109,514	\$ 7,727	\$ 101,187	\$ 108,914	\$ 600	
061	CURRICULUM DEVELOPMENT	\$ 32,192	\$ 61,000	\$ 1,072	\$ 1,775	\$ 2,847	\$ 58,153	
067	ENRICHMENT PROGRAM	\$ 575	\$ -	\$ -	\$ -	\$ -	\$ -	
076	HEALTH SERVICES	\$ 166,217	\$ 172,753	\$ 9,684	\$ 159,333	\$ 169,017	\$ 3,736	
079	TRANSPORTATION	\$ 273,264	\$ 419,000	\$ -	\$ -	\$ -	\$ 419,000	
085	MISCELLANEOUS	\$ 8,336	\$ 4,800	\$ -	\$ -	\$ -	\$ 4,800	
088	OPERATION AND MAINTENANCE	\$ 1,005,158	\$ 855,561	\$ 90,697	\$ 633,518	\$ 724,214	\$ 131,347	
093	COMPUTER PROGRAM	\$ 134,533	\$ 201,239	\$ 19,091	\$ 13,840	\$ 32,931	\$ 168,309	
100	SPECIAL NEEDS ADMINISTRATION	\$ 40,970	\$ 50,790	\$ 108	\$ 8,508	\$ 8,616	\$ 42,174	
102	PROJECT GROW	\$ 164,764	\$ 171,120	\$ 6,025	\$ 151,217	\$ 157,242	\$ 13,878	
103	LEARNING SUPPORT CENTER	\$ 999,407	\$ 1,020,401	\$ 42,070	\$ 1,038,945	\$ 1,081,015	\$ (60,615)	
118	SPEECH	\$ 201,891	\$ 226,546	\$ 7,784	\$ 196,203	\$ 203,987	\$ 22,559	
121	SUPPORT SERVICES	\$ 292,409	\$ 199,203	\$ 9,409	\$ 98,179	\$ 107,587	\$ 91,616	
124	HOME TUTOR	\$ 4,640	\$ -	\$ -	\$ -	\$ -	\$ -	
127	PSYCHOLOGICAL SERVICES	\$ 299,536	\$ 310,335	\$ 11,515	\$ 290,778	\$ 302,293	\$ 8,042	
130	SPED TRANSPORTATION	\$ 239,509	\$ 283,225	\$ 6,336	\$ 223,504	\$ 229,840	\$ 53,385	
133	PROGRAM WITH OTHERS SPED	\$ 89,714	\$ 187,944	\$ 865	\$ 54,749	\$ 55,614	\$ 132,330	
Grand Total		<u>\$ 7,743,424</u>	<u>\$ 8,064,433</u>	<u>\$ 411,288</u>	<u>\$ 6,266,171</u>	<u>\$ 6,677,458</u>	<u>\$ 1,386,975</u>	

ENCUMBRANCE

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3550

Voucher Date: 08/22/2024

Prepared By: Michelle Charette

Printed: 08/22/2024 12:57:30 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$54.20 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Baul

Ms. Carly Lavin Chairperson

Mr. James Muse Vice Chairperson

Ms. Tiffini Reedy School Committee Member

Ms. Cristin Cowles School Committee Member

Ms. Amanda Hastings School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund	Amount
01 GENERAL FUND MATTAPOISETT	\$54.20
	\$54.20

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3549

Voucher Date: 08/22/2024

Prepared By:

Michelle Charette

Printed: 08/22/2024 12:43:33 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$64,397.96 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard B. Bunker

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Ms. Tiffini Reedy

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$60,947.57
12	SCHOOL CHOICE	\$3,050.40
24	FY24 FEDERAL GRANTS	\$399.99
		\$64,397.96

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3548

Voucher Date: 08/08/2024

Prepared By:

Michelle Charette

Printed: 08/08/2024 12:28:48 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$33,621.55 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Buel

Ms. Carly Lavin Chairperson

Mr. James Muse Vice Chairperson

Ms. Tiffini Reedy School Committee Member

Ms. Cristin Cowles School Committee Member

Ms. Amanda Hastings School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$16,450.05
23	GRANTS	\$871.50
40	ON BEHALF OF TOWN	\$16,300.00
		\$33,621.55

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3547

Voucher Date: 07/25/2024

Prepared By:

Michelle Charlette

Printed: 07/25/2024 02:57:40 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$45,281.41 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Howard Barber**[Signature]*
Ms. Carly Lavin

Chairperson

[Signature]
Mr. James Muse

Vice Chairperson

[Signature]
Ms. Tiffini Reedy

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$38,648.32
20	SPECIAL REVENUE REVOLVING	\$115.00
22	FY22 GRANTS	\$6,491.00
43	FY23 PRIVATE GRANTS	\$27.09
		\$45,281.41

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3546

Voucher Date: 07/25/2024

Prepared By: Michelle Chavette

Printed: 07/25/2024 11:47:57 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$16,222.64 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Layton Chairperson

Mr. James Muse Vice Chairperson

Ms. Tiffini Reedy School Committee Member

Ms. Cristin Cowles School Committee Member

Ms. Amanda Hastings School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund	Amount
01 GENERAL FUND MATTAPOISETT	\$16,222.64
	\$16,222.64



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: August/Sept 2024
Center School

Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Had the new oven installed.
- Fun Facts: in SY 23-24 Center Cafe served :

8,665 School Breakfast 21,815 School Lunches

Students Receiving Free and Reduced Meals:								
Free:								
Reduced:								
Student Meal Participation								
SY 24					SY 25			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	75	16%	146	32%				
September	1085	24%	2,310	51%				
October	1145	25%	2,427	52%				
November	1020	26%	2,209	56%				
December	742	21%	1,991	57%				
January	957	22%	2,536	58%				
February	693	22%	1,811	59%				
March	1019	23%	2,627	60%				
April	789	22%	2,186	62%				
May	899	19%	2,850	61%				
June	241	22%	722	67%				

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: August/Sept 2024
Old Hammondtown School

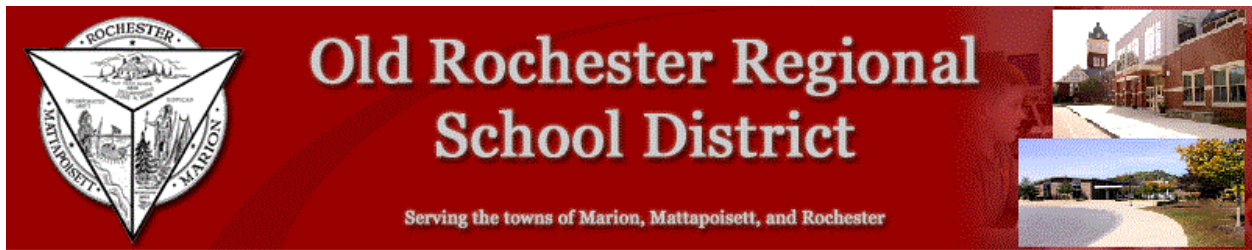
Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Fun Facts: in SY 23-24 OHS Cafe served :

8,552 School Breakfast 19,449 School Lunches

Students Receiving Free and Reduced Meals:								
Free:								
Reduced:								
Student Meal Participation								
SY 24					SY 25			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	43	13%	166	49%				
September	819	25%	2,098	64%				
October	927	27%	2,208	64%				
November	922	32%	1,925	66%				
December	732	29%	1,755	69%				
January	976	29%	2,275	68%				
February	731	30%	1,653	68%				
March	1,035	31%	2,356	70%				
April	886	32%	1,980	72%				
May	1,170	32%	2,457	68%				
June	311	36%	576	67%				

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: September 2024

Center Elementary School

- Clock tower and steeple repaired, primed and painted.
- Security access added to 2nd floor hallway door.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Annual air quality testing of facility completed.
- Completed routine maintenance on all facility systems.

Old Hammondtown Elementary School

- Repaired, primed and painted roof soffits (Capital Project).
- Replaced water heater (Capital Project).
- Replaced Roof Top Unit serving library.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Annual air quality testing of facility Completed.
- Hosted Town Election.
- Completed routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org

Principal's Report
Center School
School Committee Meeting – September 12, 2024

~We have had a fantastic start to the school year at Center School. We welcomed 213 students in grades K - 3 and 15 students in Project Grow.

~We have three staff member changes on the Center School Team.

- Mrs. Katie Crowley is excited to begin her new role as a paraprofessional in Project Grow.
- We welcome Whitney Rolfs back to her position as a paraprofessional in Project Grow.
- Mrs. Christina Victoria is enjoying her position as our lunch/recess paraprofessional.

~A big thank you to Mrs. Monteforte, our school secretary, for her work preparing for a successful start to the new school year.

~A big high five to our custodial team, led by Mr. Medeiros, who worked all summer to clean our school from top to bottom. Everything is sparkling!

~We thank Mr. Bill Simmons and the technology team for their dedicated work setting up our iPads and Chromebooks over the summer.

~Thank you to the Town of Mattapoisett for having the clock tower painted. It looks wonderful!



Our kindergarten students are off to a great start!



Families joined their kindergarteners on a school bus ride after orientation.



We are glad to be back to school playing at recess with our friends!



Project Grow students explore their classroom.



Students are happy to reconnect with familiar peers, and make new friends!

Upcoming events:

September 11 - Center School Open House @ 5:30 - 7:00 pm

September 25

- **K- 3 Early Release @ 12:20 pm, lunches served**
- **Project Grow Early Release @ 11:30 am, No lunches served**

October 2 - PTA @ 7:00 - 8:00 pm via Zoom

October 14 - No School - Columbus Day

October 17 and October 18

- **K- 3 Early Release @ 11:30 am Parent Conferences - lunches served**
- **Project Grow Early Release @ 11:00 am Parent Conferences - no lunches served**

November 5 - No School - Professional Development Day

November 6 - PTA @ 7:00 - 8:00 pm via Zoom

November 11 - No School - Veterans' Day

November 27

- **K- 3 Early Release @ 12:20 pm, lunches served**
- **Project Grow Early Release @ 11:30 am, No lunches served**

November 28 and 29 - No School - Thanksgiving

**Old Hammondtown School
Principal's Report
School Committee Meeting- September 12, 2024**



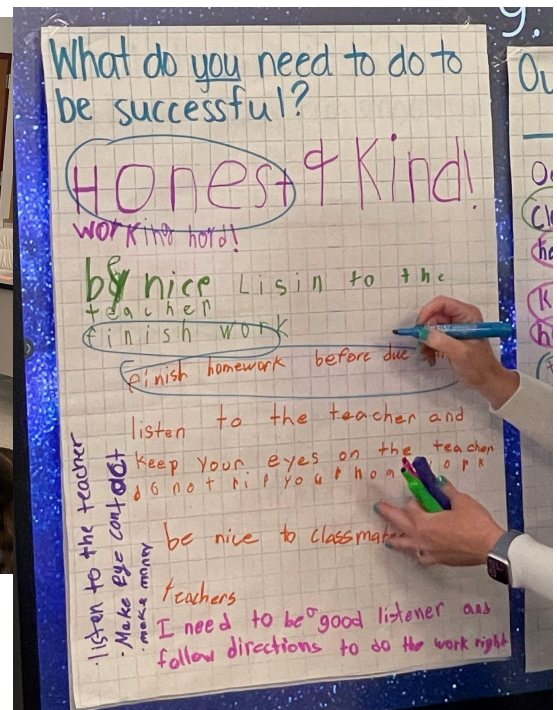
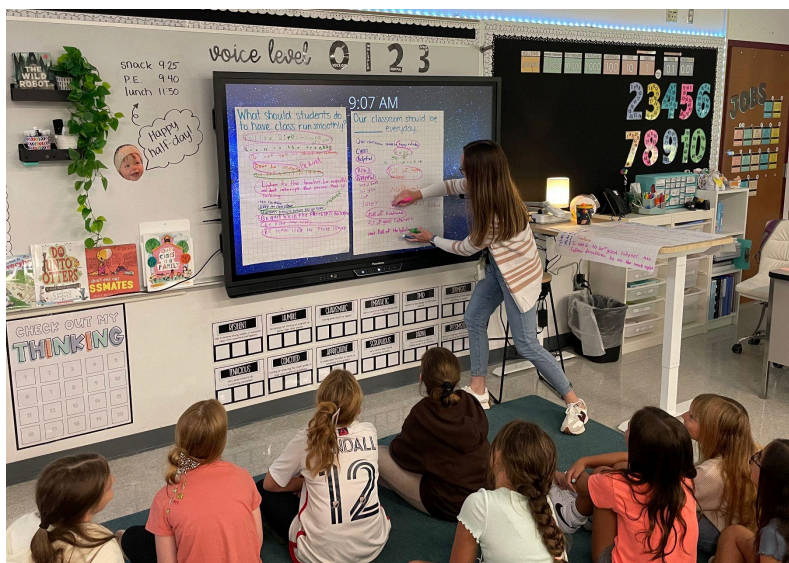
I have genuinely enjoyed getting to know the staff, students, and families of Old Hammondtown over the past couple of months. Over half of the teachers signed up for informal meet-and-greets with me during the summer, and almost everyone took advantage of a staff survey I sent out. A highlight for me was the Popsicles with the Principal night, which took place on the Old Hammondtown playground on August 16th. With the help of some recent OHS graduates and other Project 351 students from the Junior and Senior High Schools who volunteered to help, we passed out over 60 popsicles.



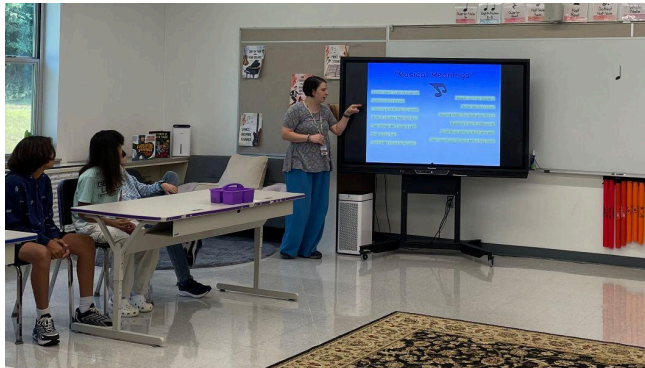
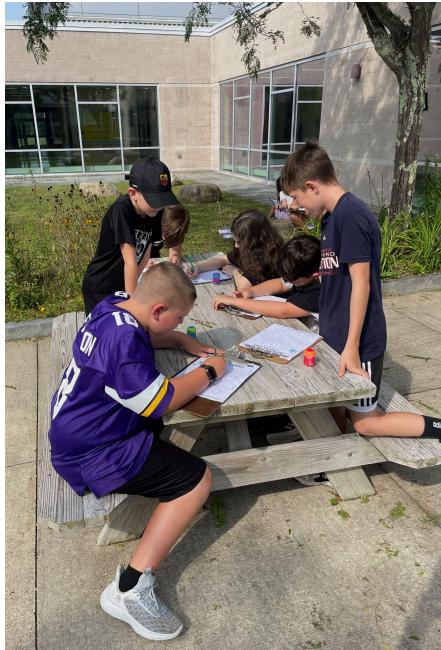
Students and families have expressed how much they enjoy the music that greets them as they arrive and kicks off our All School Meeting in the gymnasium, which incorporates elements of Responsive Classroom's Morning Meetings, including a message from me and opportunities for students to share thoughts and ideas and celebrate the positive things going on in our school. The emphasis is on the importance of being intentional about how we start our day to put us in the right mindset, set us up for success, and make our school-wide theme this year a reality...



As a Responsive Classroom district, teachers focus during these first six weeks of school on establishing routines, building a sense of community, and creating fun and engaging learning environments. As part of the Responsive Classroom approach, teachers have been eliciting students' hopes and dreams for the year, which are the basis for the classroom rules they have been working with students to create.

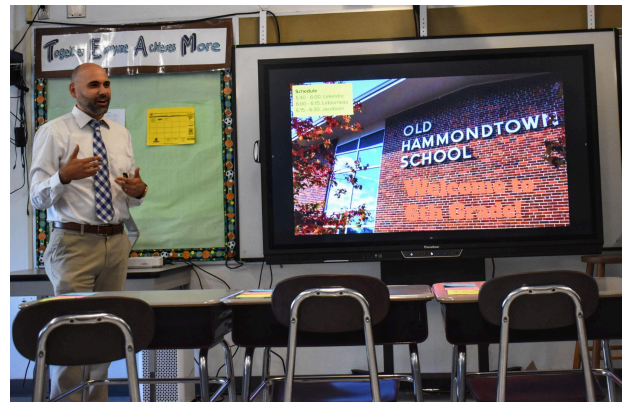


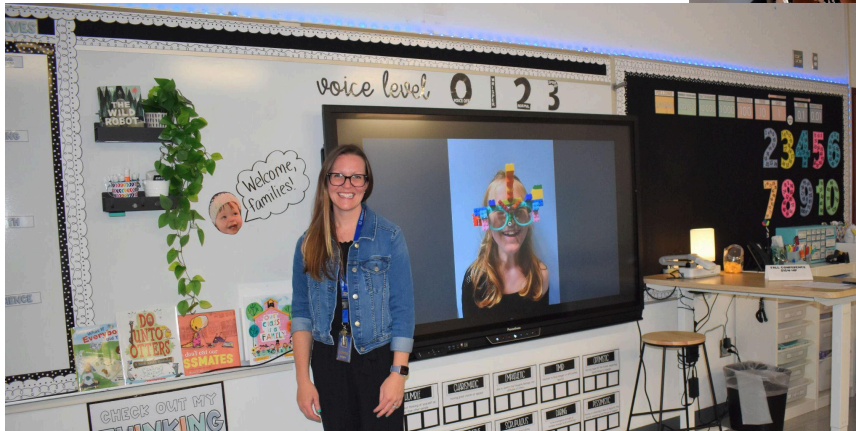
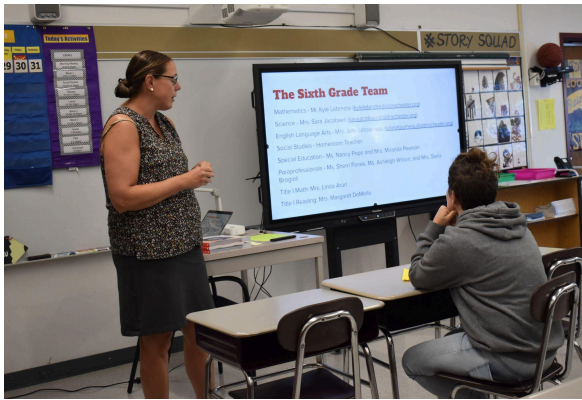
Fun and engaging lessons and activities are happening throughout the building, including in art, physical education, and music.



Speaking of music, our new Instrumental Music Teacher, Mr. Alan Sweet, began lessons for grades 5 and 6 students this week. Also, Symphony Music Shop visited this week to introduce the 4th-grade students to the instruments they might begin studying this year.

Finally, we welcomed students and families to our successful Open House on August 29th.





I look forward to an amazing year with many more happy memories and engaging learning experiences. As I told the students, a great year doesn't mean it won't have its share of challenges. However, the learning and growth that occur as a result of those challenges will make this our "Best Year Yet!"

Regards,
Stephanie Wells

OHS Upcoming Dates

September 2 - No School - Labor Day

September 4 - PTA @ 7:00 - 8:00 pm via Zoom

September 25- Early Release @ 12:20 pm, lunches served

September 29- Dr. Curley Meet & Greet with OHS Special Education Parents, 2:00-3:00 p.m.

October 2 - PTA @ 7:00 - 8:00 pm via Zoom

October 10- Picture Day

October 14 - No School - Columbus Day

October 17 and **18**- Early Release @ 11:30 am Parent Conferences - lunches served

November 5 - No School - Professional Development Day

November 6 - PTA @ 7:00 - 8:00 pm via Zoom

November 11 - No School - Veterans' Day

November 14- Make-up Picture Day

November 27- Early Release @ 12:20 pm, lunches served

November 28 and **29** - No School - Thanksgiving

Mattapoissett School Committee Subcommittee List 2024-2025 DRAFT

Chairperson	Carly Lavin
Vice Chairperson	James Muse
School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox/ Diana Russo/Toni Bailey
ORR District School Committee	James Muse
Mass. School Supt. Union No. 55	Cristin Cowles VACANT Carly Lavin
READS	Michael S. Nelson
Sick Leave Bank	Amanda Hastings James Muse Carly Lavin (Alternate)
SMEC	VACANT
Early Childhood Advisory Council	Cristin Cowles
Sole Signatory	James Muse
MASC Delegate/Legislative Liaison	James Muse
School Physician	Dr. Reynolds/Dr. Mendes
Collective Bargaining (Board of Selectmen)	VACANT
Capital Planning Committee	Carly Lavin VACANT (Alternate)
Policy Subcommittee	Cristin Cowles
Tri-Town Education Foundation Committee	Amanda Hastings VACANT (Alternate)
Budget Subcommittee	James Muse Carly Lavin
Town Liaison	James Muse
Superintendent's Goals Subcommittee	Carly Lavin
Equity Subcommittee	Amanda Hastings Cristin Cowles (Alternate)