



## Secondary Tier 3 Restorative Practice and Behavior Matrix\*

Lawrence Public Schools is committed to **contributing to a positive school climate**, ensuring that all students have multiple systems of support focused on sustained and supportive relationships and relational accountability. Restorative Justice, also called restorative practices, is an **alternative approach to the more traditional punitive discipline** and school culture. It is a worldview deeply rooted in the practices and values of Indigenous Peoples around the globe. Restorative practices “focuses on community building, belongingness, and peaceably resolving conflicts by creating opportunities for those involved to listen empathetically to one another’s stories, to **repair any harm that may have occurred**, and to **restore positive relationships** within the school community.”

### Restorative Questions

Restorative questions are effective in guiding one-on-one discussion, small group conversations, and in circles. The questions help shift the focus away from blaming and shaming, and toward repairing harm and rebuilding relationships.

- **What happened?**
- **Who was harmed [impacted], and in what way?**
- **How do you make things right?**

*(Restorative Schools: An Introduction to Tier 1 Practices Manual, Restorative Schools Initiative, KIPCOR, 2021, p.7&9).*

The following guidelines are used in determining responses to various disciplinary actions. These are guidelines only. **Restorative practices are facilitated at every level for any behavioral action.** Behavioral issues are determined on a case-by-case basis due to circumstances that may affect the school’s response. The steps outlined below are progressive and are considered incident by incident. Building administrators have the discretion to implement any level of discipline based on the severity of the student's behavior. When students experience a long-term suspension, restorative justice practices will be implemented as part of the student re-entry process. **\*Parent/Guardian communication shall occur in all cases.**

**Student Conduct (JCDA):**

The superintendent shall develop rules to govern student conduct that are consistent with board policies. Each building shall develop their own code of conduct and will annually review and distribute the code of conduct to parents and students through student handbooks. Building codes of conduct will not conflict with district rules or board policy. Violation of any provision of the behavior code may result in disciplinary action up to and including suspension and/or expulsion. This policy was reviewed by Board Policy Committee on Feb 27, 2008.

**Section 1: Student Conduct**

<b>Tier 3 Behaviors</b>	<b>1<sup>st</sup> Incident</b>	<b>2<sup>nd</sup> Incident</b>	<b>Subsequent Incidents</b>	<b>USD 497 Board Policy</b>
<b>Fighting</b> Incidents involving physical fighting and/or assault on the school campus or at any school activity will be subject to a short-term suspension from school, followed by transition and may lead to a possible expulsion.	Restorative Practices  Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.	Restorative Practices  Short-Term Suspension: 1-8 days to include reintegration plan and time as needed in the Recovery Room.	Up to 10-day Short-Term Suspension (including Restorative Practices) and may be referred for long-term suspension or expulsion.	<b><u>Prohibited Activity (JHCAA):</u></b> Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited.  Reviewed by Board Policy Committee on March 26, 2008
<b>Sexual Misconduct: Non-Violent*</b> Sexual misconduct is defined as any inappropriate or illegal misconduct that is sexual in nature.	Restorative Practices  Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.	Restorative Practices  Short-Term Suspension: 1-8 days to include time as needed in the Recovery Room with Restorative Practices.	Up to 10-day Short-Term Suspension (including Restorative Practices) and can be referred for long-term suspension or expulsion.	

<p><b>Sexual Misconduct: Forcible*</b></p> <p>Engagement in a sexual act with another party without consent</p>	<p>Up to ten (10) day Short-Term Suspension (including Restorative Practices) and can be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	
<p><b>Substantial Disruption to the Learning Environment</b></p> <p>Continued violation of any school rule that interferes with the productive learning environment can result in disciplinary action progressing up to and including suspension and/or expulsion.</p>	<p>Restorative Practices</p> <p>Up to Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Up to 10-day Short-Term Suspension (including Restorative Practices) and may be referred for long-term suspension or expulsion.</p>	
<p><b>Theft</b></p> <p>Taking and carrying away the personal property of another without their consent; stealing.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10-day Short-Term Suspension and may be referred for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	

<p><b>Violence against Peers</b> Any activity that threatens the safety or well-being of peers on the school campus or at any school activity will be subject to a Short-Term Suspension from school, followed by transition and may lead to a possible expulsion.</p>	<p>Restorative Practices  Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Restorative Practices  Short-Term Suspension: 1-8 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Up to 10-day Short-Term Suspension (including Restorative Practices) and may be referred for long-term suspension or expulsion.</p>	
<p><b>Battery</b> Any intentional act that threatens the safety or well-being of a student or causes bodily harm to a student.</p>	<p>Restorative Practices  Short-Term Suspension: 1-5 days to include reintegration plan and time as needed in the Recovery Room.  Violation of this Tier 3 behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices  Short-Term Suspension: 1-8 days to include reintegration plan and time as needed in the Recovery Room.  Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10-day Short-Term Suspension (including Restorative Practices) and may be referred for long-term suspension or expulsion.  Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	

**\*Parent/Guardian communication in all cases resulting in suspension.**

**\*Administration has the discretion to deviate from the rubric with documentation recorded regarding the reason.**

**\*Short-term suspension is In-School Suspension (I.S.S.), Out-of-School Suspension (O.S.S.), or a combination of both assigned by an administrator.**

**\*For long-term suspensions, restorative justice practices will be implemented as part of the student re-entry process.**

**\*Can be reported to the police.**

## Section 2: Student Conduct Towards Staff Members

Tier 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p><b>Inappropriate Language to a Staff Member</b> Students are under the authority of any school district staff member any time they are on the school grounds, in the school building, or at any school function, wherever it may be held. It may be defined as disrespectful behavior, obscene language, obscene gestures or failure to comply with any reasonable request can result in a disciplinary action.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-3 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-6 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-10 days to include reintegration plan and time as needed in the Recovery Room.</p>	<p><b><u>Prohibited Activity (JHCAA):</u></b> Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited.</p> <p>Reviewed by Board Policy Committee on March 26, 2008</p>
<p><b>Violence Towards Staff</b> Any activity that threatens the safety or well-being of a staff member, refers to any form of violent conduct against a member of staff. It may be physical, psychological, sexual and/or verbal. It also refers to threats of and attempted assault of any kind, and includes abuse and threats</p>	<p>Up to ten-day Short-Term Suspension (including Restorative Practices) and can be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior can be reported to the appropriate law enforcement officials.</p>	<p>Ten-day suspension and will be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>Ten-day suspension and will be referred to the Superintendent for long-term suspension or expulsion.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	

made via social media. Behaviors associated with assault may include, but are not limited to: hitting, pinching, biting, spitting, swearing, offensive gestures and unwanted physical contact such as unnecessary touching.				
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**\*For long-term suspensions, restorative justice practices will be implemented as part of the student re-entry process.**

### Section 3: Drug-Free Schools

Tier 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p><b>Use of Illegal Substances</b></p> <p>Under the influence of alcohol, illegal drugs, non-prescribed controlled substances, or other potentially mind-altering substances (such as glue, paint, potpourri, etc.)</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>Three-day suspension <u>or</u> 1-day Short-Term Suspension with the condition of an alcohol/drug assessment</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>Five-day Short-Term Suspension or three-day Short-Term Suspension with the condition of an</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>Up to 10-day Short-Term Suspension (including restorative practices) and may be referred for long-term suspension or expulsion.</p>	<p><b>Drug Free Schools (JDDA):</b></p> <p>The unlawful manufacturing, sale, distribution, dispensing, possession or use of alcoholic beverages, illegal drugs, or controlled substances by students on school premises or at any school activity is prohibited. Further, presence on school premises or at any school activity by students who have consumed alcoholic beverages or illegal drugs at any other place and</p>

	<p>by a mental health practitioner licensed by the Kansas Behavioral Sciences Regulatory Board (KBSRB).</p> <p>To include time as needed in the Recovery Room with Restorative Practices.</p> <p>Violation of this Tier 3 behavior can be reported to the appropriate law enforcement officials.</p> <p>Students under the influence at extra-curricular activities will be suspended from all such activities for 30 days for the first incident.</p>	<p>alcohol/drug assessment by a mental health practitioner licensed by the KBSRB.</p> <p>To include time as needed in the Recovery Room with Restorative Practices.</p> <p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p> <p>A second incident will result in a calendar year suspension from such activities.</p>	<p>Violation of this Tier 3 behavior will be reported to the appropriate law enforcement officials.</p>	<p>which are detected while on school premises or at any school activity is prohibited use. Any student violating the terms of this policy shall be reported to the appropriate law enforcement officials and shall be subject to any one or more of the sanctions set forth in Board Policy.</p> <p>Drug Free School last amended on May 12, 2008</p> <p><b><u>Alcohol and Drug Assessments Requirement:</u></b> USD497 will not assume any cost incurred.</p>
<p><b>Possession of Alcohol or Illegal Substances</b></p> <p>This includes: alcoholic beverages, illegal drugs, or controlled substances in a student's possession (on their person, in their locker, in their backpack or in their personal belongings).</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>3 day suspension <u>or</u> 1 day Short-Term Suspension with the condition of an alcohol/drug assessment</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>Five (5) day Short-Term Suspension or three (3) day Short-Term Suspension with the</p>	<p>Special Note: Partnership with a community agency to assist students with drug and addiction concerns. Documented participation in the partnership will reduce behavior consequences.</p> <p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p>	<p>Completion of the assessment must be verified in writing by the practitioner to the school district in order for the suspension to be reduced as per this policy. The district does not assume liability for costs of inpatient or outpatient treatment resulting from such assessment.</p>

	<p>by a mental health practitioner licensed by the Kansas Behavioral Sciences Regulatory Board (KBSRB).</p> <p>To include time as needed in the Recovery Room with Restorative Practices.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>condition of an alcohol/drug assessment by a mental health practitioner licensed by the KBSRB.</p> <p>To include time as needed in the Recovery Room with Restorative Practices.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	
<p><b>Distribution or Manufacturing of Illegal Substances</b></p> <p>The unlawful manufacturing, sale, distribution, dispensing, possession or use of alcoholic beverages, illegal drugs, or controlled substances by students on school property.</p>	<p>Up to ten (10) day Short-Term Suspension (including Restorative Practices) and can be referred to the Superintendent for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	

**\*Parent/Guardian Communication in all cases resulting in suspension.**

**\*Administration has the discretion to deviate from the rubric with documentation recorded regarding the reason.**

**\*Short-Term Suspension is In School Suspension (I.S.S.), Out of School Suspension (O.S.S.), or a combination of both assigned by an administrator.**

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## Section 4: Tobacco Free Schools

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p style="text-align: center;"><b>Use of Tobacco/Related Products</b></p> <p>Any tobacco/nicotine product, including electronic smoking devices</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 3 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 7 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p><b><u>Tobacco Use (JCDA):</u></b> Smoking by students and/or the possession and use of any tobacco/nicotine product, including electronic smoking devices, is prohibited on school property or at school-sponsored events. For tobacco-related offenses, the student shall be subject to disciplinary action up to and including suspension. Smoking cessation and nicotine addiction information shall be available in school nurses' offices.</p> <p>Amended December 2013</p>
<p style="text-align: center;"><b>Possession of Tobacco/Related Products</b></p> <p>Any tobacco/nicotine product, including electronic smoking devices</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 3 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 7 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	
<p style="text-align: center;"><b>Distribution of Tobacco/Related Products</b></p> <p>Any tobacco/nicotine product, including electronic smoking devices</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 3 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: Up to 7 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Will complete a Tobacco/Vaping Module prior to returning to class.</p>	

**\*Parent/Guardian Communication in all cases resulting in suspension.**

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**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

### Section 5: Threats to Safety

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p><b>Threats to Safety</b></p> <p>Any student who verbally threatens a staff member and/or student and/or their property.</p> <p>Any student who verbally or by posturing incites violence towards a staff member and/or student</p> <p>The intentional promotion and/or recording by electronic device by a student to engage another student in a physical conflict or to promote other students to engage in physical conflict.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p><b><u>Prohibited Activity (JHCAA):</u></b></p> <p>Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited.</p> <p>Reviewed by Board Policy Committee on March 26, 2008</p>

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**\*Administration has the discretion to deviate from the rubric with documentation recorded regarding the reason.**

**\*Short-Term Suspension is In School Suspension (I.S.S.), Out of School Suspension (O.S.S.), or a combination of both assigned by an administrator.**

**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

## Section 6: Harassment and Discrimination

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p style="text-align: center;"><b>Harassment and Discrimination</b></p> <p>Harassment can be a result of verbal or physical conduct or written material. All forms of harassment are prohibited at district facilities; on district premises; and on non-district property if at any district sponsored, district approved or district related activity, program or event when the student is under the supervision of the district.</p> <p>Discrimination is conduct which affords a student different treatment, solely on the basis of race, color, national origin, religion, disability, sex, sexual orientation or gender identity in a manner which interferes with or limits the ability of the student to participate in or benefit from the services, activities or programs of the school.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p><b>Harassment and Discrimination JGEC:</b> the Lawrence Public School district is committed to providing a positive and productive learning and working environment, free from discrimination and harassment. Discrimination is conduct which affords a student different treatment, solely on the basis of race, color, national origin, religion, disability, sex, sexual orientation or gender identity in a manner which interferes with or limits the ability of the student to participate in or benefit from the services, activities or programs of the school. Discrimination as above described against any student in the admission or access to, or treatment in the district's programs and activities is prohibited. Any student or employee who engages in discriminatory conduct as above</p>

				described shall be subject to disciplinary action, up to and including termination from employment or expulsion from school. Amended April 24, 2017
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**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

### Section 7: Hazing and Bullying

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p style="text-align: center;"><b>Hazing &amp; Bullying</b></p> <p><b>“Hazing”</b> is any act that recklessly or intentionally endangers the mental health, physical or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment. This includes, but is not limited to: Forced consumption of any drink, alcoholic beverage, drug or controlled substance;</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p><b><u>Hazing and Bullying (JGECA):</u></b> The district is committed to maintaining an environment free from hazing and bullying, as herein defined. The board of education prohibits bullying in any form either by any student, staff member, or parents towards a student or by a student, staff member, or parent towards a staff member on or while using school property, in a school vehicle, or at a school-sponsored activity or event. Amended: Feb 22, 2016</p>

<p>Forced exposure to the elements;  Forced prolonged exclusion from social contact; Forced sleep deprivation;  Assignment of pranks or other activities intended to degrade or humiliate including shaving and hair removal.</p> <p><b>“Bullying”</b> shall have the meaning ascribed to it in Kansas law, and that recklessly or intentionally endangers the mental health, physical health or safety of a student that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation or at any district bus stop, and that has the effect of:  Physically harming a student or damaging a student's property;  threatening or knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's</p>				<p><b>Definitions Continued:</b>  <b>“Cyberbullying”</b> means threats or harassment over the Internet through web pages, email, instant messaging, text messaging, or by other electronic means. Bullying shall include cyberbullying when it is initiated on school premises and threatens or endangers the safety of students, employees or third parties, or school property, or which substantially disrupts the educational program of the district. “Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic</p>
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property or causing substantial inconvenience; Taunting, teasing or intimidation that is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment.				competitions or other school events.
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**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

### Section 8: Vandalism

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p><b>Vandalism</b></p> <p>Vandalism is the willful or malicious defacement or the destruction of property.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p><b><u>Vandalism and Property Damage (EBCA):</u></b></p> <p>Students who destroy or vandalize school property will be <b>required to pay</b> for losses or damages. If students willfully destroy or damage school property, suspension or possible expulsion may result as per School Board policy EBCA.</p> <p><b>Anyone who vandalizes school facilities or property</b></p>

				<p><b>will be reported to law enforcement officials.</b></p> <p>Amended January 11, 2010</p>
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**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

### Section 9: Possession of Other Dangerous Objects

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<p><b>Possession of Other Dangerous Objects</b></p> <p>Possession at school, on school property or at a school supervised activity of:</p> <ul style="list-style-type: none"> <li>● Any object not meeting the definition of a weapon in JCDBB but that is used in a threatening manner;</li> <li>● Any object that is a facsimile of a weapon or;</li> <li>● Any object that is inherently dangerous except when such object is provided by the school and used in an approved, supervised</li> </ul>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-5 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior can be reported to the appropriate law enforcement officials.</p>	<p>Restorative Practices</p> <p>Short-Term Suspension: 1-8 Days to include reintegration plan and time as needed in the Recovery Room.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p>Up to 10 day Short-Term Suspension (including Restorative Practices) and may be referred for long term suspension or expulsion.</p> <p>Violation of this Tier 3 Behavior will be reported to the appropriate law enforcement officials.</p>	<p><b><u>Other Dangerous Objects (JDD)</u></b></p> <p>Possession at school, on school property or at a school supervised activity of: Any object not meeting the definition of a weapon in JCDBB but that is used in a threatening manner. May result in such penalties as are allowed by district policy This may include suspension or expulsion.</p> <p>Amended January 14, 2008</p>

instructional or extracurricular activity.				
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**\*Parent/Guardian Communication in all cases resulting in suspension.**

**\*Administration has discretion to deviate from the rubric with documentation recorded regarding the reason.**

**\*Short-Term Suspension is In School Suspension (I.S.S.), Out of School Suspension (O.S.S.), or a combination of both assigned by an administrator.**

**\*For long-term suspensions, Restorative Justice Practices will be implemented as part of the student re-entry process.**

### Section 10: Incidents that severely jeopardizes school order and/or security.

Level 3 Behaviors	1 <sup>st</sup> Incident	2 <sup>nd</sup> Incident	Subsequent Incidents	USD 497 Board Policy
<b>Arson/Fire</b> To unlawfully and intentionally damage or attempt to damage any school or personal property by fire or incendiary device. Firecrackers, fireworks, and trash can fires would be included in this category if they were contributing factors to a damaging fire.	Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.	Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.	Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.	<b>Prohibited Activity (JHCAA):</b> Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited. <b>Also: JCDA</b>



<p><b>Possession of Weapon(s)</b></p> <p>A “weapon” means:</p> <ul style="list-style-type: none"> <li>• Any object which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;</li> <li>• The frame or receiver of any object described in the preceding example;</li> <li>• Any firearm muffler or firearm silencer;</li> <li>• Any explosive, incendiary or poison gas, bomb, grenade, mine or similar device</li> <li>• A rocket having a propellant charge of more than four ounces or missile having an explosive or incendiary charge of more than ¼ ounce</li> <li>• Any object which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more</li> </ul>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p><b>Weapons (JDD, EBC and KGD):</b> A student shall not possess a weapon at school, on school property or at a school supervised event.</p> <p><b><u>Definitions of Weapons Continued:</u></b></p> <ul style="list-style-type: none"> <li>• Any knife, commonly referred to as a switchblade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal trust or movement.</li> </ul>
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<p>than ½ inch in diameter; Any combination of parts either designed or intended for use in converting any device into a destructive device and from which a destructive device may be readily assembled;</p> <ul style="list-style-type: none"> <li>• Any bludgeon, sand club, metal knuckles or throwing star;</li> </ul>				
<p><b>False Reports/Bomb or School Threats</b></p> <p>Any threat (verbal, written, or electronic) by a person to bomb or use substances or devices for the purpose of exploding, burning, causing damage to a school building or school property, or to harm students or staff. The conveyance of threats or false information concerning the placement of explosive or destructive substances, initiating a report, warning of a fire, or other catastrophe without cause. Misuse of 911, discharging a fire extinguisher.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p><b>Prohibited Activity (JHCAA):</b> Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited. <b>Also: JCDA</b></p>

<p><b>Setting off Falsely or Misuse of Disaster Alarm of Equipment</b></p> <p>The intentional activation of fire alarms or like warning devices.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p>Ten (10) day suspension and will be referred to the Superintendent for long term suspension or expulsion.</p>	<p><b>Prohibited Activity (JHCAA):</b> Activities that threaten the safety or well-being of persons or property on district property or at school activities, or which disrupt the school environment, are prohibited. <b>Also: JCDA</b></p>
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**\*Parent/Guardian Communication in all cases resulting in suspension.**

**\*Administration has the discretion to deviate from the rubric with documentation recorded regarding the reason.**

**\*These are behaviors that will require a reentry plan be created before the student returns from long-term suspension or expulsion so that strategies can be implemented immediately upon the student's return to school. This can include mediation or additional strategies to restore the relationships.**

## Additional Board Policies

### Investigations

**Investigations (JCAC):**

Principals and others designated by the superintendent may conduct investigations and question students about infractions of school rules or the student conduct code.

Amended: October 28, 2013

### Reporting to Law Enforcement

### **Board Policy for Reporting to Law Enforcement (JDDB):**

Whenever a student engages in conduct which constitutes the commission of any misdemeanor or felony at school, on school property, or at a school supervised activity and/or has been found:

1. in possession of a weapon;
2. in possession of a controlled substance or illegal drug, or
3. to have engaged in behavior at school which has resulted in or was substantially likely to have resulted in serious bodily injury to others, the principal shall report such act to the appropriate law enforcement agency. (Amended: March 21, 2016)

## **Searches**

### **Searches of Property (JCAB):**

Principals are authorized to search property if there is a reasonable suspicion that district policies, rules, or directives are being violated. All searches shall be carried out in the presence of another adult witness. Any person other than the principal conducting a search of a student's locker or property shall do so only with the consent of and in the presence of the principal, unless circumstances require immediate action in order to preserve the security and safety of staff and students.

District property, including lockers, is under the supervision of the principal. Students should have no expectation of privacy when utilizing district property, including lockers. Lockers shall be subject to random searches without prior notice or reasonable suspicion.

(Amended: April 14, 2008)

### **Searches of Students (JCABB):**

Principals are authorized to search students if there is reasonable suspicion that district policies, rules or directives are being violated. Strip searches shall not be conducted by school authorities. All searches shall be carried out in the presence of another adult and the adult conducting the search shall be of the same gender as the student.

The student shall be told why the search is being conducted. The student may be requested to empty items such as, but not limited to pockets, purses, shoulder bags, book bags and briefcases. The principal

shall attempt to call the student's parent and may call law enforcement. Items which the principal believes may be connected with illegal activity shall remain in the custody of the principal unless the items are turned over to law enforcement authorities.

(Amended: March 21, 2016)

**For more details about USD 497 Board Policies or to read the policies in their entirety, visit <https://www.usd497.org/Domain/593>**