

September 23, 2024

Dr. George Steinhoff
Superintendent
Penn-Delco School District
2821 Concord Road
Aston, PA 19014

Re: Professional Architectural Services | Penn-Delco School District's Northley Middle School
Public Spaces Interior Design Updates

Dear George:

Thank you for the opportunity to submit this additional proposal for professional services to address interior design at Northley Middle School and Sun Valley High School.

Project Scope

Under the previous proposal, we provided design options and concepts for the majority of the corridors in the Middle School. In addition, a few specific spaces in the High School were added to the discussion. As a result, a series of design drawings were created.

This proposal outlines the time to take the project from design development to construction documents

Professional Services

We anticipate the following specific services:

- Finalize the design development package.
- Complete construction documents to submit for permit and to utilize for public bidding.
- Abbreviated public bid specifications in conjunction with specifications of products and materials on drawings.
- Three design meetings – this includes one meeting already held (08/15/24) plus two additional meetings for final scope confirmation.
- Bidding Meetings (approximately 2) and Construction Meetings (approximately 8)
- Opinion of Probable Cost and Bid Evaluation

Schedule

We anticipate commencing work when provided the notice to proceed. We intend to complete the drawings in anticipation of a bid in early 2025 for construction during the summer of 2025.

Fee Proposal

We propose a Not-To-Exceed (N.T.E.) Fee of **\$50,000**, which includes Construction Documents (for permit and bidding), Bidding phase, and Construction Administration services. This is broken out as follows:

Construction Documents:	\$ 24,000
Bidding / Negotiation:	\$ 7,500
Construction Administration:	\$ 18,500

This fee proposal was developed using an average billing rate of \$135 per hour. We propose our services be invoiced on a time and material basis, not-to-exceed the above fee estimate, in accordance with the attached 2024 hourly rate schedule.

Thank you for the opportunity to submit this proposal. We greatly appreciate the prospect of continuing to work with the Penn-Delco School District.

If the above proposal is acceptable, please sign and return one copy to our studio.

Respectfully submitted,

MAROTTA / MAIN ARCHITECTS



Christopher Peters, AIA
Principal

Approved by:

Dr. George Steinhoff, Superintendent

Date of Acceptance:

Attachments:

2024 Hourly Rate for Reimbursable Expenses



2024 HOURLY RATE TABLE

STAFF

Principal Architect	\$ 245 / hour
Associate Architect	\$ 220 / hour
Project Architect	\$ 200 / hour
Project Manager	\$ 155 / hour
AXP Architect	\$ 125 / hour
Interior Designer/PM	\$ 130 / hour
CADD Tech III	\$ 120 / hour
Interior Designer II	\$ 120 / hour
CADD Tech II	\$ 110 / hour
Interior Designer I	\$ 110 / hour
CADD Tech I	\$ 100 / hour
Intern	\$ 90 / hour
Project Administrator	\$ 90 / hour
Administrative Assistant	\$ 80 / hour

SUPPORT SERVICES | Outside Contracted Services

Code Approval Fees	cost + 15%
Models Renderings	cost + 15%
Engineering Services	cost + 15%
Preservation Specialist Fees	cost + 15%

REPRODUCIBLES

Additional Copies

8.5 x 11	20¢ / sheet b+w		35¢ / sheet color
8.5 x 14	35¢ / sheet b+w		40¢ / sheet color
11 x 17	35¢ / sheet b+w		50¢ / sheet color
12 x 18	40¢ / sheet b+w		50¢ / sheet color

Prints / Plots

15 x 21	\$ 3.60 / sheet
18 x 24	\$ 4.50 / sheet
24 x 30	\$ 4.70 / sheet
24 x 36	\$ 4.90 / sheet
30 x 42	\$ 7.10 / sheet
30 x 48	\$ 7.95 / sheet
36 x 48	\$ 8.80 / sheet

Large Format Renderings	cost
CD Burn	\$ 6.50 / each
Travel required by Contractual Services	65¢ / mile
Phone / Fax	included in Architectural Fee
Special Delivery Shipping	cost

Note: Rates are good through December 31, 2024, subject to change each year.