



# CARROLL

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## INDEPENDENT SCHOOL DISTRICT

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Seniors! Honoring your last lap in high school, you alone have a chance to exempt your semester exams this May. The process is simple and aligns to state requirements for class credit by attendance.

- The state requires students to be present for 90% of the time the class is offered. By those numbers, students are allowed **four** spring semester absences, excused or unexcused, from each class where credit is desired.
- Present codes for allowable absences (school-related, religious holiday, etc.) do not count towards those allowed four absences. A complete list of those present code, allowable absences can be found in board policy FEA(Legal).
- Email notice will be sent to our seniors when they reach their fifth absence for any given class. The notice will speak to the potential loss of class credit as well as confirmation that the student will now take the semester exam for that class.
- An attendance review committee will meet in May to review specific student records for those who have exceeded the allowable four absences during the Spring semester. The committee will consider each student's specific circumstance individually. Ultimate determination for class credit and exam exemption will be determined by the attendance review committee in early May. *It's in a student's best interest to work off their excessive time and provide doctor's notes for their absences when applicable.*

Students will be notified of those decisions no later than the week prior to exams.

*Creating an environment that fosters excellence. . .*