

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, October 22, 2024
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Executive Session**
 - A. Call to Order Executive Session
Presenter: Ivette Pantoja
Time: 5:15 PM
 - B. ORS 192.660(2)(d) - Labor Negotiator Consultation
Presenters: Michelle Morrison / Brian Haats / Martha Rodriguez Siordia / Brian Hungerford
Time: 5:15 PM, 30 minutes
 - C. Recess Executive Session
Presenter: Ivette Pantoja
Time: 5:45 PM
2. **6:00 PM - Work Session**
 - A. Call to Order
Presenter: Ivette Pantoja
Time: 6:00 PM
 - B. Supports in Response to Challenging Student Behavior 3
Presenters: Brooke Nova / Jenny Cary / Chelsea Grant
Time: 6:00 PM, 20 minutes
 - C. Statewide Assessment Update 4
Presenter: Audrea Neville
Time: 6:20 PM, 20 minutes
 - D. Recess Work Session
Presenter: Ivette Pantoja
Time: 6:40 PM
3. **7:00 PM - Regular Session**
 - A. Call to Order and Flag Salute
Presenter: Ivette Pantoja
Time: 7:00 PM, 5 minutes
 - B. Land Acknowledgment 5
Presenter: Ivette Pantoja
Time: 7:05 PM, 5 minutes
 - C. Recognitions / Proclamations
Presenter: Ivette Pantoja
Time: 7:10 PM, 5 minutes
 1. Native American Heritage Month 6
Presenter: Erika Lopez
 2. American Education Week 7
Presenter: See Eun Kim
 3. National Education Support Professionals Day 8
Presenter: Monique Ward
 - D. Approval of Agenda

	Presenter: Ivette Pantoja	
	Time: 7:15 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors approve the agenda as printed.</i>	
E.	Consent Agenda	
	<i>Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.</i>	
	Presenter: Ivette Pantoja	
	Time: 7:20 PM, 5 minutes	
	SAMPLE MOTION: <i>I move that the Board of Directors approve the Consent Agenda as printed</i>	
	1. Approve Minutes of September 24, 2024, Board meeting	9
	2. Approve Minutes of October 8, 2024, Board Meeting	16
	3. Approve Routine Personnel Matters	18
	4. Accept Gifts and Donations	21
F.	Audience Time	
	Presenter: Ivette Pantoja	
	Time: 7:25 PM, 5 minutes	
G.	Reports	
	1. Better Building Challenge	22
	Presenters: Saideh Haghighi Khochkhou / Mia Hocking	
	Time: 7:30 PM, 15 minutes	
	2. October 1, 2024, Enrollment Report	23
	Presenter: Brian Haats	
	Time: 7:45 PM, 10 minutes	
	3. Strategic Plan and Integrated Guidance Update	25
	Presenters: Brooke Nova / Michelle Morrison / Beth Graser	
	Time: 7:55 PM, 30 minutes	
	4. Financial Report	30
	Presenter: Michelle Morrison	
	Time: 8:25 PM, 5 minutes	
H.	HCU / HEA Reports	
	Presenter: Ivette Pantoja	
	Time: 8:30 PM, 10 minutes	
I.	Discussion Time	
	Presenter: Ivette Pantoja	
	Time: 8:40 PM, 10 minutes	
	1. Student Representatives' Time	
	2. Superintendent's Time	
	3. Board of Directors' Time	
J.	Adjourn Board Meeting	
	Presenter: Ivette Pantoja	
	Time: 8:50 PM	
K.	Next Meetings of the Board of Directors:	
	• November 12, 2024, Board Work / Regular Session	
	• December 10, 2024, Board Work / Regular Session	

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
SUPPORTS IN RESPONSE TO CHALLENGING STUDENT BEHAVIOR

SITUATION

At the August 13 Board Retreat a question was asked by the Board in regards to what is being provided to support staff in response to challenging student behavior. Tonight, the Board will have an opportunity to hear about the planning, training and support that is being provided in the 2024-25 school year.

The purpose of this report is to provide an update on the district's comprehensive efforts to address safety concerns related to student behavior. The presentation will highlight staffing investments, including the addition of key personnel to support behavior intervention, and expanded training and professional development opportunities aimed at equipping teams to manage the day-to-day acuity in school buildings. This includes training in evidence-based models such as Collaborative Problem Solving (CPS) and SafetyCare, as well as the expansion of foundational training for classified staff throughout the district.

In addition to staffing and training, the report will outline student support systems put in place to proactively address challenging behaviors through a multi-tiered behavior support framework. The district's approach ensures the implementation of evidence-based interventions, promotes early identification and intervention, and reinforces collaboration among staff, students, and families. Ongoing data monitoring is a key component of our strategy, helping us assess the effectiveness of these strategies, programs and investments and adjust our approach based on measurable outcomes. This update will also emphasize the need for sustained and increased funding to maintain and expand these vital supports, ensuring safer and more effective learning environments for all students.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
STATEWIDE ASSESSMENT UPDATE

SITUATION

The Oregon Department of Education publicly released the 2023-2024 results from the Oregon Statewide Assessment System (OSAS) on Thursday, October 3, 2024. Tonight's information will provide a brief overview of that data. A more detailed districtwide overview of strengths and areas of growth will be provided once the At A Glance School and District profiles (formally known as report cards) are released in late October/early November.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this update and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2024-2025
LAND ACKNOWLEDGEMENT**

As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.

PROCLAMATION

The Hillsboro School District knows that during National Native American Heritage Month we celebrate the rich tapestry of Indigenous peoples and honor their sacrifices, which we recognize as intricately woven into the history of this community and country.

The Hillsboro School District recognizes that Native Americans are descendants of the original, indigenous inhabitants of what is now the United States.

The Hillsboro School District honors Native Americans who have enriched our heritage and continue to add to all aspects of our society through their generosity of culture and the continued practice of teaching economic, environmental, and cultural sustainability.

The Hillsboro School District is committed to engaging in dialogues, led by tribal communities, around the opportunities and work in which they are currently engaged in the areas of self-determination, sovereignty, and cultural preservation.

The Board of Directors of the Hillsboro School District do hereby proclaim the month of November 2024 be:

NATIVE AMERICAN HERITAGE MONTH



We urge all community members to join us in recognizing Native American Heritage Month.

Hillsboro School District Board of Directors

PROCLAMATION

The Hillsboro School District recognizes that public schools are the backbone of our society, providing young people with the tools they need to maintain our nation's values of freedom, civility, and equality.

The Hillsboro School District knows that by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future.

The Hillsboro School District recognizes that education employees, licensed, classified and technical support staff, and administrators, work tirelessly to serve our children and communities with care and professionalism.

The Hillsboro School District encourages all community members to extend their commitment to public education and to the future of our children by supporting our community's schools through the contribution of time and energy.

The Board of Directors of the Hillsboro School District do hereby proclaim the week of November 18-22, 2024, be:

AMERICAN EDUCATION WEEK

We urge all community members to join us in recognizing American Education Week.

Hillsboro School District Board of Directors



PROCLAMATION

The Hillsboro School District recognizes that Education Support Professionals are essential partners to the education process and work diligently to provide a safe and healthy learning environment for students.

The Hillsboro School District appreciates that Education Support Professionals labor tirelessly to serve our students with care and professionalism.

The Hillsboro School District honors the invaluable and often-unsung behind the scenes work in the support of teachers in delivering instruction, developing their talents and dedication in service to our students.

The Board of Directors of the Hillsboro School District do hereby proclaim that Wednesday, November 20, 2024, be:

NATIONAL EDUCATION SUPPORT PROFESSIONALS DAY



We urge all community members to join us in recognizing all Education Support Professionals for their valued contributions to the Hillsboro School District.

Hillsboro School District Board of Directors

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
September 24, 2024
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, absent	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Michelle Morrison, District Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, District Operations Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
	Rose Roman, Executive Assistant to the Superintendent

- A. Call to Order Executive Session
Board Chair Ivette Pantoja called the meeting to order at 5:19 PM and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation.

- B. ORS 192.660(2)(d) - Labor Negotiator Consultation
Human Resources Officer Kona Lew-Williams, Michelle Morrison District Financial Officer, and Superintendent Travis Reiman gave a Labor Negotiator Consultation update.

- C. Recess Executive Session
Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 6:03 PM.

2. WORK SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, absent	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Michelle Morrison, District Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, District Operations Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
Student Representatives Present:	Rose Roman, Executive Assistant to the Superintendent
Gwen Kondor	Ciara Hartzell, Technology Support
Kal Sibbel	John Garcia, Technology Support
Abe Staffa	Mary Kay Babcock, HEA President
	Bethany Schaffner, HCU President

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 6:14 PM

- B. Discuss Community Curriculum Advisory Committee Selection
Assistant Superintendent Brooke Nova discussed the CCAC selection process. CCAC candidates Orpa Alvord, Marie Boman-Davis, and Jessy Alonso Garcia introduced themselves over Zoom. CCAC candidates Hannah Holt, Eva Hawes, Allegheny Mata, Jennifer Bell, Matthew Hui and Riley Gregory introduced themselves in person. Assistant Superintendent Brooke Nova read statements from CCAC candidates Lucy Allen, Paige Ramey, Dan Hinckley, Lyndsey Slick, Shirley Pate, Ximena Van Dyke, and Loren Jones.

- C. Discuss OSBA Elections
Board Chair Ivette Pantoja lead the discussion. Board members discussed the OSBA positions and Director Nancy Thomas expressed her interest in serving another year on the OSBA Board of Directors.

- D. Recess Work Session
Board Chair Ivette Pantoja recessed at 6:52 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, absent	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Michelle Morrison, District Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, District Operations Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
<u>Student Representatives Present:</u>	Rose Roman, Executive Assistant to the Superintendent
Gwen Kondor	Ciara Hartzell, Technology Support
Kal Sibbel	John Garcia, Technology Support
Abe Staffa	Mary Kay Babcock, HEA President
	Bethany Schaffner, HCU President

A. Call to Order and Flag Salute

Board Chair Ivette Pantoja reconvened the meeting at 7:02 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Ivette Pantoja read the Land Acknowledgement.

C. Proclamations

1. Accept Recommendation, Appoint Student Representatives to the Board of Directors, and Administer the Oath of Office

Director Patrick Maguire MOVED, SECONDED by Director Monique Ward, that the Board of Directors accept the recommendation of the interview committee, and appoint Gwen Kondor, Kal Sibbel, and Abraham Staffa to serve as Student Representatives to the Board of Directors for the 2024-25 school year, and administer the oath of office.

The MOTION CARRIED (6-0). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

Chair Ivette Pantoja administered the following Oath of Office to the student representatives.

I, Abraham Staffa, will support the Constitution and the laws of the United States and the State of Oregon and will discharge the duties of Student Representative to the Hillsboro School District Board of Directors to the best of my ability.

I, Kal Sibbel, will support the Constitution and the laws of the United States and the State of Oregon and will discharge the duties of Student Representative to the Hillsboro School District Board of Directors to the best of my ability.

I, Gwen Kondor, will support the Constitution and the laws of the United States and the State of Oregon and will discharge the duties of Student Representative to the Hillsboro School District Board of Directors to the best of my ability.

2. Latina/o/x Heritage Month
Director Erika Lopez read the Hispanic and Latina/o/x Heritage Month Proclamation.
 3. Workforce Development Month
Board Vice Chair Mark Watson read the Workforce Development Month Proclamation.
 4. Safe Schools Week
Director Nancy Thomas read the Safe Schools Week Proclamation.
 5. National Principals Month
Director Patrick Maguire read the National Principals Month Proclamation.
- D. Approval of Agenda
Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.

The MOTION CARRIED (6-0). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

- E. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Monique Ward MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of July 2, 2024, Board Meeting
2. Approve Minutes of August 13, 2024, Board meeting
3. Approve Minutes of September 10, 2024, Board Meeting
4. Approve Routine Personnel Matters
5. Adopt Board / Superintendent Working Agreements
6. Adopt Board Goals
7. Approve Policies
 - a. J - Students
 - 1) JEA: Compulsory Attendance

F. Audience Time

Two audience members requested to address the Board. Donna Voth spoke regarding restrooms and budget concerns for sports. Nancy Hirsh spoke regarding sexuality education.

G. Reports and Discussions

1. Financial Report

Financial Officer Michelle Morrison gave a shout out to the Business Office.

2. Division 22 Standards for Public Elementary and Secondary Schools 2023-24 Assurance Form: Part 1

Assistant Superintendent Brooke Nova discussed Division 22 Standards.

H. Action Items

1. Division 22 Standards for Public Elementary and Secondary Schools 2023-24 Assurances Part 2: One Year Science Adoption Postponement

Assistant Superintendent Brooke Nova discussed the postponement.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the one-year postponement of the Hillsboro School District's K-12 Science Adoption process to move from the 2024-25 to the 2025-26 school year.

The MOTION CARRIED (6-0). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members asked questions and discussed the topic.

2. Appoint CCAC Members

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors appoint the following candidates to two-year positions:

Position 1: Jennifer Bell

Position 3: Orpa Alvord

Position 4: Hannah Holt

Position 5: Eva Hawes

Position 7: Shirley Pate

Position 8: Marie Boman-Davis

Position 12: Ximena Van Dyke

Position 13: Lyndsey Slick

Position 14: Loren Jones

Student Position 1: Jessy Alonso Garcia

Student Position 2: Nattalia Banek Garcia

Student Position 3: Lucy Allen

Student Position 4: Riley Gregory

Student Position 5: Matthew Hui

Student Position 6: Paige Ramey

The MOTION CARRIED (6-0). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members asked questions and discussed the topic.

3. Nominate Member to OSBA Board of Directors - Position 20

Board Chair Ivette Pantoja thanked Director Nancy Thomas for her service on the OSBA Board.

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors nominate Nancy Thomas for the OSBA Board of Directors position number 20.

The MOTION CARRIED (5-0-1). Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve. Director Monique Ward abstained from the vote.

Board members thanked Director Nancy Thomas for her work on the OSBA Board.

I. HCU / HEA Reports

HEA President Mary Kay Babcock highlighted Hispanic Heritage Month, 97% participation by members, and discussed bargaining.

HCU Legislative Political Action Chair Alicia Infante highlighted Hispanic Heritage Month, discussed HCU endorsed candidates for Hillsboro City Council, and advocating for equitable and adequate funding for K-12 education.

J. Discussion Time

1) Student Representatives' Time

Abe Staffa provided no comment.

Gwen Kondor asked the differences in funding for rural and suburban schools.

Kal Sibbel appreciated being here, and addressed the public comment that students do use the restrooms at school.

2) Superintendent's Time

Superintendent Travis Reiman highlighted the start of school year, thanked applicants to Board committees, welcomed student representatives, shared his appreciation HEA and HCU, and highlighted an upcoming Hillsboro Schools Foundation fun run fundraiser.

3) Board of Directors' Time

Director Erika Lopez thanked everyone for joining us tonight, thanked the audience members for speaking tonight, welcome the student representatives, and asked community members to apply to our Budget committee.

Director Monique Ward thanked community members for joining us, thanked those who spoke, and thanked Cabinet members for answering her questions.

Director Nancy Thomas welcomed the Girl Scouts for attending the Board meeting and gave an OSBA Board update.

Director Patrick Maguire commented on visiting schools this year, addressed public comments, and thanked HEA and HCU for their briefings.

Board Vice Chair Mark Watson highlighted the Glencoe High School marching band invitation to march in London on New Years Eve, and discussed funding and the budget.

Board Chair Ivette Pantoja thanked community members for voicing their concerns, thanked student representatives for being here, thanked the Cabinet team, and thanked her fellow Board members.

K. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:30 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

October 8, 2024

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire, virtual	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas, absent	Michelle Morrison, District Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhrou, District Operations Officer
	Jordan Beveridge, District Information Technology Officer
Student Representatives Present:	Gina McLain, Director of Teaching and Learning
Gwen Kondor	Rose Roman, Executive Assistant to the Superintendent
Kal Sibbel	John Garcia, Technology Support
Abe Staffa	Mary Kay Babcock, HEA President
	Others Present:
	Kristen Miles, OSBA Consultant

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 5:17 PM

- B. Discuss Superintendent Evaluation with OSBA
Board Chair Ivette Pantoja introduced OSBA Director of Board Development Kristen Miles. Kristen Miles covered the Superintendent Evaluation process. Board members discussed the process and asked questions.

- C. Literacy Beyond Third Grade
Assistant Superintendent Audrea Neville introduced the topic and presented data. Director of Teaching and Learning Gina McLain presented on literacy beyond third grade. Board members asked questions and provided comment.

- D. School Calendar Committee Update
District Human Resources Officer Kona Lew-Williams gave an update on the school calendar committee. Board members and student representatives asked questions and made comments.

- E. Budget Update
Superintendent Travis Reiman introduced the topic and provided budget information. District Financial Officer Michelle Morrison gave the budget update. Board members asked questions and made comments.

- F. Legislative Priorities Discussion

District Communications Officer Beth Graser discussed legislative priorities. Board members and student representatives asked questions and made comments.

G. American Education Week Planning

District Communications Officer Beth Graser discussed American Education week. Board members asked questions and provided input.

H. Discussion Time

1) Student Representatives' Time

Gwen Kondor commented on all that she has learned as a student representative and highlighted increased student participation in homecoming last week at Century High School.

Kal Sibbel commented on the meeting, and tied what he learned in AP U.S. Government and Politics class today to the meeting.

Abe Staffa reflected on the learning from the meeting.

2) Superintendent's Time

Superintendent Travis Reiman highlighted upcoming high school homecomings, recent HSF fun run fundraiser event, gave a shoutout to Assistant Superintendent Brooke Nova and her team for the data systems in place in HSD, and thanked District Communications Officer Beth Graser, Vice Chair Mark Watson and Director Erika Lopez for participating in Legislative advocacy meetings.

3) Board of Directors' Time

Director Monique Ward thanked staff for the presentations, specifically the budget.

Director Patrick Maguire highlighted the upcoming Noble Prizes being awarded this week.

Director Erika Lopez commented that on advocacy work, strategic plan, looked forward to WL Henry legislator visit on Thursday, and the OSBA Legislative Roadshow later this month.

Director See Eun Kim thanked staff for the presentations and the spirit of transparency, and appreciated feeling equipped with data entering into the legislative session.

Vice Chair Mark Watson looking forward to Thursday legislative advocacy meeting, will reach out personally to those not rsvp'd, highlighted HSF fun run, and invited student representatives to OSBA legislative roadshow and OSBA annual convention.

Chair Ivette Pantoja thanked the Cabinet team, thanked District Financial Officer Michelle Morrison for budget presentation, and thanked District Communication Officer Beth Graser for information that makes sense.

I. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:07 PM.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the retirement of the following administrator personnel:

Thomas Luba

Assignment: 1.0 FTE Director of Student Information and Evaluation
Location: Technology Services Department
Effective Date: June 30, 2024
Service: 19 years

- B. Ratify the acceptance of the retirement of the following supervisory/technical personnel:

William A. Butler

Assignment: 1.0 FTE Senior Software Developer/Analyst
Location: Technology Services
Effective Date: August 21, 2024
Service: 12 years

David True

Assignment: 1.0 FTE Supervisor - Facilities
Location: Facilities and Maintenance Department
Effective Date: August 31, 2024
Service: 19 years

Rebecca Wicks

Assignment: 1.0 FTE Supervisor – Nutrition Services
Location: Nutrition Services Department
Effective Date: October 1, 2024
Service: 15 years

- C. Ratify the acceptance of the resignation of the following administrator personnel:

Amy Schroeder

Assignment: 1.0 FTE Director of Student Services
Location: Student Services Department
Effective Date: October 20, 2024

- D. Ratify the acceptance of the resignation of the following supervisory/technical personnel:

Christine Woodard

Assignment: 1.0 FTE Fiscal Planning Specialist

Location: Business Office
Effective Date: June 25, 2024
Service: 6 years

E. Ratify the acceptance of the resignation of the following licensed personnel:

Rachel Baker

Assignment: 0.15 FTE District Nurse
Location: Student Services
Effective Date: October 16, 2024

Jordyn Krake

Assignment: 1.0 FTE Special Education Teacher
Location: Quatama Elementary School
Effective Date: October 4, 2024

SooBin Lee

Assignment: 1.0 FTE 1st Grade Teacher
Location: Rosedale Elementary School
Effective Date: October 7, 2024

F. Approve the employment of the following administrator personnel:

Stephanie Boyd

Assignment: 1.0 FTE Director of Student Services
Location: Student Services Department
Effective Date: October 14, 2024

G. Approve the employment of the following supervisor-specialist-technical personnel:

Elizabeth Petitt

Assignment: 1.0 FTE Specialist – Nutrition Services
Location: Nutrition Services Department
Effective Date: July 1, 2024

Rebecca Foulger

Assignment: 1.0 FTE Senior Developer/Analyst
Location: Technology Services Department
Effective Date: October 9, 2024

H. Approve the employment of the following licensed personnel in the 2023-24 school year:

Jennifer McLin

Education: BA – Washington State University, Pullman, WA
Experience: None

Assignment: 1.0 FTE Math Teacher – South Meadows Middle School

Jenna Wartenberg

Education: MA – George Fox University, Newberg, OR
Experience: 4 years
Assignment: 1.0 FTE Kindergarten Teacher – Orenco Elementary School

- I. Approve the employment of the following licensed personnel in the 2023-24 school year, who have held temporary status:

Brooke Garcelon

Education: MA – Portland State University, Portland, OR
Experience: 2 years
Assignment: 1.0 FTE 5th Grade Teacher – Butternut Creek Elementary School

Ramona Toth

Education: MA – Universitatea din Cluj-Napoca, Romania
Experience: 27 years
Assignment: 1.0 FTE Health Teacher – Century High School

HILLSBORO SCHOOL DISTRICT 1J
September 24, 2024
ACCEPT GIFTS AND DONATIONS
(as of September 30, 2024)

SITUATION

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures. The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

On September 27, 2024, the District received a \$22,500 donation from Royal Moore Buick GMC Inc. in exchange for HSD School Athletics Sponsorship Logo placements at Century Stadium, LHS Gym, and Hare Field.

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
BETTER BUILDING CHALLENGE

SITUATION

The Hillsboro School District was invited to attend the first annual White House Summit for Sustainable and Healthy K-12 School Buildings and Grounds. This event for the U.S. Department of Energy Better Buildings, Better Plants partners and other key stakeholders providing the opportunity for federal and local agencies to be on the frontline of groundbreaking federal funding through the Inflation Reduction Act. This funding is a commitment which opens opportunities for K-12 public schools to explore emerging technologies and share innovative strategies in energy efficiency, decarbonization, water, and waste reduction. Our district participated in the Building Better Challenge where leading businesses, manufacturers, cities, states, universities, and school districts commit to improving the energy efficiency of their portfolio of buildings by at least 20% over 10 years.

RECOMMENDATION

The Superintendent recommends the Board of Directors review this presentation and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
OCTOBER 1, 2024, ENROLLMENT REPORT

SITUATION

On October 1, 2024, the Hillsboro School District had 18,727 registered students. This is an increase of 185 students from October 2, 2023, and represents a 0.99 percent increase in student growth.

Level	10/1/2019 Pre-Covid	10/1/2020	10/1/2021	10/3/2022	10/2/2023	10/1/2024	Student Growth 2024-25	Percentage Growth 2024-25
Kinder	1,537	1,285	1,243	1,298	1,271	1,290	19	1.47%
Grades 1-6	9,417	8,755	8,492	8,356	8,365	8,396	31	0.37%
Grades 7-8	3,090	3,097	3,092	2,949	2,786	2,915	129	4.43%
Grades 9-12	6,000	6,029	6,153	6,165	6,120	6,126	6	0.10%
*TOTALS	20,044	19,166	18,980	18,768	18,542	18,727	185	0.99%

*The totals above include 411 students at City View Charter School. See below for historical data.

City View	10/1/2019	10/1/2020	10/1/2021	10/2/2022	10/2/2023	10/1/2024	Student Growth 2024-25	Percentage Growth 2024-25
K-8	228	249	259	313	314	411	97	30.9%

ADDITIONAL INFORMATION

- 73 students transferred into the Hillsboro School District
- 64 students transferred to other school districts
- Alternative Options
 - 61 students left to be homeschooled (represents the lowest number of new homeschool registrations in several years - from a peak of 660 in 2020-21 to 167 in 2023-24).
 - 15 students left to go to private schools
 - 248 students left to attend virtual charter schools (note that these may be students who were transferring from one virtual charter to another, or could be students who just moved here)
- The average number of kindergarten students over the past three years is 1,283 which is used for the 2024-25 projected kindergarten enrollment.
 - Kindergarten enrollment has increased by 65 students as of October 1, 2024, in comparison to the May 2024 enrollment.
 - As of October 1, 2024, there is a difference of +40 from projection. These figures do not include City View Charter School.
- The Northwest Regional Education Service District has a reported decrease of 1,060.22 students from 2023-24 to 2024-25.

HISTORICAL DATA

Over the past ten years our District has experienced a decline of 1,927 students or 9.3 percent from October 1, 2015, to October 1, 2024.

Date	Total Enrollment
October 1, 2015	20,654
October 3, 2016	20,502
October 2, 2017	20,373
October 1, 2018	20,355
October 1, 2019	20,044
October 1, 2020	19,166
October 1, 2021	18,980
October 3, 2022	18,768
October 2, 2023	18,542
October 1, 2024	18,727

Allocated staffing ratios for October 2, 2018, through October 1, 2024, are shown below.

	Allocated 10/2/18	Allocated 10/1/19	*Allocated 10/1/20	Allocated 10/1/21	Allocated 10/3/2022	Allocated 10/2/2023	Allocated 10/1/2024
K-6	K: 26:1 1-2: 28:1 3-6: 29:1	K: 26:1 1-2: 28:1 3-6: 31:1	K-2: 20:1 3-6: 33:1	K: 26:1 1-3: 24:1 3-6: 28:1	K: 26:1 1-3: 24:1 4-6: 28:1	K: 26:1 1-3: 24:1 4-6: 28:1	K: 26:1 1-3: 24:1 4-6: 28:1
7-12	29:1	29:1	33:1	30:1	30:1	30:1	30:1

*Comprehensive Distance Learning and Hybrid Instructional Models

The table below shows race percentages of student enrollment for school years 2020-21 through October 1, 2024.

Race	Percentage 2019-20	Percentage 2020-21	Percentage 2021-22	Percentage 2022-23	Percentage 2023-24	Percentage 2024-25
American Indian/Alaskan Native	0.66%	0.62%	0.6%	0.62%	0.54%	0.53%
Asian	6.59%	6.74%	6.78%	6.92%	7.21%	7.38%
African American	2.54%	2.47%	2.67%	2.91%	3.19%	3.23%
Hispanic	38.52%	40.26%	40.45%	41.16%	41.56%	42.17%
Multiple	6.80%	7.37%	7.63%	7.76%	7.82%	7.97%
Native Hawaiian/Other Pacific Islander	0.70%	0.75%	0.69%	0.68%	0.70%	0.72%
White	44.18%	41.78%	41.18%	39.96%	38.98%	38.0%

RECOMMENDATION

The Superintendent recommends the Board of Directors reviews and discusses this enrollment report.

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
STRATEGIC PLAN and INTEGRATED GUIDANCE UPDATE

SITUATION

Staff have committed to provide semi-annual (October and February) reports to the Board on the implementation status of our 2023-2027 Strategic Plan. The Integrated Guidance accounts are administered as grants and require both application to the Oregon Department of Education and periodic reports.

Purpose of our Presentation:

Staff will present information on the Integrated Guidance Report to the school and community for the 2023-24 year. Hillsboro School District Integrated Guidance reports on four grants: Early Literacy, High School Success, Student Investment Account and Targeted and Comprehensive School Improvement. These grants directly help to fund our strategic plan goal areas and will highlight the impact on our strategic plan this evening.

- HSD has operated under five strategic plans since unification in 1997.
- Current strategic planning process (2024-2027) was delayed by one year to coincide with the state's Integrated Guidance process and ensure alignment of goals and actions.
- Tonight, we will reiterate some of our Year 1 achievements under the Strategic Plan and show how that work benefitted from Integrated Guidance-related investments.
- We will also talk about the development of our 2025-27 Integrated Guidance Plan and how we intend to achieve growth in our Performance Targets for Year 2 of the Strategic Plan (2024-25).

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the Strategic Plan implementation update and ask any questions they may have.

Hillsboro School District 2023-24 Integrated Programs Annual Report

HSD Overview: The progress markers and overall reflection are submitted quarterly to the Oregon Department of Education. The Office for School Performance and Business Office come together prior to each submission to complete reporting. The longitudinal performance growth targets (LPGTs) are measured over the next 4 years, 2023-24 through the 2027-28 school year. The Integrated Guidance goals are aligned with the goals of our strategic plan. Our HSD Strategic Plan can be found at hsd.k12.or.us/about-us/strategic-plan/overview. Our LPGTs are co-developed and approved by the Oregon Department of Education for a 5-year duration of time, (see reference at bottom of responses).

Annual Report Questions

Question	Context/Guidance
<p>1. As you review your progress markers/overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)/Local Optional Metrics (LOM)?</p> <p>Discuss at least one Outcome where you have seen progress in implementation.</p>	<p>Four Year Cohort Graduation Rate: Graduation data for 2023-24 has not been released, but we hope to see growth in our graduation rate. The Senior Grade Level Leadership Team (admin, counselor, grad coach, and teacher leaders) meet regularly to address on-track status, attendance, and credit deficiencies. This consistent practice supports the work of keeping seniors on track. Students who are off-track are identified early and students are referenced to Academic Options. Academic options is an individually paced academic attainment program. We also allocated Summer Programming Funding from the state to be able to support HS Credit Attainment programming at each of our high school sites. We additionally use a large amount of our Integrated Guidance funding to support staffing counselors, graduation coaches and classroom instructors and supports to promote students' success for on-time graduation. In addition, there is an intentional focus on creating and maintaining a sense of belonging. Such as in 4-year grad rate, we honor our Native American students with a Powwow to celebrate their accomplishment in partnership with Northwest Regional ESD. The graduation coaches and education liaison teams coordinate a series of celebrations in the Spring, to honor our student focal groups and their families, e.g., migrant, English language learners, African American, Native American.</p> <p>5th year Cohort Completion: 5th year completion data for 2023-24 has not been released, but we hope to see continued growth. The class of 2022, (completion in 2023) rate was 88.02%, this was a +7.51 growth from the baseline year of class of 2021, (completion in 2022). Oak Street Staff, in partnership with the comprehensive high schools, continue to reconnect with students who did not graduate with their cohort. Students co-construct an individual education plan to meet state standards with the support of Oak Street mentors and staff. This program supports students up to the age of 21. When our 5th year completer data comes out, we are hopeful that we have met our LPGT in this area for 2023-24.</p> <p>9th Grade On-Track: For 9th Grade on Track and 4-year grad rate, we examined data with our HS admin teams 3 times a year and established quarterly goals and implementation plans for supporting students in our schools. Additionally, we reset our On Track Systems by meeting with Grade Level Leadership teams (admin, counselor, grad coach, and teacher leaders) four times throughout the year to implement improved systems and support for high school students connected to academic progress, career &</p>

college readiness, and student well-being. Regarding 9th grade on track, there is an intentional focus on creating and maintaining a sense of belonging within student focal groups. For example, we have developed Black Student Unions (BSUs) for all our MS and HS students while creating connections for students and families through events like Black Educational Achievement Movement (BEAM) and Juneteenth celebrations in partnership with the City of Hillsboro.

3rd Grade ELA Proficiency: Because we value multilingualism, regarding 3rd grade ELA proficiency, the quarterly Data Cycles that we implemented with administrators positively impacted the work done in grade level PLCs, using our bilingual curriculum-based literacy data (running records, phonics surveys, etc.) to inform instruction, interventions and supports. This focus and work increased our grade level reading proficiency in English and Spanish using running records. We have seen positive progress towards this LGPT implementation also reflected in the SBA assessment. While we are making slow, but steady progress overall for students in ELA achievement, 2022-23=35.78% and 2023-24=37.2% on SBA, we are using other assessments to target specific learning areas (i.e. foundational skills, fluency, vocab, comprehension, etc.) for our students to increase their proficiency and to provide training and professional development for staff. We have and will continue to provide professional development for all grade level teachers in the areas of foundational skills, vocabulary, fluency, language, comprehension and writing through half day and full day grade level collaborations, leadership collaborations, after school PD sessions and PLCs. Our instructional and special education assistants have been trained in supplemental and intervention reading curriculum and best practices to support students in our focal groups.

Regular Attenders: We have seen positive progress towards this LGPT, the data reflects an increase from 64.58% (end of 2022-23 school year) to 66.75% (end of 2023-24 school year). The development of more efficient building-level attendance teams and improved data systems has strengthened our ability to monitor attendance trends and focus on key student groups. Additionally, our shift towards supportive communication, emphasizing invitation and engagement over compliance, has positively impacted attendance. This progress reflects our efforts to build collective efficacy by integrating attendance improvement conversations into broader instructional initiatives, such as tSEL implementation and other core areas. While this integrated approach has been beneficial, we plan to shift towards more targeted strategies, particularly in engaging post-COVID students and refining support for focal groups, to continue accelerating progress toward our 80% LGPT by 2028.

<p>2. Where have you experienced barriers, challenges, or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with?</p> <p>Discuss at least one Outcome where you have seen challenges or barriers to implementation.</p>	<p>Four Year Cohort Graduation Rate: Our families continue to communicate understanding around requirements and next steps to support their students. We are working to improve upon our communication and support to our families and students by looking at language, diverse cultural barriers to support better.</p> <p>5th year Cohort Completion: Like graduation rate, the barrier we recognize is our outreach and communication with students and families of the continuation of support that is in place for diploma options up to 21 through our Pathways Center in alternative education.</p> <p>9th Grade On-Track: Internally, we monitor our On-Track rates on a more specific level, examining how many students are achieving in core class graduation requirements (credits in language arts, math, social studies, science, and health) versus elective courses. One of the anomalies revealed last year is that our students are improving in their academic achievement in core classes, but we saw a slip in our academic achievement in elective classes. We need to examine the root cause of this and how we can support both our elective course and core classes moving forward. We are slightly down in our 9th on track rate from 2022-2023 to 2023-2024 (89% to 87.5%) based on the metric provided by ODE. However, in HSD we also monitor our on-track rate by looking specifically at the number of core credits earned (language arts, math, science, and social science) where we saw an increase from 2022-2023 to 2023-2024 from 77% to 79.5% On Track. What this indicates is we likely saw students doing better or core classes but exhibiting more challenges in elective courses. This has led to more teacher involvement in our quarterly district On Track meetings including our elective educators. Additionally, we are working to determine clear learning outcomes for every course to provide multiple opportunities for students to demonstrate their learning.</p> <p>3rd Grade ELA Proficiency: We have a high number of students identified as English Language Learners and many students in our dual language program, who are developing their proficiency in both languages. We have noticed that their language proficiency impacts their ability to perform at grade level proficiency on the SBA. However, internal data tracking on specific foundational skills and grade level reading proficiency has shown improvement but doesn't translate to performance on SBA. We value bilingualism through our dual language programs and Spanish literacy programs and track grade level reading proficiency in English and Spanish, which is not assessed by the state.</p> <p>Regular Attenders: One challenge we've encountered is in sustaining consistent student engagement as part of our outcome related to improving regular attendance. Post-COVID shifts in student attitudes towards school have led to disengagement and absenteeism, making it difficult to implement strategies that effectively address this issue. Despite our efforts, finding interventions that resonate with students and encourage consistent attendance remains a barrier, reflecting broader state and national trends.</p>
---	--

For School Board Reference:

INTEGRATED GUIDANCE PERFORMANCE TARGETS:

Five Year Targets						
Four-Year Cohort Graduation Rate						
	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target	Additional Information/ Comments
Baseline Target: All Students	86.7%	87.2%	87.8%	88.3%	88.8%	Median instead of Avg
Stretch Target: All Students	87.0%	87.7%	88.5%	89.2%	90.0%	
Gap Closing Target: All Focal Group Students	83.6%	84.9%	86.2%	87.5%	88.8%	
Five-Year Cohort Completion						
	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target	Additional Information/ Comments
Baseline Target: All Students	91.6%	91.9%	92.3%	92.6%	93.0%	
Stretch Target: All Students	92.0%	92.7%	93.5%	94.2%	95.0%	
Gap Closing Target: All Focal Group Students	88.6%	89.7%	90.8%	91.9%	93.0%	
9th Grade On-Track						
	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target	Additional Information/ Comments
Baseline Target: All Students	90.1%	91.3%	92.6%	93.8%	95.0%	
Stretch Target: All Students	90.7%	92.5%	94.4%	96.2%	98.0%	
Gap Closing Target: All Focal Group Students	87.0%	89.0%	91.0%	93.0%	95.0%	
3rd Grade ELA Proficiency						
	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target	Additional Information/ Comments
Baseline Target: All Students	45.0%	46.2%	47.5%	48.7%	50.0%	
Stretch Target: All Students	46.0%	48.2%	50.5%	52.7%	55.0%	
Gap Closing Target: All Focal Group Students	34.8%	38.6%	42.4%	46.2%	50.0%	
Regular Attenders						
	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target	Additional Information/ Comments
Baseline Target: All Students	71.0%	73.2%	75.5%	77.7%	80.0%	
Stretch Target: All Students	72.0%	75.2%	78.5%	81.7%	85.0%	
Gap Closing Target: All Focal Group Students	60.2%	65.1%	70.1%	75.0%	80.0%	

HILLSBORO SCHOOL DISTRICT 1J
October 22, 2024
FINANCIAL REPORT

Business Office – General Update

In alignment with the [Center for Educational Leadership Principal Support Framework](#), specifically, Action Area 3: A Strategic Partnership Between the Central Office and Principals, the Business Office develops systemic solutions that ensure instructional leadership is the primary job of principals.

Example 81: Review of Facilities Use and Fee Schedule

There is an efficiency created by a well-coordinated and defined set of operational systems and facility use. Representatives from the Business, Activities, and Facilities Departments met with a team from Facilitron (the District facilities rental platform) to review experiential data and comparisons from similar districts in Oregon. The data revealed that the district was significantly undercharging rental fees for various facilities related to the costs of facility use and other comparisons. District staff are developing a new fee schedule for later review and approval by the board.

Finance Team- Financial Reporting and Grants

Jeff Jones, Manager of Business Services, will be supporting schools and departments with the elimination of carryover and 5.0% reduction due as described in the last Budget Update to the Board. As facilitator, he will communicate via the October Budget Memo to Schools and work with each department separately to minimize operational impacts.

Employee Services

Ne’Juan Thompson, Manager of Employee Services, has been working closely with Jeff Jones to automate reconciliation of payroll and benefits on a monthly basis. This process includes detailed analysis and dissection of account code structures, auto-posting functions within the payroll system, and multi-year historical review. Ne’Juan brings a unique perspective with his prior experience of payroll, employee benefits, and general ledger processes.

Congratulations to the Human Resources, Payroll, and Benefits Teams on a very successful September payroll. The September payroll is the first of the year for 10 month employees and sets both staff members and district financial modeling up for the year. Mid-year employee contract settlement will create an entirely different process depending on whether or not it will be retroactive for payroll and/or benefits. Both teams are preparing for mid-year contract implementation.

Risk Management and Legal Compliance

Due to budget reductions, the Contracts and Procurement position vacated by Lisa Hicks will not be filled. Marybeth Puncochar will be picking up the legal language components and liability assessment with the support of Noemi Cardenas. Marybeth and Noemi

exemplify the confidence and flexibility necessary to be responsive to mid-year changes in workflows. Thankfully, Lisa implemented several systemic improvements and efficiencies prior to accepting her new position in the Facilities Department.

Donations Over \$5,000

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures. The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

On September 27, 2024, the District received a \$22,500 donation from Royal Moore Buick GMC Inc. in exchange for HSD School Athletics Sponsorship Logo placements at Century Stadium, LHS Gym, and Hare Field.

Workers' Compensation Report

The table below includes workers' compensation claims reported month to date through September 30, 2024.

The District received 10 new workers' compensation claims in September for a total of 16 claims.

Workers' Compensation Reports			
	2022-2023	2023-2024	2024-2025
July	1	2	2
August	8	3	4
September	11	14	10
October	13	6	
November	8	5	
December	6	11	
January	7	14	
February	11	11	
March	8	4	
April	10	11	
May	11	15	
June	9	8	
Yearly Total:	103	104	16

Student Incident Report

Student incident data below is month to date through September 30, 2024. Drivers for incidents are Slip/fall and collision with an object. Injuries to the head were the most common.

Student Incident Reports						
	2023-24 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport	2024-25 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport
July	0	N/A	0	0	0	0
August	0	N/A	0	0	0	0
September	102	0.18	8	104	0.17	7
October	80	0.26	10			
November	37	0.3	4			
December	36	0.3	2			
January	39	0.58	4			
February	60	0.3	3			
March	55	0.29	8			
April	45	0.46	3			
May	70	0.32	4			
June	27	0.31	2			
Yearly Total:	551	0.33	48	104	0.17	7

Vehicle Accidents

There were 6 vehicle claims filed in September.

General Functions

If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or [morrison@hsd.k12.or.us](mailto:morrisom@hsd.k12.or.us).

HILLSBORO SCHOOL DISTRICT HILLSBORO SCHOOL DISTRICT 1J

2024-25

MONTHLY FINANCIAL REPORT - as of September 30, 2024

Revenues	July	August	September	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Fiscal YTD	Budget		Fiscal YTD	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	2024-25	2024-25	% of Budget	2023-24	% of Budget
Taxes	\$0.00	\$0.00	\$187,056.55	\$187,056.55	\$0.00	\$0.00	\$0.00	\$187,056.55	\$105,299,788.00	0.18%	\$349,682.99	0.41%
Interest	\$63,523.63	\$106,133.08	\$104,498.21	\$274,154.92	\$0.00	\$0.00	\$0.00	\$274,154.92	\$1,912,304.00	14.34%	\$258,707.90	75425.04%
Local Sources	\$21,411.12	\$39,330.93	\$63,646.60	\$124,388.65	\$0.00	\$0.00	\$0.00	\$124,388.65	\$4,434,290.00	2.81%	\$256,698.22	7.11%
Total Local	\$84,934.75	\$145,464.01	\$355,201.36	\$585,600.12	\$0.00	\$0.00	\$0.00	\$585,600.12	\$111,646,382.00	0.52%	\$865,089.11	0.97%
County/ESD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,017,971.00	0.00%	\$15,344.06	0.41%
State Sources	\$24,869,627.00	\$12,427,294.00	\$12,427,294.00	\$49,724,215.00	\$0.00	\$0.00	\$0.00	\$49,724,215.00	\$160,034,325.00	31.07%	\$49,583,764.13	33.29%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Unaudited Beginning Balance*	\$10,346,207.89	\$0.00	\$0.00	\$10,346,207.89	\$0.00	\$0.00	\$0.00	\$10,346,207.89	\$17,975,805.00	57.56%	\$14,629,602.30	154.09%
Total Revenue	\$35,300,769.64	\$12,572,758.01	\$12,782,495.36	\$60,656,023.01	\$0.00	\$0.00	\$0.00	\$60,656,023.01	\$294,674,483.00	20.58%	\$65,093,799.60	25.94%
Expenditures												
Instruction												
Salaries	\$40,374.36	\$127,754.65	\$8,341,937.46	\$8,510,066.47	\$0.00	\$0.00	\$0.00	\$8,510,066.47	\$96,624,745.00	8.81%	\$8,286,565.76	10.03%
Benefits	\$31,055.64	\$58,680.03	\$4,220,283.53	\$4,310,019.20	\$0.00	\$0.00	\$0.00	\$4,310,019.20	\$49,892,653.00	8.64%	\$4,138,039.59	9.41%
Purchased Service	\$655,357.93	\$362,903.91	\$819,749.81	\$1,838,011.65	\$0.00	\$0.00	\$0.00	\$1,838,011.65	\$16,977,473.00	10.83%	\$2,050,353.87	13.93%
Supplies/Materials	\$579,496.40	\$397,897.82	\$281,338.70	\$1,258,732.92	\$0.00	\$0.00	\$0.00	\$1,258,732.92	\$4,712,331.00	26.71%	\$1,363,927.83	29.03%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,906.55	0.00%
Other	\$59,935.00	\$12,225.00	\$3,875.00	\$76,035.00	\$0.00	\$0.00	\$0.00	\$76,035.00	\$1,579,035.00	4.82%	\$117,264.46	11.49%
Total Instruction	\$1,366,219.33	\$959,461.41	\$13,667,184.50	\$15,992,865.24	\$0.00	\$0.00	\$0.00	\$15,992,865.24	\$169,786,237.00	9.42%	\$15,975,058.06	10.86%
Support Services												
Salaries	\$2,409,449.08	\$2,598,741.87	\$4,639,147.77	\$9,647,338.72	\$0.00	\$0.00	\$0.00	\$9,647,338.72	\$62,609,445.00	15.41%	\$9,566,300.18	18.27%
Benefits	\$1,263,829.25	\$1,323,985.48	\$2,505,102.13	\$5,092,916.86	\$0.00	\$0.00	\$0.00	\$5,092,916.86	\$32,328,691.00	15.75%	\$4,927,297.67	17.68%
Purchased Service	\$2,015,447.04	\$1,483,393.29	\$1,336,254.23	\$4,835,094.56	\$0.00	\$0.00	\$0.00	\$4,835,094.56	\$11,000,811.00	43.95%	\$3,659,589.64	39.22%
Supplies/Materials	\$982,808.70	\$668,883.90	\$482,347.86	\$2,134,040.46	\$0.00	\$0.00	\$0.00	\$2,134,040.46	\$3,053,428.00	69.89%	\$4,809,879.09	161.52%
Capital Purchases	\$17,980.00	\$1,306,691.80	\$391,279.98	\$1,715,951.78	\$0.00	\$0.00	\$0.00	\$1,715,951.78	\$0.00	0.00%	\$88,044.59	0.00%
Other	\$15,395.30	\$2,101,929.14	\$118,102.61	\$2,235,427.05	\$0.00	\$0.00	\$0.00	\$2,235,427.05	\$1,023,160.00	218.48%	\$2,178,475.10	336.83%
Total Support	\$6,704,909.37	\$9,483,625.48	\$9,472,234.58	\$25,660,769.43	\$0.00	\$0.00	\$0.00	\$25,660,769.43	\$110,015,535.00	23.32%	\$25,229,586.27	27.07%
Community Services												
Salaries	\$19,219.33	\$29,111.11	\$35,071.82	\$83,402.26	\$0.00	\$0.00	\$0.00	\$83,402.26	\$421,948.00	19.77%	\$82,060.44	21.85%
Benefits	\$10,616.71	\$13,892.70	\$22,451.47	\$46,960.88	\$0.00	\$0.00	\$0.00	\$46,960.88	\$217,875.00	21.55%	\$45,253.16	22.64%
Purchased Service	\$10,400.00	\$152.64	\$4,789.07	\$15,341.71	\$0.00	\$0.00	\$0.00	\$15,341.71	\$74,138.00	20.69%	\$22,571.79	33.73%
Supplies/Materials	\$0.00	\$797.73	\$9.09	\$806.82	\$0.00	\$0.00	\$0.00	\$806.82	\$20,579.00	3.92%	\$4,946.76	23.17%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,895.00	0.00%	\$0.00	0.00%
Total Community Services	\$40,236.04	\$43,954.18	\$0.00	\$146,511.67	\$0.00	\$0.00	\$0.00	\$146,511.67	\$741,435.00	19.76%	\$154,832.15	23.17%
Capital Projects												
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$344,297.00	0.00%	\$0.00	0.00%
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency/Ending Balance	\$11,786,979.00	\$0.00	\$0.00	\$11,786,979.00	\$0.00	\$0.00	\$0.00	\$11,786,979.00	\$13,786,979.00	100.00%	\$10,449,646.00	104.11%
Total Expenditures	\$19,898,343.74	\$10,487,041.07	\$23,139,419.08	\$53,587,125.34	\$0.00	\$0.00	\$0.00	\$53,587,125.34	\$294,674,483.00	18.19%	\$51,809,122.48	20.65%

*Unaudited Fund Balance

Interest Earnings	1st Quarter
General Fund	\$274,154.92
Debt Service Fund	\$72,993.12
Capital Projects Fund	\$78,728.79
Total Earnings	\$425,876.83