

**Burlington Elementary
SBDM Council Minutes
July 25, 2024 4:00 P.M.
Conference Room**

1. Opening Business

Meeting began at 4:02 pm

- a. June Minutes Approval-Patty Kaylor motioned to approve and seconded by Lisa Randall
- b. July Agenda Approval-Tyne Nieman motioned to approve and Ann Flesch seconded.
- c. Good News Items-Custodians are still working hard, painting is finishing up, we received floor wax and rooms are looking great. Some grade level classrooms have been moved to be closer together. White boards had to be ordered for a couple classrooms that did not have one. Teacher name signs will be added above the doorways and we are planning to place word signs on the walls to bring back some personality.

2. Student Achievement

- a. Principal's Report-Hopefully all students are relaxing and having a great Summer. First week of summer school has ended but they seem to be enjoying being back in the building.
- b. All vacant positions have been filled.

3. Committee and Team Reports

- a. None

4. Planning

- a. 2024-25 Meeting Dates/times-2nd Thursday of the month @ 4. 8/22/24, 9/12/24, 10/10/24, 11/14/24, 12/12/24, 1/16/25, 2/13/25, 3/13/25, 4/17/25, 5/8/25, 6/12/25.
- b. Approve Final 2024-25 Master Schedule-Keeping schedule the same that we reviewed at the last meeting.
- c. Completed council member training-Council members have all scheduled.

5. Policy Review

- a. By-Laws; KY Open Record & Open Meetings act, KRS 158.195; KRS 158.183-Need to elect Vice Chair, in case Mr. Gatewood is not able to attend. The vice chair will be Lisa Randall for the 2024-25 school year.
- b. KY Open Records & Meeting Acts-Council signed certificate of receipt
- c. Wellness Policy-Read over the Wellness Policy, read over the snack list from our school and another school to do some comparison. Council agreed that for celebrations/birthdays snack policy needs to be revised to match our handbook and to possibly have all pre packaged snacks for these events.

6. Budget

- a. SBDM budget update / discussion / approval - amounts have not been downloaded for the new year. Last minute meeting might be called once we get Title money. It will be a one year only since we will be close to 15 days before school starts.

7. Closed Session for Consultation per KRS 61.185

Motion for Closed Session: _____ Second: _____

Motion to return to Open Session: _____ Second: _____

Report from Closed Session

8. **Audience of Citizens-No audience was in attendance**
9. **Adjournment** - Meeting adjourned at 5:15.
Next regularly scheduled meeting is August 22, 2024 at 4 P.M.