



AGENDA FOR THE REGULAR BOARD MEETING
Monday, October 21, 2024 - 6 pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/88686936674
Or Call 669-900-6833 Webinar ID 886 8693 6674

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)
Approval of the Minutes from the Regular Board Meeting of September 23, 2024 and Board Work Session of October 7, 2024
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS**
 - A. Consent Agenda A – 2nd Reading Policy/Procedure Adoptions** (Action) 1
 - Policy & Procedure 2418 Adoption (Waiver of High School Graduation Credits)
 - Policy & Procedure 3530 Adoption (Fundraising Activities Involving Students)
 - Policy & Procedure 6102 Adoption (District Fundraising Activities)(Presented by: *Travis Hanson, Superintendent*)
- VI. NEW BUSINESS**
 - A. Consent Agenda B**
Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts (Action) 2
 - B. Policy & Procedure 2162 Adoption**
Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973 (Non-Action) 3
(Presented by: *Josh Westermann, Student & Family Services Director*)
 - C. 1st Reading Policy 2411 Adoption** (Non-Action) 4
High School Equivalency Certificate
(Presented by: *Jeff Naslund, Secondary Education Director*)
 - D. Student Travel Proposal** (Action) 5
Mead High School Yearbook & Mt. Spokane High School Yearbook
(Presented by: *Jeff Naslund, Secondary Education Director*)
 - E. 24/25 CTE Program Report & Plan Approval** (Action)
(Presented by: *Moleena Harris, CTE Director*)
 - F. 1st Reading Policy 2230 Adoption** (Non-Action) 6
Transition to Kindergarten Program
(Presented by: *Robin Placzek, Elementary Education Interim Director*)
 - G. 1st Reading Policy 2108 Adoption** (Non-Action) 7
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(Presented by: *Robin Placzek, Elementary Education Interim Director*)
 - H. 24/25 Highly Capable Program Report & Plan Approval** (Action)
(Presented by: *Robin Placzek, Elementary Education Interim Director*)
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Highly Capable Programs
(Presented by: *Robin Placzek, Elementary Education Interim Director*)
 - J. Resolution 24-08** (Action) 9
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 - K. Award of Snow Removal Contract** (Action) 10
(Presented by: *Travis Bown, Maintenance Director*)

- L. Resolution 24-09
Rejecting All Bids Submitted in Response to the Bid Specifications and
General Requirements for Security Services
(Presented by: *Travis Bown, Maintenance Director*)

(Action) 11

VII. REPORTS

- A. Superintendent's Report

VIII. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items

IX. ADJOURN

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, September 23, 2024**

The Board of Directors held a Regular Board Meeting on Monday, September 23, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6 pm, was held at Union Event Center. Directors Cannon, Gray, Nolan and Killman were present. Director Burchard was excused. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendent Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Killman made a motion to approve the meeting agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Nolan made a motion to approve the minutes of the August 26, 2024 Regular Board Meeting and September 9, 2024 Work Session, as presented. Director Killman seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment on Agenda Items

President Cannon first opened the floor for board/staff comments followed by an update from Mt. Spokane High School. There were no individuals who signed up to speak on agenda items.

Board/Staff Comments

Director Nolan referenced the upcoming *Trades Night* taking place on Wednesday, September 25th at Mead High School and extended an invitation to those in attendance and listening to the meeting via Zoom to attend. He additionally, referring to the facility use fees for the 2024/2025 school year approved by the board on August 26th, noted for the record that the approved fee schedule, which included no increase from the 2023/24 school year, falls short of covering actual costs. While fees generated do not cover all expenses, providing an affordable rental option for the community is a board priority.

Regarding the recent *Cat Scramble Golf Tournament* that benefits the athletic programs at Mead High School and Mt. Spokane High School, President Cannon expressed thanks to both high school athletic booster clubs for sponsoring this event that was started 24 years ago. In thanking the many volunteers and community members who contributed to and participated in this particular event, President Cannon also acknowledged the many, many volunteers who regularly contribute their talents and resources in a variety of ways throughout the district.

Mt. Spokane High School Report

ASB President Jayson Bonnett presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. The school year started with 9th Grade Orientation/School Tours including an assembly just for Freshmen on the first day of school. The *Homecoming Dance*, with a Rio theme, took place September 21st. The theme for the upcoming (September 27th) *Battle of the Bell* football game is Northern Lights. Both

soccer (girls) and softball are undefeated. The first GSL cross-country meet takes place on September 25th. *Cat Fight* (Mt. Spokane vs Mead) volleyball will be played on the evening of Tuesday, September 24th.

V. Continuing Business - none

VI. New Business

A. Consent Agenda B

In response to a question regarding the \$2.8 million payment for *errors and omissions* insurance, Chief Financial Officer Heather Ellingson noted the annual premium for the 24/25 school year is up approximately \$500,000 from the 23/24 school year. The cost of *errors and omissions* insurance has almost doubled in the last two years. President Cannon expressed his appreciation to voters for supporting the district's local levy. Levy funds help cover increases in expenses like this.

President Cannon reviewed the donations listed on Consent Agenda B and thanked those individuals and organizations for their generosity and support of Mead School District students.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Nolan seconded the motion. The motion carried unanimously.

Consent Agenda B

1. Hired Certificated Personnel:

Emily McDonald	Mead HS	Cert	.6 FTE Continuing Art Teacher effective 9/3/24 + .2 FTE Continuing Leave Replacement Art Teacher 24/25 school year
Brittney Berg	Special Services	Cert	1.0 FTE Continuing Preschool/Early Ed Teacher effective 9/3/24
Michele Jacobson	Special Services/PV	Cert	.4 FTE Continuing Resource Room teacher effective 9/3/24
Andrew Rockwood	Brentwood	Cert	1.0 FTE Continuing 5 th Grade teacher effective 9/3/24
Sydney Ashbeck	Brentwood	Cert	1.0 FTE Continuing 4 th Grade teacher effective 9/3/24
Rex Freed	Northwood	Cert	1.0 FTE Leave Replacement English teacher 24/25 school year
Paige Buccola	Mead HS	Cert	.8 FTE Leave Replacement English teacher 24/25 school year
Suzanne Swenland	Shiloh Hills	Cert	.4 FTE Leave Replacement Music teacher 24/25 school year
Mardi Williamson	Highland	Cert	.6 FTE Continuing Special Ed/Intervention teacher effective 9/3/24
Maggie Gatlin	Mt. Spokane HS	Cert	1.0 FTE Continuing Special Education teacher effective 9/3/24
Jacob Milhon	Special Services/Creekside	Cert	.6 FTE Continuing Special Education teacher effective 9/3/24
Keylissa Thies	Farwell	Cert	1.0 FTE Leave Replacement 2 nd Grade teacher 24/25 school year
Melanie Bruski	Northwood	Cert	.8 FTE Continuing Special Ed/Gen Ed teacher effective 9/3/24
Sean Hopf	Northwood	Cert	1.0 FTE Continuing CTE Shop teacher effective 9/3/24
Jolene Sundheim	Brentwood	Cert	1.0 FTE Leave Replacement 4 th Grade teacher 24/25 school year
Thomas Roen	Mead HS	Cert	.6 FTE Leave Replacement Social Studies teacher 24/25 school year
Katelyn Greene	Special Services/Meadow Ridge	Cert	1.0 FTE Continuing Resource Room teacher effective 9/3/24
Kaitlyn Zemke	Northwood	Cert	1.0 FTE Continuing Social Studies teacher effective 9/3/24
Emma Janzen	Special Services	Cert	1.0 FTE Continuing PreSchool teacher effective 9/3/24
Andreanna Rockwood	Learning & Teaching/Colbert	Cert	.2 FTE Leave Replacement LIT 24/25 school year
Jenelle Aoki	Learning & Teaching	Cert	1.0 FTE Continuing ELD teacher effective 9/3/24

Joel Murphy	Mt. Spokane	Cert	1.0 FTE Continuing Special Education teacher effective 9/3/24
Alexandra Kane	Shiloh Hills	Cert	1.0 FTE Continuing 4 th Grade teacher effective 9/3/24 (no longer at Mead HS)
Susan Chandler	Northwood	Cert	1.0 FTE Continuing Math teacher effective 9/3/24 (no longer at Mead HS)
Mary Gonzales	Skyline	Cert	1.0 FTE Leave Replacement teacher 24/25 school year
Phillip Terrell	Mt. Spokane	Cert	.6 FTE Continuing Social Studies teacher effective 9/3/24
Deborah Horner	Mountainside	Cert	.6 FTE Continuing Resource Room teacher effective 9/3/24
Camille White	Colbert	Cert	1.0 FTE Leave Replacement 1 st Grade teacher 1 st semester 24/25
Molly McCarthy	Farwell	Cert	1.0 FTE Continuing 5 th Grade teacher effective 9/3/24 (no longer at Evergreen)
Sidney Sheer	Shiloh Hills	Cert	1.0 FTE Continuing K teacher effective 9/5/24
Jennifer Martinsen	Special Services	Cert	.2 FTE Continuing SLP in addition to .8 FTE Continuing effective 9/3/24
Erin Van Blaricom	Special Services	Cert	.2 FTE Continuing SLP in addition to .8 FTE Continuing effective 9/3/24
Katie Semko	Mead Learning Options	Cert	.6 FTE Continuing teacher in addition to .4 FTE Continuing effective 9/3/24
Emily Bertholic	Mead Learning Options	Cert	.5 FTE Continuing teacher in addition to .5 FTE Continuing effective 9/3/24
Lisa Corning	Mead Learning Options	Cert	.3 FTE Continuing teacher in addition to .7 FTE Continuing effective 9/3/24
Jill Wright	Mead Learning Options	Cert	.3 FTE Continuing teacher in addition to .4 FTE Continuing effective 9/3/24
Opal Harbert	Mead Learning Options	Cert	.5 FTE Continuing teacher in addition to .5 FTE Continuing effective 9/3/24
Hailee Speir	Mt. Spokane	Cert	1.0 FTE Leave Replacement teacher 1 st semester 24/25 effective 9/11/24
Kimberly Smith	Creekside	Cert	.1 FTE Continuing PE teacher in addition to .4 FTE Continuing effective 9/3/24
Maria Friesen	Special Services/Farwell	Cert	1.0 FTE Continuing Resource Room teacher effective 9/5/24
Danielle Brown	Special Services	Cert	1.0 FTE Continuing PT effective 9/11/24

2. **Hired Classified Personnel:**

Jourdan Armstrong	Mead HS	Class	6.5 hrs/day Para Ed effective 9/9/24
Lindsey Bench	Skyline	Class	7.5 hrs/day Bldg Admin Asst effective 8/26/24
Elisabeth Burrell	Midway	Class	8 hrs/day Prin Admin Asst effective 9/16/24
Bethany Coski	Student Services	Class	6.25 hrs/day Classified Nurse effective 9/3/24
Kassie Costello	Creekside	Class	4.8 hrs/day Pre School Para effective 9/3/24
Keely Eschenbacher	Colbert	Class	6.1 hrs/day Para Ed effective 9/3/24
Karin Furgueron	Student Services	Class	6.5 hrs/day Classified Nurse effective 9/3/24
Erin Halverson	Colbert	Class	6 hrs/day Para Ed effective 9/3/24
Jeff Hollingsworth	Nutrition Services/MtS	Class	4 hrs/day Cook II effective 9/3/24
Jessica Hopf	Transportation	Class	4 hrs/day Itinerant Driver effective 9/3/24
Brian Keen	Transportation	Class	4 hrs/day Itinerant Driver effective 9/3/24
Viktoria Kolodrub	Brentwood	Class	6 hrs/day Para Ed effective 9/3/24
Michelle Magni	Nutrition Services/Farwell	Class	6 hrs/day Cook II effective 9/3/24
Steven Minnich	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 8/26/24
Emily Overfelt	Creekside	Class	4.82 hrs/day PreSchool Para effective 9/3/24
Brian Pettey	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 9/9/24
Alan Pocan	Technology	Class	8 hrs/day Computer Tech effective 8/19/24
Armina Turner	Mt. Spokane	Class	6.5 hrs/day Para Ed effective 9/3/24
Michelle Watts	Mt. Spokane	Class	6.33 hrs/day 1:1 LPN effective 9/3/24
Jordyn Del Pizzo	Mountainside	Class	6.15 hrs/day Para Ed effective 9/5/24
Kelly McAlpine	Mead HS	Class	6.5 hrs/day Para Ed effective 9/5/24
Kyle White	Mead HS	Class	6.15 hrs/day Para Ed effective 9/3/24
Nikole Burton	Mountainside	Class	6.15 hrs/day Para Ed effective 9/9/24

3. **Hired Certificated Substitutes:**

Caleb Palmquist	Faith Kennedy	Sarahann Mercado-Zeski	Makena Billington
Sara Wagoner	Whitney Womack	Karen Powers	

4. **Hired Classified Substitutes:**

Loree Kimball	Kaitlyn Savage	Jill Geibel	Kristyn Day
Sara Nerad			

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**
 Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **September 23, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 118162 to 118641** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 6,362,175.71
General Fund - PR	11,074,651.71
ASB Fund	435,239.96
Capital Projects Fund	94,335.42

6. **Approved Co-Curricular, Supplemental & Extra-Curricular contracts.**
 7. **Accepted the Following Donations:**

- \$5,234.84 from Mead HS Sports Booster Organization to Mead HS (Girls Soccer backpacks and weight benches)
- \$3,500 from Mt Spokane HS Athletic Boosters to Mt. Spokane HS (Volleyball equipment)
- \$5,000 from Wenspok Resources LLC to Mead HS (Band sponsorship)
- \$750 from Verizon to Creekside for PE supplies
- \$500 from KnifeRiver Corp-NW to Mt. Spokane HS Baseball program
- \$500 from The Lab Strength & Fitness LLC to Mead HS Dance Team program

8. **Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Holly Wilcox	Skyline	Cert	8/12/24 - 10/1/24
Michael Devereaux	Northwood	Class	9/15/24 - 11/08/24
Benjamin Mortensen	Highland	Cert	9/23/24 - 10/16/24 (revision from 8/26/24)
Leigh Ochsner-Yates	Highland	Class	9/3/24 - 9/30/24
Josh Wilcox	Northwood	Cert	8/12/24 - 11/12/24

9. **Accepted Requests for Retirement/Resignation:**

Rosie Bass	Transportation	Class	Resignation effective 8/30/24 (Bus Assistant)
Alexander Campbell	Transportation	Class	Retirement effective 8/30/24 (Bus Driver)
Micah Erdman	Highland	Class	Resignation effective 8/30/24 (Para Ed)
William Gamble	Transportation	Class	Resignation effective 8/30/24 (Bus Driver)
Emily Nelson	Mt. Spokane	Class	Resignation effective 8/30/24 (Para Ed)
Jennifer Roberts	Student Services	Class	Resignation effective 9/27/24 (Classified Nurse)
Jasmyne Ross	Midway	Class	Resignation effective 8/30/24 (Para Ed)
Amber Santilli	Northwood	Cert	Resignation effective 8/14/24 (teacher)
Beata Smith	Mt. Spokane	Class	Resignation effective 8/30/24 (Para Ed)
Raymond Starkey	Mead HS	Class	Retirement effective 8/30/24 (Para Ed)
Nick Stevenson	District Office	Class	Resignation effective 9/4/24 (Admin Asst)
Jamie Sutton-Powers	Farwell	Class	Resignation effective 8/1/24 (Para Ed)
Zachary Talbot	Highland	Class	Resignation effective 8/30/24 (Para Ed)
Jason Welch	Mead HS	Class	Resignation effective 8/30/24 (Para Ed)
Angela Rendall	Evergreen	Class	Resignation effective 9/30/24 (Para Ed)
Lindsay Kindig	Shiloh Hills	Class	Resignation effective 8/30/24 (Para Ed)

10. **Approved the Following Employee Termination:**

Joanna Netzel	Shiloh Hills	Class	Effective 9/23/24 (job abandonment)
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B. Policy & Procedure 2418 Adoption Waiver of High School Graduation Credits

Director of Secondary Education Jeff Naslund presented the adoption of Policy/Procedure 2418, Waiver of High School Graduation Credits, for first reading, non-action consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be essential.

WSSDA Sample Policy 2418 and Sample Procedure 2418 were used as templates for the presented policy/procedure adoption.

Prior to the board approving a revision on June 10, 2024, to Policy/Procedure 2410, High School Graduation Requirements, that policy/procedure included a section on the waiver of high school graduation credits. WSSDA removed that section from Policy/Procedure 2410 and now

recommends a stand-alone policy/procedure specific to the waiver of high school graduation credits.

Policy 2418 recognizes there are, from time to time, unusual circumstances that may prevent a student from earning the required twenty-four (24) credits necessary for graduation and sets forth a list of such circumstances. It additionally authorizes the superintendent, or their designee, the authority to grant a waiver of up to two elective credits. The waiver request must be submitted using the district's Credit Waiver Application Form and must be received no later than 30 days prior to the student's scheduled graduation date.

In order to graduate, students granted a waiver must still earn the required 17 core subject credits through satisfactory completion or demonstration of competency as provided by WAC 180-51-050.

The procedure includes sections addressing the *Determination Process* and the *Response Process* related to obtaining a credit waiver.

The presented policy/procedure complies with state and federal law and current district practice.

In response to a question from Director Gray, Mr. Naslund confirmed the maximum number of credits that can be waived is two and a credit waiver is never allowed for core subjects. During COVID the number of waiver credits permissible was increased to four.

Regarding PE credits, Mr. Naslund shared a separate policy will be forthcoming to address that specific area of credit waiver.

This was the first reading of a policy/procedure adoption. There were no first reading changes recommended and no action was taken.

C. Policy & Procedure 3530 Adoption Fundraising Activities Involving Students

Director of Secondary Education Jeff Naslund presented the adoption of Policy/Procedure 3530, Fundraising Activities Involving Students, for first reading, non-action consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be essential.

WSSDA Sample Policy 3530 and Sample Procedure 3530 were used as templates for the presented policy/procedure adoption.

The policy recognizes the need for guidelines when it comes to the solicitation of funds from students, staff and citizens, as well as the need for assurances that the instructional program will not be adversely affected by fundraising activities. Therefore, the policy directs the superintendent (or designee) to establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and outside organizations. The policy further sets forth the expectation that all fundraising activities will enhance the educational programs, activities and goals for the district.

The procedure notes that student participation must be voluntary and that fundraisers must conform to district ASB accounting requirements. The procedure additionally includes a listing of approved fundraising activities, a section on sponsorship opportunities, notation of who is responsible to approve fundraisers generating less than \$10,000 (principal) and more than \$10,000 (superintendent or designee) and specific rules that will govern fundraising efforts.

The presented policy/procedure complies with state and federal law and current district practice.

In response to a question from President Cannon, Mr. Naslund shared that while fundraisers may include incentives, students cannot be required to participate.

This was the first reading of a policy/procedure adoption. There were no first reading changes recommended and no action was taken.

D. Policy & Procedure 6102 Adoption District Fundraising Activities

Noting this policy/procedure pairs with the previous student fundraising policy/procedure, Director of Secondary Education Jeff Naslund presented the adoption of Policy/Procedure 6102, District Fundraising Activities, for first reading, non-action consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be discretionary.

WSSDA Sample Policy 6102 and Sample Procedure 6102 were used as templates for the presented policy/procedure adoption.

While affirming it is the policy of the school board to ensure school sites remain focused on education, the policy acknowledges permitting advertising or other commercial activity may, in certain instances, offer an opportunity for the district to gain revenue.

Included in the policy is information on what district fundraising activities may include. The policy governs the establishment and administration of district fundraising for the general fund and for programs in the district. It does not address fundraising programs conducted by Parent Teacher Organizations, other non-profit or citizens' organizations or the Associated Student Body. The policy additionally includes sections that address *Advertising Activities* and *Sponsorships & Partnerships*.

The procedure sets forth guidance regarding what district fundraising programs may include and the approval process for district fundraisers. Criteria is additionally set forth for the following situations:

- Fundraising programs charging fees.
- Fundraising programs characterized as a "business enterprise" activity.
- Fundraising programs using donated personal items or services for an auction, sale, and/or raffle.
- Fundraising programs requiring contracting with a third-party vendor or promoter.
- Fundraising programs involving the production and/or sale of goods or services.
- Fundraising programs where the selling of surplus school personal property is involved.

The presented policy/procedure complies with state and federal law and current district practice.

Regarding the *Advertising Activities* section of the policy, Director Nolan sought clarification on the bullet that states, "Promotes food or beverage inconsistent with our competitive foods policy". Chief Financial Officer Heather Ellingson shared she will do some research on whether or not that bullet is necessary and, if not needed, the sentence will be removed from the second reading draft.

This was the first reading of a policy/procedure adoption. No action was taken.

VII. Reports

A. Technology Services Report

Technology Assistant Directors Dave Willyard and Emily Magney presented an update/report on the work of the district's Technology Department. Mr. Willyard and Ms. Magney reminded that the primary objective of Technology is to provide tools. The implementation of the provided tools to access technology in the classroom is under the Learning & Teaching umbrella. Report highlights included the following:

- **Fall 2024 Chromebooks** - At the end of the 23/24 school year all high school Chromebooks, the majority of which were at *end of life*, were collected and replaced with 3,400 new devices. Work to have these new Chromebooks ready for deployment took place during the summer. For the 2024/25 school year high schools and middle schools will continue with a 1:1 model with elementary schools transitioning to a per grade level cart model for grades K-2, one cart for every three classes at 3rd and 4th grade and 1:1 at 5th grade. Mead Learning Options will retain a 1:1 model for all students.
- **Tech Work Orders** - In sharing information on department Work Orders, Mr. Willyard and Ms. Magney emphasized that customer service is a top priority. In the 23/24 school year Chromebook issues represented 57% of total work orders. The department is committed to having a short turnaround time for repairs to assure there is minimal down time and students are supported in their learning. As Chromebooks age the volume of repairs and turnaround time is anticipated to increase.
- **Parent App** - Later this fall (October) parents will have access to monitor their child's web activity through an app or online dashboard. Members of the district's community Tech Committee has been piloting this new app.

Director Gray expressed her appreciation that the monitoring app will soon be available to parents. In response to a question from Director Nolan, Mr. Willyard shared that an ideal cycle for Chromebooks is four years. Middle school Chromebooks are in their 5th year and, as expected, there are more repair issues.

Additional discussion included a request to hear from Learning & Teaching on the "why" for a 1:1 model and the idea of moving away from students taking their computer home each day. Director Killman noted that technology is a very large expense for the district.

In response to a question from President Cannon, Mr. Willyard shared repairs to projector devices generates the second most work orders. Regarding how work orders are prioritized, Mr. Willyard noted district techs (four total) take care of 1st period problems before moving on to other issues. There are 12 total employees in the Tech Department.

Superintendent Hanson personally thanked Mr. Willyard and Ms. Magney and the Technology staff for their work. There are many, many facets that must be attended to to keep the district's network operational.

B. Disability Month Report

Superintendent Hanson, noting that October is Disability History Month, shared the district plans to be very intentional in bringing increased awareness to, and showing respect for, those with disabilities. One in five students suffer from some sort of disability (learning, physical or mental).

C. Superintendent's Report

As referenced earlier by Director Nolan and President Cannon, Superintendent Hanson also noted the upcoming *Trades Night* and the recent *Cat Scramble Golf Tournament*, thanking in particular the corporate sponsors who generously support both events.

Regarding enrollment, Superintendent Hanson noted a formal report will take place next month, but shared numbers are looking good. The district is over budget and slightly above where it ended the 23/24 school year.

Superintendent Hanson expressed his appreciation to all who helped facilitate a smooth start to the school year. Regarding the ongoing DLC staffing issues, he shared the district continues to implement/work on creative solutions to the problem. In addition to continuing issues in hiring para educators, there is also a bus driver shortage. Transportation is down seven drivers from where it would like to be.

Regarding the ongoing work to update policies, Superintendent Hanson shared current focus is on the 2000-Instruction series and that the board can expect a number of policies to be forthcoming for their consideration.

VIII. Remarks for the Good of the Schools - Public Comment on Non-Agenda Items

Patrick Sheehy, addressed the board regarding serious operational issues in the district's Highly Capable program. He noted the requirement that a Highly Capable Plan be approved by the board each year and submitted to OSPI. He expressed concern that the district did not retain a copy of that plan and that he, therefore, had to obtain a copy from OSPI. Concerns were also raised regarding the district's failure to comply with requirements to have multiple objective criteria to identify students as Highly Capable.

Regarding notification of qualification, Mr. Sheehy expressed concern that he was informed in writing that the Multi-Disciplinary Team met on April 30, 2024 to assess and place children but that the letter notifying parents of whether or not their child qualified for the HighCap designation was dated April 23rd and taken to the mailroom on April 29th.

Mr. Sheehy requested the board carefully review revisions to Procedure 2190 that will be presented in the near future and, because of the referenced inconsistencies, requested the board consider taking proactive steps to address the students and parents who have been negatively impacted.

IX. Executive Session

At 6:55 pm President Cannon called for an Executive Session of approximately 30 minutes for the purpose of discussing real estate.

At 7:30 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

X. Adjourn

The meeting was adjourned at 7:30 pm.

President

Secretary



**Board Work Session Minutes
Monday, October 7, 2024**

The Board of Directors held a Work Session on Monday, October 7, 2024. The meeting was held at District Office. Directors Cannon, Gray, Nolan and Killman were present. Director Burchard was not in attendance. Also attending were Superintendent Travis Hanson, Assistant Superintendent Heather Havens and Interim Director of Elementary Education Robin Placzek.

I. Approval of the Agenda

At 6:20 p.m., Director Gray made a motion to approve the agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

II. Review of School Improvement Plans

In compliance with Board Policy 2005 Assistant Superintendent Heather Havens reported on School Improvement Plans (SIP), which included a “one-page” version of each building’s School Improvement Plan. Full School Improvement Plans are available to Board members for review if requested. All SIPs include 10 key aspects:

- Clear goals and objectives
- Data-driven decision-making
- Stakeholder involvement
- Professional development
- Curriculum and instructional strategies
- Monitoring and assessment
- Equity and inclusivity
- Resource allocation
- Communication and transparency
- Sustainability

Director Cannon inquired about how Mead School District works with teachers to improve overall best practices in teaching across the district. Ms. Havens shared that teachers work together in Professional Learning Communities (PLCs) on Wednesday mornings and principals spend time in classrooms observing teachers. Ms. Havens explained how principals share the SIP with school staff to create a meaningful, results-oriented focus throughout the building. Beyond the work inside each school, district administrators work with principals to align the performance of their schools to both the goals in their SIP and the district’s Strategic Plan. Superintendent Hanson shared additional details about the SIPs for schools that receive Title I federal funds. President Cannon asked fellow Directors to review SIPs specific to their director districts. Plans will be accepted at a future date.

III. Learning and Teaching Update

Assistant Superintendent Heather Havens reported on Curriculum Development and Adoption of Instructional Materials. The presentation included information on Policy and Procedure 2020 and additional key guidance for the selection and adoption of instructional materials. Ms. Havens noted specific criteria for instructional materials, and Superintendent Hanson added that the development of OSPI/state learning standards have resulted in a fundamental change in the way that materials are selected. Ms. Havens explained the makeup, focus and goals of each of the three committees that make up the full curriculum selection and adoption process: Instructional Materials Review Committee, Curriculum Development Coordination Council, and Curriculum Adoption Committee. She then worked through the full curriculum adoption process, challenges and next steps.

Director of Elementary Education Robin Placzek reported on the district's Highly Capable program. Ms. Placzek evaluated and analyzed the program to create and present a draft document that included all information about the program. She highlighted specific changes in the assessment of potential highly capable students, as well as the program design. Directors asked questions and provided initial feedback on the draft program information. Ms. Placzek will present updates to Policy 2190 at the next Regular Meeting on October 21st.

IV. WIAA Amendment Discussion

The Board discussed and reviewed amendment proposals that Eastmont School District and Lynden School District are in the process of bringing to the WIAA. The Board discussed whether to sign-on in support of either or both proposed amendments, and decided to sign-on in support of both amendment proposals.

V. Superintendent Update

Superintendent Hanson reviewed Procedure 3211, including the directives for staff members outlined in the Procedure. Superintendent Hanson shared that he directed building principals at the secondary level to cover the directives in Procedure 3211 at an upcoming staff meeting.

Superintendent Hanson addressed a recent parent complaint and concern. Board member Gray brought forth a parent concern and Superintendent Hanson will follow up.

Superintendent Hanson shared an email from State Superintendent Chris Reykdal that outlined a legislative funding shortage for the Transition to Kindergarten program. The notice from Superintendent Reykdal explained that funding was projected for 5,665 full-time equivalent students, but actual enrollment is projected to be 8,034. The funding mechanism does not grow with enrollment, but OSPI is advocating for additional funding from the legislature.

Superintendent Hanson shared that collective bargaining with the Mead Combined Trades Association did not result in agreement on a new contract and has moved to mediation.

Superintendent Hanson reported on nursing coverage and challenges faced with multiple resignations and other individual situations that have resulted in leaves.

Director Cannon briefly touched on the topic of classroom décor and staff expression. He would like to have a deeper discussion at a future board meeting.

Director Killman brought forth a question about the CHAS Clinic at Shiloh Hills, as well as a follow-up question about the District's safety and security team from the last board work session.

VI. Adjourn

The meeting was adjourned at 9:35 pm.

President

Secretary

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024

Continuing Business

V.A.

Agenda Item: Consent Agenda A
2nd Reading Policy/Procedures Adoptions

Background:

Consent Agenda A contains policies and procedures that were presented for first reading non-action consideration on September 23, 2024. President Cannon confirmed all three policies/procedures could be brought forward for second reading adoption/action via Consent Agenda on October 21, 2024.

Based on a first reading feedback from Director Nolan, in Policy 6102, District Fundraising Activities, the bullet on page two that states, "Promotes food or beverage inconsistent with our competitive foods policy" has been removed from the second reading draft. No other first reading changes were recommended.

Recommendation:

Second reading approval of the policy and procedure adoptions set forth in Consent Agenda A (attached) is recommended.

Consent Agenda A
Regular Board Meeting of October 21, 2024

- 1. Approve the Following 2nd Reading Policy/Procedure Adoptions (copies attached):**
 - Policy & Procedure 2418 Adoption (Waiver of High School Graduation Credits)
 - Policy & Procedure 3530 Adoption (Fundraising Activities Involving Students)
 - Policy & Procedure 6102 Adoption (District Fundraising Activities)

WAIVER OF HIGH SCHOOL GRADUATION CREDITS

The board is committed to ensuring that all students have the opportunity to complete their high school graduation requirements without discrimination and without disparate impact on groups of students. However, the board recognizes that unusual circumstances may prevent a student from earning the required twenty-four (24) credits necessary for graduation.

Unusual circumstances may include, but are not limited to:

- Homelessness;
- A health condition preventing class attendance;
- Limited English proficiency;
- Disability, regardless of whether the student has an IEP or a 504 plan;
- Denial of an opportunity to retake or enroll in remedial classes free of charge within the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements;
- Institutionalization or release from an institutional education facility;
- Other significant circumstances (e.g., trauma, emergency, natural disaster, personal/family crisis) that directly impact a student's ability to learn.

The board delegates to the superintendent or their designee the authority to grant a waiver of up to two elective credits required for graduation under these circumstances. The waiver request must be submitted using the district's **Credit Waiver Application Form (2418F)** and must be received by the superintendent's office no later than 30 days prior to the student's scheduled graduation date.

In order to graduate, students granted a waiver must still earn the required 17 core subject credits (4 English, 3 Math, 3 Science, 3 Social Studies, 2 Health and Fitness, 1 Arts, 1 Career and Technical Education) through satisfactory completion or demonstration of competency as provided by WAC 180-51-050.

Cross References

2410 - High School Graduation Requirements

Legal References

RCW 28A.345.080

WAC 180-51-068

WAC 180-51-050

Adopted:

WAIVER OF HIGH SCHOOL GRADUATION CREDITS

Request Process

A student or their parent/guardian may request a waiver of up to two elective credits due to unusual circumstances as outlined in Policy 2418. Requests must be submitted to the superintendent or designee's office no later than 30 days prior to the student's expected graduation date using **Form 2418F**. The request must include documentation of the unusual circumstances, such as a letter from a licensed physician or other relevant sources.

In the event of a catastrophic event within 30 days of graduation, the superintendent or designee may waive the 30-day submission requirement.

Determination Process

The superintendent or designee will review each request on a case-by-case basis, considering factors such as:

- Unique limitations directly affecting the student;
- Whether the circumstances were beyond the student's control;
- The impact of the circumstances on the student's ability to learn;
- Documentation provided by the student's family;
- Possible discriminatory effects or disparate impact on student groups if the waiver is not granted;
- Significant decline in academic performance following the occurrence of unusual circumstances.

The superintendent or designee may consult with school staff who know the student and any other individuals cited in the application.

Response Process

The superintendent or designee will respond to the waiver request within 10 business days. If the waiver is granted, the response will include the number of elective credits waived and confirm that the student is required to complete the remaining necessary credits for graduation. If the waiver is denied, the response will include the reasons for denial, such as insufficient documentation or lack of significant circumstances.

The superintendent's decision is final and only applies to the student's current graduation year.

Adopted:



FUNDRAISING ACTIVITIES INVOLVING STUDENTS

The Board of Directors acknowledges that the solicitation of funds from students, staff and citizens must be limited because students are a captive audience and because solicitation can disrupt the program of the schools. Solicitation and collection of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefit of an approved school organization may be permitted by the superintendent (or designee), providing that the instructional program is not adversely affected. It is expected that all fundraising activities will enhance the educational programs, activities, and goals of the District.

The Board recognizes the need for all fundraising activities to be planned and authorized in such a way that the safety of students is guarded, the parents/guardians and school community are informed in advance of funds raised are accounted for in accordance with established financial procedures. Therefore, the superintendent (or designee) will establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and by outside organizations. The principal will distribute these rules and regulations to each student organization granted permission to solicit funds. Procedures shall be designed to protect students, parents, teachers, and school administrators from commercialization and fundraising efforts that are exploitative, coercive, disruptive to the educational process, threatening to the health and welfare of students, or lacking in educational merit.

Cross References: 6102 - District Fundraising Activities
3510 - Associated Student Bodies

Adopted:

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

Guidelines for student fundraising activities are as follows:

Student participation must be voluntary;

- A. The fundraising activity must be such that it is not likely to create a poor public relations image;
- B. Fundraising activity efforts must not interfere with the educational program;
- C. Fundraising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB;
- D. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made;
- E. Sponsorship of fundraising activities by schools' official parent groups, even where moneys realized will be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising;
- F. The following fundraising activities are approved:
 1. Sales of goods, including but not limited to: candy, T-shirts, books, school supplies, magazine subscriptions, fruit or other food items (if stored and maintained properly), etc.
 2. Car washes, rummage and garage sales, breakfasts, dinners;
 3. Paper drives, bottle drives, etc. that do not interfere with the school day;
 4. Carnivals when organized and supervised by the school and/or the recognized parent group;
 5. Skating and bowling parties provided there is adequate supervision and liability protection;
 6. Bandathons, bikeathons, walkathons and fund-runs;

7. Athletic games if liability insurance for participants and facilities is included in the contract;
 8. Talent, variety, musical, and drama productions (after school hours); and
 9. Any major purpose fundraising activity that is not listed above must have the approval of the superintendent;
- G. Sponsorship opportunities for the district will be subject to certain restrictions in keeping with the standards of good taste and will model and promote positive values for our students. In keeping with this, no sponsorship will be allowed which is in poor taste, which fails to promote positive values for our students, or which otherwise may be prohibited by law, including but not limited to, materials which falls within the following categories:
1. Promotes hostility, disorder, or violence;
 2. Attacks ethnic, racial, or religious groups;
 3. Is libelous;
 4. Violates the rights of others;
 5. Inhibits the functioning of the school;
 6. Overrides the school's identity;
 7. Engages in political activities or influences legislative decisions at the federal, state and local levels, participates in any campaign on behalf of any candidate for political office, or supports or opposes any political candidate or ballot measure;
 8. Promotes the use of drugs, alcohol, tobacco, weapons, or firearms;
 9. Promotes religion, religious matters, religious organizations, or establish a religious tenet or a position about religion;
 10. Is lewd, obscene, or vulgar.
- H. Approval of fundraising activities anticipated to generate less than \$10,000 may be granted by the principal of the sponsoring school. Fundraising activities in excess of \$10,000 must be submitted by the principal to the superintendent (or designee) for approval. Application for approval must include:
1. The sponsoring group;
 2. The proposed activity;
 3. The manner in which the money is to be collected; and

4. The purpose;
 - I. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy;
 - J. Any outside group other than an official school-parent group must have building principal and superintendent's approval before conducting fundraising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:
 1. Must work through established official parent organizations and not with or through student body organizations or the administration;
 2. May not use school materials, supplies, facilities, or staff without proper reimbursement. Requests to the administration for access to students for purposes of fundraising should be referred to the appropriate parent organization, which will have the option of permitting the outside group to utilize the parent organization's normal method of communication to transmit information concerning the fundraising;
 3. Will not collect money in school buildings as part of fundraising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups, except that each school may permit the official parent organization to maintain one box in the school's central office for deposit of envelopes containing funds from a permissible fundraising activity; and
 4. May display a sign announcing a fundraising activity. Brochures explaining the program may be made available to students through the school office; and
 - K. ASB fundraising activities for scholarships and charitable contributions are limited to the collection of funds denoted for that specific purpose, and must have been so identified at the time of their collection.

The following specific rules will govern fundraising efforts:

1. No quotas will be imposed on students involved, and their efforts must be voluntary.
2. No grade in a course or subject will be affected by a student's participation in a fundraising activity.
3. Students who do not participate in fundraising drives shall not be punished or discriminated against in any way. A student's eligibility for participation in school-related programs or activities shall not be impacted by lack of participation in fundraising activities.
4. No door-to-door solicitation by any students will be allowed.
5. Incentives or prizes may be offered to groups, classes, or students as a means to encourage participation and success of the fundraising event. Such incentives shall be

appropriate to the grade level. The building principal shall review and approve the incentive offerings.

6. Sales quotas for students may not be a part of any fundraising effort and students may not be required to pay for any unsold items which are returned to the school. The student may be required to pay for any unsold items which are not returned to the school.
7. Contributions on the part of students, school employees, parents or other patrons are to be voluntary and without coercion, peer or group pressure.
8. Crowdfunding sites may be used provided cash handling and banking procedures comply with state and district laws, policies and requirements.

Adopted:

DISTRICT FUNDRAISING ACTIVITIES

The district recognizes that it needs a balance of state, federal, local, and nongovernmental funds to achieve its goals. Increasingly, the district is seeking local and nongovernmental funding sources to preserve, establish and enhance important district programs and educational opportunities. It is the school board's policy to ensure that school sites remain focused on education, rather than as promoters of commercial activity. However, permitting advertising or other commercial activity may offer an opportunity for the district to gain revenue. The district's ability to offer diverse, quality educational programs and experiences for our students depends in part on our ability to secure reliable alternative sources of funding. This policy governs the establishment and administration of district fundraising for the general fund and for programs in the district.

Fundraising Activities:

To preserve and to establish district programs and educational opportunities the board authorizes fundraising activities where such programs:

- Promote K-12 education;
- Provide educational experiences for students;
- Address local funding obligations that support the educational mission of the district; and/or
- Promote the effective, efficient, or safe management and operation of the district.

District fundraising activities may include:

- Soliciting gifts and donations that are related to the pursuit of the district's objectives;
- Entering interlocal agreements with other governments which generate additional funds for school district activities; and/or
- Operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program.

Fundraising programs, including enterprise activities, will be in the best interests of the district and will not interfere with the operation of the district's programs and functions. District fundraising programs will not conflict with any applicable law and or state or federal constitutional provisions, including the separation of church and state.

This policy governs the establishment and administration of district fundraising for the general fund and for programs in the district. It does not address fundraising programs conducted by Parent Teacher Organizations, other non-profit or citizens' organizations, or the Associated Student Body. Fundraising by the Associated Student Body is addressed by RCW28A.325.030 and Board Policy 3530.

Advertising Activities:

To preserve and to establish district programs and educational opportunities, the Board authorizes advertising activities consistent with the following values:

- Advertising or corporate sponsorships shall not distract from learning as preservation of instructional time is of paramount importance.
- Revenues from district property advertising will first and foremost enable equitable funding of the Associated Student Body (ASB) accounts.
- Advertisements must be compliant with current district policies and practices.
- Advertising opportunities must be provided on a fair basis.
- Advertising or corporate sponsorship that promotes the following is prohibited:
 - Promotes the use of illicit drugs, alcohol, tobacco, or firearms.
 - Promotes hostility, disorder, or violence.
 - Promotes or discourages religion in a manner contrary to law.
 - Promotes or opposes any political candidate or ballot proposition.
 - Promotes food or beverage inconsistent with our competitive foods policy.
 - Inhibits the functioning of any school.
 - Attacks or demeans anyone.

When approving advertising proposals, the superintendent, or designee, is to only contract for advertisements that maintain the integrity of the learning environment, and are not in conflict with either established board policies, the mission of the Mead School District or federal or state law. Whenever possible, the superintendent or designee is encouraged to support local ventures. Further, the type of facility and the nature of the main users of the facility should be considered in placement of advertisements.

Sponsorships & Partnerships

Within the meaning of this Policy, examples of commercial sponsorships/partnerships may include, but are not limited to:

- Corporate supplied teaching aids.
- Banking and savings programs.
- Book covers, maps, rulers, periodic tables.
- Sponsored assemblies.
- Reference materials.

Commercial sponsorship may be permitted under the following conditions:

- Materials, programs or events must further instructional goals of the district or have public value to the school community.
- Commercial advertising aspects of sponsorship must be minimized and balanced against program benefits.
- Scope, magnitude, and longevity of sponsored programs must determine the level of review and authorization.

- In some instances, there may be educational and/or community benefit in allowing a vendor to sell product(s) to students. The granting of a right, by a district administrator, to a non-district entity to conduct business constitutes a franchise. Franchises shall strictly follow district policy and procedures on purchasing and contracting. Examples of franchises could include: class ring sales, school letterman jacket sales, book sales by an invited author, and school pictures.

The superintendent will establish procedures for the administration of district fundraising programs to ensure compliance with all applicable laws.

Cross Reference:

Policy 3510 – Associated Student Bodies

Policy 3530 – Fundraising Activities Involving Students

Legal References:

RCW 28A.3210.15 School Boards of Directors – Powers – Notice of adoption of policy

RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration

AGO 2003 No 1 Attorney General's Opinion

Adopted:

DISTRICT FUNDRAISING ACTIVITIES

The district fundraising programs for students will: (1) promote K-12 education; (2) provide educational experiences; and/or (3) address local funding obligations that support the educational mission of the district; (4) and/or promote the effective, efficient, or safe management and operation of the district.

District fundraising activities may include: (1) soliciting gifts and donations that are reasonably related to the pursuit of the district's objectives; (2) entering into interlocal agreements with other governments which generate additional funds for school district activities; and/or (3) operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program. The purpose or use of such programs will be consistent with the policies and programs of the district.

Proposals for district fundraising programs will be reviewed and approved in advance by the superintendent (or designee) to ensure compliance with the following procedures. The superintendent (or designee) will make all compliance determinations.

Any fundraising program charging fees will satisfy the following criteria:

1. Fees for persons attending or participating in such programs will only be charged when attendance or participation is optional, not mandatory;
2. Students not be charged a fee to enroll in a curriculum-based activity that involves a district fundraising program; and
3. A program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.

Any fundraising program characterized as a "business enterprise" activity will satisfy the following criteria:

For these purposes, "business enterprise" will be defined as any non-Associated Student Body activity that sells goods or services for district-related purposes on an ongoing basis;

1. Such "business enterprises" will sell products or services that are appropriate for the program's education purposes and/or promote the effective, efficient, or safe management and operation of the district;
2. Such enterprises will not be created solely for commercial purposes;
3. Such enterprises will purchase inventory in accordance with applicable district policy and/or practices; and

4. A business enterprise program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.

Any fundraising program using donated personal items or services for an auction, sale, and/or raffle will satisfy the following criteria:

1. Donated items or services must be free from health and/or safety hazards;
2. Donated items or services must be given voluntarily by individuals or businesses; and
3. Appropriate solicitation on the part of students, parents or appropriate district personnel is permissible, but actions of students and parents cannot bind the district to any contractual obligations.

Any fundraising program that requires contracting with a third-party vendor or promoter will satisfy the following criteria:

The contract will further K-12 education and/or promote the effective, efficient, or safe management and operation of the district; and

1. The district will enter into contracts consistent with district policies and with appropriate authorization of the superintendent (or designee).

Any fundraising program involving the production and/or sale of goods or services, such as a vocational education program, will satisfy the following criteria:

1. The superintendent (or designee) must authorize the sales of any goods produced and/or any services provided by the education program;
2. The proceeds from the sale will be used to enhance or to expand the education programs(s), as determined by the superintendent (or designee);
3. To the extent required, all goods produced or services provided from an educational program will be assigned to or owned by the district; and
4. Individual compensation for the sale of goods produced and/or for the services provided will not be permitted, except as authorized by the superintendent, in accordance with applicable laws, district procedures, and/or practice.

Any fundraising program selling surplus school personal property will satisfy the following criteria:

1. Such programs will not violate applicable state law or school policy governing the sale, lease, or rental of surplus and obsolete school personal property;
2. Such programs are permitted only as provided in RCW 28A.335.180; and
3. Such programs follow the district's policy for the disposal of surplus property, district Board Policy No. 6881.

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024

New Business

V.I.A.

Agenda Item: Consent Agenda B

Background:

Consent Agenda B contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

Consent Agenda B items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of Consent Agenda B, as presented, is recommended.

Consent Agenda B
Regular Board Meeting of October 21, 2024

1. Hire Certificated Personnel:

Maren Cummings	Brentwood	Cert	1.0 FTE Leave Replacement Resource Room teacher 24/25 school year effective 10/7/24
Angela Thedens	Creekside	Cert	.4 FTE Non-Continuing Combo Support teacher 24/25 school year (in addition to .5 FTE Continuing) effective 9/3/24
Mackenzie Blanc	Mountainside	Cert	.2 FTE Continuing ELA teacher (in addition to .8 FTE Continuing) effective 9/3/24
Michael Bartlett	Mountainside	Cert	.2 FTE Continuing Math/CTE teacher (in addition to .8 FTE Continuing) effective 9/3/24
Amanda Hegel	Mountainside	Cert	.4 FTE Leave Replacement CTE teacher (in addition to .6 FTE Leave Replacement) 24/25 school year effective 9/3/24
Tija Smith-Wallis	Northwood	Cert	.2 FTE Leave Replacement Spanish Teacher (in addition to .8 FTE Continuing) 24/25 school year effective 9/3/24
Jolene Sundheim	Brentwood	Cert	1.0 FTE Continuing 3 rd Grade teacher effective 9/3/24 (replaced Leave Replacement position)
Jennifer Gentry	Mead HS	Cert	.2 FTE Leave Replacement Spanish Teacher (in addition to .8 FTE Leave Replacement) 24/25 school year effective 9/3/24
Jaqueline Valdivia Sanchez	Mead HS	Cert	.2 FTE Leave Replacement Spanish Teacher (in addition to .8 FTE Leave Replacement) 24/25 school year effective 9/3/24
James Maurer	Mead HS	Cert	.2 FTE Leave Replacement French Teacher (in addition to .8 FTE Continuing) 24/25 school year effective 9/3/24
Alexander Schuerman	Mt. Spokane	Cert	.2 FTE Non-Continuing Math Teacher (in addition to 1.0 Continuing) 1 st semester 24/25 effective 9/6/24
Elizabeth Wilson-Fowler	Special Services	Cert	.4 FTE Leave Replacement SLP 1 st semester 24/25 effective 9/12/24
Heather Mackey	Meadow Ridge	Cert	.2 FTE Non-Continuing Combo Support teacher 24/25 school year effective 9/16/24
Lindsey Carlson	Mountainside	Cert	.2 FTE Leave Replacement Social Studies Teacher (in addition to .6 FTE Leave Replacement) 24/25 school year effective 9/13/24
Thomas Roen	Mead HS	Cert	.2 FTE Leave Replacement Social Studies Teacher (in addition to .6 FTE Leave Replacement) 24/25 school year effective 9/9/24
Paige Buccola	Mead HS	Cert	.2 FTE Leave Replacement English teacher (in addition to .8 FTE Leave Replacement) 24/25 school year effective 9/16/24

Heather Warren	Midway	Cert	1.0 FTE Non-Continuing K teacher 24/25 school year effective 9/9/24 (taking leave from 1.0 FTE Continuing Elementary Resource Room position)
Phillip Terrell	Mt. Spokane	Cert	.2 FTE Continuing Social Studies teacher (in addition to .6 FTE Continuing) effective 9/18/24
Jocelyn Cook-Cox	Mead HS	Cert	.4 FTE Non-Continuing Sports Med teacher 24/25 school year effective 9/19/24
Karen Powers	Creekside	Cert	1.0 FTE Continuing K teacher effective 9/19/24
Abigail Mills-Skinner	Mead HS	Cert	1.0 FTE Non-Continuing Math teacher 24/25 school year effective 10/2/24
Shawn Schuler	Mountainside	Cert	.6 FTE Continuing Reading Support teacher effective 9/3/24 (replaces 1.0 FTE Continuing position @ Mountainside)
Heather Mackey	Farwell	Cert	.2 FTE Non-Continuing Combo Support teacher 24/25 school year effective 9/18/24
Suzanne Swenland	Shiloh Hills	Cert	.2 FTE Leave Replacement K Support (in addition to .4 FTE Leave Replacement) 24/25 school year effective 9/3/24
Megan Thompson	Midway	Cert	.2 FTE Non-Continuing Combo Support Teacher 24/25 school year effective 10/10/24
Aziah Hawkins	Brentwood	Cert	1.0 FTE Leave Replacement 4 th Grade teacher 24/25 school year effective 10/4/24

2. Hire Classified Personnel:

Austin Atchley	Custodial Services/MSHS	Class	8 hrs/day Custodian effective 9/16/24
Jordan Baird	Mead HS	Class	6.15 hrs/day Para Ed effective 9/19/24
Shelby Boothe	Colbert	Class	6.03 hrs/day Para Ed effective 10/1/24
Erin Carrell	Student Services	Class	3 hrs/day Homeless Community Specialist (Grant funded) effective 9/19/24
Crystal Cox	Student Services	Class	6.25 hrs/day Leave Replacement Classified Nurse effective 10/7/24 - 6/17/25
Katrina Fate	Mead HS	Class	5.33 hrs/day Para Ed effective 9/19/24
Carrie Foster	Skyline	Class	5 hrs/day Para Ed effective 9/5/24
Jill Geibel	Mead HS	Class	6.15 hrs/day Para Ed effective 10/1/24
Kaitlin Jenkins	Special Services	Class	7 hrs/day Behavior Tech effective 9/19/24
Erin Kunkler	Meadow Ridge	Class	1.5 hrs/day Para Ed effective 9/19/24
Reytina Lindquist	Shiloh Hills	Class	6.25 hrs/day Para Ed effective 9/19/24
Kaitlyn Savage	Mt. Spokane	Class	6.15 hrs/day Para Ed effective 9/12/24
Courtney Woodward	Prairie View	Class	6.5 hrs/day Para Ed effective 9/12/24
Kathryn Zeidler	Highland	Class	6.6 hrs/day Para Ed effective 9/20/24

3. Hire Certificated Substitutes:

Jenelle Aoki	Samantha Kroll	Ashley Downing	Kate Hilderman
Katie Newhouse	Devin Savage	Brianna Busch	

4. Hire Classified Substitutes:

Pete Famolaro	LeeAnn Willy	Trina Miller	Jill Anfinson
Dalainy Tugaw	Heather Sullivan	Devin Savage	Autumn Vargas
Christopher Parkin	Anette Anderson		

5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).

7. Accept the Following Donations:

- \$1,969.98 from Daines Capital LLC to Mead HS Football Program
- \$2,500 fom Wenspok Resources LLC to Mead HS Band Program

8. Declare the Following Items as Surplus:

Surplus Gym Equipment

- Hammer Strength Shoulder Press Machine
- Nautilus Leg Press Machine
- Life Fitness Triceps Machine
- Polaris Lat Pull Down Machine
- Galileo Abdominal Machine
- Polaris Seated Leg Extension Machine
- Gold Gym Tower

Bus 92 (2008 Chevy Collins, State No. 205007, VIN: 1GBJG31K781194859,Lic No.B9045C)

9. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):

Michael Anderson	Transportation	Class	10/7/24 - 10/10/24
Dorothy Campbell	Mead HS	Class	10/1/24 - 10/22/24
Shelly Hicks	Colbert	Cert	10/17/24 - 1/5/25
Hailey Molan	Colbert	Cert	10/1/24 - 1/3/25
Kelli Reilly	Brentwood	Cert	9/27/24 - 1/5/25
Pamela Wheeler	Mt. Spokane	Class	10/7/24 - 4/30/25
Andrea Anderson	Mountainside	Cert	2 nd Semester 24/25
Jennifer Chapman	Prairie View	Cert	.4 FTE 2 nd Semester 24/25
Shelly Hicks	Colbert	Cert	.4 FTE 1/6/25 - 6/14/25

10. Approve Request to Rescind Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):

Janeal Proffitt | Evergreen | Class | 10/10/24 - 1/24/25

11. Accept the Following Resignations/Retirements:

Sequola Camacho	Mead HS	Class	Resignation effective 9/30/24 (Campus Security)
Amy Franklin	Evergreen	Class	Resignation effective 10/15/24 (Para Ed)
Jacob Harris	Transportation	Class	Resignation effective 10/4/24 (Bus Driver)
Anthony Matthews	Maintenance	Class	Resignation effective 9/30/24 (General Maintenance Worker)
Shawn Phillips	Shiloh Hills	Class	Resignation effective 9/27/24 (Para Ed)
Jennifer Reed	Meadow Ridge	Class	Resignation effective 11/1/24 (Para Ed)
Denise Solverson	Nutrition Services	Class	Retirement effective 11/26/24 (Cook)
Russell Wiemers	Special Services	Class	Resignation effective 10/4/24 (Interpreter)

12. Approve the Following Employment Terminations:

Mikal Reinoehl	Custodial Services	Class	Effective 10/21/24 (Custodian)
Stacey Vivit	Human Resources	Class	Effective 9/25/24 (HR Specialist)

13. Approve Stevens Clay representation per informed consent.

Mead School District No. 354

Spokane County, Mead, Washington

Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
10/21/2024

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
9/20/2024	AP-1317	ACH - USE TAX	\$712.82
10/4/2024	AP-1318	118699-118731	\$148,833.06
10/4/2024	AP-1319	ACH	\$148.04
10/4/2024	AP-1015	118741-118847	\$575,495.23
10/4/2024	AP-1016	ACH	\$3,138.48
10/11/2024	AP-1322	118877-118884	\$104,301.38
10/11/2024	AP-1020	118891-118987	\$551,838.75
10/11/2024	AP-1021	ACH	\$4,137.14
10/16/2024	AP-1326	ACH - USE TAX	\$8,981.01
10/16/2024	AP-1024	ACH - USE TAX	\$9,730.73
10/18/2024	AP-1028	119030-119109	\$295,232.80
10/18/2024	AP-1029	ACH	\$618.72
		TOTAL/General Fund:	\$1,703,168.16
Payroll:			
9/30/2024	1010	118670-118693	\$2,482,740.02
9/30/2024	1011	ACH	\$6,120,645.42
9/30/2024	1012	ACH	\$3,633,463.37
9/30/2024	41	118694-118698	\$1,383.72
9/30/2024	1	118642-118669	\$52,373.02
10/3/2024	1013	ACH	\$8,853.36
10/3/2024	1014	ACH	\$2,941.62
10/16/2024	1025	ACH	\$182,700.89
10/16/2024	1027	ACH	\$39,528.10
10/16/2024	3	119028-119029	\$263.04
10/18/2024	1032	ACH	\$567.65
10/18/2024	1033	ACH	\$87.78
		TOTAL/General Fund:	\$12,525,547.99
Capital Projects:			
10/4/2024	AP-1320	118732	\$26,725.08
10/4/2024	AP-1017	118848-118849	\$29,280.41
10/11/2024	AP-1323	118885-18886	\$435,214.30
10/18/2024	AP-1030	119110-119113	\$117,743.02
		TOTAL/Capital Projects:	\$608,962.81
Assoc. Student Body:			
9/20/2024	AP-1317	ACH - USE TAX	\$221.94
10/4/2024	AP-1321	118733-118740	\$18,558.28
10/4/2024	AP-1018	118850-118876	\$56,925.21
10/4/2024	AP-1019	ACH	\$22.86
10/11/2024	AP-1324	118887-118890	\$2,952.49
10/11/2024	AP-1325	ACH	\$151.28
10/11/2024	AP-1022	118988-119027	\$31,680.02
10/11/2024	AP-1023	ACH	\$326.80

10/16/2024	AP-1326	ACH - USE TAX	\$672.75
10/18/2024	AP-1031	119114-119121	\$5,774.22
		TOTAL/ASB Fund:	\$117,285.85
Transportation Vehicle Fund:			
		TOTAL/Transportation Fund:	\$0.00
TOTAL ALL FUNDS			\$14,954,964.81

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1318

Starting Check Number: 118699

Check #	Date	Payee	Amount
118699	08/31/2024	ALSC ARCHITECTS	\$2,797.50
118700	08/31/2024	AMAZON	\$329.33
118701	08/31/2024	AMERICAN FLAGS EXPRESS	\$150.67
118702	08/31/2024	BIRDBRAIN TECHNOLOGIES LLC	\$3,799.40
118703	08/31/2024	CARRIER CORPORATION	\$620.73
118704	08/31/2024	CULLIGAN SOFT WATER SERVICE	\$590.29
118705	08/31/2024	DEPT OF LICENSING	\$1,795.16
118706	08/31/2024	EDNETICS INC	\$8,433.96
118707	08/31/2024	EMPLOYMENT SECURITY DEPART	\$1,222.43
118708	08/31/2024	ESD 113	\$2,200.00
118709	08/31/2024	FRUIT, DALE	\$500.00
118710	08/31/2024	GEOGRAPHY MATTERS, INC	\$188.58
118711	08/31/2024	GSL DISTRICT #8 SCHOOLS	\$135.00
118712	08/31/2024	GUARDIAN OCCUPATIONAL HEALTH	\$100.00
118713	08/31/2024	HALME BUILDERS INC	\$28,286.78
118714	08/31/2024	HD SUPPLY	\$2,127.75
118715	08/31/2024	HENRY SCHEIN INC	\$5,188.16
118716	08/31/2024	INTERMOUNTAIN MATERIALS TESTING & GEOTEC	\$3,398.00
118717	08/31/2024	JRM ENTERPRISES INC	\$240.00
118718	08/31/2024	KCDA	\$2,063.45
118719	08/31/2024	LANGUAGE LINE SERVICES INC	\$19.02
118720	08/31/2024	MCGRAW-HILL CO	\$22.42
118721	08/31/2024	MEAD SCHOOL DISTRICT	\$2,110.20
118722	08/31/2024	ONE STONE APPAREL INC	\$30.00
118723	08/31/2024	POWER CITY ELECTRIC INC	\$26,504.95
118724	08/31/2024	SAFETY-KLEEN	\$265.23
118725	08/31/2024	SCHOOL DATEBOOKS	\$2,843.73
118726	08/31/2024	STEVENS, CLAY PS	\$19,262.10
118727	08/31/2024	TED BROWN MUSIC CO	\$1,397.33
118728	08/31/2024	TYSON FOODS INC	\$28,180.40
118729	08/31/2024	VERITIV OPERATING CO	\$2,373.31
118730	08/31/2024	WASA	\$1,177.50
118731	08/31/2024	WELLS FARGO FINANCIAL LEASING INC	\$479.68
Total Amount:			\$148,833.06

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1319

09/31/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Osborne, Chrisandra		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$100.00
			Vendor Total:	\$100.00
Scott, Carla J		1.0.530.9700.13.8581.01.03.000.0000	TRAVEL-IN DISTRICT	\$48.04
			Vendor Total:	\$48.04
			Grand Total:	\$148.04

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1015

Starting Check Number: 118741

Check #	Date	Payee	Amount
118741	10/04/2024	ABSCO SOLUTIONS	\$4,737.15
118742	10/04/2024	ACADEMIC THERAPY	\$510.00
118743	10/04/2024	ALCOBRA METALS	\$36.60
118744	10/04/2024	ALL ABOUT LEARNING PRESS INC	\$60.89
118745	10/04/2024	ALL ABOUT TOWING	\$1,436.62
118746	10/04/2024	AMAZON	\$1,389.68
118747	10/04/2024	AMERIGAS PROPANE LP	\$441.96
118748	10/04/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$846.26
118749	10/04/2024	AVAIL HOME HEALTH INC	\$1,121.00
118750	10/04/2024	AVISTA UTILITIES	\$119,896.74
118751	10/04/2024	AWSP	\$27,173.00
118752	10/04/2024	BARGREEN ELLINGSON INC	\$22.18
118753	10/04/2024	BORDERLAN CYBERSECURITY	\$28,096.20
118754	10/04/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$264.71
118755	10/04/2024	CITY GLASS	\$970.10
118756	10/04/2024	COMMERCIAL TIRE INC	\$1,010.20
118757	10/04/2024	DELAROSA, MELISSA	\$15.00
118758	10/04/2024	EDGEWOOD PRESS INC	\$919.00
118759	10/04/2024	EPS OPERATIONS LLC	\$963.42
118760	10/04/2024	ESD 101	\$8,963.67
118761	10/04/2024	FIELDTURF USA, INC	\$1,301.36
118762	10/04/2024	FISHER'S TECHNOLOGY	\$7,901.43
118763	10/04/2024	FIVE STAR CONCRETE INC	\$4,850.00
118764	10/04/2024	FP MAILING SOLUTIONS	\$254.83
118765	10/04/2024	FRESHWORKS INC	\$14,578.58
118766	10/04/2024	GOLD STAR FOODS INC	\$9,182.95
118767	10/04/2024	GRADUATION ALLIANCE	\$17,887.54
118768	10/04/2024	GREATAMERICA FINANCIAL SERVICES	\$740.11
118769	10/04/2024	GUARDIAN OCCUPATIONAL HEALTH	\$100.00
118770	10/04/2024	HAPPY NUMBERS INC	\$2,900.00
118771	10/04/2024	HD SUPPLY	\$1,868.65
118772	10/04/2024	HEGGERTY PHONEMIC AWARENESS	\$581.53
118773	10/04/2024	HENRY SCHEIN INC	\$2,417.22
118774	10/04/2024	HID GLOBAL CORPORATION	\$198.20
118775	10/04/2024	Hock, Kara Ashley	\$2,210.50
118776	10/04/2024	HOFFMAN MUSIC CO	\$7,001.46
118777	10/04/2024	HOME DEPOT CREDIT SERVICES	\$399.43
118778	10/04/2024	HOOPER, DAYNA	\$58.80

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1015

Starting Check Number: 118741

Check #	Date	Payee	Amount
118779	10/04/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$1,327.80
118780	10/04/2024	IML SECURITY SUPPLY	\$318.72
118781	10/04/2024	INTEGRATED REGISTER SYSTEMS INC	\$12,684.45
118782	10/04/2024	INTERMAX NETWORKS	\$2,507.24
118783	10/04/2024	JOHNSTONE SUPPLY	\$293.22
118784	10/04/2024	JW PEPPER	\$1,175.00
118785	10/04/2024	KCDA	\$2,539.26
118786	10/04/2024	KYRON EHS	\$160.00
118787	10/04/2024	MAINTENANCE SOLUTIONS INC	\$1,042.27
118788	10/04/2024	MASTER LOCK COMPANY, LLC	\$124.52
118789	10/04/2024	MCGUIRE BEARING CO	\$213.75
118790	10/04/2024	MEYER, BREA	\$15.00
118791	10/04/2024	MOMAR INCORPORATED	\$339.73
118792	10/04/2024	MOMENTUM INC	\$348.48
118793	10/04/2024	NAPA AUTO PARTS	\$890.65
118794	10/04/2024	NCS PEARSON INC	\$19,912.37
118795	10/04/2024	NORTH 40 OUTFITTERS	\$186.33
118796	10/04/2024	NORTHWEST BUSINESS STAMP	\$41.00
118797	10/04/2024	OSPI	\$10,000.00
118798	10/04/2024	OXARC	\$59.05
118799	10/04/2024	PDX READING SPECIALIST, LLC	\$1,780.68
118800	10/04/2024	PEARSON CLINICAL ASSESSMENTS	\$982.45
118801	10/04/2024	PETROCARD SYSTEMS INC	\$26,030.23
118802	10/04/2024	PLANET TURF/JCC LTD	\$528.17
118803	10/04/2024	PLOEGER-HEKMATPANAH, KRISTINA	\$200.00
118804	10/04/2024	POWER CITY ELECTRIC INC	\$13,390.10
118805	10/04/2024	POWERSCHOOL GROUP LLC	\$18,295.20
118806	10/04/2024	PRO ED INC	\$299.65
118807	10/04/2024	PROVIDENCE HEALTH CARE FOUNDATION	\$410.00
118808	10/04/2024	PURE FILTRATION PRODUCTS INC	\$1,583.06
118809	10/04/2024	RAINBOW RESOURCES	\$495.73
118810	10/04/2024	REFLECTIVE IMAGE MANUFACTURING CORP	\$1,715.00
118811	10/04/2024	REFRIGERATION SUPPLIES DIST	\$239.70
118812	10/04/2024	REIS, ALICIA	\$65.00
118813	10/04/2024	RIDDELL	\$618.28
118814	10/04/2024	RWC INTERNATIONAL	\$3,388.67
118815	10/04/2024	SAVVAS LEARNING COMPANY LLC	\$449.63
118816	10/04/2024	SCHOOL MATE	\$92.84

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1015

Starting Check Number: 118741

Check #	Date	Payee	Amount
			\$249.78
118817	10/04/2024	SCHOOL SPECIALTY	
118818	10/04/2024	SCHOOLS INSURANCE ASSOC OF WA	\$2,500.00
118819	10/04/2024	SHERWIN WILLIAMS	\$79.89
118820	10/04/2024	SITEONE LANDSCAPE SUPPLY LLC	\$1,765.82
118821	10/04/2024	SPOKANE CO WATER DIST 3	\$5,725.12
118822	10/04/2024	SPOKANE FALLS MUSIC ED ASSOC	\$1,650.00
118823	10/04/2024	SPOKANE HARDWARE SUPPLY INC	\$59.91
118824	10/04/2024	SPOKESMAN REVIEW.	\$165.48
118825	10/04/2024	STAPLES ADVANTAGE	\$643.80
118826	10/04/2024	STARPLEX CORPORATION	\$3,024.00
118827	10/04/2024	STONEWAY ELECTRIC	\$216.58
118828	10/04/2024	TCI	\$833.00
118829	10/04/2024	TDS TELECOM SERVICE LLC	\$449.00
118830	10/04/2024	TED BROWN MUSIC CO	\$635.41
118831	10/04/2024	TERRY'S DAIRY INC	\$13,143.41
118832	10/04/2024	THE HILLER COMPANIES LLC	\$21,230.61
118833	10/04/2024	THERAPEUTIC ASSOCIATES	\$15,662.00
118834	10/04/2024	THINKWELL CORP	\$1,117.80
118835	10/04/2024	US FOODS INC	\$76,432.05
118836	10/04/2024	VENTRIS LEARNING LLC	\$1,393.10
118837	10/04/2024	VERIZON.	\$3,456.13
118838	10/04/2024	WALTER E NELSON CO	\$196.02
118839	10/04/2024	WASHINGTON STATE UNIVERSITY	\$200.00
118840	10/04/2024	WCP SOLUTIONS	\$18,085.96
118841	10/04/2024	WEITZ ENTERPRISES LLC	\$392.04
118842	10/04/2024	WESTERN EQUIPMENT	\$759.81
118843	10/04/2024	WILLIAMS, ANDREA	\$20.00
118844	10/04/2024	WSPA	\$1,500.00
118845	10/04/2024	WSPRA	\$225.00
118846	10/04/2024	WURTH USA INC	\$507.26
118847	10/04/2024	ZOOM VIDEO COMMUNICATIONS, INC	\$5,326.05
		Total Amount:	\$575,495.23

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1016

10/04/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Doyle, Shelley Ann		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$96.62
			Vendor Total:	\$96.62
Englehart, Vanessa Rivera		1.0.530.2102.26.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$237.00
			Vendor Total:	\$237.00
Erwin, Emily		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$61.00
			Vendor Total:	\$61.00
Hughes, Troy Lom		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$77.72
			Vendor Total:	\$77.72
Hultman, Nicole Marie		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$721.00
			Vendor Total:	\$721.00
Staton, Andrea Rae		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$622.92
			Vendor Total:	\$622.92
Thoburn, Heather		1.0.530.2102.26.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$643.02
			Vendor Total:	\$643.02
Timberlake, Kelliejo D		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$679.20
			Vendor Total:	\$679.20
			Grand Total:	\$3,138.48

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1322

Starting Check Number: 118877

Check #	Date	Payee	Amount
118877	08/31/2024	BAKE CRAFTERS	\$10,701.93
118878	08/31/2024	BOOKSHARK LLC	\$967.17
118879	08/31/2024	GREATAMERICA FINANCIAL SERVICES	\$2,125.14
118880	08/31/2024	HD SUPPLY	\$43.55
118881	08/31/2024	INW DYSLEXIA ALLIANCE	\$450.00
118882	08/31/2024	MEAD REVOLVING FUND	\$1,327.59
118883	08/31/2024	SCHOOL SPECIALTY	\$248.40
118884	08/31/2024	SYNOVIA SOLUTIONS LLC	\$88,437.60
Total Amount:			\$104,301.38

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1020

Starting Check Number: 118891

Check #	Date	Payee	Amount
118891	10/11/2024	ABSALONSON, TAMI	\$33.00
118892	10/11/2024	ABSCO SOLUTIONS	\$214.97
118893	10/11/2024	AGPARTS WORLDWIDE INC	\$825.46
118894	10/11/2024	AMAZON	\$3,119.44
118895	10/11/2024	AMERICAN ON SITE SERVICES	\$1,387.25
118896	10/11/2024	AMERIGAS PROPANE LP	\$1,051.10
118897	10/11/2024	APPLE COMPUTER INC	\$342.02
118898	10/11/2024	ARNOLD, SHELLY	\$120.00
118899	10/11/2024	BARGREEN ELLINGSON INC	\$22.18
118900	10/11/2024	BOOKSHARK LLC	\$1,719.41
118901	10/11/2024	BORDERLAN CYBERSECURITY	\$26,970.29
118902	10/11/2024	BUB'S SEPTIC PUMPING	\$1,756.63
118903	10/11/2024	CAIN, JULIE	\$35.00
118904	10/11/2024	CAMP FIRE INLAND NORTHWEST	\$5,500.00
118905	10/11/2024	CARRIER CORPORATION	\$4,247.10
118906	10/11/2024	CDS SO CAL	\$1,655.28
118907	10/11/2024	CHARLIE'S PRODUCE	\$8,178.25
118908	10/11/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$24,667.70
118909	10/11/2024	CLAWSON, DEVAN	\$50.00
118910	10/11/2024	CO ENERGY	\$804.36
118911	10/11/2024	COMMERCIAL TIRE INC	\$12,774.59
118912	10/11/2024	COMPUNET INC	\$1,666.17
118913	10/11/2024	DALEBOUT, TORI	\$32.85
118914	10/11/2024	DIDIER, MELISSA	\$147.50
118915	10/11/2024	DUPREE BUILDING SPECIALTIES	\$54.50
118916	10/11/2024	DURGAN, JESSICA	\$45.00
118917	10/11/2024	EDNETICS INC	\$92,303.38
118918	10/11/2024	ESCARCEGA, BIANCA	\$90.00
118919	10/11/2024	ESD 101	\$4,803.84
118920	10/11/2024	EYTH, CHARLCIE	\$40.00
118921	10/11/2024	FAUGHT, JENNIFER	\$45.00
118922	10/11/2024	FETTERS, COLBY	\$66.47
118923	10/11/2024	FREEMAN, MANDY	\$16.90
118924	10/11/2024	FROG PUBLICATIONS INC	\$86.78
118925	10/11/2024	GRADUATION ALLIANCE	\$88.51
118926	10/11/2024	HANSEN, MARCY	\$39.00
118927	10/11/2024	HD SUPPLY	\$144.05
118928	10/11/2024	HILTON - BELLEVUE DOWNTOWN	\$875.64

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1020

Starting Check Number: 118891

Check #	Date	Payee	Amount
118929	10/11/2024	HOME DEPOT CREDIT SERVICES	\$290.90
118930	10/11/2024	HOPSKIPDRIVE INC	\$1,173.09
118931	10/11/2024	IML SECURITY SUPPLY	\$457.71
118932	10/11/2024	INTERMAX NETWORKS	\$67.02
118933	10/11/2024	JW PEPPER	\$82.49
118934	10/11/2024	KCDA	\$2,886.51
118935	10/11/2024	KENWORTH SALES SPOKANE	\$2,591.17
118936	10/11/2024	LANGUAGE LINE SERVICES INC	\$204.42
118937	10/11/2024	LIEB, ESPERANZA	\$45.00
118938	10/11/2024	LILAC CITY BEHAVIORAL SERVICES PLLC	\$31,250.00
118939	10/11/2024	LINC FOODS	\$4,504.39
118940	10/11/2024	LITTLE, CORINA	\$7.55
118941	10/11/2024	LUCAS, RUTH	\$33.00
118942	10/11/2024	MAXIM STAFFING SOLUTIONS	\$3,721.73
118943	10/11/2024	MOSAIC COOPERATIVE LLC	\$3,000.00
118944	10/11/2024	NAPA AUTO PARTS	\$628.20
118945	10/11/2024	NOREGON SYSTEMS LLC	\$2,394.72
118946	10/11/2024	NORTH 40 OUTFITTERS	\$298.22
118947	10/11/2024	OETC	\$65,868.25
118948	10/11/2024	OSPI	\$5,428.66
118949	10/11/2024	OXARC	\$8.28
118950	10/11/2024	PAUL, JODI	\$20.00
118951	10/11/2024	Peone, Grey Joseph	\$102.00
118952	10/11/2024	POSTMASTER	\$350.00
118953	10/11/2024	PTERA INC	\$85.00
118954	10/11/2024	PUMPTECH LLC	\$52,966.33
118955	10/11/2024	RAINBOW RESOURCES	\$1,754.53
118956	10/11/2024	REFRIGERATION SUPPLIES DIST	\$936.02
118957	10/11/2024	REICH, STACY	\$30.00
118958	10/11/2024	ROBINS, MACHAELA	\$30.00
118959	10/11/2024	RWC INTERNATIONAL	\$2,480.75
118960	10/11/2024	SAMACO SUPPLY	\$679.00
118961	10/11/2024	SAVVAS LEARNING COMPANY LLC	\$11,467.17
118962	10/11/2024	SCHOLASTIC INC-	\$1,827.36
118963	10/11/2024	SCHOOL DATEBOOKS	\$226.25
118964	10/11/2024	SCHOOL SPECIALTY	\$398.63
118965	10/11/2024	SILKE COMMUNICATIONS SOLUTIONS, INC.	\$415.12
118966	10/11/2024	SINGAPORE MATH INC	\$684.50

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1020

Starting Check Number: 118891

Check #	Date	Payee	Amount
118967	10/11/2024	SIPKO, ELENA	\$45.00
118968	10/11/2024	SPOKANE REGIONAL HEALTH DISTRICT	\$4,975.00
118969	10/11/2024	STARPLEX CORPORATION	\$2,093.25
118970	10/11/2024	STONEWAY ELECTRIC	\$406.30
118971	10/11/2024	SULLIVAN, HEATHER	\$50.00
118972	10/11/2024	SUNSHINE DISPOSAL & RECYCLING	\$3,630.74
118973	10/11/2024	TERRY'S DAIRY INC	\$18,714.08
118974	10/11/2024	THE HILLER COMPANIES LLC	\$1,829.52
118975	10/11/2024	THE MATH LEARNING CENTER	\$17,853.50
118976	10/11/2024	UNITED DATA SECURITY INC	\$240.00
118977	10/11/2024	US FOODS INC	\$61,249.60
118978	10/11/2024	US LINEN & UNIFORM INC	\$3,857.12
118979	10/11/2024	VANOS, KRISTIN	\$45.00
118980	10/11/2024	VERIZON..	\$686.62
118981	10/11/2024	VERSTRATE, CORY	\$45.00
118982	10/11/2024	WA DECA	\$280.00
118983	10/11/2024	WA ST FIRST AID	\$1,500.00
118984	10/11/2024	WCP SOLUTIONS	\$718.66
118985	10/11/2024	WHITWORTH WATER DIST 2	\$38,154.43
118986	10/11/2024	WILLIAMS, ANDREA	\$20.00
118987	10/11/2024	ZIGGY'S	\$31.34
Total Amount:			\$551,838.75

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1021

10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$14.95
			Vendor Total:	\$14.95
Aoki, Jenelle		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$65.67
			Vendor Total:	\$65.67
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$27.34
			Vendor Total:	\$27.34
Arnold, Andy C		1.0.530.3193.27.5100.27.39.000.0000	CTE PLTW ENGINEERING SUPPLIES	\$16.88
		1.0.530.3193.27.5100.28.39.000.0000	CTE PLTW ENGINEERING SUPPLIES	\$16.88
			Vendor Total:	\$33.76
Ausband, Dorsey M		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$183.45
			Vendor Total:	\$183.45
Bames, Jessi Dee		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$233.45
			Vendor Total:	\$233.45
Beeman, Deann C		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$104.99
			Vendor Total:	\$104.99
Beiding-Wilson, Dawn		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$61.51
			Vendor Total:	\$61.51
Bigelow, Rebecca Jean		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$23.92
			Vendor Total:	\$23.92
Breitenbach, Karen T				

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1021

10/11/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$26.13
Brown, Danielle Renee			Vendor Total:	\$26.13
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$2.28
Carrell, Julia			Vendor Total:	\$2.28
		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$7.11
Clegg, Summer A			Vendor Total:	\$7.11
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$128.00
Collins, Maureen Lynn			Vendor Total:	\$128.00
		1.0.530.3165.27.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$139.50
Conner, Justin P			Vendor Total:	\$139.50
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$128.00
Daratha, Irvin Scott			Vendor Total:	\$128.00
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$128.00
DuVall, Hannah Alene			Vendor Total:	\$128.00
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$48.71
Eckersley, Kiana Arielle Jasmyne			Vendor Total:	\$48.71
		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$23.86
Elkins, Kimberly			Vendor Total:	\$23.86
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$191.97
			Vendor Total:	\$191.97

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1021

10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Finch, Mary Ellen Robeson		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$86.84
			Vendor Total:	\$86.84
Fry, Jacob Christian		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$128.00
			Vendor Total:	\$128.00
Gunther, Tanya M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$36.99
			Vendor Total:	\$36.99
Hendrix, John Michael		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$175.42
			Vendor Total:	\$175.42
Hoffman, Ashly Patricia		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$60.44
			Vendor Total:	\$60.44
Hood, Alison Michelle		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$16.82
			Vendor Total:	\$16.82
Jaecks, Meredith Madeline		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$153.70
			Vendor Total:	\$153.70
Kranches, Holly Rose		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$45.56
			Vendor Total:	\$45.56
Lehman, Jennifer True		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$124.42
			Vendor Total:	\$124.42
Madel, Susan S		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$10.32
			Vendor Total:	\$10.32

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1021 10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Masiarek, Lindsey Johanna		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$10.32
			Vendor Total:	\$18.83
Moczulski, Cathy A		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$20.24
			Vendor Total:	\$20.24
O'Donnal, Charmaine Coleman		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$115.65
			Vendor Total:	\$115.65
Ott, Kayla		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$2.82
			Vendor Total:	\$2.82
Palpant, Kristen A		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$17.76
			Vendor Total:	\$17.76
Patry, Katherine Sarah		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$13.40
			Vendor Total:	\$13.40
Pocan, Alan James		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	\$54.27
			Vendor Total:	\$54.27
Poston, Bethany Ruth		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$37.39
			Vendor Total:	\$37.39
Priest, Ramona Rose		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$102.00
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$136.00
			Vendor Total:	\$238.00

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1021

10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Rabe, Andrea Mika		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$7.24
			Vendor Total:	\$7.24
Ranin, Evangeline Benito		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$44.56
			Vendor Total:	\$44.56
Sonneland, Andrew Arthur		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL--OUT OF DISTRICT	\$128.00
			Vendor Total:	\$128.00
Speer, Jolena		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$42.68
			Vendor Total:	\$42.68
Spring, Claire Sharon		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL--OUT OF DISTRICT	\$102.00
			Vendor Total:	\$102.00
Staton, Andrea Rae		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$39.74
			Vendor Total:	\$39.74
Steinbach, Marci May		1.0.530.3142.27.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$92.95
			Vendor Total:	\$92.95
Strate, Carolyn Ann		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$66.67
			Vendor Total:	\$66.67
Thomas, Lori A		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$110.35
			Vendor Total:	\$110.35
Thompson, Roger W Jr		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL--OUT OF DISTRICT	\$102.00

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1021

10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Timberlake, Kelliejo D		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$102.00
			Vendor Total:	\$102.00
Waddell, Kacey		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$42.55
			Vendor Total:	\$42.55
Wall, Stephanie LeeAnn		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$34.64
			Vendor Total:	\$34.64
Whitford, Dori K		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$102.00
			Vendor Total:	\$102.00
Wiemers, Russell Lloyd		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$72.43
			Vendor Total:	\$72.43
Wren, Jared Dewane		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$40.20
			Vendor Total:	\$40.20
Zylstra, Dana Elizabeth		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$77.66
			Vendor Total:	\$77.66
			Grand Total:	\$4,137.14

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1028

Starting Check Number: 119030

Check #	Date	Payee	Amount
119030	10/18/2024	3RD MILLENNIUM CLASSROOMS	\$8,000.00
119031	10/18/2024	ACE HARDWARE	\$16.92
119032	10/18/2024	ALL ABOUT LEARNING PRESS INC	\$450.36
119033	10/18/2024	ALPHA OMEGA TOURS & CHARTERS	\$6,570.00
119034	10/18/2024	AMAZON	\$4,702.02
119035	10/18/2024	AMERICAN TIME & SIGNAL CO	\$13,709.25
119036	10/18/2024	APPLE COMPUTER INC	\$1,679.31
119037	10/18/2024	AVAIL HOME HEALTH INC	\$1,672.00
119038	10/18/2024	BARGREEN ELLINGSON INC	\$311.40
119039	10/18/2024	CAMTEK	\$1,876.61
119040	10/18/2024	CHARACTERSTRONG LLC	\$1,087.92
119041	10/18/2024	CHARLIE'S PRODUCE	\$1,100.98
119042	10/18/2024	CLEARWATER MUSIC	\$544.50
119043	10/18/2024	CO ENERGY	\$269.23
119044	10/18/2024	COMMERCIAL TIRE INC	\$630.70
119045	10/18/2024	COMMUNITY COLLEGES OF SPOKANE	\$41,220.01
119046	10/18/2024	DEPT OF LICENSING	\$45.00
119047	10/18/2024	DORIAN STUDIO	\$1,344.34
119048	10/18/2024	DOUVILLE, SARA	\$60.00
119049	10/18/2024	EDWARD DON & COMPANY, LLC	\$647.27
119050	10/18/2024	ESD 101	\$12,203.51
119051	10/18/2024	EVCO SOUND & ELECTRONICS	\$342.25
119052	10/18/2024	FIRE SAFE CLEANING LLC	\$4,976.73
119053	10/18/2024	FIRST CHOICE SERVICES	\$52.54
119054	10/18/2024	FISHER'S TECHNOLOGY	\$11,128.05
119055	10/18/2024	FLYLEAF PUBLISHING LLC	\$184.83
119056	10/18/2024	GRADUATION ALLIANCE	\$21,139.82
119057	10/18/2024	HD SUPPLY	\$9,819.30
119058	10/18/2024	HOFFMAN MUSIC CO	\$261.60
119059	10/18/2024	HOME DEPOT CREDIT SERVICES	\$46.14
119060	10/18/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$653.28
119061	10/18/2024	INLAND POWER & LIGHT CO	\$11,305.45
119062	10/18/2024	INSIGHT DISTRIBUTING COMPANY	\$8,981.19
119063	10/18/2024	INTERMAX NETWORKS	\$2,507.24
119064	10/18/2024	INTERSTATE ALL BATTERY CENTER	\$479.56
119065	10/18/2024	INW DYSLEXIA ALLIANCE	\$450.00
119066	10/18/2024	JOHNSTONE SUPPLY	\$475.87
119067	10/18/2024	JW PEPPER	\$106.69

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1028

Starting Check Number: 119030

Check #	Date	Payee	Amount
119068	10/18/2024	KC BEHAVIORAL CONSULTING LLC	\$11,100.00
119069	10/18/2024	KCDA	\$1,641.94
119070	10/18/2024	KESLER SCIENCE, LLC	\$349.00
119071	10/18/2024	LANGUAGE LINE SERVICES INC	\$46.64
119072	10/18/2024	LAPSANSKY, MADISON	\$20.55
119073	10/18/2024	LENOVO INC	\$6,926.04
119074	10/18/2024	LES SCHWAB TIRE	\$4,216.51
119075	10/18/2024	LIQUID LOGOS LLC	\$1,457.49
119076	10/18/2024	MCPHEE, AIMEE	\$45.80
119077	10/18/2024	MOMAR INCORPORATED	\$4,013.42
119078	10/18/2024	MT BALDY COMMUNICATIONS SITE LLC	\$506.48
119079	10/18/2024	NAPA AUTO PARTS	\$530.71
119080	10/18/2024	NORTH 40 OUTFITTERS	\$57.27
119081	10/18/2024	OXARC	\$211.25
119082	10/18/2024	PETROCARD SYSTEMS INC	\$33,109.76
119083	10/18/2024	PHONAK INC	\$2,830.77
119084	10/18/2024	PLANET TURF/JCC LTD	\$174.24
119085	10/18/2024	PURE FILTRATION PRODUCTS INC	\$8,412.66
119086	10/18/2024	RAINBOW RESOURCES	\$3,025.06
119087	10/18/2024	RIFTON EQUIPMENT	\$463.10
119088	10/18/2024	SAFEGUARD BUSINESS SYSTEMS	\$126.48
119089	10/18/2024	SCHOOL HEALTH CORP	\$1,217.80
119090	10/18/2024	SEATTLE POTTERY SUPPLY	\$3,341.49
119091	10/18/2024	SHERWIN WILLIAMS	\$172.36
119092	10/18/2024	SILKE COMMUNICATIONS SOLUTIONS, INC.	\$227.57
119093	10/18/2024	SINGAPORE MATH INC	\$1,303.14
119094	10/18/2024	SITEONE LANDSCAPE SUPPLY LLC	\$84.29
119095	10/18/2024	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,595.98
119096	10/18/2024	SPOKANE CO SOLID WASTE	\$105.78
119097	10/18/2024	SPOKANE INTERNATIONAL TRANSLATION	\$420.00
119098	10/18/2024	SPOKANE TESTING SOLUTIONS	\$200.00
119099	10/18/2024	STONEWAY ELECTRIC	\$355.75
119100	10/18/2024	SUNBELT RENTALS INC	\$1,107.18
119101	10/18/2024	SWEETWATER	\$2,988.23
119102	10/18/2024	THE HILLER COMPANIES LLC	\$3,501.14
119103	10/18/2024	TURF TANK	\$54.45
119104	10/18/2024	WASTE MANAGEMENT OF SPOKANE	\$17,015.58
119105	10/18/2024	WCP SOLUTIONS	\$911.75

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1028

Starting Check Number: 119030

Check #	Date	Payee	Amount
119106	10/18/2024	WEITZ ENTERPRISES LLC	\$111.68
119107	10/18/2024	WESTERN EQUIPMENT	\$1,318.94
119108	10/18/2024	WILDROSE GRAPHICS	\$1,438.26
119109	10/18/2024	ZAYO ENTERPRISE NETWORKS	\$5,444.39
Total Amount:			\$295,232.80

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1029

10/18/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Anfinson, Randy Lee		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$20.00
			Vendor Total:	\$20.00
Baldwin, Rebecca L		1.0.530.0100.27.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$32.90
			Vendor Total:	\$32.90
Hill, Amelia Louise		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$113.24
			Vendor Total:	\$113.24
Kenney, Sara Teresa		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$111.22
			Vendor Total:	\$111.22
Panferov, Deborah A		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
Shulkin, Mark Rinehart		1.1.530.0128.28.8582.20.20.000.0000	TRAVEL-OUT OF DISTRICT	\$127.84
			Vendor Total:	\$127.84
Turner, Finis		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$87.38
			Vendor Total:	\$87.38
Vahlstrom, Maria Thereza		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$16.49
			Vendor Total:	\$16.49
Wiemers, Russell Lloyd		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$9.65
			Vendor Total:	\$9.65
			Grand Total:	\$618.72

End of Report

**CAPITAL
PROJECTS
FUND**

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1320

Starting Check Number: 118732

Check #	Date	Payee	Amount
118732	08/31/2024	MEAD SCHOOL DISTRICT	\$26,725.08
Total Amount:			\$26,725.08

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1017

Starting Check Number: 118848

Check #	Date	Payee	Amount
118848	10/04/2024	AFFORDABLE ASBESTOS ABATEMENT OF SPOKANE	\$24,216.56
118849	10/04/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$5,063.85
Total Amount:			<u>\$29,280.41</u>

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1323

Starting Check Number: 118885

Check #	Date	Payee	Amount
118885	08/31/2024	CORRIDOR CONTRACTOR LLC	\$435,193.30
118886	08/31/2024	MEAD REVOLVING FUND	\$21.00
Total Amount:			\$435,214.30

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1030

Starting Check Number: 119110

Check #	Date	Payee	Amount
119110	10/18/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$3,375.90
119111	10/18/2024	BALDWIN SIGN COMPANY	\$18,736.50
119112	10/18/2024	BOUTEN CONSTRUCTION COMPANY	\$11,372.80
119113	10/18/2024	LADD CONSTRUCTION & DEMOLITION, LLC	\$84,257.82
Total Amount:			\$117,743.02

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1321

Starting Check Number: 118733

Check #	Date	Payee	Amount
118733	08/31/2024	DORIAN STUDIO	\$5,323.97
118734	08/31/2024	LAPORTE, JEREMY	\$1,670.00
118735	08/31/2024	MEAD SCHOOL DISTRICT	\$2,586.45
118736	08/31/2024	MOMENTUM INC	\$1,119.43
118737	08/31/2024	PREMIER CHEER NORTHWEST	\$6,400.00
118738	08/31/2024	TRESONA MULTIMEDIA, LLC	\$780.00
118739	08/31/2024	TROPHIES UNLIMITED	\$173.31
118740	08/31/2024	WEITZ ENTERPRISES LLC	\$505.12
Total Amount:			<u>\$18,558.28</u>

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1018

Starting Check Number: 118850

Check #	Date	Payee	Amount
118850	10/04/2024	AMAZON	\$1,404.09
118851	10/04/2024	AMERICAN EXPRESS	\$26,818.95
118852	10/04/2024	AMERICAN ON SITE SERVICES	\$335.00
118853	10/04/2024	BSN SPORTS	\$4,443.32
118854	10/04/2024	CREATIVE COSTUME & DESIGN INC	\$3,675.00
118855	10/04/2024	ENTERTAINMENT WAREHOUSE	\$750.00
118856	10/04/2024	GONZAGA UNIVERSITY	\$1,300.00
118857	10/04/2024	LOCKE, PAUL W	\$800.00
118858	10/04/2024	MEAD HIGH SCHOOL ASB	\$1,300.00
118859	10/04/2024	MECA SPORTSWEAR	\$1,780.84
118860	10/04/2024	MOMENTUM INC	\$4,273.51
118861	10/04/2024	MOUNTAINSIDE MIDDLE SCHOOL	\$30.00
118862	10/04/2024	PEPSI COLA BOTTLING CO	\$754.80
118863	10/04/2024	PREMIER CHEER NORTHWEST	\$3,630.00
118864	10/04/2024	PRO TUFF DECALS CO	\$233.75
118865	10/04/2024	RICHLAND HIGH SCHOOL	\$200.00
118866	10/04/2024	RIDDELL	\$427.31
118867	10/04/2024	SFMEA	\$725.00
118868	10/04/2024	SIGNS FOR SUCCESS	\$812.18
118869	10/04/2024	SPOKANE COMM COLLEGE	\$1,300.00
118870	10/04/2024	THE BACH COMPANY	\$85.24
118871	10/04/2024	UNIVERSAL ATHLETIC	\$257.00
118872	10/04/2024	VARSIY	\$445.02
118873	10/04/2024	WAVERLY'S COFFEE INC	\$82.50
118874	10/04/2024	WENATCHEE HIGH SCHOOL	\$50.00
118875	10/04/2024	WHITWORTH UNIVERSITY..	\$500.00
118876	10/04/2024	WILDROSE GRAPHICS	\$511.70
Total Amount:			\$56,925.21

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2024-2025

Voucher Batch Number: 1019

10/04/2024

Vendor Remit Name

Vendor #

Account

Description

Amount

Butz, Nancy M

4.0.530.3124.00.0000.27.00.000.0000

DANCE TEAM

\$22.86

Vendor Total:

\$22.86

Grand Total:

\$22.86

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1324

Starting Check Number: 118887

Check #	Date	Payee	Amount
118887	08/31/2024	MEAD REVOLVING FUND	\$1,010.32
118888	08/31/2024	MEAD SCHOOL DISTRICT	\$733.36
118889	08/31/2024	MOMENTUM INC	\$802.24
118890	08/31/2024	TROPHIES UNLIMITED	\$406.57
Total Amount:			<u>\$2,952.49</u>

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1325 08/31/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Curtis, Charles David Jr		4.0.530.2155.00.0000.28.00.0000.0000	GIRLS SOCCER	\$151.28
			Vendor Total:	\$151.28
			Grand Total:	\$151.28

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1022

Starting Check Number: 118988

Check #	Date	Payee	Amount
118988	10/11/2024	ALPHA OMEGA TOURS & CHARTERS	\$4,927.50
118989	10/11/2024	AMAZON	\$1,949.70
118990	10/11/2024	AMERICAN ON SITE SERVICES	\$162.50
118991	10/11/2024	ARNOLD, SHELLY	\$100.00
118992	10/11/2024	B & H VIDEO	\$3,280.83
118993	10/11/2024	BOWERS, DYAN	\$300.00
118994	10/11/2024	BRUNER, ERIN	\$50.00
118995	10/11/2024	BSN SPORTS	\$3,151.30
118996	10/11/2024	CAIN, JULIE	\$15.00
118997	10/11/2024	DEER PARK HIGH SCHOOL	\$375.00
118998	10/11/2024	DOBBS, DAWNICE	\$50.00
118999	10/11/2024	DURGAN, JESSICA	\$50.00
119000	10/11/2024	EVANS, JENNIFER	\$50.00
119001	10/11/2024	FAUGHT, JENNIFER	\$50.00
119002	10/11/2024	HILDEBRANDT, APRIL	\$50.00
119003	10/11/2024	HILTON - BELLEVUE DOWNTOWN	\$1,313.48
119004	10/11/2024	IGNITE2UNITE LLC	\$4,850.00
119005	10/11/2024	K C ENTERPRISES	\$28.34
119006	10/11/2024	KCDA	\$73.58
119007	10/11/2024	KERNIG, WILLIAM	\$450.00
119008	10/11/2024	LIEB, ESPERANZA	\$50.00
119009	10/11/2024	MEAD HIGH SCHOOL ASB	\$30.00
119010	10/11/2024	MOUNT SPOKANE HIGH SCHOOL	\$250.00
119011	10/11/2024	NORTH IDAHO COLLEGE	\$500.00
119012	10/11/2024	NSPA	\$875.00
119013	10/11/2024	PENSKE TRUCK LEASING CO	\$102.11
119014	10/11/2024	PEPSI COLA BOTTLING CO	\$1,383.00
119015	10/11/2024	PHILIPS, AMBER	\$60.00
119016	10/11/2024	REIS, ALICIA	\$165.00
119017	10/11/2024	RIGNEY, MIRANDA	\$25.00
119018	10/11/2024	SENTINEL HIGH SCHOOL	\$250.00
119019	10/11/2024	SIPKO, ELENA	\$50.00
119020	10/11/2024	SPOKANE FALLS COMM COLLEGE	\$325.00
119021	10/11/2024	TODD, BETTY	\$250.00
119022	10/11/2024	UNIVERSAL ATHLETIC	\$2,537.68
119023	10/11/2024	UNIVERSITY HIGH SCHOOL	\$375.00
119024	10/11/2024	VARSITY	\$875.00
119025	10/11/2024	VERSTRATE, CORY	\$50.00

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1022

Starting Check Number: 118988

Check #	Date	Payee	Amount
119026	10/11/2024	WA DECA	\$1,400.00
119027	10/11/2024	YMCA	\$1,050.00
Total Amount:			<u>\$31,680.02</u>

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1023

10/11/2024

Fiscal Year: 2024-2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Collins, Maureen Lynn		4.0.530.4250.00.0000.27.00.000.0000	FCCLA	\$236.80
			Vendor Total:	\$236.80
Gallagher, Chelsea D		4.0.960.1040.00.0000.27.00.000.0000	ASB GENERAL MONIES	\$90.00
			Vendor Total:	\$90.00
			Grand Total:	\$326.80

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1031

Starting Check Number: 119114

Check #	Date	Payee	Amount
119114	10/18/2024	A-L COMPRESSED GASES	\$7.78
119115	10/18/2024	AMAZON	\$272.20
119116	10/18/2024	AWSL	\$100.00
119117	10/18/2024	LAKEWOOD HIGH SCHOOL	\$250.00
119118	10/18/2024	MCCOWAN SALES GROUP	\$1,550.81
119119	10/18/2024	MEAD SCHOOL DISTRICT	\$2,678.00
119120	10/18/2024	MOMENTUM INC	\$465.43
119121	10/18/2024	THE BLUE DOOR THEATRE	\$450.00
Total Amount:			\$5,774.22

End of Report

EXTRA CURRICULAR CONTRACTS

October 2024

Location	First Name	Last Name	Activity	Amount
Mead High	Lexi	Kozyra	Marching Band	\$ 3,600.00
Mead High	Mario	Lima	Marching Band	\$ 2,800.00
Mead High	Jon	Fick	Marching Band	\$ 1,600.00
Mead High	Kyle	Kostelecky	Marching Band	\$ 2,000.00
Mead High	Ellie	Hawkes	Marching Band	\$ 1,600.00
Mead High	Anthony	Cao	Marching Band	\$ 1,000.00
Mead High	Isaiah	Williams	Marching Band	\$ 1,500.00
Mead High	Dylan	Shadd	Marching Band	\$ 900.00
Mead High	Michelle	Marsura	Marching Band	\$ 1,000.00
Mead High	Krissy	Sefton	Marching Band	\$ 1,000.00
Highland Middle	Nick	Farver	Football	\$ 3,571.00
Highland Middle	Bryce	Borland	Cross Country	\$ 3,411.00
Mt. Spokane	Mike	Pellicio	Girls Soccer	\$ 5,177.00
Mt. Spokane	Terra	Davidson	Girls Soccer	\$ 6,004.00
Mt. Spokane	Jaimey	Etten	Girls Soccer	\$ 3,982.00
Mt. Spokane	Maghan	Pellicio	Girls Soccer	\$ 2,462.60
Mountside Middle	Lindsey	Carlson	Cross Country	\$ 3,014.00
Mountside Middle	Linda	Koscielski	Cross Country	\$ 2,417.00
Mountside Middle	Kanoa	Figueira	Cross Country	\$ 2,272.00
Mountside Middle	Shaney	Redmon	Cross Country	\$ 1,425.00
Mountside Middle	Mackenzie	Blanc	Cross Country	\$ 1,289.00
Mountside Middle	Ryan	Henderson	Athletic Director	\$ 17,594.00
Mountside Middle	Larry	Royce	Football	\$ 5,686.00
Mountside Middle	Rick	Waldt	Football	\$ 4,437.00
Mountside Middle	Michael	Sparber	Football	\$ 3,674.00
Mountside Middle	Peter	Mickelson	Football	\$ 3,246.00
Mountside Middle	Gabe	Martin	Football	\$ 3,563.00
Mountside Middle	Bailey	Hiebert	Football	\$ 3,454.00
Mountside Middle	Natalie	King	Football	\$ 4,709.00
Mountside Middle	Michael	Bartlett	Football	\$ 3,109.00
Mountside Middle	Katie	Booher	Football	\$ 3,014.00
Mt. Spokane	Josh	Cowart	Football	\$ 8,146.00
Mt. Spokane	Rod	Melzer	Football	\$ 3,035.50
Mt. Spokane	Lucas	McGill	Football	\$ 2,509.50
Mt. Spokane	Larry	Dugan	Football	\$ 2,853.00
Mt. Spokane	Evan	Frasier	Football	\$ 2,286.00
Mt. Spokane	Terry	Cloer	Football	\$ 10,803.00
Mt. Spokane	Danny	Figueira	Football	\$ 8,402.00
Mt. Spokane	Brian	Gardner	Football	\$ 8,402.00
Mt. Spokane	Matt	White	Football	\$ 6,680.00
Mt. Spokane	Tim	Trout	Football	\$ 7,800.00
Mt. Spokane	Kevin	Oglesbee	Football	\$ 7,563.00
Mt. Spokane	Chris	Sloan	Football	\$ 8,402.00
Mt. Spokane	Johnny	Campbell	Football	\$ 2,432.50

EXTRA CURRICULAR CONTRACTS

October 2024

Mt. Spokane	Zach	Johnson	Football	\$ 3,537.75
Mt. Spokane	Joey	Murray	Football	\$ 3,429.00
Mt. Spokane	Darcy	McMurray	Volleyball	\$ 7,331.40
Mt. Spokane	Trent	York	Volleyball	\$ 3,181.55
Mt. Spokane	Madison	Lee	Volleyball	\$ 2,638.50
Mt. Spokane	Julie	Tampien	Volleyball	\$ 3,483.00
Mt. Spokane	Erin	Glasser	Volleyball	\$ 5,249.70
Mt. Spokane	Morghan	Baucom	Volleyball	\$ 2,709.00
Mt. Spokane	Carl	Adams	Slowpitch Softball	\$ 7,202.00
Mt. Spokane	Alex	Shuerman	Slowpitch Softball	\$ 4,800.00
Mt. Spokane	Trek	Davis	Slowpitch Softball	\$ 5,402.00
Mt. Spokane	Amber	Helbling	Slowpitch Softball	\$ 2,509.50
Mt. Spokane	Nancy	Butz	Cheer	\$ 10,203.00
Mt. Spokane	Hillary	Tugaw	Cheer	\$ 2,619.00
Mt. Spokane	Nancy	Butz	Dance & Drill	\$ 7,800.00
Mt. Spokane	Scott	Daratha	Boys Cross Country	\$ 7,800.00
Mt. Spokane	Jacob	Fry	Boys Cross Country	\$ 4,254.00
Mt. Spokane	Annette	Helling	Boys Cross Country	\$ 4,074.00
Mt. Spokane	Andy	Sonneland	Girls Cross Country	\$ 7,800.00
Mt. Spokane	Summer	Clegg	Girls Cross Country	\$ 4,254.00
Mt. Spokane	Katie	Mann	Girls Cross Country	\$ 2,977.80
Mountside Middle	Kim	Ralston	Volleyball	\$ 2,068.00
Mountside Middle	Mackenzie	Blanc	Volleyball	\$ 1,340.00
Mountside Middle	Shaney	Redmon	Volleyball	\$ 1,425.00
Mt. Spokane	Devonn	Khaleel	Football	\$ 2,286.00

SUPPLEMENTAL CONTRACTS

October 2024

Location	First Name	Last Name	Activity	Amount
Student Services	Tracy	Emch	Lead Nurse Stipend	\$ 5,250.00
Student Services	Carrie	Dinwoodie	Lead Nurse Stipend	\$ 5,250.00
Highland Middle	Drew	Piper	Access Time Coordinator	\$ 1,500.00
Learning Services	Kylie	Johnston	Farwell TK Program Move	\$ 739.78
CTE	Dave	Gamon	CTE Training	\$ 232.00
CTE	Maya	Heissenbuttel	CTE Training	\$ 232.00
CTE	Sean	Hopf	CTE Training	\$ 232.00
CTE	Brittany	Page	CTE Training	\$ 232.00
CTE	Jennifer	Romo	CTE Training	\$ 232.00
CTE	Pat	Round	CTE Training	\$ 232.00
CTE	Bryce	Borland	CTE Training	\$ 232.00
CTE	Jill	Fetcho	CTE Training	\$ 232.00
CTE	Marcy	Gallinger	CTE Training	\$ 232.00
CTE	Courtney	Kelley	CTE Training	\$ 232.00
CTE	Bryan	Smith	CTE Training	\$ 232.00
CTE	Andy	Arnold	CTE Training	\$ 232.00
CTE	Heather	Boswell	CTE Training	\$ 232.00
CTE	Brandon	Butler	CTE Training	\$ 232.00
CTE	Regan	Drew	CTE Training	\$ 232.00
CTE	Amy	Hamblet	CTE Training	\$ 232.00
CTE	Sarah	Hattenburg	CTE Training	\$ 232.00
CTE	Mike	Haynes	CTE Training	\$ 232.00
CTE	Katharine	Higgins	CTE Training	\$ 232.00
CTE	Nora	Ifft	CTE Training	\$ 232.00
CTE	Kelli	Lofstedt	CTE Training	\$ 232.00
CTE	Anna	May	CTE Training	\$ 232.00
CTE	Jesse	McCorkle	CTE Training	\$ 232.00
CTE	Jason	Roberts	CTE Training	\$ 232.00
CTE	Joseph	Schamber	CTE Training	\$ 232.00
CTE	Marci	Steinbach	CTE Training	\$ 232.00
CTE	Jason	Tebbets	CTE Training	\$ 232.00
CTE	Shawn	Wilson	CTE Training	\$ 232.00
Special Services	Teresa	Arnzen	Aug Extended Days	\$ 2,126.92
Special Services	Jared	Berry	Aug Extended Days	\$ 734.24
Special Services	Julia	Carrell	Aug Extended Days	\$ 3,593.72
Special Services	Kiana	Eckersley	Aug Extended Days	\$ 1,561.84
Special Services	Vanessa	Englehart	Aug Extended Days	\$ 3,114.84
Special Services	Sarah	James	Aug Extended Days	\$ 1,607.28
Special Services	Cathy	Moczulski	Aug Extended Days	\$ 2,430.76
Special Services	Jill	Olson	Aug Extended Days	\$ 3,238.73
Special Services	Kim	Sain	Aug Extended Days	\$ 1,509.18
Special Services	Joseph	Schafer	Aug Extended Days	\$ 2,734.61
Special Services	Heather	Thoburn	Aug Extended Days	\$ 2,944.30
Special Services	Candice	Tulberg	Aug Extended Days	\$ 2,783.94

SUPPLEMENTAL CONTRACTS

October 2024

Mt. Spokane	Susan	Best	CTE Training	\$ 232.00
Mt. Spokane	Breann	Booher	CTE Training	\$ 232.00
Mt. Spokane	Nancy	Butz	CTE Training	\$ 232.00
Mt. Spokane	Maureen	Collins	CTE Training	\$ 232.00
Mt. Spokane	Raeleen	Epperson	CTE Training	\$ 232.00
Mt. Spokane	Jenne	Hatcher	CTE Training	\$ 232.00
Mt. Spokane	Dan	Melin	CTE Training	\$ 232.00
Mt. Spokane	Nick	Herberger	CTE Training	\$ 232.00
Mt. Spokane	Ryan	Nelson	CTE Training	\$ 232.00
Mt. Spokane	David	Pratt	CTE Training	\$ 232.00
Mt. Spokane	Laurie	Quigley	CTE Training	\$ 232.00
Mt. Spokane	Kaprina	Reed	CTE Training	\$ 232.00
Mt. Spokane	Jessica	Rempel	CTE Training	\$ 232.00
Mountainside Middle	Michael	Bartlett	CTE Training	\$ 232.00
Mountainside Middle	Emily	Conroy	CTE Training	\$ 232.00
Mountainside Middle	Amanda	Hegel	CTE Training	\$ 232.00
Mountainside Middle	Kathleen	Olson	CTE Training	\$ 232.00
Mountainside Middle	Chris	Weiland	CTE Training	\$ 232.00
Mt. Spokane	Tim	Trout	CTE Training	\$ 101.50
Mt. Spokane	Todd	Slatter	CTE Training	\$ 232.00
Mt. Spokane	Zoe	Taylor	CTE Training	\$ 232.00
Mt. Spokane	Luke	Thomas	CTE Training	\$ 232.00
Mt. Spokane	Shannon	Wessel	CTE Training	\$ 232.00
Mt. Spokane	Jessica	Klingback	Senior Class Advisor	\$ 3,000.00
Mt. Spokane	Pam	Tsuchida	Junior Class Advisor	\$ 1,800.00
Mt. Spokane	Paula	Grandinetti	Sophomore Class Advisor	\$ 1,200.00
Mt. Spokane	Stephanie	Rohrbach	Freshman Class Advisor	\$ 1,200.00
Brentwood	Becky	Swenson	Webmaster	\$ 400.00
Colbert	Kylie	Lahr	Webmaster	\$ 400.00
Creekside	Erin	Jennings	Webmaster	\$ 200.00
Creekside	Elizabeth	Jackson	Webmaster	\$ 200.00
Evergreen	Meghan	Elmore	Webmaster	\$ 400.00
Farwell	Erin	Nosbaum	Webmaster	\$ 400.00
Meadow Ridge	Marnie	Curtis	Webmaster	\$ 400.00
Midway	Lisa	Fairbanks-Rossi	Webmaster	\$ 400.00
Prairie View	Heidi	Tollefsen	Webmaster	\$ 400.00
Shiloh Hills	Cindie	Gaither	Webmaster	\$ 400.00
Skyline	Melissa	Hainline	Webmaster	\$ 400.00
Highland Middle	Hannah	Schneider	Webmaster	\$ 400.00
Mountainside Middle	Carrie	Webbenhurst	Webmaster	\$ 400.00
Northwood Middle	Kathryn	Thomas	Webmaster	\$ 200.00
Northwood Middle	Janel	Starkey	Webmaster	\$ 200.00
Mead	Melissa	McDonald	Webmaster	\$ 400.00
Mt. Spokane	Amy	Hanson	Webmaster	\$ 400.00
MLO	Janelle	Hildahl	Webmaster	\$ 1,500.00

SUPPLEMENTAL CONTRACTS

October 2024

Mt. Spokane	Melissa	Allen	Counselor Extra Days	\$ 4,861.52
Mt. Spokane	Jamie	Goodman	Counselor Extra Days	\$ 4,861.52
Mt. Spokane	Rob	Renner	Counselor Extra Days	\$ 4,861.52
Mt. Spokane	Drew	Wendle	Counselor Extra Days	\$ 4,861.52
Mt. Spokane	Josh	Cowart	Counselor Extra Days	\$ 4,710.88
Mt. Spokane	Nicki	Wittwer	Department Assistance	\$ 685.00
Mt. Spokane	Bryan	Smidt	Department Assistance	\$ 685.00
Mt. Spokane	Alex	Schuerman	Department Assistance	\$ 685.00
Mt. Spokane	Sy	Hovik	Department Assistance	\$ 685.00
Mt. Spokane	Dan	Melin	Department Assistance	\$ 352.50
Mt. Spokane	Kaprina	Reed	Department Assistance	\$ 352.50
Mt. Spokane	Luke	Thomas	Department Assistance	\$ 685.00
Mt. Spokane	Terry	Cloer	Department Assistance	\$ 352.50
Mt. Spokane	Cassie	Hare	Department Assistance	\$ 352.50
Mt. Spokane	Susan	Pfursich	Department Assistance	\$ 685.00
Mt. Spokane	Rob	Renner	Department Assistance	\$ 685.00
Mt. Spokane	Heidi	Baker	Department Assistance	\$ 685.00
Mountainside Middle	Kristy	Hoff	Department Assistance	\$ 285.71
Mountainside Middle	Jeff	Lochhead	Department Assistance	\$ 285.71
Mountainside Middle	Kathleen	Olson	Department Assistance	\$ 285.71
Mountainside Middle	Melissa	Mather	Department Assistance	\$ 285.71
Mountainside Middle	Kim	Killman	Department Assistance	\$ 285.71
Mountainside Middle	Bryan	Swenland	Department Assistance	\$ 285.71
Mountainside Middle	Kelly	Creasey	Department Assistance	\$ 285.71
Mountainside Middle	Ashley	Fischer	Counselor Extra Days	\$ 2,211.52
Mountainside Middle	Kristen	Swan	Counselor Extra Days	\$ 2,282.40
Shiloh Hills	Rachel	Markum	ShowMobile	\$ 480.00
Shiloh Hills	Nicki	McGregor	ShowMobile	\$ 320.00
Shiloh Hills	Jill	Perry	ShowMobile	\$ 1,120.00
Shiloh Hills	Debby	Wilson	ShowMobile	\$ 800.00
Special Services	Teressa	Baldwin	Sept. Case Overage	\$ 1,507.22

CO-CURRICULAR CONTRACTS

October 2024

Location	First Name	Last Name	Activity	Amount
Mountainside Middle	Kristi	Amend	ASB Leadership	\$ 3,286.00
Mountainside Middle	Eralee	Jordon	Yearbook	\$ 3,244.00
Mt. Spokane	Susan	Best	Annual	\$ 9,272.00
Mt. Spokane	Nancy	Butz	ASB	\$ 18,029.00
Mt. Spokane	Jessica	Klingback	Debate	\$ 12,363.00
Mt. Spokane	Jessica	Rempel	Drama	\$ 11,333.00
Mt. Spokane	Terry	Cloer	1/2 PE Cordinator	\$ 2,032.00
Mt. Spokane	Cassie	Hare	1/2 PE Cordinator	\$ 2,032.00
Mt. Spokane	Sue	Dunfield	Link Crew	\$ 904.00
Mt. Spokane	Sue	Dunfield	Honor Society	\$ 452.00
Mt. Spokane	Britt	Green	French Club	\$ 452.00
Mt. Spokane	Jessie	Klingback	Lilac	\$ 452.00
Mt. Spokane	Jessie	Klingback	Mock Trial	\$ 452.00
Mt. Spokane	Sabine	Mai	German Club	\$ 452.00
Mt. Spokane	Luke	Thomas	History Day	\$ 904.00
Mt. Spokane	Luke	Thomas	History Bowl	\$ 904.00
Mt. Spokane	Pam	Tsuchida	Math Team	\$ 904.00
Mt. Spokane	Pam	Tsuchida	Math is Cool Club	\$ 452.00
Mt. Spokane	Sarah	Crecelius	Science Club	\$ 452.00
Mt. Spokane	Anglika	Wilson-Wipp	Art Club	\$ 452.00
Mt. Spokane	Susan	Pfursich	Spanish Club	\$ 452.00
Mead High	Makenna	Busch	Annual	\$ 9,272.00
Mead High	Skyler	Lamberd	ASB	\$ 16,428.00
Mead High	Mike	Stovern	Debate	\$ 12,363.00
Mead High	Greg	Bertsch	Drama	\$ 10,597.00
Mead High	Phil	McLean	PE Coordinator	\$ 4,280.00
Mead High	Skyler	Lamberd	Class Advisor	\$ 1,800.00
Mead High	Corey	Garner	Class Advisor	\$ 1,800.00
Mead High	Alexandria	Griffith	Class Advisor	\$ 1,800.00
Mead High	Claire	Spring	Class Advisor	\$ 1,800.00
Mountainside Middle	Jorene	Klopsch	FCA Club	\$ 452.00
Mountainside Middle	Chris	Weiland	FCA Club	\$ 452.00
Mountainside Middle	Jolynn	Watson Thomas	Math is Cool Club	\$ 1,356.00

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VI.B.

Agenda Item: **1st Reading Policy & Procedure 2162 Adoption
Education of Students With Disabilities Under Section 504 of
the Rehabilitation Act of 1973**

Background: The adoption of Policy & Procedure 2162, Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973, is being presented for first reading consideration. This would be a new policy and procedure for the Mead School District. This policy/procedure is considered by WSSDA to be *essential*.

WSSDA Sample Policy and Sample Procedure 2162 were used as templates for the presented policy/procedure adoption.

The presented policy is identical to the WSSDA sample policy and ensures students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act. A child is a "qualified disabled person" under Section 504 if he or she:

- Has a physical or mental impairment that substantially limits one or more major life activity (such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, reading, concentrating, thinking, communicating and working), has a record of such an impairment, or is regarded as having such an impairment; and
- Is between the ages of 3 to 21 years old.

To reflect current district practice, a few changes to the WSSDA sample procedure have been made and are highlighted in the presented draft. The procedure includes sections that address the following:

- Free Appropriate Public Education
- Child Find
- Equal Educational Opportunity
- Confidentiality of Information
- Parent Involvement
- Participation in the Least Restrictive Environment
- Referral and Screening
- Evaluations
- Placement Procedures
- Reevaluations

- Programming to Meet Individual Needs
- Non-Academic Services
- Preschool and Adult Education Programs
- Disciplinary Exclusions

The procedure additionally references Restraint or Isolation, Transportation, Procedural Requirements, Appropriate Funding, Accessibility, Special Considerations for ADD/ADHS Students and Due Process Hearing or Mediation Requests.

The presented policy/procedure complies with state and federal law and current district practice.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy/procedure adoption. No action is requested.

Attachments:

- Draft Policy 2162
- Draft Procedure 2162

EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 (Section 504) are identified, evaluated and provided with appropriate educational services. Students may be a qualified disabled person under this law even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act.

Section 504 is a civil rights law which protects the rights of individuals with disabilities in programs and activities that receive federal financial assistance from the U.S. Department of Education. A child is a “qualified disabled person” under Section 504 if he or she:

- A. Has a physical or mental impairment that substantially limits one or more major life activity (such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, reading, concentrating, thinking, communicating and working), has a record of such an impairment, or is regarded as having such an impairment; and
- B. Is between the ages of 3 to 21 years old.

The superintendent or designee will establish procedures to ensure that students who are disabled within the definition of Section 504 are educated in full compliance with the law.

Cross References:

- 2161 - Special Education and Related Services for Eligible Students
- 3210 - Nondiscrimination
- 3246 - Restraint, Isolation and Other Uses of Reasonable Force

Legal References:

- 42 USC 12101 et seq. Americans With Disabilities Act of 1990
- 34 CFR Part 104 Section 504 of the Rehabilitation Act of 1973
- 34 CFR Part 99 Family Educational Rights and Privacy Act
- RCW 28A.600.485 Restraint of students—Use of restraint or isolation specified in individualized education programs or plans developed under section 504 of the rehabilitation act of 1973—Procedures—Summary of incidents of isolation or restraint—Publishing to web site
- RCW 28A.600.486 District policy on the use of isolation and restraint — Notice to parents and guardians of children who have individualized education programs or plans developed under section 504 of the rehabilitation act of 1973

Adopted:

EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973

A. Free Appropriate Public Education

The district will provide a free appropriate public education to school-age children with disabilities in the district's jurisdiction.

B. Child Find

The district will annually undertake to identify and locate every qualified disabled student residing in the district's jurisdiction who is not receiving a public education and take appropriate steps to notify disabled children and their parents or guardians of the district's responsibilities under Section 504.

C. Equal Educational Opportunity

The district will provide students with disabilities an equal opportunity to participate in and benefit from the educational services it provides to non-disabled students. The teachers of disabled students will meet comparable standards for certification that teachers of non-disabled students meet. Facilities will be of comparable quality and appropriate materials and equipment will be available.

D. Confidentiality of Information

The confidentiality of student records will be maintained throughout the period of time when such records are collected, stored, disclosed or destroyed by the district.

E. Parent Involvement

1. **Initial Evaluation.** The district will obtain the consent of parents or guardians before conducting an initial evaluation of a student. The district will notify parents or guardians of the evaluation results.
2. **Input.** The district will give parents/guardians the opportunity to provide input that will be used in determining Section 504 eligibility.
3. **Initial Placement.** The district will notify parents or guardians before initially implementing a 504 plan, or placing a disabled student.
4. **Significant Change in Placement.** The District will notify parents or guardians before implementing a significant change in the student's placement.
5. **Right to Challenge.** The district will notify parents or guardians of their right to review and challenge the district's program and placement decisions if they disagree with them.
6. **Meetings.** Section 504 does not give parents or guardians the right to participate in a meeting during which their child's program is designed and placement is

determined, as does the IDEA. However, this practice is recommended.

F. Participation in the Least Restrictive Environment

1. **Academic setting.** To the maximum extent appropriate, the district will educate disabled students with non-disabled students. In order to remove a child from the regular educational environment, the district must demonstrate that education of the student in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily for the disabled student. Whenever the district places a student in a setting other than the regular education environment, it will take into account the proximity of the alternate setting to the student's home.
2. **Non-academic setting.** In providing or arranging for the provision of non-academic and extra-curricular services and activities, including meals, recess periods and the services and activities, the district will ensure that disabled students participate with non-disabled students in such activities and services to the maximum extent appropriate.

G. Referral and Screening

1. **Referral.** If a student, parent or guardian, teacher, counselor or administrator believe they are observing in a student substantially limited performance in one or more major life activities that is believed to be caused by a physical or mental impairment, the concerned individual should complete a referral form. The referral form can be obtained from the school counselor.
2. **Screening.** A designated building team will review referrals to determine if an evaluation is appropriate. If an evaluation appears to be necessary, the district will obtain written consent from parents or guardians to perform an evaluation and/or gather additional information and will provide parents with a written statement of their rights under Section 504. If the building team determines that an evaluation is not necessary, it will provide written notice to parents/guardians, and forward the results of the screening to the source of the referral.
3. **504 Team Meeting.** The designated building team will send to parents a Notice of 504 Team Meeting prior to making a determination on eligibility. While parents are not required members of the 504 team, parents are invited to attend. A Notice of 504 Team Meeting will be sent to parents before an annual review, reevaluation, and/or when the designated building team meets to discuss a student's 504 plan.

H. Evaluations

1. **Significant Change in Placement.** If a student is believed to be disabled and needs, or is believed to need, special education or related services, the district will evaluate the student prior to placement and before any subsequent "significant

change in that placement.” An evaluation need not include formal or written assessments but may involve, in appropriate circumstances, a review and consideration of existing information.

Examples of significant changes in placement include:

- a. Expulsion;
 - b. Suspensions which exceed ten consecutive days in a school year;
 - c. Cumulative short-term suspensions which create a pattern of exclusion;
 - d. Transferring a student to home instruction; and/or
 - e. Graduation from high school.
2. **Tests and Evaluation Materials.** The district will establish procedures for evaluation and placement which assure that tests and other evaluation materials:
- a. Have been validated and are administered by trained personnel;
 - b. Are tailored to assess educational need and are not merely based on IQ scores; and
 - c. Reflect aptitude or achievement or whatever else the tests purport to measure and do not reflect the student’s impaired sensory, manual or speaking skills (unless the test is designed to measure these particular deficits).
3. **Mitigating Measures.** The determination of whether a student is substantially limited in one or more major life activities will be made without regard to any ameliorative effects of mitigating measures which include, but are not limited to: medication, medical supplies, equipment, low-vision devices, prosthetics, hearing aids and cochlear implants or other implantable hearing devices, mobility devices, oxygen therapy equipment and supplies, assistive technology, reasonable accommodations, auxiliary aids or services; or learned behavioral or adaptive neurological modifications. However, ameliorative effects of mitigating measures may be relevant as to whether a student needs any specific accommodation or a 504 accommodation plan.
- Low vision devices do not include ordinary eyeglasses or contact lenses. The ameliorative effects of ordinary eyeglasses or contact lenses may be considered in determining whether the impairment substantially limits a major life activity.
4. **Temporary Impairments.** A student with a temporary impairment falls within the scope of Section 504 if the temporary impairment is severe enough that it substantially limits one or more of the student’s major life activities. A temporary

impairment is one with an actual or expected duration of six months or less. For example, pregnancy is not generally regarded as a disability under Section 504; however, if a student was put on bed rest or otherwise limited due to pregnancy complications, this would be a temporary impairment that would qualify the student as disabled under Section 504.

A student with an episodic impairment or a disease in remission qualifies as disabled under Section 504 if the impairment would substantially limit a major life activity when active (e.g. a student whose cancer is in remission).

I. Placement Procedures

The Section 504 team will convene to review all evaluation results, determine eligibility as a student with a disability under Section 504 and document the meeting in writing. The team composition may vary according to the needs of the student.

In interpreting evaluation data and in making placement decisions, the district will (1) draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background and adaptive behavior; (2) establish procedures to ensure that information obtained from all such sources is documented and carefully considered; (3) ensure that the placement decision is made by a group of persons, including persons knowledgeable about the student, the meaning of the evaluation data, and the placements options; and (4) ensure that the student is educated with his/her non-disabled peers to the maximum extent appropriate.

In determining eligibility, the 504 team will use the evaluation data to address the following items:

- A. Does the student have a physical or mental impairment(s)?
- B. Does the physical or mental impairment affect one or more major life activities?
Examples of general activities that are major life activities: caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and communicating, as well as major bodily such as the functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.
- C. Does the physical or mental impairment **substantially limit** one or more major life activities? (1) "Substantially limits" does not mean "significantly restricted." (2) The team should not consider the mitigating measures, except for ordinary eyeglasses or contact lenses. (3) The impairment may be episodic (the impact of the impairment is sometimes substantially limiting, but not always), or in remission.
- D. Now **taking mitigating measures back into consideration**, does the student need accommodations, aids and services during school activities in order for their educational needs to be met as adequately as those of their non-disabled peers?

Parents and guardians of students who have a plan developed under Section 504 will be provided a copy of the district policy (see Policy 3246) on the use of isolation and

restraint at the time that the plan is created.

If the district affords a free appropriate education to a student but the parent chooses to place the child elsewhere, the district is not responsible to pay for the out-of-district placement.

J. Reevaluations

The district will provide for periodic reevaluation of disabled students. No time frame is specified in Section 504; however, re-evaluating students every three years in accordance with the requirements of the IDEA will satisfy Section 504 requirements as well. A reevaluation is also required before any "significant change of placement," as defined above in Part "H."

K. Programming to Meet Individual Needs

The district recognizes that to be appropriate, educational programs for students with disabilities must be designed to meet their individual needs to the same extent that the needs of non-disabled students are met. A documented procedure, such as the development of an individualized accommodation plan by a knowledgeable team of educational professionals, may be appropriate.

L. Non-Academic Services

The district will provide nonacademic and extracurricular services and activities in such a manner as is necessary to afford disabled students an equal opportunity for participation in such services and activities. Nonacademic and extracurricular services and activities may include counseling services, physical recreation athletics, transportation, health services, recreational activities, interest groups or clubs sponsored by the district, referrals to agencies which provide assistance to disabled persons and employment of students, including both employment by the district and assistance in making available outside employment. The district will observe reasonable health and safety standards for all students.

- 1. Counseling Services.** In providing personal, academic or vocational counseling, guidance or placement services to its students, the district will provide these services without discrimination on the basis of disability. The district will ensure that qualified students with disabilities are not counseled toward more restrictive career objectives than are non-disabled students with similar interests and abilities.
- 2. Physical Education and Athletics.** In providing physical education courses and athletics and similar programs and activities to any of its students, the district will not discriminate on the basis of disability. If the district offers physical education courses and operates or supports interscholastic, club or intramural athletics, it will provide an equal opportunity for qualified students with disabilities to participate in these activities consistent with their abilities and needs.

M. **Preschool and Adult Education Programs**

In the operation of preschool education, or day care program or activity, or an adult education program or activity, the district will not, on the basis of disability, exclude qualified students with disabilities from the program or activity and will take into account the needs of such persons in determining the aid, benefits or services to be provided under the program or activity.

N. **Disciplinary Exclusion**

1. **Exclusions.** Students with disabilities are protected from being improperly excluded from school for disciplinary reasons. Certain disciplinary exclusions of disabled students from school constitute a significant change in the student's educational placement. A disciplinary change in the student's educational placement occurs if the student has been suspended for more than ten consecutive days or if the disciplinary exclusions constitute a "pattern of exclusion" (defined below). Such disciplinary exclusions, which are change of placement, cannot be implemented unless the district first determines that the student's misconduct which led to the disciplinary exclusion was not a manifestation of the student's disability.
2. **Manifestation Determinations.** If a disciplinary exclusion (suspension or expulsion) which constitutes a change in placement is implemented, the school principal or educational staff person responsible for the imposition of discipline must ensure that a group of qualified professionals (the student's Section 504 team) determine whether or not the misconduct is a manifestation of the student's disability.

The misconduct is considered a manifestation of the disability if the conduct was caused by, or had a direct and substantial relationship to the student's disability. This manifestation determination will take into account the student's current evaluation and individualized accommodation plan under Section 504.

Under Section 504, there is no obligation to provide educational services during periods of long-term suspension or expulsion when the student's misconduct has been properly determined not to be disability-related. However, Washington state law requires the district to provide educational services to all students during a period of suspension or expulsion (See Policy/Procedure 3241).

If a student's misconduct is determined to be a manifestation of his/her disability, procedures in #3 below will be instituted in lieu of either long-term suspension or expulsion.

3. **Conduct That Is a Manifestation of a Disability.** When a student has engaged in misconduct which is a manifestation of to his or her disability, expulsion and/or long term suspension should not be imposed if it would result in a change in educational placement (a disciplinary exclusion from school of over ten consecutive days or exclusions which constitutes a pattern of exclusion). Days

will be measured cumulatively over the period of the entire school year, with any short-term suspensions as counting toward the cumulative total.

When a student's misconduct is related to a disability, additional evaluations and/or a change of placement should be considered. In this circumstance, the Section 504 team will meet to determine if there is a need for further evaluation or a change of program. If further evaluation is recommended, it will be conducted as soon as reasonably possible.

4. **Pattern of Exclusion.** Suspension or emergency removal of a disabled student may occur, without the need to determine if there is a causal connection with the disability, if the suspension or emergency removal is ten consecutive days or less, or if more than ten cumulative days is not a pattern of exclusion. A pattern of exclusion occurs if:
 - a. The removal is for more than ten school days in a year; and
 - b. The student's behavior is substantially similar to the behavior that he/she was previously removed for.

Additional factors to consider are the length of each removal (the total amount of time the student has been removed, and the proximity of the removals to one another), and the school must determine on a case-by-case basis whether a pattern of removals is significant enough to constitute a change in placement.

5. **Right to Challenge.** Students and their parent/guardian will be notified of the results of the manifestation decision and of their right under the law to challenge this decision.
 6. **Drugs or Alcohol.** Students who are considered disabled under Section 504 are subject to the same disciplinary processes and results as non-disabled students for misconduct regarding the use, sale or possession of drugs or alcohol at school.
- **Restraint or Isolation.** Restraint or isolation of students who have a Section 504 plan will be authorized only under the limited circumstances specified in Policy/Procedure 3246 and each incident will require reporting and parent/guardian notification as specified in that policy and procedure.
 - **Transportation**
If the district places a student in a program not operated by the district, the district will assure that adequate transportation to and from the program is provided at no cost to the parent.

Because the district provides transportation to all its students within a certain geographic area, it will not discriminate in its provision of transportation to students with disabilities.

If the district proposes to terminate a qualified disabled student's bus transportation for inappropriate bus behavior, the district will first determine the relationship between the student's behavior and his or her disabling condition. The parent or guardian will be provided with notice of the results of such determinations and of their right to challenge such determinations.

- **Procedural Requirements**

The district will ensure compliance with the requirements of Section 504 by doing the following:

1. **Assurance.** Provide written assurance of non-discrimination whenever the district receives federal money;
2. **Designation of Employee.** Designate an employee to coordinate the district's Section 504 compliance activities. The Section 504 Coordinator for the district is *the Director of Student and Family Services*;
3. **Grievance Procedures.** Provide grievance procedures to resolve complaints of discrimination. Students, parents or employees are entitled to file grievances. The grievance procedures for the district are set out in the Procedure for Policy 3210, Nondiscrimination;
4. **Notice.** Provide notice to students, parents/guardians, employees, unions and professional organizations of the district's nondiscrimination policy in admission and access to programs and activities, and in treatment and employment. Notice will also specify the Section 504 coordinator for the district;
5. **Locate.** Annually undertake to identify and locate all Section 504 qualified disabled children in the district's jurisdiction who are not receiving a public education;
6. **Annual Notification.** Annually take appropriate steps to notify disabled persons and their parents/guardians of the district's responsibilities under Section 504; and
7. **Procedural Safeguards.** Establish and implement procedural safeguards to be provided to parents/guardians with respect to actions regarding the identification, evaluation or educational placement of persons who, because of disability, need, or are believed to need, special instruction or related services. Procedural safeguards will include:
 - a. Notice of parental/guardian rights;
 - b. An opportunity for parents/guardians to examine relevant records;

- c. An impartial hearing, initiated by either the parents/guardian or the district, with opportunity for participation by the student's parents/guardians and representation by legal counsel; and
- d. A review procedure.

- **Appropriate Funding**

The district recognizes that the regular education funding of the district is the funding source for serving students who are qualified as disabled under Section 504 only. However, if students are dual identified as Section 504 and IDEA eligible, state and federal special education funds can be used. The district will not use money appropriated by the IDEA to serve students found disabled under Section 504 but not the IDEA. The district may use the IDEA money to evaluate a student if the district believes that the student may also be eligible under the IDEA.

- **Accessibility**

1. Facilities that were constructed prior to June 3, 1977 need not necessarily be made accessible so long as the program or activity, viewed in its entirety, is readily accessible to persons with disabilities.
2. Facility alterations commenced after June 3, 1977, that affect or could affect the facility's usability must be accomplished so that, to the maximum extent feasible, the altered portion of the facility is readily accessible and usable by persons with disabilities.
3. A district can redesign equipment, reassign classes or other services to accessible buildings, assign aides to students, deliver services at alternate accessible sites or alter existing facilities. So long as there are other methods which are as effective in achieving compliance, a district need not undertake structural changes to a building.
4. District recognition of the meaning of the phrase "to the maximum extent feasible." This provision covers the instance where occasionally the nature of an existing facility is such as to make it impractical or prohibitively expensive to renovate in a manner that results in it being entirely barrier-free. However, in all of these instances, the alteration should provide the maximum amount of physical accessibility feasible.

- **Special Considerations for ADD/ADHD Students**

Section 504 obligations apply to all students with disabilities, including students with attention deficit disorder (ADD) or attention-deficit/hyperactivity disorder (ADHD). Under federal guidance, there are three different types of ADHD, which are categorized depending upon which symptoms are the strongest: (1) predominately inattentive type; (2) predominately hyperactive-impulsive type; and (3) combined type (where symptoms of the first two types are equally present). See U.S. Department of Education, Office for Civil Rights, *Students with ADHD and Section 504: A Resource Guide* (July 2016) (available on the Office for Civil Rights' website at <http://www2.ed.gov/about/offices/list/ocr/frontpage/faq/tr/policyguidance/disability.html>)

- **Due Process Hearing or Mediation Requests**
Due process hearing or mediation requests must be made directly to the district 504 Compliance Officer.

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VI.C.

Agenda Item: **1st Reading Policy 2411 Adoption
High School Equivalency Certificate**

Background: The adoption of Policy 2411, High School Equivalency, is being presented for first reading consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2411 was used as the template for the presented policy adoption.

The presented policy states that High School Equivalency Certificates are awarded by the Superintendent of Public Instruction and the State Board for Community and Technical Colleges, and includes information on the various eligibility scenarios that qualify a person to take the high school equivalency test.

One of the seven eligibility scenarios states that *any person between the ages of 16 and 19 who has not graduated from a public or private high school, and who has been adjudged by a school district to have a substantial and warranted reason for leaving the regular high school program*, is eligible to take the test. To address this scenario, the policy includes a section on how the determination that a *substantial and warranted reason for leaving the regular high school program* will be made including where/to whom the application should be submitted, who is responsible to make the determination and a list of qualifying circumstances.

No person under 18 years of age may be adjudged to have a substantial and warranted reason for leaving the regular high school education program unless their parent, guardian, or legal custodian agrees that the withdrawal is in the minor's best interest.

The policy additionally includes information on the appeal process if it is determined a substantial and warranted reason for leaving the regular high school education program does not exist.

The presented policy complies with state and federal law and current district practice.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy adoption. No action is requested.

Attachments:

- Draft Policy 2411



HIGH SCHOOL EQUIVALENCY CERTIFICATE

High School Equivalency Certificates will be awarded by the Superintendent of Public Instruction and the State Board for Community and Technical Colleges.

Eligibility to Take High School Equivalency Test

The following individuals are eligible to take the high school equivalency test:

- A. Any person aged nineteen or over who has not graduated from a public or private high school.
- B. Any person between the ages of sixteen and nineteen who has not graduated from a public or private high school and who has been adjudged by a school district to have a substantial and warranted reason for leaving the regular high school program.
- C. Any student aged sixteen or over who has completed an education center individual student program in accordance with chapter 392-185 WAC.
- D. Any person between the ages of sixteen and twenty-one who has not graduated from public or private high school and is currently enrolled in the open doors program.
- E. Any person between the ages of sixteen and nineteen who has not graduated from a public or private high school, and who has completed a program of home-based instruction in compliance with RCW 28A.225.010(4) as certified by the written and notarized statement of the parent or legal guardian who provided the home-based instruction.
- F. Any person who is an active member of the military, national guard, or reserves and has not received a high school diploma.
- G. Adjudicated youth under the director of prisons, jails, detention centers, parole and probation offices, and other correctional facilities while enrolled in school if so ordered by a court or officer of the court.

Determination of Substantial and Warranted Reason for Leaving the Regular High School Program

A person between the ages of sixteen and nineteen who has not graduated from a public or private high school may apply to either the district in which they reside or the last Washington district they attended for a determination that they have a substantial and warranted reason for leaving the regular high school education program.

The application must be submitted to a designated employee who has been empowered by the district to make determinations about whether a person has a substantial and warranted reason for leaving the regular high school program.

Upon receiving the application, the district student services department or other designated employee will evaluate the facts and make a determination. The determination of the designated employee shall be in writing and signed by the employee.

A substantial and warranted reason for leaving the regular high school program exists if one of the following applies:

- A. Personal problems which seriously impair the student's ability to make reasonable progress toward high school graduation.
- B. A financial crisis which directly affects the student and necessitates the student's employment during school hours.
- C. The lack of curriculum and instruction which constitute appropriate learning experiences for the student.
- D. The inability or failure of the school of attendance to adjust its program for the individual or otherwise make arrangements for enrollment in a program in a manner which enables the student to advance toward graduation with reasonable progress and success.
- E. A determination by the designated employee of the district that it is in the best interests of the student to withdraw in order to enter a postsecondary institution or the military, or to engage in employment.

No person under eighteen years of age may be adjudged to have a substantial and warranted reason for leaving the regular high school education program unless their parent, guardian, or legal custodian agrees that withdrawal is in the minor's best interest.

If the designated employee determines there isn't a substantial and warranted reason for leaving the regular high school education program, the person may appeal that decision to the board of directors. The board of directors will make a decision within 30 calendar days of the request and such decision will be final, subject to an appeal to a court of law pursuant to RCW 28A.645.010.

Cross References: 3114 - Part-Time, Home-Based, or Off-Campus Students

Legal
References: RCW 28A.205.030 Reentry of prior dropouts into common schools, rules —
Eligibility for GED test
RCW 28A.305.190 Eligibility to take GED test
Chapter 180-96 WAC General Education Development (GED) Test
Chapter 131-48 WAC Certificate of educational competence

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

V.I.D.

Agenda Item: **Student Travel Proposal**
 Mead High School & Mt. Spokane High School Yearbook

Background:

Four members of the Mead High School Yearbook staff and seven members of the Mt. Spokane High School Yearbook staff, along with advisors Makena Busch (Mead High School) and Susan Best (Mt. Spokane High School), plus two male chaperones (Skylar Lamberd - Mead High School teacher/ASB Advisor and Doug Best - husband of Susan Best), request permission to travel to Philadelphia, PA, November 7-10, 2024, for Mead HS, and November 7-11, 2024, for Mt. Spokane HS, to attend the JEA/NSPA Fall Conference. This is an opportunity for students to attend sessions on various journalism and yearbook topics, compete in national competitions, bond with fellow yearbook students and meet professionals in the journalism/publishing community.

Fiscal Impact:

The estimated per student cost of the trip is \$625 for Mead High School and \$500 for Mt. Spokane High School. The remaining student costs, plus all advisor/chaperone expenses, will be covered by the Mead High School or Mt. Spokane High School Yearbook ASB budgets and CTE monies. Senior Ads and Business Ads serve as fundraisers for this trip.

Other Considerations:

Students will miss two days of school, November 7 & 8, and Ms. Busch, Ms. Best and Mr. Lamberd will need substitute teachers for those two days. November 11th, the day the Mt. Spokane group returns, is Veterans Day.

Recommendation:

Approval of the presented trip from Mead High School Yearbook and Mt. Spokane High School Yearbook to travel to Philadelphia, PA, November 7-10, 2024, for Mead HS, and November 7-11, 2024, for Mt. Spokane HS, to attend the JEA/NSPA Fall Conference, is recommended.

Attachment(s): Student Travel Proposals



CTE STUDENT TRAVEL PROPOSAL pg 1/3

School: Mead HS Group: Pantera Yearbook

Trip Name: NSPA-JEA Fall Conference Submission Date: 9-3-24

For every student who travels as part of this activity, I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

[Signature]
Teacher/Advisor signature

Date

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities Director & CTE Director.

Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities Director & CTE Director, followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

Day Trip

No overnight stay...Requires building Principal and CTE Director approval only.

Date(s) of Trip: Nov 7-10, 2024 Person in Charge: Makena Busch

Destination(s): Philadelphia, Pennsylvania

Approvals

Principal [Signature] Activities Director [Signature]

CTE Director [Signature] Nurse [Signature]

Director [Signature] School Board Approval Date _____



CTE STUDENT TRAVEL PROPOSAL pg 2/3

Trip Educational Benefit and Planned Activities:

See attached document

Cost & Funding Sources:

Building Budget Covering - please itemize:	\$ 0
ASB Funds Covering - please itemize: Hotel - \$3,318.12 (incl. tax) NSMC Contest entries - \$80 (\$20 ea) Chaparral/Adviser Flights \$824	\$ 4,222.12
District Funds Covering - please itemize:	\$ 0
Student/Parent Cost (per student) Covering - please itemize: Flight - \$412 Registration - \$125 Hop on/off buses - \$100 Airport Transportation (in Philly) \$28	\$ 625
CTE Budget Covering - please itemize: Subs for 2 teachers x 2 days each	\$ 520

Fundraising Opportunities:

Comic Trunkets

Business Ads/Sponsorships

Membership drives



CTE STUDENT TRAVEL PROPOSAL pg 3/3

Participants:

Estimated # of Students 4 Estimated # of Adults (Chaperones & Staff) 2
Student/Chaperone Ratio 1:2 Teacher: Makenna Busch
Chaperone Names: Skylar Lambert
Chaperone Names: _____
of School Days Missed 2 # of Sub Days Needed 2

Additional Information:

1. Does the trip involve any of the following...Please check the box

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Philadelphia Marriott, 1201 Market Street

3. Transportation: Delta Airlines - flight info attached

4. Supporting Documents:

- Preliminary Trip Itinerary Attached
- Related Brochures/Information Attached
- Student Trip Expectations Attached
- List of Student Attendees Attached

Student Travel Field Trips

Trip Date: Nov 7-10

Date Submitted: 9-30-24

Supervisor Name: MARSHA BUSH

Total number of students participating: 4

Total number of adults participating: 2

Copies Included:

- Student Travel Proposal Forms (3 pages)
- N/A Transportation Request Sheet
- Permission Slip w/ Info Filled In (Parent signed slips will be collected by teacher at a later date)
- Itinerary
- Student Expectations and Attire (Normal School Rules Apply)
- Student List
- Chaperone Names and Contact Information
- Contact Information of Trip Supervisor
- Pre-Travel Request Claim Form (if planning to claim per diem or reimbursement for out of pocket expenses)

IMPORTANT REMINDERS:

- * Schedule your sub in AESOP/Frontline
- * Meet with the nurse the week before your trip for necessary information and training.
- * All chaperones must have a Washington State background check completed and approved. Check with your building secretary for this process.
- * Take the collected signed permission slips with you on the trip in case of emergency. You should have one for each student attending the trip.

EXPENSE BREAKDOWN

Transportation (mark all that apply)

- District Car(s) and/or Van(s) How Many? _____
- Rental Car(s) and/or Van(s) How Many? _____
- District Bus How Many? _____
- Charter Bus How Many? _____
- Plane 10 x \$ 412 = \$ 2,472

How is Transportation being funded?

Circle one:

CTE funds Building funds ASB funds

Lodging

- None
- School Stay _____ x \$ _____ = \$ _____
- Hotel or Camp (circle one) 4 x \$ 237 = \$ 3,318.12

How is Lodging being funded?

Circle one:

CTE funds Building funds ASB funds

Fees

- None
- Registration Fees 4 x \$ 125 = \$ 500

How are Fees being funded?

Circle one:

CTE funds Building funds ASB funds

Subs

- No sub needed
- Sub needed
- 1/2 Day _____ x \$65.00 = \$ _____
- Full Day(s) 4 x \$130.00 = \$ 520

How are Subs being funded?

Circle one:

CTE funds Building funds ASB funds

ADDITIONAL INFORMATION:

Handwritten note: If allowed to use it, funds should come out of the ASB funds.

NSPA - JEA Fall Journalism Conference
Yearbook Itinerary

What: JEA/NSPA Fall National High School Journalism Convention
Adviser: Makena Busch
Phone: 509.939.6497

Both JEA/NSPA are leaders in the field of journalism education and training. Twice a year JEA and NSPA collaborate to host nationwide conferences. The fall conference is hosted on the east coast whereas the spring conference is hosted somewhere on the west coast. The average attendance for one JEA/NSPA conference is 5,000+ students, advisers and professionals.

When: November 7-10, 2024

Where: Philadelphia, Pennsylvania

Hotel Accommodations: Philadelphia, Marriot
1201 Market Street, Philadelphia, PA

Airline: Delta Airlines

Outbound - Flight DL1615 GEG> MSP 6am - 10:51 am >> DL2594 MSP>PHL 12:45-4:21pm
Inbound - Flight DL2023 PHL>SLC 7:05am - 10:09am >> DL 1452 SLC>GEG 11:40-12:21pm

Cost: \$625 per student

***incl. hotel, contest fees, hop on/off bus tour**
***students should budget approx \$200 for food**

Conference Information

This is a unique opportunity for all students involved in yearbook to network and compete with other students from across the United States. As our book continues to receive national recognition and consistent ratings of excellence it's important for our program to remain competitive, innovative, and informed. Over the course of the weekend students will be attending workshops focused on building their skills and knowledge within the fields of photography, graphic design, and journalism. There are wonderful opportunities for students to look into universities, apply for scholarships and compete for recognition of their abilities. The goal of this trip is to provide students opportunities to learn, improve and grow. This is a nationwide conference with students traveling from the west and east coasts'. There will be tons of opportunities for students to network and learn from other advisers, keynote speakers and professionals.

For more information feel free to visit the conferences website:
<http://jea.org/home/news-events/national-conventions/>

>>> more info on back

Information from JEA/ NSPA:

The National High School Journalism Convention is a semiannual gathering of high school journalists and advisers sponsored by the Journalism Education Association and its partner, the National Scholastic Press Association. The associations partner to prepare hundreds of practical and professional learning sessions, from high-profile keynotes to specific, problem-solving breakout sessions, hands-on workshops and discussion groups. Other convention activities include an exhibit hall with vendors who sell to student media, JEA's on-site Write-off contests, NSPA's Best of Show contest, receptions, awards convocations, critiques, career round tables and evening entertainment.

Breakout sessions for students from all media types — newspaper, online, broadcast, yearbook and magazine — are planned to meet the publishing and broadcasting needs of all scholastic student media. Some are specifically for advisers, administrators or middle school students. Whether it's ethics and law, technology and design, advertising and business operations, photography and art or just the basics of news writing and reporting, this convention covers the bases.

With typical attendance of more than 5,000 delegates, the JEA/NSPA convention has become the place to seek solutions to the most challenging publishing and broadcasting problems, share and celebrate success stories, see what's new in the media marketplace, discover trends and network with students and advisers from throughout the United States.

Itinerary

Thursday

6am - leave Spokane, flight to Philadelphia
4pm - arrive in Philadelphia
5pm - Check in to hotel
5:30pm - Dinner
6pm - Convention Check In, Trade Show Floor
7:30-9pm - Keynote Speaker, Opening Ceremony
11pm - Room Check

Friday

8am - Meet for breakfast
9am-3:30pm - Breakout Sessions
4pm - 6pm - NSMC Contests

6:30pm - Dinner with Skyler (Makena to NSMC contest judging)

Saturday

7:30am - Meet for breakfast
8am - 2pm - Breakout Sessions
3:30pm - 6pm Best of Show, Awards Ceremony
7pm - Dinner
8pm - 10pm Freetime
11pm - Room Check, everyone must be back in the hotel by 10pm

Sunday

5am - leave Philadelphia
12:21pm - arrive in Spokane, parents pick up at airport

Mead High School School Trip Behavior and Expectations Agreement

I, _____, understand and agree to follow the rules and expectations listed below while on my overnight field trip to the JEA/NSPA National Spring Conference in San Francisco, California.

1. I understand that this is a school approved field trip and that the Mead High School Student Code of Conduct applies to my conduct during this field trip. I agree to follow the Student Code of Conduct while on the field trip and understand that I may be disciplined upon my return if I violate the Student Code of Conduct during this trip.

2. I will conduct myself with maturity, courtesy, and respect toward all parties participating in the field trip, including, but not limited to, my classmates, chaperones and teachers.

3. I realize the chaperones/teachers are responsible for my welfare and the welfare of the group. Accordingly, I will obey their instructions at all times. I also understand the sponsoring teacher(s) has the final authority and the right to administer consequences for any students who are in breach of this agreement.

4. I acknowledge this is an educational trip. I realize my participation in all group meetings, meals, tours, excursions, and other scheduled events is mandatory. I realize that I will only be exempt from participating in scheduled events if I am ill and I obtain prior permission from a chaperone/teacher to miss an event.

5. Allocation of free time is at the discretion of the chaperone/teacher. I will never go off alone or make any unplanned trips or excursions while on the field trip. I will carry the name, address, and phone number of the chaperones/teachers with me at all times. I will keep a chaperone/teacher informed of my whereabouts at all times.

6. I understand I must stay at the accommodations arranged by the school. Exceptions to this rule will be made only by prior arrangements, with the principal, parent(s)/guardian(s) and sponsoring teachers.

7. I will remain at my assigned lodgings from 10:00 P.M. to sunrise or a time designated by the sponsor. I understand that boys' rooms are off limits to girls and vice versa. I understand I am not to leave my assigned lodgings after curfew unless I am accompanied by a chaperone/teacher. In case of emergency, I will immediately contact a chaperone/teacher.

8. I will respect public and personal property. I understand any damages incurred to public property or personal property as a result of my conduct will be my responsibility. I understand Mead School District is not liable for any damage that may occur to my personal property on the field trip.

9. I will not drink alcohol, smoke, use other tobacco products, or use illegal drugs and/or medication that is not prescribed to me during this trip. I will not accept or transport any of these items.

10. I understand that if I do not follow the rules and expectations listed above, or if I engage in illegal activity, I may be required to come home early. I understand my parent(s) will be financially responsible for making arrangements to send me home. I, (print student name), have read the rules and expectations listed above and agree to abide by them. I understand that I may be disciplined and/or sent home early if I fail to adhere to these rules and expectations.

Student Signature

Date _____

Parent Signature

Date _____

Field Trip Information

I hereby give my permission for _____
(Name of Student)

who attends _____
(Name of School)

to participate in a field trip to _____
(Destination)

on November 7-10, 2024 from 1pm (Time Departs) to 10am (Time Returns).

for the purpose of _____

Class/Club/Team: _____

Staff contact: _____ Phone Number: _____

Transportation for this activity will be provided by:

_____ District/Bus Service

_____ Other (specify): _____

Food will be provided at/by: _____

I received a detailed itinerary of the trip _____ Yes _____ No

I received a list of things the students should/should not bring _____ Yes _____ No

Medical/ emergency information

Student home phone#: _____ Date of birth: _____

Student's Address: _____

Family Physician: _____

Does this students have a medical or physical condition, medication information, or allergies which could interfere with the students safety? _____ Yes _____ No

If yes, please describe: _____

In the event of an emergency (injury, illness, unforeseen incident), I wish the following person to be notified in case I cannot be contacted:

Name: _____ Relationship: _____
Phone#: _____ Alternate phone#: _____

Parent/Guardian Field Trip
Permission/ Emergency Information

Informed Consent Form

As the parent/guardian of the above named student, I have read the field trip itinerary and I understand that there may be risks of physical injury associated with participation in these activities. I authorize emergency medical professionals to examine and in the event of injury or serious illness, administer emergency care to the above named student. I understand every effort will be made to contact me to explain the nature of the problem prior to any involved treatment. In the event it becomes necessary for the school district staff-incharge to obtain emergency care for my student, neither he/she nor the school district assumes financial liability for expenses incurred because of the accident, injury, illness and/or unforeseen circumstances. These activities are an extension of the school education program and student conduct is to be in accordance with the school's published rules and regulations.

Signature of parent/guardian

Date

Printed name of parent/guardian

Parent/guardian work phone number

Home phone #

Cell phone #

I pledge that my conduct will, at all times, reflect credit upon myself, my parents, and my school. I understand that the school rules of conduct apply while on the trip.

Signature of student

Date

Students and Chaperones

Student Attendees

Samuel Lupton, 12

Rachel Benton, 12

Ashley Conner, 12

Logan Valentine, 12

Chaperone Contact Information

Makena Busch, Yearbook Adviser, Trip Supervisor

Cell Phone: 509.939.6497

Email: makena.busch@mead354.org

Additional Chaperone

Skyler Lamberd, ASB Adviser

Cell Phone: 509.434.8047

Email: skyler.lamberd@mead354.org

Suggested Packing and Supply List

- Carry-on suitcase
 - *students are required to pay for checked-in luggage
- Backpack
- Drivers License or ID card for airport TSA
- Cell phone + charger
- Rain coat
- Walking shoes
- Casual/school appropriate clothes for thursday and friday
- Dressy outfit for awards ceremony/dinner on saturday
- Chromebook / Notepad for workshop sessions + charger
- Write off contest materials
- Writing supplies (paper, pencil/pens, etc)
- Toiletries



Skyler Lamberd <skyler.lamberd@mead354.org>

Re: List of Students for Philadelphia

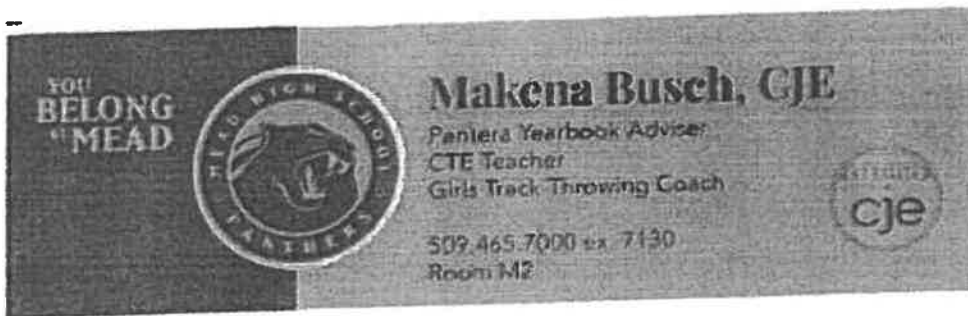
1 message

Wed, Oct 2, 2024 at 2:33 PM

Makena Busch <makena.busch@mead354.org>
To: Skyler Lamberd <skyler.lamberd@mead354.org>

Here's the list of students officially committed to going to Philly....

Sam Lupton
Logan Valentine
Alexis Mattox
Annie Ring
Lindy Nelson
Elizabeth Musa
Ava Cheney









MHS JEA Convention 11:7-11:10-24

Final Audit Report

2024-10-07

Created:	2024-10-04
By:	Sarah Krop (Sarah.Krop@mead354.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMQTEIYVfM3m7JYVDoLO4f1tc8JQNRZ3z

"MHS JEA Convention 11:7-11:10-24" History

-  Document created by Sarah Krop (Sarah.Krop@mead354.org)
2024-10-04 - 10:19:36 PM GMT
-  Document emailed to jeff.naslund@mead354.org for signature
2024-10-04 - 10:20:01 PM GMT
-  Email viewed by jeff.naslund@mead354.org
2024-10-05 - 6:41:06 AM GMT
-  Signer jeff.naslund@mead354.org entered name at signing as Jeff Naslund
2024-10-07 - 2:27:58 PM GMT
-  Document e-signed by Jeff Naslund (jeff.naslund@mead354.org)
Signature Date: 2024-10-07 - 2:28:00 PM GMT - Time Source: server
-  Agreement completed.
2024-10-07 - 2:28:00 PM GMT





STUDENT TRAVEL PROPOSAL

Print

School: MSHS Group: Yearbook

Trip Name: CEA Convention Submission Date: Sept 20, 24

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Susan Best
Teacher/Coach/Advisor

9/20/24
Date

Extended Field Trip (Overnight)
Trips related to club, leadership or academic activities that involve overnight stays (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Special Event Trip (Overnight)
Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Academic Study Trip (Overnight)
School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip
No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: Nov 7 - Nov 11 Person in Charge: Susan Best

Destination(s): Philadelphia

Approvals

Principal: [Signature] Activities/Athletic Director: Nancy M. Butz
Nancy M Butz (Oct 9, 2024 07:34 PDT)

CTE Student Services: [Signature]

School Board: Jeff Naslund Final Approval Date: _____
Jeff Naslund (Oct 7, 2024 07:26 PDT)

Participants:

Estimated # of Students 7 Estimated # of Adults (Chaperons & Staff) 2 *Doug Best*

of School Days Missed: 2 # of Sub Days Needed: 2 Student/Chaperone Ratio: 1 x 3 1/2

Additional Information:

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Hotel: Philadelphia Marriott

3. Transportation: Air: Apo to Philadelphia, Uber to hotel + back to airport

4. Supporting Documents:

- Preliminary Trip Itinerary attached? X Yes No
- Related brochures/information attached: X Yes No
- Student Trip Expectations attached: X Yes No

Trip Educational Benefit and Planned Activities:

The CEA convention allows students to attend informational sessions about various aspects of journalism + yearbook. They are led by professionals in the field. Students will participate in on-site contests, team building activities, and critiques. **Cost & Funding Sources:** They gain national experience.

Building Budget Covering:	\$ 0
ASB Funds Covering: Hotel & costs 1/2 conference fee per student transportation Uber/transportation	\$4000 (est. 7 stu + 2 adults) 505 students (15 per entry) 125 advisor entry 150
District Funds Covering:	\$ 0
Student/Parent Cost (per student) Covering - Please Itemize: air = \$450 1/2 Conf Fee = \$50 Food + experiences	\$ 500+

Fundraising Opportunities:

Senior ads serve as our fundraiser to support this opportunity.

Student Travel Field Trips

Trip Date: Nov 7-11

Date Submitted: Sept Nov 20

Supervisor Name: Susan Best
Total number of students participating: 100

Total number of adults participating: 2

Copies Included:

- Student Travel Proposal Forms (3 pages)
- Transportation Request Sheet
- Permission Slip w/ Info Filled In (Parent signed slips will be collected by teacher at a later date)
- Itinerary
- Student Expectations and Attire (Normal School Rules Apply)
- Student List (Sarah will submit it to the nurse)
- Chaperone Names and Contact Information
- Contact Information of Trip Supervisor
- Travel Request Claim Form (only if planning to claim per diem or reimbursement for out of pocket expenses)

IMPORTANT REMINDERS:

- * Schedule your sub in AESOP
- * Meet with the nurse the week before your trip for necessary information and training.
- * All chaperones must have a Washington State background check completed and approved. Check with your building secretary for this process.
- * Take the collected signed permission slips with you on the trip in case of emergency. You should have one for each student attending the trip.

EXPENSE BREAKDOWN

Transportation (Mark all that apply)

- District Car(s) and/or Van(s) How Many? _____
- Rental Car(s) and/or Van(s) How Many? _____
- District Bus How Many? _____
- Charter Bus How Many? _____
- Plane 9? x \$450 = \$4050

How is Transportation being funded?

Circle one: CTE funds Building funds ASB funds

Student/parent funded

Lodging

- None
- School Stay _____ x \$ _____ = \$ _____
- Hotel or Camp (circle one) 3 x \$239 = \$3200
+ tax

How is Lodging being funded?

Circle one: CTE funds Building funds ASB funds

ASB funds

Fees

- None
- Registration Fees 8 x \$125 = \$1000

How are Fees being funded?

Circle one: CTE funds Building funds ASB funds

ASB funds
+ 1/2 student

Subs

- No sub needed
- Sub needed
- 1/2 Day _____ x \$65.00 = \$ _____
- Full Day(s) 2 x \$130.00 = \$260

How are Subs being funded?

Circle one: CTE funds Building funds ASB funds

ADDITIONAL INFORMATION:

Students will pay for food, air, and experiences.

Philadelphia - Fall JEA Convention Itinerary 2024

Thursday, Nov 7

Fly from Spokane to Philadelphia
Meet at airport at _____ on Nov. 7
Flight information: TBD

Take Uber from airport to hotel

Check in to Philadelphia Marriott:

- ★ 1-7 pm Convention Registration (we will get our packets, figure out what rooms the write-offs are in and choose sessions)
- ★ Check out sights downtown
- ★ Keynote speaker 7-9

Midnight Convention Curfew - expectation is that you are in your own room.

Friday, Nov 8

9-12 Session 1-3 - take notes on all sessions. Together, you will make a presentation to deliver to the class about things everyone can gain from.

12-1 lunch

1-2 Session 4

2-2:45 - signed up for feedback on our book

4-6 Contests

6:30 dinner

8-10 Student entertainment in hotel

11 PM - in room

Saturday, Nov 9

Attend at least 4 sessions from 8-2 - eat lunch at your leisure - take notes

- ★ Sightsee in the afternoon

6:30 - dinner

11 PM - in room

Sunday, Nov 10

Awards ceremony 8:30 - 10:30am

Tour Philadelphia

Monday, Nov 11

Take Uber to airport

Fly out (TBD) - this may

Parents pick up student at SPO airport at TBD

***Students will need money for food (\$50 a day?), souvenirs, and any other activities they decide to do as a group. To check a bag is \$30. I strongly suggest you don't do that. I always bring bars or something easy for breakfast and snacks - stuff is expensive in the hotel and Starbucks line is too long to get to the sessions on time.

My number is 206-910-2891. Put it in your phone and text me your name

**EXPECTATIONS FOR JEA NATIONAL CONVENTION:
STUDENTS AND PARENTS: PLEASE READ AND SIGN THE FOLLOWING.**

1. After 11AM students will be in their own rooms, making no excessive noise. Lights out at midnight.
2. Students will be expected to follow all convention rules and attend at least 8 break-out sessions (see itinerary) and 1-2 keynote speakers.
3. Students are expected to stay in groups during free time outside of the hotel. Students are expected to stay within 1-2 blocks of the hotel during daylight hours when outside of the hotel. No transportation besides walking when not with a chaperone.
4. Students must be in the hotel after dark or if out of the hotel, with a chaperone. Students may not leave the hotel by themselves without the express consent and knowledge of the chaperone. Students may not be in a room alone with the opposite gender.
5. Students may not invite people outside of our group to their hotel room. Students should carry a cell phone (give Mrs. Best #) and have a charger at the hotel.
6. If the school is charged for damages to the hotel, students staying in that room will split the cost unless the student who did the damage confesses.
7. Per convention rules, students are not allowed to smoke on any part of the trip.
8. I will follow the MSHS rules when it comes to drinking, and drugs. No student shall possess, use, transmit or attempt to possess, use or transmit either drugs or alcohol while on school grounds or attending a school-related/sponsored activity.
 - a. • 1st offense: Emergency Expulsion: A member of the building administration will notify the student's parents/guardians and their counselor of the emergency expulsion and schedule an informal initial hearing within three (3) school business days. The emergency expulsion will be converted to a short-term suspension pending informal initial hearing. This option is NOT available to any student caught selling/transmitting any substances described above.
 - b. • 2nd offense: Long Term Suspension
9. While in attendance at school or school sponsored events, students are expected to remove themselves immediately from any situation where illegal activities are occurring or where other persons are engaging in conduct which violates school or district rules. If a situation is during a school sponsored field trip (whether local or extended), activity, or event, students will report the situation immediately and in confidence to school supervisory personnel.

Failure to follow the rules will result in the student being sent home at the parents' expense. I will contact parents by phone if their student breaks the rules.

Student _____ date _____

Parent _____ date _____

Dear parents of yearbook students,

Yearbook students have the opportunity to attend the JEA Journalism National Convention in Philadelphia from Nov. 7-11. I will have a parents' meeting closer to the convention, but I have to begin planning, so please read through the information and email me as to whether or not your student is able to go by Sept. 16 so that I can buy the airfare and reserve the hotel rooms; your student will then be committed to the cost of the trip whether or not they attend. In no way is attendance at the convention a part of your student's grade in Yearbook class. Please email me with questions you have regarding the convention.

What: JEA Spring National Journalism Convention (JEA.org). You can go to <http://fall.journalismconvention.org/> to learn more about the convention.

When: Leave Thursday, Nov 7 (your student will need a ride to the airport), and return Monday, Nov. 11.
(4 nights).

Where: Philadelphia Marriott, 1201 Market Street

Why: For participants to attend convention sessions on various journalism and yearbook topics, to compete in national competitions, bond with fellow MSHS Yearbook students, and meet professionals in the journalism and publishing community. Ultimately, attending conventions and listening to professionals in the field improves our product and our skills. Participating in competitions improves students' skills, adds credibility to our publication, and looks good on college applications.

How: Meet at the Spokane Airport to board a plane, take the train or Uber from the airport to the downtown hotel, attend the opening keynote speaker Thursday night, attend the convention sessions Friday and Saturday, and compete in the competitions on Friday. Attend awards ceremonies Saturday, sightsee Sat and Sunday and fly home Monday. Students would need to be picked up from the airport on Monday.

Students and parents are responsible for food, airfare, part of the convention fee, and tourist attractions. The yearbook fund will cover the cost of the hotel. If your student wants to attend the convention, but cost is an issue, we can discuss ways to off-set the costs.

Your costs will include:

Air	\$450 (RT) **currently an approximation
½ convention fee	\$50
Food & Souvenirs	Up to individual student/none provided

The yearbook fund will cover hotel, ½ convention fee, and ground transportation)
Thank you for your consideration of this experience for your student; it's exciting when we return from the convention full of ideas that we can bring to the yearbook this year.

Susan Best, MSHS English Teacher & Yearbook Adviser











MSHS JEA Convention 11_7-11_11_24

2024-10-09

Final Audit Report

Created:	2024-10-04
By:	Sarah Krop (Sarah.Krop@mead354.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGXMgWPMQvfHTLm54I_qBCc2qAly5ZSFe

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-  Document created by Sarah Krop (Sarah.Krop@mead354.org)
2024-10-04 - 10:33:07 PM GMT
-  Document emailed to jeff.naslund@mead354.org for signature
2024-10-04 - 10:33:34 PM GMT
-  Email viewed by jeff.naslund@mead354.org
2024-10-05 - 6:41:06 AM GMT
-  Signer jeff.naslund@mead354.org entered name at signing as Jeff Naslund
2024-10-07 - 2:26:13 PM GMT
-  Document e-signed by Jeff Naslund (jeff.naslund@mead354.org)
Signature Date: 2024-10-07 - 2:26:15 PM GMT - Time Source: server
-  Document emailed to nancy.butz@mead354.org for signature
2024-10-07 - 2:26:17 PM GMT
-  Email viewed by nancy.butz@mead354.org
2024-10-07 - 11:51:53 PM GMT
-  Signer nancy.butz@mead354.org entered name at signing as Nancy M Butz
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-  Document e-signed by Nancy M Butz (nancy.butz@mead354.org)
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MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VI.F.

Agenda Item: 1st Reading Policy 2230 Adoption
Transition to Kindergarten Program

Background: The adoption of Policy 2230, Transition to Kindergarten Program, is being presented for first reading consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2230 was used as the template for the presented policy adoption.

The presented policy states that, when operating a transition to kindergarten program, the district will ensure the program serves eligible students of all abilities who need additional preparation to be successful in kindergarten and who lack access to other early learning group settings.

The policy sets forth eligibility, recruitment and enrollment criteria including the requirement that any child enrolled must be at least 4 years old by August 31 of the school year in which they enroll in a transition to kindergarten program. The district may use its discretion in establishing individualized exceptions for a student who turns 5 years old between June 1 and August 31 of the year they would be eligible by age to enter kindergarten but who demonstrate a need for additional preparation for kindergarten through a screening process and tool.

The policy states the district will give priority to children most in need of additional preparation to be successful in kindergarten as demonstrated through a screening process and tool, give priority to children with the lowest family income who are not otherwise participating in another local program, not exclude participation of an eligible child due only to the presence of a disability and not charge tuition or other fees.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy adoption. No action is requested.

Attachments:

- Draft Policy 2230

TRANSITION TO KINDERGARTEN PROGRAM

If the Mead School District operates a transition to kindergarten program, it will ensure that the program serves eligible students of all abilities who need additional preparation to be successful in kindergarten and who lack access to other early learning group settings.

The district will consider the best practices pertaining to a transition to kindergarten program as developed in collaboration between the Office of Superintendent of Public Instruction and the Department of Children, Youth, and Families. The district may blend or co-locate a transition to kindergarten program with other early learning programs.

Eligibility, Recruitment, and Enrollment

The term “screening process and tools” means using one or more instruments or methods of assessing and measuring the ability and need of an individual student.

Children will be eligible to participate in the district’s transition to kindergarten program as follows:

1. Based on a screening process and tool as defined above, the district has determined that the child would benefit from additional preparation for kindergarten; and
2. The child’s age is at least 4 years old by August 31 of the school year in which they enroll in a transition to kindergarten program.
 - a. The district has discretion to establish individualized exceptions for a student who turned 5 years old between June 1 and August 31 of the year they would be eligible by age to enter kindergarten under WAC 392-335-010 but who demonstrates need for additional preparation for kindergarten through a screening process and tool.

In determining eligibility and admitting students to a transition to kindergarten program, the district will:

1. Give priority to children most in need of additional preparation to be successful in kindergarten, as demonstrated through a screening process and tool.
2. Give priority to children with the lowest family income, not otherwise participating in another local program.
3. Not exclude or establish a policy to prohibit participation of an eligible child due only to the presence of a disability.
4. Not charge tuition or other fees from state-funded eligible students for enrollment in a transition to kindergarten program.

Cross References:

3110 - Qualification of Attendance and Placement

Legal References: Chapter 28A.300 RCW
WAC 392-425-010

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VI.G.

Agenda Item: 1st Reading Policy 2108 Adoption
Learning Assistance Program

Background:

The adoption of Policy 2108, Learning Assistance Program, is being presented for first reading consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2108 was used as the template for the presented policy adoption.

The presented policy states the district will implement a learning assistance program designed to enhance educational opportunities for students enrolled in grades K-12 who are not meeting academic standards by providing supplemental instruction and services to those students.

The policy includes sections on:

- Students Affected by COVID-19 Pandemic
- Washington Integrated Student Supports Protocol
- Coordination with Other Programs
- Annual Report to OSPI

In the "Protocol" section the policy states the district may use up to 15% of the learning assistance program allocation to deliver supports to students through partnerships with community-based or other out-of-school organizations and sets forth steps that must be followed when entering into an agreement with a community partner.

The district must submit an annual report (September 30th) to OSPI detailing:

- The amount of academic growth gained by students participating in the learning assistance program.
- The number of students who gain at least one year of academic growth.
- The specific practices, activities, and programs used by each school building that received learning assistance funds.
- The percentage of learning assistance program funding used to engage community partners, the number of students receiving direct supports and services from those community partners, and the types of supports and services that are being provided; and
- The number of students served by the learning assistance program during the school year who were able to exit the program because student academic

growth resulted in meeting the academic standard for grade level.

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a policy adoption. No action is requested.

Attachments:

- Draft Policy 2108

LEARNING ASSISTANCE PROGRAM

The district will implement a learning assistance program designed to enhance educational opportunities for students enrolled in kindergarten through twelfth grade who are not meeting academic standards by providing supplemental instruction and services to those students. “Students who are not meeting academic standards” means students with the greatest academic deficits in basic skills as identified by statewide, school, or district assessments or other performance measurement tools.

Students Affected By COVID-19 Pandemic

Until the expiration or termination of Proclamation 20-05 declaring a state of emergency for all counties in Washington due to COVID-19 or until September 1, 2025—whichever is later—the district will budget and expend learning assistance program funds to identify and address the academic and nonacademic needs of students resulting from and exacerbated by the COVID-19 pandemic.

Washington Integrated Student Supports Protocol

The district will budget and expend learning assistance program funds using the framework of the Washington integrated student supports protocol, established under RCW 28A.300.139.

The district may use up to 15% of its learning assistance program allocation to deliver academic, nonacademic, and social-emotional supports and services to students through partnerships with community-based or other out-of-school organizations in accordance with RCW 28A.300.139.

If the district enters into an agreement with a community partner in accordance with RCW 28A.300.139, the agreement must do the following:

- A. Specify that learning assistance program funds may be used only to provide direct supports and services to students;
- B. Clearly identify the academic, nonacademic, or social-emotional supports and services that will be made available to students by the community partner and how those supports and services align to the needs of the students as identified in the student-level needs assessment required by RCW 28A.300.139; and
- C. Identify the in-school supports that will be reinforced by the supports and services provided by the community partner to promote student progress towards meeting academic standards.

Coordination with Other Programs

The district may coordinate federal, state, and local programs in order to serve the maximum number of students who are below grade level in basic skills. Students receiving assistance in another special needs program may also be served in the learning assistance program if they meet student eligibility and selection requirements.

Annual Report to OSPI

The district will submit an annual report on September 30th to the Office of Superintendent of Public Instruction detailing the following:

- A. The amount of academic growth gained by students participating in the learning assistance program;
- B. The number of students who gain at least one year of academic growth;
- C. The specific practices, activities, and programs used by each school building that received learning assistance funds;
- D. The percentage of learning assistance program funding used to engage community partners, the number of students receiving direct supports and services from those community partners, and the types of supports and services that are being provided; and
- E. The number of students served by the learning assistance program during the school year who were able to exit the program because student academic growth resulted in meeting the academic standard for grade level.

Cross References: 6100 - Revenues From Local, State and Federal Sources
 4130 - Title I, Part A Parent and Family Engagement
 2161 - Special Education and Related Services for Eligible Students
 2104 - Federal and/or State Funded Special Instructional Programs

Legal References: Chapter 28A.165 RCW Learning assistance program
 WAC 392-162 Special service program - Learning assistance
 SHB 1208, Chapter 111, Laws of 2021 Learning Assistance Program – Various Provisions

Adopted:

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VI.I.

Agenda Item: 1st Reading Procedure 2190 Revision
Highly Capable Programs

Background:

A revision to Procedure 2190, Highly Capable Programs, is being presented for first reading consideration. This procedure was adopted on May 22, 1991, and revised on February 22, 2010. On February 12, 2024 Policy 2190 (attached for reference) was revised and at that time it was noted a proposed revision to the accompanying procedure would be forthcoming. Policy/Procedure 2190 is considered to be *essential* by WSSDA

WSSDA Sample Procedure 2190 was used as the template for the presented procedure revision with minor adjustments incorporated to accurately reflect standard operating practices specific to the Mead School District.

For comparison purposes, a copy of current Procedure 2190 is also attached. Due to the extensive nature of the proposed revisions, redlining the current procedure was not practical.

The presented draft procedure, in addition to providing a definition of highly capable students, includes sections that address the following:

- Identification Process (Screening, Referrals, Assessment, Selection, New/Transfer Students)
- Appeals
- Exit Process
- Program Design (Elementary, Secondary)
- Reporting

Staffing Implication: None

Other Considerations: None

Recommendation: This is a 1st reading of a procedure revision. No action is requested.

Attachments:

- Draft Procedure 2190
- Current Procedure 2190
- Current Policy 2190

HIGHLY CAPABLE PROGRAMS

Definition

Highly capable students are students who perform or show potential for performing at significantly advanced academic levels when compared with others of their age, experiences, or environments. Outstanding abilities are seen within students' general intellectual aptitudes, specific academic abilities, and/or creative productivities within a specific domain. These students are present not only in the general populace, but also are present within all protected classes.

Students who are highly capable may possess, but are not limited to, these learning characteristics:

1. Capacity to learn with unusual depth of understanding, to retain what has been learned, and to transfer learning to new situations;
2. Capacity and willingness to deal with increasing levels of abstraction and complexity earlier than their chronological peers;
3. Creative ability to make unusual connections among ideas and concepts;
4. Ability to learn quickly in their area(s) of intellectual strength; and
5. Capacity for intense concentration and focus.

Identification Process

The district identification process will apply equitably to all enrolled students and families present in Mead School District. Additionally, annual public notification of parents and students shall be made before any major identification activity in multiple ways including our district website, highly capable website, and district/school newsletters.

Screening: MSD will conduct universal screening at second and fifth grades to find students who may be identified for highly capable services. The purpose of universal screening is to include students who traditionally are not referred for highly capable services. Students discovered during universal screening may need further assessment to determine whether the student is eligible for placement in a program for highly capable students. At least two student data points will be considered during universal screening, those being the individual domains (quantitative, verbal, and non-verbal) of the CogAT, as well as reading and math MAP scores.

Referrals: A referral process is available for all grade levels not being universally screened. Parental permission must be obtained in writing before assessments to determine eligibility are conducted for any referred students. Referrals are open for the month of February during each academic year. To refer a student for assessment, members may complete the online referral forms found on the district website and submit electronically. Referral forms will also be available at the district office for those who are unable to submit an electronic form. Referrals must be received by March 1 of each academic year to be assessed in spring of that year.

- Teachers, parents, or community members may refer any student through grade 12 for assessment.
- Secondary students may also self-refer.

- Assessment for all referred students takes place annually each year in late March-April.

Assessment: Written or electronic parental permission will be obtained prior to conducting additional assessments to determine eligibility for highly capable services. Our district practices for identifying the most highly capable students will prioritize equitable identification of low-income students. Students identified for further consideration through the universal screening process will be assessed using multiple objective criteria.

The assessment process will be based upon a review of each student's capability as shown by multiple criteria, from a wide variety of sources and data, intended to reveal each student's unique needs and capabilities. MSD uses a portfolio of evidence to determine a student's need for the continuum of highly capable services. Three forms of evidence are compiled into the portfolio (aptitude scores, achievement scores, and qualitative input from families and staff).

- Aptitude
 - Cognitive Abilities Test (CogAT)
- Achievement
 - Standardized Achievement Tests
 - MAP
 - SBA
- Qualitative
 - WIDA Access (evidence of rapid rate of language acquisition)
 - Renzulli Scales
 - Culturally, Linguistically, and Economically Diverse (CLED) Learner Scales
 - Family Survey
 - Additional Work Samples

MSD has identification procedures for our Highly Capable program that are clearly stated and implemented, using the following criteria:

- a) The district uses multiple objective criteria to identify students who are among the most highly capable. Multiple pathways for qualifications must be available and no single criterion may disqualify a student from identification;
- b) The district must base highly capable selection decisions on consideration of criteria benchmarked on local norms, but the district will not use local norms as a more restrictive criterion than national norms at the same percentile;
- c) The district will not use subjective measures, such as teacher recommendations or report card grades to screen out a student from assessment or to disqualify a student from identification. However, the district may use these data points alongside other criteria during selection to support identification; and
- d) To the extent practicable, the district must give screening and assessments in the native language of the student. If native language screening and assessments are not available, the district must use a nonverbal screening and assessment.

The district will record test results in the student's cumulative file. Any screenings or additional assessments will be conducted within the school day and at the school the student attends. On a case-by-case basis and with the consent of the parent or guardian, the district may offer student screenings or additional assessment opportunities during the summer, outside of school hours, or at an alternative site.

Additional considerations:

- **Multilingual Learners:** In addition to ability and achievement assessments, the WIDA ACCESS assessment is used to evaluate students whose first language is not English to determine their ability for rapid language acquisition, which can be a characteristic of highly capable learners.
- **Students with Special Education support:** Students who qualify for highly capable services and also qualify for either special education services or a 504 plan are often referred to as twice-exceptional students. Additional data available for students with IEPs may be used in the identification process when relevant to determine a need for highly capable program services.
- **Retesting:** Students may retest given the following conditions:
 - It has been over 6 months since the student last tested, and
 - The student is enrolled in at least one grade level higher than they last tested.

Selection: A multidisciplinary selection committee composed of a district administrator, an individual who can interpret cognitive and achievement test results, a teacher, and any additional professionals MSD deems desirable, will review data that has been collected for each of the referred students. The multidisciplinary selection committee will evaluate the results of the universal screening, any further individual student assessment, and any available district data and make the selection decision based on:

- A preponderance of evidence from the profile data demonstrating that a student is among the most highly capable; and
- Evidence of clear need for highly capable services.

A single assessment score or indicator will not prevent a student's selection for highly capable services. However, individual pieces of evidence, if strong enough, can indicate that the student would benefit from these services. If properly validated tests are not available, the professional judgment of the qualified district personnel shall determine eligibility of the student based upon evidence of cognitive and/or academic achievement.

Additionally, MSD will:

- Notify parents of the students selected. Parents will receive a full explanation of the procedures for identification, an explanation of the process to exit a student from the program, the information on the district's program, and the options that are available to identified students.
- Obtain parental permission to place identified students in the program before any special services and programs are provided to the student.

New/Transfer Students: Out-of-district transfer students that have qualified in that district's highly capable program are not automatically enrolled. Building administrative assistants are to notify the Highly Capable Program Director if a student is marked as highly capable on our registration documents. Test scores and placement letters from the other district may be used as long as they meet our placement criteria. Students may need to re-test in MSD, which utilizes the same assessment process as described above. New students or transfer students will be processed for identification within three months of enrollment.

Appeals

Parents/legal guardians have the right to appeal the multidisciplinary selection committee's decision. Individuals appealing the multidisciplinary selection committee's decision must submit a completed appeal form within two weeks of being notified in order to request a review of the identification decision. In order to be considered, the appeal must contain a written explanation indicating why the appeal is being filed and, to support reconsideration, provide additional new evidence of significantly advanced cognitive or academic levels. Any additional assessments must be initiated by the multidisciplinary selection committee. Assessments conducted by any agency other than MSD will not be considered in the appeals process.

The multidisciplinary selection committee will review the student's file, assessment profile data, and additional evidence provided in the request for appeal. The decision of the multidisciplinary selection committee may include:

- Upholding the original decision of the multidisciplinary selection committee;
- Reversing the decision of the multidisciplinary selection committee.

The multidisciplinary selection committee will make a decision within 30 school days after receipt of written request for reconsideration, and will notify the parent/legal guardian of the decision in writing. The decision of the multidisciplinary selection committee is the final decision.

Exit Process

A parent/guardian may request that a student be withdrawn from highly capable services. In such cases, the parent/guardian will make the request at the building level, and the building principal and/or designee will forward the request to the Highly Capable Program Director. After a conference with the Highly Capable Program Director, if a parent/legal guardian still wishes to decline further services for his/her student, the student will be exited and will no longer receive highly capable services.

Program Design

For highly capable students, access to accelerated learning and enhanced instruction is access to a basic education. MSD will make a variety of appropriate program services to students who participate in the program. Once services are started, the district will provide a continuum of services to identified students in grades K-12. The district will keep on file a description of the educational programs provided for identified students. Services are reviewed annually for each student to ensure that the services are appropriate.

The district will offer highly capable students the following programs:

- Elementary: In grades K-5, service-delivery options include but are not limited to differentiation, enrichment, acceleration, and participation in a full-time gifted magnet program. Each year, teachers will establish an Individual Learning Plan (ILP) for any student identified as highly capable, in collaboration with parent(s)/guardian(s). This plan will outline goals, identify services, and monitor student progress over the school year. The services determined could be delivered in a general education classroom, small-group instructional setting, or magnet program based on student numbers, student needs, staffing, and/or available resources. Additional enrichment opportunities may be provided as an extra-curricular opportunity.
- Secondary: In grades 6-12, service-delivery options include but are not limited to differentiation, enrichment, and/or acceleration. Secondary schools may provide the service-delivery options through one or more of the following means: general education classrooms, advanced programs, extra-curricular clubs and academic competitions, course acceleration, and/or partnerships with outside agencies.

Reporting

Identified students will be assigned the appropriate CEDARS Gifted value(s) in the district's student information system for the end-of-year reporting activities.

The superintendent or designee will provide an end-of-the-year report to the Office of Superintendent of Public Instruction (OSPI) that includes:

- Number of students served by grade level K-12;
- Student demographic information;
- Data to determine if students who are highly capable met the goals set and if the programs provided met the academic needs of these students;
- Number and content of professional development activities provided for special teachers and general education staff; and
- Program evaluation data and, if needed, program changes that will be made based upon this information.

Adopted: May 22, 1991
Revised: February 22, 2010
Revised:

HIGHLY CAPABLE PROGRAM

The following procedures shall be employed to nominate, assess and select students to participate in the program:

Nomination

Anyone may nominate a child to the program, including teachers, other staff, parents, students, and members of the community. Nominators will be sent the district's nomination form to recommend a child for consideration in the program.

Assessment

The district will screen each nominee using Cognitive Abilities Test and State Achievement Test Scores to identify students who qualify for further assessment. Prior to conducting assessment(s) Highly Capable Program teachers shall obtain written parental permission.

Nominees identified through the screening process will be assessed using multiple criteria from a variety of sources and data, including tests that measure cognitive ability and academic achievement. Test results shall be recorded in the student's cumulative file.

Selection

A multi-disciplinary selection team composed of a district administrator, an individual who can interpret cognitive and achievement test results and a teacher will review data that has been collected for each of the nominated students. They will select those students who meet the program criteria. The district will:

- A. Notify parents of students who have been selected. Parents shall receive a full explanation of the procedures for identification, program options and the appeal process;
- B. Obtain parental permission to provide services and programs;
- C. Schedule a meeting of all such parents; and
- D. Send out an annual student learning plan with a yearly evaluation summary.

Program Design

The District will offer highly capable students the following programs:

Within heterogeneous, inclusive learning groups and settings, the Quest Program provides an enriched, differentiated, accelerated and rigorous standards-based curriculum that presents learning at a pace, depth, and intensity that meets students' intellectual needs while simultaneously encouraging growth of individual potential.

Each individual student or group of students with similar needs shall have a program plan. Services will be made available based on that plan and include a continuum of services.

Report to the Board

Annually, prior to the Board of Director's program approval, the Superintendent, or designee, will report on the status, including evaluation, of the district's Highly Capable Program.

Adopted: May 22, 1991
Revised: February 22, 2010



HIGHLY CAPABLE PROGRAMS

In order to develop the special abilities of each student, the district will offer a highly capable program that provides kindergarten through twelfth grade students who qualify for the program with access to basic education programs that accelerate learning and enhance instruction. The framework for such programs shall encompass, but not be limited to, the following objectives:

- A. Expansion of academic attainments and intellectual skills;
- B. Stimulation of intellectual curiosity, independence and responsibility;
- C. Development of a positive attitude toward self and others; and
- D. Development of originality and creativity.

The Board will annually approve the district's highly capable plan including: the number of students the district expects to serve by grade level; the district's plan to identify and place students, including universal screening at two grade levels; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation and fiscal report; and assurances that the district is legally compliant.

The Superintendent shall establish procedures consistent with state guidelines for implementing universal referral, screening, assessment, identification and placement of highly capable students. The procedures will include prioritizing equitable identification of low-income students; use of multiple objective criteria and multiple pathways universal screening for identification and placement decisions; use of local norms, unless more restrictive than national norms; and use of screening and assessment in the student's native language (if available) or nonverbal assessment.

Legal References: RCW 28A.185.030

WAC 392-170

Programs — Authority of local school districts — Selection of students
Special service program — Highly capable students

Adopted: May 22, 1991
Revised: February 22, 2010
Revised: February 12, 2024



RESOLUTION 24-08

Title IX Regulations Supporting Fairness in Competition and Student Safety

WHEREAS, RCW28A.600.200 grants each school district board of directors “the authority to control, supervise, and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students of the district” as part of the educational program; and

WHEREAS, a board of directors may delegate control, supervision, and regulation of any such activity to the Washington Interscholastic Activities Association (WIAA); and

WHEREAS, WIAA’s current 2024-25 handbook states that, “All students have the opportunity to participate in WIAA athletics and/or activities in a manner that is consistent with their gender identity”; and

WHEREAS, there have been numerous instances demonstrating the threat to injury to female athletes from competition against male athletes who identify as transgender in a wide range of female sports; and

WHEREAS, male athletes who identify as transgender have outstripped female competitors in state, national and international settings, gaining award and recognition inconsistent with their ability relative to same sex peers and causing female athletes to lose similar benefit for their performance; and

WHEREAS, 20 U.S.C. §1681-§1688 states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance”; and

WHEREAS, the Mead School District receives Federal financial assistance.

NOW, THEREFORE BE IT RESOLVED that the Mead School District Board of Directors strongly supports fairness in competition and student safety; and

BE IT FURTHER RESOLVED that the Mead School District supports equal and fair athletic opportunities for every student; and

BE IT FURTHER RESOLVED that the Mead School District is committed to providing a safe environment for every student participating in athletics; and

BE IT FURTHER RESOLVED that the Mead School District recognizes the inherent biological and physiological differences that exist between male and female students. These differences place male students at an advantage for physical performance in athletic competitions; and

BE IT FURTHER RESOLVED that the Mead School District does not support biological male athletes participating in biological female competition categories; and

BE IT FURTHER RESOLVED that the WIAA policy, as it currently stands, does not provide a safe environment nor does it provide fair opportunities for female athletes in athletic competitions; and

BE IT FURTHER RESOLVED that the Mead School District signed onto, as a supporting district, proposed amendments to the WIAA Handbook submitted by the Eastmont and Lynden school districts and that the Mead School District calls on the WIAA to have open dialog and discussion with its membership in order to restore fairness to all student athletes.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington and authenticated by the signatures affixed below.

Dated this 21st day of October, 2024.

Attest:

Mead School District No. 354
Board of Directors

Secretary to the Board

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024

New Business

VI.K.

Agenda Item: Award of Snow Removal Contract

Background: The Maintenance Department sent out a Request for Proposal, with a due date of October 7, 2024, for pricing on snow removal for the 2024-2025 school year with two one-year renewal options. The RFP provided the option for firms to bid specific school sites.

Two firms submitted proposals (A.M. Landshaper and Copper Creek). Each district facilities was bid by at least one of the two firms with Shiloh Hills and the old M.E.A.D. site being bid by both contractors. For Shiloh Hills and the old M.E.A.D. site A.M. Landshaper was the low bidder.

The district used both contractors this past school year for snow removal and was pleased with their services. Therefore, it is recommended the snow removal contract for Brentwood, Colbert, Creekside, District Office, Evergreen, Farwell, Highland, Meadow Ridge, Midway, Mountainside, PLC, Northwood, Prairie View & Skyline be awarded to Copper Creek and that the snow removal contract for Shiloh Hills, the old M.E.A.D. site, Mt. Spokane and Mead HS be awarded to A.M. Landshaper.

The basic (no extras) per snow event cost, 2"-5", for the entire district is \$18,110. The basic per snow event cost, 5.5"-8", is \$23,130.

Fiscal Impact: Overall pricing is consistent with what was paid per snow event in the prior school year.

Recommendation: Approval from the Board of Directors to sign a contract with Copper Creek for snow removal at Brentwood, Colbert, Creekside, District Office, Evergreen, Farwell, Highland, Meadow Ridge, Midway, Mountainside, PLC, Northwood, Prairie View and Skyline and a contract with A.M. Landshaper for snow removal at Shiloh Hills, the old M.E.A.D. site, Mt. Spokane and Mead HS is recommended.

Attachment: Bid Recap

	A.M. Landshaper	Copper Creek
Brentwood Elementary		
2" - 5"		\$680.00
5.5" - 8"		\$850.00
Playground 2" - 5"		add \$150.00
Playground 5.5" - 8"		add \$195.00
Sidewalk on Regina Rd		add \$100.00
East side parking lot sidewalk		add \$100.00
Bus loop sidewalk		add \$85.00
Everything 2" - 5"		\$1,115.00
Everything 5.5" - 8"		\$1,330.00
Colbert Elementary		
2" - 5"		\$710.00
5.5" - 8"		\$885.00
Playground 2" - 5"		add \$160.00
Playground 5.5" - 8"		add \$195.00
Side Walk De-ice to Brighton Place		add \$220.00
Side Walk Plow to Brighton		add \$265.00
Walkway in front of building		add \$75.00
Bus loop sidewalk		add \$110.00
Side Walk by street in front of school		add \$145.00
Everything 2" - 5"		\$1,685.00
Everything 5.5" - 8"		\$1,895.00
Creekside Elementary		
2" - 5"		\$575.00
5.5" - 8"		\$715.00
Playground 2" - 5"		add \$120.00
Playground 5.5" - 8"		add \$145.00
Sidewalk on Sheridan Rd		add \$55.00
Sidewalk on Hastings Rd		add \$60.00
Sidewalk on Freya (east)		add \$55.00
Bus loop sidewalk		add \$75.00
Everything 2" - 5"		\$940.00
Everything 5.5" - 8"		\$1,030.00
District Office		
2" - 5"		\$465.00
5.5" - 8"		\$580.00
Shovel & De-Ice while Plowing 2" - 5"		add \$180.00
Shovel & De-Ice while Plowing 5.5" - 8"		add \$215.00
Shovel & De-Ice ONLY 2" - 5"		add \$345.00
Shovel & De-Ice ONLY 5" - 8"		add \$405.00
Everything 2" - 5"		\$990.00
Everything 5.5" - 8"		\$1,200.00

	A.M. Landshaper	Copper Creek
Evergreen Elementary		
2" - 5"		\$920.00
5.5" - 8"		\$1,150.00
Playground 2" - 5"		add \$185.00
Playground 5.5" - 8"		add \$245.00
Sidewalk in front of school		add \$135.00
Sidewalk bus loop		add \$75.00
Everything 2" - 5"		\$1,315.00
Everything 5.5" - 8"		\$1,605.00
Farwell Elementary		
2"-5"		\$975.00
5.5"-8"		\$1,220.00
Playground area (2"-5")		add \$415.00
Playground area (5.5"-8")		add \$515.00
Farwell portable black top and playground (2"-5")		add \$290.00
Farwell portable black top and playground (5.5"-8")		add \$355.00
Farwell bus loop sidewalk		add \$115.00
Farwell parents drop off sidewalk		add \$105.00
Everything 2"-5"		\$1,900.00
Everything 5.5"-8"		\$2,310.00
Highland		
2" - 5"		\$1,295.00
5.5" - 8"		\$1,615.00
Main entryways/bus loop 2"-5"		add \$285.00
Min entryways/bus loop 5.5"-8"		add \$355.00
Playground 2" - 5"		add \$260.00
Playground 5.5" - 8"		add \$330.00
Plow path to neighborhood		add \$295.00
De-ice path to neighborhood		add \$330.00
Everything 2" - 5"		\$2,465.00
Everything 5.5" - 8"		\$2,925.00
M.E.A.D.		
2" - 5"	\$300.00	\$325.00
5.5" - 8"	\$400.00	\$425.00
Shovel Walks & De-ice 2" - 5"	add \$125.00	add \$75.00
Shovel Walks & De-ice 5.5" - 8"	add \$165.00	add \$75.00
Everything 2" - 5"	\$425.00	\$400.00
Everything 5.5" - 8"	\$565.00	\$500.00
Mead High School		
2" - 5"	\$2,205.00	
5.5" - 8"	\$2,890.00	

	A.M. Landshaper	Copper Creek
Meadow Ridge Elementary		
2" - 5"		\$975.00
5.5" - 8"		\$1,220.00
Playground 2" - 5"		add \$315.00
Playground 5.5" - 8"		add \$395.00
Bus loop sidewalks		add \$150.00
Sidewalk along street		add \$115.00
Parents drop off loop sidewalk		add \$105.00
Everything 2" - 5"		\$1,660.00
Everything 5.5" - 8"		\$1,985.00
Midway Elementary		
2" - 5"		\$870.00
5.5" - 8"		\$1,105.00
Playground 2" - 5"		add \$280.00
Playground 5.5" - 8"		add \$355.00
Sidewalk on Midway Rd		add \$160.00
Main drop off sidewalk		add \$100.00
Bus loop sidewalk		add \$120.00
Everything 2" - 5"		\$1,530.00
Everything 5.5" - 8"		\$1,840.00
Mountainside Middle School		
2" - 5"		\$1,405.00
5.5" - 8"		\$1,755.00
West Side car drop off sidewalk		add \$85.00
East side bus loop w/sidewalks to parking		add \$110.00
Center sidewalk to street		add \$45.00
Sidewalk along Day Mt. Spokane		add \$80.00
Everything 2" - 5"		\$1,725.00
Everything 5.5" - 8"		\$2,075.00
Mt. Spokane High School		
2" - 5"	\$2,535.00	
5.5" - 8"	\$3,325.00	
Pittsburg Learning Center		
2" - 5"		\$405.00
5.5" - 8"		\$510.00
Northwood Middle School		
2" - 5"		\$1,405.00
5.5" - 8"		\$1,755.00
Playground behind Northwood		add \$105.00
Northwood bus loop sidewalk		add \$195.00
Northwood sidewalk in front of building		add \$245.00
Northwood sidewalk along Pittsburg St		add \$170.00
Sidewalk along Center Rd		add \$115.00
Everything 2" - 5"		\$2,235.00
Everything 5.5" - 8"		\$2,585.00

	A.M. Landshaper	Copper Creek
Prairie View Elementary		
2" - 5"		\$940.00
5.5" - 8"		\$1,175.00
Total snowplow entryway/bus loop 2"-5'		add \$260.00
Total snowplow entryway/bus loop 5.5"-8"		add \$325.00
Playground 2" - 5"		add \$190.00
Playground 5.5" - 8"		add \$240.00
Plow Path to neighborhood		add \$110.00
De-Ice Path to neighborhood		add \$375.00
Everything 2" - 5"		\$1,875.00
Everything 5.5" - 8"		\$2,225.00
Shiloh Hills		
2" - 5"	\$790.00	\$870.00
5.5" - 8"	\$1,155.00	\$1,105.00
Playground 2" - 5"	add \$185.00	add \$280.00
Playground 5.5" - 8"	add \$300.00	add \$355.00
Sidewalk parking and bus area 2"-5"	add \$240.00	
Sidewalk parking and bus area 5.5-8	add \$370.00	
Sidewalk 2"-5"	add \$185.00	
Sidewalk 5.5"-8"	add \$290.00	
Everything 2" - 5"	\$1,400.00	\$1,150.00
Everything 5.5" - 8"	\$2,115.00	\$1,460.00
Skyline Elementary, Bob Olson Ln		
2" - 5"		\$660.00
5.5" - 8"		\$825.00
Sidewalks/main entryways/bus loop 2"-5"		add \$280.00
Sidewalks/main entryways/bus loop 5.5"-8"		add \$355.00
Playground area 2"-5"		add \$135.00
Playground area 5.5"-8"		add \$170.00
Everything 2" - 5"		\$1,075.00
Everything 5.5" - 8"		\$1,350.00
Skyline Elementary, (Main Road)		
2" - 5"		add \$305.00
5.5" - 8"		add \$385.00
Pathway along Bob Olson (snow blow)		add \$185.00
Pathway along Bob Olson (de-ice)		add \$70.00
Everything 2" - 5"		\$560.00
Everything 5.5" - 8"		\$640.00

MEAD SCHOOL DISTRICT

Board Meeting of October 21, 2024
New Business

VII.L.

Agenda Item: **Resolution 24-09**
 Rejecting All Bids Submitted in Response to the Bid
 Specifications and General Requirements for Security
 Services

Background:

The Mead School District solicited bids for Security Services for the 2024-25 school year, with two one-year renewal options, with a bid/proposal submission deadline of October 7, 2024 at 1 pm. The RFP was advertised in the Spokesman on August 28, 2024 and September 4, 2024.

One company submitted a bid. This bid represents an increase in cost for security services, when comparing last year (2023/24) to the current school year of approximately 364% (\$16,500 to \$60,000).

Because of the substantial cost increase, the district is requesting the board adopt Resolution 24-09 authorizing the rejection of all bids/proposals received for Security Services for the 2024-25 school year, with two one-year renewal options, and authorize the district to reopen the bidding process.

Recommendation:

Approval of Resolution 24-09, as presented is recommended.

Attachments:

Resolution 24-09



RESOLUTION 24-09
Rejecting All Bids Submitted in Response to the Bid Specifications and
General Requirements for Security Services

WHEREAS, the Mead School District solicited bids for Security Services for the 2024-25 school year with two one-year renewal options for all school district facilities. This was advertised in the Spokesman on August 28, 2024 and September 4, 2024 with a bid/proposal submission deadline of October 7, 2024 at 1 pm; and

WHEREAS, on October 7, 2024 one (1) bid was received and opened by the district; and

WHEREAS, the bid from the one bidder represents an increase in cost, when comparing last year (2023/24) to the current school year of approximately 364% (\$16,500 to \$60,000); and

WHEREAS, pursuant to RCW 35.23.352(1), the School Board may, by resolution, reject all bids.

NOW, THEREFORE BE IT RESOLVED by the Mead School District Board of Directors, as follows:

All bids/proposals received for Security Services for the 2024-25 school year, with two one-year renewal options, are hereby rejected and the Mead School District is hereby authorized to reopen the bidding process.

Adopted this 21st day of October 2024.

Attest:

Mead School District No. 354
Board of Directors

Secretary to the Board

