



**Board Work Session Minutes
Monday, October 7, 2024**

The Board of Directors held a Work Session on Monday, October 7, 2024. The meeting was held at District Office. Directors Cannon, Gray, Nolan and Killman were present. Director Burchard was not in attendance. Also attending were Superintendent Travis Hanson, Assistant Superintendent Heather Havens and Interim Director of Elementary Education Robin Placzek.

I. Approval of the Agenda

At 6:20 p.m., Director Gray made a motion to approve the agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

II. Review of School Improvement Plans

In compliance with Board Policy 2005 Assistant Superintendent Heather Havens reported on School Improvement Plans (SIP), which included a “one-page” version of each building’s School Improvement Plan. Full School Improvement Plans are available to Board members for review if requested. All SIPs include 10 key aspects:

- Clear goals and objectives
- Data-driven decision-making
- Stakeholder involvement
- Professional development
- Curriculum and instructional strategies
- Monitoring and assessment
- Equity and inclusivity
- Resource allocation
- Communication and transparency
- Sustainability

Director Cannon inquired about how Mead School District works with teachers to improve overall best practices in teaching across the district. Ms. Havens shared that teachers work together in Professional Learning Communities (PLCs) on Wednesday mornings and principals spend time in classrooms observing teachers. Ms. Havens explained how principals share the SIP with school staff to create a meaningful, results-oriented focus throughout the building. Beyond the work inside each school, district administrators work with principals to align the performance of their schools to both the goals in their SIP and the district’s Strategic Plan. Superintendent Hanson shared additional details about the SIPs for schools that receive Title I federal funds. President Cannon asked fellow Directors to review SIPs specific to their director districts. Plans will be accepted at a future date.

III. Learning and Teaching Update

Assistant Superintendent Heather Havens reported on Curriculum Development and Adoption of Instructional Materials. The presentation included information on Policy and Procedure 2020 and additional key guidance for the selection and adoption of instructional materials. Ms. Havens noted specific criteria for instructional materials, and Superintendent Hanson added that the development of OSPI/state learning standards have resulted in a fundamental change in the way that materials are selected. Ms. Havens explained the makeup, focus and goals of each of the three committees that make up the full curriculum selection and adoption process: Instructional Materials Review Committee, Curriculum Development Coordination Council, and Curriculum Adoption Committee. She then worked through the full curriculum adoption process, challenges and next steps.

Director of Elementary Education Robin Placzek reported on the district's Highly Capable program. Ms. Placzek evaluated and analyzed the program to create and present a draft document that included all information about the program. She highlighted specific changes in the assessment of potential highly capable students, as well as the program design. Directors asked questions and provided initial feedback on the draft program information. Ms. Placzek will present updates to Policy 2190 at the next Regular Meeting on October 21st.

IV. WIAA Amendment Discussion

The Board discussed and reviewed amendment proposals that Eastmont School District and Lynden School District are in the process of bringing to the WIAA. The Board discussed whether to sign-on in support of either or both proposed amendments, and decided to sign-on in support of both amendment proposals.

V. Superintendent Update

Superintendent Hanson reviewed Procedure 3211, including the directives for staff members outlined in the Procedure. Superintendent Hanson shared that he directed building principals at the secondary level to cover the directives in Procedure 3211 at an upcoming staff meeting.

Superintendent Hanson addressed a recent parent complaint and concern. Board member Gray brought forth a parent concern and Superintendent Hanson will follow up.

Superintendent Hanson shared an email from State Superintendent Chris Reykdal that outlined a legislative funding shortage for the Transition to Kindergarten program. The notice from Superintendent Reykdal explained that funding was projected for 5,665 full-time equivalent students, but actual enrollment is projected to be 8,034. The funding mechanism does not grow with enrollment, but OSPI is advocating for additional funding from the legislature.

Superintendent Hanson shared that collective bargaining with the Mead Combined Trades Association did not result in agreement on a new contract and has moved to mediation.

Superintendent Hanson reported on nursing coverage and challenges faced with multiple resignations and other individual situations that have resulted in leaves.

Director Cannon briefly touched on the topic of classroom décor and staff expression. He would like to have a deeper discussion at a future board meeting.

Director Killman brought forth a question about the CHAS Clinic at Shiloh Hills, as well as a follow-up question about the District's safety and security team from the last board work session.

VI. Adjourn

The meeting was adjourned at 9:35 pm.

President

Secretary