

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 23, 2024 at 5:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, John Polimeni, Jenny Tessendorf

**BOARD MEMBERS ABSENT:** Megan Personale, Jen Schneider, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Matt Fitch, Brian Nolan, Matt Schrage

**LEADERSHIP TEAM ABSENT:** Jamie Farr

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** On file

### ***Executive Session***

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. discuss three particular persons, three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law), and a matter which will imperil the public safety if disclosed

### ***Return to Open Session***

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Miller, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

### ***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth graders Ryan Arist and Paige Munson leading all in the Pledge of Allegiance.

### ***Board Meeting Minutes***

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the September 9, 2024 Regular Board Meeting minutes.

**APPROVED: MINUTES**

### ***August 2024 Warrant Review***

Upon a motion made by Mr. Polimeni, seconded by Mrs. Grimm on behalf of Mrs. Personale, with all present voting yes, the Board of Education approved the August Warrants.

**APPROVED: AUGUST WARRANTS**

A-15 General 9010415-9010489 (ACH)  
A-16 General 19404-19469 (Check Print)  
A-17 General 19381-19403, 19470-19475 (In House)  
A-21 General 9010490-9010529 (ACH)  
A-22 General 19489-19533 (Check Print)  
A-23 General 19481-19488 (In House)\*\*  
A-26 General 14295345, 14295352 (Manual)  
C-3 Cafeteria 3168-3172  
C-4 Cafeteria 3173-3178  
F-3 Federal 9000504-9000508 (ACH)  
F-4 Federal 966-967 (Check Print)  
F-5 Federal 9000509-9000511 (ACH)



F-6 Federal 968-969 (Check Print)

H-2 Capital 722 (Check Print)

HBU-2 Capital 12 (Bus)

\*\*General In-House Check numbers 19476-19480 were generated, but the printer jammed and was reset. After the reset, these check numbers were skipped.

### **Board Student Representative- Macy Schneckenburger**

New board student representative, senior Macy Schneckenburger introduced herself to the Board. She reported that NYSCLSA State Conference is coming up in November, Student Government provided teachers donuts for teacher appreciation, new students to the Academy will be joined by current students to introduce and welcome them to our school, and homecoming will be in October.

### **Superintendent's Report**

Mr. Matt Fitch, Assistant Superintendent for Business read the following statement on behalf of Mr. Farr.

*The district is moving forward with bringing a Capital Project Vote to the community on December 3, 2024. The name of this Capital Project will be the "Revitalization Capital Project" because it is focused on some of the failing and outdated assets at nearly every district property and revitalizing them such that our assets remain in good standing for the foreseeable future.*

*Superintendent Farr will be hosting two community forums on this Revitalization Capital Project so he can raise community awareness specific to the scope of the work. Those forums will be:*

- 1. Thursday, September 26th at 6 PM in a Zoom Webinar format - Attendees will be able to ask questions should there be any. This session will be recorded and available to be watched at a time of convenience for community members*
- 2. Thursday, October 3rd at 6 PM at the Operations Center*

*Additionally, we will produce a brief video overview of the project to share on our social media as well as we will produce a Revitalization Capital Project Digest which will be mailed to community members in November so that everyone can learn about the project and make an informed decision at the vote."*

### **Consensus Agenda**

Upon a motion made by Mrs. Miller, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

#### **APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS**

#### **Business**

##### **1. Budget Transfer**

the below budget transfer that is over \$20,000 and requires Board approval. This is for a staff member that was originally budgeted at the Primary-Elementary School and is now located at the Academy.

From:	A2250.150-12-1310	Special Programs Instructional Salary PES	\$26,500
To:	A2250.150-22-1310	Special Programs Instructional Salary HS	\$26,500

##### **2. Certification of Lead Evaluators- Teachers**

BE IT RESOLVED THAT **Sarah Callahan, Dennis DesRosiers, Calee Prindle, Tonya Russell, Vernon Tenney, and Kristin Williamson** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:



- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
  - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
  - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

### 3. Volunteers

the request of Mrs. Emily Bonadonna, Primary School Principal, for the below volunteers for the 2024-2025 school year:

Rebecca Hall, Cheryl Silco, Josh McCormick, Jamie-Lynn Harris, Amarrae Sengilla, Mark Mckoec, Grace Murdock, Jennifer Francis, Jude Garenfio, Russell Francis, Mirlande Occil, Jennifer Navas, Tamara Prull, Sheldon Daunce, Amy Austin, Jenny Aman, Crystal Platten, Claire Wusokauski, Cassie Nickeson, Anthony Paterniti, Daniel Nickeson, Angelina Voght, Elizabeth Newbold, Rebecca Fenner, Charles Sauter, Mark Griffin, Catherine Helming-Sauter, Jessica Griffin, Matthew Lyons, Kacie Smith, Hailey Zimmer, Stephen Smith, David Zimmer, Devin Fenner, and Corey Steckle

### 4. New Club

the request of Mrs. Marissa Logue, Academy Principal, for a new club: Canandaigua Card Club (CCC). The club will teach students and teachers how to play different card games. The unpaid advisor is Ms. Reilly Figenschel.

### 5. Physical Education Plan

of the 2024-2025 District Physical Education plan.

### 6. Field Trips- Final Approval

the request of Mrs. Marissa Logue for final approval of the following trips:

- NYSCLSA State Conference, November 24-26, 2024, Lake Placid, NY (*initial April 15, 2024*)
- Senior Trip, November 22-24, 2024, New York, NY (*initial March 4, 2024*)



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- Spanish IB, November 8-12, 2024, San Juan, PR (*initial February 12, 2024*)

#### **7. Field Trips- Initial Approval**

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the following trips:

- Varsity Girls Basketball, December 27-28, 2024, Amsterdam, NY
- Hockey, November 29-30, 2024, Albany, NY

#### **8. Surplus Items**

the request of Ms. Kris VanDuyne, Middle School Principal, to declare as surplus items the attached listing of books

#### **9. Designations of Depositories**

the Superintendent recommends that the Board of Education designate the addition of Community Bank as listed below. This account shall not exceed the following amount.

- Metropolitan Commercial Bank- \$80,000,000

#### **10. Clinical Practice Placement- 16 hours**

the request of Ms. Kris VanDuyne, Middle School Principal, for:

- Ryland Turner, Roberts Wesleyan University, School of Nursing with Kelly Smith- October for 16 hours. Ryland is here to observe, learn, and assist with non-invasive patient care.

#### **11. Field Placement- 65 hours**

the request of Ms. Kris VanDuyne, Middle School Principal, for:

- Audrey Hackett, Nazareth University with Sally McKenna- Mid September-December 10, 2024

#### **12. Agreements**

of an agreement with Teresa L. Webster for bilingual speech-language evaluations at a rate of \$130.00 per hour for the 2024-25 school year.

a teacher candidate field placement agreement with The State University of New York, College at Geneseo for the term of September 2024 through September 2029.

#### **13. Theater Staff**

of Kim Anderson and Trish Kelley for the position of House Managers for various theater events for the 2024-2025 school year. Amount will be \$100 per event.

#### **14. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: August 26, 27, 28, 30, September 3, 5, 9, 10, 11, and 12.



**Personnel**

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Mary Erdle	Teacher Aide	6/26/2025	30

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jasmin Allen	Teacher Aide	Resignation in order to accept another position on the District	9/9/2024
Quinn Habberfield	Custodial Worker	Declined position	9/11/2024
Amy Brady	Secretary I	Resignation	10/11/2024
Carolyn Keller	Teacher Aide	Resignation	10/4/2024

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jasmin Allen	Secretary I	9/10/2024	\$17.00/hr.
Matthew Bradshaw	School Bus Driver	9/4/2024	\$24.91/hr.
William Bement	School Bus Driver	8/28/2024	\$24.91/hr.
Keith Young	School Bus Driver	8/20/2024	\$24.91/hr.
Ross Gifford	Substitute AV Tech	9/16/2024	\$40.00/hr.
Jerry Smith	Substitute AV Tech	9/16/2024	\$27.00/hr.
Kurt Knoblauch	Substitute AV Tech	9/16/2024	\$27.00/hr.
Doug McClow	Substitute AV Tech	9/16/2024	\$18.00/hr.
Lauren Hedworth	Secretary I	9/25/2024	\$17.00/hr.
Rhonda Anderson	School Bus Driver	9/18/2024	\$24.91/hr.
Mirlande Occil	Food Service Helper	9/25/2024	\$15.76/hr.
Erin Vorhis	Substitute Teacher Aide	9/23/2024	\$15.00/hr.

2. Instructional Personnel

A. Resignation

of Jared Simpson, Middle School Teacher, who has resigned from the District effective October 21, 2024.

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) of Jessica Liming who received her Bachelor's degree in Communication Disorders and Deafness from Kean University. She earned her Master's degree in Speech Language Pathology from



Nazareth College. Ms. Liming is appointed to a 3-year probationary Speech & Language Therapist with a tenure area of Speech effective October 24, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Jessica Liming	Speech and Language Disabilities	10/24/2024	Step 12	3-years

2) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Colby Genecco	Elementary	10/7/2024

3) RN Supervisory Stipend

the following School District Registered Nurses will receive the contractual stipend for overseeing the Licensed Practical Nurse as indicated:

<u>RN</u>	<u>LPN</u>
Lorraine Ryan	Kelly LaBouf
Kelly Smith	Cara Carr
Kelly Smith	Jenn Brown

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Heidi Reybrouck  
Erin Vorhis

5) Contract Substitute Teacher

the following individual to Contract Substitute Teacher position for the 2024-2025 school year at the approved rate:

Nicole Nearpass – Elementary School

6) Co-Curricular & Stipend Positions 2024-2025 School Year

the following individual to co-curricular and stipend position at rate in accordance with contract:

<u>Co-Curricular</u>	<u>School</u>	<u>Appointed</u>	<u>Level</u>	<u>Step</u>
<b>CTA Contract Name:</b> Jazz Ensemble	MS	Joe Martino	B	1

**End of Consensus Agenda**

**District Committee Reports**

**Council for Instructional Excellence (CIE)**

Mr. Matt Schrage reported out on behalf of CIE which met on September 11, 2024. The Committee welcomed new membership, talked about roles of CIE members, spent time looking at district focus areas and building



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SIPT Plans. The Committee also heard about request for a pilot to enhance our current assessment practices in the 9-12 classrooms, an artificial intelligence Academy resource was discussed and Mrs. Sarah Callahan, Director of Professional Learning and Data Coordination talked about our 1:1 professional learning opportunities.

### **Safety / Health / Security Committee**

Mr. John Polimeni reported on behalf of Safety/Health/Security Committee which met on September 19, 2024. The main focus of the meeting was expectations for each building for the upcoming drill week

### **Upcoming Events**

- September 26- Middle School Open House (Grades 7<sup>th</sup> & 8<sup>th</sup>)
- October 4- Audit Committee Meeting
- October 7- Board of Education Meeting
- October 10- Primary Open House
- October 11- District Emergency Drills- Half day for all students
- October 14- Columbus- Indigenous Peoples' Day
- October 16- Policy Committee Meeting
- October 17- CA Sports Hall of Fame
- October 17- Elementary Open House
- October 18- Homecoming

### **Adjournment**

Upon a motion made by Ms. Tessendorf, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:38 p.m. The next Regular meeting will be on October 7, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk