

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 23, 2020 at 7:00 PM

Executive Session 6:30 PM for Contract Negotiations, Legal and Personnel

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Vice President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Nathan Foeller, Treasurer	☐	☐
Mr. Larry Stern, President	☐	☐
Mr. Joseph Surridge, Interim Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney Eric Filer, Solicitor	☐	☐
Mrs. Rebecca Karpowicz, Recording Secretary	☐	☐

IV. Presentations/Recognition

- A. Damian C. Mele Memorial Scholarship Fund from the Mele Family and the Lehigh Valley Community Foundation – Presented by Mrs. Suzanne Howland

V. Public Comment on Agenda

VI. Communications

- A. Superintendent's Report – *Mr. Cleaver*
- B. Solicitor's Report-*Atty. Filer*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 26, 2020, Board Meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 2, 2020, Special Board Meeting. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for November 2020. (Enc. 3)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for November 2020: (Enc. 4)

Revised due to duplication of checks in General Fund on 10/26/20

General Fund	\$ ~~2,600,455.11~~	1,614,528.19
Manual Checks	\$ ~~2,336,191.02~~	2,336,191.02
Payroll	\$ ~~1,188,709.91~~	1,188,709.91
Debit Card	\$ ~~-0.00~~	0.00
Food Service Fund	\$ ~~62,902.24~~	62,902.24
	\$ ~~6,188,258.28~~	5,202,331.36

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. Motion by _____, Seconded by _____ to make the following transfers from the General Fund to the Food Service Fund as per the Reimbursements from the Commonwealth: \$273.80 for August 2020, \$60,013.61 for September 2020 and \$94,553.00 for October 2020.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following reports:
1. Expenditure Report
 2. Expenditure by Object Report
 3. Revenue Summary

(Enc. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____, to refund the following:
1. Occupational Tax for year 2019 in the amount of \$122.50 to Brian Hansler;
 2. Occupational & Per Capita Taxes for year 2020 in the amount of \$132.30 to Edward W. Hendershot, Sr;
 3. Occupational & Per Capita Taxes for year 2020 in the amount of \$132.30 to Kathryn J. Hendershot.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____, to approve the Occupation Tax Assessment changes as per the attached list. (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____, to approve the Communication System, Inc. Service Support Agreement with the Lehigh Area School District for the 2020-2021 school year at the cost of \$21,603.00 funded through Building and Grounds and Technology Departments, upon recommendation by the Building and Grounds Committee. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____, to approve the OverDrive Consortium Agreement with Carbon Lehigh Intermediate Unit #21 and the Lehigh Area School District, for the 2020-2021 school year, at a cost not to exceed \$2,000.00. Funded through the Technology Budget. (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the Coronavirus Aid, Relief and Economic Security Act (CARES) Ocdel Pre- K Counts and Head Start Supplemental Assistance Program Grant Agreement and the Lehigh Area School District. In the amount of \$5,720.00.

(Enc. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____, to approve the affiliation agreement between the Lehigh Area School District and the Lincoln Technical Institute for the purpose of providing experiential learning for Education students for the 2020-2021 school year.

(Enc. 11)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____, to approve The Backpack Buddies Agreement between the Second Harvest Food Bank and Lehigh Area School District for the period of November 1, 2020 to June 30, 2021.

(Enc. 12)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____, to approve the Agreement between The Lehigh Carbon Community College SHINE after school Program and Lehigh Area School District.

(Enc. 13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____, to accept a donation of school supplies from Walmart valued at over \$10,000 to the Lehigh Elementary Center for the 2020-2021 School Year.

Supplies provided by Walmart- Pencils, notebooks, folders, glue sticks, bottled glue, highlighters, dry erase markers, activity books, binders, pens, colored pencils, book covers, and crayons. Items were shared with all staff and students grades Pre-K to 5.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the agreement with Lancaster-Lebanon Intermediate Unit 13 and Lehigh Area School District for the

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve the Chromebook Lease Agreement with Carbon Lehigh Intermediate Unit and Lehigh Area School District effective December 1, 2020 through June 30, 2021, at a cost of \$75.00 per device. (Enc 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached employment contract for Edward Rarick for the position of Business Administrator effective date to be determined through June 30, 2024, pending clearances. (Enc. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the 2020-2021 Substitute List, pending clearances. (Enc. 17)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Athletic hires as recommended by the Athletic Committee and Extra-Curricular hires for the 2020-2021 school year. (Enc. 18)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____, to accept the resignation of the following employees:
1. Karen Blisard - Teacher - as of December 23, 2020
 2. Cristina Bueti - Teacher - as of December 23, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____, to approve a sabbatical leave for **Employee #747** for the purpose of Restoration of Health, for the 2nd semester of the 2020-2021 School Year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____, to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1619** - Intro to Astronomy (Lab), Foundations of Education, Educational Psychology, Behavior Management & Guide, and Assistive Technology (\$1,600.00)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____, to acknowledge an FMLA leave for **Employee #582**, not to exceed 12 weeks, effective November 16, 2020.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve Janine Partenio to the appointment of Recording Secretary effective November 24, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the Use of School Property for:

1. **Junior Class (Angela Harris)** - December 16, 2020 through December 18, 2020 - All day for flower storage and 2:00 PM - 6:00 PM for pick-up (December 17 & 18) - High School - Stage/Lobby

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st Reading of the following Lehigh Area School District Policy: (Enc. 19)

1. [Policy #122 - Extracurricular Activities](#)
2. [Policy #123 - Interscholastic Athletics](#)

3. [Policy #805 – Emergency Preparedness and Response](#)
4. [Policy #805.1 – Relations with Law Enforcement Agencies](#)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

- A. Moving to Virtual Learning Platform Pre-K to 12

XIV. Directors' Concerns

XV. Courtesy of the Floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is the Reorganization Meeting on Wednesday, December 2, 2020, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____