

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board (Virtual)

Monday, September 21, 2020 at 7:00 PM



Executive Session @ 6:00 PM for Personnel, Negotiations, and Legal Issues.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Nathan Foeller, Treasurer	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Vice President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney Eric Filer, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

Present

Absent

***Notice of Executive Session*

IV. Presentations/Recognition/Announcements

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Solicitor's Report – *Atty. Filer*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the August 24, 2020, regular meeting. (Enc. 1)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Middle School Activities Fund for August 2020. (Enc. 2)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for August 2020: (Enc. 3)

General Fund	\$ 2,217,825.77
--Manual Checks	\$ 89,798.60
--Payroll (August)	\$ 1,088,842.31
--Food Service	\$ 12,789.16
--Debit Card	\$ <u>126.66</u>
	\$ 3,409,382.50

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- a. Expenditure Report
 - b. Expenditure by Object Report
 - c. Revenue Summary
- (Enc. 4)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached lists. (Enc. 5)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to refund the following:

1. Occupational Tax for year 2020 in the amount of \$367.50 to Gerald Camisa;
2. Per Capita Tax for year 2019 in the amount of \$9.80 to Michael Cormier;
3. Occupational Tax for year 2019 in the amount of \$122.50 to Robert Ebbert;
4. Occupational Tax for year 2019 in the amount of \$122.50 to Barbara Gressler.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____, to approve the following bid on a property that is in the County's Repository for Unsold Properties:

1. Bid of \$850.00 on property Map Number 83B-38-A84.02.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to adopt Resolution #20/21-#02 to update Berkheimer and appoint the Superintendent and/or Accountant as its authorized representatives to make requests. (Enc. 6)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to accept the donation of **\$2,195.00** from the Lehigh Area Middle School PTO to be used for Middle School online educational resources.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____, to accept the donation of school supplies from Donor's Choose.Org for the Middle School Art program for the 2020-2021 school year.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2020-2021 Substitute List** pending clearances. (Enc. 7)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2020-2021** school year. (Enc. 8)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the **Team Leaders, Department Heads and Grade Level Leaders** hires for the **2020-2021** school year. (Enc. 9)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- D. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employees under terms of their respective contract with eligibility of all retirement benefits:
1. **Sherryl Armbruster** – Secretary – Hired June 30, 1986 – 33.47 Years of Service – effective December 31, 2020
 2. **Ann Louise Hayes** – Paraprofessional – Hired June 10, 1992 – 28.42 Years of Service – effective December 31, 2020
 3. **Debra Lilly** – 10-Month Secretary – Hired May 2, 1988 – 32.60 Years of Service – effective December 31, 2020
 4. **Carey Kunkle** – Paraprofessional – Hired August 8, 1994 – 25.42 Years of Service – effective December 31, 2020
 5. **Sue Koch** – Paraprofessional – Hired August 19, 2004 – 16.42 Years of Service – effective December 31, 2020
 6. **Kristin Simmons** – Secretary – Hired June 15, 2009 – 11.52 Years of Service – effective December 31, 2020
 7. **Cynthia Kemmerer** – 10-Month Secretary – Hired January 2, 2008 – 13.13 Years of Service – effective December 31, 2020

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1434** – September 8-October 25, 2020/Media Design **(\$1,626.00)**
 2. **Employee #1434** – September 8-October 25, 2020/Utilizing Technology to Improve Learning **(\$1,626.00)**

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following professional employee for tenure:
1. **Simon Tkach** – Social Studies Teacher – hired August 28, 2017
 2. **Kristen Zellner** – Elementary Teacher – hired September 25, 2017

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:
1. **Employee #670** – effective September 8, 2020
 2. **Employee #1088** – effective September 28, 2020
 3. **Employee #446** – effective September 25, 2020
 4. **Employee #1265** – effective September 15, 2020
 5. **Employee #1068** – effective November 9, 2020

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:
1. **Amy Rarick** – Part-Time Paraprofessional – effective immediately
 2. **Melissa Wagner** – Administrative Assistant to the Superintendent – effective September 28, 2020
 3. **Sarah Simon** – Title I Reading Specialist – effective date TBD

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the termination of **Employee #1697** due to “Abandonment of Position” effective immediately.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employee in accordance with the respective contract:

1. **Laurie Walck** - Part-Time Paraprofessional - **\$11.00/hr.** - effective September 22, 2020

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ to approve the hiring of six (6) Swivl® Monitors at the Elementary Center, Grades K-5, for three (3) hours per week at the contracted rate of pay (all are current teachers):

1. Kristen Zellner
2. Drewann Troutman
3. Janine Matika
4. Tiffany Strausberger
5. Justin Fritz
6. Ronald Rabenold

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve **Rebecca Karpowicz** to the appointment of Recording/ Assistant Board Secretary, effective **September 29, 2020**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve early graduation in January 2021 for the following students: **#59495, #59222, #53561, #58754, #54125, #53972, #54092, #54105, #56567, #54048, #54062, #54095, #54247, #58022, 53628**

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve a Memorandum of Understanding with Pathstone Head Start Agency and the Lehigh Area School District for the **2020-2021** school year. (Enc. 10)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st Readings of the following Lehigh Area School District Policies:
1. **#203** – Communicable Diseases and Immunization
 2. **#314** – Physical Examination
 3. **#705** – Facilities and Workplace Safety
 4. **#803** – School Calendar
- (Enc. 11)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Lehigh Area School District Application for Flexible Instruction Days (FID). (Enc. 12)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Department of Health** – Thomas McGroarty – Saturday, October 24, 2020, 8:00 a.m.-5:00 p.m. – Drive-Thru Flu Clinic – LASD Campus

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the Revised **2019-2020** Non-Public Schools Title I Professional Services Agreement between Lehigh Area School District and the Schuylkill IU #29. (Enc. 13)

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Lehigh School Site, LLC Appeal
2. Athletic Training Contract

XIII. New Business for Discussion

- A. Discussion of House Bill 2787 regarding spectator attendance at sporting events. (Enc. 14)

- B. President calls for nominations for **PSBA President** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA President**

Candidate: David Hein

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____,
as **PSBA President**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. President calls for nominations for **PSBA Vice-President** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA Vice-President**

Candidates: Sabrina Backer, Daniel O'Keefe

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____,
as **PSBA Vice-President**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. President calls for nominations for **PSBA Treasurer** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA Treasurer**.

Candidate: Michael Gossert

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____,
as **PSBA Treasurer**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. President calls for nominations for **PSBA Western at Large** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA Western at Large**.

Candidate: Marsha Pleta

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____, as **PSBA Western at Large**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. President calls for nominations for **PSBA Sectional Advisors** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA Sectional Advisors**.

Section 2 Candidate: Aimee Kemick

Section 4 Candidate: Brian Petula

Section 6 Candidate: Andrea Christoff

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____, as **PSBA Sectional Advisors**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. President calls for nominations for **PSBA Insurance Trust Candidates (2 seats)** for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA Insurance Trust Candidates**

Candidates: Michael Faccinetto, Marianne Neel

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____, as **PSBA Insurance Trust Candidates**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. President calls for nominations for **PSBA School Board Secretaries Forum** (2-year term – 2 seats) for 2021 per the PSBA policy #108. (Enc. 15)

_____ nominates _____ for **PSBA School Board Secretaries Forum (2-year term)**.

Candidates: Stephen Skrocki, Tracy Long

President calls for other nominations.

MOTION by _____, SECONDED by _____ to close nominations and to elect _____, as **PSBA School Board Secretaries Forum (2-year term)**.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Directors' Concerns

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next regular scheduled meeting is on Monday, October 26, 2020, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

Roll Call VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____