

PACKER PROCESS

**P**

PREPARE FOR LEARNING

- Needs: Pencil/Pen, iPad
- iPads are out of sight and away unless otherwise directed

A

ASK FOR HELP

- Email me: aherder@west-fargo.k12.nd.us
- Office Hours: 3A and 4B
- Office: 214J

C

COLLABORATE WITH OTHERS

- Be respectful of others
- Participate in class activities and discussions

K

KEEP TRACK OF ASSIGNMENTS & DEADLINES

- Schoology is the place for everything you need to know
- Lesson Plans are at the top of the Schoology page
- Due dates are on Schoology and PowerSchool

E

ENTER AND EXIT THE CLASSROOM APPROPRIATELY

- Be in your seat when the bell rings
- Stay near your seat until the bell rings. Do not line up at the door.

R

RESPECT SCHOOL & CLASSROOM RULES

- Phones are out of sight and out of use. I will follow the school policy on phones.
- Cheating: don't do it. I will follow the district policy on Academic Dishonesty.

S

SUBMIT WORK

- Assignments are due on the due date. A zero will be entered if the assignment is late, but the assignment can still be submitted until the end of the unit.
- No late work will be accepted after the unit is complete.