

# Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board  
Monday, March 23, 2020 at 7:00 PM

**Executive Session @ 6:00 PM for Contract Negotiations, Personnel and Legal.**

## Agenda

### I. Pledge of Allegiance

### II. Call to Order

### III. Roll Call

|                                               | Present                  | Absent                   |
|-----------------------------------------------|--------------------------|--------------------------|
| Ms. Joy Beers, Member                         | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Richard R. Beltz, Member                  | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. David F. Bradley, Sr., Member             | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Nathan Foeller, Treasurer                 | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member                   | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gail Maholick, Member                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Rita Spinelli, Vice President            | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member                       | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, President                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Patricia Denicola, Business Administrator | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jonathan Cleaver, Superintendent          | <input type="checkbox"/> | <input type="checkbox"/> |
| Attorney William Schwab, Solicitor            | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Melissa Wagner, Recording Secretary      | <input type="checkbox"/> | <input type="checkbox"/> |

*\*\* Notice of Executive Session*

### IV. Presentations/Recognition

### V. Public Comment on Agenda

## VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Foeller*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

## VII. Approval of Minutes

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Minutes of the February 24, 2020, regular meeting. (Enc. 1)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## VIII. Financial Matter

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for February 2020. (Enc. 2)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Payment of Bills for February 2020: (Enc. 3)

|                      |                 |
|----------------------|-----------------|
| General Fund         | \$              |
| --Benefits           | \$              |
| --Payroll (February) | \$ 1,334,576.81 |
| --Debit Card         | \$              |
| Food Service Fund    | \$              |
|                      | \$              |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the following reports:

- a. Expenditure Report
- b. Expenditure by Object Report
- c. Revenue Summary
- d. Treasurer's Reports
  1. General Fund
  2. Capital Reserve Fund
  3. Capital Projects Fund
  4. Food Service Fund

(Enc. 4)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve payment on the following projects from the General Fund for a total of \$\_\_\_\_\_: (Enc. 5)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve exemptions from Per Capita and/or Occupational Tax per the attached lists. (Enc. 6)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

F. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adopt the 2020-2021 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #19/20-#02, as recommended by the Finance Committee.

Roll Call Vote:

|                                    | Yes                      | No                       | Absent                   | Abstention               |
|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Richard R. Beltz, Member       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. David F. Bradley, Sr., Member  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Nathan Foeller, Treasurer      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gail Maholick, Member         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Rita Spinelli, Vice President | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Joy Beers, Member              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, President         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- G. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adopt the 2020-2021 Proposed Operating Budget for the Carbon Career & Technical Institute, Resolution #19/20-#03, as recommended by the Finance Committee

Roll Call Vote:

|                                    | Yes                      | No                       | Absent                   | Abstention               |
|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. David F. Bradley, Sr., Member  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Nathan Foeller, Treasurer      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Stephen Holland, Member        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Gail Maholick, Member         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Rita Spinelli, Vice President | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Wentz, Member            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Joy Beers, Member              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Richard R. Beltz, Member       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Larry Stern, President         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- H. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to accept the donation to the general fund of **\$100.00** from Griff's Ale Haus & Grille to be used for the Title I Reading Program at the Elementary Center.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- I. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve a 2-year contract with Safeway Driving School, July 1, 2020, through June 30, 2022. (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## X. Personnel

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1085** – March 30-June 13, 2020/Social Studies Teaching Methods
  2. **Employee #1085** – March 30-June 13, 2020/Mathematics Content and Methods for E.C.E.
  3. **Employee #1085** – March 30-June 13, 2020/Junior Pedagogy Seminar

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #395** – effective February 18, 2020
2. **Employee #911** – effective March 30, 2020

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the recommendation to hire the following employee in accordance with the respective contracts:

1. **Laurie Walck** – Part-Time Paraprofessional - **\$11.00/hr.** – effective March 24, 2020

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- F. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to accept the resignation of the following employee:

1. **Ashley Shannon** – Part-Time Cleaner – effective March 6, 2020
2. **Tavia Cardell** – Title I Reading Specialist – effective March 13, 2020

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- G. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve parental leave for the following employee:

1. **Employee #1367** – effective March 20, 2020, through June 5, 2020 (or last day of 19-20 school year).

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- H. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to accept the intent to retire for the following support employee under terms of their respective contract with eligibility of all retirement benefits:

1. **Nancy Koch** – Secretary – 30 Years of Service – effective June 30, 2020

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## X. Miscellaneous

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the following School Enrichment Journey requests:

1. **LAHS SADD (Cristina Bueti, Lisa Failla)** – April 21, 2020 – 7:00 a.m.-1:00 p.m. – to travel to LVHN Mack for Youth Conference and PSA Competition (School Van)
2. **LAEC 1<sup>st</sup> Grade (Missy Petit-Clair)** – May 26, 2020 (Rain date: 5/27/20) – 9:00 a.m.-11:30 a.m. – to travel to Lehigh Community Grove (No Cost)
3. **LAHS Envirothon (Beth Daubert)** – May 7, 2020 – 8:00 a.m.-2:00 p.m. – to travel to Carbon County Environmental Center (HS Budget)
4. **LAMS Music Express (Laura Welkey)** – May 7, 2020 – 11:00 a.m.-1:00 p.m. – to travel to Sts. Peter & Paul for Music Express performance

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

- B. **Carbon Lehigh Intermediate Unit Board Representative** (July 1, 2020 through June 30, 2023)

*President calls for nominations.*

\_\_\_\_\_ nominates \_\_\_\_\_

MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to close nominations and elect \_\_\_\_\_, as Carbon Lehigh Intermediate Unit Board Representative, July 1, 2020 through June 30, 2020.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

## XI. Programs

- A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve Use of School Property for:

1. **Lehigh Touchdown Club (Amy Rarick)** – April 16 & May 21, 2020 – 7:00 p.m.-8:00 p.m. – LAMS & LAHS Classrooms – Parent Club Meeting

2. **Leighton Class of 2020 All Night Party (Heather Tompkins)** – March 24, 2020 – 6:00 p.m.-7:00 p.m. – LAHS Classroom – Parent Meeting
3. **Field Hockey Parents Club (Gene Trilli/Floyd Brown)** – March 25, 2020 – 6:45 p.m.-8:15 p.m. – LAHS Classroom – Parent Meeting
4. **Leighton Area Soccer Club (Angela Peterman)** – March 25-June 20, 2020 (Monday through Friday and possibly Saturdays) – 6:00 p.m.-8:00 p.m. – Old Stadium and Practice Fields – Soccer Program
5. **Leighton Booster Club Track (John Dowbachuk)** – March 28, 2020 – 12:00 p.m.-2:00 p.m. – LAMS Classrooms – Track Sign-Ups and Physicals
6. **Field Hockey Parents Club (Gene Trilli)** – March 30, 2020 – 2:00 p.m.-5:00 p.m. – LAHS Foyer/Refreshment Stand – Donut Pick Up
7. **Girl Talk, Inc. (Sue Salerno)** – March 30, April 6, 20, 27, May 5, 11, 18, and June 1, 2020 – 2:30 p.m.-3:30 p.m. – LAMS Classrooms & Cafeteria – Self Empowerment Club for Girls
8. **Elementary Center (Nicole Baker)** – April 7, 2020 (Snow date: 4/8/20) – 8:00 a.m.-3:00 p.m. – LASD Multi-Purpose Stadium – Easter/Spring Event
9. **LAHS Student Council (Angela Harris)** – April 8, 2020 (Snow date: 4/9/20) – 7:00 a.m.-12:30 p.m. – LAHS Gymnasium – Kickball Tournament and Talent Show
10. **LAESP Association (Lori German)** – April 16, 2020 – 3:00 p.m.-5:30 p.m. – LAEC LGI Room – Membership Meeting
11. **LAMS 6<sup>th</sup> Grade Chorus (Laura Welkey)** – April 23, 2020 – 1:45 p.m.-2:45 p.m. – LAEC Gymnasium/Cafeteria/Stage – Performance for Grades 3, 4, & 5
12. **LAEC 5<sup>th</sup> Grade (Melissa Volcskai)** – April 29, 2020 – 1:30 p.m.-3:00 p.m. – LAEC Cafeteria – Liquid Air Science Show
13. **LAEC Drama Workshop (Laurel Zimmerman)** – April 30, 2020 – 4:30 p.m.-6:00 p.m. – LAEC Stage/Cafeteria – Play Performance
14. **Wellness-Health Fair (Timothy Tkach)** – May 12, 2020 – 4:00 p.m.-9:00 p.m. – LAEC Gymnasium & Cafeteria
15. **3<sup>rd</sup> Grade Spelling Bee (Tiffany Strausberger)** – May 18, 2020 – 1:30 p.m.-3:00 p.m. – LAEC Cafeteria
16. **LAMS PTO (Lisa Fenoff)** – May 21, 2020 – 10:00 a.m.-6:00 p.m. – LAMS Old Cafeteria – Fundraiser Pick-up
17. **LAHS Guidance (Kelli Costenbader)** – May 22, 2020 – 10:00 a.m.-7:00 p.m. – LAHS Gymnasium – Red Cross Blood Drive
18. **LAMS PTO (Laura Foeller)** – May 22, 2020 – 2:00 p.m.-11:00 p.m. – LAMS Gymnasium, Old Stadium & Fields – 8<sup>th</sup> Grade Celebration
19. **Tricia's Dance Extreme (Tricia Hettler)** – June 19 & 20, 2020 – 2:00 p.m.-7:00 p.m. and 12:00 p.m.-5:00 p.m. – LAHS Auditorium, Classrooms & Concession – Dance Rehearsal and Recital
20. **Franklin Township Athletic (Keith Brinker)** – April 1-June 30, 2020 – Monday-Friday & Saturdays – 6:00 p.m.-8:00 p.m. & 9:00 a.m.-12:00 p.m. – JV Softball Fields - FTAA Girls' Softball Practice
21. **LAMS FBLA/Student Council (Angela Gogno)** – May 28 & 29, 2020 – 2:30 p.m.-4:30 p.m. & 5:00 p.m.-8:00 p.m. – LAMS Auditorium – Talent Show & Dress Rehearsal
22. **LAEC 5<sup>th</sup> Grade Moving Up (Tiffany Strausberger)** – April 6, 2020 – 6:00 p.m. – LAEC Cafeteria – Planning Meeting

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

B. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the 1<sup>st</sup> Readings of the following Lehigh Area School District Policies:

1. #124 - Alternative Instruction
2. #217 - Graduation Requirements
3. #220 - Student Expression/Distribution and Posting of Materials
4. #707 - Use of School Facilities
5. #904 - Public Attendance at School Events
6. #913 - Nonschool Organizations/Groups/Individuals (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

C. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the **2020-2021** School Calendar for the Lehigh Area School District. (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

D. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Lehigh Area School District-run Lehigh Middle School Summer Wellness Program to be held July 7 - August 6, 2020, from 9:00 a.m. - 1:00 p.m. based at the Middle School. (Enc. )

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

E. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve graduation to be held tentatively, Friday, June 5, 2020.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

F. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to approve the Lehigh Area High School 2020-2021 Program of Studies. (Enc.)

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

### **XIII. Old Business for Discussion**

**XIV. New Business for Discussion**

**XV. Directors' Concerns**

**XVI. Courtesy of the floor / Public Comment**

## **XVII. Adjournment**

**Next regular scheduled meeting is on Monday, April 27, 2020, at 7:00 p.m.**

A. MOTION by \_\_\_\_\_, SECONDED by \_\_\_\_\_ to adjourn the meeting.

VOTE: YES - \_\_\_\_\_ NO - \_\_\_\_\_ ABSENT - \_\_\_\_\_ ABSTENTIONS - \_\_\_\_\_

TIME: \_\_\_\_\_