

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 24, 2020 at 7:00 PM

Executive Session @ 6:00 PM for Contract Negotiations and Personnel.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Nathan Foeller, Treasurer	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Vice President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

*** Notice of Executive Session*

IV. Presentations/Recognition

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Foeller*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 27, 2020, regular meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 29, 2020, special board meeting. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for January 2020. (Enc. 3)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for February 2020: (Enc. 4)

General Fund	\$ 1,555,180.65
--Benefits	\$ 22,035.72
--Payroll (January)	\$ 1,903,043.04
--Debit Card	\$ 370.00
Food Service Fund	<u>\$ 86,612.39</u>
	\$ 3,567,241.80

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Expenditure Report
- b. Expenditure by Object Report
- c. Revenue Summary
- d. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the General Fund for a total of **\$33,015.22**: (Enc. 6)

1. Elementary Center

Jay R. Reynolds- App. #21	\$ <u>33,015.22</u>
	\$ 33,015.22

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached lists. (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the Carbon Lehigh Intermediate Unit and PAIUnet Telecommunication for the procurement of E-rate eligible services with Lehigh Area School District for years 2020-2025 at no cost to the district. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$50.00** from Bethany Wesleyan Church to be used for Aevidum Club.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the donation of a 2006 Ford Crown Victoria police cruiser to the Lehigh Area School District from the Lehigh Borough.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve **Employee #1695** to attend the Education Policy Leadership Center National EPFP Meeting in Washington, DC, March 22-25, 2020, at a cost not to exceed **\$1,500.00**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the hiring of the following teachers and paraprofessionals, at the current contracted hourly rate of pay, for the Grades 2-5 After-School Remediation Program:

Teachers: Diane Schnell, Karen Blisard, Christina Brong, Kristen Zellner, Norine Zellner

Paraprofessionals: Bonnie Helmer, Grace Kern

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1386** – April 27-June 14, 2020/Effective Communication Skills for Educators
 2. **Employee #1609** – March 3-March 31, 2020/Graphic Organizers: Teaching Tools Aligned with the Common Core
 3. **Employee #1609** – March 3-March 21, 2020/Autism: An Educator's Guide

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #283** – effective February 26, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following professional employee, effective the end of the 2019-2020 school year (unless otherwise noted) under terms of their respective contract with eligibility of all retirement benefits:

1. **Shirley Rodgers** – Elementary Teacher – Hired November 30, 1999 – 20.66 Years of Service

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employee under terms of their respective contract with eligibility of all retirement benefits:

1. **Shirley Kline** – Paraprofessional – Hired August 31, 1998 - 22 Years of Service – effective August 14, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employee in accordance with the respective contracts:

1. **Ashley Shannon** – Part-Time Cleaner - **\$9.19/hr.** – effective February 25, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the resignation of the following employee:

1. **Lisa Failla** – LAHS Red Cross Club Advisor – effective immediately

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **LAHS Chorus (Jessica Schafer)** – February 27, 28, 29, 2020 – 7:00 a.m.- 11:00 p.m. – to travel to Regional V Chorus Festival, York, PA (HS Budget)
2. **LAHS Student Forum (Kelli Costenbader)** – March 16, 2020 – 7:45 a.m.-2:00 p.m. – to travel to Lehigh Carbon Community College (School Van)
3. **LAMS 6th Grade Chorus (Laura Welkey)** – April 23, 2020 – 12:30 p.m.-5:30 p.m. – to travel to LAEC & Country Junction (Activities Fund)
4. **LAEC 2nd & 3rd Grade Envirothon (Tiffany Strausberger)** – May 4, 2020 – 8:30 a.m.-2:30 p.m. – to travel to Carbon County Environmental Center (EC Budget)
5. **LAEC 4th & 5th Grade Envirothon (Tiffany Strausberger)** – May 5, 2020 – 8:30 a.m.-2:30 p.m. – to travel o Carbon County Environmental Center (EC Budget)
6. **LAMS 8th Grade (Terri Kokinda & Julie Solt)** – May 15, 2020 – 8:30 a.m.-7:00 p.m. – to travel to HersheyPark (PTO Budget)
7. **LAEC 4th Grade (Angela Swanson)** – June 1, 2020 – 8:45 a.m.-5:00 p.m. – to travel to the State Capitol and Museum (PTO Budget)

8. **LAEC Grades 3-5 Selected Students (Tiffany Strausberger/Suzie Cordes)** – April 23, 2020 – 12:10 p.m.-12:45 p.m. – to travel to Beltzville State Park for Earth Day Tree Planting (PTO Budget)
9. **LAHS Personal Finance Class (Kim Mychalyszyn-Simko)** – April 23, 2020 – 9:15 a.m.-2:00 p.m. – to travel to Jim Thorpe Neighborhood Bank (School Van)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LAMS Music Express (Laura Welkey)** – February 25-March 16, 2020 – 2:30 p.m.-4:00 p.m. – LAMS Auditorium & Classroom – Rehearsals for concert
 2. **LASD Field Hockey Parents Club (Gene Trilli)** – February 26, 2020 – 6:30 p.m.-8:30 p.m. – LAHS Classroom – Parent Club Meeting
 3. **LAHS Softball Parents Club (Sherry Kunkle)** – March 2, 2020 – 6:00 p.m.-7:00 p.m. – LAMS Cafeteria – Parent Club Meeting
 4. **LAMS Guidance Department (Stephen Ebbert)** – March 9, 2020 – 6:00 p.m.-8:30 p.m. – LAMS Auditorium – Parent Scheduling Meeting
 5. **S.A.T. (Kathy Martin)** – March 14, May 2, June 6, August 29, 2020 – 6:30 a.m.-2:00 p.m. – LAHS Classrooms – SAT's
 6. **LAEC PTO (Holli Solt)** – March 20, 2020 – 4:00 p.m.-9:00 p.m. – LAEC Gymnasium & Cafeteria – Mother/Son Event
 7. **Title I (Timothy Tkach)** – March 26, April 16 & 30, May 1, May 28, June 4, 2020 – 5:30 p.m.-8:00 p.m. – LAEC – Teach Me to Read Program
 8. **Lehigh Valley Lady Bucks (John Dowbachuk)** – April 1-June 10, 2019 (Wednesdays) – 6:00 p.m.-8:00 p.m. – Outside Fields – Field Hockey Practice
 9. **Title I (Timothy Tkach)** – April 1, 2020 – 4:00 p.m.-9:00 p.m. – LAEC – Title I Parent Night
 10. **LAEC (Aaron Sebelin)** – May 11-15, 2020 – 8:00 a.m.-3:00 p.m. and May 12, 2020 – 4:00 p.m.-8:00 p.m. – LAEC Offices and Lobby – Kindergarten Registration
 11. **LASD Football (Tom McCarroll)** – May 18-21, 2020 and May 26-28, 2020 – 3:00 p.m.-5:00 p.m. – Multi-Purpose Stadium – Spring Practice
 12. **Lehigh Area Soccer Club (James Sharpley)** – May 31, 2020 – 8:00 a.m.-5:00 p.m. – Multi-Purpose Stadium – Coaches Charity Soccer Tournament
 13. **LAHS Art (Rachel Klotz)** – May 18-21, 2020 – Set up and 6:00 p.m.-8:00 p.m. (5/21/20) – LAHS Foyer - Art Show
 14. **LASD Football (Tom McCarroll)** – June 20, 2020 – 8:00 a.m.-1:30 p.m. – Multi-Purpose Stadium – Annual Passing Day Event
 15. **LAHS Choral Department (Jessica Schafer)** – February 26-May 21, 2020 – Various Times – LAHS Auditorium and Classroom – Rehearsals and Concerts
 16. **Lehigh Area Booster Club Track (John Dowbachuk)** – April 1-June 5, 2020 – 6:00 p.m.-8:00 p.m. (M-F) & 12:00 p.m.-2:00 p.m. (Saturdays) – May 30, 2020 & June 7, 2020 – 7:00 a.m.-4:00 p.m. – Multi-Purpose Stadium – Track Practice and Meets
 17. **LAHS Guidance (Kelli Costenbader)** – February 25, 2020 – 6:00 p.m.-8:00 p.m. – LAHS Auditorium – College Scholars Presentation
 18. **Lehigh Area Ambulance Association (Greg Harleman)** – April 18-19, 2020, and September 19-20, 2020 – 8:00 a.m.-8:00 p.m. – LAMS Classrooms & Parking Lot – Tactical Training

19. **Lehigh Senior All-Night Party Committee (Karen Zeigenfuss)** – March 28 & 29, 2020 – 7:00 p.m.-9:00 p.m. & 7:00 a.m.-10:00 a.m. – LAHS Gymnasium – Basket Raffle Set Up

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. Old Business for Discussion

XIV. New Business for Discussion

XV. Directors’ Concerns

XVI. Courtesy of the floor / Public Comment

XVII. Adjournment

Next regular scheduled meeting is on Monday, March 23, 2020, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____