

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 27, 2020 at 7:00 PM

Executive Session @ 6:00 PM for Contract Negotiations and Personnel.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Treasurer	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Nathan Foeller, Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Vice President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

*** Notice of Executive Session*

IV. Presentations/Recognition

1. **LASD Band Presentation** – Mr. Bryan Buffington/Parent Group

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehighon Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Foeller*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 25, 2019, regular meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Minutes of the December 4, 2019, reorganization meeting. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area High School and Lehighon Area Middle School Activities Fund for November and December 2019. (Enc. 3)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for December 2019 and January 2020: (Enc. 4)
- | | |
|----------------------|------------------------|
| General Fund | \$ 3,627,685.87 |
| --Benefits | \$ 44,604.47 |
| --Payroll (November) | \$ 1,442,912.29 |
| --Payroll (December) | \$ 1,311,988.35 |
| --Debit Card | \$ 295.84 |
| Food Service Fund | \$ 2,245.44 |
| | \$ 6,429,732.26 |

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- Expenditure Report
 - Expenditure by Object Report
 - Revenue Summary
 - Treasurer's Reports
 - General Fund
 - Capital Reserve Fund
 - Capital Projects Fund
 - Food Service Fund
- (Enc. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the General Fund for a total of **\$25,000.00**: (Enc. 6)

1. Elementary Center

Lobar, Inc.- App. #28 and App. #29	\$ 25,000.00
	\$ 25,000.00

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached lists. (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to refund the following:

1. Occupational Tax for year 2019 in the amount of \$137.50 to Joseph Lutsko;
2. Occupational Tax for year 2018 in the amount of \$137.50 to Joseph Lutsko;
3. Occupational Tax for year 2018 in the amount of \$122.50 to Valerie Neal.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____, to approve the agreement with Pediatric Therapeutic Services and Lehigh Area School District for school-based therapy services through June 30, 2020. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to appoint the following delegates to the Carbon County Tax Collection Committee of Delegation Resolution:

1. **Tina Champ**, Delegate
2. **Melissa Wagner**, Alternate Delegate (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve a contract with Dr. Patrick Hanley, D.O., and Dr. Vanessa Rice, D.O., for the February 1, 2020, to June 30, 2020, paid as follows: \$6,000.00 stipend paid with signed contract and per exam fee of \$7.00 per physical exam and \$3.00 per Scoliosis examination, as recommended by the School Nurses. (Enc. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School to offer a Winter Credit Recovery program for students at a cost not to exceed \$150 per class using the ELearn 21 system. There will be no cost to the district.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the agreement with Lancaster-Lebanon Intermediate Unit 13 and Lehigh Area School District for the Dyslexia Screening and Early Literacy Intervention Pilot Program Expansion.
(Enc. 11)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$7,000.00** from the Bowmanstown Rod & Gun Club, Inc.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$220.00** from Griff's Ale Haus & Grille to be used for Title I Reading Program at the Lehigh Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of a **\$250.00** gift card from Target to be used at the Lehigh Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$250.00** from the Bo Tkach's Under the Helmet Foundation to be used for the Lehigh Area High School Avidum Club Workshop.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$1,392.00** from United Way of the Greater Lehigh Valley for Girls' Group (G2).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to accept the notice of termination of lease between Bethany Wesleyan Church and Lehigh Area School District for use of the Lehigh Area Middle School as of March 31, 2020. (Enc. 12)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve the Memorandum of Understanding between Panther Valley School District and Lehigh Area School District for non-public student transportation. (Enc. 13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- S. MOTION by _____, SECONDED by _____ to approve a Memorandum of Understanding with the Lehigh Carbon Community College and the Lehigh Area School District for Teacher in the Workplace for the 2019-2020 school year. (Enc. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- T. MOTION by _____, SECONDED by _____ to approve the Elementary School After-School Remediation Support Program in ELA & Math. The program will be for students in Grades 2-5 and it will start on Monday, March 2, 2020, and finish on Thursday, April 2, 2020. It will be held Monday thru Thursday and run from 3:15 p.m. to 4:30 p.m. The cost will not exceed **\$9,500.00**. Funding is through Title I and no transportation is provided.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- U. MOTION by _____, SECONDED by _____ to approve the annual Tax Collector's reports for East Penn Twp., Franklin Twp., Lehigh Borough, Parryville Borough, Mahoning Twp. and Weissport Borough. These reports are on file at the Administration office for your review.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1085** - January 6-March 21, 2020/Expressive Arts PK-4
 2. **Employee #39** - March 18-May 6, 2020/Instructional Leadership
 3. **Employee #39** - March 21-March 21, 2020/Technology for Administrators
 4. **Employee #1439** - February 2-March 1, 2020/An Introduction to Special Education and Exceptional Learners
 5. **Employee #1439** - February 2-March 1, 2020/The History of Pennsylvania
 6. **Employee #769** - April 1-June 12, 2020/Research Problems in Reading
 7. **Employee #1393** - February 2-March 1, 2020/Classroom Instruction that Works

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1367** - effective November 20, 2019
2. **Employee #162** - effective December 18, 2019
3. **Employee #1102** - effective January 15, 2020

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following professional employees, effective the end of the 2019-2020 school year (unless otherwise noted) under terms of their respective contract with eligibility of all retirement benefits:

1. **Lisa Barth** – Elementary Teacher – Hired July 22, 2002 – 18 Years of Service
2. **James Blakeslee** – Guidance Counselor – Hired August 20, 1984 – 36 Years of Service
3. **Martha Cox** – Elementary Teacher – Hired August 12, 1974– 46 Years of Service
4. **Beth Daubert** – Biology Teacher – Hired July 24, 2000 – 20 Years of Service
5. **Julie McHugh** – Family/Consumer Science Teacher – Hired August 8, 2008 – 12 Years of Service
6. **Jo Ann Schoenberger** – Elementary Teacher – Hired August 26, 2009 – 11 Years of Service
7. **Todd Serfass** – Elementary Teacher – Hired April 13, 1981 – 39.27 Years of Service
8. **Laura Welkey** – Music Teacher – Hired August 11, 2003 – 17 Years of Service

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following support employee under terms of their respective contract with eligibility of all retirement benefits:

1. **Patricia Lombardo** – Paraprofessional – Hired August 25, 2006 - 14 Years of Service – effective the end of the 2019-2020 school year

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:

1. **Joseph Zarelli** – Head Tennis Coach – effective immediately.
2. **Richard Everett** – Part-Time Cleaner – effective January 9, 2020.
3. **Tina Blocker** – Part-Time Paraprofessional – effective January 17, 2020.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **LAHS Band (B. Buffington)** - March 17, 18, 19, 2020 (Snow Date: 3/20/20) - 7:45 a.m.-3:00 p.m. and 6:00 p.m.-10:00 p.m. - to travel to Jim Thorpe High School for Carbon County Band Festival (HS Budget)
2. **LAHS Band (B. Buffington)** - March 26, 27, 28, 2020 - 8:00 a.m.-3:00 p.m. and 6:00 p.m.-11:00 p.m. - to travel to Eastern York High School for Region V State Band (HS Budget)
3. **LAHS Band (B. Buffington)** - April 22, 23, 24, 25, 2020 - 9:00 a.m.-4:00 p.m. & 6:00 p.m.-11:00 p.m. - to travel to Kalahari Resort for PMEA All-State Band Festival (HS Budget)
4. **Aevidum HS (K. Miller)** - March 13, 2020 - 7:30 a.m.-2:00 p.m. - to travel to Kutztown University for workshop (School Van)
5. **LAHS FBLA (K. Kotch)** - April 5-8, 2020 - 3:00 p.m.-2:00 p.m. - to travel to Hershey for State Leadership (School Van)
6. **Grade 6-8 Envirothon (C. Knappenberger)** - May 6, 2020 (Rain Date: 5/9/20) - 8:10 a.m.-2:00 p.m. - to travel to Mauch Chunk Lake Park (MS Budget)
7. **LAMS Flute Ensemble (B. Hudlow)** - March 28, 2020 - 12:30 p.m.-5:00 p.m. - to travel to Mason Lodge Lehigh to perform (School Van)
8. **LEAP (T. McCarroll)** - March 19, 2020 - 9:30 a.m.-1:30 p.m. - to travel to Lehigh Valley Auto Show (School Van)
9. **LAMS Jazz Ensemble (T. Weidner)** - March 20, 2020 - 5:00 p.m.-11:15 p.m. - to travel to Nitschmann Middle School (MS Budget)
10. **6th Grade Maroon (J. Kunkel)** - May 21, 2020 - 8:00 a.m.-2:00 p.m. - to travel to Scranton Railriders Games/Stadium (PTO Budget)
11. **5th Grade (J. Weiss/D. Schnell)** - May 20 & 21, 2020 - 9:00 a.m.-2:30 p.m. - to travel to East Stroudsburg University (PTO Budget)
12. **LAHS FCCLA (J. McHugh)** - February 9, 2020 - 2:00 p.m.-4:00 p.m. - to travel to the Summit Nursing Home (Student Transportation)
13. **LAMS 6th Sense Academic team (J. Kunkel)** - March 30 & 31, 2020 - 7:30 a.m.-3:00 p.m. - to travel to Panther Valley Middle School for competition (School Van)
14. **LAMS 7/8 Chorus (L. Welkey)** - May 26, 2020 - 8:00 a.m.-6:00 p.m. - to travel to Knoebel's (Activities Account)
15. **LAHS Band (B. Buffington)** - March 6 & 7, 2020 - 7:30 a.m.-10:00 p.m. - to travel to Moravian College for District 10 Jazz Festival (LAHS Budget)
16. **LAEC 1st Grade (M. Petit-Clair)** - May 19, 2020 - 8:40 a.m.-4:30 p.m. - to travel to Philadelphia Zoo (PTO Budget)
17. **LAHS FCCLA (J. McHugh/K. Bond)** - March 30, 31, & April 1, 2020 - 7:00 a.m.-2:00 p.m. - to travel to Penn State for the FCCLA State Leadership Conference/Competition (HS Budget)
18. **Student Forum (K. Costenbader)** - February 7, 2020 - 7:15 a.m.-2:00 p.m. - to travel to Parkland High School (School Van)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LASD (Timothy Tkach)** - January 29, 2020 - 7:00 p.m.-8:30 p.m. - LAHS Auditorium - "Vaping" Community Program sponsored by St. Luke's
 2. **PSP Photography** - March 26, 2020 - 7:00 a.m.-3:00 p.m. - LAEC Stage - Spring Pictures
 3. **Boys' Basketball Parents Club (Vincent Mele)** - March 28, 2020 - 9:00 a.m.-5:00 p.m. - LAHS Gymnasium - Memorial Basketball Tournament
 4. **Rhythm & Sole Dance Center (Patricia Breitfeller)** - June 13 & 14, 2020 - 9:00 a.m.-3:00 p.m. and 11:00 a.m.-5:00 p.m. - LAMS Auditorium & Classrooms - Dress Rehearsal and Dance Recital
 5. **LABC & 570 Sports (George Ebbert)** - March 22, 2020 - 7:00 a.m.-5:00 p.m. - LAHS Gymnasium - Wrestling Tournament
 6. **FTAA (Michael Birnbaum)** - 1/28/20, 2/1/20, 2/18/20, and 2/22/20 - 5:45 p.m.-8:15 p.m. and 8:30 a.m.-12:00 p.m. - LAMS Cafeteria - Baseball & Softball Signups
 7. **Damian Mele Basketball Raffle (Patricia Ebbert)** - March 27, 2020 - 4:00 p.m.-7:00 p.m. - LAHS Lobby - Damian Mele Basketball Raffle
 8. **Carbon County Lehigh Chapter PIAA Softball Officials (Daniel Rossino)** - February 10, 24, March 2, 9, 16, 23, April 6, 20, May 4, 2020 - 7:00 p.m.-9:00p.m. and 6:00 p.m.-7:00 p.m. - LAHS Classroom - Professional Development
 9. **LAEC Book Fair/Art Show (Diane Brownmiller)** - April 2, 2020 - 4:00 p.m.-9:00 p.m. - LAEC Cafeterias, Hallways and Foyer - Book Fair/ Art Show
 10. **EF Tours (Michael Feifel)** - February 20, March 19, April 23, May 18, 2020 - 7:00 p.m.-8:00 p.m. - LAHS Classroom - Group Meeting
 11. **LAEC PTO (Nicole Collier Dick)** - February 3, 10, 24, 2020 - 6:30 p.m.-8:00 p.m. - LAEC Cafeteria - Daddy Dance Meetings
 12. **LAEC PTO (Nicole Collier Dick)** - March 6, 2020 - 3:00 p.m.-10:00 p.m. - LAEC Gymnasium & Cafeteria - Daddy Daughter Dance
 13. **LAEC (Colleen Hoppes)** - March 3, 2020 (Snow Date: 3/4/20) - 3:00 p.m.-6:00 p.m. - LAEC Gymnasium - Book Swap
 14. **LAHS Drama Club (Jessica Schafer)** - January 27-April 5, 2020 - Various Times - LAHS Auditorium & Classroom - Musical Rehearsal/Drama Club
 15. **LAHS Drama Club (Jessica Schafer)** - March 9-April 5, 2020 - Various Times - LAHS Auditorium & Stage - Musical Rehearsal and Show
 16. **Lehigh Athletic Booster Club (J.D. Light)** - March 13, 14, 15, 2020 - 6:00 p.m.-9:30 p.m., 7:30 a.m.-9:00 p.m., 7:30 a.m.-4:00 p.m. - LAHS & LAEC Gymnasiums - Basketball Tournament

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and Approval of the following Lehigh Area School District Policies: (Enc. 17)
1. #201 – Admission of Students
 2. #208 – Withdrawal from School
 3. #906.1 – Title I Parent Complaints

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge the following student teacher for the spring semester 2019-2020:
1. **Carly Rinda** – Kutztown University – Art – LAHS

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. President will conduct the appointment of the following positions*:

*Committee members listed below are for 2019.

A. Negotiations/Personnel Committee (December 2019 to December 2020)

Appointees (4): Mr. Stephen Holland
Mrs. Rita Spinelli
Mr. Larry Stern
Mr. Wayne Wentz

B. Budget/Finance Committee (December 2019 to December 2020)

Appointees (3): Mr. Richard Beltz
Mrs. Rita Spinelli

C. Building and Grounds Committee (December 2019 to December 2020)

Appointees (3): Ms. Joy Beers
Mr. Stephen Holland
Mr. Wayne Wentz

D. Policy Committee (December 2019 to December 2020)

Appointees (3): Mr. David Bradley, Sr.
Mrs. Rita Spinelli
Mr. Larry Stern

E. Wellness Committee (December 2019 to December 2020)

Appointee (2): Mr. Richard Beltz
Mrs. Gail Maholick

F. Leighton Memorial Library Board (December 2019 to December 2020)

Appointees (2): Mrs. Gail Maholick

G. Athletic Committee (December 2019 to December 2020)

Appointees (3): Mr. Stephen Holland
Mr. Larry Stern
Mr. Wayne Wentz

H. Legislative Policy Committee of PSBA (December 2019 to December 2020)

Appointees (2): Ms. Joy Beers
Mrs. Rita Spinelli

I. Advisory Committee of Title I (December 2019 to December 2020)

Appointee (1): Mrs. Gloria Bowman

J. Academic Affairs Committee (December 2019 to December 2020)

Appointees (3): Mr. David Bradley, Sr.
Mrs. Rita Spinelli
Mr. Larry Stern

XIII. Old Business for Discussion

XIV. New Business for Discussion

XV. Directors' Concerns

1. Discussion Requests by Mr. David F. Bradley, Sr.

XVI. Courtesy of the floor / Public Comment

XVII. Adjournment

Next regular scheduled meeting is on Monday, February 24, 2020, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____