

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 25, 2019 at 7:00 PM

Executive Session @ 6:15 PM for Contract Negotiations and Personnel.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Treasurer	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

IV. Presentations/Recognition

1. Walmart Donation
2. LASD Social Workers – Carrie Kenny, Kerri Miller

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 28, 2019, regular meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for October 2019. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for November 2019: (Enc. 3)

General Fund	\$ 4,907,209.54
--Benefits	\$ 19,081.10
--Payroll	\$ 1,364,115.57
--Debit Card	\$ 28.59
Food Service Fund	<u>\$ 1,079.25</u>
	\$ 6,291,514.05

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Expenditure Report
- b. Expenditure by Object Report
- c. Revenue Summary
- d. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the General Fund for a total of **\$1,568.54**: (Enc. 5)

1. Elementary Center

WB Mason- Inv. #I58473739

\$ 1,568.54
\$ **1,568.54**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____, to refund the following:

1. Occupational Tax for year 2018 in the amount of \$245.00 to Kristin G. Stewart.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$250.00** from Griff's Ale Haus & Grille to be used for the Title I Program at the Lehigh Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the Letter of Understanding with the LAESPA for the position of Food Service Liaison for the 2019-2020 school year (State and Federal Reports for Non-District Student Accounts). (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve a new Activity Fund for Lehigh Area Middle School Show Choir as per LASD Policy #618. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ that due to the extended period between meetings over the holiday season the business administrator and treasurer are hereby authorized to pay all bills of the school district in their discretion without further board authorization until its next regular meeting. Any bills shall come before the board at its first regular meeting thereafter for ratification.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to accept the donation of **\$1,392.00** from the United Way of the Greater Lehigh Valley, Inc. to be used for the G2 (Girls Group) program at Apollo Farms in Palmerton, PA.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the contract between BAYADA Home Health Care, Inc. and the Lehigh Area School District from November 16, 2019, through June 30, 2020 for student #58521. (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the Contract for Transportation Services from Behavioral Health Associates (BHA) for the 2019-2020 school year. (Enc. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employee in accordance with the respective contracts:

1. **Jacen Nalesnik** – Long-Term Mathematics Teacher for the 2019-2020 School Year – Step 1, Master’s - **\$43,850 (prorated)** – effective date TBD.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. 11)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. 12)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Employee #1315** – Program of Studies – Autism Endorsement – Kutztown University
2. **Employee #1315**–December 18, 2019-January 16, 2020/Characteristics & Etiology of Autism Spectrum Disorders
3. **Employee #258** – January 3-19, 2019/Differentiated Instruction
4. **Employee #258** – March 13-29, 2019/Cooperative Discipline

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to accept the resignation of the following employee:

1. **Samantha Kistler** – Special Education Teacher – effective November 5, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **S.T.E.A.M. (G. Potts)** – February 11, 2020 (Snow date: 2/28/20) – 7:45 a.m.-2:15 p.m. – to travel to CLIU, Schnecksville for Governor’s STEM Competition (School Van)
2. **FBLA-MS (A. Gogno)** – December 6, 2019 – 8:15 a.m.-11:00 a.m. – to travel to Yenser’s Tree Farm, Lehighton for Trees for Troops ceremony (School Van)
3. **6th Grade Band (B. Hudlow)** – March 20, 2020 (Snow date: 3/21/20) – 7:30 a.m.-10:00 p.m. – to travel to J.T. Lambert Intermediate School, East Stroudsburg for BandFest (School Van)
4. **LAHS Band (B. Buffington)** – January 11, 2020 – 4:00 p.m.-11:00 p.m. – to travel to PPL Center, Allentown to perform at Phantoms Game (Booster Group)
5. **FBLA-HS (K. Kotch, T. Miller)** – December 16, 2019 (Snow date: 12/17/19) – to travel to East Stroudsburg University for Regional Leadership Conference (Student Activities Budget)
6. **LAMS Show Choir (L. Welkey)** – April 1, 2020 – 7:00 a.m.-7:00 p.m. – to travel to New York City for a Broadway show (Student Activities Budget)
7. **LAEC Kindergarten (A. Lichtenwalner)** – May 5, 2020 – 8:45 a.m.-2:45 p.m. – to travel to DaVinci Science Center, Allentown (PTO Budget)
8. **LAEC 2nd Grade (P. Ebbert)** – May 12 & 13, 2020 – 8:45 a.m.-4:00 p.m. – to travel to Bethlehem Ice House (PTO Budget)
9. **LAEC Grades K-5 Selected Students (A. Sebelin)** – December 6, 2019 – 9:00 a.m.-11:30 a.m. – to travel to Yenser’s Tree Farm, Lehighton for Trees for Troops ceremony (School Van)
10. **LAEC Grades K-5 (A. Sebelin)** – December 17 & 18, 2019 – 9:00 a.m.-2:00 p.m. – to travel to Mahoning Valley Cinema (PTO Budget)
11. **LAHS Band (B. Buffington)** – January 29, 30, 31, 2020 – 9:00 a.m.-10:00 p.m. – to travel to Wilson High School, West Lawn for District 10 Orchestra Festival (School Van)
12. **LAHS Band (B. Buffington)** – February 13, 14, 15, 2020 – 8:00 a.m.-10:00 p.m. – to travel to Exeter Township High School, Reading for District 10 Band Festival (School Van)
13. **Odyssey of the Mind (B. Hudlow, M. Perkins)** – March 14, 2020 (Snow date: 3/21/20) – 7:00 a.m.-10:00 p.m. – to travel to Pocono Mtn. West High School, Pocono Summit for OM Regional Competition (LAMS/LAHS Budget)

14. **LAEC 1st Grade (N. Hydro)** – December 10, 2019 (Snow date: 12/12 or 12/13/19) – 9:45 a.m.-12:30 p.m. – to travel to Channel 13, Palmerton, PA (School Vans)

15. **LAEC Life Skills (T. Derr)** – December 9, 2019 (Snow date: 12/10/19) – 9:00 a.m.-2:00 p.m. – to travel to Lehigh Valley Mall CBI Trip (School Vans)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve George's Transportation Company, Inc. list of an additional school bus driver for the school year 2019–2020. (Enc. 13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the board hereby approves the attached regular board meeting dates for 2020. (Enc. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that due to the extended period between meetings over the holiday season the Superintendent is authorized to approve all school journeys, use of facilities requests, and professional course requests without further board authorization until its next regular meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Drama Workshop (Laurel Zimmerman)** – January 9, 16, 23, 30, February 6, 13, 20, 27, March 5, 12, 19, April 2, 9, 16, 23, 30, 2020 – 3:30 p.m.-4:30 p.m. – LAEC Gymnasium (stage only) – Drama Workshops
 2. **LAEC (Melissa Volcskai)** – May 26, 2020 – 3:00 p.m.-10:00 p.m. – LAEC Gymnasium & Cafeteria – 5th Grade Moving Up
 3. **Boilermakers Local Lodge No. 13 (John Bland)** – January 11, 2020 – 9:00 a.m.-12:00 noon – LAMS Auditorium – Union Meeting

4. **Odyssey of the Mind – MS (Beth Hudlow)** – December 2, 9, 16, 2019, January 6, 13, 23, 27, 30, February 6, 10, 13, 20, 21, March 2, 5, 9, 13, 2020 – 2:30 p.m.-4:30 p.m. – LAMS Auditorium & Classroom – Practice
5. **LAEC PTO (Nicole Collier-Dick)** – May 28, 2020 (Rain date: 5/29/20) – 7:30 a.m.-4:30 p.m. – Old Stadium and Lower Field – Race for Brilliance
6. **Odyssey of the Mind – HS (Michael Perkins)** – November 18, 25, December 4, 9, 11, 16, 18, 29, 2019, January 6, 8, 9, 13, 15, 16, 22, 27, February 3, 10, 24, March 2, 9, 11, 16, 18, 2020 – LAHS Cafeteria – Practice
7. **LASD (Timothy Tkach)** – November 26, 2019 – 7:00 p.m.-8:00 p.m. – LAHS Auditorium – “Vaping” Community Program sponsored by St. Luke’s
8. **Poetry Out Loud (Jennifer Shober Steigerwalt)** – December 17, 2019 (Snow date: 12/18/19) – 2:20 p.m.-4:20 p.m. – Poetry Competition
9. **Takedown Club (Karen Ziegenfuss)** – November 26, 2019 – 6:00 p.m.-7:00 p.m. – LAHS Classroom – Parent/Coaches Meeting
10. **LAHS Guidance (Kelli Costenbader)** – December 5, 2019 – 10:30 a.m.-11:30 a.m. – LAHS Auditorium – Junior Presentation
11. **LAHS Red Cross (Lisa Failla)** – January 16, 2019 – 7:00 a.m.-3:00 p.m. – LAHS Auditorium & Stage – Blood Drive
12. **LAHS Band (Bryan Buffington)** – December 19, 2019 – 6:00 p.m.-9:00 p.m. – LAHS Classroom – Band Christmas Party

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st Reading of the following Lehigh Area School District Policy: (Enc. 15)
1. #201 – Admission of Students
 2. #208 – Withdrawal from School
 3. #906.1 – Title I Parent Complaints

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Directors' Concerns

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is the reorganization meeting on Wednesday, December 4, 2019, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____